

Museum Committee Meeting Minutes 4/20/21

Location: Remote, via GoToMeetings

Present: Maddi McGraw (Curator), Adam Howard, Stacy Roth, Megan England, Carol Houde, Tara Puyat, Councilor Pitts (city liaison), Mary Bridget Smith (City Attorney)

Absent: Matthew Auxier, Sarah Glass, Jenna Fribley, Emily David (Library and Museum Director)

Meeting called to order by Chair Howard at 5:34 pm.

Business from the Audience: None

Approval of agenda and minutes: Agenda approved. Minutes from the April 20, 2021 meeting were approved.

Curator Report: Maddi provided a verbal report. She also welcomed Councilor Pitt as the Committee's new Council liaison and Mary Bridget Smith as a guest of the Committee.

Subcommittee Reports: Maddi stated that the Atlas Project met remotely on May 11, 2021, but because only one subcommittee member was present the report would be tabled until the June 15, 2021 meeting.

Unfinished Business:

A. Reports from Museum/Library Liaisons: Megan reported that she had attended the May 13, 2021 Library Foundation meeting, and that the Foundation was still very focused on planned giving and donation procedures. She also stated that the Foundation had mentioned the possibility of trainings on fundraising and planned giving. Maddi stated that she would ask Director Emily if the Museum Committee could join these trainings. Tara also stated that she was in contact with the Foundation to begin developing a planned giving program, and that a meeting of the planned giving subcommittee was planned for May 20, 2021.

B. Committee Bylaws Discussion with City Attorney: General discussion was held with City Attorney Mary Bridget Smith, who had created notes on the bylaws draft created by the Committee at the February 16, 2021 regular meeting. Mary Bridget stated that she would send her notes and comments to Maddi, who would include them in Unfinished Business for the June 15, 2021 meeting.

New Business:

A. Review of 2018 Collections Assessment for Preservation Report: Maddi stated that she included this item so that the Committee as a whole could refresh their knowledge of the Report, because it had been so pivotal in creating the last two Strategic Plans.

B. Discuss Potential Museum Taglines: After general discussion, Maddi created a document to hold ideas for Museum taglines, which would be included for further discussion as Unfinished Business at the June 15, 2021 meeting.

C. Information sharing: Carol stated that she would be very interested in assisting the Museum with gaining new supporters and donors.

Meeting adjourned at 6:32pm.