



MONTHLY MEETING MINUTES

Springfield City Hall, 225 5th St., Springfield, OR 97477

March 9, 2021, 6:30 p.m.

A regular meeting of the Springfield Arts Commission was held on March 9, 2021, online via Zoom. The vice chair and secretary were present. A quorum being present, the meeting was called to order at 6:36.

ATTENDANCE

Attending:

- Joshua Melte, vice chair
- Summer Young-Jelinek, secretary
- Uyen-Thi Nguyen
- Melissa Green
- Meredith Branch
- Allison Hennes
- Kelly Moninger
- Antonio Huerta
- Leonard Stoehr, council liaison
- Amy Orre, library liaison

Absent:

- Kayla Ackerman-Lindfors, chair

Guests:

- Mary Bridget Smith, City Attorney, City of Springfield

Abbreviations:

EAC: Emerald Art Center

POC: Point of Clarification

GMP: Guaranteed Maximum Price

SAC: Springfield Arts Commission

HAG: Heritage Arts Grants

LAC: Lane Arts Council

YAG: Young Artists Gallery

AGENDA ITEMS DISCUSSED:

6:36	CALL TO ORDER	JOSH
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- Josh called the meeting to order at 6:30.

6:36-6:39	FEBRUARY MINUTES	SUMMER
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- No changes.
- Josh moved to approve the minutes. Motion passed unanimously.

6:39—6:45	LIASON REPORT	AMY
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- Amy presented the financial report.
 - Only expenditures were library teen programs (watercolor kits).

6:45—6:51	BY LAWS	MARY BRIDGET
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- Mary Bridget Smith, the City Attorney, reviewed the bylaws.
 - Council has changed recruitment to “batch” recruitment so that all recruitment for all commissions is done at the same time.
 - Also chose to review and standardize bylaws and create a volunteer guide.

- Bylaws are now standard to every committee, but individual commission additions remain included (ex: related to membership). Content is consistent with pre-existing
- Summer moved to approve the bylaws as presented. Motion passed unanimously.

6:51—7:05

LUMINARY PROJECT REVIEW

AMY

- The Commissioners reviewed and discussed the luminary project report from Mindy Linder.

7:05—7:35

HAG

MELISSA

- Melissa presented information gleaned from her meeting with the City Attorney as well as proposed HAG application changes.
 - In a time crunch to get a full cycle in before summer break.
 - Changes included:
 - Shorter application time (4 weeks).
 - Eliminates “eligibility check.”
 - Moved to a 1-year cycle, more money in cycle.
 - Recipient is now awarded full amount up front.
 - Creating a grant agreement the recipient has to sign prior to release of funds.
 - Only Amy will be able to access Google form and compile results and questions.
- Melissa moved to remove the eligibility review from the grant timeline and include a checklist in its place. Motion passed unanimously.
- Will be hearing back from previous year recipients soon. A few projects will culminate around Earth Day.

7:35—8:00

SUBCOMMITTEE UPDATES

ALL

- Art Walk – building will not reopen through August. If the building opens sooner, it would be up to the commission whether they want to hang shows or not. Josh will contact artists through August to cancel.
- Public Art – Leonard will bring it up the issue of protecting the McKenzie Bridge mural to the city manager. Thi and Daphne would be welcome to speak on the issue if/when it were scheduled for a work session. Joshua received pamphlet on the Oregon Trail mural from Bruce Berg for historical purposes.
- Outreach – on hold. Librarian Mark Riddle may be an asset to tap in the future. Antonio would be interested in participating and connecting with businesses. Kelly has connections at the Duck Store. Alison has connections at the new Smith
- Heritage Arts Grants – no additional information.
- Marketing - none
- Galleries – Melissa interviewed the Mayor’s Art Show awardees and will send the interviews to the whole commission. Would like feedback at the next meeting about how to share.



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8:00—8:03

COUNCIL UPDATE

LEONARD

- Leonard provided an update on council business.
 - Council filled the Ward 1 council spot: Damien Pitts. Excited to have him as an asset to the city.
 - Springfield economic development agency met about a project proposed for the former site of Buick. Mixed use retail ground floor, 6 floors of flooring above. Building will not be saved.
 - Will be voting on Marcola Meadows project.

8:03—8:07

FURTHER BUSINESS

ALL

- Carrie will not be maintaining the old website anymore.
- City web page just has basic information.
- Future option of getting on library site.

Joshua called for additional motions. None made. The vice chair declared the meeting adjourned at 8:07.

Approved minutes submitted by:



Summer Young-Jelinek, secretary

March 9, 2021

Date