



# MONTHLY MEETING MINUTES

Springfield City Hall, 225 5<sup>th</sup> St., Springfield, OR 97477

February 9, 2021, 6:30 p.m.

A regular meeting of the Springfield Arts Commission was held on February 9, 2021, online via Zoom. The chair and secretary were present. A quorum being present, the meeting was called to order at 6:30.

## ATTENDANCE

Attending:

- Kayla Ackerman-Lindfors, chair
- Joshua Melte, vice chair
- Summer Young-Jelinek, secretary
- Uyen-Thi Nguyen
- Melissa Green
- Meredith Branch
- Allison Hennes
- Kelly Moninger
- Antonio Huerta
- Leonard Stoehr, council liaison
- Amy Orre, library liaison

Abbreviations:

**EAC:** Emerald Art Center

**POC:** Point of Clarification

**GMP:** Guaranteed Maximum Price

**SAC:** Springfield Arts Commission

**HAG:** Heritage Arts Grants

**LAC:** Lane Arts Council

**YAG:** Young Artists Gallery

## AGENDA ITEMS DISCUSSED:

**6:33 CALL TO ORDER KAYLA**

- Kayla called the meeting to order at 6:30.

**6:33-6:35 JANUARY MINUTES SUMMER**

- No changes.
- Meredith moved to approve the minutes. Motion passed unanimously.

**6:35—6:40 LIASON REPORT AMY**

- Amy presented the financial report.
  - Luminary project was paid.
  - LAC convenings meetings have been pushed out but is still in the process of identifying presenters. Plan to hold them in Spring.
- Thumbs up from City to continue using Google files.
  - Summer transferred all files from the old drive to the new one, managed by Amy.

**6:40—6:50 HAG QUESTIONS – BARBARA COUNCIL BARBARA**

- Barbara provided an update on her project and asked questions regarding her grant.
  - Would like to change name to “Land as Deity.”
  - Would like to hire printmakers she knows instead of students as originally proposed because COVID-19 has made meeting new students impossible.

- Earth Day is a Thursday; she would like our input on whether a Saturday event would be better.
- Commissioners discussed.
  - Title can be whichever she prefers.
  - OK to hire whatever help she can.
  - Will do a virtual talk instead of an artist talk on site to try to allow the greatest number of people to participate.

**6:50—7:10      PROPOSAL & EVALUATION FROM (NON-HAG)      KAYLA**

- Kayla proposed creating a proposal request outline for non-HAG awardees of SAC funds to ensure project completion.
  - The Commission agreed.
  - Antonio suggested making it simple, so it does not create a huge administrative barrier to small organizations/artists.
  - Melissa suggested making it a tiered system.
  - Summer suggested creating a checklist for people to determine whether they should be doing a proposal or HAG application.
  - Thi suggested a “letter of intent” process. Allison agreed.
- Kayla will draft.

**7:10—7:41      WEBSITE      MEREDITH**

- Meredith discussed website project.
  - Not great precedents out there.
  - Should be better, easier to use, more visually interesting.
- Next steps:
  - Draft content for the LCOG page.
  - When that is done, Amy will check with library on next steps for creating a site there.

**7:41—7:25      SUBCOMMITTEE UPDATES      ALL**

- Art Walk - none
- Public Art – Thi provided an update on the Testas and murals after speaking with Daphne. She will send Leonard information regarding the McKenzie Bridge mural to see if the Council can do anything else about it.
- Outreach – None
- Heritage Arts Grants – Meeting with City attorneys this week.
- Marketing - none
- Galleries – Installations are on hold through March at this point. Amy will find out if there are updates regarding the building opening.

**7:25—7:45      COUNCIL UPDATE      LEONARD**



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March 10, 2020 6:30 p.m.

- Leonard provided an update on council business.
  - Sean VanGordon is the interim mayor.
    - Major project will be filling Sean's seat on the Council (Ward 1).
  - Trying to attract housing creators that make affordable options.

7:45—8:00

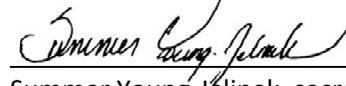
FURTHER BUSINESS

ALL

- Antonio asked about the process for providing feedback on application. Melissa indicated she would open the floor after they figure out any issues with the City attorney.
- Kayla will not attend the next meeting; Josh will run. Send proposed agenda items to Amy.

Kayla called for additional motions. None made. The chair declared the meeting adjourned at 8:00.

Approved minutes submitted by:

  
\_\_\_\_\_  
Summer Young-Jelinek, secretary

February 9, 2021

Date