



# Bicycle & Pedestrian Advisory Committee

## Meeting Minutes

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February 25 – 6:00 to 7:30 pm

Springfield City Hall Council Chambers, 225 5<sup>th</sup> Street, Springfield

### Attendance

**Staff:** Michael Liebler, Emma Newman, Dawn Williams

**BPAC members:** Allison Camp (Vice-Chair), Brian Sorensen, Holly Rockwell, Sandy Coffin, Teresa Roark, Dennis Weirich, Sam Miller (Eugene ATC Liaison), Karla Berg, Michael (Rosey) Rosenberg, Kevin Campbell, Sheri Moore (City Council Liaison), Andrew Landen (Planning Commission Liaison), Simon Daws (Willamalane Liaison), Laughton Elliott-DeAngelis (Safe Routes to School Liaison)

**Guest:** Grace Kaplowitz, Eric Adams (Willamalane), Adam Chaote (UO PPPM Student)

**CALL TO ORDER.** Meeting was called to order at 6:00 p.m.

### Welcome/Introductions

Introductions were made.

### Agenda Review

No agenda changes.

### Committee Business

#### Public Comment

There was no public comment.

#### Approve December Meeting Minutes

Sandy Coffin moved to approve the minutes from the December meeting.

Brian Sorensen seconded the motion.

All approved.

#### Sign up for InMotion Webinar Series

Emma Newman explained that the City of Eugene facilitates two resources that relate to walking and biking. She stated that she wanted to make sure that anyone who would like to receive this information would get it. The first one is InMotion, which is an electronic newsletter that goes out once a month and the second is a webinar series that they typically host that focuses on everything from how to install safe pedestrian crossings to crash data. She stated that if committee members were interested in furthering their personal education that relates to BPAC, they can sign up to receive emails. She took down the names of those who wanted to be added and will forward their email addresses.

Allison Camp stated that the newsletter and webinars were a great resource of information.

### Committee Leadership Elections

Emma Newman stated that this is the first full committee meeting of the year and they need new leadership. She asked Holly Rockwell if she wanted to continue to be the Active Transportation Committee Liaison or would she like to put it out there for others to have an opportunity.

Holly Rockwell stated that she would like to give others an opportunity to serve in that role.

Emma Newman explained that there were three positions: Chair, Vice-Chair and Eugene Active Transportation Liaison. The Chair and Vice-Chair meet with staff prepare the agenda, help facilitate the meetings, go to City Council each year and report on the year's accomplishments. The Eugene Active Transportation Committee Liaison position is a role that helps to have better communication between the Eugene Active Transportation Committee (ATC) and the Springfield BPAC. The Eugene ATC meets the second Thursday of each month in the evening. She opened it up for nominations and explained that there are paper ballots for voting. Emma invited Allison Camp to speak about the Chair and Vice-Chair role since she had been in both roles.

Allison Camp stated that she is currently holds the Vice-Chair position. The Chair has termed out which is why she is facilitating the meeting. She explained that the Vice-Chair is a support role to the Chair. She would keep time for the previous Chair to ensure the meetings stayed on time and would fill in if the Chair was absent. She went on to state that the Chair role is more of a leadership role with the committee, you have a large say in what the committee participates in and the agenda setting meetings with Emma Newman. This position is a great opportunity to beef-up your leadership skills if that is something you are working on. She stated that the committee is a joy to manage since the personalities really meld well and it is fun content.

Emma Newman asked if anyone had any questions about the positions.

There were no questions.

Emma Newman opened it up for nominations.

Allison Camp added that individuals could self-nominate.

Kevin Campbell nominated Rosey Rosenberg for the Chair position.

Rosey Rosenberg accepted the nomination.

Holly Rockwell nominated herself for the Chair position.

Holly Rockwell nominated Karla Berg for Vice-Chair.

Karla Berg declined the nomination.

Sandy Coffin suggested voting for Chair and then moving on to the other positions.

Emma Newman concurred and asked if there were any other nominations for Chair.

There were no more nominations so Emma Newman asked the nominees if they would like to speak before the committee voted.

Holly Rockwell stated that she has been on the committee for two years. She has worked with the previous Chair and observed what they do. She stated that she felt she had more focus on what she was interested in working on this year for the BPAC. She added that she was also interested in working on the content with Emma.

Rosey Rosenberg stated that he wanted to be on the committee because he felt that access to our public spaces is important. He wanted to have the opportunity to work to improve that with people who live in the community and care about similar things.

Emma Newman passed out paper ballots and explained that only voting members would vote.

Michael Liebler collected the ballots and tallied the votes.

The new BPAC Chair is Holly Rockwell.

Allison Camp asked if there were any nominations for Vice-Chair.

Sandy Coffin nominated Rosey Rosenberg.

Allison Camp asked if he accepted the nomination.

Rosey Rosenberg accepted the nomination.

Allison Camp asked if there were any more nominations.

There were no additional nominations.

Voting was conducted by a show of hands.

All were in favor.

The new BPAC Vice-Chair is Rosey Rosenberg.

Allison Camp asked if anyone was interested in filling the Eugene Active Transportation Committee Liaison position.

Holly Rockwell stated that she has filled this role for the last year. When they started they had two individuals in this position which was nice since it does meet every month. She added that it was fun

going to their meetings and hearing their ideas, seeing how they do things and then bringing that information back to share with this group. She did recommend having two liaisons since it is every month so they could alternate.

Emma Newman stated that the liaisons have helped with the bike friendly business outreach coordination that was going on between the two committees. Our BPAC weighed in on developing past safety signs on paths throughout Springfield, which was inspired by work that Eugene had looked into initially. She added there is a good flow of information back and forth when there are people going to both meetings.

Dennis Weirich nominated Kevin Campbell for the Eugene ATC liaison.

Emma Newman asked if Kevin was able to attend and fulfill the role.

Kevin Campbell stated that it would put him in a little bit of a stretch but he would take it on.

Allison Camp asked if anyone would like to assist Kevin with the monthly meetings.

No additional members were interested.

Allison Camp asked for a show of hands of those in favor of appointing Kevin Campbell as the Eugene ATC Liaison.

All were in favor. Kevin Campbell was appointed as the Eugene Active Transportation Committee Liaison.

Emma Newman asked if there was someone that would be the first person that Kevin would call on if he is unable to attend a meeting, instead of having to contact the full committee if he could not attend a specific meeting.

Karla Berg agreed to be the alternate for Kevin Campbell.

Allison Camp passed the meeting over to Holly Rockwell as the newly appointed Chair.

#### 2019 Work Plan Overview

Emma Newman stated that she had sent out the 2019 Work Plan to everyone and had some paper copies for when they break into smaller groups. A couple of items they wanted to highlight; one being the report back from Allison Camp going to City Council and reporting on the 2019 end of year accomplishments and then some updates on some key projects that they may consider integrating into this year's work plan. Emma asked Councilor Sheri Moore and Allison Camp if they would like to speak about the January 6<sup>th</sup> City Council Meeting.

Allison Camp stated that she and Claudia, the former 2019 BPAC Chair, shared some of the successes over the past year. This is one of the few times that they have the opportunity to directly converse with City Council so they wanted to highlight the work that the BPAC has been doing. Some of those items highlighted were the path safety signs on the Willamalane paths and the North Bank path going from Eugene to Springfield and the West D Street improvement and the path connection to the roadway system. If anyone has ridden on that section, they know how difficult it is to go from the path to West D Street. The BPAC sees this as the entrance to Springfield for walkers and bikers and would like to see

Council prioritize an improvement for this part of the bicycle network. Additionally, they talked about organizing an open streets event, where streets would be closed down to cars and opened up to walkers, bikers, kids, fun and games. The BPAC over the last few years has been focused on how they would implement this in Springfield. There has been interest from Willamalane as a partner so they have been looking at when an event like that could be hosted in the future.

Emma Newman added that they also highlighted the Bike Friendly Business program. Mayor Lundberg reached out approximately four years ago stating that there were not very many recognized bike friendly businesses in Springfield and she asked if something could be done about that. The BPAC has spent a couple of years working on that item and now there are 17 Bike Friendly Businesses in Springfield recognized through the Travel Oregon certification program.

Councilor Moore stated that she felt that there was a very positive response from City Council about the report. She stated that the BPAC is always exciting and brings so much energy to the committee meetings. Additionally, when City Council interviews applicants there is always a positive response from Council. She added when they were interviewing applicants, a lot of them mentioned the West D connection so that may be something they make a priority. Councilor Moore thanked the committee for all that they do, including the recent light and reflector giveaway events.

Emma Newman gave a shout out to Karla Berg since it was a lot of her efforts that went into the distribution of over 2800 lights or reflective items just this fall.

Emma Newman stated that there are a few items they may want to integrate into their work plan this next year. City Council held a work session on February 10<sup>th</sup> to discuss further expanding bike share in Springfield. She stated that she sent out the recording of that session if they were interested in what the conversation consisted of in more detail. The overall summary is that Council is generally supportive but would like more details on what it might look like in Springfield. There are some challenges on the availability of bicycles. The current Peace Health rides system is limited since those bikes are not being manufactured any longer and they operate on the older 2G cell service. There was a debrief meeting yesterday. Allison Camp has been the lead on this item for the committee but there is definitely interest and more work to be done on this item.

Councilor Moore stated that some of the Councilors were thinking that Springfield could get their own program but we need to coordinate between the two if it were separate from Eugene. She felt that there was definite interest in doing something more than what they have in Eugene.

Emma Newman stated that staff will continue to work on it but felt it was important to have BPAC advising on it as they go forward.

Emma Newman went on to say that the 4<sup>th</sup> Street Bike Route was supported at the December meeting. City staff have since assigned the planning work for that project to Transportation Planning Intern, Grace Kaplowitz, and have an engineering staff person lined up for when she finishes the upfront planning efforts she can hand it off for project design and completion. Better Eugene-Springfield Transportation (BEST), Safe Routes to School, and AARP have reached out to request BPAC and City Council support for the Safe Streets Audit initiative that they are working on that involves going out and doing a walk audit in different wards throughout the community in the fall. There has been some recent exciting progress

made with Open Streets in that they have been meeting more with Willamalane staff and it is gaining traction. They have recently checked in with the City Traffic Engineer about a proposed route. The concept is to partner with the Children's Celebration in August and then expand on that with an Open Streets component. So that would be another item that would be great to have the BPAC's support.

Sandy Coffin asked if there was a date for the Children's Celebration in August.

Emma Newman stated that it is Saturday, August 1<sup>st</sup>.

Allison Camp added that Open Streets has been on the BPAC work plan for years and she felt that they should take some of the ownership due to the effort they have already put forth.

#### Form Subcommittees for 2020 (Planning and Programming)

Emma Newman stated that she has sent out the work plan for them to review from the past year and felt that some of the items would make sense to roll forward to this year. How BPAC has typically operated is with this full committee and then two sub-committees, planning and programming.

Rosey Rosenberg read the Planning Subcommittee's description and goals.

Emma Newman stated that this is what has previously been the set of goals for the Planning Subcommittee. It could change some but the general idea is that planning focuses on the infrastructure side of things and Programming focuses on education and encouragement.

Karla Berg read the Programming Subcommittee's description and goals.

Emma Newman stated that typically each voting member would be on one of the subcommittees. Since there are nine voting members right now so 4 on one and 5 on the other subcommittee. She suggested that the liaisons break into one of the groups that they break into to start discussing and developing this year's work plan.

Holly Rockwell suggested that maybe Kevin Campbell could opt out since he will be attending twelve additional meetings as the Eugene ATC Liaison.

Kevin Campbell stated he appreciated that and suggested that if they end up with even numbers on both sides then he may consider it.

Emma Newman advised that there is a quorum in the protocols ground rules of 2 or 3 members present to have a meeting.

Karla Berg asked what the quorum is for the full committee.

Emma Newman stated that it is 60% of the voting members. She went on to say that it would be helpful to know what people are interested in between the two subcommittees and then they will break into the two groups to discuss the year's work plan.

Emma Newman asked for a show of hands of those interested in Planning Subcommittee and then those interested in Programming. She stated that it appears they are pretty balanced. In Planning there will be Allison Camp, Kevin Campbell, Rosey Rosenberg, Holly Rockwell and Teresa Roark. In Programming will

be Brian Sorsensen, Dennis Weirich, Sandy Coffin and Karla Berg. Emma added that some of the programming items are events that they would call out for additional members from the full committee to participate in.

Councilor Moore announced that Emma Newman is a finalist for the Transportation Heroes Award and Springfield downtown Main Street is nominated as a finalist for the Walkable Neighborhood Award, which are presented by the Better Eugene-Springfield Transportation group as part of the BESTies.

Emma Newman stated that the BESTies awards banquet is on March 17<sup>th</sup> and this is the second year of Better Eugene-Springfield Transportation hosting an awards banquet and highlighting some of the great work that is happening in the community. She added that Laughton Elliott-DeAngelis was nominated for his work on Safe Routes to School and former Springfield Officer Tom Speldrich was also nominated.

The Planning and Programming Subcommittees broke into two groups to discuss work plan.

#### Planning Subcommittee Breakout Notes

The Planning Subcommittee members (Allison Camp, Kevin Campbell, Rosey Rosenberg, Holly Rockwell, and Teresa Roark) reviewed the 2019 Work Plan and discussed items of interest for the 2020 Work Plan. They discussed changing the subcommittee goals to incorporate equity and accessibility.

The subcommittee expressed interest in further incorporating ADA and pedestrian issues into the work of BPAC this year. This resulted in adding a work plan item to identify and address pedestrian network gaps. Holly offered to lead on bike network connectivity.

The subcommittee discussed Northbank Path Lighting. Willamalane suggested it probably would not be worth focusing on this year, but an alternative route for lighting may be more feasible and cost effective. Some members were in support of lighting and others prefer the dark through the Eastgate Woodlands area along the Northbank Path.

The subcommittee thought prioritizing West D Street Improvements would be timely for this year and confirmed on-going support for Safe Routes to Schools. They noted that bike share also seems important, but that they may have too many work plan items. The group felt the past accomplishments with path safety signs have sufficiently addressed the multi-use path etiquette item from previous years for now.

#### Programming Subcommittee Breakout Notes

The Programming Subcommittee members (Brian Sorensen, Dennis Weirich, Sandy Coffin, and Karla Berg) reviewed the 2019 Work Plan and discussed items of interest for the 2020 Work Plan.

They discussed prioritizing Community Outreach (including light giveaways and potentially incorporating whistles for safety), Safe Streets Audits to address the committee's interest in safety and accessibility to evaluate ramps, push buttons, visibility and more, and Open Streets. There was some discussion about the possibility of expanding or showcasing existing adaptive bicycles that are currently owned by the Eugene Hilyard Community Center and Campbell Center and exploring the possibility of Willamalane purchasing adaptive bicycles. The group discussed the BPAC survey and inquired about incorporating questions into the survey to gather input on accessibility issues. Stop as Yield and Every Corner is a

Crosswalk were discussed as items to incorporate within the community outreach efforts. Emma Newman noted that the City now has more Oregonians Crossing signs that could be put out in non-ODOT right-of-way locations throughout Springfield where the committee would like to highlight pedestrians crossing.

The group discussed the Bicycle Friendly Business efforts and concluded that it would be good to have materials available and support businesses if they are interested, but to focus the BPAC efforts this year on Open Streets and Safe Streets Audits. Materials could be provided to the Chamber of Commerce staff to ensure that they are comfortable talking with their member businesses about the certification opportunity and process. Sam Miller mentioned that Eugene ATC will be continuing to work on Bicycle Friendly Business recognition to improve the City's ranking through the League of American Bicyclists' Bicycle Friendly Community program.

The committee reconvened as a whole group.

#### Start Developing 2020 Work Plan

Emma Newman stated that the goal for the subcommittee's first meeting in March would be to finalize each subcommittee's section of the draft 2020 Work Plan. Then the draft would be brought to the full committee meeting in April for approval.

#### **Updates**

##### City of Springfield

Michael Liebler stated that the Main Street and 66<sup>th</sup> Street Pedestrian Crossing is completed and in use. He added that it is a two-stage crossing so make sure to use both activation buttons.

Commissioner Landen commented that it was nicely done.

Michael Liebler stated that they are working on design for the roundabout at S. 42<sup>nd</sup> and Daisy streets.

Emma Newman added that construction is one to two years out for the S. 42<sup>nd</sup> and Daisy single-lane roundabout. She added that Transportation System Plan Implementation project is moving forward through the adoption process. She just went to the Lane County Board and in January City Council adopted both ordinances for the Transportation System Plan Amendments as well as the Springfield Development Code Amendments related to transportation.

Emma Newman also shared that the next round of grant funding through the Central Lane Metropolitan Planning Organization (MPO) is coming up and there will be applications available in March. After the application is available, the City of Springfield will then submit applications and be part of the regional transportation planning staff committee that makes recommendations to elected officials. Then the Metropolitan Policy Committee will make the final decisions as to what projects to fund. There is approximately \$18 million available for federal fiscal years 2022 to 2024.

Emma Newman added that April is going to be a full schedule so before your April meeting she will be sending out emails regarding the Main Street Safety Project online open house that committee members can take and then send to others to take. It should be live as of March 4<sup>th</sup>. She asked if anyone does not



want to be on the email list for the Main Street Safety Project, otherwise she will make sure everyone is getting those updates. No one indicated they did not want to receive the emails.

Emma Newman stated that in April they plan to have the Capital Projects Manager and the City Engineer come talk about some upcoming projects and the Capital Improvement Program. One of those projects is West D Street. They are starting to move forward. They had a kickoff meeting with staff and they hope to be engaging BPAC in a more meaningful conversation in April.

Emma Newman stated that some additional city updates she had was the Thurston Road overlay project. There is currently a bike lane that doesn't connect through near Thurston Middle School. The overlay project hopes to make the bike lane continuous and address the existing gap on the north side of the street.

Emma Newman added that Wheels by the Willamette is set for May 15th from 4-6pm.

### Liaison Updates

Simon Daws stated that at the end of last year Willamalane asked the BPAC to suggest some projects for them to discuss this year. One of those projects was West D Street connection so they have requested some funding for that through the Capital Improvement Program (CIP) requests. The other suggestion was pathway improvements through Guy Lee Park. It is also being put forward as a CIP request with partnership with the City and the school district. Additionally, there is a request for potential equestrian use on the Middle Fork Path so that is also being evaluated and bringing it to the BPAC for the first part of public outreach.

Emma Newman asked if there was anyone particularly interested about this topic that they might be able to talk to between now and the next meeting. Rosey Rosenberg, Brian Sorensen and Holly Rockwell were interested in the topic and providing input.

Laughton Elliott-DeAngelis stated that the school district is very excited about the new 66<sup>th</sup> St crossing on Main Street. At the end of March through June, they have a lot of programming beginning and he would like to engage anyone who is interested in volunteering for the safety education classes as well as bike safety classes. Willamalane just hired a Safe Routes to School Safety Educator so they will have someone who can focus time on that program.

Sam Miller gave an update from Eugene ATC. He stated that they discussed the new Stop as Yield law that took effect in January. They also talked about Central Eugene InMotion, which is project that is happening in Eugene where they are looking at 8<sup>th</sup> Ave as well as several north-south corridors and improvements they can make. He added at their February meeting Rob Inerfeld, with City of Eugene Public Works, talked about the pavement bond measure and how they want to use the money. He stated that they are also working on Bike Friendly Businesses and the e-scooters.

Emma Newman covered the only update for Lane TrAC. She spoke with the Lane County Transportation Planning Manager and they are starting to talk about having a BPAC member attend their meeting and give them an update on what BPAC has been up to as well as have them report back to this committee.

### **Info Share**

Brian Sorensen shared that on April 25<sup>th</sup>, Earth Day, the Willamette River Keepers are putting on an event to do a river / bike path cleanup. If anyone has a bike with a trailer they could use the help between 9 and noon.

Holly Rockwell stated that the City of Springfield's Transportation Plan is a great document and she went through and photocopied the pedestrian aspect and if anyone is interested she has extra copies. She added that the Blue Zone Project is something that Peace Health is possibly bringing to the Eugene-Springfield area. They look at the longest lived communities in the world and try and isolate why that is. They work to get large grants for capital projects that would increase pedestrian activity. She stated that she was told to email the CEO of Peace Health to encourage that project to go forward and if anyone else wanted to do that as well she would provide the information.

Emma Newman asked that they look to their email for logistics for this group such as new Google Docs protocols and volunteer hour tracking.

Dennis Weirich advised that Google Docs has stopped retaining documents for long periods of time but there are some other resources that he could share.

**Next Meeting: April 14th, 2020; 6-7:30**