



**FOR IMMEDIATE RELEASE**  
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or

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## **Springfield Seeks Applicants for Development Code Update Project Technical Advisory Committee Phase 2 – Employment Lands**

The City of Springfield is continuing to accept applications from Springfield community members to serve on the Development Code Update Project Technical Advisory Committee for the Employment Lands (commercial and Industrial development) phase of the project. The City is seeking applications to fill any and all volunteer positions representing a variety of employment lands (commercial and industrial) categories however we are specifically highlighting recruitment for 1) a member of the community involved as a commercial appraiser and 2) a member of the general public. The Springfield Planning Commission acting as the Committee for Citizens Involvement (CCI) will appoint members to the technical advisory committee.

Members will be appointed to sever over the next 12 to 15 months. Tentatively, there will be 10 to 14 meetings during that time and could be scheduled during the work day, in the evenings or both, and as virtual meetings.

The primary purpose for the committee is to provide the project technical advice and input on the Development Code Update Project related to employment lands (commercial and industrial). The Committee plays an advisory role and produces recommendations for the project team, the Springfield Planning Commission, the Development Code Update Project Governance Team, and the Springfield City Council.

Committee members will be responsible for attending meetings, reviewing materials, providing insight on community concerns or issues, and sharing information with other community members and bringing viewpoints back to the group.

**What:** Applications being accepted for Springfield’s Development Code Update Project Technical Advisory Committee for the Employment Lands phase of the project

**Who:** Springfield community members with Employment Lands (commercial or industrial development) related backgrounds; a list of categories is available in the application packet

**When:** This is an open ended recruitment. Applications will continue to be accepted until by the City Manager’s Office. **Applications must be submitted electronically** to the email provided below.

**Where:** Applications are available **electronically only** at <https://www.springfield-or.gov/city/city-managers-office/boards-commissions-and-committees/> and **must be submitted electronically** to [cmomail@springfield-or.gov](mailto:cmomail@springfield-or.gov)

**Project Purpose:** The purpose of the Development Code Update Project is to change the Springfield Development Code to support efficient, timely, and clear development review. The updated Development Code will support Springfield’s economic development priorities and will honor Springfield’s home town feel now and in the future.

**Background:** The Springfield Development Code is the principle document that implements local, state, and federal land use, transportation, and environmental laws applicable in the City of Springfield. The current Development Code was adopted in 1987. Other than a general “housekeeping” update (1998-2005) the Code has been revised only to comply with state or federal laws, or as directed by Council in response to a specific issue or objective.

The Springfield City Council recognizes that the Development Code is difficult to use, understand, and implement. Resolving the complexities and outdated nature of the Development Code will help achieve the economic and housing goals for our community. The Council has directed staff to complete a full Development Code Update over the next three years.

The Development Code Update Project will be broke out into three phases:

1. Housing
2. Employment Lands
3. Other (code changes not considered in phase 1 or 2)

With each phase, the City will seek new committee members for the technical advisory committee to provide technical advice and input.

**Additional Information:** Mark Rust, Project Manager, at 541.726.3654 or [mrust@springfield-or.gov](mailto:mrust@springfield-or.gov)





# Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
  
  
  
  
  
  
  
  
  
  
2. What specific contribution do you hope to make?
  
  
  
  
  
  
  
  
  
  
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
  
  
  
  
  
  
  
  
  
  
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
  
  
  
  
  
  
  
  
  
  
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at [www.ci.springfield.or.us/CMO/newsrel.htm](http://www.ci.springfield.or.us/CMO/newsrel.htm). Are you available to attend meetings on the dates listed for this committee?

Yes      No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

## Development Code Update Project – Technical Advisory Committee

### Phase 2 – Employment Lands (Commercial/Industrial) phase.

#### Supplemental Application Questions

1. To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City is seeking representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

Springfield Chamber of Commerce representative

Commercial/Industrial developer

Commercial/Industrial contractor

Business Owner

Consultant (Land use, engineering, architect, etc.)

Commercial realtor

Commercial appraiser

Springfield consumer

2. Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.