**City of Springfield BPAC**

**DRAFT 2020 WORK PLAN**

**Overview**

**The BPAC Committee:** The Springfield Bicycle and Pedestrian Advisory Committee was established in 2011 and is a volunteer body which provides input to the Springfield City Council and staff on bicycle and pedestrian issues, policies, programs, education, enforcement and facilities. The current voting members have three-year terms that started in either January 2018 or February 2020.

**Members**

Programming Subcommittee:

* Karla Berg
* Sandy Coffin
* Brian Sorensen
* Dennis Weirich

Planning Subcommittee:

* Allison Camp
* Kevin Campbell
* Teresa Roark
* Holly Rockwell
* Rosey Rosenberg

Liaisons:

* Sheri Moore, City Council Liaison
* Andrew Landen, Planning Commission Liaison
* Laughton Elliott-DeAngelis, Safe Routes to School Liaison
* Simon Daws or Eric Adams, Willamalane Liaison
* Sam Miller, Eugene Active Transportation Committee Liaison

**Staff**

* Emma Newman – Senior Transportation Planner
* Michael Liebler – Transportation Planning Engineer

Based on input from former committee members and a successful pilot in 2016, the Bicycle and Pedestrian Advisory Committee developed two subcommittees. The subcommittees meet informally during the months that the full committee does not. Subcommittee meetings do not require city staff members to be present. Votes cannot be held during subcommittee meetings.

This year, BPAC will be extending an invitation to broader community members to engage as supporting member volunteers to complete the various work plan items. More community members applied to BPAC than could be appointed to voting member positions during the most recent round of committee recruitment. City Council directed staff and the committee to reach out to individuals interested in supporting walking and biking initiatives in Springfield and invite those people to engage in BPAC related volunteer opportunities.

**Programming Subcommittee**

The BPAC Programming Subcommittee focuses additional volunteer time on developing educational, encouragement, and enforcement programs.

**Programming Goals**

The Programming Subcommittee goals are as follows:

* **Education and Outreach:** providing print, media materials or engagement opportunities regarding laws, crash statistics, programs, safety, or general walking biking options.
* **Collaboration:** working across departments, agencies, or community organizations to forward the BPAC agenda.
* **Safety:** materials or outreach specifically focused on reducing crashes and injuries and increasing safety for people who bike and walk.
* **Equity and Accessibility:** providing materials, education, and opportunities for marginalized groups to ultimately reach all socioeconomic groups, ages, abilities, etc.

**Programming Action Items**

**Community Outreach**

*Related goal(s):  Safety, Education and Outreach, Collaboration, Equity and Accessibility*

* Determine potential events to table at or participate in:
  + Wheels by the Willamette - September/October 2020
  + Walk+Roll to School Day - October 2020
  + Safe Streets Audits – Winter/Spring 2021
  + Summer 2021
* Use City of Springfield tabling kit materials
  + Walk/Bike flag banner
  + Promote bit.ly/SpringfieldRequest walking and biking maintenance request tool
  + Transportation educational games
  + BPAC survey
  + Add engaging activities that are related to BPAC initiatives, such as:
    - Crosswalk education outreach activity
    - Multi-use path etiquette
* Provide lights, reflectors, etc. to people riding bicycles, walking, and using wheelchairs who need them to be visible in darker months of the year, particularly focusing on adults who may not have access to lights otherwise
* Explore options for social media promotion and content creation, which could include
  + Promoting events (i.e. Wheels by the Willamette), encouraging residents to provide input on planning efforts, safety tips and crash statistics, photo tours of new infrastructure (i.e. Virginia-Daisy Bikeway or 4th Street Bike Route), etc
  + Create content for post at least every other month
* **Lead:** Brian Sorensen
* **Supporting members:** Sandy Coffin
* **Partners and resources:** City Of Springfield, Willamalane
* **Timeline:** Ongoing
* **Budget:** Approx. $2000 for lights per year

**Safe Streets Audits**

*Related goal(s): Safety, Collaboration, Education and Outreach*

* Work in partnership with Better Eugene-Springfield Transportation (BEST), American Association of Retired Persons (AARP), and Springfield Safe Routes to Schools (SRTS) to host safe streets audits in the various Springfield Council Wards using the [AARP Walk Audit Tool Kit](https://www.aarp.org/content/dam/aarp/livable-communities/livable-documents/documents-2016/Walk-Audit-Tool-Kit/AARP-Walk-Audit-Tool-Kit-100416.pdf)
* Identify infrastructure and programming improvements to increase safety for people walking, rolling, and riding throughout Springfield
* Provide infrastructure recommendations to appropriate community entities and BPAC Planning Subcommittee to further implementation of identified improvements
* **Lead:** Dennis Weirich
* **Supporting members:** Sandy Coffin, Brian Sorensen
* **Partners and resources:** BEST, AARP, Springfield SRTS, City of Springfield
* **Timeline:** Start coordination fall 2020, conduct audits early 2021
* **Budget:** N/A

**Support Launching Springfield Open Streets in 2021**

*Related goal(s):  Education and Outreach, Collaboration, Equity and Accessibility*

* Support City of Springfield and Willamalane staff in organizing and hosting Springfield’s first open streets event, in partnership with Children’s Celebration in 2021 in Island Park and along West D Street
* Consider offering guaranteed volunteer hours from BPAC members
* Connect community organizations with the event and ways to participate (i.e. churches, community groups, etc.)
* Seek grant funding in coordination with City of Springfield staff

* **Lead:** Karla Berg
* **Supporting members:** Brian Sorensen, Darla Robbins, Robin Mayall
* **Partners and resources:** City of Springfield, Willamalane
* **Timeline:** Planning and organizing for 2021 event will be fall 2020 through summer 2021
* **Budget:**  TBD, limited staff time

**Planning Subcommittee**

The BPAC Planning Subcommittee focuses on infrastructure and evaluation to make Springfield a safer place to walk and bike.

**Planning Goals**

The Planning Subcommittee goals are as follows:

* **Collaboration:** working across departments, agencies, or community organizations to pursue BPAC activities in support of the City’s goals.
* **Safety:** promotinginfrastructure improvements, wayfinding, and resources specifically focused on increasing safety for people who bike and walk.
* **Engineering:** providing design options and feedback for popular walking and biking routes to increase usability, safety, and level of comfort.
* **Evaluation:** collecting and analyzing data for how Springfield residents use the existing infrastructure to walk and bike.
* **Equity and Accessibility:** reviewing, proposing, and implementing projects to ultimately reach all socioeconomic groups, ages, abilities, and neighborhoods in Springfield.

**Planning Action Items**

**Create a plan for when bike facilities terminate: 4th Street Bike Route and EWEB and Levee Paths**

*Related goal(s): Safety, Engineering, Evaluation, Equity and Accessibility*

* Support City of Springfield staff with the implementation of wayfinding, sharrows, and marketing and public education of 4th Street as an alternate bike route to 5th Street to connect Centennial Boulevard to the Booth Kelly Mill Race Path Trailhead.
* Assess infrastructure gaps and needs at the terminal points of the EWEB and Levee Paths in order to determine a recommendation for what cyclists should do when the bike facilities terminate. Take into consideration coordination with the pedestrian access assessment and needs of people walking at these locations.
* Continue to identify path maintenance needs for the existing path system in Springfield. Communicate these needs to Willamalane to maintain a safe biking and walking environment.
* Use data and observations to provide recommendations for path and infrastructure connectivity.
* Continue to identify where facility terminations currently exist across Springfield and document with description, photos, and indicate whether or not a solution is in a City plan.
  + Conduct site visits to take photos.
  + Review existing planning documents ([Springfield 2035 Transportation System Plan](https://www.springfield-or.gov/city/development-public-works/transportation-system-plan/) and [Springfield Bicycle Plan](https://www.springfield-or.gov/wp-content/uploads/2016/12/SpringfieldBicyclePlan.pdf)) to determine if improvements are identified as projects in these plans.
  + Propose recommendations for signage, striping, and alternate routing.
* Advise City Staff on future planning and construction efforts for how to safely accommodate city-wide gaps in bicycle infrastructure, including asking to review draft designs for upcoming overlay projects.
* **Lead:**  Holly Rockwell
* **Supporting members:** Teresa Roark
* **Partners and resources:** Grace Kaplowitz (City of Springfield Transportation Planning Intern) for 4th Street Bike Route
* **Timeline:**  4th Street Bike Route to be completed by end of summer 2020, evaluation and recommendations to be completed by early 2021
* **Budget:** $2,000 - $5,000 for 4th Street Bike Route

**Review the City of Springfield’s ADA Transition Plan and Prioritize Areas of Pedestrian Access Need**

*Related goal(s): Safety, Engineering, Evaluation, Equity and Accessibility*

* Review the City’s ADA Transition Plan and identify additional areas of what to do “when the sidewalk ends”
* Identify where sidewalk facilities terminate and lack of access ramps currently exist across Springfield
* Document pedestrian network gaps with description, photos, and indicate whether a solution is in a City plan
  + Conduct site visits throughout Springfield to take photos and assess “not compliant” or “maybe compliant” ramps
  + Review existing planning documents ([Springfield 2035 Transportation System Plan](https://www.springfield-or.gov/city/development-public-works/transportation-system-plan/), [Springfield Bicycle Plan](https://www.springfield-or.gov/wp-content/uploads/2016/12/SpringfieldBicyclePlan.pdf), [Main Street Safety Project](http://mainstreetsafety.org/), and [ADA Transition Plan](https://www.springfield-or.gov/wp-content/uploads/2019/02/ADATransitionPlan9.5.17_Adopted.pdf)) to identify if improvements are identified as projects in these plans
  + Consider pedestrian access and network connectivity needs at the ends of the EWEB and Levee Paths in coordination with “when the bike facilities terminate”
  + Propose recommendations for signage, striping, and alternate routing
* Review [bit.ly/SpringfieldRequest](file:///C:\Users\enewman\Desktop\To%20Go%20Items\3.13.2020\BPAC%202020%20Work%20Plan\bit.ly\SpringfieldRequest) form and ensure ADA is incorporated
* Participate in Safe Streets Audits in each Council ward and work on implementing identified solutions
* Develop a prioritized list for access ramp and sidewalk improvements in order to assist the City with how to utilize limited funding for ADA improvements
* **Lead:** Kevin Campbell
* **Supporting members:** Dennis Weirich, Rosey Rosenberg
* **Partners and resources:**  City of Springfield, Willamalane, Disability Services Advisory Committee at LCOG, Lane Independent Living Alliance (LILA), BEST, AARP, and SRTS
* **Timeline:**  Assessment ongoing, Safe Streets Audits early 2021, implementing identified solutions fall 2020 - 2021
* **Budget:** Potential funding includes City of Springfield funded capital projects, Capital Improvement Program (CIP) funds of about $10,000/year in improvement system development charges (SDCs), about $200,000 in CIP ADA funds, and the possibility of some HB2017 Keep Oregon Moving gas tax funding

**Encourage West D. Street Improvements**

*Related goal(s): Collaboration, Safety, Engineering*

* Participate in path redesign from the transition of the Northbank Path onto West D St east to Mill St.
* Support City of Springfield staff efforts in public engagement by participating in and sharing opportunities to hear from the community.
* Communicate BPAC recommendations for this highly anticipated project to City Council.
* **Lead:** Rosey Rosenberg
* **Supporting members:** Holly Rockwell, Kevin Campbell
* **Partners and resources:**  City of Springfield, Willamalane
* **Timeline:**  Provide input spring – summer 2020, design fall 2020, construct 2021
* **Budget:** $200,000 - $350,000 City of Springfield funding, potentially Willamalane CIP funds

**Implement bike fix-it stations throughout Springfield**

Related goal(s): Collaboration, engineering, partnerships

* Research bike fix it station options – features, durability, upkeep costs, experiences with other communities
* Identify targeted areas for bike fix it stations
* Work with staff to provide communication memo to City Council prior to meeting with businesses and potential sponsors
* Meet with a least three Bicycle Friendly Businesses to discuss sponsorship opportunities with an emphasis on businesses in targeted areas
* Meet with health system community benefit and/or employee wellness to discuss sponsorship
* Meet with at least one large employer employee wellness group to discuss sponsorship
* Meet with LTD and Willamalane to discuss sponsorship or identify planned projects where bike fix it stations could be added, especially in targeted areas
* Identify whether or not developers could get parking spot waiver for implementing bike fix it stations and meet with at least one develop to discuss implementing (and other strategies developers can use to encourage biking)
* **Lead:** Teresa Roark
* **Supporting members:** Holly Rockwell, Kevin Campbell, Rosey Rosenberg
* **Partners and resources:**  Bicycle Friendly Businesses, health systems, Willamalane, City of Springfield, Travel Lane County, LTD, and large employers
* **Timeline:**  Priority locations identified by end of June, research completed by end of August, 7 meetings with potential sponsors completed by end of November. Potential ribbon cutting event to celebrate installation(s) in 2021.
* **Budget:** TBD through meetings with potential sponsors

**Bike Rack (items for later/when time allows)**

**Northbank Path Lighting**

*Related goal(s): Collaboration, Safety, Evaluation*

Support and encourage community conversation to explore alternative routes and/or lighting options for the Northbank Path, particularly through darker wooded area. Communicate BPAC recommendations to City Council.