



Budget Presentation  
FY2020-2021



## Department Summary of Services

The City Attorney's Office provides a variety of services, including:

- Provide advice and support to the City Council, City staff, and boards and commissions
- Attendance at all City Council and Planning Commission meetings
- Review and approve all ordinances, resolutions, and activities having legal implications to assure compliance with intent, Charter, state and federal laws
- Work to minimize liability exposure or litigation



# City Attorney's Office

FY 2021

## Proposed Budget Summary

	FY18 Actuals	FY19 Actuals	FY20 Amended	FY21 Proposed
5 PERSONNEL SERVICES	-	360,286	406,643	426,199
6 MATERIALS & SERVICES	698,363	354,083	424,876	404,417
7 CAPITAL OUTLAY	-	6,058	-	-
<b>Grand Total</b>	<b>\$ 698,363</b>	<b>\$ 720,427</b>	<b>\$ 831,519</b>	<b>\$ 830,616</b>

- CAO has three FTE with no anticipated changes in this fiscal year.
- Increase in Materials & Services from FY19 to FY20 due to contracted legal services while serving as City Attorney and City Manager Pro Tem.
- Materials & Services total represents both the City Attorney's Office and the cost of City Prosecutor's Office contract and overhead.



## FY20 Accomplishments

### Temporary Assignment

- **City Manager Pro Tem** – City Attorney acted as liaison with City Council in second recruiting effort for new City Manager and took on the role of City Manager Pro Tem while continuing to serve as City Attorney. City Attorney staff provided additional administrative support and service during this timeframe as well.

### Proactive Legal Representation

- **SDC and TSP** – Participated on staff team and supported adoption of Development Code and Transportation System Plan amendments.



## FY20 Accomplishments

### Traditional Legal Representation

- **Municipal Code Change** – Drafted changes to nuisance abatement and chronic disorderly Municipal Code sections along with filing a Lane County Circuit Court action to stop a property owner from having sewage spill on the property.
- **Gateway Zone Change** – Provided legal advice for Development Services including contested zone change in Gateway area.
- **Validation** – Successful result of statutory Validation proceeding of Glenwood Urban Renewal Plan amendment.



## FY21 Initiatives

- **Economic Development and Recovery** – Assist with bringing some of the Council's identified economic development goals to fruition and with upcoming COVID-19 community recovery efforts.
- **Transition of New City Manager** – Assist with the transition of our new City Manager Nancy Newton.
- **Development Code Update Project** – Continuing to assist with drafting an updated Development Code.



## FY22-24 Future Years Considerations

- **Economic Development and Recovery Efforts** – Continue to assist with legal aspects of economic development efforts in urban renewal, the revitalization of downtown Glenwood and other areas throughout the City and continued assistance with COVID-19 community recovery.
- **Franchise and Utility Licensing** – Renegotiate Comcast Cable franchise and bring forward changes to Municipal Code for a utility regulation and licensing.
- **Development Code Update Project** – Continue to assist with the Development Code Update Project.



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Questions or Comments?

