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**From:** HERTZ Chaim  
**Sent:** Wednesday, April 01, 2020 3:14 PM  
**Subject:** COVID-19 Update No 16. - Paid Sick Leave for COVID-19  
**Attachments:** Memo to Staff 4.01.2020 .pdf; Paid Sick Leave for COVID-19.pdf; Protected Leave Request - COVID-19\_Fillable.pdf

City Employees:

Last week, the Families First Coronavirus Response Act (FFCRA) was signed into law. It becomes effective today and ends December 31, 2020. Attached is the City's Policy related to Paid Sick Leave for COVID-19, the [Protected Leave Request Form](#), and new revision to the March 18<sup>th</sup> memorandum related to Mitigation Measures on the Coronavirus response.

Later this week the City will release another policy that addresses paid expanded family and medical leave for employees who are unable to work due to a school or childcare closure for reasons related to COVID-19.

The situation is changing every day. Leadership appreciates your patience and trust as we work through all the details and individual situations. Please refer to the information posted on Springboard and the City's website. If you have questions, please reach out to your supervisor, anyone on the Executive Team, or email [HR@springfield-or.gov](mailto:HR@springfield-or.gov).

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