
From: SMITH Mary Bridget
Sent: Wednesday, March 18, 2020 9:50 AM
To: *Springfield Employees
Cc: eocmanager@springfield-eoc.net; LAY Markus J
Subject: COVID 19 Update 5

Good Morning,

Last night the Governor ordered schools to remain closed through April 28, 2020 and Lane County Public health is reporting COVID-19 cases here in Lane County. These events have caused me to expand the remote work opportunities for City employees. Currently, we do not have the regulations, policies, or technology in place for a long-term remote work option, but the Executive Team is working on a temporary solution that to allow as many employees to work from home as possible.

This approach means that most staff will be working from home before all the details are worked out. It will be a steep learning curve for us all, and most likely some frustration. But, my hope is that by dealing with this challenge head-on we will get more people home sooner, and figure out more quickly how to serve our community while staying safe.

I recognize that many of our employees, including our first responders and Operations employees, do not have a remote work option. I am asking everyone who cannot work remotely to take the social distancing guidance to heart and implement it in your daily work activities. It is also important to start planning for how to provide essential services in the event some of your coworkers have to deal with an exposure or quarantine.

At this time, we are planning for all non-essential employees to report to work from home starting tomorrow. You will receive more information from me or your department manager or supervisor as soon as we have more information available. We will send out guidance for those essential employees who will need to continue reporting for work as we want to ensure your safety.

Our goal remains to take care of our employees and take care of our community. I know I am asking a lot of you. The Executive Team and I will need your help to figure out how to run the City in a new way. We are putting our faith in you all and, in exchange, I am asking you to put your faith in us.

Thank you,

Mary Bridget Smith

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