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**From:** SMITH Mary Bridget  
**Sent:** Tuesday, April 07, 2020 4:47 PM  
**To:** \*Springfield Employees  
**Cc:** 'Management, EOC Manager'; LAY Markus J  
**Subject:** COVID-19 Update No. 18- Use of City IT Equipment at Home Temp. Administrative Regulation  
**Attachments:** Use of City IT Equipment at Home (00015560-2xF5DC7).pdf

Hello,

Attached is a new temporary Administrative Regulation for the Use of City IT Equipment at Home. Please review and talk with your supervisor if you have questions.

Thanks,

Mary Bridget Smith

City Manager Pro Tem, City of Springfield; 225 Fifth Street, Springfield OR 97477;541-744-4061 (Relay711) [mbsmith@springfield-or.gov](mailto:mbsmith@springfield-or.gov)

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