

Clean Water Business Program Certification Checklist

Auto Shops



Facility Name: _____

Water Conservation and Management

- Water leaks repaired as they occur? Yes No N/A
- Changed shop practices to conserve water?
 - Yes - example: _____
 - No
 - N/A
- Visual water staining or erosion? Yes No N/A
- Stormwater management? (Select all that apply)
 - Rain water harvesting: # _____
 - Dikes or berms to divert water: # _____
 - WQF: # _____
 - WQS: # _____
 - CBs: # _____
 - Pervious Pavement/Pavers: # _____
 - Open channel(s) on site: # _____
 - SW Management Comments: _____
- Knowledge of storm/sanitary drainage flows? Yes No N/A
- Drainage flow comments: _____
- Stormwater Pollution Control Plan? Yes No N/A
- SWPCP located: _____

Activities

- Use pre-cleaning sprays /tire dressings? Yes No N/A
 - Indoors
 - Outdoors, covered
 - Outdoors, uncovered
 - Outdoors, on mat
 - Other, explain: _____
- Chlorinated solvents used? Yes No N/A
- Enclosed parts cleaner used? Yes No N/A
- Minimized parts washer solvent use? (all that apply)
 - Extended schedule for parts washer fluid switch out
 - Switched to smaller volume parts washer
 - Reduced or eliminated number of parts washers
 - Use flow-through filter to extend the life of solvent
- Have at least one water-based parts washer? Yes No N/A
- Brake cleaner
 - Birdbath
 - Aerosol
 - N/A

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- Disposal of mop water
 - Sink
 - Toilet
 - Dumped impervious
 - Dumped pervious
 - Other _____

Landscape and Parking Lot Management:

- Landscape Maint. Owner/Employee Contractor
- Lawn over watered or fertilized? Yes No N/A
- Irrigation hoses/faucets auto shutoff? Yes No N/A
- Who maintains Catch basins?
 - Private owner City
 - Private contractor County
- How often catch basins cleaned?
 - Annually Semi-annually
 - Quarterly Other _____
- Who maintains WQF and structures?
 - Private owner City
 - Private contractor County N/A
- How often WQF and structures cleaned?
 - Annually Semi-annually N/A
 - Quarterly Other _____
- Vehicle/equipment washing? (Select all that apply)
 - In parking lot
 - Designated area
 - Gravel
 - Lawn
 - No N/A
- Regularly wash vehicles or equipment? Yes No N/A
- Estimate the number of washes per week: _____
- Visible at wash area (Select all that apply)
 - Pressure washer
 - Mop/bucket/cleaning equipment
 - Soap/solvents/cleaners
 - Hose/Bibb N/A
- Pressure washer used? (Select all that apply)
 - Yes - For? _____
 - Soaps or hot water
 - Dry swept prep
 - Water disposed of into sanitary system
 - Socks/booms/bags
 - Nozzle protectors
 - No N/A

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- Donated
- Liquids down sink
- Equipment stored outside? Yes/undercover Yes/open No N/A
- List materials stored outside:
 -
 -
 -
 -
 -
- Vehicle battery (lead-acid) storage: (all that apply)
 - Outside, uncovered Inside
 - Outside, covered Inside, on ground
 - Outside on ground Inside, on pallet
 - Outside on pallet Other, explain: _____
- Materials identified and labeled? Yes No N/A
- Hazardous materials identified and labeled? Yes No N/A
- Capture metals from brake lathes/grinding/machining? Yes No N/A
- Hazardous waste determination? Yes No N/A
- Dispose of hazardous materials properly Yes No N/A
- Transportation and disposal of hazardous waste to an approved facility?
 - Contracted
 - Employees
- Haz waste transport frequency (select all that apply)
 - Weekly
 - Monthly
 - Quarterly
 - Annually
 - Other _____
- Have a Spill Response Plan? Yes No N/A
- SRP located: _____
- Labeled and maintained spill kits Yes No N/A
- How many kits (#): _____

Safety and Training

- Safety Data Sheets (SDS) orientation? Yes No N/A
- SDS location: _____
- Training (all that apply)
 - Spill response and cleanup
 - Waste reduction
 - Pollution prevention
 - Re-use
 - Pet waste management
 - Stormwater pollution
 - Safety Data Sheets

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- Training held
 - New employee
 - Monthly
 - Annually