



Bicycle & Pedestrian Advisory Committee

DRAFT Meeting Minutes

October 8 – 6:00 to 7:30 pm

Springfield City Hall Council Chambers, 225 5th Street, Springfield

Attendance

Staff: Michael Liebler, Emma Newman, Dawn Williams

BPAC members: Allison Camp, Brian Sorensen, Holly Rockwell, Laughton Elliott-DeAngelis (Safe Routes to School Liaison), Claudia Denton, Simon Daws (Willamalane Liaison), Sandy Coffin, Matt Keeler, Garry Swanson, Raymond Linneman, Robin Mayall, Sam Miller (Eugene ATC Liaison)

Excused Absence: Matthew Nelson

Absent: Karla Berg, Sheri Moore (City Council Liaison), Andrew Landen (Planning Commission Liaison)

Guest: Tom Schwetz (LTD)

CALL TO ORDER. Meeting was called to order at 6:00 p.m.

Welcome/Introductions

Introductions were made.

Agenda Review

No agenda changes.

Committee Business

Public Comment

There was no public comment.

Meeting Minutes

Sandy Coffin moved to approve the minutes from the August meeting.

Raymond Linneman seconded the motion.

All approved.

Transit Tomorrow

Tom Schwetz spoke about the project for the metro area for LTD. He stated that they reached out to people in the metro area by holding workshops, online surveys, presentations to community groups and speaking with both the Eugene and Springfield City Councils. The feedback they received from the outreach was a desire to expand access to frequent service and night and weekend service. They held some Core Design Retreats where they looked at the system and came up with some alternatives that fit the context. He presented a map showing current service routes and the proposed service with increased service frequency, which included increased night and weekend service. He went on to state that they were proposing half hour service for weeknights. Saturday and Sunday service would have increased frequency. There would be no changes to the rural routes. 773 out of 1068 total bus stops would remain the same, 188 would still have access within a half mile of service and 107 would be going away. He stated that they make changes in their service in conjunction with their union contract three times a year and they plan to make these changes in the September bid of 2020. They are going before the Springfield and Eugene Councils in November.

Emma Newman stated that Springfield Council was tentatively scheduled for November 12th.

Tom Schwetz stated they would be publishing the final plan in December. He stated that the implementation plan constitutes moving to a three-year transit development plan. It would be updated every three years and it would outline what service changes they anticipate making over that period. This will be the first one of those updates and will probably be the most significant.

Garry Swanson asked how those who are losing their bus stop would be notified.

Tom Schwetz stated that they are reaching out to them.

Claudia Denton stated that she understood that it was only 2% would lose their transit access. She asked if they know how many new people they would be capturing?

Tom Schwetz stated that they had not finished the analysis yet but the research shows that with more frequent service people are willing to walk up to a half mile.

Emma Newman stated that the 8 connects in with more frequent service of the 4 and the 5 so the transfers will be more convenient.

Claudia Denton stated that she would like more information on what the number 11 will look like.

Tom Schwetz stated that for the foreseeable future it will just be a regular bus.

Robin Mayall asked if the EmX was considered at some point and the BPAC wanted to discuss it how would that happen?

Emma Newman explained how the transit study has evolved and that it is coordinating with the Main Street Safety Project creating a facility plan for the next ten years. The Main-McVay Transit Study is no longer considering EmX as a short term transit solution for the Main Street corridor. Enhanced Corridor and “No Build” are moving forward.

Tom Schwetz stated that they would be reconnecting EmX lines this winter. Right now, the Gateway EmX is operating 15-minute service and the rest is operating at 10. This would make it all 10-minute service.

Laughton Elliott-DeAngelis asked if the EmX would not require a transfer at Springfield station?

Tom Schwetz confirmed that to be correct.

Robin Mayall stated that as a cyclist she wonders how they can best serve them.

Tom Schwetz stated that is a useful comment.

Claudia Denton stated that in Albuquerque and the bus system has a rapid ride system which is a more frequent service with fewer stops.

Transportation System Plan Implementation Project

Emma Newman explained that the project was about to go before the City Council for a public hearing. She noted that Allison Camp and another former BPAC member were bike/ped stakeholders on a Stakeholder Sounding Board. She stated that Michael Liebler is also on this project team. She explained that when the TSP was adopted the City Council adopted higher level goals and policies so there was still a disconnect between the adopted policies and the development code in what it requires. This project took the adopted policies and focuses on needs of transportation supporting walking, biking and taking transit and updating and adopting a conceptual street map. The project began at the end of 2017. There was public outreach, joint recommendation with the Planning Commission and then over the last year they have been working with the City Council to review the materials. There will be a document added to the project website that lays out what the City Council is putting forward for public hearing. The joint public hearing will be held on November 4th at 7:00 pm in the Library Meeting Room. She explained that one of the changes is to adopt a Conceptual Street Map which consists of both current and future arterial and collector streets and multiuse paths. Then they are recommending amendments to the Springfield Development Code and they are also updating the city’s Engineering Design Specifications and Procedures manual. She stated that for walking and biking the Council has adopted policy stating that routes should be more direct for everyone. She briefly covered the Planning Commissions’ recommendation for block length and perimeter standards.

Claudia Denton asked what that means for new subdivisions?

Emma Newman explained that if a developer is building new city blocks then they have to adhere to these standards.

Emma Newman went on to explain that there are some recommended amendments to street network standards. The state has new requirements for housing requiring a clear and objective route for development which is being worked into the city code amendments.

Laughton Elliott-DeAngelis stated that in Eugene's TSP there is a goal to triple mode shift. Is the City of Springfield going to be doing that?

Emma Newman stated that the adopted TSP does not have a specific number for mode shift.

Emma Newman explained that the right-of-way and curb-to-curb width table, which is what sets the standards for streets, has been revised in the document. The updated street standards are more detailed than previously.

Ray Linneman asked how you avoid in the plan having a couple minor collectors becoming a cut through?

Emma Newman stated that they have mapped out where those facilities are and generally the less connected of a street network there is then the more traffic will funnel to the street that goes through.

Michael Liebler concurred that connectivity matters and if there aren't any options it is going to get forced to an area and if you try and divert the traffic, it will overload the arterials.

Emma Newman continued that another change was to have set-back sidewalks for all streets except steep local streets. Additionally, they have worked with developers to try and reduce the required amount of parking as well as requirements for bike parking. Emma offered for anyone who wanted to meet for a more detailed discussion about where the city is headed in regards to transportation she would be happy to do so. She also asked if everyone wanted to be added to the interested parties list for this project.

Laughton Elliott-DeAngelis asked if this plan was already implemented?

Emma Newman explained that it was adopted in 2014 but this project will further implement the adopted policies.

Robin Mayall asked with the meeting set for November 4th, what level of input is going to make any change at all?

Emma Newman stated that things have been changing so this is a great opportunity for input. She asked that they make it clear that they are a BPAC member but making comments as an individual.

BPAC Recruitment

Emma Newman stated that they are currently recruiting for BPAC members due to terms coming to an end. She asked if anyone was interested in promoting the recruitment to take some flyers. She went on to say that since the recruitment started later there won't be the overlap with the incoming and outgoing members.

Claudia Denton reminded those who are in their first term that they can serve another term but they have to reapply. She went on to say that she had served two terms so will not be continuing on but this would give her more time to volunteer at events.

Laughton Elliott-DeAngelis asked if they could get Council approval and keep those who have served two terms on?

Emma Newman explained that was an option but the intention of the bylaws is to have some turn over in order to get fresh and new ideas.

Subcommittee Updates

Claudia Denton explained that the Daylight Savings event was part of both subcommittees to provide lights to needy riders since dark hours will begin earlier. She stated that there has not been a decision made on if they will have an actual event or if it will be like a bike light fairy and go around putting lights on bikes that don't have any.

Holly Rockwell stated that her and Sandy Coffin attended the Willamalane event and handed out reflective snap bracelets.

Emma Newman shared that there were three new bike friendly businesses; Pony House Inn, Main Street Market and Washburn Café. There are now 17 total recognized businesses in Springfield.

Allison Camp stated that they had also discussed the Daylight Savings event and the community interest in the event stemmed from the fact that some of the paths are darker than others so they wanted to see if there was a partnership opportunity. Allison felt that that they should focus on getting lights to people who need them. They also discussed the Wheels by the Willamette outreach and the safety signs that were installed last year. In January a new state rule takes affect allowing bicyclists to yield at stop signs. She asked if Garry Swanson wanted to provide an overview on what he was working on.

Garry Swanson stated that 5th Street is dangerous to ride on due to the parked cars so he suggested to route people going south to Broadway and then down 4th Street. Once to A Street turn left then back to 5th Street to the Mill Race Path.

Emma Newman stated that they will have some bike counts from 4th and 5th Streets that was just recently done. She also thought that it would be good to hear from the full BPAC if they are interested in pursuing this plan.

Holly Rockwell added that she rode the suggested route and very much supports it.

Review Draft End of Year Report

Claudia Denton explained that along with Allison Camp and Emma Newman they discussed the report. She stated that in the past they have done a long three-page report but to present to Council it may be more effective to be more concise by getting it to one page. She suggested they highlight a couple main

accomplishments as well as list the things they want to work on and future support they may need. She asked for any feedback on the new format or the content that was chosen.

Garry Swanson felt that nothing was missing but so much has been accomplished in the last 8 years. He felt thanking them for their support was also important.

Claudia Denton stated that she thought they could rephrase a few sentences in the beginning to encompass that.

Emma Newman explained that the Chair and Vice-Chair have typically gone to City Council so that is part of the narrative that could be verbally expressed.

Robin Mayall agreed to keep it short but suggested they might add a couple lines that just list the project names that they have participated in.

Claudia Denton stated they had discussed having an end of year report specific to Council and then having a longer version to post to the BPAC website.

Allison Camp stated that this showed how the BPAC has matured as a committee. Long lists of reminders of accomplishments, Council does not need anymore. They look to them to direct the conversation and tell them what they need.

Claudia Denton recapped the main items listed in the report. A brief overview, top accomplishments and future priorities for City Council. This would be support for Northbank Path, West D Street improvements, Open Streets Program, improved communication for Springfield's bike and pedestrian priorities.

Holly Rockwell stated that she loves the idea of open streets but that talks about something that they haven't even made it a priority.

Claudia Denton thought that was a good point.

Robin Mayall stated that with her leaving the BPAC committee she may be able to dedicate some time to it. There is a lot more work to do so it can't be a back-burner topic.

Holly Rockwell felt like the committee needs to determine what needs to be done and what they are asking from Council before they list it.

Sandy Coffin stated that there is another committee through AARP working in Springfield called Age Friendly Cities. There is a Councilor on that committee and Emma and Simon have spoken with them as well. One of the recommendations is Open Streets and there will be grant money available.

Emma Newman stated that the End of the Year Report will be brought back to the committee for finalizing in December. She added that she had met with Willamalane staff in August and just sent a follow-up email today to see where they are with this topic. She is hoping that they can talk about

funding that is coming to their region that they will be engaging City Council with during a work session in November. There should be a bit more information available by the December meeting.

Claudia Denton asked if they wanted to vote on whether to leave the item in the report.

Emma Newman suggested they vote in December when they have more information.

Claudia Denton stated that they could discuss further in subcommittee meetings.

Updates

City of Springfield

Emma Newman stated that the next level of funding at the regional level for transportation is beginning. They will be going to City Council for input in November. They are looking at approximately \$5 million for Springfield. She asked for feedback of any items they felt were top priority.

Allison Camp asked if they had to be TSP projects?

Emma Newman stated that they just have to be in line with TSP policies which are pretty broad.

Allison Camp suggested improving the connection on west D Street.

Robin Mayall asked if there was any focus on the 2020 games and 2021 improving connectivity for the people that will be visiting the area.

Emma Newman stated that this funding is for 2022 to 2024.

Allison Camp clarified her West D Street suggestion to state that hopefully that money can be used for construction because will know exactly what is going in by 2022. Committee members nodded agreement that this was a top priority.

Emma Newman stated that sometimes there is flexibility with timing.

Robin Mayall asked if the gap in the bike lane on the north section of Main Street ever a possibility?

Emma Newman stated that potentially that is an ODOT facility so Springfield would be applying for Springfield funds.

Allison Camp inquired when the deadline was for comment.

Emma Newman stated that it should be the end of this week.

Robin Mayall stated that LTD is providing bus passes to kids K-12.

Emma Newman stated that there will be a staff meeting to start the conversation about E-Bike policy with Willamalane and Springfield. School crossing projects were completed before the school year started. Main Street crossing at 66th and 67th is completed minus the poles for the signaling. The

Virginia-Daisy design has progressed to another level and is being reviewed and getting closer to going out to bid for the first phase.

Liaison Updates

Simon Daws stated that Dorris Ranch is closed tomorrow for the installation of the new sign. Unless anyone objects I can add the entire BPAC to the email list for notification of future closures.

There were no objections.

Laughton Elliott-DeAngelis stated that the Walk and Roll challenge is currently going on. There will be a school walk at all the elementary schools except Walterville. He asked for volunteers for any of these sites. There will also be two blender events.

Robin Mayall gave an update on Lane TrAC. She stated that they went through the CIP. She also gave out bike seat covers from Lane Transit.

Holly Rockwell stated that she felt like most of her updates were in the Eugene InMotion email and asked if everyone got those. She also asked if they wanted her to consolidate the information from the Eugene ATC and send it out in a separate email.

Claudia Denton suggested verbal highlights of anything that may not have been captured in the minutes.

Holly Rockwell stated that Eugene has a lot of the updates they are making are due to the city's commitment to reducing climate change which allows them to make changes to their capital improvement projects. She wondered if that was something they could talk about.

Emma Newman answered that the project that is currently open to public hearing is adding projects to the TSP that aren't in there and the development code changes.

Robin Mayall asked if there would be an opportunity to get the City Council to put some numbers in their plan.

Emma Newman answered yes to the possibility in the next plan update.

Holly Rockwell stated that Reed Dunbar at the City of Eugene stated that he is able to use these commitments to change what happens when it comes to construction.

Emma Newman stated that they apply the policies that are adopted in the TSP. She also shared that the city with their bond is repaving Centennial from Aspen to Prescott and they are putting in buffered bike lanes.

Sam Miller stated that they have been looking at e-scooters and how they could introduce them in Eugene. They will need to update the code because it isn't clear on the subject.

Holly Rockwell stated that the pilot program will begin in the Spring of 2020 so they are currently taking input if there are any suggestions that anyone would like to make.

Allison Camp asked if they knew how long the pilot period will last?

Sam Miller stated that the second open house for Central Eugene in Motion is October 22nd at 5:00 at the Eugene Library.

Info Share

Emma Newman stated that a post about Robin Mayall is on the City of Springfield's social media.

Next Meeting: Dec 10, 2019; 6-7:30

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