



Bicycle & Pedestrian Advisory Committee

Meeting Minutes

December 11, 2018 – 6:00 to 7:30 pm

Springfield City Hall Council Chambers, 225 5th Street, Springfield

Attendance

Staff: Emma Newman, Dawn Williams

BPAC members: Allison Camp, Brian Sorensen, Holly Rockwell, Raymond Linneman, Laughton Elliott-DeAngelis (Safe Routes Liaison), Claudia Denton, Simon Daws (Willamalane Liaison), Andrew Landen (Planning Commission Liaison), Robin Mayall, Matthew Auxier, Sandy Coffin, Matt Keeler

Excused Absence: Karla Berg, Garry Swanson, Sam Miller (Eugene ATC Liaison)

Absent: Matthew Nelson

Public: No members of the public attended.

CALL TO ORDER. Meeting was called to order at 6:00 p.m.

Welcome/Introductions

No introductions

Agenda Review

Emma Newman stated that she would like to add the topic of elections to the end of committee business.

Committee Business

Public Comment

There was no public comment.

Meeting Minutes

No changes to the October meeting minutes were offered.

Robin Mayall moved to approve the minutes.

Brian Sorensen seconded the motion.

All approved.

Planning Subcommittee Update

Allison Camp gave an update on the planning subcommittee. They reviewed their end of year report contributions and assessed their work plan and there were no major changes since the last meeting.

Laughton Elliott-DeAngelis spoke about Safe Route to Schools and working on the Crossing Guard Evaluation Tool. They had an intern come in and develop an evaluation tool and it is now ready for trial use. Matt Keeler explained that they are looking for volunteers from BPAC who have time to evaluate the crossing guards at various schools.

Programming Subcommittee Update

Claudia Denton gave an update on the programming subcommittee. They worked on the work plan and the end of the year report. They are also still working on the bike light give away. They also added pedestrian safety to their work plan. Laughton Elliott-DeAngelis added that the former Springfield Public Schools Admin building is now being used as a warming center and it would be a good opportunity for the bike light give away.

End of Year Report

Claudia Denton presented the End of Year Report and asked for any feedback before approval.

Allison Camp stated that there are some items on the report that carried over from the previous year.

Simon Daws commented that they may want to add the pending improvements to the parkway east of the boat ramp. A tree was removed and the asphalt repair is still pending. The amendment was made.

Robin Mayall moved to approve the amended End of Year Report.

Holly Rockwell seconded the motion.

All approved.

Allison Camp suggested that for next year they keep a running list of accomplishments to use when drafting the 2019 End of Year Report. Emma Newman stated that she would create a document that could be updated throughout the year.

Claudia Denton reminded everyone to submit their volunteer hours.

Revised Work Plan Approval

Emma Newman presented the revised work plan headers for the Planning and Programming subcommittees. She stated the last item, Crosswalk Education Heads-up Campaign, does not have any supporting members and asked if anyone would like to be added. Emma also said that she had some

“Every Corner is a Crosswalk” signs that could be used for this campaign. Holly Rockwell and Sandy Coffin were added as supporting members.

Claudia Denton asked if the subcommittee members were staying the same. Emma Newman stated that they would continue on the same subcommittees.

Sandy Coffin moved to approve the Work Plan.

Holly Rockwell seconded the motion.

All approved.

Draft Revised Protocols

Emma Newman provided notice to the subcommittees that they need to continue taking meeting notes and that the notes will be retained. Additionally there was a proposal that there be a quorum stated that there be 50% of the members present. Claudia Denton asked and Emma Newman clarified that a staff member does not need to be present at a subcommittee meeting.

Brian Sorensen moved to approve the revised protocols.

Raymond Linneman seconded the motion.

All approved.

EWEB Multi-Use Path Inventory Discussion

Emma Newman stated that there was a community member that was biking along and hit one of the bollards so BPAC is being asked to review the previous path inventory from a couple of years ago and discuss what the treatments should be added or revised for safety. She will have an intern from January until June working on implementation of the EWEB multi-use path improvements so this is a great time for BPAC to make recommendations.

Holly Rockwell stated that she prefers to not have the bollards if there is not a problem with people driving on the paths. Robin Mayall stated that she has encountered cars on the Fern Ridge Path.

Laughton Elliott-DeAngelis suggested that the location of the bollards may be the issue.

Holly Rockwell recommended having crosswalks and way finding signs at all of them would be preferred.

Laughton Elliott-DeAngelis suggested the intern conduct a case study based on what other cities/countries use.

Emma Newman stated that the bollard that was hit did not have the proper reflective tape on it and maintenance crews have since rectified that.

Allison Camp suggested that path etiquette signs might be a good addition.

Robin Mayall stated that striping would suggest that cars will not fit on the path.

Multiple members suggested painting the bollards yellow for better visibility.

Letters of Support

Claudia Denton stated that herself along with Allison Camp and Emma Newman have drafted a couple of letters of support on behalf of BPAC. One letter is for ODOT regarding South A Street at 4th Street by the Springfield Transit Station. There is an unmarked crosswalk at South A Street and with the Greyhound busses now using the transit station along South A Street the draft letter recommends a pedestrian activated flashing beacon and marking the crosswalk.

Emma shared that she had followed up with ODOT and told them that City of Springfield submitted a recommendation for potential opportunities to do bike ped or safety Leverage to add to the existing ODOT Fix-It project that they will be scoping soon. She will be meeting with Jenna Berman, the Transportation Liaison for our region, and pare down the City of Springfield full suggestion list to top priorities.

Holly Rockwell stated that she felt that it was excessive due to the fact that there was a crosswalk there already, less than a block away.

Claudia Denton stated that she felt that the 4th St crossing location was a path of least resistance and people don't want to back track to use the crosswalk. In addition, even if there are not a lot of people crossing it is dangerous due to the low visibility.

Robin Mayall asked if there is a possibility for the light to be timed sequentially so as not to back up vehicle traffic.

Laughton Elliott-DeAngelis stated that he was in support of something more aggressive than just striping due to the high volume of traffic on that street.

Allison Camp suggested that we make the recommendation for a striped crosswalk with the opportunity to revisit it if it's not effective for what we are trying to achieve.

Emma Newman noted that there is limited time to have meaningful input unless the committee is comfortable with any follow up treatments being somewhere in the range of 5-15 years from now.

Holly Rockwell suggested that there be a physical study of the area.

Laughton Elliott-DeAngelis asked if they could move forward with a less specific letter.

Emma Newman suggested changing the verbiage to "Pedestrian Crossing Enhancements" and then leave it up to ODOT to figure the right treatment since it seemed as if the committee generally agreed something should be done.

Matthew asked about lowering the speed limit in that area.

Emma Newman stated that is a request that would be much more difficult to get.

Claudia Denton asked for thumbs up, thumbs down of who is in favor of sending a letter without specifics.

Emma Newman suggested an edit that asked ODOT to look into the area for possible pedestrian enhancements. The letter was amended.

Sandy Coffin moved to approve the amended letter of support.

Holly Rockwell seconded the motion.

All approved.

Claudia Denton introduced the second letter regarding the street repair bond to City Council.

Allison Camp explained that they were asking for pedestrian and bicycle safety improvements while the streets are being resurfaced.

Robin Mayall asked about including in the letter that they suggest the City look for grants to fund these improvements like the County.

Emma Newman stated that the County got that money from grants that were already programmed out through 2021. The bond is for 2019 and 5 years after that and the next funding cycle will be looking at funds for 2022 and beyond so there is not very much overlap and opportunity for integration with this current bond cycle. BPAC could look at providing advice on future bond measures and what may be incorporated in the future if the committee wished to do so.

Robin Mayall moved to approve the letter of support.

Brian Sorensen seconded the motion.

All approved.

Committee Elections

Emma Newman explained that in 2019 we will be conducting elections for leadership positions and asked for people to send her interest or nominations of others.

Updates

City of Springfield

Emma Newman provided an overview of projects and their projected completion year. She also stated that project funding is expecting another 1-2 million dollars through the Central Lane Metropolitan Planning Organization that would go to current project needs. Emma stated that they took the TSP Implementation Project to a City Council work session on November 26th.

Willamalane

Simon Daws advised that the Thurston mountain bike trail is in bad condition and is going to close for the winter.

Safe Routes to School

Laughton Elliott-DeAngelis stated that he had no additional updates.

Eugene Active Transportation Committee

Holly Rockwell stated that there was an email that went out with information about ATC.

Lane TrAC

Robin Mayall stated that they will be going over the Bicycle Pedestrian Plan at the March 27th meeting. There was a TrAC road trip to look at projects that were completed over the year. She said there was a distracted driving program that they might want to consider bringing to the area schools. There was approval of a tree removal project on Sears Rd. Lane TrAC is also recruiting for an At-Large position and a West Eugene position.

Wrap Up/Next Steps

Claudia Denton stated that City Council public comment on behalf of BPAC will be January 7th at 7:00pm. Emma Newman stated that this was a good time to highlight things they have worked on or are working on since the Council will be receiving the approved 2018 End of Year Report accomplishments list and the 2019 BPAC Work Plan. Holly Rockwell suggested open streets be discussed at this meeting. The committee also agreed to highlighting the letters of support and requesting staff include the total 2018 committee volunteer hours in the accompanying memo.

Claudia Denton announced that Matthew Auxier's term is ending and this would be his last meeting. In addition Zach Golik has resigned from the committee as of December 6th due to other obligations.

Info Share

Brian Sorensen stated that Free Bikes 4 Kidz will be distributing bikes on the 16th and they are looking for volunteers. Emma Newman will send out a link with all the information.

Emma Newman shared that City of Eugene is going to be hiring a Program Manager that will be working on Sunday Streets and Vision Zero Projects. Safe Lane Coalition and City of Springfield are conducting a pledge to reduce distracted driving – bit.ly/safelane.

Next Meeting: February 12, 2019; 6-7:30