

City of Springfield
Public Works Engineering
225 Fifth Street
Springfield, Oregon 97477
Phone: (541) 736-1037
(541) 726-5931
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Land and Drainage Alteration Permit Application

PERMIT NUMBER _____ BUILDING PERMIT _____

Site Address _____ Springfield, Oregon

Subdivision _____ Lot _____ Assessor's Map _____ Tax Lot _____

Applicant Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Owner Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Contractor Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Mobile Phone: _____

Required Information

Excavation, Quantity _____

Imported Fill, Quantity + _____

Total _____

Destination _____

Size of project area (sq ft) _____

Area of disturbance (sq ft) _____

Description of Work _____

For this LDAP to be in effect the city inspector must sign off in the box directly below.

Special Conditions (city inspector's comment only)

Inspector _____

By Signature, I state I have authority to sign this application as vested in me as the property owner or as delegated to me by the property owner, that I am the responsible party and will be held accountable for this application, and agree I have carefully examined the complete application and do hereby certify all information herein is true and correct.

Signature of owner or owners representative: _____ Date: _____

Issued By: _____ Fee: _____ Receipt Number: _____

Incomplete applications will not be accepted for submittal.

Land & Drainage Alteration Permit

Minimum Requirements

Contents: At a minimum, the LDAP plan (two sets need to be provided) shall address the follow factors. Please use the check boxes below to assure that you have addressed all of the below information on your plans.

- Site location and vicinity map.
- A site development drawing containing the following:
 - a) Soil types and areas subject to flooding or landslides (include 100 year floodplain boundaries).
 - b) Existing and proposed contour lines.
 - c) Property lines, easements and north arrow.
 - d) Building pad floor elevations and retaining walls.
 - e) Foundation type and foundation drains.
 - f) Identify threatened or endangered species habitat (if applicable).
 - g) Surface drainage patterns, riparian areas, top of bank and wetlands.
 - h) Existing vegetation type & trees over 5 inches in DBH and greater.
- Delineate areas where ground clearing or ground disturbing activities are prohibited such as but not limited to conservation zones, wetlands, public or private drainage easements, open waterways, natural resource sites, buffer areas, roadside ditches, water features and other protected areas.
- Identify measures which will be implemented to physically protect areas where ground disturbance is prohibited.
- Show measures for preventing, and/or controlling erosion, sedimentation and other pollutants into the City's stormwater system and related natural resources.
- Vegetation specifications for temporary and permanent stabilization (include a planting plan).
- Access for all vehicles including:
 - a) Areas where a construction entrance/exit will be constructed.
 - b) Location of vehicle's wheel wash area (if applicable).
- All storm drainage facilities, such as but not limited to catch basins, curb inlets, ditches, and outfalls.
- Disposal **locations** and **methods** of containment for the following:
 - a) Debris and Garbage
 - b) Stockpiles
 - c) Concrete Wash Out
- If a geotechnical report is attached, reference it on the site plan.

Unless the following information is to be provided by the contractor please indicate them on the LDAP. If the information is to be provided by the contractor indicate that in a note on the plans.

- Construction Schedule:
 - a) Haul routes
 - b) Schedule construction