

**CITY OF SPRINGFIELD
BUDGET COMMITTEE MEETING**

Tuesday, April 24, 2018, 5:30 p.m.
Library Meeting Room, Springfield City Hall
225 Fifth Street
Springfield, Oregon

AGENDA

- | | | |
|---|-------------------|------------|
| A.) COMMITTEE OPENING REMARKS | | 10 minutes |
| 1. Welcome from the Council President | Gabrielle Guidero | |
| 2. Roll Call | Staff | |
| 3. Election of Chairperson and Vice Chairperson | Gabrielle Guidero | |
|
B.) STAFF OPENING REMARKS | Gino Grimaldi | 15 minutes |
| 1. Welcome from the City Manager | | |
| 2. Delivery of Budget Message | | |
|
C.) INTRODUCTION OF BUDGET | Bob Duey | 30 minutes |
| 1. Budget Committee Bylaws and Process | | |
| 2. Budget Overview | | |
|
BREAK | | 10 minutes |
|
D.) NEW BUSINESS | | |
| Department presentations | | |
| 1. Human Resources | Chaim Hertz | 20 minutes |
| 2. Library | Emily David | 30 minutes |
|
BREAK | | 10 minutes |
|
D.) NEW BUSINESS continued | | |
| 2. City Manager's Office | Gino Grimaldi | 20 minutes |
| 3. Finance | Bob Duey | 20 minutes |
|
E.) BUSINESS FROM THE AUDIENCE | | 10 minutes |
|
F.) ANNOUNCE NEXT BUDGET COMMITTEE MEETING | | |
| 1. Tuesday, May 1st – 5:30 PM, Springfield City Hall – Library Meeting Room | | |
|
G.) ADJOURN | | |

Citizens' comments are normally scheduled under the agenda item "Business from the Audience" and are limited to three (3) minutes each. All subsequent meetings will have time scheduled for citizen input and anyone wishing to make a longer presentation should contact the City Manager's Office at 726-3700, so that the presentation can be included separately on the agenda.

ATTACHMENTS

- 1) April 24, 2018 Budget Overview Memo
- 2) City of Springfield FY19 Program Operating Expenditures and Revenues
- 3) City of Springfield FY19 Revenue Detail by Fund
- 4) City of Springfield FY19 Total Operating Expenditures Detail

April 24th Department Presentations

- 5) Human Resources FY19 Budget Summary Memo
- 6) Human Resources FY19 Presentation

- 7) Human Resources FY19 Total Operating Expenditures Detail
- 8) Library FY19 Budget Summary Memo
- 9) Library FY19 Presentation
- 10) Library FY19 Total Operating Expenditures Detail
- 11) City Manager's Office FY19 Budget Summary Memo
- 12) City Manager's Office FY19 Presentation
- 13) City Manager's Office FY19 Total Operating Expenditures Detail
- 14) Finance FY19 Budget Summary Memo
- 15) Finance FY19 Presentation
- 16) Finance FY19 Total Operating Expenditures Detail
- 17) Legal Services FY19 Budget Summary Memo
- 18) Legal Services FY19 Total Operating Expenditures Detail

May 1st Department Presentations

- 19) Police FY19 Budget Summary Memo
- 20) Police FY19 Presentation
- 21) Police FY19 Total Operating Expenditures Detail
- 22) Information Technology FY19 Budget Summary Memo
- 23) Information Technology FY19 Presentation
- 24) Information Technology FY19 Total Operating Expenditures Detail
- 25) Development & Public Works FY19 Budget Summary Memo
- 26) Development & Public Works FY19 Presentation
- 27) Development & Public Works FY19 Total Operating Expenditures Detail
- 28) Capital FY19 Budget Summary Memo
- 29) Capital FY19 Presentation

May 8th Department Presentations

- 30) Fire & Life Safety FY19 Budget Summary Memo
- 31) Fire & Life Safety FY19 Presentation
- 32) Fire & Life Safety FY19 Total Operating Expenditures Detail

FY19 Proposed

- 33) City of Springfield Proposed Budget Fiscal Year 2018/2019

CITY OF SPRINGFIELD/FINANCE DEPARTMENT
MEMORANDUM

Date: April 17, 2018
To: Members of the Springfield Budget Committee
From: Bob Duey, Finance Director
Subject: Agenda Packets for April 24th, 2018

I would like to thank each of you in advance for volunteering your time to help review the Proposed Budget for the City. The first meeting is scheduled for Tuesday, April 24th at 5:30 p.m. in the Library Meeting Room of Springfield City Hall. Dinner will be served and ready for you at 5:00 p.m.

Committee Roster, Officers and Bylaws

In the first page of your FY19 Proposed Budget document (Attachment 33) there is a listing of the members of this year's committee. This year's Budget Committee has eleven of its twelve members from last year's Committee returning to help with the process with 3 members who will be in their second year. Our new member appointed by the Council to represent Ward 3 this year is Kori Rodley. Kori comes to us with experience working with municipal budgets and should be valuable addition to the Committee.

As every year, the Committee is required by Oregon Budget Law to elect a chairperson for the year. Our Committee historically has also chosen to elect a vice-chair to be available when the chair is absent. Gabrielle Guidero is currently our chairperson from last year and will be asked to open the meeting. Diana Alldredge is the vice-chair from last year. Upon election, the chair will preside over the remainder of the meetings.

You are also being asked again to serve on the Budget Committee for the Springfield Economic Development Agency (SEDA). As a separate agency, SEDA is required to follow Oregon budget law in the manner similar to your role on the city's Budget Committee for the City's two urban renewal districts. The SEDA Board is comprised of the six City Councilors, the City's Mayor, and one County Commissioner. To ensure equal representation between elected officials and appointed members, the SEDA Budget Committee is comprised of those 8 individuals plus the six community members from the City's Budget Committee plus two additional members. This meeting generally takes only 30 minutes on one evening and is currently scheduled for 5:30 pm on Tuesday May 8th.

Bylaws for the Budget Committee are established by the Council and were last reviewed and updated in March of 2016 (Exhibit 1). Bylaws set forth the structure of the committee in the organization. They state what rights the members have within the organization and what limits of power are put on boards and officers. The bylaws address the attendance policy that matches the language in the Council Operating Policies and Procedures document and are in accordance with Local Budget Law ORS294.414.

Agenda Packet Information

This agenda packet you have received contains a lot of information that will be discussed over the three scheduled meetings. It is not anticipated that you will have reviewed all of the information prior to the first meeting. The packet is organized around the following guidelines:

The first item of the evening is the presentation of the annual budget message by the City Manager. The budget message is included as part of the legal document (Attachment 33) published by the City that contains both a complete overview of the budget as well as departmental detail. The written budget message is located immediately after the Reader's Guide and before Page 1 of the document.

The first 13+ pages after the budget message of Attachment 33 are intended to inform the reader of the structure of the budget and the comparison with previous years. The middle section and bulk of this document is a more detailed look at the budget by each department and the Committee's review is spread out over the entire three meetings. Each section of the document for a department will match up with listed agenda item attachments and are scheduled for a specific evening. Behind the department sections of this document is again city-wide information that can inform the reader about such topics as property tax levies, use of reserves, total City FTE and a glossary.

Attachments 5-32: These attachments are specific to each department and are copies of the department's power point presentation you will be presented with over the coming weeks. For example, on April 24, the Human Resource Department will present from Attachments 5-7 and refer to information that is contained in Attachment 33 for the Human Resource Department. The Library (Attachments 8-10), the City Manager's Office (Attachments 11-13) and the Finance Department (Attachments 14-16) are also scheduled to present that same evening. They should also be referring to the special section for their department in the larger Fiscal Year 2019 Proposed Budget document (Attachment 33). Other departments and other attachments are scheduled for subsequent evenings but they are all delivered at the same time for those who like to read ahead.

Attachments 1-4: These four attachments, including this memo, are intended to be overviews of the entire budget that helps explain how the overall budget is organized. Views can be by accounting fund, by department, by program or by revenue or expense categories. They are intentionally high level views which by themselves do not really lead to any conclusions. The organization of the information and how it relates to the presentations by departments will be discussed at the first meeting. This level of information will be similar to and may be helpful when looking at the first 13+ pages of the actual Fiscal Year 2019 Proposed Budget document (Attachment 33).

City's Financial Sustainability (Exhibit 2 Page 3)

As addressed by the City Manager in his budget message, the City has seen a transformation in how financially it has been positioned over the past decade. The challenges that were seen at the beginning of the last recession of have been either resolved or decided to stay. The past 10 years has seen a very slow growth rate in the City's assessed valuation for property taxes as well as most other revenue sources. Whether it's been the City's own charges for services or franchise fees based upon a percentage of private sector receipts the result has been an average of net revenue growth of only 1.5% in recent years. Two exceptions to this trend which were within the City's control has been to maintain a level of utility charges that allowed the storm water and sanitary sewer program to remain self-sustaining and the decision just this past year to ask voters to increase the rate of the police levy from \$1.28 to \$1.40.

What has enabled to City to maintain its financial integrity during this period has been an effort to control costs to match the available revenue. Since FY2010 the City has, across all departments, eliminated over 45 positions from its FTE count, equating to almost 10% of the workforce at that time. This has been done in most cases within programs where the loss of staff has created more of an internal adjustment than one that would be noticed by the community.

Additional controls have been placed around material and services expenditures to help keep expenditures within the available resources. In some ways these materials controls are more difficult to absorb within the departments as it has resulted in necessary current expenditures being delayed. Examples of these types of reductions would be deferred maintenance on buildings and equipment, reduced training for staff and viable technology solutions waiting for funding.

The City Council, the Budget Committee and staff have responded throughout this last decade in a manner that has left the City in a good position financially we but has not always been able to address some of the more critical programmatic needs of the agency. In reviewing many of the unmet operating budget requests from departments many of them are centered on common topics such as:

- ✓ Backlog of deferred maintenance on infrastructure (buildings and streets)
- ✓ Addressing the unfunded liability of the City's retirement plans competes for funding
- ✓ Technology solutions require upfront costs
- ✓ Finding opportunities increase revenue growth to match program costs

Priority Based Budget (PBB) Planning Cycle (Exhibit 2 Pages 4 to 7)

Over the past five years, the City of Springfield staff has been using the priority based budgeting methodology which assists in the allocation of resources to services and programs that advance community and Council goals. During the past year, and as a natural progression of this methodology, the ongoing budget process incorporated the strategic plan, long-term fiscal health initiative and performance measures. This new year-round planning cycle contains all the elements of the prior plans without duplicating efforts.

The enhanced PBB Planning Cycle (Exhibit 2, page 5) draws a closer link between the City's mission statement and Council goals through the development of Council outcomes. This managing for outcomes approach to our budgeting efforts links resources to objectives at the beginning of the process so that the primary focus is on outcomes rather than organization structure. This will be evidence as the departments present their budgets as a discussion of program and service deliveries versus specific line items.

During the first half of FY2019 staff will finalize performance measures and being evaluating programs to rank them against Council goals and outcomes. The ranking value will assist in the future allocation of resources to programs that better achieve Council and citizens most important objectives. Additionally, performance measures are being developed to track how a program is accomplishing each outcome and will be reported back to Council and the budget committee.

STAFF Next Steps

- June: develop and identify a staff PBB Peer review scoring team
- September: departments will score their programs against the new outcomes and finalize all FY19 performance measures
- October: PBB Peer review team will evaluate department scores making adjustment where necessary
- November: departments will report their first quarter performance measures
- January: Finance to report back to Council program rankings and Q1 performance measures

Next Decade of Success (Exhibit 2 Pages 8)

From a budget perspective, we have dubbed our long range financial planning effort over the next 10 years the decade of success. We have come through a tough 10 years in terms of being able to address all of the service expectations we have as an organization with the resources that we have but have positioned ourselves in a great place to plan for a very positive response leading into the next 10 years. Some of those reasons are:

- We have adopted new financial policies that help identify where it is financially we want to get to and benchmarks that will help move in the right direction
- Council has developed short and medium range outcomes to identify those things that are most important to spend time and resources on
- Staff is working validate service level needs
- Glenwood and Downtown, both supported by urban renewal districts, are showing an increase in interest by investors and citizens
- The UGB expansion effort is close to be accepted
- Council's recent decision to subsidize in part additional housing opportunities will help create growth within the community
- Non-subsidized housing is also showing signs of increased activity
- Improved real estate market is both helping to create new homes but also encourages the sale and rebuying of existing homes.
- Existing large enterprise zones recipients' created to increase the number of family wage jobs are coming onto the tax rolls
- The City's economic development effort is more focused and working to bring additional benefits to the community

But with all the good things that are seen on the near horizon there some significant issues that need to be addressed while creating a workable long range financial plan. Some of these are:

- Funding strategy for the city's deteriorating transportation infrastructure in nearing a critical stage to avoid higher long-term costs
- The City's building inventory will need an infrastructure rehabilitation financing plan in the near future.
- Unfunded liabilities for the City's retirement programs
- Response to the Library's project to construct and operate a new larger facility
- Infrastructure needs for the UGB expansion
- Technology innovations for both staff and the community
- Follow through on the Springfield Look effort
- All operating departments ability to address its 3 to 5 year operating needs that address current program services and respond to Council's newly state for the same time period.

Prelude to the Next Decade – FY19 Resources and Requirements (Exhibit 2 Pages 9 to 23)

Working towards a financial plan that looks at 3, 5 and even 10 years out requires the support and the involvement of the Council, Budget Committee, the Community and staff at all levels of the organization. When preparing the Proposed Budget for FY19, staff knew that it would be too soon to present what

might be year 1 of a longer term plan and were determined to make every effort to prepare a budget for next year that addressed many of the most important immediate outstanding issues. Staff followed a process as in previous years and started with departments updating 1 to 3 year unmet needs requests. In addition this year it was asked that department utilize the new 3 to 5 outcomes developed by the Council to address how any additional resources put toward this particular service would help meet those outcomes.

The remainder of this section of the exhibit looks at the FY19 as detailed by the City Manager's Budget Message and various breakout descriptions of the resources and requirements that make up the budget plan for next year. Additional narrative will not be necessary unless members of the Committee have any questions about the information. There will be time to ask those questions at the first meeting prior to going into the specific department presentations.

The one exception would be the final slide for Requirements that addresses PERS (Exhibit 2 Page 23). As identified on the slide as of the last PERS evaluation on 12/31/15 the City's unfunded actuarial liability (UAL) is \$39,592,814. When comparing to other cities in Oregon of similar or different sizes this is not unsurprisingly large or small. Although before the latest changes to PERS rate would fluctuate every 2 years already, starting on July 1 of 2017 the rapid increase for all PERS members began. On that date the City saw a 30% rate increase in the employer rate. This same rate will be used on July 1, 2018. On July 1, 2019 the City is expected to receive another rate increase of 30% or greater for the next 2 years.

Based upon information from PERS it is most likely that similar increases will be seen in July of 2021 and July of 2023. The primary factor that will determine how long the increase in rates may continue in this way is the percentage return PERS receives on all investments during this time. Each of these increases is expected to increase personal services costs at the City by \$1.4M to \$1.5 M annually. Keep in mind that these costs are cumulative in nature and do not replace the previous increase but is added on in addition to all previous PERS charges.

The City must use the rates provided by PERS in meeting its payroll obligations and so the only option available to the City is to initiate action that might reduce the City's UAL that would allow PERS to reduce the rate. Currently the best and possibly the only available option for achieving that outcome would be to utilize what is called a PERS Side Account. This can be explained more at the meeting as it has the potential to be considered for both FY19 and FY20.

First Year of the Next Decade (Exhibit 2 Pages 24 to 26)

The last few slides in Attachment 1 Exhibit 2 address some of the major topic areas that have already gone into the planning for next year's budget preparation. Many of the issues that we are working towards finding solutions for are not new ones but are key ones to address for the City to continue to improve its financial sustainability.

As we stated earlier financial stability can be defined as delivering services as citizens expect, with the resources its citizens provide now and in the future. The steps necessary to achieve sustainability include both immediate and long term actions that can only come from the commitment to a multi-year approach to financial planning with clearly defined policies and objectives.

Conclusion

If you have any questions about the information or the process prior to next Tuesday's meeting, please do not hesitate to contact either myself by phone at 726-3740 or e-mail at rduey@springfield-or.gov or contact our Budget Officer, Paula Davis, by phone at 726-3698 or e-mail at pldavis@springfield-or.gov. Either of us would be more than willing to meet with you prior to that time.

City of Springfield

Budget Committee Bylaws

ARTICLE I. Establishment

The Budget Committee is established pursuant to ORS 294.414 in accordance with Local Budget Law.

ARTICLE II. Purpose and Objectives

The Budget Committee acts as a fiscal policy and budget review committee for the City of Springfield as follows:

- a) Conducts a review of the City Manager's proposed budget and makes a recommendation to City Council regarding the proposed funding, service level, and configuration.
- b) Reviews the Capital Improvement Program and forwards comments to the City Council.
- c) Responds to ad hoc requests by the City Council.

ARTICLE III. Membership, Terms of Office and Voting.

Section 1. The Budget Committee consists of all members of the City Council and a like number of electors, totaling 12 members. Each member has an equal vote.

Section 2. Citizen members of the Budget Committee are appointed as follows:

- a) In or before March of each year, City Council appoints citizen members to fill vacancies in the appointive membership of the Budget Committee.
- b) Appointive members of the Budget Committee serve three-year terms. The terms are staggered such that one-third of the appointive members' appointments end each year.
- c) Any appointive member may be reappointed for an additional term with no individual allowed to be appointed to more than two consecutive full terms. One may re-apply after being off the Budget Committee for one year.

Section 3. Budget Committee decisions are made by an affirmative vote of a majority of the Committee members.

Section 4. Committee members do not receive compensation, but may be reimbursed for duly authorized expenditures.

ARTICLE IV. Officers' Duties

Section 1. The Budget Committee elects two officers at the first meeting: a Chairperson and a Vice-Chairperson. The officers serve a one-year term.

Section 2. The Chairperson presides at all meetings and is eligible to vote on all matters.

Section 3. The Vice-Chairperson performs all the duties of the Chairperson in the event the Chairperson is absent.

Section 4. The Committee shall be staffed by the City Manager or his/her designee.

ARTICLE V. Meetings of Committee

Section 1. The Chairperson calls the Budget Committee meetings to order.

Section 2. A majority of the present Committee members constitutes a quorum.

Section 3. Budget Committee members are expected to attend all regular meetings and standing subcommittee meetings. If a member is unable to attend a meeting, said member is expected to notify Budget Office staff. A position shall be vacated by the Council when the appointee has two or more consecutive unexcused absences. The Chairperson, in consultation with City staff, may recommend to the Council that a member be removed from the Committee if said member is found not to meet the Guidelines.

Section 4. All appointees of the Budget Committee serve at the pleasure of the Council and are expected to abide by the City of Springfield BCC Guidelines for Meeting Conduct.

Section 5. All Budget Committee members are given at least 24 hours' notice of any meeting called. Study materials and agenda will be delivered at least 24 hours prior to a meeting.

ARTICLE VI. Subcommittees

Section 1. The Chairperson shall appoint subcommittees as needed.

Section 2. The Chairperson of the Budget Committee may appoint a chairperson for each subcommittee.

ARTICLE VII. Amendment of the Bylaws

These bylaws may be amended by an affirmative vote of a majority of the membership of the Budget Committee at any regular meeting. Prior notice of such amendment must be given at a preceding regular meeting, or in an agenda packet, unless all Committee members are present.

Adopted by City Council on _____

Mayor

Attest:

City Recorder

Last Revised: March 15, 2016.



Budget Overview

FY 2019



**CITY OF SPRINGFIELD
BUDGET COMMITTEE
APRIL 24, 2018**



Welcome

FY 2019

SCHEDULE

- Tuesday, April 24th @ 5:30 pm
 - ❖ *Human Resources*
 - ❖ *Library*
 - ❖ *City Manager's Office*
 - ❖ *Finance and Legal Services*
- Tuesday, May 1st @ 5:30 pm
 - ❖ *Police*
 - ❖ *Information Technology*
 - ❖ *Development & Public Works*
 - ❖ *Capital*
- Tuesday, May 8th @ 5:30 pm
 - ❖ *Springfield Economic Development Agency*
 - ❖ *Fire & Life Safety*

Council Members Ward Public Members

Sean VanGordon	1	Luke Lundberg
Hillary Wylie	2	Robert Rivas
Sheri Moore	3	Kori Rodley
Leonard Stoehr	4	Gabrielle Guidero
Marilee Woodrow	5	Victoria Doyle
Joe Pishioneri	6	Diana Aldredge

**Budget
Committee Bylaws
(Exhibit 2)**





Last Decade

FY 2019

FINANCIAL SUSTAINABILITY

- For Property taxes, the City's average AV growth over last eight years has been 3%. Lane County's overall has averaged 3.2%
- Overall Net Revenue Growth since FY14 has Averaged only 1.5%
- Police Option Levy – Five Year Tax Rate \$1.40 (FY19-FY23)
- Fire Local Option Levy – Five Year Tax Rate \$0.36 (FY17-FY21)
- The City has addressed its low revenue growth by controlling expenditures
 - ❖ 45.75 FTE reductions since FY2010 (*excludes Municipal Jail FTE*)
 - ❖ Self-Funded Insurance and Wellness Clinic
 - ❖ Mobile workforce through use of technology
 - ❖ Shrinking materials and services

Priority Based Budgeting *philosophy is that resources should be allocated according to how effectively a program or service achieves the goals and objectives that are of greatest value to the community.*

Rewards

- Aligns programs with Council outcomes and goals
- Enhances the public's understanding of how revenues are spent
- Emphasizes accountability, innovation, transparency and partnerships
- Answers the question “What’s the best way to produce the most value with the dollars we have?”
- Smart spending not smart cutting



PBB Planning Cycle

1. Mission
2. Goals
3. Desired Outcomes
4. Programs and Strategies
5. **Budget**
6. Measures and Targets
7. Results





PBB Planning Cycle



Mission *to make the City of Springfield a desirable and preferred place to live and work.*

Goals



- *Provide financially responsible and innovative government services*
- *Encourage economic development and revitalization through community partnerships and resources*
- *Strengthen public safety by leveraging partnerships and resources*
- *Foster and environment that values diversity and inclusion*
- *Maintain and improve infrastructure and facilities*
- *Promote and enhance our hometown feel while focusing on livability and environmental quality*



PBB Planning Cycle



Outcomes *link programs to Council Goals and are the action plan for the next 3-5 years. (Exhibit 3)*

Next Steps

- Updating of financial policies
 - ✓ *Completed reserve, revenue, accounting & financial reporting, long range financial planning, expenditure, investment*
 - ✓ *Future reviews – budgeting, capital asset management, debt*
- Evaluating programs and identifying quartiles
- Tracking and reporting the performance measures that align to council outcomes





Next Decade of Success

FY 2019

Financial Sustainability ~ *A state or local government is financially healthy if it can deliver the services its citizens expect, with the resources its citizens provide, now and in the future.*

Action Plan

- ***Identify ways for on-going revenues keep pace with operating expenditures***
- Council Outcomes
- Validate service levels meet the needs of citizens
- Develop and implement long-range policies, procedures and/or financial plans for:

Bond Issues

- ❖ *Transportation*
- ❖ *City owned building*
- ❖ *Library Space*

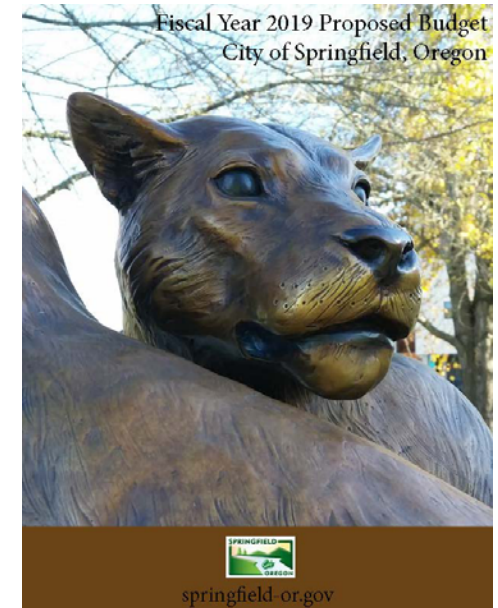
- ❖ *Unfunded liabilities: PERS, Retirement payouts*
- ❖ *UGB Expansion*
- ❖ *Springfield Look*
- ❖ *Technology innovations*

FY19 Highlights

The proposed budget for FY19 attempts to keep ongoing community services in place while addressing the most pressing issues. High level changes include:

- ✓ In-house City Attorney's Office 3.0 FTE
- ✓ Information Security Officer 1.0 FTE
- ✓ Basic Life Support Unit 5.9 FTE
- ✓ \$72k towards the City's economic development effort
- ✓ LED Street Light replacement project
- ✓ Community outreach and information plan for Library building facility
- ✓ Municipal Jail and Police department security upgrades and replacement
- ✓ Website update

- ✓ Reduced 1 FTE Human Resource Analyst
- ✓ Reduced General Fund overtime and materials & Service
- ✓ Delay in vehicle and equipment purchases
- ✓ Police and Fire vacancy management

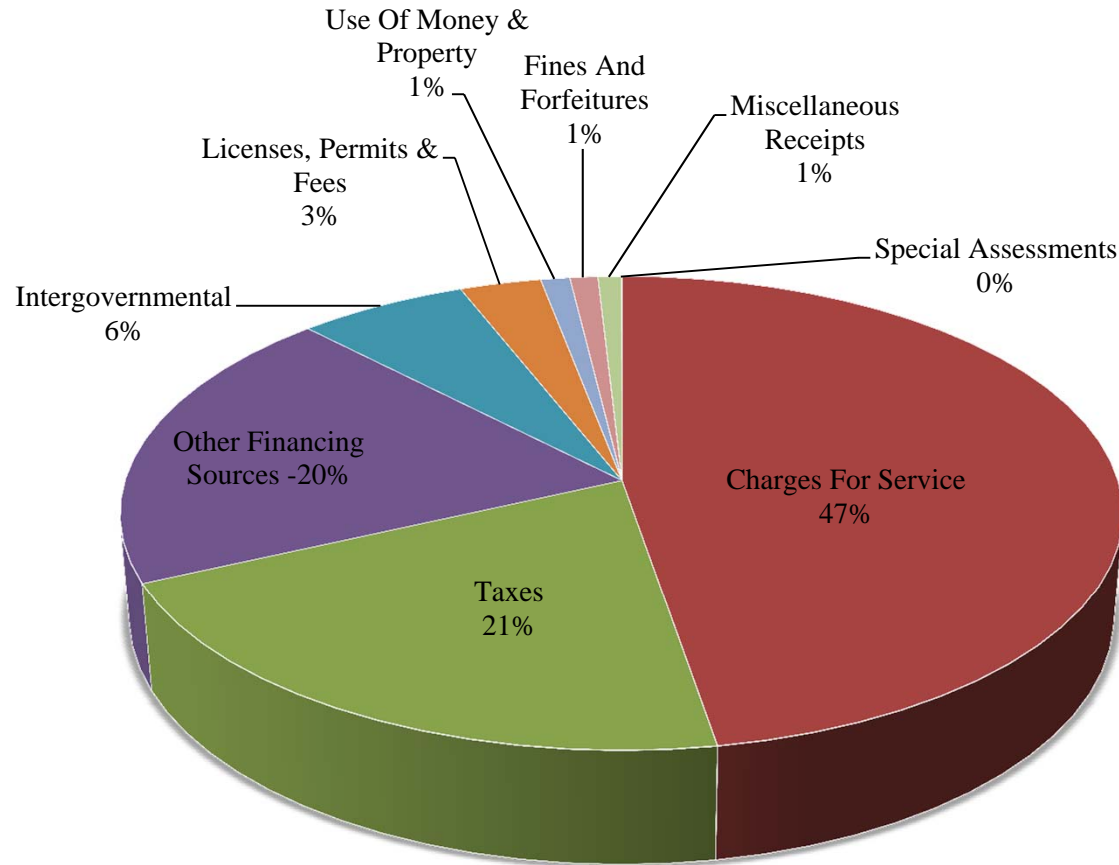




Resources

FY 2019

All Funds Current Revenues (excluding beginning cash)



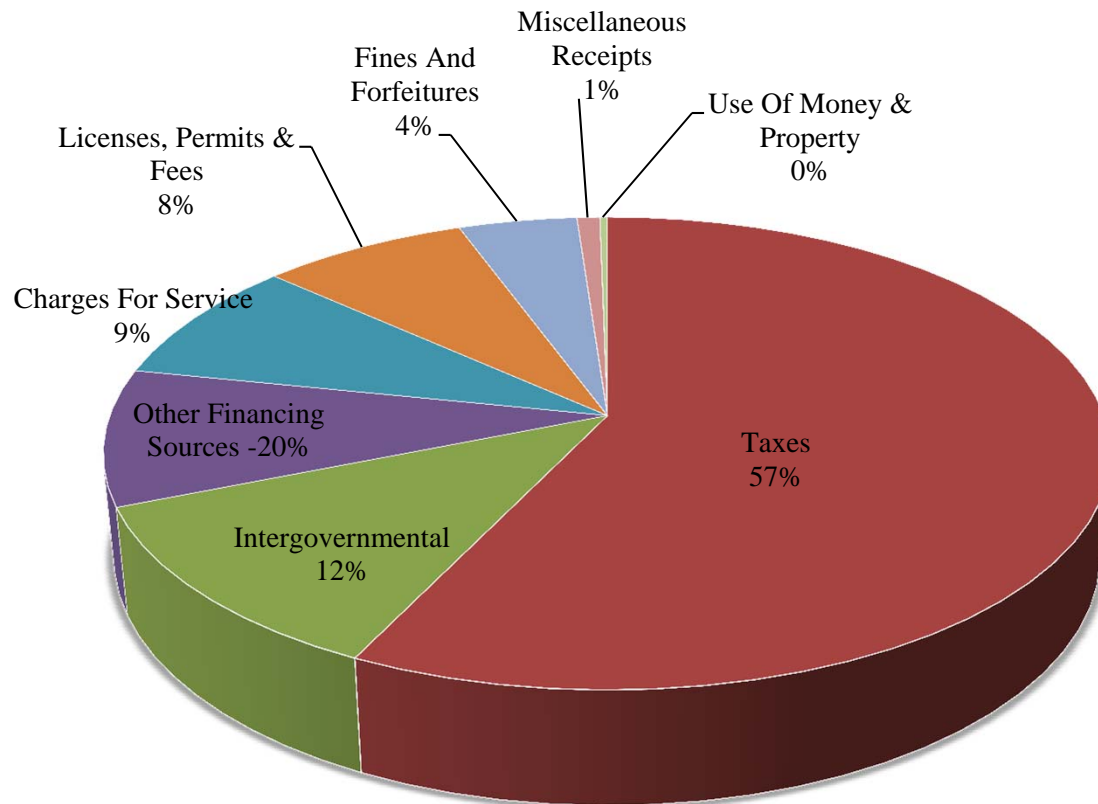
Categories	FY19 Proposed	
Taxes	\$ (33,617,376)	21%
Licenses, Permits & Fees	(4,848,010)	3%
Intergovernmental	(10,119,602)	6%
Charges For Service	(76,564,654)	47%
Fines And Forfeitures	(1,659,600)	1%
Use Of Money & Property	(1,738,387)	1%
Special Assessments	(20,200)	0%
Miscellaneous Receipts	(1,414,633)	1%
Other Financing Sources	(31,706,305)	20%
Sub-Total Current Revenues	(161,688,767)	
Beginning Cash	(191,221,331)	
Total All Funds	\$ (324,116,564)	



Resources

FY 2019

General Fund Current Revenues (excluding beginning cash)

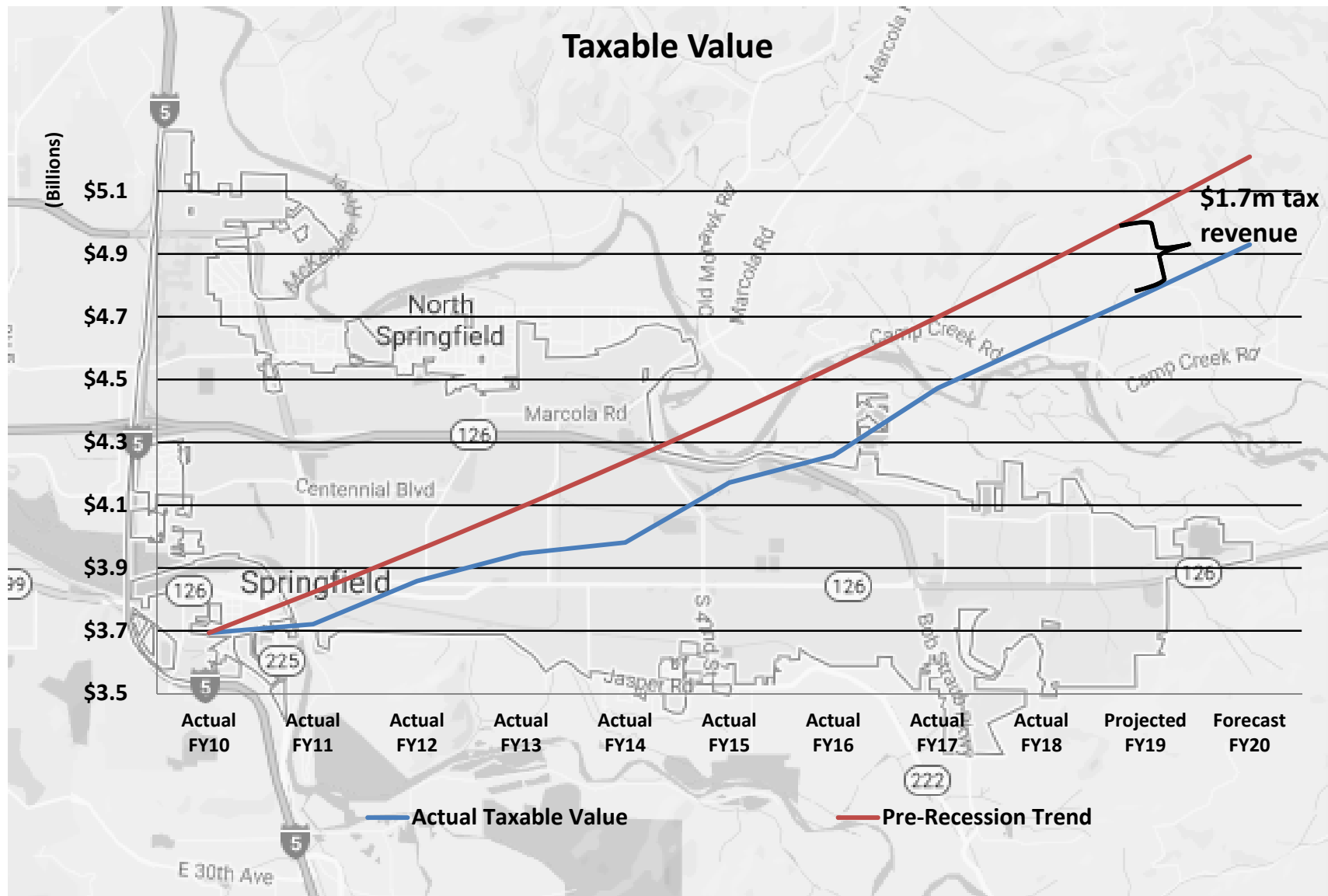


Categories	FY19 Proposed	
Taxes	\$ (21,368,540)	57%
Licenses, Permits & Fees	(2,890,500)	8%
Intergovernmental	(4,390,421)	12%
Charges For Service	(3,168,476)	8%
Fines And Forfeitures	(1,659,000)	4%
Use Of Money & Property	(107,000)	0%
Miscellaneous Receipts	(319,359)	1%
Other Financing Sources	(3,492,089)	9%
Sub-Total Current Revenues	(37,395,385)	
Beginning Cash	(8,863,301)	
Total All Funds	\$ (46,258,686)	



Resources

FY 2019





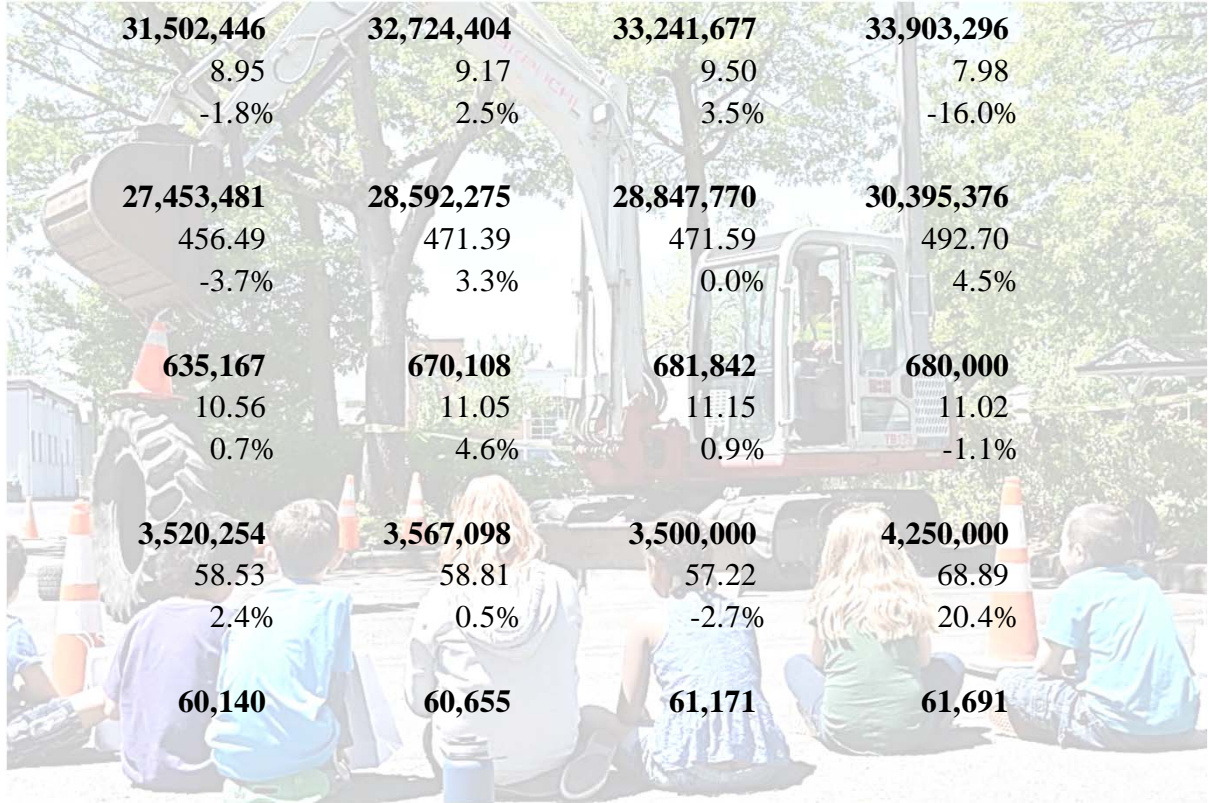
Resources

FY 2019

Revenue Per Capita

	FY16 Actual	FY17 Actual	FY18 Amended	FY19 Proposed
Current Resources (excludes beginning cash)	\$ 182,009,860	\$ 167,736,028	\$ 157,184,142	\$ 161,688,769
Revenue per Capital	3,026	2,765	2,570	2,621
% Change (revenue per capital)	16.7%	-8.6%	-7.1%	2.0%
General Fund (excludes Other Financing Sources)	31,502,446	32,724,404	33,241,677	33,903,296
Revenue per Capital	8.95	9.17	9.50	7.98
% Change (revenue per capital)	-1.8%	2.5%	3.5%	-16.0%
Property Tax all Funds	27,453,481	28,592,275	28,847,770	30,395,376
Revenue per Capital	456.49	471.39	471.59	492.70
% Change (revenue per capital)	-3.7%	3.3%	0.0%	4.5%
State Shared Revenue	635,167	670,108	681,842	680,000
Revenue per Capital	10.56	11.05	11.15	11.02
% Change (revenue per capital)	0.7%	4.6%	0.9%	-1.1%
Highway Apportionment	3,520,254	3,567,098	3,500,000	4,250,000
Revenue per Capital	58.53	58.81	57.22	68.89
% Change (revenue per capital)	2.4%	0.5%	-2.7%	20.4%
Population	60,140	60,655	61,171	61,691

*Revenue Detail by Fund
(Attachment 3)*

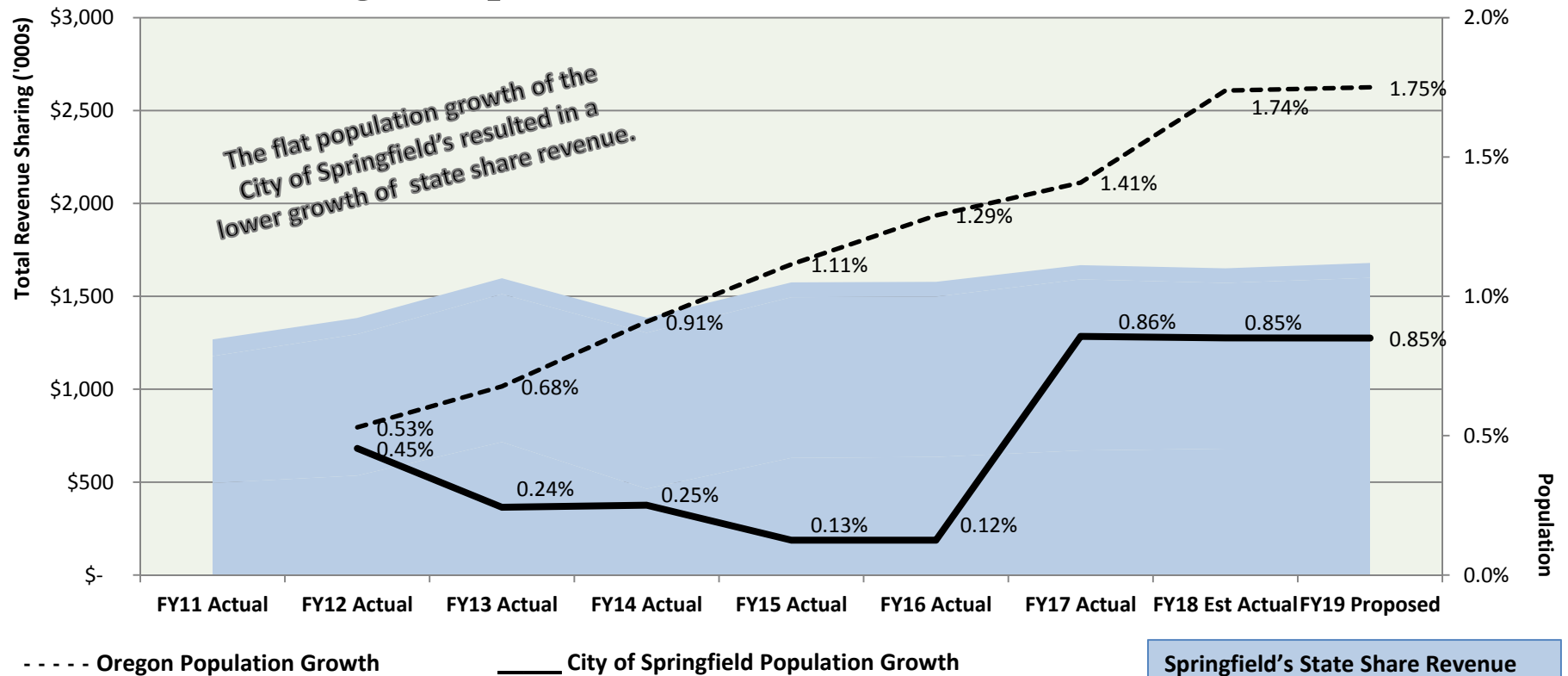




Resources

FY 2019

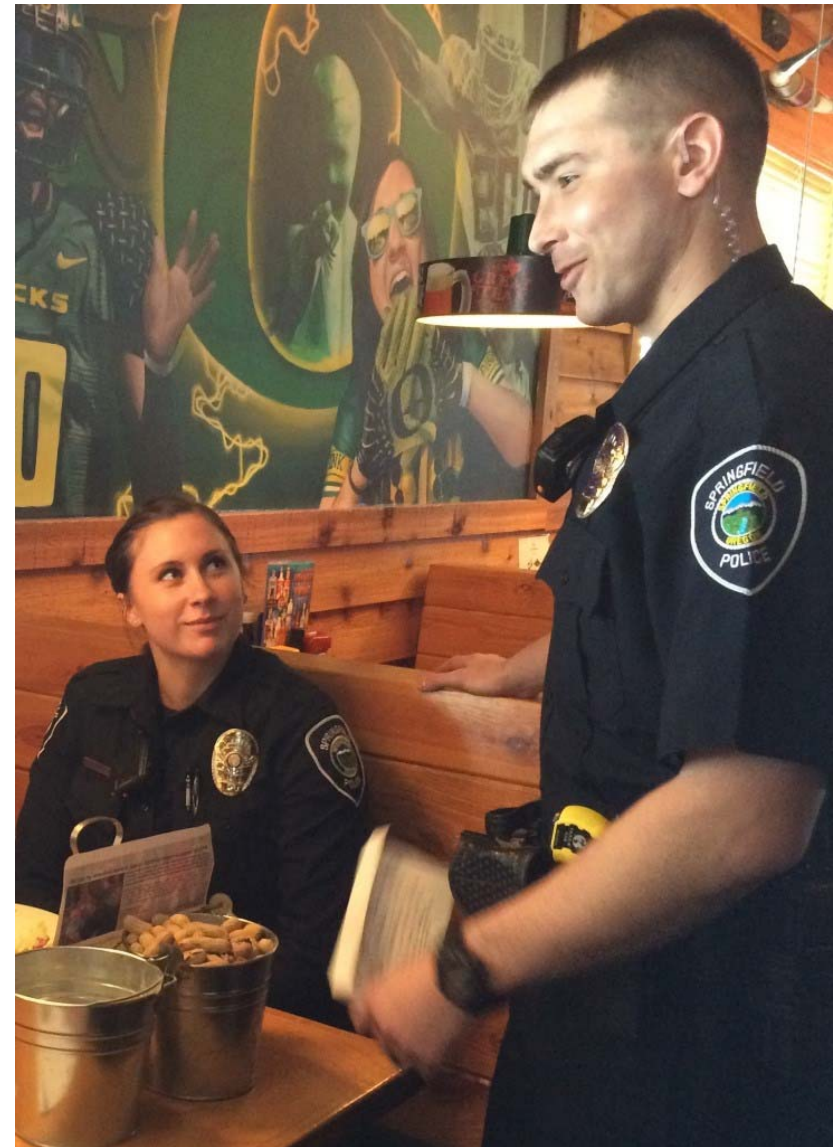
Revenue Sharing & Population Growth



(000's)	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Est Actual	FY19 Proposed
City of Springfield	59	60	60	60	60	60	61	61	62
State of Oregon	3,837	3,858	3,884	3,919	3,963	4,014	4,070	4,141	4,203
State Shared Revenue	\$ 495	\$ 535	\$ 716	\$ 464	\$ 630	\$ 635	\$ 670	\$ 680	\$ 680
Liquor Apportionment	683	761	797	839	865	863	921	892	919
Cigarette Apportionment	89	87	85	81	80	79	77	78	80
Total Revenue Sharing	\$ 1,268	\$ 1,384	\$ 1,597	\$ 1,384	\$ 1,575	\$ 1,578	\$ 1,668	\$ 1,650	\$ 1,679

Marijuana Apportionment

- \$346k received year-to-date FY18
- \$192k expected in FY19
- FY19 proposed allocation:
 - ❖ *\$250k Police and Municipal Jail security upgrades and replacements; from reserves*
 - ❖ *\$150k Police on-going operations*

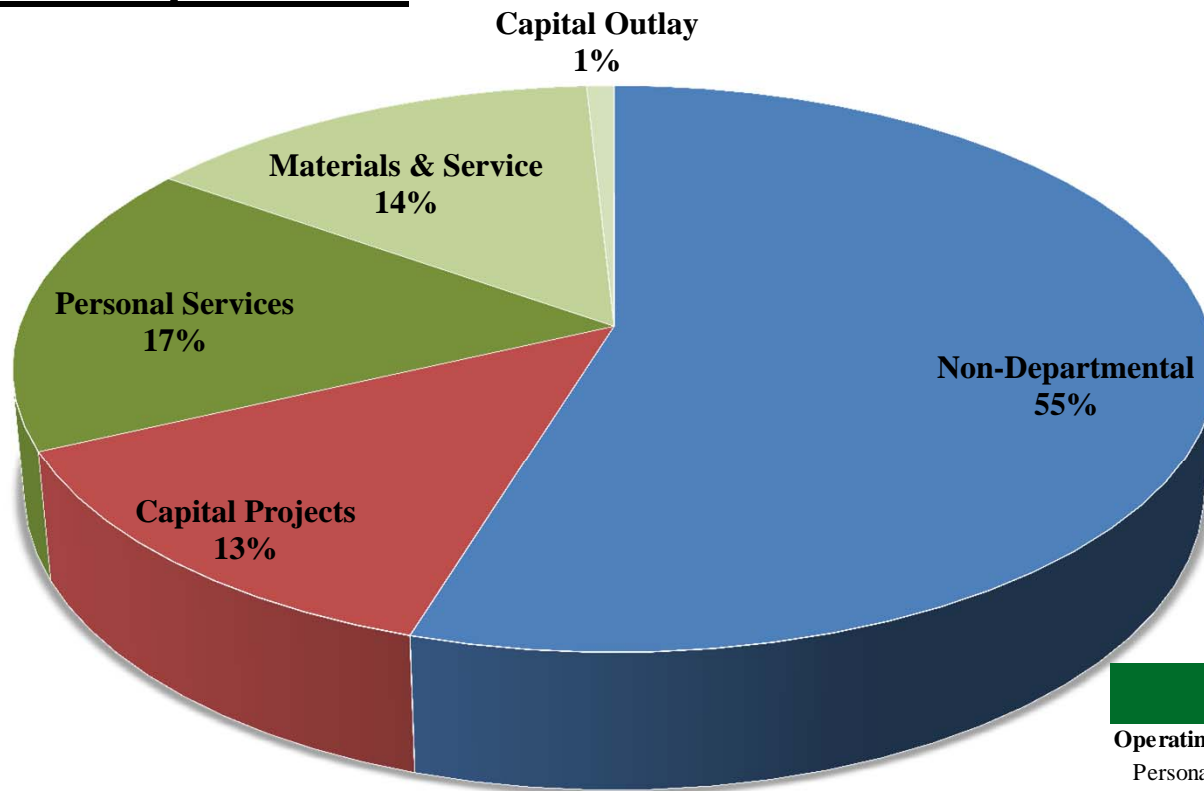




Requirements

FY 2019

Total Requirements



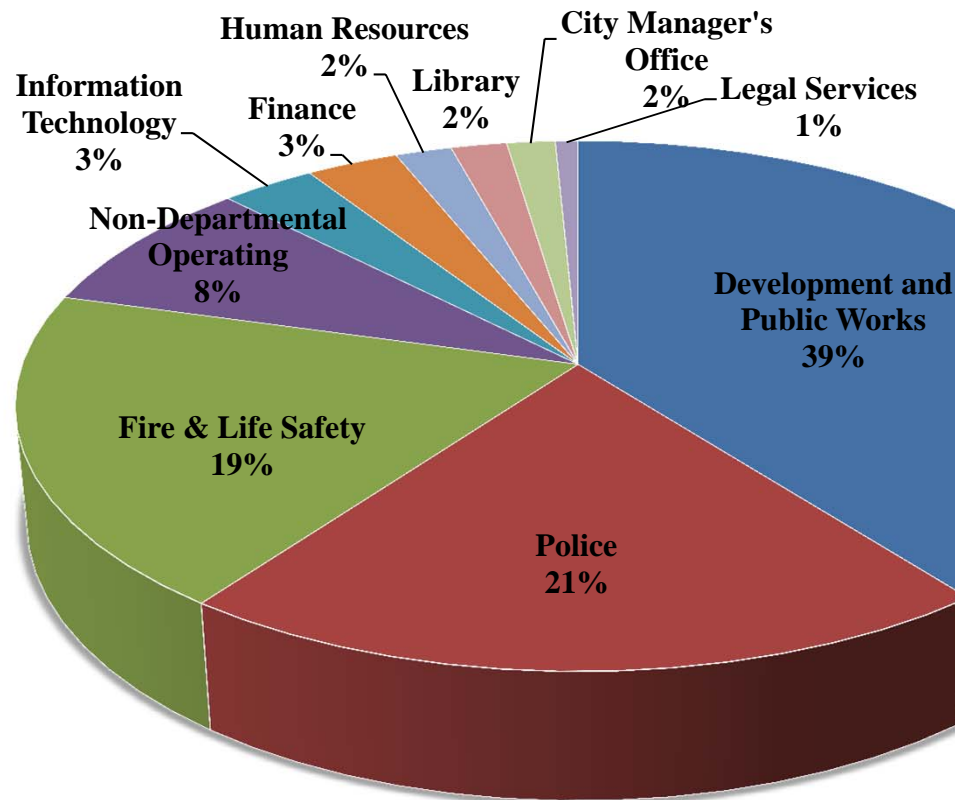
Categories	FY19 Proposed		
Operating			
Personal Services	\$	54,492,922	17%
Materials & Service		46,400,560	14%
Capital Outlay		2,753,630	1%
Sub-Total Operating	\$	103,647,112	32%
Capital Projects			
		43,039,257	13%
Non-Departmental		177,430,195	55%
Total All Funds	\$	324,116,564	



Requirements

FY 2019

% of Total Operating Cost by Department



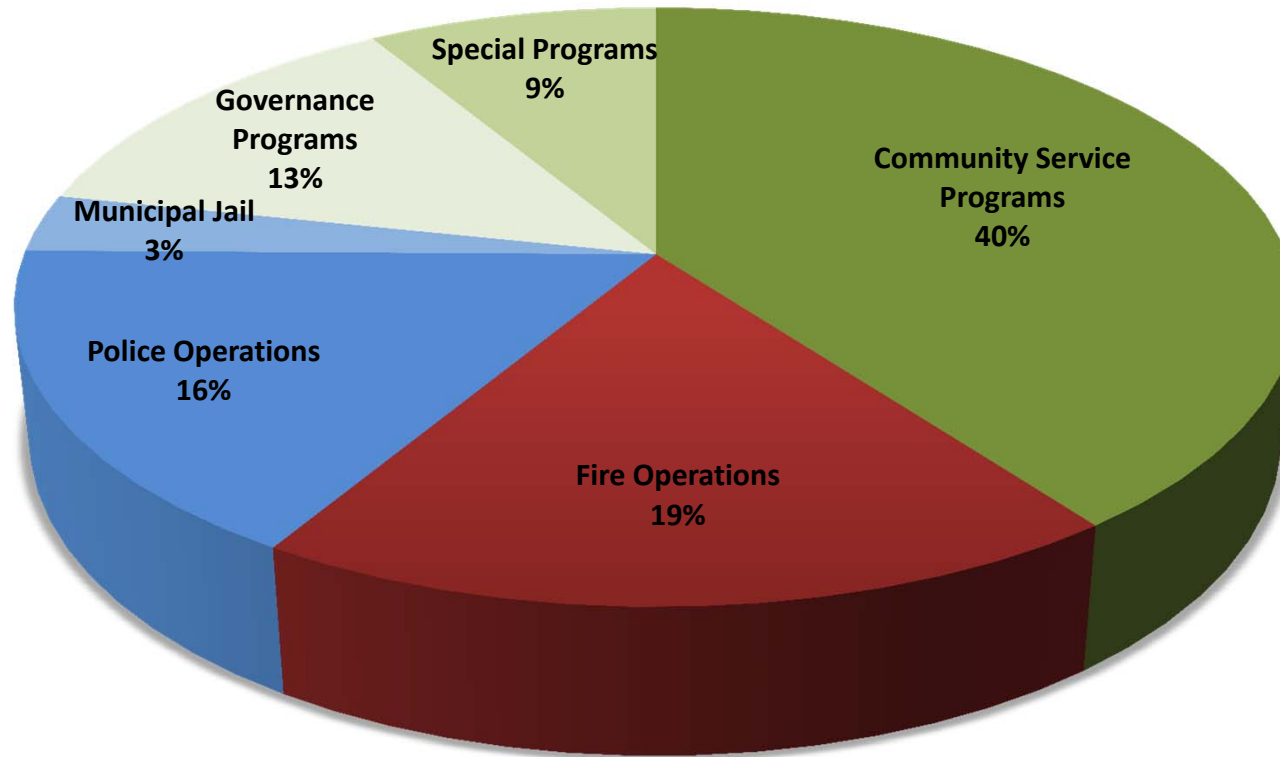
FY19 Proposed		
Development and Public Works	40,926,217	39%
Police	21,336,308	21%
Fire & Life Safety	19,977,430	19%
Non-Departmental Operating	8,586,936	8%
Information Technology	3,266,719	3%
Finance	3,198,994	3%
Human Resources	1,950,799	2%
Library	1,934,801	2%
City Manager's Office	1,679,449	2%
Legal Services	789,459	1%
Total All Funds	\$ 103,647,112	



Requirements

FY 2019

% of Total Operating Cost by Program Type



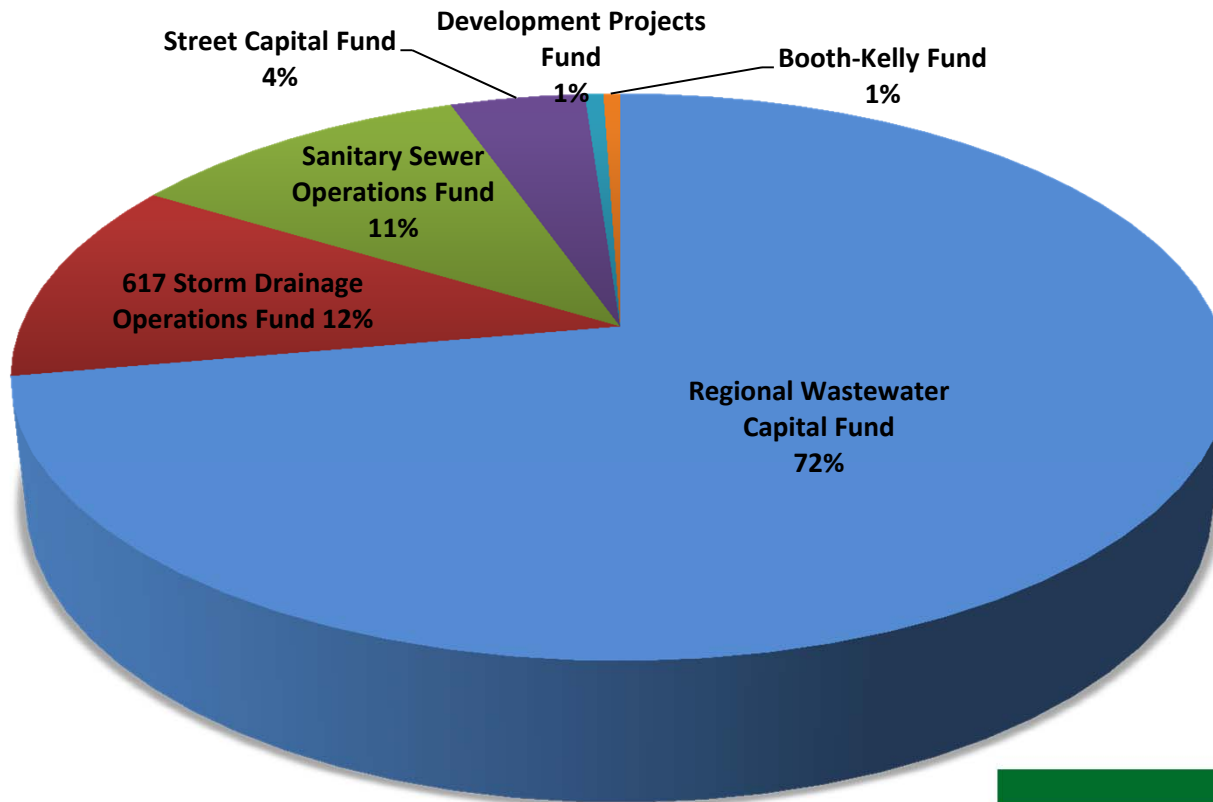
	FY19 Proposed	
Community Service Programs	\$ 41,264,851	40%
Fire Operations	19,471,428	19%
Police Operations	17,214,211	17%
Municipal Jail	3,221,119	3%
Governance Programs	13,509,566	13%
Special Programs	8,965,936	9%
Total All Funds	\$ 103,647,112	



Requirements

FY 2019

% of Total Capital Budget by Fund



FY19 Proposed			
Regional Wastewater Capital Fund	\$	31,076,000	72%
Storm Drainage Operations Fund		4,968,907	12%
Sanitary Sewer Operations Fund		4,683,513	11%
Street Capital Fund		1,831,364	4%
Development Projects Fund		253,473	1%
Booth-Kelly Fund		226,000	1%
Total All Funds	\$	43,039,257	

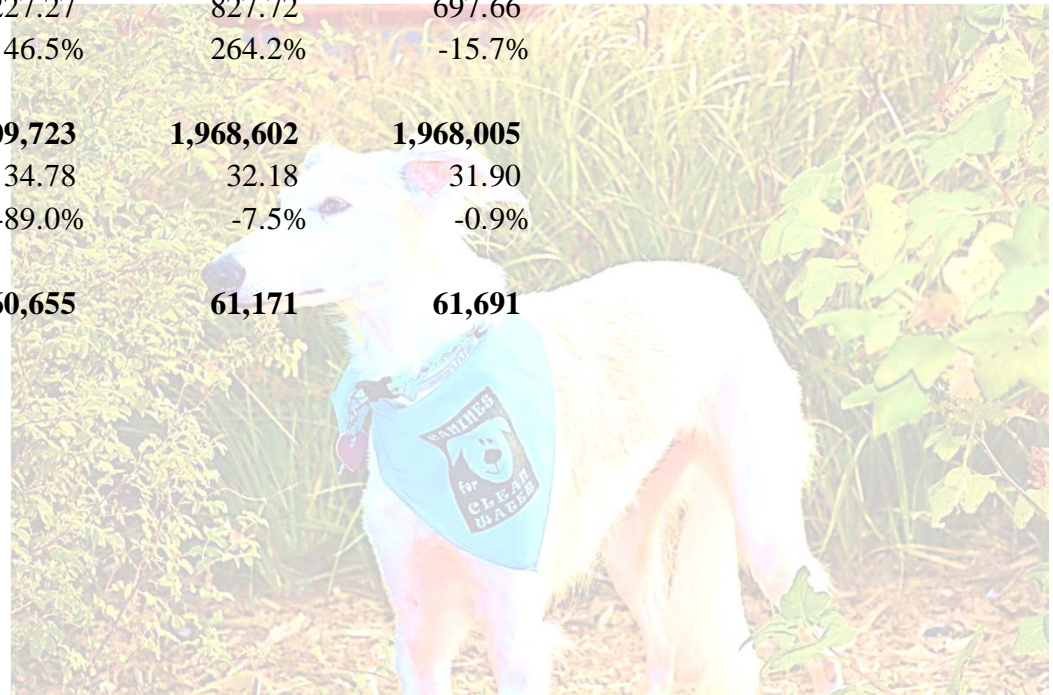


Requirements

FY 2019

Expenses Per Capita

	FY16 Actual	FY17 Actual	FY18 Amended	FY19 Proposed
Operating Budget - All Funds	\$ 91,598,663	\$ 93,277,314	\$ 101,755,173	\$ 103,647,112
Cost per Capital	1,523.09	1,537.83	1,663.45	1,680.10
% Change (cost per capital)	4.1%	1.0%	8.2%	1.0%
 Capital - All Funds	 9,332,290	 13,784,873	 50,632,404	 43,039,257
Cost per Capital	155.18	227.27	827.72	697.66
% Change (cost per capital)		46.5%	264.2%	-15.7%
 Tax Supported Debt Service	 19,071,736	 2,109,723	 1,968,602	 1,968,005
Cost per Capital	317.12	34.78	32.18	31.90
% Change (cost per capital)	-0.1%	-89.0%	-7.5%	-0.9%
 Population	 60,140	 60,655	 61,171	 61,691

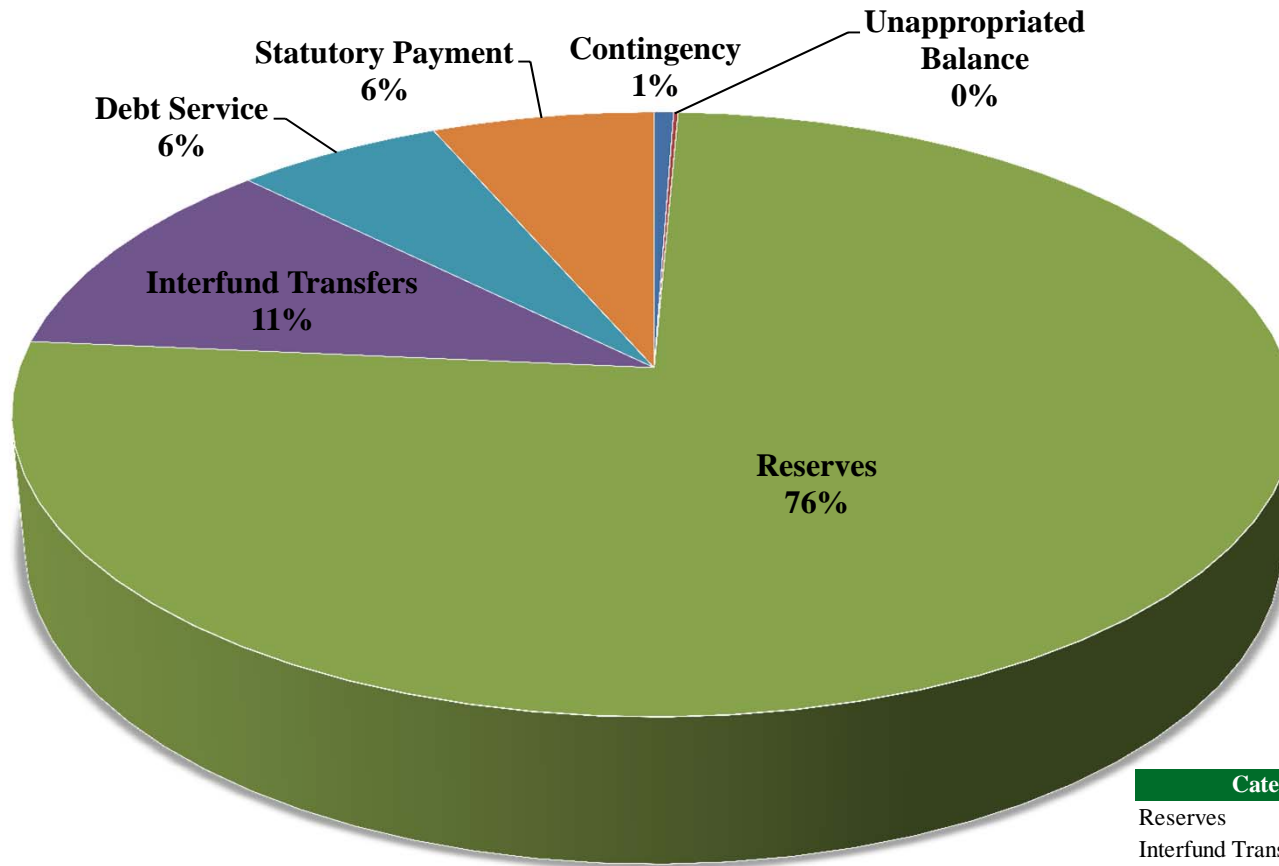




Requirements

FY 2019

% of Total Non-Departmental Cost by Category



Categories	FY19 Proposed	
Reserves	134,378,461	76%
Interfund Transfers	19,529,074	11%
Debt Service	10,759,550	6%
Statutory Payment	11,528,110	6%
Contingency	1,000,000	1%
Unappropriated Balance	235,000	0%
Total All Funds	\$ 177,430,195	



Requirements

FY 2019

Total Requirements

	FY16 Actual	FY17 Actual	FY18 Amended	FY19 Proposed
Expenditures by Category				
Personal Services	49,334,306	49,471,335	51,826,623	54,492,922
Materials & Services	38,828,642	40,033,639	45,771,449	46,400,560
Capital Outlay	3,435,714	3,772,340	4,157,100	2,753,630
Total Operating Budget	\$ 91,598,663	\$ 93,277,314	\$ 101,755,173	\$ 103,647,112
Capital	9,332,290	13,784,873	50,632,404	43,039,257
Non-Departmental	107,991,401	54,197,545	175,581,701	177,430,195
Total All Funds	\$ 300,521,017	\$ 254,537,046	\$ 429,724,450	\$ 427,763,677

*54% of Total
Operating Budget is
Personal Services*

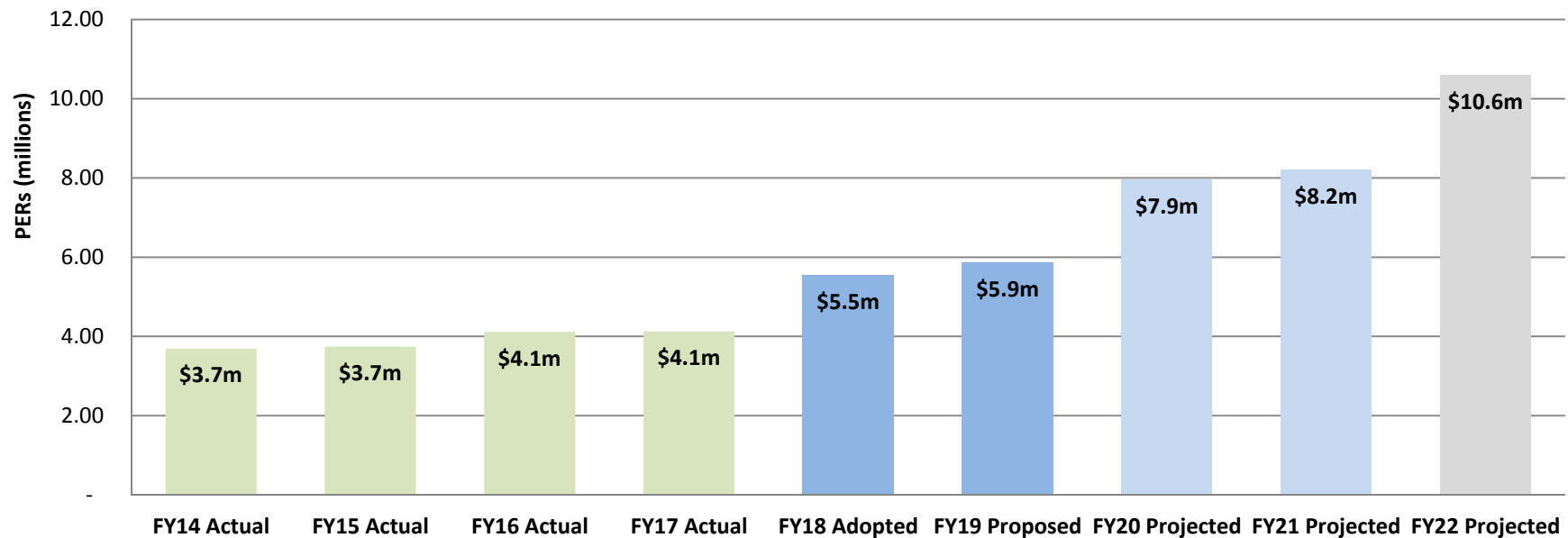
	FY16 Actual	FY16 %	FY17 Actual	FY18 Amended	FY19 Proposed	FY19 %
Personal Services by Category						
Salaries	29,561,903	60%	30,036,423	30,960,357	32,958,588	60%
Medical/Dental Insurance	8,063,706	16%	7,672,701	8,037,925	8,255,703	15%
PERS/OPSRP Retirement	4,113,067	8%	4,129,199	5,537,122	5,857,894	11%
Other Fringe Benefits	2,947,955	6%	2,859,691	2,996,815	3,153,191	6%
Overtime	2,354,720	5%	2,579,281	2,132,988	2,109,660	4%
City Retirement Plan	1,918,429	4%	1,970,686	1,916,781	1,912,987	4%
Supplemental Pays	374,526	1%	223,354	244,635	244,900	0%
Total Personal Services	\$ 49,334,306		\$ 49,471,336	\$ 51,826,624	\$ 54,492,922	



Requirements

FY 2019

Total PERS/OPSRP Cost FY14 Actual to FY22 Projected



Springfield UAL as of December 31, 2015 \$39,592,814



PERS (w/o 6%)	FY16	FY18	FY20 PERs Preliminary Rates
Tiers 1 and 2 - Blended	12.84%	16.85%	22.33%
OPSRP- General	5.21%	8.31%	13.75%
OPSRP - Police/Fire	9.95%	13.08%	18.48%



First Year to Next Decade

FY 2019

FY20 Influences

- Consideration of voter approved capital bonds for infrastructure
 - ❖ *Transportation*
 - ❖ *Building Improvements*
 - ❖ *Library*
- PERS Rates saw a +30% increase for FY18 and is expected to see similar or higher increases every 2 years (FY20, FY22 etc) while addressing an actuarially determined unfunded liability of \$39.6M
- The City Retirement Plan is susceptible to market changes and currently has an unfunded actuarial accrued liability of \$12.6M
- General Fund expenditures over revenue is between \$1.7 and \$2m
- Net operating revenue growth expected in the 1.5% range
- 3-5 years un-meet needs:
 - ❖ *Police regional radio system replacement of hardware and subscriber units*
 - ❖ *Building preservation and maintenance*
 - ❖ *Long-term transportation plan*
 - ❖ *Technology innovations and upgrades*
 - ❖ *Replacement reserves: telephones, vehicles and equipment*
 - ❖ *Increase FTE to support on-going program operations*
 - ❖ *UGB expansion*





First Year to Next Decade

FY 2019

FINANCIAL SUSTAINABILITY

FY20 Priorities for Improving Sustainability

- Improve community economic base
 - ❖ *Continue economic development efforts to create priority sites, build business retention and expansion*
- Encourage population growth
 - ❖ *Affordable housing efforts, job creation*
- Increase and stabilize revenue base
 - ❖ *Cost recovery models for existing services*
 - ❖ *Additional revenue options via taxes, fees or charges*
- Address current service levels and delivery methods
 - ❖ *Evaluate service reduction options*
 - ❖ *Consider alternative service delivery models*





First Year to Next Decade

FY 2019

FINANCIAL SUSTAINABILITY

FY20 Priorities for Improving Sustainability (con't)

- Service level changes and efficiencies that allows for an staff reduction of +15 FTE
 - ❖ *Consider changes to code or policies that would encourage alternative service delivery models*
 - ❖ *Initiate changes to employee benefit packages*
 - ❖ *Use reserves, in limited cases, to reduce current resource need for the first ear*
- Cost containment of current services
 - ❖ *Employee wage and benefit options*
 - ❖ *PERS long term strategy; side accounts*
- Capital Asset Management
 - ❖ *Financial strategy for existing buildings, streets, and other city infrastructure*
 - ❖ *Financial strategy for new buildings or utility infrastructure*
- Liquid Asset Management
 - ❖ *Continue work on long range financial plan that includes development, review and adherence to financial policies for all funds*



Budget Overview

FY 2019

Questions?



City of Springfield, OR

FY19 Program Operating Expenditures and Revenues

(Excludes SEDA)

Department	Program	FTE	Proposed Expenditures	Proposed Revenues	Shared Revenue - Support (Surplus)
City Manager's Office	1002 External Public Communication & Multi-Media	0.39	106,006	-	106,006
City Manager's Office	1003 Community Event Coordination & Promotions	0.49	177,455	(25,000)	152,455
City Manager's Office	1004 Agency Funding Management - City Manager	0.15	339,738	-	339,738
City Manager's Office	1005 Community Business Development	1.22	137,182	-	137,182
City Manager's Office	1006 Economic Development Agency Funding	0.20	74,011	-	74,011
City Manager's Office	1008 Enterprise Zone	0.23	27,717	-	27,717
City Manager's Office	1009 Transient Room Tax Management	0.35	87,384	(1,435,000)	(1,347,616)
City Manager's Office	1013 Intergovernmental and Legislative Support Management	0.68	172,967	-	172,967
Legal Services	1012 City Prosecutor	-	326,736	-	326,736
Development & Public Works	1021 Emergency Management	1.00	373,762	-	373,762
Development & Public Works	1022 Intergovernmental Relations	0.10	48,158	-	48,158
Development & Public Works	1023 Community Events	1.78	267,215	(30,000)	237,215
Development & Public Works	1024 Survey	2.82	455,781	-	455,781
Development & Public Works	1025 Operations Training and Safety Programs	0.20	49,495	-	49,495
Development & Public Works	1026 Buildings & Facilities Planning	0.08	13,147	-	13,147
Development & Public Works	1027 Building and Facility Architectural & Engineering	0.04	5,427	-	5,427
Development & Public Works	1028 Business Licensing	0.61	56,602	(155,000)	(98,398)
Development & Public Works	1029 Licensing and Franchising	0.03	5,049	(1,960,000)	(1,954,951)
Development & Public Works	1030 Building Plan Review	2.53	370,469	(980,000)	(609,531)
Development & Public Works	1031 Mechanical Inspections	0.92	141,912	(138,000)	3,912
Development & Public Works	1032 Structural Inspections	0.98	148,637	(7,000)	141,637
Development & Public Works	1033 Electrical Inspections	1.76	268,215	(205,000)	63,215
Development & Public Works	1034 Plumbing Inspections	1.55	243,119	(120,000)	123,119
Development & Public Works	1035 Affordable Housing	1.45	721,024	(567,306)	153,718
Development & Public Works	1036 Community Development	0.70	88,266	(257,371)	(169,105)
Development & Public Works	1037 Social Services	-	107,000	(97,000)	10,000
Development & Public Works	1038 Comprehensive Land Use Planning	2.49	386,265	-	386,265
Development & Public Works	1039 Development Review	8.04	984,954	(542,500)	442,454
Development & Public Works	1040 Development Code Updates and Maintenance	0.84	124,970	-	124,970
Development & Public Works	1041 Code Enforcement	2.64	357,528	-	357,528
Development & Public Works	1042 Floodplain Management	0.18	27,669	-	27,669

Department	Program	FTE	Proposed Expenditures	Shared Revenue -	
				Proposed Revenues	Support (Surplus)
Development & Public Works	1043 Historic Preservation	0.10	20,893	(12,000)	8,893
Development & Public Works	1044 Stormwater Fiscal Management and Customer Services	0.97	434,966	-	434,966
Development & Public Works	1045 Stormwater Regulatory Administration	4.85	746,910	(33,300)	713,610
Development & Public Works	1046 Stormwater Planning	0.47	78,347	-	78,347
Development & Public Works	1047 Stormwater Engineering	4.41	707,252	(155,000)	552,252
Development & Public Works	1048 Land Drainage & Alteration Permit	1.72	251,440	(93,000)	158,440
Development & Public Works	1049 Surface Drainage Vegetation Management	3.35	404,676	-	404,676
Development & Public Works	1050 Landscape Tree Maintenance	2.48	389,157	(50,000)	339,157
Development & Public Works	1051 Landscape Maintenance	2.86	430,913	-	430,913
Development & Public Works	1052 Surface Drainage Maintenance	5.33	805,008	-	805,008
Development & Public Works	1053 Subsurface Drainage Preventive Maintenance	3.63	554,617	-	554,617
Development & Public Works	1054 Subsurface Drainage Repair	0.89	178,700	-	178,700
Development & Public Works	1056 Regional Wastewater Administration	12.31	3,480,517	-	3,480,517
Development & Public Works	1057 Industrial Pretreatment	3.25	477,457	-	477,457
Development & Public Works	1058 Regional Wastewater Operations	-	16,173,751	-	16,173,751
Development & Public Works	1059 Wastewater Fiscal Management and Customer Services	1.23	485,430	-	485,430
Development & Public Works	1060 Wastewater Planning	0.66	111,858	-	111,858
Development & Public Works	1061 Wastewater Engineering	4.27	678,689	-	678,689
Development & Public Works	1062 Wastewater Preventive Maintenance	7.38	1,376,995	-	1,376,995
Development & Public Works	1063 Wastewater Maintenance Repair	0.94	196,673	-	196,673
Development & Public Works	1064 Capacity Management Operations & Maintenance (CMOM)	0.41	78,201	-	78,201
Development & Public Works	1065 Transportation Planning	1.72	286,471	(45,000)	241,471
Development & Public Works	1066 Street Engineering	3.25	559,814	(60,000)	499,814
Development & Public Works	1067 Street Sweeping	2.92	531,535	-	531,535
Development & Public Works	1068 Bicycle Facilities and Programs	0.52	103,429	(42,500)	60,929
Development & Public Works	1069 Locates and Encroachments	2.41	328,456	(30,000)	298,456
Development & Public Works	1070 Street Maintenance and Preservation	5.66	977,492	-	977,492
Development & Public Works	1071 Street Sidewalk Maintenance and Preservation	0.57	119,104	-	119,104
Development & Public Works	1072 Traffic Operations - Engineering	2.42	446,184	-	446,184
Development & Public Works	1073 Traffic Operations -Signal Maintenance and Repair	2.23	526,983	(77,500)	449,483
Development & Public Works	1074 Traffic Operations -Signs and Pavement Markings	1.25	245,934	-	245,934
Development & Public Works	1075 Street Lighting	0.80	508,312	-	508,312
Fire & Life Safety	1090 Fire & Arson Investigation	0.35	73,550	-	73,550
Fire & Life Safety	1091 Community Risk Reduction	0.80	213,390	(183,000)	30,390
Fire & Life Safety	1093 Apparatus & Equipment Maintenance	-	630,200	-	630,200
Fire & Life Safety	1096 Fire Suppression Operations	62.00	11,067,168	(1,696,187)	9,370,981

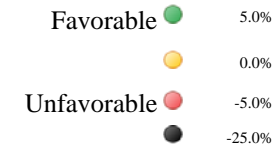
Department	Program	FTE	Proposed Expenditures	Shared Revenue -	
				Proposed Revenues	Support (Surplus)
Fire & Life Safety	1097 Dispatch and Communication	-	838,749	-	838,749
Fire & Life Safety	1098 Training & Development	2.00	421,940	-	421,940
Fire & Life Safety	1099 EMS Operations	20.00	4,027,273	-	4,027,273
Fire & Life Safety	1100 Fire Logistics	-	310,700	-	310,700
Fire & Life Safety	1102 EMS Billing - Enterprise	2.00	326,264	(315,000)	11,264
Fire & Life Safety	1103 EMS Billing - Springfield	3.00	557,951	(4,350,000)	(3,792,049)
Fire & Life Safety	1104 FireMed	2.75	525,930	(793,000)	(267,070)
Fire & Life Safety	1105 Community Outreach	-	16,000	-	16,000
Fire & Life Safety	1106 BLS Operations	5.90	535,864	-	535,864
Library	1120 Reference and Reader Advisory Services	2.94	279,242	-	279,242
Library	1121 Digital Services	1.02	157,869	(72,200)	85,669
Library	1122 Borrower Services	3.34	345,351	(56,000)	289,351
Library	1123 Collection Management	2.37	374,638	-	374,638
Library	1124 Library Volunteer Program	0.22	27,828	-	27,828
Library	1125 Library Development & Marketing	1.46	257,487	-	257,487
Library	1126 Adult Programs	0.42	53,035	-	53,035
Library	1127 Youth and Family Programs	0.65	98,896	(13,500)	85,396
Library	1128 Latino Outreach	0.22	30,760	(2,000)	28,760
Library	1129 Arts Commission	0.51	65,913	-	65,913
Library	1130 Museum	1.00	110,261	-	110,261
Police	1141 Hiring & Professional Standards	1.35	333,359	-	333,359
Police	1144 Patrol - Sworn	41.52	8,924,526	(111,500)	8,813,026
Police	1145 Patrol - Non-Sworn	4.47	459,861	-	459,861
Police	1146 Traffic Team	3.78	609,591	-	609,591
Police	1148 K-9 Unit	2.10	383,455	(30,000)	353,455
Police	1149 Drug Dog	0.20	34,609	-	34,609
Police	1150 Major Accident Investigation Team (MAIT)	0.22	36,336	-	36,336
Police	1154 Investigations	13.41	2,227,843	-	2,227,843
Police	1159 Computer Forensics	1.20	196,296	-	196,296
Police	1160 SWAT	1.02	157,791	-	157,791
Police	1161 School Resource Officers	2.05	304,644	(157,000)	147,644
Police	1162 Animal Control	1.05	168,404	(52,000)	116,404
Police	1163 Crime Prevention and Community Relations	2.74	347,712	-	347,712
Police	1166 CAHOOTS	0.05	27,394	-	27,394
Police	1167 Dispatch	12.39	1,592,035	-	1,592,035
Police	1168 Records & Calltaking	11.10	1,151,395	-	1,151,395

Department	Program	FTE	Proposed Expenditures	Shared Revenue -	
				Proposed Revenues	Support (Surplus)
Police	1170 Property/Evidence	2.05	258,961	-	258,961
Police	1174 Municipal Jail - Court Support	1.15	150,601	-	150,601
Police	1175 Jail - Operation	15.70	2,794,059	(322,100)	2,471,959
Police	1176 Jail - Records	2.05	276,459	-	276,459
City of Springfield	7000 Department Administration	10.40	2,173,271	-	2,173,271
City Manager's Office	7001 Mayor & Council Support	0.85	138,120	-	138,120
City Manager's Office	7005 City-Wide Management & Oversight	1.40	258,312	-	258,312
Development & Public Works	7020 Real Property Management	0.20	251,629	(1,572,032)	(1,320,403)
Development & Public Works	7021 Real Property Maintenance	0.69	220,831	-	220,831
Development & Public Works	7022 Facilities Maintenance - City	4.73	589,913	-	589,913
Development & Public Works	7023 Facilities Maintenance-Custodial Services	2.00	181,726	(299,028)	(117,302)
Development & Public Works	7024 Fuel Facility Operations and Management	-	393,228	(390,000)	3,228
Development & Public Works	7025 Vehicle & Equipment Services	-	1,150	-	1,150
Development & Public Works	7026 Vehicle & Equipment Preventive Maintenance	2.00	251,374	(177,336)	74,038
Finance	7030 Accounts Payable	2.38	259,703	-	259,703
Finance	7031 Annual Audit, CAFR and Internal Reporting	2.89	386,027	-	386,027
Finance	7032 Budget Development, Forecasting & Analysis	2.22	374,634	-	374,634
Finance	7033 Procurement and Contracts	0.98	155,741	-	155,741
Finance	7034 Treasury Management	0.11	79,079	-	79,079
Finance	7035 Municipal Court Administration	0.91	175,458	-	175,458
Finance	7036 Case Management	4.23	1,063,424	(1,642,000)	(578,576)
Finance	7037 Court Accounts Receivables	2.10	335,535	(361,000)	(25,465)
Finance	7038 General Services & Customer Support	1.85	173,556	-	173,556
Human Resources	7050 Organizational Development	0.20	23,837	-	23,837
Human Resources	7051 Class and Compensation	0.20	42,117	-	42,117
Human Resources	7052 Employee and Labor Relations	1.00	145,597	-	145,597
Human Resources	7053 Talent Acquisition	1.20	175,702	-	175,702
Human Resources	7056 Employee Training	0.20	34,842	-	34,842
Human Resources	7057 Benefit Administration	1.10	354,499	(365,096)	(10,597)
Human Resources	7059 Leave Administration	0.40	49,252	-	49,252
Human Resources	7060 Risk Administration	1.00	375,202	(1,039,824)	(664,622)
Human Resources	7062 Workers Compensation	0.50	590,588	(794,102)	(203,514)
Human Resources	7065 Payroll Administration	1.00	120,644	-	120,644
Information Technology	7070 Financial Systems	1.39	305,028	-	305,028
Information Technology	7071 Human Resource Systems	1.67	306,371	-	306,371
Information Technology	7072 Land Management Systems	0.93	254,814	-	254,814

		Shared Revenue -			
Department	Program	FTE	Proposed Expenditures	Proposed Revenues	Support (Surplus)
Information Technology	7073 Facilities Management Systems	1.80	439,863	-	439,863
Information Technology	7074 Criminal Justice Systems	1.51	257,222	-	257,222
Information Technology	7075 Fire and Life Safety Systems	0.43	91,138	-	91,138
Information Technology	7076 Community Development Systems	1.27	267,708	-	267,708
Information Technology	7077 Public Library Systems	0.09	19,512	-	19,512
Information Technology	7078 Shared Systems	3.50	757,030	-	757,030
Information Technology	7079 Information Security Compliance	1.04	153,669	-	153,669
Police	7090 Building and Security Maintenance	2.20	640,419	-	640,419
Legal Services	7100 City Attorney	3.00	462,723	-	462,723
Development & Public Works	7150 Fiber Consortium	-	179,075	(148,500)	30,575
Sub- Total Operating Programs		417.80	\$ 94,681,176	\$ (22,059,882)	\$ 72,621,294
Non-Department	Special Programs: Self-Funded Insurance, Wellness Clinic & Capital	-	8,965,936	-	-
Total All Programs		417.80	\$ 103,647,112	\$ (22,059,882)	\$ 72,621,294

City of Springfield, OR

FY19 Revenue Detail by Fund



(Excludes SEDA)

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Change Est Act	% FY19 Change FY18 Adopted
General Fund							
411111 Current Taxes	(19,015,422)	(19,721,739)	(20,173,380)	(20,309,083)	(20,886,540)	● 0.7%	● 3.5%
411211 Delinquent Taxes	(475,262)	(449,222)	(475,000)	(430,000)	(430,000)	● -9.5%	● -9.5%
415001 Telecom Business Tax	(63,207)	(53,413)	(52,000)	(52,000)	(52,000)	● 0.0%	● 0.0%
420101 Sanipac Franchise	(434,291)	(451,232)	(450,225)	(460,000)	(460,000)	● 2.2%	● 2.2%
420111 Comcast Franchise	(682,703)	(735,256)	(685,000)	(725,000)	(725,000)	● 5.8%	● 5.8%
420121 QWest Franchise	(202,515)	(178,627)	(200,000)	(200,000)	(200,000)	● 0.0%	● 0.0%
420131 NW Natural Gas Franchise	(350,162)	(348,877)	(350,000)	(360,000)	(360,000)	● 2.9%	● 2.9%
420141 Sprint Franchise	(33,388)	(33,388)	(33,000)	(33,000)	(33,000)	● 0.0%	● 0.0%
420145 ROW Fee Revenue	-	(53)	-	-	-		
420151 Integra Right-Of-Way Fees	(230)	-	(1,000)	(1,000)	(1,000)	● 0.0%	● 0.0%
420161 EPUD Right-Of-Way Fees	(14,102)	(14,648)	(13,000)	(13,000)	(14,000)	● 0.0%	● 7.7%
421101 Library Receipts	(29,529)	(31,404)	(37,000)	(30,000)	(30,000)	● -18.9%	● -18.9%
421111 Library Photocopy Charges	(1,590)	(1,435)	(1,500)	(1,500)	(8,000)	● 0.0%	● 433.3%
423141 Animal Licenses/Impound	(44,618)	(43,390)	(52,000)	(45,000)	(52,000)	● -13.5%	● 0.0%
423142 Police Impound Fees	(20,742)	(32,354)	(20,000)	(40,000)	(30,000)	● 100.0%	● 50.0%
423501 Offense Surcharge	(9,135)	(12,594)	(5,992)	(5,992)	(10,000)	● 0.0%	● 66.9%
424001 Fire Code Permits	(167,822)	(181,864)	(160,000)	(160,000)	(180,000)	● 0.0%	● 12.5%
424002 FLS Safety Systems Plan Review	(46,179)	(28,622)	-	-	-		
424003 Fire Marshal Reinspection Fee	(1,273)	-	-	-	-		
424005 FLS New Constr Sq Footage Fee	(73,366)	(41,560)	-	0	-		
424006 Fire Code Plan Check	(2,311)	(33,761)	-	-	-		
425002 Planning Fees	(418,748)	(529,965)	(550,000)	(510,085)	(530,000)	● -7.3%	● -3.6%
425505 DSD Postage Fees	(11,962)	(17,723)	(8,755)	(9,888)	(12,500)	● 12.9%	● 42.8%
425605 Technology Fee	(110,121)	(121,238)	(110,000)	(110,000)	(90,000)	● 0.0%	● -18.2%
426702 Business License Fees	(143,385)	(164,818)	(130,000)	(151,704)	(155,000)	● 16.7%	● 19.2%
431186 Team Spfld Bicycle Patrol	(7,090)	(23,431)	(8,000)	(22,500)	(22,500)	● 181.3%	● 181.3%
433411 Liquor Apportionment	(863,459)	(921,360)	(936,097)	(892,400)	(919,200)	● -4.7%	● -1.8%
433412 Cigarette Apportionment	(79,308)	(76,591)	(68,157)	(77,900)	(80,200)	● 14.3%	● 17.7%
433413 State Revenue Sharing	(635,167)	(670,108)	(681,842)	(680,000)	(680,000)	● -0.3%	● -0.3%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
433414 Marijuana Apportionment	-	-	-	(131,000)	(96,000)		
435556 District 19-School Res. Prog.	(132,547)	(167,297)	(132,000)	(157,000)	(157,000)	● 18.9%	● 18.9%
435702 Mohawk Banner Program	-	(150)	-	-	-		
435911 SUB In-Lieu-Of-Tax	(1,766,268)	(1,728,575)	(1,734,705)	(1,754,809)	(1,794,881)	● 1.2%	● 3.5%
435912 EWEB In-Lieu-Of-Tax	(594,895)	(592,118)	(595,000)	(593,500)	(593,500)	● -0.3%	● -0.3%
435913 Electric Co-ops In-Lieu-Of-Tax	(27,619)	(28,447)	(26,000)	(28,000)	(28,000)	● 7.7%	● 7.7%
436004 City of Eugene IGA Reimb	(13,177)	(43,922)	-	-	-		
436005 Park Patrol Services	-	(29,534)	(15,000)	(15,000)	(15,000)	● 0.0%	● 0.0%
436008 Library Courier Contributions	-	(3,450)	(4,140)	(4,140)	(4,140)	● 0.0%	● 0.0%
436010 Springfield SD 19 Contribution	-	-	(100,000)	(100,000)	-	● 0.0%	● -100.0%
440007 Int Facility Rent	(251,286)	(282,384)	(282,000)	(282,000)	(308,196)	● 0.0%	● 9.3%
440011 Int Bldg Maint Chgs	(296,749)	(288,360)	(281,943)	(281,943)	(299,028)	● 0.0%	● 6.1%
440013 Int Vehicle Maint Chgs	(189,613)	(190,128)	(275,952)	(275,952)	(177,336)	● 0.0%	● -35.7%
441001 ROW Fee - Sanitary Sewer	(212,087)	(215,830)	(220,200)	(217,300)	(225,300)	● -1.3%	● 2.3%
441002 ROW Fee - Storm Drainage	(189,683)	(198,870)	(200,273)	(194,000)	(211,800)	● -3.1%	● 5.8%
442001 Meeting Room Use Fee	-	(468)	-	(4,560)	(5,000)		
443005 Police Svcs U of O	(27,355)	(36,853)	(24,000)	(35,000)	(35,000)	● 45.8%	● 45.8%
443007 Special Events Services	(900)	(18,879)	(500)	(9,000)	(9,000)	● 1700.0%	● 1700.0%
444007 Rainbow Fire Protection	(1,142,645)	(1,205,137)	(1,241,085)	(1,202,111)	(1,202,111)	● -3.1%	● -3.1%
444008 Glenwood Fire Protection	(141,945)	(142,746)	(156,560)	(143,608)	(143,608)	● -8.3%	● -8.3%
444009 Willakenzie Fire Protecti	(333,632)	(337,771)	(355,085)	(345,468)	(345,468)	● -2.7%	● -2.7%
444030 MVA First Response	(5,326)	(7,558)	(5,000)	(5,000)	(5,000)	● 0.0%	● 0.0%
444031 Fire License Facility Inspect	(3,895)	-	(3,000)	(3,000)	(3,000)	● 0.0%	● 0.0%
445017 Will Collection Fee	(25,327)	(23,763)	(13,000)	(20,000)	(20,000)	● 53.8%	● 53.8%
446002 Library Automation	(50,325)	(64,551)	(63,477)	(63,477)	(64,200)	● 0.0%	● 1.1%
448031 Intra-City Staff Reimb - UR	(160,901)	(130,242)	(94,325)	(94,325)	(102,429)	● 0.0%	● 8.6%
448035 Staff Reimbursement - RFC	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	● 0.0%	● 0.0%
448040 Prior Year Engineering Revenue	(833)	(147)	-	0	-		
451111 Muni Court Revenues	(1,545,373)	(1,578,074)	(1,750,000)	(1,600,000)	(1,632,000)	● -8.6%	● -6.7%
451115 Library Fines	(24,756)	(23,522)	(25,000)	(26,000)	(26,000)	● 4.0%	● 4.0%
451311 Restitution	(2,033)	(325)	(1,000)	(1,000)	(1,000)	● 0.0%	● 0.0%
452120 Unclaimed/Forfeited Property	(7,771)	(5,636)	-	-	-		
461001 Interest Income	(71,833)	(69,072)	(87,125)	(100,000)	(100,000)	● 14.8%	● 14.8%
461002 Variance in FMV of Investments	(29,909)	(28,209)	-	-	-		
461003 Unsegregated Tax Interest	19,741	4,915	-	-	-		

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
461103 County Assess Interest	(5,942)	(13,254)	(7,000)	(7,000)	(7,000)	● 0.0%	● 0.0%
480215 Claims Recovery	(19,744)	(1,872)	-	-	-		
480311 Cash Over/Short	(188)	(671)	-	(0)	-		
481001 Miscellaneous Receipts	(60,012)	(67,112)	(60,000)	(60,000)	(60,000)	● 0.0%	● 0.0%
481004 Testing	(7,204)	(8,075)	-	-	-		
481008 Muni Court -Int on Delinq	(166,969)	(201,286)	(210,000)	(190,000)	(195,000)	● -9.5%	● -7.1%
481016 Enterprise Zone Exempt Fee	(64,359)	(64,359)	(64,359)	(64,359)	(64,359)	● 0.0%	● 0.0%
491101 Indirect Chgs: Fund 201	(470,454)	(477,348)	(509,712)	(509,712)	(517,068)	● 0.0%	● 1.4%
491102 Indirect Chgs: Fund 202	(283,012)	-	-	-	-		
491105 Indirect Chgs: Fund 305	(2,033)	(2,100)	(2,196)	(2,196)	-	● 0.0%	● -100.0%
491111 Indirect Chgs: Fund 611	(307,679)	(311,784)	(325,044)	(325,044)	(332,184)	● 0.0%	● 2.2%
491112 Indirect Chgs: Fund 612	(289,618)	(291,636)	(297,450)	(297,450)	(319,152)	● 0.0%	● 7.3%
491115 Indirect Chgs: Fund 615	(501,134)	(511,320)	(541,116)	(541,116)	(512,592)	● 0.0%	● -5.3%
491117 Indirect Chgs: Fund 617	(479,010)	(491,844)	(547,920)	(547,944)	(559,980)	● 0.0%	● 2.2%
491118 Indirect Chgs: Fund 618	(25,836)	(33,504)	(71,132)	(71,136)	(21,528)	● 0.0%	● -69.7%
491119 Indirect Chgs Fund 419	(10,476)	(10,788)	(5,076)	(5,076)	(5,172)	● 0.0%	● 1.9%
491124 Indirect Chgs: Fund 224	(101,442)	(103,560)	(127,332)	(127,344)	(135,936)	● 0.0%	● 6.8%
491191 Indirect Chgs: Fund 719	(52,843)	(45,912)	(48,204)	(48,204)	(51,348)	● 0.0%	● 6.5%
491204 XFR From Fund 204	(5,658)	-	-	-	-		
491205 XFR From Fund 305	-	-	(4,000)	(4,000)	-	● 0.0%	● -100.0%
491207 XFR From Fund 707	(249,722)	(223,032)	-	-	-		
491208 XFR From Fund 208	(682,800)	(639,125)	(784,570)	(783,300)	(637,778)	● -0.2%	● -18.7%
491215 XFR from Fund 615	-	-	(250,000)	(250,000)	(250,000)	● 0.0%	● 0.0%
491218 XFR From Fund 618	(100,000)	-	(63,000)	(63,000)	(67,548)	● 0.0%	● 7.2%
491219 XFR From Fund 419	(174,344)	(165,712)	-	-	-		
491220 XFR From Fund 420	(68,089)	(78,336)	(78,336)	(78,336)	(81,803)	● 0.0%	● 4.4%
499999 Beginning Cash Balance	(9,280,895)	(8,666,257)	(8,574,037)	(8,574,037)	(8,863,301)	● 0.0%	● 3.4%
Total General Fund	\$ (44,587,491)	\$ (44,776,662)	\$ (45,470,802)	\$ (45,568,499)	\$ (46,258,686)	● 0.2%	● 1.7%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Street Fund							
417001 Local Fuel Tax	(1,089,825)	(1,071,487)	(1,100,000)	(1,095,211)	(1,120,000)	-0.4%	1.8%
420145 ROW Fee Revenue	(100)	-	-	-	-		
420162 Comcast Digital Voice ROW Fee	(117,857)	(124,492)	(115,000)	(115,000)	(115,000)	0.0%	0.0%
428060 ROW Permit Fees	(29,699)	(31,873)	(30,000)	(30,000)	(30,000)	0.0%	0.0%
431218 STP Planning	(63,882)	(45,000)	(45,000)	(45,000)	(45,000)	0.0%	0.0%
431265 FEMA Grants	-	(106,737)	-	-	-		
433421 Highway Apportionment	(3,520,254)	(3,567,098)	(3,500,000)	(3,597,336)	(4,250,000)	2.8%	21.4%
433422 Bicycle Apportionment	(35,558)	(36,031)	(35,000)	(35,000)	(42,500)	0.0%	21.4%
433511 OR Sig Maint Contract	(75,000)	-	(47,500)	(47,500)	(75,000)	0.0%	57.9%
435917 LTD Maintenance Contract	(46,207)	(46,992)	(50,000)	(50,000)	(50,000)	0.0%	0.0%
443007 Special Events Services	(49,281)	(19,531)	(30,000)	(30,000)	(30,000)	0.0%	0.0%
448021 IP/Weyco Traf Sig Maint	(2,142)	(3,017)	(2,500)	(2,500)	(2,500)	0.0%	0.0%
448023 Geo Info System Fee	(150)	-	-	-	-		
448030 Int Engineering Fees	(41,557)	(63,282)	(60,000)	(60,000)	(60,000)	0.0%	0.0%
448040 Prior Year Engineering Revenue	(9,706)	(37,850)	-	(0)	-		
451311 Restitution	(500)	-	-	-	-		
461001 Interest Income	(2,670)	(2,173)	(3,000)	(3,150)	(3,000)	5.0%	0.0%
461002 Variance in FMV of Investments	(997)	(1,213)	-	-	-		
480215 Claims Recovery	-	(750)	-	-	-		
481001 Miscellaneous Receipts	(4,748)	(2,995)	(4,000)	(3,800)	(4,000)	-5.0%	0.0%
491200 XFR From Fund 100	(397,566)	(415,501)	(423,873)	(423,873)	(427,000)	0.0%	0.7%
499999 Beginning Cash Balance	(853,681)	(792,323)	(944,650)	(944,650)	(1,047,881)	0.0%	10.9%
Total Street Fund	\$ (6,341,378)	\$ (6,368,345)	\$ (6,390,523)	\$ (6,483,021)	\$ (7,301,881)	1.4%	14.3%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Special Revenue Fund							
431169 SHPO 14-16	(10,479)	-	-	-	-		
431170 SHPO 16-18	-	(4,169)	(12,000)	(12,000)	(12,000)	0.0%	0.0%
431255 Justice Assistance Grant 2014	(1,087)	-	-	-	-		
431257 Safety Belt OT Enforcement Gr	-	(4,000)	-	-	-		
431258 Justice Assistance Grant 2015	(11,350)	(3,167)	-	-	-		
431259 2016 Speed Enforcement Grant	-	(4,555)	-	-	-		
431260 OSL LSTA Grant	-	(27,587)	-	(6,634)	-		
431261 Justice Assistance Grant 2016	-	(6,821)	(11,430)	(11,430)	-	0.0%	-100.0%
431263 Justice Assistance Grant 2018	-	-	(14,000)	(14,000)	-	0.0%	-100.0%
431264 Pedestrian Safety Grant 2017	-	(1,977)	(3,021)	(2,336)	-	-22.7%	-100.0%
431266 BVP Award 2017	-	-	(10,535)	(10,535)	-	0.0%	-100.0%
431267 DUII HVE OT Grant 2017-2018	-	-	(6,303)	(6,303)	-	0.0%	-100.0%
431268 ODOT Speed Grant 2018	-	-	(5,000)	(5,000)	-	0.0%	-100.0%
431269 ODOT Safety Belt OT Grant 2018	-	-	(4,000)	(4,000)	-	0.0%	-100.0%
433215 2016 Veterans Memorial Grant	-	(52,405)	-	-	-		
433288 Child Services Improv Grant	(7,208)	(7,285)	(7,080)	(7,080)	(7,000)	0.0%	-1.1%
433414 Marijuana Apportionment	-	-	(100,000)	(275,777)	(96,000)	175.8%	-4.0%
452112 Federal Forfeitures	(31,922)	-	-	(34,734)	-		
452118 Drug Forfeits Post 1/1/02	(19,012)	(12,108)	-	(30,323)	-		
461004 Interest Income - Police	(3,201)	(4,963)	-	-	-		
481001 Miscellaneous Receipts	-	(200)	-	(1,500)	-		
481011 Community Relations Prgrm Rev	(5,008)	(30,599)	(25,000)	(25,000)	(25,000)	0.0%	0.0%
481012 Prof. Affiliation Travel Reimb	(2,733)	(2,430)	(5,000)	(4,750)	(5,000)	-5.0%	0.0%
482154 Cressey Grant	(5,000)	(6,500)	(6,500)	(7,000)	(6,500)	7.7%	0.0%
482155 ALA Creativity Grant	(7,500)	-	-	-	-		
482160 Canine donations	(38,005)	(24,018)	(30,000)	(32,112)	(30,000)	7.0%	0.0%
482161 CHETT Donations	(9,813)	(14,054)	-	(17,186)	-		
482162 CHETT Pet Donations	-	(10,150)	-	(895)	-		
482183 Library Gift Funds	(94,476)	(36,082)	(38,000)	(43,669)	(59,130)	14.9%	55.6%
482185 Museum Donations	-	-	-	(6,137)	-		
486003 LCCC Grant	(1,800)	-	-	-	-		
486004 Gray Hoffman Grant	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	0.0%	0.0%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
486005 Gray Hoffman Voyagers Grant	-	(15,000)	-	-	-		
491213 XFR From Fund 713	(3,431)	-	-	-	-		
499999 Beginning Cash Balance	(919,569)	(901,867)	(680,283)	(680,283)	(1,003,670)	0.0%	47.5%
Total Special Revenue Fund	\$ (1,173,596)	\$ (1,171,937)	\$ (960,152)	\$ (1,240,684)	\$ (1,246,300)	29.2%	29.8%
Transient Room Tax Fund							
414115 Transient Room Tax	(1,373,464)	(1,445,031)	(1,412,225)	(1,410,000)	(1,435,000)	-0.2%	1.6%
461001 Interest Income	(3,377)	(3,287)	(3,000)	(15,000)	(24,000)	400.0%	700.0%
461002 Variance in FMV of Investments	85	(1,105)	-	-	-		
481001 Miscellaneous Receipts	(3,645)	(1,396)	-	-	-		
499999 Beginning Cash Balance	(595,542)	(530,995)	(896,736)	(896,736)	(1,137,474)	0.0%	26.8%
Total Transient Room Tax Fund	\$ (1,975,943)	\$ (1,981,814)	\$ (2,311,961)	\$ (2,321,736)	\$ (2,596,474)	0.4%	12.3%
Community Development Fund							
431111 CDBG Federal Grants	(299,375)	(782,894)	(747,995)	(747,995)	(869,371)	0.0%	16.2%
431137 HUD Home Grants	(8,565)	(16,145)	(10,000)	(10,000)	(10,000)	0.0%	0.0%
481001 Miscellaneous Receipts	-	(74,144)	-	(90,870)	(61,870)		
484100 House Rehab Loan payment	(59,177)	-	-	-	-		
484103 Section 108 Repay	(36,194)	(44,412)	(43,390)	(43,390)	(42,306)	0.0%	-2.5%
484105 NSP Loan Repayments	(13,215)	-	-	-	-		
484106 CDBG Loan Repay sub recipients	-	(5,146)	-	(2,573)	(2,573)		
499999 Beginning Cash Balance	23,321	10,105	(24,351)	(24,351)	(117,794)	0.0%	383.7%
Total Community Dev. Fund	\$ (393,207)	\$ (912,636)	\$ (825,736)	\$ (919,179)	\$ (1,103,914)	11.3%	33.7%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Building Code Fund							
425602 Building Fees	(1,495,299)	(976,029)	(1,402,000)	(734,236)	(960,000)	● -47.6%	● -31.5%
425603 Plumbing Fees	(166,906)	(130,331)	(150,000)	(101,563)	(120,000)	● -32.3%	● -20.0%
425604 Mechanical Fees	(185,990)	(141,191)	(170,000)	(122,482)	(138,000)	● -28.0%	● -18.8%
425605 Technology Fee	-	16	-	-	-		
425606 Continuing Education Fee	(7,323)	(7,195)	(10,000)	(6,321)	(7,000)	● -36.8%	● -30.0%
426102 Electrical Inspection Fee	(258,517)	(214,375)	(230,000)	(186,108)	(205,000)	● -19.1%	● -10.9%
426605 Bldg Fee Admin	(6,853)	(4,451)	(10,000)	(2,989)	(4,500)	● -70.1%	● -55.0%
461001 Interest Income	(6,371)	(10,645)	(30,000)	(31,000)	(41,000)	● 3.3%	● 36.7%
461002 Variance in FMV of Investments	4,350	558	-	-	-		
499999 Beginning Cash Balance	(294,643)	(1,501,426)	(2,073,969)	(2,073,969)	(2,112,075)	● 0.0%	● 1.8%
Total Building Code Fund	\$ (2,417,551)	\$ (2,985,069)	\$ (4,075,969)	\$ (3,258,668)	\$ (3,587,575)	● -20.1%	● -12.0%
Fire Local Option Levy Fund							
411111 Current Taxes	(1,410,586)	(1,480,654)	(1,518,546)	(1,527,910)	(1,575,020)	● 0.6%	● 3.7%
411211 Delinquent Taxes	(33,091)	(31,810)	(30,000)	(30,000)	(30,000)	● 0.0%	● 0.0%
461001 Interest Income	(3,117)	(3,026)	(4,500)	(5,250)	(8,870)	● 16.7%	● 97.1%
461002 Variance in FMV of Investments	(1,453)	(1,223)	-	-	-		
499999 Beginning Cash Balance	(429,322)	(332,520)	(287,157)	(287,157)	(417,443)	● 0.0%	● 45.4%
Total Fire Levy Fund	\$ (1,877,569)	\$ (1,849,233)	\$ (1,840,203)	\$ (1,850,317)	\$ (2,031,333)	● 0.5%	● 10.4%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Police Local Option Levy Fund							
411111 Current Taxes	(5,015,413)	(5,264,546)	(5,401,265)	(5,429,687)	(6,130,075)	0.5%	13.5%
411211 Delinquent Taxes	(111,254)	(110,459)	(110,000)	(110,000)	(110,000)	0.0%	0.0%
423001 Inmate Housing Fee	(5,910)	(5,512)	(4,580)	(4,580)	(4,500)	0.0%	-1.7%
426606 Court Conviction Surcharge	(119,702)	(112,990)	(223,000)	(150,000)	(165,000)	-32.7%	-26.0%
443011 Jail Phone Commission	(2,235)	(7,062)	(12,000)	(10,000)	(12,000)	-16.7%	0.0%
443012 Jail Commissary Revenue	(721)	(473)	(600)	(600)	(600)	0.0%	0.0%
443014 Jail Medical Service Fee	(678)	-	-	-	-		
443101 Jail Lease	(138,690)	(186,720)	(200,000)	(287,500)	(305,000)	43.8%	52.5%
451311 Restitution	(352)	(349)	-	-	-		
461001 Interest Income	(11,426)	(11,425)	(14,000)	(14,700)	(12,000)	5.0%	-14.3%
461002 Variance in FMV of Investments	(3,568)	(4,098)	-	-	-		
481001 Miscellaneous Receipts	(1,180)	-	-	0	-		
491200 XFR From Fund 100	(450,000)	-	-	-	-		
491206 XFR From Fund 236	(2,371,342)	-	-	-	-		
499999 Beginning Cash Balance	(1,844,840)	(1,535,423)	(1,451,765)	(1,451,765)	(899,723)	0.0%	-38.0%
Total Police Levy Fund	\$ (10,077,312)	\$ (7,239,057)	\$ (7,417,210)	\$ (7,458,832)	\$ (7,638,898)	0.6%	3.0%
Bancroft Redemption Fund							
411211 Delinquent Taxes	(3)	(46)	-	0	-		
461001 Interest Income	(458)	(186)	(525)	(551)	(600)	5.0%	14.3%
461002 Variance in FMV of Investments	(297)	(312)	-	-	-		
491219 XFR From Fund 419	(16,002)	(14,054)	-	-	-		
499999 Beginning Cash Balance	(100,408)	(51,166)	(34,469)	(34,469)	(33,020)	0.0%	-4.2%
Total Bancroft Redemp. Fund	\$ (117,167)	\$ (65,764)	\$ (34,994)	\$ (35,020)	\$ (33,620)	0.1%	-3.9%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Bond Sinking Fund							
411111 Current Taxes	(2,012,061)	(2,125,336)	(1,754,579)	(1,753,328)	(1,803,741)	-0.1%	2.8%
411211 Delinquent Taxes	(74,552)	(59,552)	(45,000)	(45,000)	(45,000)	0.0%	0.0%
461001 Interest Income	(6,620)	(6,419)	(4,000)	(4,000)	(4,000)	0.0%	0.0%
461002 Variance in FMV of Investments	(5,692)	(2,942)	-	-	-		
481001 Miscellaneous Receipts	-	(15,720)	-	-	-		
491306 Refunding Bond Proceeds	(16,994,808)	-	-	-	-		
499999 Beginning Cash Balance	(525,501)	(416,294)	(516,541)	(516,541)	(350,264)	0.0%	-32.2%
Total Bond Sinking Fund	\$ (19,619,235)	\$ (2,626,263)	\$ (2,320,120)	\$ (2,318,869)	\$ (2,203,005)	-0.1%	-5.0%
Regional WW Revenue Bond Capital Project							
448033 Bid document charges	-	(715)	-	-	-		
461001 Interest Income	(77,175)	(112,309)	(50,100)	(60,000)	-	19.8%	-100.0%
461002 Variance in FMV of Investments	(52,781)	(46,549)	-	0	-		
461030 MWMC LGIP Interest	(237,971)	(76,734)	(150,000)	(104,000)	(5,000)	-30.7%	-96.7%
499999 Beginning Cash Balance	(17,086,686)	(10,610,803)	(8,248,221)	(8,248,221)	(58,001)	0.0%	-99.3%
Total Regional WW Rev Cap Fund	\$ (17,454,613)	\$ (10,847,110)	\$ (8,448,321)	\$ (8,412,221)	\$ (63,001)	-0.4%	-99.3%
Dvlp Assessment Capital Fund							
461001 Interest Income	(4,970)	(3,611)	(5,250)	(8,125)	(9,650)	54.8%	83.8%
461002 Variance in FMV of Investments	(2,501)	(2,547)	-	-	-		
461101 Unbonded Assessment Inter	(84)	(54)	(200)	(200)	(200)	0.0%	0.0%
461105 Cherokee LID Assessment Int	(1,616)	(951)	(1,200)	(1,200)	(1,200)	0.0%	0.0%
461106 Q St. Sewer Extension Int	(130)	(87)	(150)	(150)	(150)	0.0%	0.0%
471101 Unbonded Assessments	(462)	(462)	(1,200)	(1,200)	(1,200)	0.0%	0.0%
471105 Cherokee LID Assessment	(23,753)	(13,283)	(18,000)	(18,000)	(18,000)	0.0%	0.0%
471106 Q St. Sewer Extension	(1,050)	(921)	(1,000)	(1,000)	(1,000)	0.0%	0.0%
471119 Series AA Assessments	-	(4,324)	-	-	-		
499999 Beginning Cash Balance	(1,013,032)	(777,786)	(546,670)	(546,670)	(539,611)	0.0%	-1.3%
Total Dvlp Assessment Cap Fund	\$ (1,047,597)	\$ (804,025)	\$ (573,670)	\$ (576,545)	\$ (571,011)	0.5%	-0.5%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Development Projects Funds							
440030 Int Bldng Preservation Chrgs	(271,906)	(274,788)	(276,463)	(276,463)	(300,276)	0.0%	8.6%
461001 Interest Income	(19,945)	(19,105)	(20,000)	(52,725)	(65,575)	163.6%	227.9%
461002 Variance in FMV of Investments	(6,802)	(7,613)	-	-	-		
461005 Land Sale Interest	-	(18,000)	(14,609)	(14,610)	(11,118)	0.0%	-23.9%
461040 Int Earnings - Interfund Loans	(1,629)	(620)	(10,500)	-	-	-100.0%	-100.0%
483100 Property Sales	(121,097)	(113,013)	(116,404)	(116,404)	(119,895)	0.0%	3.0%
491200 XFR From Fund 100	(100,000)	-	(13,250)	(13,250)	-	0.0%	-100.0%
491205 XFR From Fund 305	(50,000)	(17,380)	(26,000)	(26,000)	-	0.0%	-100.0%
491207 XFR From Fund 707	(215,000)	(93,000)	-	-	(35,000)		
491208 XFR From Fund 208	(350,000)	(3,282)	-	-	-		
492200 Interfund Loan Repayment	(280,500)	(125,906)	(350,000)	-	-	-100.0%	-100.0%
499999 Beginning Cash Balance	(3,823,223)	(3,973,119)	(3,603,678)	(3,603,678)	(3,479,075)	0.0%	-3.5%
Total Dvlp Projects Fund	\$ (5,240,103)	\$ (4,645,826)	\$ (4,430,904)	\$ (4,103,129)	\$ (4,010,939)	-7.4%	-9.5%
Regional WW Capital Fund							
426607 SDC compliance charge	(13,458)	(9,069)	(7,000)	(6,650)	(5,000)	-5.0%	-28.6%
435551 County Service District	(75)	(217)	(150)	(143)	(10)	-5.0%	-93.3%
448024 SDC Sanitary Sewer-Reimb	(174,943)	(161,613)	(130,000)	(130,000)	(135,000)	0.0%	3.8%
448025 SDC Sanitary Sewer-Imp	(2,197,212)	(1,814,739)	(1,300,000)	(1,800,000)	(1,600,000)	38.5%	23.1%
461001 Interest Income	(0)	-	-	0	-		
461002 Variance in FMV of Investments	(46,118)	-	-	-	-		
461006 Variance in FMV of Invest -ER	(8,345)	-	-	-	-		
461021 Capital Interest	(138,337)	(151,763)	(100,000)	(200,000)	(500,000)	100.0%	400.0%
461023 Equipment Replace Interes	(29,013)	(39,545)	(50,000)	(50,000)	(30,000)	0.0%	-40.0%
461024 Reimbursement SDC Interest	(3,151)	(2,692)	(1,200)	(7,000)	(2,000)	483.3%	66.7%
461027 Improvement SDC Interest	(15,559)	(13,044)	(7,000)	(15,000)	(9,000)	114.3%	28.6%
461030 MWMC LGIP Interest	-	(364,926)	-	(350,000)	-		
491212 XFER From Fund 612	(11,864,956)	(11,300,000)	(14,000,000)	(14,000,000)	(14,000,000)	0.0%	0.0%
491222 XFR From Fund 612 OP-EQ Repl	(650,000)	(250,000)	(850,000)	(850,000)	(1,000,000)	0.0%	17.6%
491303 SRF Loan Proceeds R64840	(121,403)	-	-	-	-		
491309 SRF Loan proceeds R64841	(41,318)	-	-	-	-		
499999 Beginning Cash Balance	(76,915,854)	(57,382,122)	(67,572,198)	(67,572,198)	(67,493,650)	0.0%	-0.1%
Total Regional WW Capital Fund	\$ (92,219,741)	\$ (71,489,730)	\$ (84,017,548)	\$ (84,980,990)	\$ (84,774,660)	1.1%	0.9%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Street Capital Fund							
434002 ODOT IGA	(41,725)	(256,492)	-	-	-		
434004 IGA LTD	(9,018)	-	-	-	-		
434006 IGA Lane County	(27,008)	-	-	-	-		
448026 SDC Transportation-Reimb	(76,438)	(43,662)	(50,000)	(50,000)	(50,000)	0.0%	0.0%
448027 SDC Transportation-Improvement	(960,681)	(836,640)	(790,000)	(790,000)	(400,000)	0.0%	-49.4%
461001 Interest Income	(31,315)	(6,891)	(30,000)	-	(4,000)	-100.0%	-86.7%
461002 Variance in FMV of Investments	(2,756)	(8,063)	-	-	-		
461021 Capital Interest	-	(0)	-	(33,000)	-		
461024 Reimbursement SDC Interest	(4)	(1,687)	(400)	(400)	(1,000)	0.0%	150.0%
461027 Improvement SDC Interest	(16)	(16,442)	(3,500)	(3,500)	(14,000)	0.0%	300.0%
481014 Gateway St Preservation	(50,740)	-	-	-	-		
491201 XFR From Fund 201	(150,000)	-	-	-	(150,000)		
499999 Beginning Cash Balance	(5,583,081)	(6,221,514)	(2,626,454)	(2,626,454)	(2,770,604)	0.0%	5.5%
Total Street Capital Fund	\$ (6,932,782)	\$ (7,391,391)	\$ (3,500,354)	\$ (3,503,354)	\$ (3,389,604)	0.1%	-3.2%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Sanitary Sewer Operations Fund							
426604 SDC Admin Fee	(1,486)	(1,424)	(1,200)	(1,140)	(1,000)	-5.0%	-16.7%
448024 SDC Sanitary Sewer-Reimb	(666,661)	(806,681)	(650,000)	(550,000)	(650,000)	-15.4%	0.0%
448025 SDC Sanitary Sewer-Imp	(329,919)	(392,565)	(320,000)	(250,000)	(320,000)	-21.9%	0.0%
448030 Int Engineering Fees	(129,529)	(147,660)	(115,000)	(115,000)	(120,000)	0.0%	4.3%
448040 Prior Year Engineering Revenue	(1,943)	(24,829)	-	(15,700)	-		
448051 In Lieu Of Assessments	(63,192)	(89,799)	-	(16,170)	-		
449011 Local Sewer User Fees	(7,080,505)	(7,209,581)	(7,340,000)	(7,350,000)	(7,510,000)	0.1%	2.3%
461001 Interest Income	(86,489)	(10,002)	(100,000)	(29,800)	(42,000)	-70.2%	-58.0%
461002 Variance in FMV of Investments	(35,794)	(22,032)	-	-	-		
461021 Capital Interest	-	(78,520)	(15,000)	(69,000)	(142,000)	360.0%	846.7%
461024 Reimbursement SDC Interest	-	(14,975)	(3,000)	(15,000)	(31,000)	400.0%	933.3%
461027 Improvement SDC Interest	-	(4,688)	(800)	(5,000)	(10,000)	525.0%	1150.0%
481001 Miscellaneous Receipts	(93,740)	(436)	-	-	-		
491211 XFR From Fund 611	(2,480,000)	-	-	-	-		
491306 Refunding Bond Proceeds	-	(15,129,039)	-	-	-		
499999 Beginning Cash Balance	(16,488,720)	(18,467,824)	(20,121,177)	(20,121,177)	(21,707,250)	0.0%	7.9%
Total Sanitary Sewer Oprts Fund	\$ (27,457,977)	\$ (42,400,054)	\$ (28,666,177)	\$ (28,537,987)	\$ (30,533,250)	-0.4%	6.5%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Regional Wastewater Fund							
426604 SDC Admin Fee	(17)	(10)	(10)	(10)	(10)	● 0.0%	● 0.0%
428040 Pretreatment Permits	(12,103)	(12,103)	(9,500)	(9,500)	(9,500)	● 0.0%	● 0.0%
431265 FEMA Grants	-	(39,162)	-	(85,000)	-		
442100 Lease income	(50,806)	(52,774)	(48,500)	(50,000)	(50,000)	● 3.1%	● 3.1%
448030 Int Engineering Fees	(330,151)	(352,391)	(300,000)	(310,000)	(310,000)	● 3.3%	● 3.3%
449012 EWEB Renewable Energy	(2,525)	(1,758)	(2,000)	(1,800)	(2,000)	● -10.0%	● 0.0%
449013 Regional Sewer User Fees	(30,810,622)	(31,617,918)	(32,000,000)	(32,500,000)	(33,260,000)	● 1.6%	● 3.9%
449015 Septage Revenue	(365,943)	(744,314)	(475,000)	(498,750)	(485,000)	● 5.0%	● 2.1%
451316 Pretreatment Fines	(1,500)	(2,300)	(600)	(600)	(600)	● 0.0%	● 0.0%
461002 Variance in FMV of Investments	(16,368)	(47,915)	-	-	-		
461022 Operations Interest	(89,664)	(54,403)	(100,000)	(105,000)	(150,000)	● 5.0%	● 50.0%
480220 Eugene Working Capital	-	-	(700,000)	-	(700,000)	● -100.0%	● 0.0%
481001 Miscellaneous Receipts	(19,092)	(98,299)	-	(52,000)	-		
491212 XFER From Fund 612	(6,443,172)	-	-	-	-		
491221 XFR from fund 433	-	(2,020,191)	(2,021,350)	(2,021,350)	(2,022,845)	● 0.0%	● 0.1%
491244 XFR from Fund 444	(19,276)	-	-	-	-		
491245 XFER from Fund 445	(2,000,000)	-	-	-	-		
491412 Xfr from Fund 412	(182,929)	-	-	-	-		
499999 Beginning Cash Balance	(16,158,040)	(11,988,888)	(14,112,787)	(14,112,787)	(11,581,093)	● 0.0%	● -17.9%
Total Regional Wastewater Fund	\$ (56,502,208)	\$ (47,032,427)	\$ (49,769,747)	\$ (49,746,797)	\$ (48,571,048)	● 0.0%	● -2.4%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Ambulance Fund							
436004 City of Eugene IGA Reimb	(281,379)	(236,171)	(200,000)	(200,000)	(204,000)	0.0%	2.0%
440101 Bad Debt Recovery	(64,019)	(68,605)	(65,000)	(65,000)	(65,000)	0.0%	0.0%
444032 GEMT First Response	-	-	(250,000)	-	(250,000)	-100.0%	0.0%
444106 Ambulance Fees	(4,665,172)	(4,409,398)	(4,500,000)	(3,600,000)	(4,350,000)	-20.0%	-3.3%
444111 FM Membership Fees	(636,738)	(618,806)	(550,000)	(595,006)	(575,000)	8.2%	4.5%
444113 Ambulance User Fees	(236)	-	-	-	-		
444117 FM Adm Srvs Reimbursement	(437,312)	(349,909)	(430,000)	(215,000)	(215,000)	-50.0%	-50.0%
444121 Billing Service Fees	(653,352)	(325,411)	(270,000)	(250,000)	(250,000)	-7.4%	-7.4%
461001 Interest Income	(9,840)	(12,721)	-	(15,000)	(15,000)		
461002 Variance in FMV of Investments	303	(1,760)	-	-	-		
481001 Miscellaneous Receipts	(18,613)	(3,326)	(4,000)	(4,000)	(4,000)	0.0%	0.0%
482170 Firemed donations	(4,417)	(4,708)	(3,000)	(7,000)	(3,000)	133.3%	0.0%
499999 Beginning Cash Balance	(1,517,048)	(2,327,796)	(2,354,998)	(2,354,998)	(1,111,447)	0.0%	-52.8%
Total Ambulance Fund	\$ (8,287,821)	\$ (8,358,611)	\$ (8,626,998)	\$ (7,306,004)	\$ (7,042,447)	-15.3%	-18.4%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Storm Drainage Operations Fund							
428020 Land Alt. And Fill Permit	(131,540)	(120,281)	(60,000)	(60,000)	(93,000)	● 0.0%	● 55.0%
435552 Lane County NPDES	(33,310)	(33,310)	(25,000)	(25,000)	(33,300)	● 0.0%	● 33.2%
436007 Willamalane Contribution	(16,088)	(4,824)	-	-	-		
448028 SDC Storm - Improvement	(193,502)	(227,514)	(180,000)	(180,000)	(180,000)	● 0.0%	● 0.0%
448029 SDC Storm - Reimbursement	(134,885)	(159,289)	(130,000)	(130,000)	(130,000)	● 0.0%	● 0.0%
448030 Int Engineering Fees	(306,055)	(208,051)	(100,000)	(100,000)	(155,000)	● 0.0%	● 55.0%
448040 Prior Year Engineering Revenue	(2,468)	(60,121)	-	0	-		
449017 Drainage User Fees	(6,334,074)	(6,645,684)	(6,675,750)	(6,890,000)	(7,060,000)	● 3.2%	● 5.8%
461001 Interest Income	(104,224)	8,178	(100,000)	(50,000)	(72,000)	● -50.0%	● -28.0%
461002 Variance in FMV of Investments	(40,562)	(45,147)	-	-	-		
461021 Capital Interest	-	(85,598)	(15,000)	(97,000)	(200,000)	● 546.7%	● 1233.3%
461024 Reimbursement SDC Interest	-	(1,855)	(400)	(3,000)	(6,000)	● 650.0%	● 1400.0%
461027 Improvement SDC Interest	-	(8,083)	(2,000)	(10,000)	(20,000)	● 400.0%	● 900.0%
481001 Miscellaneous Receipts	(367)	(1,086)	-	(5,650)	-		
481020 Miscellaneous capital revenue	-	(9,996)	-	(9,770)	-		
491217 XFR from Fund 617	(925,000)	-	-	-	-		
499999 Beginning Cash Balance	(20,938,636)	(19,576,709)	(16,983,142)	(16,983,142)	(17,598,627)	● 0.0%	● 3.6%
Total Storm Operations Fund	\$ (29,160,711)	\$ (27,179,370)	\$ (24,271,292)	\$ (24,543,562)	\$ (25,547,927)	● 1.1%	● 5.3%
Booth-Kelly Fund							
442100 Lease income	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	● 0.0%	● 0.0%
442101 Lease - Carter Building	(85,769)	(89,407)	(90,000)	(90,000)	(90,000)	● 0.0%	● 0.0%
442102 Lease - Springfield Depot	(13,470)	(13,578)	(14,000)	(14,000)	(14,000)	● 0.0%	● 0.0%
442103 Lease - BLM revenue	(835,032)	(835,032)	(835,032)	(835,032)	(835,032)	● 0.0%	● 0.0%
442104 Lease - B Kelly rent	(517,456)	(536,388)	(550,000)	(550,000)	(615,000)	● 0.0%	● 11.8%
442105 Lease B Kelly Utilities	(1,430)	(4,850)	(4,200)	(4,200)	-	● 0.0%	● -100.0%
442106 Lease - BK taxes	(48,330)	(30,635)	(50,000)	(50,000)	-	● 0.0%	● -100.0%
442107 Lease - B Kelly insurance	(13,201)	(14,354)	(14,500)	(14,500)	-	● 0.0%	● -100.0%
461001 Interest Income	(3,407)	(4,527)	(8,000)	(8,000)	(10,000)	● 0.0%	● 25.0%
461002 Variance in FMV of Investments	(2,831)	(924)	-	-	-		
499999 Beginning Cash Balance	(839,577)	(778,783)	(992,095)	(992,095)	(1,061,131)	● 0.0%	● 7.0%
Total Booth-Kelly Fund	\$ (2,378,502)	\$ (2,326,479)	\$ (2,575,827)	\$ (2,575,827)	\$ (2,643,163)	● 0.0%	● 2.6%




Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Regional Fiber Consortium Fund							
442100 Lease income	(143,765)	(139,441)	(145,000)	(143,882)	(147,000)	-0.8%	1.4%
461001 Interest Income	(920)	(1,225)	(2,450)	(1,500)	(1,500)	-38.8%	-38.8%
461002 Variance in FMV of Investments	(166)	(170)	-	(672)	-		
499999 Beginning Cash Balance	(168,910)	(242,738)	(219,587)	(219,587)	(227,037)	0.0%	3.4%
Total Regional Fiber Consortium	\$ (313,760)	\$ (383,574)	\$ (367,037)	\$ (365,641)	\$ (375,537)	-0.4%	2.3%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Insurance Fund							
435521 OR Employ-At-Injury	(0)	(7,821)	(60,000)	(15,000)	(30,000)	● -75.0%	● -50.0%
436009 District 19 Wellness Center	-	-	-	(9,318)	-		
440025 Int Insurance Chgs	(1,051,896)	(920,400)	(924,992)	(924,960)	(964,824)	● 0.0%	● 4.3%
440026 Internal Benefits Charges	(397,950)	(327,972)	(330,444)	(330,384)	(315,096)	● 0.0%	● -4.6%
440027 Workers Comp Chgs	(278,524)	(306,632)	(284,120)	(300,385)	(293,826)	● 5.7%	● 3.4%
440032 Int Worker's Comp Chrgs	(428,300)	(645,636)	(483,948)	(483,900)	(495,276)	● 0.0%	● 2.3%
435523 EAIP Worksite Modification Rev	-	-	-	-	(5,000)		
440201 Dental Contrib - Employer	(758,426)	(594,199)	(633,402)	(633,402)	(621,852)	● 0.0%	● -1.8%
440202 Dental Contrib - Employee	(41,968)	(38,211)	(44,000)	(47,829)	(53,800)	● 8.7%	● 22.3%
440203 Dental Contrib - Retiree	(24,810)	(25,416)	(35,000)	(28,804)	(29,800)	● -17.7%	● -14.9%
440204 Dental Contrib - Cobra	(260)	(9,202)	-	(2,430)	(2,400)		
440205 Dental Contrib - CAO	(4,119)	(1,545)	-	-	-		
440211 Medical Contrib - Employer	(6,495,714)	(6,218,327)	(6,379,625)	(6,379,625)	(6,623,684)	● 0.0%	● 3.8%
440212 Medical Contrib - Employee	(444,412)	(414,714)	(440,000)	(470,449)	(492,800)	● 6.9%	● 12.0%
440213 Medical Contrib - Retiree	(278,585)	(287,419)	(360,000)	(348,562)	(392,600)	● -3.2%	● 9.1%
440214 Medical Contrib - Cobra	(2,312)	(35,402)	(20,000)	(29,571)	(30,000)	● 47.9%	● 50.0%
440215 Medical Contrib - CAO	(51,698)	(19,673)	-	-	-		
440221 Cobra Admin Fees	(51)	-	-	-	-		
461001 Interest Income	(45,663)	(52,108)	(65,000)	(115,737)	(65,000)	● 78.1%	● 0.0%
461002 Variance in FMV of Investments	(12,417)	(13,096)	-	-	-		
480212 W.C. Prem Refunds & Dividends	(48,333)	(22,311)	-	-	-		
480213 W.C. Wage Reimbursements	(4,225)	(23,888)	-	-	-		
480215 Claims Recovery	(5,206)	(1,050)	(25,000)	(10,000)	(25,000)	● -60.0%	● 0.0%
481001 Miscellaneous Receipts	(3,129)	(4,832)	(5,000)	(500)	(5,000)	● -90.0%	● 0.0%
481015 OR Employ-At-Injury	(44,061)	-	-	-	-		
491161 Employee Benefits	(8,593,753)	(9,007,982)	(10,321,623)	(10,321,623)	(10,579,373)	● 0.0%	● 2.5%
499999 Beginning Cash Balance	(7,365,957)	(8,751,079)	(9,291,737)	(9,291,737)	(10,100,055)	● 0.0%	● 8.7%
Total Insurance Fund	\$ (26,381,770)	\$ (27,728,917)	\$ (29,703,891)	\$ (29,744,216)	\$ (31,125,386)	● 0.1%	● 4.8%



















































Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Adopted
Vehicle & Equipment Fund							
440015 Int Computer Eq Chgs	(281,376)	(296,148)	(328,528)	(303,204)	(292,300)	-7.7%	-11.0%
440018 Fire Engine Lease	(286,080)	(213,612)	(341,230)	(341,232)	(127,628)	0.0%	-62.6%
440021 Int Tele Lease Contr	-	(26,256)	(26,254)	(26,268)	(26,254)	0.1%	0.0%
440022 Int Microsoft Enterprise Chrg	(81,973)	(130,284)	(158,952)	(159,048)	(179,280)	0.1%	12.8%
440031 Internal Fuel Revenue- RFF	(239,168)	(252,492)	(280,000)	(280,000)	(280,000)	0.0%	0.0%
444029 Int Equipment Chgs	(1,021,104)	(1,046,880)	(968,007)	(968,040)	(1,138,350)	0.0%	17.6%
449020 Fuel Sales -RFF School Dist	(57,566)	(56,405)	(60,000)	(60,000)	(60,000)	0.0%	0.0%
449022 Fuel Sales -RFF Willamalane	(34,809)	(34,866)	(40,000)	(40,000)	(40,000)	0.0%	0.0%
449023 Fuel Sales -RFF Rainbow Water	(8,445)	(8,787)	(10,000)	(10,000)	(10,000)	0.0%	0.0%
461001 Interest Income	(40,855)	(40,899)	(75,000)	(118,500)	(113,524)	58.0%	51.4%
461002 Variance in FMV of Investments	(17,337)	(15,227)	-	-	-		
480215 Claims Recovery	(57,177)	-	-	(62,380)	-		
481001 Miscellaneous Receipts	-	(9,704)	-	-	-		
483101 Equipment sales	(500)	(1,500)	(1,937)	(2,170)	-	12.0%	-100.0%
483102 Vehicle sales	(21,009)	(158,559)	-	(31,338)	-		
491207 XFR From Fund 707	-	(53,710)	-	-	-		
499999 Beginning Cash Balance	(8,139,422)	(7,951,380)	(7,864,436)	(7,864,436)	(8,001,312)	0.0%	1.7%
Total Vehicle & Equipment Fund	\$ (10,286,820)	\$ (10,296,709)	\$ (10,154,344)	\$ (10,266,616)	\$ (10,268,648)	1.1%	1.1%
SDC Administration Fund							
426604 SDC Admin Fee	(143,058)	(153,032)	(75,000)	(80,000)	(100,000)	6.7%	33.3%
440016 Int Admin Fee	(475,000)	(475,000)	(375,000)	(375,000)	(375,000)	0.0%	0.0%
448030 Int Engineering Fees	(1,710)	-	-	-	-		
448040 Prior Year Engineering Revenue	(2,139)	(12,251)	-	-	-		
461001 Interest Income	(2,323)	(3,064)	(1,500)	(7,500)	(7,000)	400.0%	366.7%
461002 Variance in FMV of Investments	(26)	(388)	-	-	-		
499999 Beginning Cash Balance	(352,184)	(540,131)	(763,997)	(763,997)	(716,259)	0.0%	-6.2%
Total SDC Administration Fund	\$ (976,440)	\$ (1,183,865)	\$ (1,215,497)	\$ (1,226,497)	\$ (1,198,259)	0.9%	-1.4%
TOTAL	\$ (373,221,294)	\$ (332,044,868)	\$ (327,969,277)	\$ (327,344,209)	\$ (324,116,566)	-0.2%	-1.2%





































































City of Springfield, OR

FY19 Total Operating Expenditures Detail

Favorable  5%
 0%
 Unfavorable  -5%
 -25%








































(Excludes SEDA)

















































Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
Total All Funds							
510000 Salaries	29,462,731	29,827,904	30,805,257	30,387,673	32,798,064	 1%	 -6%
510001 Medic Ride Pay	-	127,816	155,100	155,100	160,524	 0%	 -3%
510020 Seasonal & Intern Wages	99,172	80,703	-	-	-		
540000 Overtime	2,354,720	2,579,281	2,132,988	2,432,086	2,109,660	 -12%	 1%
560000 Fringe Benefits	2,947,955	2,603,122	2,715,857	2,705,780	2,859,934	 0%	 -5%
560001 Medical/Dental Insurance	8,063,706	7,672,701	8,037,925	8,003,977	8,255,703	 0%	 -3%
560002 City Retirement Plan	566,429	557,222	564,777	564,777	560,983	 0%	 1%
560003 PERS/OPSRP	4,113,067	4,129,199	5,537,122	5,513,365	5,857,894	 0%	 -5%
560005 Workers Compensation	-	256,569	280,958	281,100	293,257	 0%	 -4%
560040 CRP Interest Guarantee	1,352,000	1,413,464	1,352,004	1,352,004	1,352,004	 0%	 0%
560050 VEBA	121,725	13,069	-	-	-		
564001 Car allowance	14,608	17,420	18,721	17,694	16,847	 6%	 11%
564002 Pager allowance	20,100	32,164	17,760	18,283	17,760	 -3%	 0%
564003 Uniform allowance	156,015	154,697	173,734	173,734	173,417	 0%	 0%
564005 Cell phone allowance	35,249	32,832	34,420	34,923	34,936	 -1%	 -1%
570000 Personal Services Adjustments	26,828	(26,828)	-	-	1,940	 -100%	 -100%
Sub-Total Personnel Services	\$ 49,334,306	\$ 49,471,335	\$ 51,826,623	\$ 51,640,497	\$ 54,492,922	 0%	 -5%
611005 Interpreter Fees	6,045	5,783	6,500	6,500	6,500	 0%	 0%
611006 Dispatch Contract	682,371	739,639	798,809	798,809	838,749	 0%	 -5%
611007 Billing & Coll Exp	902,681	926,434	950,000	913,500	940,500	 4%	 1%
611008 Contractual Services	2,624,271	2,573,131	3,136,397	3,082,534	2,729,644	 2%	 15%
611009 Legal Expense	57,068	308,536	305,375	145,375	270,375	 110%	 13%
611011 Prisoner Exp Medical	236,930	333,184	415,000	415,000	415,000	 0%	 0%
611012 Indigent Representation	283,640	361,605	424,128	424,128	424,128	 0%	 0%
611013 Education/Outreach	9,629	11,479	22,200	21,300	37,950	 4%	 -42%
611014 Drug Prevention/Ed	14,095	5,246	10,000	10,000	10,000	 0%	 0%
611016 Attorney Fees	40,015	40,931	97,500	45,600	98,000	 114%	 -1%
611017 Contractual Temporary Help	1,177	1,260	-	-	-		

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
611019 Merchant fees	137,660	138,574	132,750	131,750	123,750	 1%	 7%
611021 Planning Commission Expenses	607	443	1,500	1,500	1,500	 0%	 0%
611022 Fuel Tax Administration	3,696	5,460	7,650	7,650	7,650	 0%	 0%
611031 Mental Health Evaluations	9,950	15,200	23,500	23,500	23,500	 0%	 0%
611040 Bank Charges	28,741	29,293	31,500	31,500	30,500	 0%	 3%
611041 Special Prosecutor Services	-	-	5,000	-	-		
611042 NESC Compliance	-	-	3,000	3,000	3,000	 0%	 0%
613001 Personal Services Reimbursemen	7,952,997	8,111,555	8,992,185	8,947,000	9,204,678	 1%	 -2%
620001 Cleaning Services	6,107	8,551	8,190	8,540	9,200	 -4%	 -11%
620003 Equipment Rental	6,426	1,381	10,600	10,400	11,163	 2%	 -5%
631001 Insurance Premiums	361,402	338,323	383,000	344,954	375,000	 11%	 2%
632001 Telephone, Cellular, Pager	102,933	103,552	117,332	117,547	128,286	 0%	 -9%
632002 Ris/Airs/Geo Charges	231,538	254,585	275,952	275,952	274,368	 0%	 1%
632003 Audio Visual Communications	12,088	10,600	10,800	10,800	5,220	 0%	 107%
632004 Info System Operations	148,036	188,993	191,152	191,152	150,200	 0%	 27%
632005 Computer Equipment	312,433	213,743	340,462	339,582	514,917	 0%	 -34%
632006 SunGard Contingency Exp	-	-	28,000	28,000	20,070	 0%	 40%
632007 LRIG - SW7 System	-	-	158,240	158,240	269,128	 0%	 -41%
633001 Advertising	312,803	299,463	306,093	303,143	227,173	 1%	 35%
634003 Duplicating Supplies	35,345	31,731	23,388	22,669	23,738	 3%	 -1%
634005 Library Xerox	3,399	2,900	4,010	4,010	2,059	 0%	 95%
634006 Printing & binding	13,594	33,983	12,685	13,057	12,885	 -3%	 -2%
635001 Travel & Meeting Expenses	142,867	128,768	143,388	140,027	144,158	 2%	 -1%
635002 Internal meeting	2,049	601	3,210	3,109	3,210	 3%	 0%
635005 Council Reimbursement	11,487	11,484	12,000	12,000	12,000	 0%	 0%
635006 Community Events	2,012	6,946	2,000	2,000	2,000	 0%	 0%
636001 Software License Fee	377,318	360,143	711,024	707,443	832,501	 1%	 -15%
636002 Recording Fees	746	517	825	825	825	 0%	 0%
636003 Subpoena & Jury Fees	688	826	2,000	2,000	2,000	 0%	 0%
636004 Witness Fees	-	-	1,400	1,400	1,400	 0%	 0%
636005 Property Taxes	78,154	101,357	81,700	79,700	82,000	 3%	 0%
636008 WPCF/NPDES permits	126,413	126,655	137,600	136,100	144,800	 1%	 -5%
636009 Government ethics Comm charges	1,220	586	2,032	1,275	1,275	 59%	 59%
636010 Right of Way Fees	401,771	414,700	420,473	419,000	437,100	 0%	 -4%
641002 Processing Supplies	1,951	2,966	7,000	7,000	6,300	 0%	 11%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
641003 Eng/Survey Supplies	587	1,495	3,900	3,900	3,900	0%	0%
641006 Medical Supplies	167,052	194,304	147,200	147,200	146,000	0%	1%
641007 Pretreatment Supplies	2,894	782	4,000	2,960	4,000	35%	0%
641008 Safety Clothing/Eq	74,496	135,081	96,024	99,975	85,389	-4%	12%
641009 Cleaning Supplies	8,416	6,092	6,900	6,900	6,900	0%	0%
641015 Police Weapons	-	8,167	5,500	5,500	35,000	0%	-84%
641020 Uniforms	13,262	35,532	18,000	18,000	18,000	0%	0%
641022 Inmate Supplies	14,430	13,267	22,000	22,000	22,000	0%	0%
641023 Prisoner Meal Expense	126,665	102,854	136,000	136,000	150,000	0%	-9%
642001 Gasoline & Oil	587,989	616,143	724,900	723,050	812,760	0%	-11%
642002 Utilities	52,737	63,828	554,990	562,704	471,378	-1%	18%
642005 Street Lighting Electricity	186,951	192,519	170,000	160,000	170,000	6%	0%
642006 Traffic Signal Electricity	29,709	28,153	33,000	26,000	33,000	27%	0%
642007 Fuel facilities expenses	1,111	1,325	15,000	15,000	15,000	0%	0%
643003 SUB Water	87,738	69,186	150	1,888	-	-92%	
643004 SUB Sewer & Drainage	54,414	51,806	280	-	-		
643007 SUB Electricity	252,648	263,116	5,021	-	-		
644001 Periodicals	3,504	4,339	3,500	3,500	3,150	0%	11%
644002 Memberships, Books, Subscrips	66,743	105,218	121,446	120,122	100,115	1%	21%
645002 Postage & Shipping Charges	53,783	52,667	54,819	52,955	60,056	4%	-9%
645003 Office & Computer Supplies	67,640	56,800	103,093	102,208	113,028	1%	-9%
645004 Computer Supplies	1,590	1,120	10,200	10,200	10,200	0%	0%
645005 Computer Software	47,506	46,343	158,702	158,802	63,956	0%	148%
645006 Small Furniture & appliances	8,438	5,496	12,789	12,789	13,240	0%	-3%
645007 Stormwater Sampling Expenses	9,474	14,530	10,000	10,000	10,000	0%	0%
646002 Clothing Allowance	50,172	53,370	62,150	61,200	62,150	2%	0%
646003 Commuter Trip Reduction	2,108	1,078	3,171	3,171	3,171	0%	0%
647001 Parts & Materials	11,856	8,956	14,537	14,537	11,590	0%	25%
647002 Street Maint Materials	25,631	40,247	65,000	65,000	65,000	0%	0%
647003 Sweeper Supplies	128	4,945	13,500	12,250	13,500	10%	0%
647005 Drainage Maint Materials	61,243	54,308	62,535	67,335	62,535	-7%	0%
647006 Sewer Maint Materials	17,537	26,853	34,500	28,000	34,500	23%	0%
647007 Cleang/Maint Materials	46,067	48,505	53,000	53,000	52,000	0%	2%
647008 Dare Materials	74	-	-	-	-		
647009 Program Expense	431,159	563,977	616,303	513,559	1,024,069	20%	-40%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
647010 Traff Maint Materials	127,611	131,759	104,725	107,657	90,725	-3%	15%
647011 Land Maint Materials	15,968	14,842	19,000	18,750	19,000	1%	0%
647012 Claims Expense	173,004	9,496	520,000	496,990	613,000	5%	-15%
647014 Canine Donations Expenditures	6,416	29,594	30,000	30,000	30,000	0%	0%
647017 Street Tree Replacement	6,921	6,300	12,000	10,000	12,000	20%	0%
647021 Miscellaneous PIP expenses	217	-	-	-	-		
647022 EAIP Program expense	-	-	-	-	15,000		-100%
647023 EAIP Worksite modification	-	-	-	-	5,000		-100%
650006 GIS Program Expense	13	-	1,500	1,500	1,500	0%	0%
650007 Art Alley Repair	-	-	7,000	7,000	7,000	0%	0%
650008 Arts Comm Operations	8,719	7,680	13,670	13,670	10,500	0%	30%
650009 Rural Life Support Exp	10,000	10,000	10,000	10,000	10,000	0%	0%
650015 Permit Project Exp	-	-	35,000	35,000	35,000	0%	0%
650016 Citizen Survey	-	-	1,500	1,500	1,500	0%	0%
650026 1st Time Homebuyers	7,000	50,700	50,000	50,000	65,000	0%	-23%
650035 League Of Oregon Cities	39,145	40,206	41,422	41,422	43,000	0%	-4%
650036 Intergvt Human Srvcs	157,659	205,804	208,187	208,187	232,252	0%	-10%
650040 Mayor'S Promo Items	-	200	200	200	200	0%	0%
650041 Region Training Plan	5,000	5,000	5,000	5,000	5,000	0%	0%
650043 L-Cog	23,936	24,054	24,056	24,056	24,262	0%	-1%
650046 Chamber Of Commerce	40,000	40,000	40,000	40,000	40,000	0%	0%
650048 Hist Dist Signage	-	-	750	750	750	0%	0%
650050 Room Tax Collect	5,404	4,847	6,000	6,000	6,000	0%	0%
650058 Air Pollution-Lrapa	-	43,470	24,610	24,610	24,610	0%	0%
650062 Eugene Operations	3,688,602	3,521,041	4,243,074	4,073,000	3,789,082	4%	12%
650063 Eugene Indirect Costs	805,869	905,887	1,032,700	964,000	992,285	7%	4%
650064 Bicycle Program Supplies	400	1,120	-	-	-		
650065 Hazmat	8,700	7,761	11,000	11,000	11,000	0%	0%
650084 Eugene Capital Outlay	24,756	48,479	218,263	218,000	163,706	0%	33%
650097 Spring Clean-Up	-	-	2,000	2,000	2,000	0%	0%
650098 Team Springfield	14,425	7,352	20,000	20,000	15,000	0%	33%
650099 Springfield Museum	45,000	45,000	-	-	-		
650100 Catholic Community Services	31,158	-	-	-	-		
650101 Food for Lane County	16,570	-	-	-	-		
650103 Relief Nursery	14,247	-	-	-	-		

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
650107 Olympic Trials	-	75,000	-	-	-		
650113 Art Alley Special Project	-	-	500	500	500	 0%	 0%
650121 Mohawk Open Banners	-	-	730	730	730	 0%	 0%
650130 Regional Economic Development	50,000	50,000	50,000	50,000	50,000	 0%	 0%
650131 2015 JAG Expenditures	12,602	3,167	-	-	-		
650132 CHETT Expenditures	1,671	7,203	14,000	14,000	15,000	 0%	 -7%
650133 Child Srvc Imprv Grant 14-15	1,514	-	-	-	-		
650134 Child Srvc Imprv Grant	5,522	6,908	7,080	7,080	7,362	 0%	 -4%
650135 Gray Hoffman Grant Exp	1,768	573	3,001	3,001	2,000	 0%	 50%
650136 Cressey Grant	5,000	5,610	6,500	6,500	6,500	 0%	 0%
650137 LCCC Grant	1,550	1,150	-	-	-		
650138 ALA Creativity Grant	7,500	-	-	-	-		
650139 Gray Hoffman Voyagers Gr Exp	-	7,536	3,500	6,865	-	 -49%	
650141 Veterans & War Memorial	-	52,405	-	-	-		
650142 OR LSTA Library Proj Grant	-	27,587	-	6,634	-	 -100%	
650143 Buckley House Sobering Service	-	-	25,000	25,000	25,000	 0%	 0%
650144 RFC Grant Award Exp	-	45,000	50,000	15,000	50,000	 233%	 0%
650146 CHETT Pet Expenditures	-	-	10,000	10,000	5,000	 0%	 100%
650148 2016 JAG Expenditures	-	-	11,430	11,430	-	 0%	
650201 ADA - Compliance Sidewalks	10,000	3,000	5,000	5,000	5,000	 0%	 0%
651009 Lockout Crime Project	1,060	-	2,500	2,500	2,500	 0%	 0%
651015 Neighborhood Improvements	-	-	324,065	324,065	390,000	 0%	 -17%
651025 Section 108 Repayment Xfr	36,194	44,412	43,390	43,390	42,306	 0%	 3%
651039 NEDCO Facade Improvement	2,663	-	-	-	-		
651040 Community Relations Prgm Exp	12,801	25,849	25,000	25,000	25,000	 0%	 0%
651045 NEDCO SPROUT! EXTERIOR	20,353	-	-	-	-		
651048 Homeless Overnight Parking Pgm	5,000	5,000	10,000	10,000	10,000	 0%	 0%
651049 HSC Womenspace	8,029	-	-	-	-		
651050 EMERALD ART WINDOW LIGHT 14/15	3,900	-	-	-	-		
651052 NEDCO BUS DEV 405 MAIN ST14/15	18,915	8,009	-	-	-		
651054 SRDC DWNTWN DEMO PROJ 14/15	3,101	(0)	-	-	-		
651056 Sprout! Code Improvements 2015	-	142,500	-	-	-		
651057 G Street Oasis	-	25,965	-	-	-		
660001 Fire Station Maintenance	26,478	37,315	33,000	33,000	23,000	 0%	 43%
660002 Street Light Maint	124,785	118,496	119,000	100,000	119,000	 19%	 0%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
660004 Equipment Maintenance	214,668	183,217	165,611	163,883	165,274	 1%	 0%
660006 Communicate EQ Maint	8,617	11,393	9,000	9,000	18,000	 0%	 -50%
660010 Small Tool Maint	330	-	-	-	-		
660011 Breathing App Maint	15,306	10,567	10,000	10,000	10,000	 0%	 0%
660013 Bldg Maintenance	118,933	65,310	131,500	131,500	107,500	 0%	 22%
660014 Internal Bk Maint	327	-	-	-	-		
660016 Vehicle Maintenance	370,487	357,741	310,200	313,194	271,372	 -1%	 14%
660018 Wildland EQ Repair	-	238	-	-	-		
660019 Water Res EQ Repair	20,598	50	-	-	-		
660023 Signal Detector Repair	555	4,417	50,000	50,000	50,000	 0%	 0%
660024 Sidewalk Repair	11,425	9,068	17,500	17,500	17,500	 0%	 0%
660025 Guard Rail Repair	-	-	2,500	2,500	2,500	 0%	 0%
660026 Wire Theft Remediation	32,937	4,161	-	-	-		
660027 Stream and Channel O&M	30,944	69,918	65,000	65,000	65,000	 0%	 0%
671001 Training Aids	45	-	800	800	800	 0%	 0%
671002 City Ee Recognition	2,875	3,795	6,210	5,960	5,884	 4%	 6%
671006 Employee Development	134,417	113,621	237,843	228,641	243,563	 4%	 -2%
671007 Organization Development	1,694	1,345	5,380	5,380	5,460	 0%	 -1%
671008 Tuition Reimbursement	37,084	11,851	37,500	37,500	37,500	 0%	 0%
671009 City Ee Recognition - Taxable	45	-	525	525	525	 0%	 0%
671010 Employ-At-Injury Program	26,974	13,737	-	-	-		
671011 Health & Wellness	569	687	3,000	3,000	1,000	 0%	 200%
671013 Wellness Fair	10,095	3,000	7,000	7,000	5,000	 0%	 40%
671020 Fire Mileage Reimb	7,575	7,466	8,000	8,000	8,000	 0%	 0%
671021 Emp development bldg education	7,095	5,639	7,000	7,000	7,000	 0%	 0%
672001 Unemployment Reimburse	24,154	21,685	70,000	70,000	30,000	 0%	 133%
672002 Retiree Medical Premium	5,196	10,758	65,000	65,000	10,000	 0%	 550%
672004 HRA Adjustment	13,553	-	-	-	-		
672007 SF Medical Admin Fee	202,951	202,989	220,000	220,000	202,300	 0%	 9%
672008 SF Med Stop Loss Prem	619,701	619,724	675,000	612,018	625,400	 10%	 8%
672009 SF Med Aggregate SL Prem	45,457	24,259	-	-	-		
672012 CRP Adjustment	73,562	-	-	-	-		
672110 SF Dental Admin Fee	34,824	43,719	35,000	62,355	35,840	 -44%	 -2%
672115 2015 Dental Claims	225,504	-	-	-	-		
672116 2016 Dental Claims	300,080	265,285	-	-	-		

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
672117 2017 Dental Claims	-	305,040	338,701	224,687	-	51%	
672119 2019 Dental Claims	-	-	-	-	335,972		-100%
672118 2018 Dental Claims	-	-	338,701	307,701	335,972	10%	1%
672215 2015 Medical Claims	2,346,646	-	-	-	-		
672216 2016 Medical Claims	2,378,551	2,356,963	-	-	-		
672217 2017 Medical Claims	-	2,895,393	2,977,618	2,782,095	-	7%	
672218 2018 Medical Claims	-	-	2,977,619	2,366,140	3,355,720	26%	-11%
672219 2019 Medical Claims	-	-	-	-	3,355,720		-100%
673001 Recruitment Expense	41,699	21,967	24,100	24,100	24,100	0%	0%
673002 Hiring & Promotion Expense	19,155	2,208	25,000	25,000	25,000	0%	0%
695013 Default Purchase Card Chg	-	0	-	-	-		
Sub-Total Mterial & Services	\$ 31,271,873	\$ 32,623,995	\$ 38,346,320	\$ 36,513,741	\$ 38,935,160	5%	-2%
680001 Internal Insurance Chgs	1,480,196	920,400	924,992	924,988	961,920	0%	-4%
680002 Internal Veh Mt Chgs	189,613	190,128	187,776	187,776	177,336	0%	6%
680004 Internal Fac Rent	251,286	282,384	282,000	282,004	308,196	0%	-8%
680005 Int Computer Equip Chgs	281,376	296,148	303,134	303,164	292,300	0%	4%
680007 Internal Bldg Maint Chgs	296,749	288,360	281,943	281,952	299,028	0%	-6%
680011 Internal Veh & Equip Rent	1,021,104	1,046,880	968,007	968,007	1,138,350	0%	-15%
680012 Indirect Costs	2,523,537	2,279,796	2,472,986	2,422,993	2,454,960	2%	1%
680014 Internal Employee Benefit Chg	397,950	327,972	330,444	330,444	315,096	0%	5%
680015 Internal Lease Payments	286,080	239,868	367,484	367,484	153,882	0%	139%
680017 Internal Admin Fee	475,000	475,000	375,000	375,000	375,000	0%	0%
680018 Internal MS Enterprise Agreemt	81,973	130,284	158,952	158,968	179,280	0%	-11%
680024 Sunguard Reserve Contribution	-	12,000	12,000	12,000	14,500	0%	-17%
680027 Internal Workers Comp Chrgs	-	645,636	483,948	483,959	495,276	0%	-2%
680030 Int Bldng Preservation Chrgs	271,906	274,788	276,463	276,463	300,276	0%	-8%
Sub-Total Internal Charges	\$ 7,556,769	\$ 7,409,644	\$ 7,425,129	\$ 7,375,203	\$ 7,465,400	1%	-1%
723001 Vehicles	1,254,486	1,515,275	575,512	575,512	230,000	0%	150%
741002 Personal Safe Equip	50,645	52,202	70,000	70,000	70,000	0%	0%
741011 Program Equipment	-	-	-	-	250,000		-100%
741024 Street Sweeper	-	-	199,000	199,000	-	0%	
741046 Surface Maintenance Equipment	-	-	200,000	200,000	-	0%	
744000 Equipment Replacement	546,064	411,199	745,000	745,000	679,000	0%	10%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
745000 Major Rehab	282,147	353,591	566,000	566,000	1,175,000	0%	-52%
745001 MWMC Capital Outlay	400,103	894,047	1,444,145	1,444,145	200,000	0%	622%
751001 Computer Equipment	67,080	72,137	40,800	40,800	33,200	0%	23%
751008 Network Infrastructure	129,400	53,124	22,370	22,370	-	0%	
751009 eRecruit System	-	876	-	28,868	-	-100%	
761003 Radios	325,340	-	-	-	-		
761004 LRIG Radio Replacement	95,568	108,730	-	-	-		
771002 Digital Copiers	-	6,071	-	-	-		
781001 Adult Books	63,467	56,015	64,000	64,000	45,250	0%	41%
781002 Reference Books	8,878	12,958	8,100	8,100	8,100	0%	0%
781003 Children's Books	29,505	25,938	26,470	26,470	20,150	0%	31%
781004 Young Adult Books	7,316	7,116	7,870	7,870	5,800	0%	36%
781005 Lib Gift & Mem Books	25,345	28,014	20,000	20,000	37,130	0%	-46%
791001 Computer Software	141,037	165,712	58,500	58,500	-	0%	
791002 Public Safety Info System	9,333	9,333	9,333	9,333	-	0%	
791003 Software Upgrade	-	-	100,000	100,000	-	0%	
Sub-Total Capital Outlay	\$ 3,435,714	\$ 3,772,340	\$ 4,157,100	\$ 4,185,968	\$ 2,753,630	-1%	51%
TOTAL ALL FUNDS	\$ 91,598,663	\$ 93,277,314	\$ 101,755,173	\$ 99,715,409	\$ 103,647,112	2%	-2%

DEPARTMENT BUDGET MEMO

City of Springfield, Oregon

To: Budget Committee**From:** Chaim Hertz, Human Resources Director**Date:** 2/26/2018**Department:** Human Resources

	FY16 Actuals	FY17 Actuals	FY18 Amended	FY19 Proposed
Revenue by Category				
Intergovernmental	N/A	N/A	(60,000)	(35,000)
Charges For Service	N/A	N/A	-	(2,069,022)
Use Of Money & Property	N/A	N/A	(65,000)	(65,000)
Miscellaneous Receipts	N/A	N/A	(30,000)	(30,000)
Total Budgeted Revenue	N/A	N/A	\$ (155,000)	\$ (2,199,022)

Expenditures by Category				
Personnel Services	841,757	905,199	936,175	854,531
Materials & Services	727,167	363,562	981,615	1,096,268
Capital Outlay	-	876	-	-
Total Budgeted Expenditures	\$1,568,924	\$1,269,638	\$1,917,790	\$ 1,950,799

Full-Time Budgeted Employees	6.00	8.00	9.00	7.00
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Department Budget Summary:

The City of Springfield's HR Department provides support and is a knowledge partner to leadership and city employees in the areas of classification and compensation, employee/labor relations, talent acquisition, training, benefits, leave administration, risk administration, workers compensation, and payroll.

During the past fiscal year the department reduced its staffing by 2 FTEs without significant impacts to service level. This was accomplished by decentralizing the oversight of volunteers, streamlining and/or automating workflow processes, developing standardized processes through Administrative Regulations, and creating efficiencies by restructuring job functions within the department.

For the next fiscal year, the HR Department is planning to complete a significant software upgrades to its Human Resources Capital Management system (payroll and personnel), implement a new on-line application tool and add a new Risk Management information system. Each of those changes will provide improved efficiencies and value without adding additional long term cost to the department.

Accomplishments FY2017-2018:

- Completed the Springfield Public School IGA for the use of the Wellness Center. As a result, the City realized \$100,000 savings on the construction build out and lowered the monthly facilities cost. It also expanded the hours of service for City employees.
- Maintained benefit costs keeping overall plan increases 2% below national average as compared to other self-insured plans and 10% below fully insured plans. This was achieved through employee engagement and utilization of the onsite Wellness Center and overall plan design.
- Completed seven leadership and development trainings including City Hall active shooter and security (ALICE) training.
- Completed the rollout of the City wide ADA transition plan.

- Received a Silver Safety Award from the League of Oregon Cities regarding Workers Compensation for the second consecutive year.

Significant Changes:

- Staffing reduction from 9 FTE to 7 FTE, moving towards a business partner service model and restructuring of job responsibilities.
- Decentralization of volunteer activities to departments.
- Increased regulation primarily in the areas of selection and hiring.
- PeopleSoft reached end of vendor support contract, pending required upgrade.

Three Year Considerations FY2019-2021:

There are a number of opportunities for the Human Resources Department to improve on over the next three fiscal years. In particular HR will work towards the development of an overall strategic plan. Parts of the plan would include:

- Continued emphasis on evaluating current health plan design with a goal of maintaining comparable plans while controlling/containing costs and complying with governmental regulations.
- Improve and enhance the coordination and return-to-work of employees on both work and non-work related leaves. Anticipating ongoing and increasing complexities of leave administration while (1) staying in compliance with State and Federal laws, (2) managing multiple policies with outside carriers, and (3) recognizing and supporting the individualized needs of employees.
- Improve and enhance recruitment efforts (including diversity of qualified applicants) recognizing an increasing number of retirement eligible employees, low unemployment rates, and a nation-wide shortage of qualified public safety applicants.
- Keeping current with technology which requires adequate labor and budget resources. This is important because of regulatory requirements, automated reporting, union labor agreements, recruitment, performance management, data reporting, employee access and overall HR efficiencies.



Budget Presentation April 24, 2018



Department Budget Summary

The City of Springfield's HR Department provides support and is a knowledge partner to leadership and City employees in the areas of:

- **Employee/labor relations**
- **Classification and compensation**
- **Benefits**
- **Talent Acquisition**
- **City-wide training**
- **Risk management**
- **Leave administration**
- **Use of Volunteers**
- **Payroll**

During the past fiscal year the department **reduced its staffing by 2 FTEs** without significant impacts to service level. This was accomplished by **decentralizing** the oversight of volunteers, **streamlining and/or automating workflow processes**, developing **standardized processes** through Administrative Regulations, and creating efficiencies by **restructuring job functions** within the department.



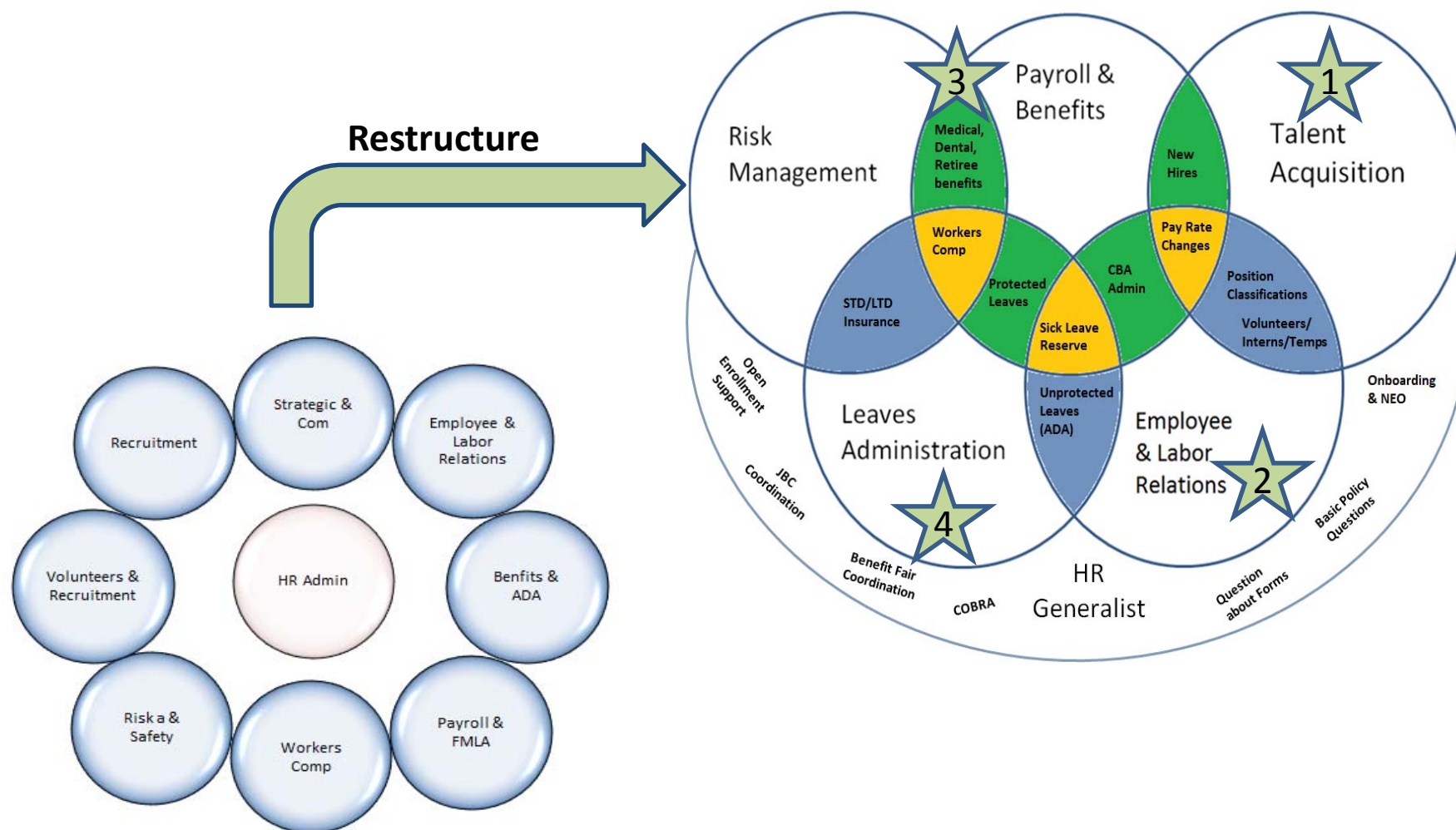
FY18 ACCOMPLISHMENTS

- Completed the Springfield Public School IGA for the use of the Wellness Center. As a result, the City realized \$100,000 savings on the construction build out and lowered the monthly facilities cost. It also expanded the hours of service for City employees.
- Maintained benefit costs keeping overall plan increases 2% below national average as compared to other self-insured plans and 10% below fully insured plans. This was achieved through employee engagement and utilization of the onsite Wellness Center and overall plan design.
- Completed seven leadership and development trainings including City Hall active shooter and security (ALICE) training.
- Completed the rollout of the City wide ADA transition plan and 19 new administrative regulations.
- Received Silver Safety Award from the League of Oregon Cities regarding Workers Compensation for the second year in a row.
- To support staffing reductions, HR Programs were reevaluated and reorganized during FY18





Restructuring Job Functions





Program Reduction

1. OD & Talent Management (7050)
2. Class and Compensation (7051)
3. Employee and Labor Relation (7052)
4. Recruitment and Selection (7053)
5. Employee Training (7056)
6. Benefit Plan & Program Admin (7057)
7. Health and Wellness (7058)
8. Benefit Leave Administration (7059)
9. Risk Administration (7060)
10. Safety & Loss Prevention (7061)
11. Workers' Compensation Claims (7062)
12. Liability & Property Claims Management (7063)
13. Volunteer Coordination (7064)
14. Payroll Administration (7065)



Program Name Changes

1. ~~HR Administration~~ HR Administration (7050)
2. Class and Compensation (7051)
3. Employee and Labor Relation (7052)
4. ~~Recruitment and Selection~~ Talent Acquisition (7053)
5. Employee Training (7056)
6. ~~Benefit Plan & Program Admin~~ Benefit Administration (7057)
7. Benefit Leave Administration (7059)
8. Risk Administration (7060)
9. ~~Workers' Compensation Claims~~ Workers' Compensation Administration (7062)
10. Payroll Administration (7065)



FY18 Significant Changes

- Staffing reduction from 9 FTE to 7 FTE, moving towards a business partner service model and restructuring of job responsibilities.
- Decentralization of volunteer activities to departments.
- Increased regulation primarily in the areas of selection and hiring.
- PeopleSoft reached end of vendor support contract, pending required upgrade.





Three Year Considerations FY2010-2022

- Continued emphasis on evaluating current health plan design with a goal of maintaining comparable plans while controlling/containing costs and complying with governmental regulations.
- Improve and enhance the coordination and return-to-work of employees on both work and non-work related leaves. Anticipating ongoing and increasing complexities of leave administration while (1) staying in compliance with State and Federal laws, (2) managing multiple policies with outside carriers, and (3) recognizing and supporting the individualized needs of employees.
- Improve and enhance recruitment efforts (including diversity of qualified applicants) recognizing an increasing number of retirement eligible employees, low unemployment rates, and a nation-wide shortage of qualified public safety applicants.
- Keeping current with technology which requires adequate labor and budget resources. This is important because of regulatory requirements, automated reporting, union labor agreements, recruitment, performance management, data reporting, employee access and overall HR efficiencies.



FY2019 Objectives





- Leverage new technologies to improve productivity in the workforce by implementing:
 - PeopleSoft 9.2 Upgrade
 - E-Recruit
 - SkillSurvey
 - REMIS
- Finalize collective bargain agreements with four (4) separate labor contracts.
- Take steps to improve performance management by rolling out a new staff level performance evaluation.
- Complete an assessment of the City's current benefit package, compared to other comparable agencies.
- Increase accessibility of disabled individuals by improving the process to support employees and departments with ADA accommodation needs.
- Decentralize the ergonomic services, consistent with industry "best practice."































































Questions?



Human Resources Department FY19 Total Operating Expenditures Detail

Favorable  5%
 0%
 Unfavorable  -5%
 -25%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
510000 Salaries	592,791	608,076	615,541	535,292	570,648	 13%	 7%
560000 Fringe Benefits	48,551	49,563	50,384	43,929	46,217	 13%	 8%
560001 Medical/Dental Insurance	110,299	167,637	158,990	142,846	139,570	 10%	 12%
560003 PERS/OPSRP	69,094	76,120	105,616	90,457	93,033	 14%	 12%
560005 Workers Compensation	-	502	543	472	503	 13%	 7%
560050 VEBA	19,130	-	-	-	-		
564001 Car allowance	241	1,539	3,480	3,149	3,480	 10%	 0%
564005 Cell phone allowance	1,652	1,762	1,620	1,393	1,080	 14%	 33%
Personnel Services	841,757	905,199	936,175	817,538	854,531	 -5%	 9%
611008 Contractual Services	294,197	225,015	161,387	161,600	190,350	 0%	 -18%
611009 Legal Expense	2,300	-	50,000	50,000	50,000	 0%	 0%
620003 Equipment Rental	1,312	1,312	2,000	1,900	2,000	 5%	 0%
632001 Telephone, Cellular, Pager	678	633	1,546	1,469	1,546	 5%	 0%
632005 Computer Equipment	165	4,588	3,000	3,000	-	 0%	 100%
634003 Duplicating Supplies	2,708	2,448	5,291	5,026	5,291	 5%	 0%
635001 Travel & Meeting Expenses	6,820	5,639	8,000	7,800	8,000	 2%	 0%
636001 Software License Fee	-	-	-	-	56,000	 100%	 -100%
644002 Memberships, Books, Subscrips	4,691	5,712	6,157	6,003	5,357	 2%	 13%
645002 Postage & Shipping Charges	4,428	5,109	6,510	6,185	6,510	 5%	 0%
645003 Office & Computer Supplies	1,303	1,864	2,247	2,148	2,227	 4%	 1%
645005 Computer Software	-	420	500	475	500	 5%	 0%
647009 Program Expense	22,659	8,187	6,425	6,414	7,175	 0%	 -12%
647012 Claims Expense	158,401	9,496	520,000	496,990	613,000	 4%	 -18%
647022 EAIP Program expense	-	-	-	-	15,000	 100%	 -100%
647023 EAIP Worksite modification	-	-	-	-	5,000	 100%	 -100%
660004 Equipment Maintenance	529	754	1,400	1,330	1,400	 5%	 0%
671002 City Ee Recognition	983	-	-	-	-	 100%	 100%
671006 Employee Development	6,781	3,514	11,200	10,860	11,200	 3%	 0%
671010 Employ-At-Injury Program	26,974	13,737	-	-	-	 100%	 100%
671011 Health & Wellness	569	687	3,000	3,000	1,000	 0%	 67%
671013 Wellness Fair	10,095	3,000	7,000	7,000	5,000	 0%	 29%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
672001 Unemployment Reimburse	24,154	21,685	70,000	70,000	30,000	0%	57%
672002 Retiree Medical Premium	5,196	-	65,000	65,000	10,000	0%	85%
672004 HRA Adjustment	13,553	-	-	-	-	100%	100%
672012 CRP Adjustment	73,562	-	-	-	-	100%	100%
673001 Recruitment Expense	3,318	4,272	8,200	8,200	8,200	0%	0%
Material & Service	665,377	318,070	938,863	914,400	1,034,756	-13%	-10%
680001 Internal Insurance Chgs	28,136	6,684	7,980	7,981	7,536	0%	6%
680004 Internal Fac Rent	11,859	10,776	10,764	10,763	18,564	0%	-72%
680005 Int Computer Equip Chgs	2,004	2,004	2,004	2,004	2,004	0%	0%
680007 Internal Bldg Maint Chgs	6,627	8,952	4,556	4,558	7,728	0%	-70%
680014 Internal Employee Benefit Chg	6,790	5,592	7,200	7,205	5,376	0%	25%
680018 Internal MS Enterprise Agreemt	2,160	3,456	3,600	3,599	3,732	0%	-4%
680027 Internal Workers Comp Chrgs	-	3,804	4,224	4,229	11,928	0%	-182%
680030 Int Bldng Preservation Chrgs	4,214	4,224	5,424	5,418	4,644	0%	14%
Internal Charges	61,790	45,492	45,752	45,758	61,512	-34%	-34%
751009 eRecruit System	-	876	-	28,868	-	-100%	100%
791003 Software Upgrade	-	-	100,000	100,000	-	0%	100%
Capital Outlay	-	876	100,000	128,868	-	100%	100%
Total All Funds	\$ 1,568,924	\$ 1,269,638	\$ 2,020,790	\$ 1,906,564	\$ 1,950,799	-2%	3%

DEPARTMENT BUDGET MEMO**City of Springfield, Oregon****To:** Budget Committee; Gino**From:** Emily David, Library Director**Date:** March 5, 2018**Department:** Library

	FY16 Actuals	FY17 Amended	FY18 Adopted	FY19 Proposed
<u>Revenue by Category</u>				
Licenses, Permits & Fees	N/A	N/A	(38,500)	(38,000)
Intergovernmental	N/A	N/A	(7,080)	(7,000)
Charges For Service	N/A	N/A	(63,477)	(64,200)
Fines And Forfeitures	N/A	N/A	(25,000)	(26,000)
Miscellaneous Receipts	N/A	N/A	(8,500)	(8,500)
Total Budgeted Revenue	N/A	N/A	\$ (142,557)	\$ (143,700)
<u>Expenditures by Category</u>				
Personnel Services	1,275,442	1,315,559	1,399,444	1,433,126
Materials & Services	296,521	400,271	369,272	385,245
Capital Outlay	138,200	138,041	134,440	116,430
Total Budgeted Expenditures	\$ 1,710,163	\$ 1,853,872	\$ 1,903,156	\$ 1,934,801
Full-Time Budgeted Employees	13.50	13.50	14.13	15.06

Department Budget Summary:

In FY19 the Library will continue to provide excellent services to our community as well as look to, and anticipate the future needs of Springfield citizens. This process will be facilitated by our adopted Five Year Strategic Plan. This plan identifies three key areas of focus for the library: Be a hub for information and innovation; Foster an environment of cultural and economic diversity in Springfield; Expand access to library services. Specific initiatives involved include: broaden access to up-to date technology, support Springfield's economic development, identify and engage community members who are not accessing library services, work to extend services to remote Springfield neighborhoods, continue to engage the community in conversation about the new library facility and seek funding options for the project.

The Library will maintain current levels of service despite a reduction in our budget in FY19 by supplementing our budget for collection materials, digital resources, programming and staff development with our Gift & Memorial reserves. Although this is not a long-term solution, it does allow us to comply with requested budget reductions without affecting the library users' experience.

We will continue to seek out innovative ways to provide the very best service and to increase efficiencies. We have developed library work groups to develop work plans and best practices in four services areas – technology, outreach, marketing, and reference. These groups will help streamline procedures and create consistency and efficiencies in our work. They also allow their lead workers to develop leadership skills.

In FY19 we will continue work on the new facility project by working with a PR firm to develop and implement a communication package that will engage the larger community in conversation about and understanding of the new library project. We will also be preparing for a capital campaign with our support groups, the Library Foundation and the Library Advisory Board, and will work with a consultant to complete a feasibility study. These actions will prepare for a survey of the Springfield community in anticipation of a bond measure.

Accomplishments FY2017-2018:

- Completed the Library Programmatic Facility Design
- Secured a 2nd year of LSTA For Every Student, A Library grant
- Completed the first ever full-day community retreat to discuss library services, which informed the library strategic planning process
- Adopted a five-year strategic plan for the library
- Purchased a mobile computer lab, including 16 laptop computers and networked charging cart, and licensing of Microsoft Office software will allow library staff to provide new STEM and computer/information literacy opportunities to the public.
- Completed installation of a portable device work counter along the south wall of the current library reading room.

Significant Changes:

- The Library will use the \$50,000 designated from the general fund to work on a community information outreach initiative regarding the new library facility in preparation of a capital campaign and potential bond measure to fund the new library.
- In September the Museum's 501C3 status was dissolved as well as the Library Board; the Museum was moved under the management of the City as part of the Library Department with 1FTE designated as the Museum Curator. The position has been open for three of the six months; a second recruitment to fill the Curator position closed in February with interviews slated in March.
- In FY18, we are developing the ability to allow patrons to pay fees and fines online with their credit or debit cards.
- After a delay in FY17, the Library worked with City IT to install 40 new public computer stations (installation slated for late Spring) and institute VMWare management to help with staff efficiency for regular maintenance and online public safety.
- The Library successfully transitioned to new leadership as Director Rob Everett retired at the end of FY17. This change and the departure of another library staff member as well as staff leaves has meant that the Library has been working with a reduced staff most of FY18. We have been able to maintain service levels by increasing the shifts of library substitutes. Some programming and outreach had to be suspended or reduced to compensate for staff openings.

Three Year Considerations FY2020-2022:

The three year period beginning with FY2020 will see the implementation of multiple initiatives begun in FY2017-2019, led by the Library Strategic Plan. Three areas of focus were identified in the Strategic Plan: to be a hub for information and innovation, foster an environment of cultural and economic diversity in Springfield, and expand access to library services. Strategies to implement these goals will include continued support of lifelong learning; identifying and engaging underserved populations and/or citizens not using library services; maintaining and developing on-going collaborative partnerships; develop and implement a technology plan; support economic development through increased resources for local business and job seekers; continue to evaluate and increase access to virtual library services; staff development to provide superior library services; continue to develop a coordinated museum/library

program plan and a strategic plan for the success of the Museum; and, identify funding sources for new library services and/or facility. Depending on the response of the community, this may include a bond measure campaign and building construction may or may not occur in that window. Wherever the physical library is located we will continue to improve and innovate using our web-based information services and seek to extend some level of service to the farthest Springfield neighborhoods beginning with the establishment of book return stations in east Springfield. In addition we will respond to budget pressures with continued pursuit of funding from outside sources via our fundraising groups and grant opportunities.



Libraries Transform



People



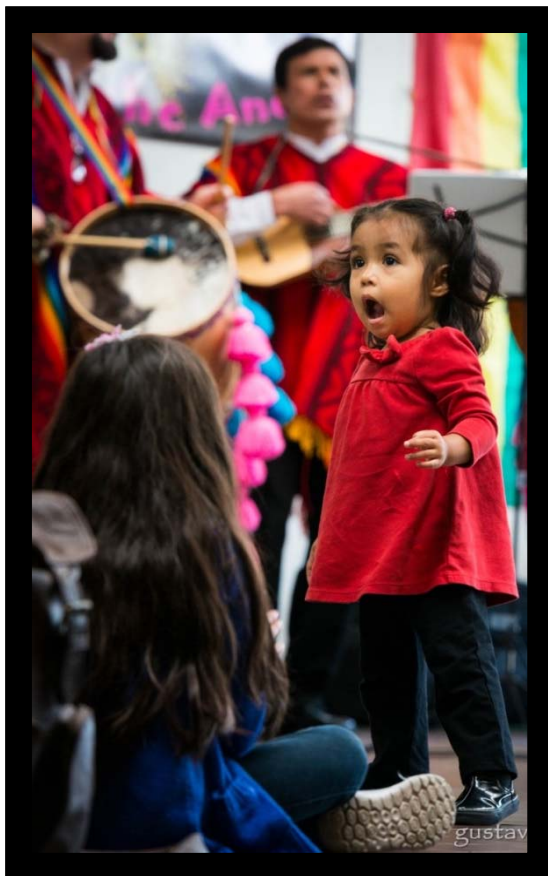
Place



Platform



People



- People attended a library program
22,936 times in FY17
- Program attendance has grown by over
500% in the last decade
- Check outs and downloads totaled
355,848 items

Place



- Patrons visited the library
166,000 times last year
- Signed up for a library card, learned from staff how to download to their device, met with study partners in our conference rooms, browsed our shelves, used the WiFi, printed from library computers, took tax forms, let kids safely crawl around in the children's area, chose a "staff pick" to check out, found community information and pamphlets, purchased items from the ongoing Friends of the Library book sale, picked up an item from their hold list, received one-on-one help from our Book-a-Librarian service, experienced Virtual Reality, received help in Spanish, and kept learning...

Platform



A virtual reading program for all ages

City Council Goal:

Provide career, library youth services and opportunities that improve graduation rates.



Library staff started an informal, community-building crafting program



Above, coding students use our COW (Classroom on Wheels). Springfield Library was the West Coast partner for 'App Authors', a national IMLS grant recipient.



From the **Pew Research Center** (August 2017):

A large majority of Millennials (87%) say the library helps them find information that is trustworthy and reliable; 74% of Baby Boomers (ages 52 to 70) say the same.

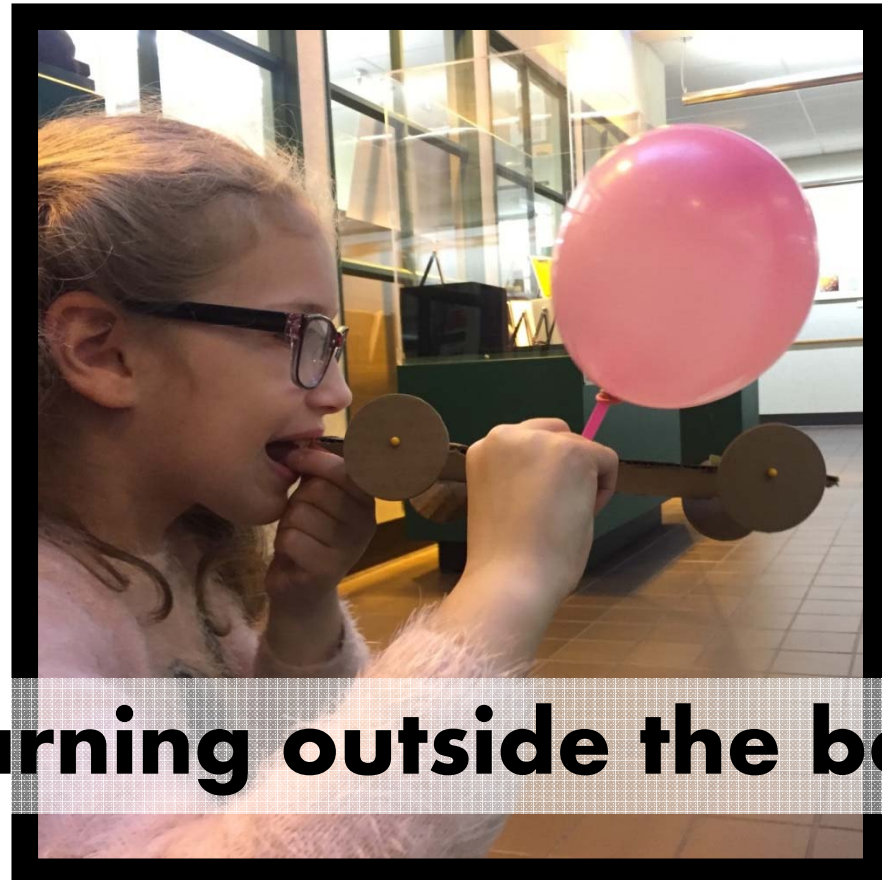
More than eight-in-ten Millennials (85%) credit libraries with helping them learn new things; 72% of Boomers say the same.

Thinking outside the box



City Council Goal:

Provide career, library youth services and opportunities that improve graduation rates.



Learning outside the box

A participant in the elementary school-age After School Club

During 2018 Spring Break, the library offered 13 activities and programs and **543** people attended! A partnership with **SUB** makes this possible.



A **\$15,000** Gray Family Geography grant and a partnership with **Willamalane** allowed the library to offer field trips, geography kits and resources.

City Council Goal:
Work with TEAM Springfield to support education, recreation and services.

Exploring outside the box

Library Staff



- **13.5 FTE** in the Library
- **1 FTE** in the Museum
- Opening the library **52 Hours per week**
- Handling **300,000 items returned** per year
(no, we are not including eBooks!)



City Council Goal:
Support and participate
in family activities.

Library Staff



- **492** programs offered
- **12,393** holds filled
- **14,313** books, audiobooks, CDs, DVDs and magazines added
- **14,530** reference questions answered
- 1 Museum staff curates six shows a year and manages a large archival collection



Community Session: Library Strategic Planning

Strategic Plan

1. Be a hub for information and innovation.
2. Foster an environment of cultural and economic diversity in Springfield.
3. Expand access to library services.

Library Mission

The Springfield Public Library provides library services for personal enrichment, enjoyment, and lifelong learning.



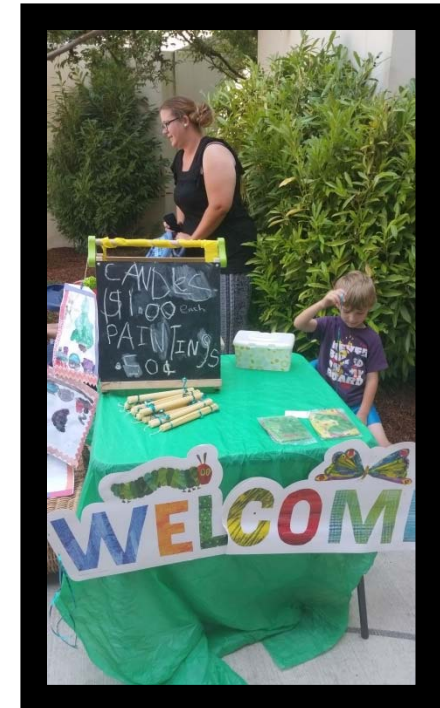
Vision

The Springfield Public Library is an accessible source of knowledge and entertainment, a literacy center, a gathering place, and the heart of our diverse community. The library provides information and technology to improve quality of life and empower people to learn, prosper, and participate effectively in civic life.



Values

- We inspire readers, learners, and creators
- We offer cultural enrichment opportunities
- We champion freedom of thought and expression
- We support business and workforce development
- We are good stewards of public resources
- We design welcoming public spaces and online services for all
- We anticipate change with imagination and innovation
- We give friendly, respectful service
- We promote civic engagement in our community



Virtual Presence



25,683 items downloaded
Includes eBooks, audiobooks
& music (MP3's you can keep!)



*Patrons can try VR (Virtual Reality)
and AR (Augmented Reality) in the library.*

City Council Goal:
Encourage continued social
networking interaction





Library

Where Minds Grow

FY 2019

A Dependable Community Partner



Get School Ready-Get a Library Card
Every Springfield Public School student and their families qualify for a **NO COST** library card.
Registration information is available at the library and your school.
This project is supported in part by the Institute of Museum and Library Services through the Library Services and Technology Act, administered by the Oregon State Library.

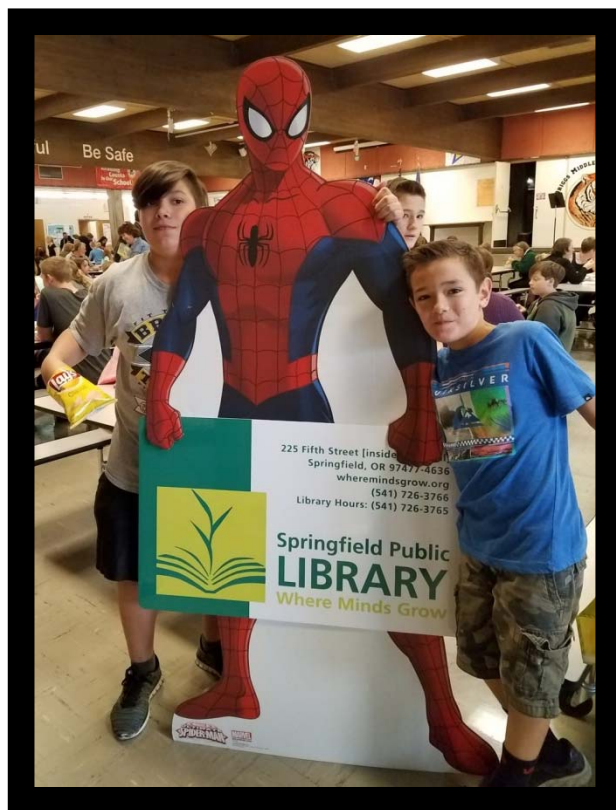


City Council Goal:

Partnerships to promote and encourage a sense of neighborhood

Springfield Public Schools, Springfield Utility Board, Willamalane, Glenwood Restoration Project, Early Learning Alliance, Gift of Literacy, Immigration Network, United Way, Springfield Chamber of Commerce, Fertilab, Eugene Public Library, Plank Town Brewery, Healthy Families of Lane County, Maternal Child Health, Department of Health and Human Services, Parenting Now, Wordcrafters in Eugene, and more...

Outreach 5,008 interactions at community events in FY17



City Council Goal:
Support Springfield staff
participation in community projects

Business & Workforce Development

City Council Goal:
Provide career,
library youth
services and
opportunities that
improve
graduation rates.



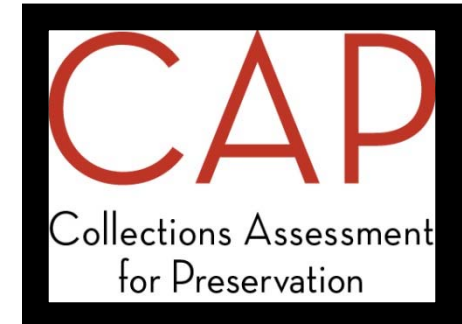
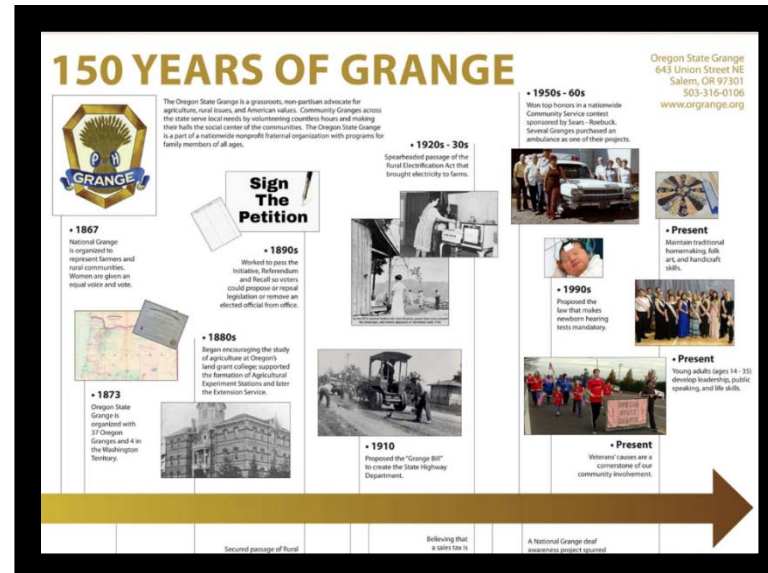
Teen Entrepreneurship Program – Four Weeks of Training



Library

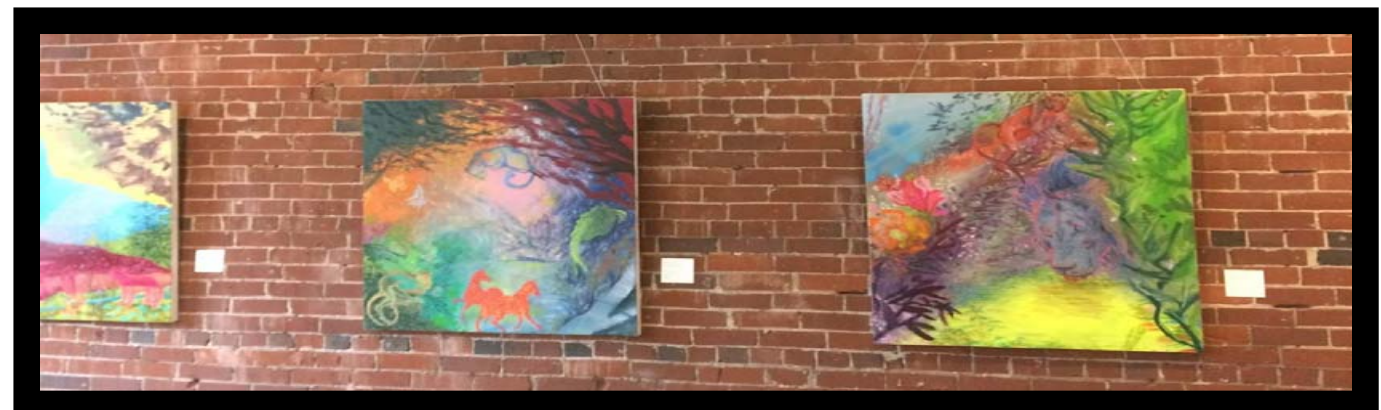
Where Minds Grow

FY 2019



\$4,000 grant to assess the collection and a **\$4,000** grant to assess the building

City Council Goal:
Promote
Springfield



Our Foundation, Our Friends



The Friends gave
\$18,000 last year



The Foundation gave
\$32,000 last year

Now and 25 Years from Now





Library

Where Minds Grow

FY 2019

Libraries transform communities

**BECAUSE MORE
THAN A
QUARTER OF U.S.
HOUSEHOLDS
DON'T HAVE A
COMPUTER WITH
AN INTERNET
CONNECTION.**

**BECAUSE
EMPLOYERS
WANT
CANDIDATES
WHO KNOW
THE DIFFERENCE
BETWEEN A WEB
SEARCH AND
RESEARCH.**

**BECAUSE
5 OUT OF 5
DOCTORS
AGREE READING
ALoud
TO CHILDREN
SUPPORTS
BRAIN
DEVELOPMENT.**

Libraries transform lives





Library

Where Minds Grow

FY 2019

Libraries are:

- a community gathering place
- a space for civic engagement
- a hub providing equitable access to technology and information
- a connection between the old and the young, teens and millennials, and people of diverse backgrounds, abilities and socio-economic levels
- a safe place for those who speak different languages or have different beliefs
- for readers, creators, learners, makers, students, caregivers, job seekers, business owners, researchers, players, crafters, gamers and more

Libraries are a smart investment

use free WiFi · learn new skills · research family history · have cultural experiences · connect with others · practice early literacy skills · use the parent resources collection · work on a project · play a game · make art · give a puppet show · access newspaper and magazines in print and online · search diverse databases from auto repair assistance to music downloading · receive local expertise · attend events celebrating literature · receive a referral · receive personalized reading recommendations · attend a program – on coding, crafting, science, theater, history, dance, and of course, storytimes! and more · get homework help · checkout tinker tech kits · access GED study materials · experience the virtual reality lab · discuss topics through programs like Springfilm, the Conversation project and book groups · set up a teacher card · pick up tax forms · receive one-on-one assistance · check out Oregon Battle of the Books titles · make an instrument · settle in to a quiet place for work or study · recharge your phone · meet with a friend · check out a video game · download music

Library Department
FY19 Total Operating Expenditures Detail

Favorable ● 5%
 ● 0%
 Unfavorable ● -5%
 ● -25%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
510000 Salaries	823,827	858,549	895,476	895,476	923,793	● 0%	● -3%
510020 Seasonal & Intern Wages	18,015	26,558	-	-	-	● 100%	● 100%
560000 Fringe Benefits	72,220	68,862	72,717	72,717	75,189	● 0%	● -3%
560001 Medical/Dental Insurance	242,979	254,769	284,775	284,775	292,130	● 0%	● -3%
560003 PERS/OPSRP	118,039	106,092	145,690	145,690	141,206	● 0%	● 3%
560005 Workers Compensation	-	706	785	785	808	● 0%	● -3%
564005 Cell phone allowance	363	24	-	-	-		
Personnel Services	1,275,442	1,315,560	1,399,444	1,399,444	1,433,126	● -2%	● -2%
611008 Contractual Services	37,077	58,816	98,736	98,736	76,026	● 0%	● 23%
632001 Telephone, Cellular, Pager	1,400	1,101	1,175	1,175	1,057	● 0%	● 10%
632003 Audio Visual Communications	12,088	10,600	10,800	10,800	5,220	● 0%	● 52%
632005 Computer Equipment	-	27,446	2,800	2,800	10,520	● 0%	● -276%
634003 Duplicating Supplies	1,694	2,107	-	-	-	● 100%	● 100%
634005 Library Xerox	3,399	2,900	4,010	4,010	2,059	● 0%	● 49%
635001 Travel & Meeting Expenses	1,523	2,877	1,600	1,600	-	● 0%	● 100%
636001 Software License Fee	250	1,758	1,750	1,750	1,575	● 0%	● 10%
641002 Processing Supplies	1,011	2,666	7,000	7,000	6,300	● 0%	● 10%
642002 Utilities	-	-	40,000	40,000	40,000	● 0%	● 0%
643003 SUB Water	1,018	1,000	-	-	-	● 100%	● 100%
643004 SUB Sewer & Drainage	1,898	1,812	-	-	-	● 100%	● 100%
643007 SUB Electricity	35,117	35,536	-	-	-	● 100%	● 100%
644001 Periodicals	3,496	4,339	3,500	3,500	3,150	● 0%	● 10%
644002 Memberships, Books, Subscrips	1,629	900	1,765	1,765	-	● 0%	● 100%
645002 Postage & Shipping Charges	4,000	3,544	4,000	4,000	3,600	● 0%	● 10%
645003 Office & Computer Supplies	9,404	10,782	6,900	6,900	7,760	● 0%	● -12%
645005 Computer Software	2,350	1,011	1,500	1,500	1,350	● 0%	● 10%
647009 Program Expense	89,659	110,933	80,060	80,060	126,804	● 0%	● -58%
650007 Art Alley Repair	-	-	7,000	7,000	7,000	● 0%	● 0%
650008 Arts Comm Operations	8,719	7,680	13,670	13,670	10,500	● 0%	● 23%
650113 Art Alley Special Project	-	-	500	500	500	● 0%	● 0%
650133 Child Svcs Imprv Grant 14-15	1,514	-	-	-	-	● 100%	● 100%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
650134 Child Svcs Imprv Grant	5,522	6,908	7,080	7,080	7,362	0%	-4%
650135 Gray Hoffman Grant Exp	1,768	573	3,001	3,001	2,000	0%	33%
650136 Cressey Grant	5,000	5,610	6,500	6,500	6,500	0%	0%
650137 LCCC Grant	1,550	1,150	-	-	-	100%	100%
650138 ALA Creativity Grant	7,500	-	-	-	-	100%	100%
650139 Gray Hoffman Voyagers Gr Exp	-	7,536	3,500	6,865	-	-96%	100%
650142 OR LSTA Library Proj Grant	-	27,587	-	6,634	-	-100%	100%
660004 Equipment Maintenance	266	467	-	-	-	100%	100%
671006 Employee Development	1,290	1,208	900	900	810	0%	10%
Material & Service	240,141	338,848	307,747	317,746	320,093	-1%	-4%
680001 Internal Insurance Chgs	26,020	21,984	22,414	22,414	22,524	0%	0%
680005 Int Computer Equip Chgs	3,000	3,000	5,800	5,800	5,800	0%	0%
680014 Internal Employee Benefit Chg	14,550	11,196	11,304	11,304	11,616	0%	-3%
680018 Internal MS Enterprise Agreeemt	3,780	8,508	6,864	6,864	5,556	0%	19%
680027 Internal Workers Comp Chrgs	-	8,292	6,636	6,636	9,636	0%	-45%
680030 Int Bldng Preservation Chrgs	9,030	8,424	8,508	8,508	10,020	0%	-18%
Internal Charges	56,380	61,404	61,526	61,526	65,152	-6%	-6%
751001 Computer Equipment	3,688	8,000	8,000	8,000	-	0%	100%
781001 Adult Books	63,467	56,015	64,000	64,000	45,250	0%	29%
781002 Reference Books	8,878	12,958	8,100	8,100	8,100	0%	0%
781003 Children's Books	29,505	25,938	26,470	26,470	20,150	0%	24%
781004 Young Adult Books	7,316	7,116	7,870	7,870	5,800	0%	26%
781005 Lib Gift & Mem Books	25,345	28,014	20,000	20,000	37,130	0%	-86%
Capital Outlay	138,200	138,041	134,440	134,440	116,430	13%	13%
Total All Funds	\$ 1,710,163	\$ 1,853,854	\$ 1,903,156	\$ 1,913,155	\$ 1,934,801	-1%	-2%

DEPARTMENT BUDGET MEMO

City of Springfield, Oregon

To: Budget Committee**From:** AJ Ripka**Date:** February 28, 2018**Department:** City Manager's Office

	FY16 Actuals	FY17 Actuals	FY18 Amended	FY19 Proposed
<u>Revenue by Category</u>				
Taxes	N/A	N/A	(1,412,225)	(1,435,000)
Miscellaneous Receipts	N/A	N/A	(25,000)	(25,000)
Total Budgeted Revenue	N/A	N/A	\$ (1,437,225)	\$ (1,460,000)

<u>Expenditures by Category</u>				
Personnel Services	1,071,891	864,375	909,887	950,917
Materials & Services	543,129	743,609	596,023	728,532
Capital Outlay	-	-	-	-
Capital	668,613	102,953	147,047	-
Total Budgeted Expenditures	\$ 2,283,633	\$ 1,710,937	\$ 1,652,957	\$ 1,679,449

Full-Time Budgeted Employees	7.50	7.50	7.00	7.00
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Department Budget Summary:

The City Manager's Office provides leadership and guidance in implementing the goals and objectives developed by the Mayor and Council. To achieve these goals, the City Manager's Office is working to raise the bar for how local governments provide economic development and industry recruitment, we are leading innovation on projects using mass timber, we are better connecting with our community through consistent outreach and art and networking with our local, state and federal partners to bring needed funding and services to our city.

Accomplishments FY2017-2018:

- Advanced promotion of Cross Laminated Timber and Advanced Timber Manufacturing;
 - Springfield participated in Seismic Testing of the Glenwood Riverfront Cross Laminated Timber Parking Structure Rocking Wall and Connections as part of an international partnership and recipient of Oregon Best Award Funds. The city's project exceeded expectations and is part of the International Code Council's proposed amendments to the International Building Code.
- Industry Recruitment, Retention, and Expansion Efforts;
 - Targeted industry recruitment continues with fly-in networking events and partnerships and the second annual Tech Talent Match, showcasing employment opportunities in Springfield.
 - Downtown Businesses are now meeting regularly, supporting a "Discover Downtown" co-branding update and ongoing prioritization of projects and efforts.
- State Legislative Advocacy; during the 2017 session our legislative team tracked more than 300 bills, focusing on transportation, economic development and housing.
Our top priority of securing funding for 42nd Street upgrades within the transportation bill was realized as \$12 million was allocated for the upgrade project that serves the heart of Springfield's industrial area.
- The City Manager's Office was honored to lead the community outreach, design, procurement and installation of the Oregon Women Veterans Sculpture, the only one of its kind on the west coast and one of only a handful in the United States. The sculpture was funded through a grant from the State of Oregon, local donations and Transient Room Tax funds.

Significant Changes:

- The Springfield Look economic development strategy will be implemented, focusing on increasing city competitiveness, growing Springfield assets, and performing business outreach. This program is budgeted with \$72,150 for FY19.
- Taking an opportunity to totally revamp the City's website look and maintenance, the city is working with LCOG to activate a new ADA accessible website within the next two months. The site will provide improved access for citizens and will include the transition to more streamlined management and organization of site updates and changes.
- The City Manager's Office has combined a number of programs reducing the overall number of programs from 22 down to 14. This will allow staff to efficiently track program expenditures and evaluate them for future budget cycles.

Three Year Considerations FY2020-2022:

The City Manager's office much like the other departments within the City have faced the growing challenge of serious budget constraints while trying to not only meet, but improve the service needs of our community. Considerations over the next three years will be to identify additional revenue sources in conjunction with possible service adjustments.

At this time no resources have been allocated or identified for a potential Oregon 21 and community event financial resource requests.

No financial resources have been allocated for potential safety improvements in the public meeting spaces within City Hall.

Funding community event support (parades/cruises) will have to be evaluated due to budgetary constraints.

AGENDA

- Mayor and City Council
- Economic Development
- Legislative Affairs
- Communications



Mayor and City Council

- Provide Financially Responsible and Innovative Government Services
- Encourage Economic Development and Revitalization through Community Partnerships
- Strengthen Public Safety by Leveraging Partnerships and Resources
- Foster an Environment that Values Diversity and Inclusion
- Maintain and Improve Infrastructure and Facilities
- Promote and Enhance our Hometown Feel while Focusing on Livability and Environmental Quality





City Manager's Office

FY 2019



A SPRINGFIELD LOOK at Economic Development



Why do we do Economic Development?

To improve the lives of Springfield's citizens by increasing the per capita income and the number of family wage jobs in Springfield while providing the tools to reduce poverty in our community.



City Manager's Office

FY 2019

A SPRINGFIELD LOOK at Economic Development



How do we do Economic Development?

FOCUS & INVESTMENT IN

**CITY
COMPETITIVENESS**
Attachment 12

**SPRINGFIELD
ASSETS**

**BUSINESS
OUTREACH**
City Manager's Office FY19 Presentation

**MEDICAL
TECHNOLOGY**

**CRAFT
FOOD &
BEVERAGE**

**ADVANCED
TIMBER
MANUFACTURING**

TECH
Page 5 of 16



City Manager's Office

FY 2019

A SPRINGFIELD LOOK at Economic Development



Attachment 12

City Manager's Office FY19 Presentation

Page 6 of 16

How do we do Economic Development?

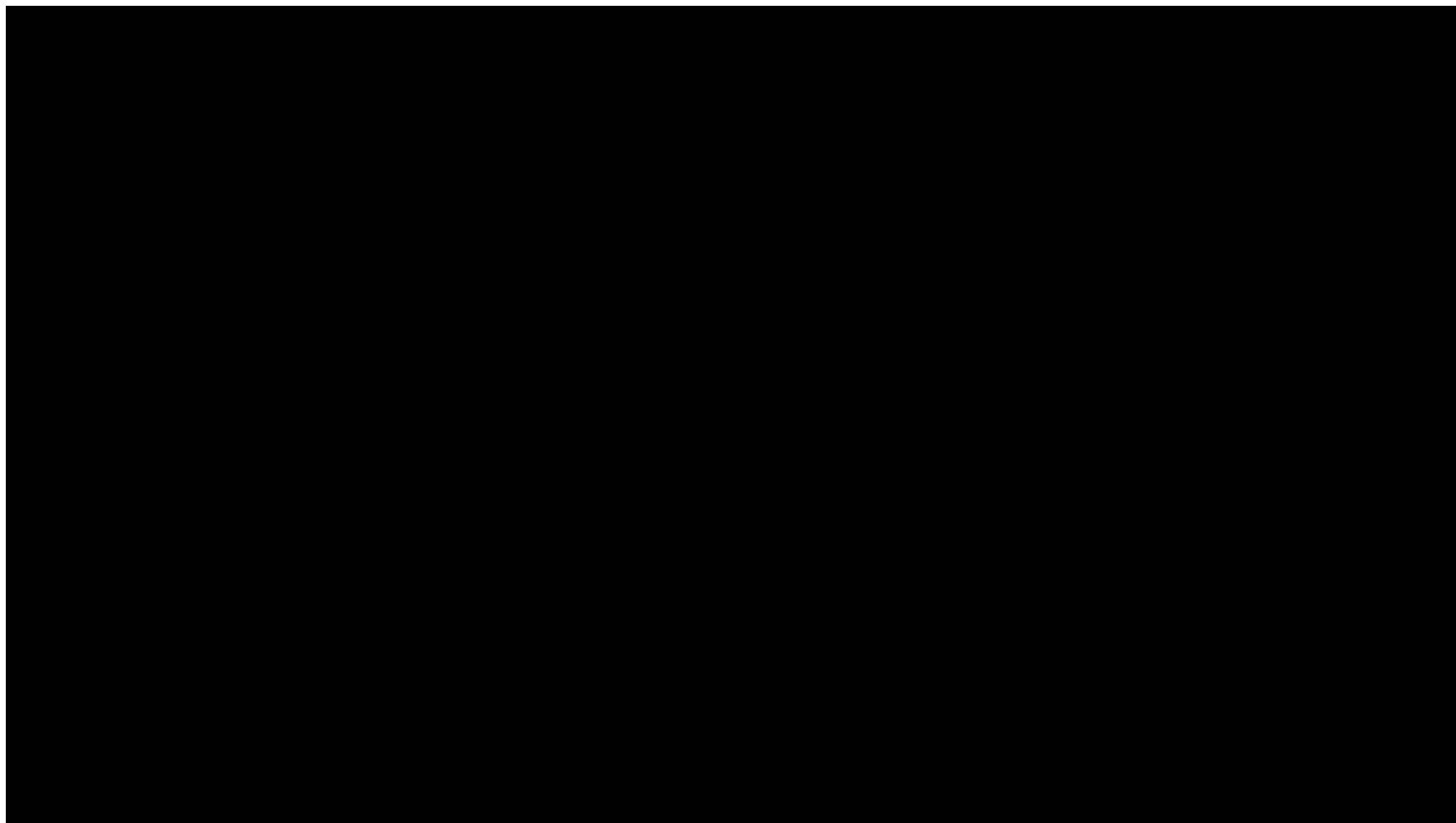
Business Retention & Expansion



City Manager's Office

FY 2019

A SPRINGFIELD LOOK at Economic Development



A SPRINGFIELD LOOK at Economic Development

BLUE CHIP

Collaborative efforts paying off for tech industry



A tailgate party hosted by the Technology Association of Oregon before the Ducks football game against California last September was part of an effort to introduce tech firms to the Eugene area. (Athena Delene)



Attachment 12



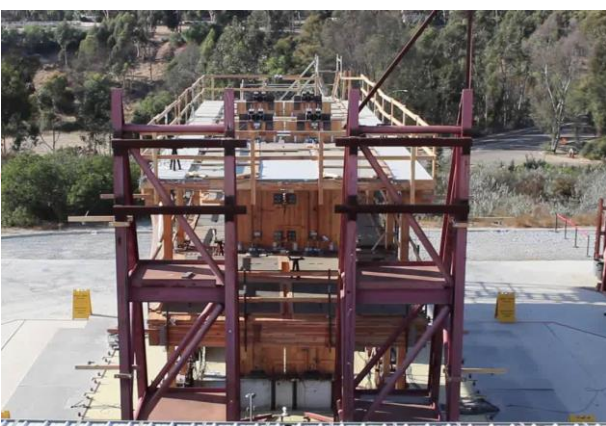
City Manager's Office FY19 Presentation



City Manager's Office

FY 2019

A SPRINGFIELD LOOK at Economic Development



Regional Partnerships and Innovation

Art & Tourism



Attachment 12



City Manager's Office FY19 Presentation



Page 10 of 16

Community Outreach Through Public Art





Legislative Affairs

Priority #1 Transportation

42nd Street Improvements



Legislative Affairs



State Agenda:

The local delegation secured \$12 Million for 42nd Street Improvements.

Federal Agenda:

Funding was secured for additional testing of systems related to the Mass Timber Parking Structure.





City Manager's Office

FY 2019

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Affordable Housing Strategy.

The Springfield City Council is focused on developing an [Affordable Housing Strategy](#) to help address our community's housing needs.

We conducted an in-depth analysis of housing needs in Springfield and determined affordable housing is lacking throughout the housing continuum. The continuum includes emergency shelter, transitional housing options, income-qualified housing, market rate rentals, spaces in manufactured home parks, and homes for sale.

We currently do not have enough affordable housing or enough diversity in housing options to meet the needs of our community.

Through research, we identified three primary factors contributing to our housing needs:

- Housing costs are rising faster than household income. Many homeowners and renters alike are cost-burdened, which means more than 30 percent of their income is spent on housing and basic utilities.

- education
- workforce development
- culture
- technology
- and more

City Manager's Office FY19 Presentation

CITY OF SPRINGFIELD OREGON



Attachment 12

Page 15 of 16







City Manager's Office































































FY 2019

Questions?

City Manager's Office FY19 Total Operating Expenditures Detail

Favorable  5%
 0%
 Unfavorable  -5%
 -25%

(Excludes SEDA)

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
510000 Salaries	720,433	582,018	599,187	599,187	629,270	 0%	 -5%
560000 Fringe Benefits	64,129	50,948	52,507	52,507	54,914	 0%	 -5%
560001 Medical/Dental Insurance	137,867	141,053	140,017	140,017	140,770	 0%	 -1%
560003 PERS/OPSRP	116,488	81,255	109,384	109,384	114,997	 0%	 -5%
560005 Workers Compensation	-	481	532	532	560	 0%	 -5%
560050 VEBA	22,464	-	-	-	-	 100%	 100%
564001 Car allowance	7,300	5,400	4,800	4,800	6,406	 0%	 -16%
564005 Cell phone allowance	3,211	3,269	3,460	3,460	4,000	 0%	 -16%
Personnel Services	1,071,891	864,425	909,887	909,887	950,917	 -5%	 -5%
611008 Contractual Services	10,673	39,615	36,722	36,722	94,900	 0%	 -158%
632001 Telephone, Cellular, Pager	1,125	867	897	897	897	 0%	 0%
632005 Computer Equipment	2,638	6,126	1,500	1,500	1,500	 0%	 0%
633001 Advertising	3,025	1,816	3,000	3,000	3,000	 0%	 0%
635001 Travel & Meeting Expenses	30,715	15,700	23,100	23,100	23,100	 0%	 0%
635005 Council Reimbursement	11,487	11,484	12,000	12,000	12,000	 0%	 0%
635006 Community Events	2,012	6,946	2,000	2,000	2,000	 0%	 0%
636009 Government ethics Comm charges	634	-	670	670	670	 0%	 0%
642002 Utilities	48	-	3,384	3,384	3,384	 0%	 0%
643003 SUB Water	110	108	-	-	-	 100%	 100%
643004 SUB Sewer & Drainage	205	196	-	-	-	 100%	 100%
643007 SUB Electricity	3,801	3,846	-	-	-	 100%	 100%
644002 Memberships, Books, Subscrips	5,089	4,062	4,903	4,903	4,903	 0%	 0%
645002 Postage & Shipping Charges	608	269	400	400	400	 0%	 0%
645003 Office & Computer Supplies	25	74	-	-	-	 100%	 100%
647009 Program Expense	53,309	67,840	79,000	79,000	156,750	 0%	 -98%
650035 League Of Oregon Cities	39,145	40,206	41,422	41,422	43,000	 0%	 -4%
650036 Intergvt Human Svcs	157,659	132,600	135,252	135,252	135,252	 0%	 0%
650040 Mayor'S Promo Items	-	200	200	200	200	 0%	 0%
650043 L-Cog	23,936	24,054	24,056	24,056	24,262	 0%	 -1%
650046 Chamber Of Commerce	40,000	40,000	40,000	40,000	40,000	 0%	 0%
650048 Hist Dist Signage	-	-	750	750	750	 0%	 0%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
650050 Room Tax Collect	5,404	4,847	6,000	6,000	6,000	0%	0%
650058 Air Pollution-Lrapa	-	43,470	24,610	24,610	24,610	0%	0%
650098 Team Springfield	14,425	7,352	20,000	20,000	15,000	0%	25%
650099 Springfield Museum	45,000	45,000	-	-	-	100%	100%
650107 Olympic Trials	-	75,000	-	-	-	100%	100%
650121 Mohawk Open Banners	-	-	730	730	730	0%	0%
650130 Regional Economic Development	50,000	50,000	50,000	50,000	50,000	0%	0%
650141 Veterans & War Memorial	-	52,405	-	-	-	100%	100%
650143 Buckley House Sobering Service	-	-	25,000	25,000	25,000	0%	0%
651040 Community Relations Prgrm Exp	12,801	25,849	25,000	25,000	25,000	0%	0%
660004 Equipment Maintenance	219	160	300	300	300	0%	0%
660016 Vehicle Maintenance	260	-	-	-	-	100%	100%
671002 City Ee Recognition	930	3,332	4,900	4,900	4,900	0%	0%
671006 Employee Development	268	844	2,400	2,400	2,400	0%	0%
672002 Retiree Medical Premium	-	10,758	-	-	-	100%	100%
Material & Service	515,549	715,025	568,196	568,196	700,908	-23%	-23%
680001 Internal Insurance Chgs	9,434	6,132	6,125	6,125	6,300	0%	-3%
680005 Int Computer Equip Chgs	1,032	1,032	1,032	1,032	1,032	0%	0%
680007 Internal Bldg Maint Chgs	1,262	-	-	-	-	100%	100%
680011 Internal Veh & Equip Rent	756	756	756	756	756	0%	0%
680014 Internal Employee Benefit Chg	7,760	6,396	6,000	6,000	5,028	0%	16%
680018 Internal MS Enterprise Agreeemt	2,520	4,704	6,216	6,216	4,932	0%	21%
680027 Internal Workers Comp Chrgs	-	4,740	3,516	3,516	5,244	0%	-49%
680030 Int Bldng Preservation Chrgs	4,816	4,824	4,182	4,182	4,332	0%	-4%
Internal Charges	27,580	28,584	27,827	27,827	27,624	1%	1%
Total All Funds	\$ 1,615,020	\$ 1,608,034	\$ 1,505,909	\$ 1,505,909	\$ 1,679,449	-12%	-12%

DEPARTMENT BUDGET MEMO**City of Springfield, Oregon****To:** Budget Committee**From:** Bob Duey, Department Director**Date:** February 27, 2018**Department:** Finance

	FY16 Actuals	FY17 Actuals	FY18 Amended	FY19 Proposed
<u>Revenue by Category</u>				
Licenses, Permits & Fees	N/A	N/A	(128,992)	(175,000)
Fines And Forfeitures	N/A	N/A	(1,751,000)	(1,633,000)
Miscellaneous Receipts	N/A	N/A	(210,000)	(195,000)
Total Budgeted Revenue	N/A	N/A	\$ (2,089,992)	\$ (2,003,000)
<u>Expenditures by Category</u>				
Personnel Services	1,965,189	1,909,969	1,997,930	2,117,451
Materials & Services	817,964	954,916	1,044,107	1,081,543
Capital Outlay	141,037	171,783	58,500	-
Total Budgeted Expenditures	\$ 2,924,190	\$ 3,036,668	\$ 3,100,537	\$ 3,198,994
Full-Time Budgeted Employees	20.54	20.54	18.54	18.54

Department Budget Summary:

The Finance Department has nine programs used for tracking activities and accounting for the 18.74 FTE in the department. The staff equally divided between the finance division and the municipal court division. Of the nine programs in the budget five are in the finance division (accounts payable, audit & reporting, budget development, procurement and treasury) and the remaining four are all associated with municipal court.

The resources necessary to support the department are primarily either tax supported (subsidized) or internal service charges levied against the City's enterprise and special revenue funds for services provided. The exception to this is the \$1.6M in revenue generated through the municipal court resulting from the cooperative effort of our police department, the city prosecutor's office and the court.

The department's FTE count for FY19 will remain the same as the court for FY18. The current FY18 year did see a reduction of 1.0 FTE in the Budget Development Program to meet expenditure targets. The Department's day to day activities are performed by staff with a heavy reliance on technology support to handle the volume of transactions (both accounting and court) that now occur. Proper internal controls also rely on appropriate technology safeguards. Often times special projects (strategic planning, urban renewal) requires the assistance of outside support in contractual services.

The department's General and Special Levy funds material and services budget include several significant contracts that account for the majority of the department's discretionary budget. Every effort is made to review each contract on a regular basis and to manage the contracts throughout the year. The following five accounts account for 87% of the department's discretionary material and services budget.

Billing & Collection	\$130,000	Collection fees paid offset by revenue generated for Court
Indigent Representation	424,128	Court appointed attorneys for approximated 3,000 cases annually
Software License Fees	143,944	Tyler Court, PeopleSoft Financials & Human Resources, Board Budget
Contractual Services	73,200	Auditors, Investment Custodial Services, Financial Advisors, Arbitrage Compliance
Banking Fees	<u>30,000</u>	Monthly bank fees offset by interest earnings
	\$801,272	

In the next fiscal year, each of the department's program areas is planning to make improvements to the services being provided. The Budget program will be working with CMO and Council to continue the identification of strategic outcomes and incorporating this into the priority based budgeting efforts. Municipal Court is working on a proposal to introduce additional alternative sentencing options into our court system to address both mental health issues and recidivism efforts. Accounting is still responding to the needs of city departments by the addition of the program segment and the necessary reporting requirement. Our Procurement and Contract program will be working to identify technological solutions streamlining the preparation of solicitations and contracts across all departments.

Accomplishments FY2017-2018:

- Collaborated with City of Springfield's Council to update the strategic planning model and combined it with the ongoing Priority Based Budgeting process. Council developed strategic objectives which staff has used to align FY19 City services and programs. Additional, staff is developing performance measures that will track how a program will meet a council objective. This will assist Council and staff in allocating resources to the highest priority programs.
- To support PBB an additional segment was added to the general ledger accounting string for programs. By adding this new segment we are now able to analyze resources and expenditures generated by a specific program or service.
- Enhanced Driver Education through a partnership with UTURN180 to offer Traffic School and Cell Phone School. Educating the drivers on our streets as opposed to just fining them, helps build a safer community for everyone.
- Partnership with Springfield School District Truancy to expand truancy efforts to secondary education in addition to primary education.

Significant Changes:

- Municipal Court, with the hiring of a new presiding judge, is exploring alternative options for cases that appear before the bench. The Court is working with the Council's Judiciary Committee, the Police Department, City Prosecutor's Office, Defense Attorneys, Lane County and local social service agencies to offer alternative sentencing option that may provide for better short-term and long-term outcomes for the City and defendants.
- The Budget Division continues to move into subsequent phases of the city's effort to utilize budgeting for outcomes. With the Council's identification of additional outcomes, the division will proceed with the re-scoring of departments programs and update the program costing models.

Three Year Considerations FY2019-2021:

- Continue emphasis on identifying desired short-term and intermediate outcomes for the community's services, growth and development.
- Continue the training for and identification of ways to evaluate progress towards desired outcomes.
- Continue effort in the use priority based budgeting that can assist in the assigned of resources to programs and services.
- Improve upon the City's long range financial modeling to better identify longer range trends and objectives.

- Provide training to city-wide staff or add central services staffing that would be able to provides analytical services to departments that can provide support to program managers.
- Initiate an upgrading to the Municipal Court technology for security and courtroom management. The equipment is 10+ years old and for Court and other parts of the Justice Center the development of a building repair and maintenance plan will be an important consideration.
- Initiate a software upgrade to the City's Oracle financial reporting software has been in use since 1998.
- After additional research the City's Procurement and Contract software should be able to streamline the contact development effort. The addition of appropriate software to the program would greatly benefit the pre-purchase activity (RFP's, RFQ's, contract development) and post purchasing (contract management, post-acquisition analysis) could save both time and money.
- The role of the municipal court in Springfield is transitioning as regionally there has been a greater need for courts, law enforcement and social services to interact more seamlessly in a time of limited resources and more individuals being left without options. What this role may be will be the topic for discussion.



Finance Department

FY 2018

WELCOME

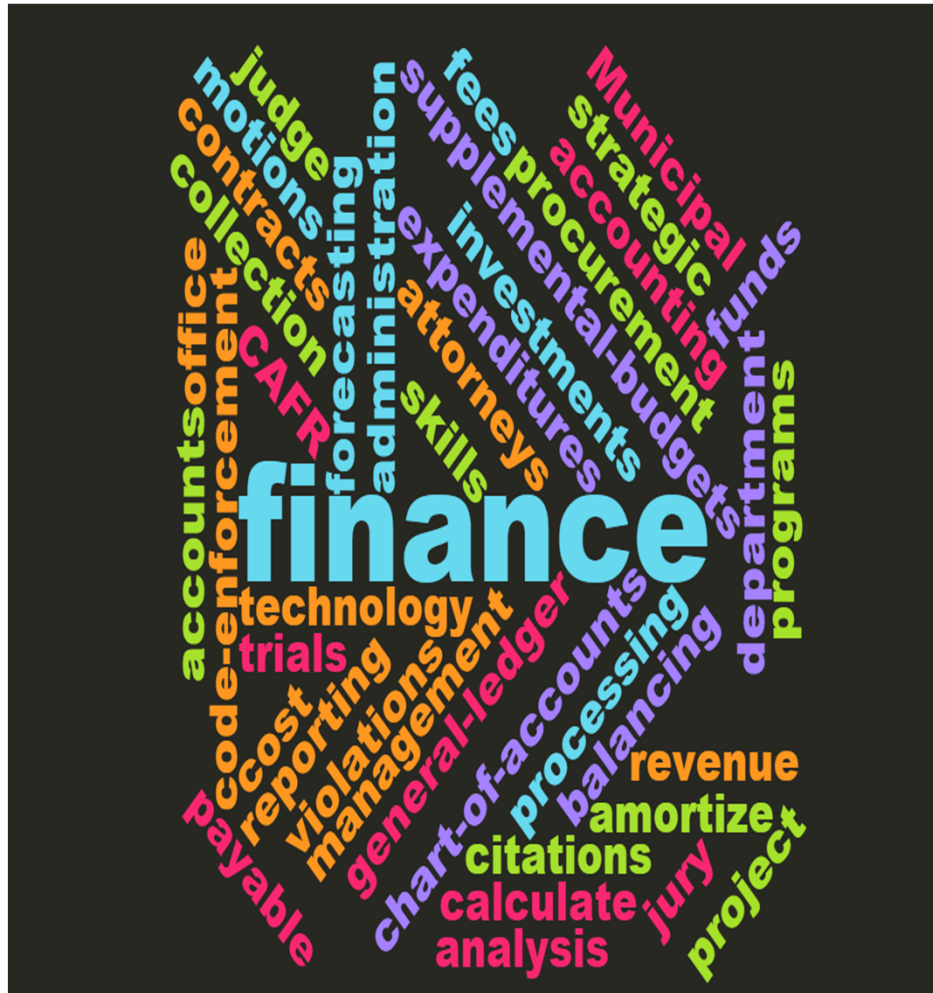




Finance Department

FY 2019

Our Mission



- *To provide professional oversight and consultation to City programs and services regarding financial, accounting, and budgetary practices*
- *To maintain public confidence in the ability of the legal judicial system to uphold the rule of law*
- *To fairly and impartially resolve legal contests in a timely manner*
- *To ensure compliance with all financial and budgetary regulations and with the laws that protect the safety and quality of life for citizens in the community*



Finance Department

FY 2018

Programs

Finance

- Accounts Payable
- Annual Audit, CAFR and Internal Reporting
- Budget Development, Forecasting & Analysis
- Procurements and Contracts
- Treasury Management

*FY19 combined
operating budget*

Municipal Court

- Municipal Court Administration
- Misdemeanor Crimes and Violations
- Collections and Court Accounts Receivable
- General Services and Customer Service



Finance Division

Accomplishments

- *Coordinated with Council the identification of 3 to 5 year outcomes for each of the Council's 6 Major Goals*
- *Added program segment to expense tracking for cost of service*
- *Tied all departments performance measurements to identified outcomes*
- *Incorporated financial projections into new budget software*
- *Received GFOA recognition for outstanding financial reporting*
- *Continued to reach out to women and minority owned businesses vendors in solicitations*





Finance Department

FY 2019

Finance Division

Current Changes and Future Considerations

- *Work with departments to rescore programs for next budget cycle*
- *Continue training to identify and track quality performance measures as they connect to Council outcomes*
- *Continue refinement of tracking service costs by programs*
- *Improve modeling for updated long range financial forecasts for next 5 years for the development of the FY20 budget proposal*
- *Establish program to help address unfunded PERS liability*

Municipal Court Division

Accomplishments and Current Changes

- *Assisted Council in the selection process for Presiding Judge*
- *Offering of driver education options to reduce recidivism*
- *Enhanced truancy efforts with school district*
- *Articulation of community Municipal Court expectation*
- *Establish new criteria for release on bail decisions*
- *Pro-Tem Judge staffing coordination*
- *Use of Sherman Center for alternative sentencing*
- *Court security improvements*
- *Streamline process with defense attorneys, prosecutors and jail*
- *Coordination with community service providers for services for those in need*
- *Alternative sentencing options such as community, mental health or drug courts*
- *Use of discharge officers prior to defendants being released from custody*





Finance Department

FY 2018

Budget Summary

	FY16 Actuals	FY17 Actuals	FY18 Amended	FY19 Proposed
<u>Revenue by Category</u>				
Licenses, Permits & Fees	N/A	N/A	(128,992)	(175,000)
Fines And Forfeitures	N/A	N/A	(1,751,000)	(1,633,000)
Miscellaneous Receipts	N/A	N/A	(210,000)	(195,000)
Total Revenue	N/A	N/A	\$ (2,089,992)	\$ (2,003,000)
<u>Expenditures by Category</u>				
Personnel Services	1,965,189	1,909,969	1,997,930	2,117,451
Materials & Services	817,964	954,916	1,044,107	1,081,543
Capital Outlay	141,037	171,783	58,500	-
Total Expenditures	\$ 2,924,190	\$ 3,036,668	\$ 3,100,537	\$ 3,198,994
Budgeted FTE	20.54	20.54	18.54	18.54

3.0 FTE
reduction


















































Questions?










































Finance Department **FY19 Total Operating Expenditures Detail**

Favorable  5%
 0%
 Unfavorable  -5%
 -25%

(Excludes SEDA)

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
510000 Salaries	1,315,674	1,292,978	1,325,458	1,325,458	1,419,303	 0%	 -7%
540000 Overtime	83	-	-	-	-		
560000 Fringe Benefits	111,425	103,378	107,393	107,393	114,951	 0%	 -7%
560001 Medical/Dental Insurance	365,433	366,774	372,600	372,600	374,012	 0%	 0%
560003 PERS/OPSRP	153,128	145,269	190,779	190,779	207,943	 0%	 -8%
560005 Workers Compensation	-	1,061	1,160	1,160	1,242	 0%	 -7%
560050 VEBA	18,902	-	-	-	-		
564005 Cell phone allowance	545	509	540	540	-	 0%	
Sub-Total Personnel Services	\$ 1,965,189	\$ 1,909,969	\$ 1,997,930	\$ 1,997,930	\$ 2,117,451	 0%	 -6%
611005 Interpreter Fees	6,045	5,783	6,500	6,500	6,500	 0%	 0%
611007 Billing & Coll Exp	138,073	158,664	130,000	130,000	130,000	 0%	 0%
611008 Contractual Services	76,139	104,637	85,200	85,200	84,725	 0%	 1%
611012 Indigent Representation	283,640	361,605	424,128	424,128	424,128	 0%	 0%
611017 Contractual Temporary Help	1,177	1,260	-	-	-		
611019 Merchant fees	13,167	13,014	15,000	15,000	8,000	 0%	 87%
611031 Mental Health Evaluations	9,950	15,200	23,500	23,500	23,500	 0%	 0%
611040 Bank Charges	28,741	29,293	31,500	31,500	30,500	 0%	 3%
632001 Telephone, Cellular, Pager	1,674	2,542	1,765	1,765	1,766	 0%	 0%
632005 Computer Equipment	6,837	8,128	18,250	18,250	14,900	 0%	 22%
633001 Advertising	1,637	1,511	2,400	2,400	2,400	 0%	 0%
634003 Duplicating Supplies	2,450	1,957	1,860	1,860	1,876	 0%	 -1%
634006 Printing & binding	-	1,568	350	350	450	 0%	 -22%
635001 Travel & Meeting Expenses	2,812	4,677	8,310	8,310	8,160	 0%	 2%
636001 Software License Fee	97,618	96,684	139,386	139,386	143,944	 0%	 -3%
636003 Subpoena & Jury Fees	688	826	2,000	2,000	2,000	 0%	 0%
644002 Memberships, Books, Subscrips	8,859	9,228	9,498	9,498	13,548	 0%	 -30%
645002 Postage & Shipping Charges	7,328	7,168	6,525	6,525	10,550	 0%	 -38%
645003 Office & Computer Supplies	7,490	6,081	8,100	8,100	7,670	 0%	 6%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
645005 Computer Software	295	60	200	200	200	 0%	 0%
645006 Small Furniture & appliances	344	-	240	240	240	 0%	 0%
647009 Program Expense	6,020	3,145	7,000	7,000	13,340	 0%	 -48%
660004 Equipment Maintenance	84	248	1,065	1,065	1,210	 0%	 -12%
671002 City Ee Recognition	-	-	310	310	384	 0%	 -19%
671006 Employee Development	7,618	2,899	14,000	14,000	14,700	 0%	 -5%
671007 Organization Development	-	-	80	80	160	 0%	 -50%
673001 Recruitment Expense	1,005	348	-	-	-		
Sub-Total Mterial & Services	\$ 709,690	\$ 836,524	\$ 937,167	\$ 937,167	\$ 944,851	 0%	 -1%
680001 Internal Insurance Chgs	22,965	15,360	14,112	14,112	15,240	 0%	 -7%
680004 Internal Fac Rent	6,706	5,940	5,556	5,556	3,312	 0%	 68%
680005 Int Computer Equip Chgs	3,924	3,504	3,504	3,504	-	 0%	
680007 Internal Bldg Maint Chgs	4,691	5,472	1,921	1,921	4,440	 0%	 -57%
680012 Indirect Costs	33,615	34,152	27,883	27,883	30,324	 0%	 -8%
680014 Internal Employee Benefit Chg	18,431	16,008	17,160	17,160	14,232	 0%	 21%
680018 Internal MS Enterprise Agreemt	6,113	9,924	12,432	12,432	13,944	 0%	 -11%
680027 Internal Workers Comp Chrgs	-	15,576	12,180	12,180	42,408	 0%	 -71%
680030 Int Bldng Preservation Chrgs	11,829	12,456	12,192	12,192	12,792	 0%	 -5%
Sub-Total Internal Charges	\$ 108,274	\$ 118,392	\$ 106,940	\$ 106,940	\$ 136,692	 0%	 -22%
771002 Digital Copiers	-	6,071	-	-	-		
791001 Computer Software	141,037	165,712	58,500	58,500	-	 0%	
Sub-Total Capital Outlay	\$ 141,037	\$ 171,783	\$ 58,500	\$ 58,500	\$ -	 0%	
Total all Funds	\$ 2,924,190	\$ 3,036,668	\$ 3,100,537	\$ 3,100,537	\$ 3,198,994	 0%	 -3%

DEPARTMENT BUDGET MEMO**City of Springfield, Oregon****To:** Budget Committee**From:** Bob Duey, Department Director**Date:** March 23, 2018**Department:** Legal Program Memo

	FY16 Actuals	FY17 Actuals	FY18 Amended	FY19 Proposed
<u>Expenditures by Category</u>				
Personnel Services	-	-	-	376,800
Materials & Services	573,675	952,426	802,625	412,659
Total Budgeted Expenditures	\$ 573,675	\$ 952,426	\$ 802,625	\$ 789,459
Full-Time Budgeted Employees	-	-	-	3.00

Department Budget Summary:

The Office of the City Attorney and the City Prosecutor's Office are the two programs that are identified with the legal services program. The City Council oversees the City Attorney services which until June 30, 2018 will have always been by a contract with an outside legal firm. On April 2, 2018 the Council has authorized the bringing the city attorney function in-house with the hiring of two full time attorney positions and one support staff position. The office will be located in city hall. The City Attorney, which will be an employee of the City, will still report to the City Council while the Assistant City Attorney and the support staff member will report to the City Attorney. All of the same duties and responsibilities that were asked of the outside firm will continue to be asked of the in-house counsel but it is anticipated that with the additional hours available there will be an expansion of the duties. The City Attorney will be member of the City's Executive Team. The comparison of the operating budget between the outside counsel and in-house counsel is expected to be neutral with the advantage being seen in the total number of hours available in each of the options.

2017-18 Outside Contract City Attorney Office	\$459,358
2018-19 In-House Office of the City Attorney	\$462,723
2017-18 Outside Contracted Hours – Attorney Time	2,124 hours
2018-19 In-House Available Attorney Hours	3,400 hours*

*This is net of holiday, vacation and sick leave hours but it is recognized that additional hours will need to be made available for internal meetings such as executive team, department support and representation to outside partners.





The services of the City Prosecutor's Office will continue to be provided by a single contract with an outside firm. The contract is managed by the Office of the City Manager and was first awarded to the current firm during FY10. The prosecutor's office are responsible for representing the City for all misdemeanor criminal and traffic crimes for any violation cases in which the defendant has retained counsel. The City Prosecutor also represents the City in trials by court or by jury. The current contract is for \$214,154 and is currently under negotiations for the 2018/19 fiscal year.































Legal Services
FY19 Total Operating Expenditures Detail
City Attorney's Office

Favorable ● 5%
 ● 0%
 Unfavorable ● -5%
 ● -25%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
510000 Salaries	-	-	-	-	257,567	● 100%	● -100%
560000 Fringe Benefits	-	-	-	-	20,098	● 100%	● -100%
560001 Medical/Dental Insurance	-	-	-	-	60,844	● 100%	● -100%
560003 PERS/OPSRP	-	-	-	-	37,009	● 100%	● -100%
560005 Workers Compensation	-	-	-	-	226	● 100%	● -100%
564005 Cell phone allowance	-	-	-	-	1,056	● 100%	● -100%
Personnel Services	-	-	-	-	376,800	● -100%	● -100%
611008 Contractual Services	353,299	425,290	459,358	459,358	-	● 0%	● 100%
611009 Legal Expense	-	307,905	75,000	15,000	60,000	● 80%	● 20%
611041 Special Prosecutor Services	-	-	5,000	-	-	● 100%	● 100%
620003 Equipment Rental	-	-	-	-	563	● 100%	● -100%
632001 Telephone, Cellular, Pager	-	-	-	-	3,300	● 100%	● -100%
632005 Computer Equipment	-	-	15,000	15,000	-	● 0%	● 100%
634003 Duplicating Supplies	-	-	-	-	563	● 100%	● -100%
642002 Utilities	-	-	-	-	2,600	● 100%	● -100%
644002 Memberships, Books, Subscrips	-	-	-	-	3,885	● 100%	● -100%
645002 Postage & Shipping Charges	-	-	-	-	1,913	● 100%	● -100%
645003 Office & Computer Supplies	-	-	4,000	4,000	3,375	● 0%	● 16%
660004 Equipment Maintenance	-	-	-	-	300	● 100%	● -100%
671006 Employee Development	-	-	-	-	2,000	● 100%	● -100%
Material & Service	353,299	733,195	558,358	493,358	78,499	● 84%	● 86%
680005 Int Computer Equip Chgs	-	-	-	-	2,000	● 100%	● -100%
680014 Internal Employee Benefit Chg	-	-	-	-	2,304	● 100%	● -100%
680018 Internal MS Enterprise Agreemt	-	-	-	-	1,116	● 100%	● -100%
680030 Int Bldng Preservation Chrgs	-	-	-	-	2,004	● 100%	● -100%
Internal Charges	-	-	-	-	7,424	● -100%	● -100%
Total All Funds	\$ 353,299	\$ 733,195	\$ 558,358	\$ 493,358	\$ 462,723	● 6%	● 17%

Legal Services
FY19 Total Operating Expenditures Detail
City Prosecutor

Favorable  5%
 0%
Unfavorable  -5%
 -25%

Account	FY16 Actual	FY17 Actual	FY18 Amended	FY18 Estimated Actuals	FY19 Proposed	% FY18 Amended Change Est Act	% FY19 Change FY18 Amended
611008 Contractual Services	157,507	214,188	224,862	224,862	321,231	 0%	 -43%
632001 Telephone, Cellular, Pager	274	239	305	305	305	 0%	 0%
632005 Computer Equipment	-	323	900	900	-	 0%	 100%
634003 Duplicating Supplies	949	1,943	-	-	-	 100%	 100%
636001 Software License Fee	-	-	13,000	-	-	 100%	 100%
636004 Witness Fees	-	-	1,400	1,400	1,400	 0%	 0%
644002 Memberships, Books, Subscrips	-	-	500	500	500	 0%	 0%
645002 Postage & Shipping Charges	451	517	700	700	700	 0%	 0%
645003 Office & Computer Supplies	-	-	500	500	500	 0%	 0%
647009 Program Expense	1,094	1,171	1,500	1,500	1,500	 0%	 0%
660004 Equipment Maintenance	-	250	-	-	-	 100%	 100%
Material & Service	160,275	218,631	243,667	230,667	326,136	 -41%	 -34%
680005 Int Computer Equip Chgs	-	600	600	600	600	 0%	 0%
Internal Charges	-	600	600	600	600	 0%	 0%
Total Fund	\$ 160,275	\$ 219,231	\$ 244,267	\$ 231,267	\$ 326,736	 5%	 -34%