



# City Council Agenda

Mayor  
Sean VanGordon

City Council  
Vacant, Ward 1  
Steve Moe, Ward 2  
Kori Rodley, Ward 3  
Leonard Stoehr, Ward 4  
Marilee Woodrow, Ward 5  
Joe Pishioneri, Ward 6

**City Manager:**  
Nancy Newton  
**City Recorder:**  
AJ Nytes 541.726.3700

City Hall  
225 Fifth Street  
Springfield, Oregon 97477  
541.726.3700  
Online at [www.springfield-or.gov](http://www.springfield-or.gov)

Due to Statewide orders regarding social distancing and large gatherings, these meetings will only be available via phone and internet using Zoom. Members of the public wishing to attend these meetings electronically can call in or attend virtually by following the directions below. This information can also be found on the City's website.

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users.

To arrange for these services, call 541.726.3700.

**Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.**

All proceedings before the City Council are recorded.

March 1, 2021

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6:00 p.m. Work Session  
CANCELLED

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7:00 p.m. Regular Meeting

**Virtual Attendance Only**  
**COVID-19 Precautions:**  
**Registration Required:**

**Attend from your computer, tablet or smartphone:**  
**Zoom**

**Meeting ID: 979-4081-5543**

[https://zoom.us/webinar/register/WN\\_SEJSbQkOTAau0X5200-HHg](https://zoom.us/webinar/register/WN_SEJSbQkOTAau0X5200-HHg)

**To dial in using your phone in Listen Only Mode:**

**Dial 1 (971) 247-1195**

**Toll Free 1 (877) 853-5247**

**Meeting ID: 949-8059-8435**

**Oregon Relay/TTY: 711 or 800-735-1232**

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## CALL TO ORDER

ROLL CALL – Mayor VanGordon \_\_\_\_, Councilors Moe \_\_\_\_, Rodley \_\_\_\_, Stoehr \_\_\_\_, Woodrow \_\_\_\_, and Pishioneri \_\_\_\_.

## PLEDGE OF ALLEGIANCE

SPRINGFIELD UPBEAT

- a. Women in Construction Week Proclamation  
[Mayor VanGordon] (05 Minutes)
- b. Ground Water Guardians Presentation  
[Meghan Murphy with ESD and Amy Chinitz with SUB] (05 Minutes)

CONSENT CALENDAR

1. Claims
2. Minutes
3. Resolutions
  - a. RESOLUTION NO. 1 – A RESOLUTION TO ACCEPT CITY PROJECT P21106; OVER UNDER CHANNEL
  - b. RESOLUTION NO. 2 – A RESOLUTION TO ACCEPT CITY PROJECT P21121; REGIONAL FUEL FACILITY UPGRADE.
  - c. RESOLUTION NO. 3 – A RESOLUTION TO ACCEPT CITY PROJECT P21163; OVER UNDER CHANNEL EMERGENCY REPAIR.
4. Ordinances
5. Other Routine Matters
  - a. Authorize the City Manager to Execute Contract 2561 Third Amendment to Buck’s Sanitary Service behalf of the City.
  - b. Approving the Sixth and Seventh Amendments to Independent Contractor Agreement #2580 between the City and White Bird Clinic and all subsequent amendments and change orders thereto, in a total amount not to exceed \$136,770, and authorizing the City Manager or their designee to execute the contract documents.
  - c. Endorsement of OLCC Liquor License Application for Dennys #6363, located at 987 Kruse Way Springfield, OR 97477.
  - d. Endorsement of OLCC Liquor License Application for El Buen Taco Taqueria, located at 868 Main St. Springfield, OR 97477.
  - e. Endorsement of OLCC Liquor License Application for US Market, located at 4213 Main St. Springfield, OR 97478.
  - f. Authorize the City Manager to Execute the Agreement on behalf of the City as part of the Oregon Emergency Response Cooperative Assistance Agreement.

**MOTION: APPROVE/REJECT THE CONSENT CALENDAR**  
**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

**BUSINESS FROM THE AUDIENCE - Limited to 20 minutes. Please limit comments to 3 minutes. Request to Speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Interim Councilor Deliberation  
[Nancy Newton and Mary Bridget Smith] (30 Minutes)

**MOTION: MOVE TO FIND THAT THE POSITION OF COUNCILOR WARD 1 IS VACANT.**

**MOTION: MOVE TO APPOINT \_\_\_\_\_ FOR THE POSITION OF WARD 1 COUNCILOR.**

2. Business from Council
  - a. Committee Reports
  - b. Other Business

BUSINESS FROM THE CITY MANAGER

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

# Women in Construction Week Proclamation

## March 7 - 13, 2021

WHEREAS, The National Association of Women in Construction (NAWIC) was founded by 16 women working in the construction industry in 1953, and was established in 1955 in Fort Worth, Texas; and

WHEREAS, The National Association of Women in Construction Chapter 77 is a not-for-profit organization which promotes women's advancement and growth in the construction industry through education, support and community involvement throughout Eugene, Springfield and Lane County; and

WHEREAS, NAWIC Chapter 77 has unceasingly promoted the employment and advancement of women in the construction industry; and

WHEREAS, NAWIC Chapter 77 partners with local elementary schools and high schools with their Building Contest and CAD-Draft Competition to promote and encourage creative construction activities in our youth; and

WHEREAS, The construction community, represented by NAWIC Chapter 77, has been a driving force in fostering community development through renovation and beautification projects; promotion of skilled trade careers; and a positive vision of the future.

NOW THEREFORE, I, Sean VanGordon, Mayor of Springfield, Oregon, do hereby recognize NAWIC Chapter 77 and its many dedicated volunteers who work on behalf and support women in construction and proclaim March 7 - 13, 2021 as Women in Construction Week.



A handwritten signature in black ink, appearing to read "Sean VanGordon".

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Sean VanGordon  
Mayor

March 1, 2021  
Springfield Upbeat  
2020 Groundwater Guardian Presentation to City Council

Springfield is celebrating its twenty-fourth consecutive year as a Groundwater Guardian community. Meghan Murphy, Environmental Services Technician from the City of Springfield, and Amy Chinitz, SUB's Drinking Water Source Protection Coordinator, will represent the Groundwater Guardian team and announce the upcoming Groundwater Awareness Week.

The Groundwater Guardian team is made up of 14 members who represent different sectors of our community and come together with the joint purpose of championing the protection of Springfield's groundwater. Examples of past Groundwater Guardian projects include design and installation of drinking water protection signs, the student well-water testing lab and field studies, development and distribution of a septic system maintenance brochure, participation in Lane County household hazardous waste round-ups, and education about stormwater management.

The City Council's continued support of the Springfield Groundwater Guardian volunteer team helps fill a vital niche in continuing to protect the community's drinking water.



# NATIONAL GROUNDWATER AWARENESS WEEK

March 7-13, 2021



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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Jeff Paschall  
Brock Jabusch  
**Staff Phone No:** 541-726-1674  
**Estimated Time:** Consent Calendar  
**Council Goals:** Maintain and Improve  
Infrastructure and  
Facilities

**SPRINGFIELD  
CITY COUNCIL**

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**ITEM TITLE:** ACCEPTANCE OF CAPITAL IMPROVEMENT PROJECT P21106; OVER UNDER CHANNEL

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**ACTION REQUESTED:** Adopt or reject the following resolution:  
A RESOLUTION TO ACCEPT CITY PROJECT P21106; OVER UNDER CHANNEL

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**ISSUE STATEMENT:** The work on this project has been completed by H & J Construction, Inc., and final inspection, paperwork and approval has been completed by City Staff. The Project is now ready for City Council to formally accept the work.

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**ATTACHMENTS:** 1. Resolution

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**DISCUSSION/  
FINANCIAL  
IMPACT:** This project included the replacement of deteriorating corrugated metal storm water pipe with parallel high-density polyethylene pipes. A shallow swale with intermittent area drains was constructed over the pipes to improve capacity characteristics of the system during storm events. A concrete outfall structure was constructed in the area of 8<sup>th</sup> Street and Centennial Blvd, leading to the open-air storm water channel near Hamlin Middle School.

The Council authorized a capital budget for this project of \$1,300,000. This project has been completed with the final cost of \$1,286,674 which consists of \$1,020,506 for construction and \$266,168 for project development and administration.

All work has been completed and inspected by the City Engineer and found to be satisfactory.

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**CITY OF SPRINGFIELD, OREGON  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ACCEPTING CAPITAL IMPROVEMENT PROJECT P21106,**

**WHEREAS,** work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield: P21106, Over-Under Channel, Capital Improvement Project;

**WHEREAS,** said work was found to be in conformance with the terms of the Capital Improvement plans submitted by the Engineer of Record and approved by the City Engineer;

**WHEREAS,** it is the recommendation of the City Engineer that this Capital Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvements.

Section 2: This Resolution will take effect upon adoption by the Council.

ADOPTED by the Common Council of the City of Springfield this 1st day of March 2021, by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against.

ATTEST:

\_\_\_\_\_  
City Recorder

**REVIEWED & APPROVED  
AS TO FORM**

*Kristina Kraaz*  
\_\_\_\_\_

**DATE: Feb. 9, 2021**

**SPRINGFIELD CITY ATTORNEY'S OFFICE**

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Jeff Paschall  
Brock Jabusch  
**Staff Phone No:** 541-726-1674  
**Estimated Time:** Consent Calendar  
**Council Goals:** Maintain and Improve  
Infrastructure and  
Facilities

**SPRINGFIELD  
CITY COUNCIL**

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**ITEM TITLE:** ACCEPTANCE OF CAPITAL IMPROVEMENT PROJECT P21121; REGIONAL FUEL FACILITY UPGRADE.

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**ACTION REQUESTED:** Adopt or reject the following resolution:  
A RESOLUTION TO ACCEPT CITY PROJECT P21121; REGIONAL FUEL FACILITY UPGRADE.

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**ISSUE STATEMENT:** The work on this project has been completed by Wildish Construction Co., and final inspection, paperwork and approval has been completed by City Staff. The Project is now ready for City Council to formally accept the work.

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**ATTACHMENTS:** 1. Resolution

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**DISCUSSION/  
FINANCIAL  
IMPACT:** This project included drainage and wastewater improvements, concrete work, and surface restoration at the fueling facility located at 3585 Marcola Road. The work to upgrade the stormwater and wastewater system was required to bring the facility into code compliance. The existing oil-water separator was disconnected from the stormwater pipe system and connected to the sanitary system. In addition, a valve was installed at the low point of the onsite stormwater collection system to allow for containment in the event of a spill.

The Council authorized a capital budget for this project of \$50,000. This project has been completed with the final cost of \$47,084 which consists of \$34,711 for construction and \$12,373 for project development and administration.

All work has been completed and inspected by the City Engineer and found to be satisfactory.

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**CITY OF SPRINGFIELD, OREGON  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ACCEPTING CAPITAL IMPROVEMENT PROJECT P21121,**

**WHEREAS,** work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield: P21121, Regional Fuel Facility Upgrade, Capital Improvement Project;

**WHEREAS,** said work was found to be in conformance with the terms of the Capital Improvement plans submitted by the Engineer of Record and approved by the City Engineer;

**WHEREAS,** it is the recommendation of the City Engineer that this Capital Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvements.

Section 2: This Resolution will take effect upon adoption by the Council.

ADOPTED by the Common Council of the City of Springfield this 1st day of March 2021, by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against.

ATTEST:

\_\_\_\_\_  
City Recorder

**REVIEWED & APPROVED  
AS TO FORM**

*Kristina Kraaz*  
\_\_\_\_\_

**DATE: Feb. 9, 2021  
SPRINGFIELD CITY ATTORNEY'S OFFICE**

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Jeff Paschall  
Brock Jabusch  
**Staff Phone No:** 541-726-1674  
**Estimated Time:** Consent Calendar  
**Council Goals:** Maintain and Improve  
Infrastructure and  
Facilities

**SPRINGFIELD  
CITY COUNCIL**

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**ITEM TITLE:** ACCEPTANCE OF CAPITAL IMPROVEMENT PROJECT P21163; OVER UNDER CHANNEL EMERGENCY REPAIR.

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**ACTION REQUESTED:** Adopt or reject the following resolution:  
A RESOLUTION TO ACCEPT CITY PROJECT P21163; OVER UNDER CHANNEL EMERGENCY REPAIR.

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**ISSUE STATEMENT:** The work on this project has been completed by H & J Construction, Inc., and final inspection, paperwork and approval has been completed by City Staff. The Project is now ready for City Council to formally accept the work.

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**ATTACHMENTS:** 1. Resolution

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**DISCUSSION/  
FINANCIAL  
IMPACT:** This project included the emergency repair of the storm water facility known as the Over Under Channel. Approximately 190 feet of parallel high-density polyethylene storm water pipe damaged in a fire was replaced. As the fire damage occurred in late summer, the project was completed under an emergency contract to ensure the system was functioning for the wet weather season.

The Council authorized a capital budget for this project of \$135,000. This project has been completed with the final cost of \$122,209 which consists of \$109,154 for construction and \$13,055 for project development and administration.

All work has been completed and inspected by the City Engineer and found to be satisfactory.

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**CITY OF SPRINGFIELD, OREGON  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ACCEPTING CAPITAL IMPROVEMENT PROJECT P21163,**

**WHEREAS,** work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield: P21163, Over-Under Channel Emergency Repair, Capital Improvement Project;

**WHEREAS,** said work was found to be in conformance with the terms of the Capital Improvement plans submitted by the Engineer of Record and approved by the City Engineer;

**WHEREAS,** it is the recommendation of the City Engineer that this Capital Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvements.

Section 2: This Resolution will take effect upon adoption by the Council.

ADOPTED by the Common Council of the City of Springfield this 1st day of March 2021, by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against.

ATTEST:

\_\_\_\_\_  
City Recorder

**REVIEWED & APPROVED  
AS TO FORM**

*Kristina Kraaz*  
\_\_\_\_\_

**DATE: Feb. 9, 2021  
SPRINGFIELD CITY ATTORNEY'S OFFICE**

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**AGENDA ITEM SUMMARY****SPRINGFIELD  
CITY COUNCIL****Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Ken Vogeney/DPW  
**Staff Phone No:** 541-736-1026  
**Estimated Time:** Consent  
**Council Goals:** Strengthen Public Safety  
by Leveraging  
Partnerships and  
Resources

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**ITEM TITLE:** C2561 THIRD AMENDMENT TO BUCK’S SANITARY SERVICE CONTRACT

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**ACTION REQUESTED:** Authorize the City Manager to execute contract 2561 Third Amendment to Buck’s Sanitary Service on behalf of the City.

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**ISSUE STATEMENT:** Shall the City continue to provide temporary hygiene facilities at several locations during the COVID-19 public health emergency?

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**ATTACHMENTS:** 1. Proposed Third Amendment to Contract 2561 with Buck’s Sanitary Service.

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**DISCUSSION/  
FINANCIAL  
IMPACT:** The COVID-19 public health emergency led to closing many public buildings, thereby eliminating access to basic hygiene facilities for the unhoused and other community members. Access will likely not be restored until Lane County is deemed to be in the Lower or Moderate Risk categories for COVID-19 spread per the state’s criteria.

On March 27, 2020, the City, through its Emergency Operations Center (EOC) entered into a contract with Buck’s Sanitary Service to provide temporary portable hygiene facilities (toilets, handwashing stations, and showers) at several locations. The original contract was amended in May and August 2020 to modify the types of facilities to be deployed and the contract amount.

Currently, the City is providing the following hygiene facilities via this contract at a monthly cost of about \$6,200:

- City Hall: 3 restrooms and 1 handwashing station
- G Street Oasis: 1 combination restroom/shower trailer
- Ebbert Memorial: 1 handwashing station
- 14<sup>th</sup> & Main: 1 restroom

The proposed Third Amendment to the contract will extend the contract term to June 30, 2021 and establish a new not to exceed amount of \$132,000. Contracts exceeding \$100,000 require City Council approval. The City’s costs for providing these facilities is reimbursable under the federal Coronavirus Relief Fund.

The contract terms allow the City to modify or cancel the contract at any time and to pay only for the services actually provided so we can change or remove facilities as needed.

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**THIRD AMENDMENT TO CITY OF SPRINGFIELD  
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN  
THE CITY OF SPRINGFIELD  
AND  
BUCK’S SANITARY SERVICE  
Contract #2561**

**January 15, 2021**

**Parties:**

**The City of Springfield  
225 Fifth Street  
Springfield, OR 97477**

**“City”**

**And**

**Buck’s Sanitary Service  
4325 Commerce St. Suite 11-406  
Eugene, OR 97402**

**“Independent Contractor”**

The Parties hereby agree that the Independent Contractor Agreement dated March 27, 2020, and the First Amendment dated May 15, 2020, and the Second Amendment dated August 24, 2020, between the City of Springfield (City) and Buck’s Sanitary Service (Independent Contractor), is hereby amended for the third time as follows:

1. Payment by CITY. CITY shall pay Independent Contractor according to the sum and schedule described in the Independent Contractor Agreement and Amendments thereto, incorporated herein by this reference, and in an amount not to exceed \$132,000.
  
4. Term. This Agreement is effective as of the date first set forth above and shall continue through June 30, 2021, unless terminated in accordance with the provisions of this agreement or by mutual consent of the parties.

**\*\*\*\*\***

**Timeline, Major Milestones or Tasks**

- Provide, service, and maintain portable hygiene facilities in Springfield beginning March 18, 2020.
- The location, type, quantity, and service interval(s) for the hygiene facilities will be determined by CITY at its discretion.
- Services provided pursuant to this Agreement end when the Total Not to Exceed budget amount has been reached, or on June 30, 2021, whichever occurs sooner.

.....  
**Total Not to Exceed = \$132,000**

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Except as amended herein, all other terms and conditions of the Independent Contractor Agreement between Parties dated March 27, 2020, and the First Amendment dated May 15, 2020, and the Second Amendment dated August 24, 2020 will remain in full force and effect.

CITY OF SPRINGFIELD

INDEPENDENT CONTRACTOR

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Ken Vogeney/DPW  
**Staff Phone No:** 541-736-1026  
**Estimated Time:** Consent  
**Council Goals:** Foster an Environment that Values Diversity and Inclusion

**SPRINGFIELD  
CITY COUNCIL**

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**ITEM TITLE:** WHITE BIRD OUTREACH CONTRACT #2580 AMENDMENTS

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**ACTION REQUESTED:** Approve/Not Approve the following motion:

Approving the Sixth and Seventh Amendments to Independent Contractor Agreement #2580 between the City and White Bird Clinic and all subsequent amendments and change orders thereto, in a total amount not to exceed \$136,770, and authorizing the City Manager or their designee to execute the contract documents.

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**ISSUE STATEMENT:** In late May, 2020 the City of Springfield through the Emergency Management Center (EOC) hired White Bird Clinic to do outreach in Springfield and Glenwood in order to help unhoused people successfully shelter in place in compliance with the Oregon Executive Order 20-12, Stay Home Save Lives, with the objective to prevent or slow the community spread of COVID-19. The most recent contract term ended on December 30, 2020. Council Leadership recently requested staff to extend the contract term via a Contract Amendment.

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**ATTACHMENTS:** Attachment 1: Sixth Amendment White Bird Contract  
Attachment 2: Proposed Seventh Amendment White Bird Contract  
Attachment 3: Oregon Executive Order 20-12

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**DISCUSSION/  
FINANCIAL  
IMPACT:** In response to Oregon Executive Order 20-12, Stay Home Save Lives (ATT 3), the Springfield EOC contracted White Bird Clinic to provide outreach to people living outside with the objective to prevent or slow the community spread of COVID-19 by providing information about COVID-19 as it relates to people living outside as well as provide information and referral to services when appropriate. In addition, the White Bird Clinic outreach teams distribute supplies and provide medical screening and triage to unhoused individuals.

The Council approved the contract and the first five amendments at its November 16, 2020 meeting, including extending the contract term to December 30, 2020. Unfortunately, the Fifth Amendment did not include enough funding to pay for the services provided in December, so staff prepared and executed the Sixth Amendment (ATT 1) in January to increase the contract amount to \$90,810. The City Attorney advises this Amendment requires City Council approval pursuant to SMC 2.706(3) which states contracts may not exceed 130% of the original contract price without Council approval.

The proposed Seventh Amendment (ATT 2) will extend the contract term to May 31, 2021 and increase the contract price to not exceed \$136,770 for providing 12 additional weeks of services beginning on or about March 8, 2021.

**Financial Impact:** The weekly cost of White Bird outreach is not to exceed \$3,830 and the total for 35 weeks of outreach is not to exceed \$136,770. Total cost of the supplies to date: approximately \$20,000. These costs are reimbursable by CARES (The Coronavirus Aid, Relief, and Economic Security) Act and/or FEMA Public Assistance funds.

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**SIXTH AMENDMENT TO CITY OF SPRINGFIELD  
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN  
THE CITY OF SPRINGFIELD  
AND  
WHITE BIRD CLINIC  
Contract #2580**

January 15, 2021

**Parties:**

**The City of Springfield  
225 Fifth Street  
Springfield, OR 97477**

**“City”**

**And**

**White Bird Clinic  
341 E. 12<sup>th</sup> Ave.  
Eugene, OR 97401**

**“Independent Contractor”**

The Parties hereby agree that the Independent Contractor Agreement dated May 20, 2020, and the First Amendment dated May 20, 2020, and the Second Amendment dated June 13, 2020, and the Third Amendment dated August 1, 2020, and the Fourth Amendment dated August 6, 2020, and the Fifth Amendment dated November 16, 2020 between the City of Springfield (City) and White Bird Clinic (Independent Contractor), is hereby amended for the sixth time as follows:

1. Payment by CITY. CITY shall pay Independent Contractor according to the sum and schedule described in Attachments 1, 3, and 4, attached hereto and incorporated herein by this reference and in an amount not to exceed on a weekly basis of outreach \$3,830.00 and a total not to exceed \$90,810.

\*\*\*\*

**Timeline, Major Milestones or Tasks**

- Springfield Outreach begins May 25, 2020
- No Outreach during the following periods: June 6-14, August 6-September 20, and November 15-20, 2020.
- Outreach ends when the Total Not to Exceed budget amount has been reached, or on December 30, 2020, whichever occurs sooner.



**Total Not to Exceed = \$90,810 (\$3,830/week)**

\*\*\*\*

Except as amended herein, all other terms and conditions of the Independent Contractor Agreement between Parties dated May 20, 2020, and the First Amendment dated May 20, 2020, and the Second Amendment dated June 13, 2020, and the Third Amendment dated August 1, 2020, and the Fourth Amendment dated August 6, 2020, and the Fifth Amendment dated November 16, 2020 will remain in full force and effect.

CITY OF SPRINGFIELD

Name: *Evelyn Ouel*  
Title: *ESF6 / Library Museum Director*  
Date: *1/22/21*

INDEPENDENT CONTRACTOR

Name: *Cheri Heald*  
Title: Executive Coordinator  
Date: 22 January 2021

**SEVENTH AMENDMENT TO CITY OF SPRINGFIELD  
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN  
THE CITY OF SPRINGFIELD  
AND  
WHITE BIRD CLINIC  
Contract #2580**

**March 1, 2021**

**Parties:**

**The City of Springfield  
225 Fifth Street  
Springfield, OR 97477**

**“City”**

**And**

**White Bird Clinic  
341 E. 12<sup>th</sup> Ave.  
Eugene, OR 97401**

**“Independent Contractor”**

The Parties hereby agree that the Independent Contractor Agreement dated May 20, 2020, and the First Amendment dated May 20, 2020, and the Second Amendment dated June 13, 2020, and the Third Amendment dated August 1, 2020, and the Fourth Amendment dated August 6, 2020, and the Fifth Amendment dated November 16, 2020, and the Sixth Amendment dated January 15, 2021, between the City of Springfield (City) and White Bird Clinic (Independent Contractor), is hereby amended for the seventh time as follows:

1. Payment by CITY. CITY shall pay Independent Contractor according to the sum and schedule described in Attachments 1, 3, and 4, attached hereto and incorporated herein by this reference and in an amount not to exceed on a weekly basis of outreach \$3,830.00 and a total not to exceed \$136,770.
  
4. Term. This Agreement is effective as of the date first set forth above and shall continue through May 31, 2021, unless terminated in accordance with the provisions of this agreement or by mutual consent of the parties.

**ATTACHMENT 2 – Items Supporting Outreach** is hereby replaced by **ATTACHMENT 6 – Revised Items Supporting Outreach**, attached hereto and incorporated herein by this reference.

\*\*\*\*

**Timeline, Major Milestones or Tasks**

- Springfield Outreach begins May 25, 2020
- No Outreach during the following periods: June 6-14, August 6-September 20, and November 15-20, 2020, and January 1-March 5, 2021.

- Outreach ends when the Total Not to Exceed budget amount has been reached, or on May 31, 2021, whichever occurs sooner.



**Total Not to Exceed = \$136,770 (\$3830/week)**

\*\*\*\*

Except as amended herein, all other terms and conditions of the Independent Contractor Agreement between Parties dated May 20, 2020, and the First Amendment dated May 20, 2020, and the Second Amendment dated June 13, 2020, and the Third Amendment dated August 1, 2020, and the Fourth Amendment dated August 6, 2020, and the Fifth Amendment dated November 16, 2020, and the Sixth Amendment dated January 15, 2021, will remain in full force and effect.

CITY OF SPRINGFIELD

INDEPENDENT CONTRACTOR

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment 6

**Revised Items Supporting Outreach  
During March through May 2021**

<b>Supplies</b>	<b>Quantity</b>
Tents (3-person)	75
Sleeping Bags	75
Sleeping Pads	75
Tarps (10' x 10')	75
Shampoo	100
Toothbrush	50
Toothpaste	
Bathing Wipes	100
Razors	
Socks (prs)	
Sanitary Pads	
Tampons	
Toilet Paper (rolls)	
Gallons of Water	75
2-gal Storage Bags – Zip closure	100
Nutrition Bars (Clif or similar)	100
Granola Bars	
Cup-of-Soup/Ramen	100
Tuna Snack Packs	100
1 Qt Reusable Water Bottles	100
Trash Bags, heavy duty black	100
Fuel Canisters, Propane	50
Cloth Face Coverings	200
Hand Sanitizer	100
Rain Ponchos	100
Hand Warmers, 2 pack (Hot Hands or similar)	50
Knit Gloves, Uni-sex	100
Knit Beanie/Hat, Uni-sex	100

# Executive Order 20-12

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Office of the Governor  
State of Oregon

## **EXECUTIVE ORDER NO. 20-12**

### **STAY HOME, SAVE LIVES: ORDERING OREGONIANS TO STAY AT HOME, CLOSING SPECIFIED RETAIL BUSINESSES, REQUIRING SOCIAL DISTANCING MEASURES FOR OTHER PUBLIC AND PRIVATE FACILITIES, AND IMPOSING REQUIREMENTS FOR OUTDOOR AREAS AND LICENSED CHILDCARE FACILITIES**

On February 28, 2020, I appointed the State of Oregon's Coronavirus Response Team.

On February 29, 2020, the Department of Human Services issued strict guidelines, restricting visitation at congregated care facilities, including nursing homes.

On March 2, 2020, the State of Oregon Emergency Coordination Center was activated.

On March 8, 2020, I declared an emergency under ORS 401.165 et seq. due to the public health threat posed by the novel infectious coronavirus (COVID-19).

On March 12, 2020, I prohibited gatherings of 250 or more people, and announced a statewide closure of Oregon K-12 schools from March 16, 2020, through March 31, 2020.

On March 13, 2020, the President of the United States declared the COVID-19 outbreak a national emergency.

On March 16, 2020, the Department of Human Services imposed its most recent protective measures to restrict visitors to long-term care facilities and other residential facilities. The Oregon Health Authority has adopted similar measures at the Oregon State Hospital and other behavioral health settings and has limited admissions to the Oregon State Hospital. The Oregon Department of Corrections has suspended all visits to state prisons.

On March 17, 2020, I prohibited gatherings of 25 or more people, banned on-site consumption of food and drink at food establishments statewide, and extending school closures until April 28, 2020. I also encouraged all businesses not subject to the prohibitions to implement social distancing protocols.

On March 18, 2020, I suspended in-person instructional activities at higher education institutions through April 28, 2020.

On March 19, 2020, I ordered the postponement of non-urgent health care procedures, in order to conserve personal protective equipment and hospital beds for the state's COVID-19 emergency response efforts. I also directed the Oregon

Health Authority to provide guidance regarding limitations and screening for visitors to hospitals and ambulatory surgical centers.

COVID-19 may cause respiratory disease leading to serious illness or death. The World Health Organization considers COVID-19 to be a global pandemic. COVID-19 spreads person-to-person through coughing, sneezing, and close personal contact, including touching a surface with the virus on it and then touching your mouth, nose, or eyes.

To reduce spread of COVID-19, the United States Centers for Disease Control and Prevention (CDC) has recommended community mitigation strategies to increase containment of the virus and to slow transmission of the virus, including cancellation of gatherings of people and social distancing in smaller gatherings.

State and local public health officials advise that the virus is circulating in the community and expect the number of cases to increase. The CDC reports that COVID-19 is most contagious when the individual is most symptomatic but may also spread before symptoms appear.

The number of COVID-19 cases continues to rise in Oregon. On March 8, 2020, at the time I declared an emergency, there were 14 presumptive or confirmed cases in Oregon. By March 12, 2020, there were 21. As of today, there are at least 161 cases and five deaths.

In a short time, COVID-19 has spread rapidly. Additionally, some Oregonians are not adhering to social distancing guidance provided by the Oregon Health Authority, as represented by crowds this last weekend at the Oregon Coast, Smith Rock State Park, the Columbia River Gorge, and other places around the state. To slow the spread of COVID-19 in Oregon, to protect the health and lives of Oregonians, particularly those at highest risk, and to help avoid overwhelming local and regional healthcare capacity, I find that immediate implementation of additional measures is necessary. The purpose of this Executive Order is to reduce person-to-person interaction with the goal of slowing transmission.

**NOW THEREFORE, IT IS HEREBY DIRECTED AND ORDERED THAT:**

Stay Home, Save Lives

1. It is essential to the health, safety, and welfare of the State of Oregon during the ongoing state of emergency that, to the maximum extent possible, individuals stay at home or at their place of residence, consistent with the directives set forth in my Executive Orders and guidance issued by the Oregon Health Authority. To that end, pursuant to ORS 433.441(3), ORS 401.168(1), ORS 401.175(3), and ORS 401.188(2) to (3), I am ordering the following:

- a. Non-essential social and recreational gatherings of individuals outside of a home or place of residence (e.g., parties, celebrations, or other similar gatherings and events) are prohibited immediately, regardless of size, if a distance of at least six feet between individuals cannot be maintained.
- b. Individuals are prohibited from patronizing businesses that are closed pursuant to paragraph 2 of this Executive Order, and from engaging in conduct prohibited by prior Executive Orders or inconsistent with guidance provided by the Oregon Health Authority.
- c. When individuals need to leave their homes or residences, they should at all times maintain social distancing of at least six feet from any person who is not a member of their immediate household, to the greatest extent possible, and comply with the other Social Distancing Requirements guidance issued by the Oregon Health Authority.
- d. Individuals may go outside for outside recreational activities (walking, hiking, etc.), but must limit those activities to non-contact, and are prohibited from engaging in outdoor activities where it is not possible to maintain appropriate social distancing (six feet or more between individuals).
- e. Failure to comply with any of the provisions of this Executive Order constitutes an imminent threat and creates an immediate danger to public health. Any person found to be in violation of this Executive Order is subject to the penalties described in ORS 401.990.

#### Closure of Certain Businesses

2. Pursuant to ORS 433.441(3)(a), (b), (d) and (f), ORS 401.168(1), and ORS 401.188(1) to (3), and effective 12:01 a.m. on March 24, 2020, I prohibit the operation of the following businesses, for which close personal contact is difficult or impossible to avoid:

Amusement parks; aquariums; arcades; art galleries (to the extent that they are open without appointment); barber shops and hair salons; bowling alleys; cosmetic stores; dance studios; esthetician practices; fraternal organization facilities; furniture stores; gyms and fitness studios (including climbing gyms); hookah bars; indoor and outdoor malls (i.e., all portions of a retail complex containing stores and restaurants in a single area); indoor party places (including jumping gyms and laser tag); jewelry shops and boutiques (unless they provide goods exclusively through pick-up or delivery service); medical spas, facial spas, day spas, and non-medical massage therapy services; museums; nail and tanning salons; non-tribal card rooms; skating rinks; senior activity centers; ski resorts; social and private clubs; tattoo/piercing parlors; tennis clubs; theaters; yoga studios; and youth clubs.

3. Paragraph 2 of this Executive Order does not apply to restaurants, bars, taverns, brew pubs, wine bars, cafes, food courts, coffee shops, or other similar establishments that offer food or drink, which remain subject to Executive Order No. 20-07 (prohibiting on-premises consumption of food or drink, but allowing take-out or delivery service).
4. Indoor and outdoor malls, and other businesses subject to paragraph 2 of this Executive Order, are not prohibited from operating to provide food, grocery, health care, medical, pharmacy, or pet store services.
5. Subject to approval by the Governor, the Oregon Health Authority has the authority to determine if additional business closures are necessary to slow the spread of COVID-19 during the ongoing state of emergency.

#### Required Social Distancing for Other Retail Businesses

6. Pursuant to ORS 433.441(3)(a), (b), (d) and (f), ORS 401.168(1), and ORS 401.188(1) to (3), and effective 12:01 a.m. on March 24, 2020, I prohibit the operation of any other retail business not subject to paragraph 2 of this Executive Order, unless the business designates an employee or officer to establish, implement, and enforce social distancing policies, consistent with guidance from the Oregon Health Authority.
7. Retail businesses that fail to comply with paragraph 6 of this Executive Order will be closed until they demonstrate compliance.
8. Paragraphs 6 and 7 of this Executive Order do not apply to grocery, health care, medical, or pharmacy services, which also are encouraged to comply with social distancing guidelines.

#### Workspace Restrictions

9. Pursuant to ORS 433.441(3)(a), (b), (d) and (f), ORS 401.168(1), and ORS 401.188(1) to (3), and effective March 25, 2020, all businesses and nonprofit entities with offices in Oregon shall facilitate telework and work-at-home by employees, to the maximum extent possible. Work in offices is prohibited whenever telework and work-at-home options are available, in light of position duties, availability of teleworking equipment, and network adequacy.
10. When telework and work-from-home options are not available, businesses and non-profits must designate an employee or officer to establish, implement, and enforce social distancing policies, consistent with guidance from the Oregon Health Authority. Such policies also must address how the business or non-profit will maintain social distancing protocols for business-critical visitors.
11. Businesses and non-profits that fail to comply with paragraphs 9 and 10 of this Executive Order will be closed until they demonstrate compliance.

#### Government Buildings

12. Pursuant to ORS 433.441(3)(a), (b), (d) and (f), ORS 401.168(1), and ORS 401.188(1) to (3), and effective March 25, 2020, all state executive branch offices and buildings, to the maximum extent possible, shall close to the public and provide public services by phone and online during regular business hours. To the extent that closure is not feasible, in-person interactions between staff and the public should be by appointment, whenever possible. When public services require in-person interactions, social distancing measures must be established, implemented, and enforced, to the maximum extent possible.
13. State executive branch offices and buildings shall facilitate telework and work-at-home by employees, to the maximum extent possible. When telework and work-from-home options are not possible, agencies must designate an employee or officer to establish, implement, and enforce social distancing policies, consistent with guidance from the Oregon Health Authority.
14. Paragraphs 12 and 13 of this Executive Order apply to all offices and buildings owned or occupied by the state executive branch. This Executive Order does not apply to offices and buildings owned or occupied by the state legislative and judicial branches, federal government, local governments, and tribal governments, but those governments are nonetheless strongly encouraged to adhere to the policies underlying these directives.

#### Childcare Facilities

15. Pursuant to ORS 433.441(3)(a) and (d), ORS 401.168(1), and ORS 401.188(2) and (3), it is ordered that any childcare facility licensed under ORS 329A.030 and ORS 329A.250 to ORS 329A.450 that does not meet the requirements of paragraph 16 of this Executive Order shall close from March 25, 2020, through April 28, 2020 ("effective period"), unless that period is extended or terminated earlier by the Governor.

16. Notwithstanding paragraph 15, childcare facilities are allowed to remain open during the effective period if they meet the following requirements:

a. Childcare must be carried out in maximum stable groups of 10 or fewer children ("stable" means the same 10 or fewer children are in the same group each day), and in a classroom that cannot be accessed by children outside the stable group; and

b. Facilities must prioritize the childcare needs of first responders, emergency workers, health care professionals, followed by critical operations staff and essential personnel, consistent with guidance provided by the Oregon Department of Education, Early Learning Division.

17. I delegate authority to the Oregon Department of Education, Early Learning Division, to set forth exceptions to the rules provided by paragraph 16 of this Executive Order, if it becomes necessary to do so.

### Outdoor Recreation and Travel

18. Pursuant to the powers vested in me by ORS 433.441(3), ORS 401.168(1) and (3), and ORS 401.188(1) to (3), I hereby order all private and public campgrounds to be closed immediately. This order does not prohibit camp hosts or veterans from remaining in state campgrounds, nor does it extend to RV parks and other housing.

19. I authorize the Oregon Parks and Recreation Department to close any property or facility, when proper social distancing cannot be maintained.

20. I order the immediate closure of all pools, skate parks, outdoor sports courts, and playground equipment areas.

21. For public recreational areas that are permitted to remain open subject to this Executive Order, signs requiring social distancing must be posted at all entrances, exits, and in prominent areas. On-site restrooms must have trash cans, and soap and water or hand sanitizer available. Users of open public recreational areas must strictly adhere to social distancing guidelines.

22. Individuals are directed to minimize travel, other than essential travel to or from a home, residence, or workplace; for obtaining or providing food, shelter, essential consumer needs, education, health care, or emergency services; for essential business and government services; for the care of family members, household members, elderly persons, minors, dependents, persons with disabilities, or other vulnerable persons, pets or livestock; travel as directed by government officials, law enforcement, or courts; and other essential travel consistent with the directives of my Executive Orders and guidance from the Oregon Health Authority.

### Enforcement

23. The directives in this Executive Order are effective statewide.

24. This Executive Order is a public health law, as defined in ORS 43 1A.005, and may be enforced as permitted under ORS 43 1A.0 10. Additionally, any person found to be in violation of this Executive Order is subject to the penalties described in ORS 401.990.

This Executive Order is issued under the authority conferred to the Governor by ORS 401.165 to 401.236. Pursuant to ORS 401.192(1), the directives set forth in this Executive Order have the full force and effect of law, and any law, ordinances, rules and orders shall be inoperative to the extent that they are inconsistent with this exercise of the Governor's emergency powers.

This Executive Order is effective immediately, and remains in effect until terminated by the Governor.

Done at Salem, Oregon this 23rd day of March, 2020.

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Kate Brown  
GOVERNOR

ATTEST:

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Bev Clarno  
SECRETARY OF STATE

 **Help us improve!** Was this page helpful?  Yes  No

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Robin Holman - DPW  
**Staff Phone No:** 541-726-3662  
**Estimated Time:** Consent Calendar  
**Council Goals:** Mandate

**SPRINGFIELD  
CITY COUNCIL**

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**ITEM TITLE:** LIQUOR LICENSE APPLICATION FOR ADDITIONAL PRIVILEGES FOR WOODBURN-DENN LLC, DBA: DENNYS #6363.

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**ACTION REQUESTED:** Endorsement of OLCC Liquor License Application for Dennys #6363, located at 987 Kruse Way Springfield, OR 97477.

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**ISSUE STATEMENT:** The owner of Woodburn-Denn LLC has requested the City Council to endorse its OLCC Liquor License Application.

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**ATTACHMENTS:** Attachment 1: OLCC Liquor License Application.

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**DISCUSSION/  
FINANCIAL  
IMPACT:** The license endorsement for Woodburn-Denn LLC, DBA: Dennys #6363 is for additional privileges of Off-Premises Sales. The license application has been reviewed and approved by the appropriate City Departments.

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OREGON LIQUOR CONTROL COMMISSION

# LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) <b>DENNYS #6363</b>			
6. Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your license certificate, renewal application and other mailings as described in OAR 845-004-0065[1].) <b>363-SE 10th AVE</b>			
City <b>CANBY</b>	State <b>OR.</b>	Zip Code <b>97013</b>	
9. Phone Number of the Business Location <b>541 744 0602</b>		10. Email Contact for this Application and for the Business <b>paulfox17@icloud.com</b>	
11. Contact Person for this Application <b>PAUL FOX</b>		Phone Number <b>503 421-6957</b>	
Contact Person's Mailing Address (if different) <b>363-SE 10th AVE</b>	City <b>CANBY</b>	State <b>OR</b>	Zip Code <b>97013</b>

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

**ATTESTATION: \*\*READ CAREFULLY AND MAKE SURE YOU UNDERSTAND BEFORE SIGNING THIS FORM\*\***

I understand that marijuana is prohibited on the licensed premises. This includes marijuana use, consumption, ingestion, inhalation, samples, give-away, sale, etc. I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application are true and complete.

I affirm that I have read OAR 845-005-0311 and all individuals (sole proprietors) or entities with an ownership interest (other than waivable ownership interest per OAR 845-005-0311[6]) are listed as license applicants in #2 above. I understand that failure to list an individual or entity who has an unwaivable ownership interest in the business may result in denial of my license or the OLCC taking action against my license in the event that an undisclosed ownership interest is discovered after license issuance.

**Applicant(s) Signature**

- Each individual (sole proprietor) listed as an applicant must sign the application below.
- If an applicant is an entity, such as a corporation or LLC, at least one **INDIVIDUAL who is authorized to sign for the entity** must sign the application.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign the application. If an individual other than an applicant signs the application, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. **Applicants are still responsible for all information on this form.**

<u>PAUL FOX</u> App. #1: (PRINT NAME)	<u>MAH</u> App #1: (SIGNATURE)	App #1: Signature Date	Atty. Bar Information (if applicable)
App. #2: (PRINT NAME)	App #2: (SIGNATURE)	App #2: Signature Date	Atty. Bar Information (if applicable)
App. #3: (PRINT NAME)	App #3: (SIGNATURE)	App #3: Signature Date	Atty. Bar Information (if applicable)
App. #4: (PRINT NAME)	App #4: (SIGNATURE)	App #4: Signature Date	Atty. Bar Information (if applicable)



OREGON LIQUOR CONTROL COMMISSION  
BUSINESS INFORMATION

Please Print or Type

541-744-0602

Applicant Name: WOODBURN-DENNY, LLC

Phone: 503 421 0957

Trade Name (dba): DENNYS #6363

Business Location Address: 987 - KRUSE WAY

City: SPRINGFIELD

ZIP Code: 97477

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 7AM to 7AM

Monday 7AM to 7AM

Tuesday 7AM to 7AM

Wednesday 7AM to 7AM

Thursday 7AM to 7AM

Friday 7AM to 7AM

Saturday 7AM to 7AM

Outdoor Area Hours:

Sunday 7AM to 10PM

Monday 7AM to 10PM

Tuesday 7AM to 10PM

Wednesday 7AM to 10PM

Thursday 7AM to 10PM

Friday 7AM to 10PM

Saturday 7AM to 10PM

The outdoor area is used for:

Food service Hours: 7AM to 10PM

Alcohol service Hours: 7AM to 10PM

Enclosed, how \_\_\_\_\_

The exterior area is adequately viewed and/or supervised by Service Permittees.

\_\_\_\_\_  
(Investigator's Initials)

Seasonal Variations:  Yes  No If yes, explain: \_\_\_\_\_

ENTERTAINMENT

Check all that apply:

Live Music

Recorded Music

DJ Music

Dancing

Nude Entertainers

Karaoke

Coin-operated Games

Video Lottery Machines

Social Gaming

Pool Tables

Other: \_\_\_\_\_

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday \_\_\_\_\_ to \_\_\_\_\_

Monday \_\_\_\_\_ to \_\_\_\_\_

Tuesday \_\_\_\_\_ to \_\_\_\_\_

Wednesday \_\_\_\_\_ to \_\_\_\_\_

Thursday \_\_\_\_\_ to \_\_\_\_\_

Friday \_\_\_\_\_ to \_\_\_\_\_

Saturday \_\_\_\_\_ to \_\_\_\_\_

SEATING COUNT

Restaurant: 170 Outdoor: 38

Lounge: 42 Other (explain): \_\_\_\_\_

Banquet: \_\_\_\_\_ Total Seating: 190

OLCC USE ONLY

Investigator Verified Seating: \_\_\_\_\_ (Y) \_\_\_\_\_ (N)

Investigator Initials: \_\_\_\_\_

Date: \_\_\_\_\_

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature]

Date: 1/5/21

1-800-452-OLCC (6522)  
www.oregon.gov/olcc

(rev. 12/07)

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Robin Holman - DPW  
**Staff Phone No:** 541-726-3662  
**Estimated Time:** Consent Calendar  
**Council Goals:** Mandate

**SPRINGFIELD  
CITY COUNCIL**

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**ITEM TITLE:** LIQUOR LICENSE APPLICATION FOR A NEW OUTLET FOR HOMERO JOAQUIN AND GENEVIEVE ARENAS, DBA: EL BUEN TACO TAQUERIA.

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**ACTION REQUESTED:** Endorsement of OLCC Liquor License Application for El Buen Taco Taqueria, located at 868 Main St. Springfield, OR 97477.

---

**ISSUE STATEMENT:** The owners have requested the City Council to endorse its OLCC Liquor License Application.

---

**ATTACHMENTS:** Attachment 1: OLCC Liquor License Application.

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**DISCUSSION/  
FINANCIAL  
IMPACT:** The license endorsement for Homero Joaquin and Genevieve Arenas, DBA: El Buen Taco Taqueria is for a New Outlet with Full On-Premises Sales. The license application has been reviewed and approved by the appropriate City Departments.

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# LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1st Location	Date application received and/or date stamp:
<input type="checkbox"/> Brewery 2nd Location	
<input type="checkbox"/> Brewery 3rd Location	Name of City or County:
<input type="checkbox"/> Brewery-Public House 1st Location	
<input type="checkbox"/> Brewery-Public House 2nd Location	Recommends this license be:
<input type="checkbox"/> Brewery-Public House 3rd Location	
<input type="checkbox"/> Distillery	<input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input checked="" type="checkbox"/> Full On-Premises, Commercial	By: _____
<input type="checkbox"/> Full On-Premises, Caterer	Date: _____
<input type="checkbox"/> Full On-Premises, Passenger Carrier	<b>OLCC USE ONLY</b> Date application received: <u>10/29/20</u> <u>Accepted: 11/9/20</u>
<input type="checkbox"/> Full On-Premises, Other Public Location	
<input type="checkbox"/> Full On-Premises, For Profit Private Club	By: <u>J. Emother</u>
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	License Action(s):
<input type="checkbox"/> Grower Sales Privilege 1st Location	N/O
<input type="checkbox"/> Grower Sales Privilege 2nd Location	
<input type="checkbox"/> Grower Sales Privilege 3rd Location	
<input type="checkbox"/> Limited On-Premises	
<input type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1st Location	
<input type="checkbox"/> Winery 2nd Location	
<input type="checkbox"/> Winery 3rd Location	
<input type="checkbox"/> Winery 4th Location	
<input type="checkbox"/> Winery 5th Location	

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

Honero Joaquin (Applicant #1)      Genevieve Arenas (Applicant #2)

\_\_\_\_\_  
(Applicant #3)      \_\_\_\_\_  
(Applicant #4)

3. Trade Name of the Business (Name Customers Will See)

El Buen Taco Taqueria

4. Business Address (Number and Street Address of the Location that will have the liquor license)

868 Main St.

City	County	Zip Code
<u>Springfield</u>	<u>Lane</u>	<u>97477</u>



# LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) <i>El Buen Taco Taqueria</i>			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) <i>868 Main St.</i>			
City <i>Springfield</i>	State <i>OR</i>	Zip Code <i>97477</i>	
9. Phone Number of the Business Location <i>458-205-8625</i>		10. Email Contact for this Application <i>Elbuentacos41@gmail.com</i>	
11. Contact Person for this Application <i>Homero Joaquin</i>		Phone Number <i>(541) 228-6712</i>	
Contact Person's Mailing Address (if different) <i>1424 T St.</i>	City <i>Springfield</i>	State <i>OR</i>	Zip Code <i>97477</i>

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

**Applicant Signature(s)**

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

*Homero Joaquin* \_\_\_\_\_ (Applicant#1)      *Genevieve Arenas* \_\_\_\_\_ (Applicant#2)

\_\_\_\_\_ (Applicant#3)      \_\_\_\_\_ (Applicant#4)



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: Homero Joaquin / Genevieve Armas Phone: (541) 228-6712

Trade Name (dba): El Buen Taco Taqueria

Business Location Address: 868 Main St.

City: Springfield ZIP Code: 97477

DAYS AND HOURS OF OPERATION

Business Hours: Sunday 10am to 10pm, Monday 10am to 10pm, Tuesday 10am to 10pm, Wednesday 10am to 10pm, Thursday 10am to 10pm, Friday 10am to 10pm, Saturday 10am to 10pm. Outdoor Area Hours: Sunday to Saturday. The outdoor area is used for: [ ] Food service, [ ] Alcohol service, [ ] Enclosed, how.

Seasonal Variations: [ ] Yes [X] No If yes, explain:

ENTERTAINMENT

Check all that apply: [ ] Live Music, [ ] Recorded Music, [ ] DJ Music, [ ] Dancing, [ ] Nude Entertainers, [ ] Karaoke, [ ] Coin-operated Games, [ ] Video Lottery Machines, [ ] Social Gaming, [ ] Pool Tables, [ ] Other:

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday to Saturday hours grid, mostly crossed out with a diagonal line.

SEATING COUNT

Restaurant: 50, Lounge: , Banquet: , Outdoor: , Other (explain): , Total Seating: 50

OLCC USE ONLY: Investigator Verified Seating: (Y) (N), Investigator Initials: , Date:

I understand if my answers are not true and complete, the OLCC may deny my license application. Applicant Signature: Homero Joaquin Date: 10/30/2020

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Robin Holman - DPW  
**Staff Phone No:** 541-726-3662  
**Estimated Time:** Consent Calendar  
**Council Goals:** Mandate

**SPRINGFIELD  
CITY COUNCIL**

---

**ITEM TITLE:** LIQUOR LICENSE APPLICATION FOR A NEW OUTLET FOR US MARKET 222 LLC, DBA: US MARKET.

---

**ACTION REQUESTED:** Endorsement of OLCC Liquor License Application for US Market, located at 4213 Main St. Springfield, OR 97478.

---

**ISSUE STATEMENT:** The owner of US Market 222 LLC has requested the City Council to endorse its OLCC Liquor License Application.

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**ATTACHMENTS:** Attachment 1: OLCC Liquor License Application.

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**DISCUSSION/  
FINANCIAL  
IMPACT:** The license endorsement for US Market 222 LLC, DBA: US Market is for a New Outlet with Off-Premises Sales. The license application has been reviewed and approved by the appropriate City Departments.

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# LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1 <sup>st</sup> Location	Date application received and/or date stamp:
Brewery Additional location (2 <sup>nd</sup> ) <input type="checkbox"/> (3 <sup>rd</sup> ) <input type="checkbox"/>	
<input type="checkbox"/> Brewery-Public House (BPH) 1 <sup>st</sup> location	Name of City or County:
BPH Additional location (2 <sup>nd</sup> ) <input type="checkbox"/> (3 <sup>rd</sup> ) <input type="checkbox"/>	
<input type="checkbox"/> Distillery	Recommends this license be:
<input type="checkbox"/> Full On-Premises, Commercial	
<input type="checkbox"/> Full On-Premises, Caterer	<input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Full On-Premises, Passenger Carrier	By: _____
<input type="checkbox"/> Full On-Premises, Other Public Location	Date: _____
<input type="checkbox"/> Full On-Premises, For Profit Private Club	
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	
<input type="checkbox"/> Grower Sales Privilege (GSP) 1 <sup>st</sup> location	
GSP Additional location (2 <sup>nd</sup> ) <input type="checkbox"/> (3 <sup>rd</sup> ) <input type="checkbox"/>	
<input type="checkbox"/> Limited On-Premises	<b>OLCC USE ONLY</b>
<input checked="" type="checkbox"/> Off-Premises	Date application received: <u>1/27/21</u>
<input type="checkbox"/> Warehouse	Date application accepted: <u>2/4/21</u>
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1 <sup>st</sup> Location	License Action(s): <u>N/O</u>
Winery Additional location (2 <sup>nd</sup> ) <input type="checkbox"/> (3 <sup>rd</sup> ) <input type="checkbox"/>	
(4 <sup>th</sup> ) <input type="checkbox"/> (5 <sup>th</sup> ) <input type="checkbox"/>	

2. Identify the applicant(s) applying for the license(s). **ENTITY (example: corporation or LLC) or INDIVIDUAL(S)**<sup>1</sup> applying for the license(s):

US Market 222, LLC

App #1: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #2: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #3: NAME OF ENTITY OR INDIVIDUAL APPLICANT

App #4: NAME OF ENTITY OR INDIVIDUAL APPLICANT

3. Trade Name of the Business (Name Customers Will See) US Market <del>222, LLC</del>		
4. Business Address (Number and Street Address of the Location that will have the liquor license) 4213 Main St		
City Springfield	County Lane	Zip Code 97478

<sup>1</sup> Read the instructions on page 1 carefully. If an entity is applying for the license, list the name of the entity as an applicant. If an individual is applying as a sole proprietor (no entity), list the individual as an applicant.



# LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) US Market <del>272</del> <del>415</del>			
6. Does the business address currently have an OLCC liquor license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your license certificate, renewal application and other mailings as described in <a href="#">OAR 845-004-0065[1].</a> ) 1038 Broadway St			
City Salem	State OR	Zip Code 97301	
9. Phone Number of the Business Location 503-510-0602 TBD		10. Email Contact for this Application and for the Business usmktent@gmail.com	
11. Contact Person for this Application Jennifer Babine		Phone Number 503-391-8889 ext 101	
Contact Person's Mailing Address (if different)	City	State	Zip Code

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

**ATTESTATION: \*\*READ CAREFULLY AND MAKE SURE YOU UNDERSTAND BEFORE SIGNING THIS FORM\*\***

I understand that marijuana is **prohibited** on the licensed premises. This includes marijuana use, consumption, ingestion, inhalation, samples, give-away, sale, etc. I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application are true and complete.

I affirm that I have read [OAR 845-005-0311](#) and all individuals (sole proprietors) or entities with an ownership interest (other than waivable ownership interest per OAR 845-005-0311[6]) are listed as license applicants in #2 above. I understand that failure to list an individual or entity who has an unwaivable ownership interest in the business may result in denial of my license or the OLCC taking action against my license in the event that an undisclosed ownership interest is discovered after license issuance.

**Applicant(s) Signature**

- Each individual (sole proprietor) listed as an applicant must sign the application below.
- If an applicant is an entity, such as a corporation or LLC, at least one **INDIVIDUAL who is authorized to sign for the entity** must sign the application.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign the application. If an individual other than an applicant signs the application, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. **Applicants are still responsible for all information on this form.**

Mehar Sidhu		1/21/2021	
App. #1: (PRINT NAME)	App #1: (SIGNATURE)	App #1: Signature Date	Atty. Bar Information (if applicable)
Buta Sangha		1-21-2021	
App. #2: (PRINT NAME)	App #2: (SIGNATURE)	App #2: Signature Date	Atty. Bar Information (if applicable)
Bahadur Singh		1-21-2021	
App. #3: (PRINT NAME)	App #3: (SIGNATURE)	App #3: Signature Date	Atty. Bar Information (if applicable)
Amrinder Singh		1-21-2021	
App. #4: (PRINT NAME)	App #4: (SIGNATURE)	App #4: Signature Date	Atty. Bar Information (if applicable)

*Please see additional page*  
Attachment 1, Page 2 of 3



# OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: US Market 222, LLC

Phone: TBD  
~~503-540-0602~~

Trade Name (dba): US MARKET

Business Location Address: 4213 Main St

City: Springfield

ZIP Code: 97478

## DAYS AND HOURS OF OPERATION

### Business Hours:

Sunday	<u>6am</u>	to	<u>12am</u>
Monday	<u>6am</u>	to	<u>12am</u>
Tuesday	<u>6am</u>	to	<u>12am</u>
Wednesday	<u>6am</u>	to	<u>12am</u>
Thursday	<u>6am</u>	to	<u>12am</u>
Friday	<u>6am</u>	to	<u>2am</u>
Saturday	<u>6am</u>	to	<u>2am</u>

### Outdoor Area Hours:

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

The outdoor area is used for:

- Food service Hours: \_\_\_\_\_ to \_\_\_\_\_
- Alcohol service Hours: \_\_\_\_\_ to \_\_\_\_\_
- Enclosed, how \_\_\_\_\_

The exterior area is adequately viewed and/or supervised by Service Permittees.

\_\_\_\_\_  
(Investigator's Initials)

Seasonal Variations:  Yes  No If yes, explain: \_\_\_\_\_

## ENTERTAINMENT

Check all that apply:

- |  |   |
|--|---|
| <input type="checkbox"/> Live Music        | <input type="checkbox"/> Karaoke                |
| <input type="checkbox"/> Recorded Music    | <input type="checkbox"/> Coin-operated Games    |
| <input type="checkbox"/> DJ Music          | <input type="checkbox"/> Video Lottery Machines |
| <input type="checkbox"/> Dancing           | <input type="checkbox"/> Social Gaming          |
| <input type="checkbox"/> Nude Entertainers | <input type="checkbox"/> Pool Tables            |
|  | <input type="checkbox"/> Other: _____           |

## DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

## SEATING COUNT

Restaurant: \_\_\_\_\_ Outdoor: \_\_\_\_\_

Lounge: \_\_\_\_\_ Other (explain): \_\_\_\_\_

Banquet: \_\_\_\_\_ Total Seating: \_\_\_\_\_

### OLCC USE ONLY

Investigator Verified Seating: \_\_\_\_ (Y) \_\_\_\_ (N)

Investigator Initials: \_\_\_\_\_

Date: \_\_\_\_\_

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature]

Date: 1-21-2021

1-800-452-OLCC (6522)

www.oregon.gov/olcc

(rev. 12/07)

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**AGENDA ITEM SUMMARY****SPRINGFIELD  
CITY COUNCIL****Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Ken Vogeney/DPW  
**Staff Phone No:** 541-736-1026  
**Estimated Time:** Consent Calendar  
**Council Goals:** Strengthen Public Safety  
by Leveraging  
Partnerships and  
Resources

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**ITEM TITLE:** OREGON EMERGENCY RESPONSE COOPERATIVE ASSISTANCE  
AGREEMENT

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**ACTION****REQUESTED:** Authorize the City Manager to execute the agreement on behalf of the City as part of the Oregon Emergency Response Cooperative Assistance Agreement.

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**ISSUE****STATEMENT:** Shall the City adhere to the statewide agreement providing for intergovernmental cooperation in the event of disaster?

---

**ATTACHMENTS:**

1. Proposed Oregon Public Works Emergency Response Cooperative Assistance Agreement.

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**DISCUSSION/  
FINANCIAL  
IMPACT:**

The Oregon Department of Transportation Local Officials Advisory Committee recommended a formal mutual aid agreement in 1998, in which the City has been an active partner. This agreement guides local and state agencies in responding to large scale emergencies or disasters that affect other communities in the State.

This agreement imposes no commitment on the City beyond that of providing assistance to the extent available and contemplates that the City would be reimbursed for any expenses it incurs in responding. The Council last acted on this agreement via Consent Calendar approval on March 17, 2014, authorizing the City Manager to execute the agreement on behalf of the City. The terms of the current agreement are identical to the terms when the City Manager last signed in 2014.

The agreement is a renewable five-year agreement based with the next term being March 1, 2021 to March 1, 2026.

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OREGON PUBLIC WORKS EMERGENCY RESPONSE  
COOPERATIVE ASSISTANCE AGREEMENT

THIS AGREEMENT is between the government agencies (local, county, or state) that have executed the Agreement, as indicated by the signatures at the end of this document.

WITNESSETH:

WHEREAS, parties to this agreement are responsible for the construction and maintenance of public facilities such as street, road, highway, sewer, water, and related systems during routine and emergency conditions; and

WHEREAS, each of the parties owns and maintains equipment, and employs personnel who are trained to provide service in the construction and maintenance of street, road, highway, sewer, water, and related systems and other support;

WHEREAS, in the event of a major emergency or disaster as defined in ORS 40 1.025 (5), the parties who have executed this Agreement may need assistance to provide supplemental personnel, equipment, or other support; and

WHEREAS, the parties have the necessary personnel and equipment to provide such services in the event of an emergency; and

WHEREAS, it is necessary and desirable that this Agreement be executed for the exchange of mutual assistance, with the intent to supplement not supplant agency personnel;

WHEREAS, an Agreement would help provide documentation needed to seek the maximum reimbursement possible from appropriate federal agencies during emergencies;

WHEREAS, ORS Chapter 402.010 provides for Cooperative Assistance Agreement among public and private agencies for reciprocal emergency aid and resources; and

WHEREAS, ORS Chapter 190 provides for intergovernmental agreements and the apportionment among the parties of the responsibility for providing funds to pay for expenses incurred in the performance of the agreed upon functions or activities;

NOW THEREFORE, the parties agree as follows:

### 1. Request

If confronted with an emergency situation requiring personnel, equipment or material not available to it, the requesting party (Requestor) may request assistance from any of the other parties who have executed this Agreement.

### 2. Response

Upon receipt of such request, the party receiving the request (Responder) shall immediately take the following action:

- A. Determine whether it has the personnel, equipment, or material available to respond to the request.
- B. Determine what available personnel and equipment should be dispatched and/or what material should be supplied.
- C. Dispatch available and appropriate personnel and equipment to the location designated by the Requestor.
- D. Provide appropriate access to the available material.
- E. Advise the Requestor immediately in the event all or some of the requested personnel, equipment, or material is not available.

NOTE: It is understood that the integrity of dedicated funds needs to be protected. Therefore, agencies funded with road funds are limited to providing services for road activities, sewer funds are limited to providing services for sewer activities and so on.

### 3. Incident Commander

The Incident Commander of the emergency shall be designated by the Requestor, and shall be in overall command of the operations under whom the personnel and equipment of the Responder shall serve. The personnel and equipment of the Responder shall be under the immediate control of a supervisor of the Responder. If the Incident Commander specifically requests a supervisor of the Responder to assume command, the Incident Commander shall not, by relinquishing command, relieve the Requestor of responsibility for the incident.

#### 4. Documentation

Documentation of hours worked, and equipment or materials used or provided will be maintained on a shift by shift basis by the Responder, and provided to the Requestor as needed.

#### 5. Release of Personnel and Equipment

All personnel, equipment, and unused material provided under this Agreement shall be returned to the Responder upon release by the Requestor, or on demand by the Responder.

#### 6. Compensation

It is hereby understood that the Responder will be reimbursed (e.g. labor, equipment, materials and other related expenses as applicable, including loss or damage to equipment) at its adopted usual and customary rates.

Compensation may include:

- A. Compensation for workers at the Responder's current pay structure, including call back, overtime, and benefits.
- B. Compensation for equipment at Responder's established rental rate.
- C. Compensation for materials, at Responder's cost. Materials may be replaced at Requestor's discretion in lieu of cash payment upon approval by the Responder for such replacement.
- D. Without prejudice to a Responder's right to indemnification under Section 7.A. herein, compensation for damages to equipment occurring during the emergency incident shall be paid by the Requestor, subject to the following limitations:
  - 1) Maximum liability shall not **exceed** the cost of repair or cost of replacement, whichever is less.
  - 2) No compensation will be paid for equipment damage or loss attributable to natural disasters or acts of God not related to the emergency incident.
  - 3) To the extent of any payment under this section, Requestor will have the right of subrogation for all claims against parties other than parties to this agreement who may be responsible in whole or in part for damage to the equipment.

- 4) Requestor shall not be liable for damage caused by the neglect of the Responder's operators.

Within 30 days after presentation of bills by Responder entitled to compensation under this section, Requestor will either pay or make mutually acceptable arrangements for payment.

#### 7. Indemnification

This provision applies to all parties only when a Requestor requests and a Responder provides personnel, equipment, or material under the terms of this Agreement. A Responder's act of withdrawing personnel, equipment, or material provided is not considered a party's activity under this Agreement for purposes of this provision.

To the extent permitted by Article XI of the Oregon Constitution and by the Oregon Tort Claims Act, each party shall indemnify, within the limits of the Tort Claims Act, the other parties against liability for damage to life or property arising from the indemnifying party's own activities under this Agreement, provided that a party will not be required to indemnify another party for any such liability arising out of the wrongful acts of employees or agents of that other party.

#### 8. Workers Compensation Withholdings and Employer Liability

Each party shall remain fully responsible as employer for all taxes, assessments, fees, premiums, wages, withholdings, workers compensation and other direct and indirect compensation, benefits, and related obligations with respect to its own employees. Likewise, each party shall insure, self-insure, or both, its own employees as required by Oregon Revised Statutes.

#### 9. Pre-Incident Plans

The parties may develop pre-incident plans for the type and locations of problem areas where emergency assistance may be needed, the types of personnel and equipment to be dispatched, and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection by the Responder of its own geographical area.

#### 10. The Agreement

- A. It is understood that all parties may not execute this Agreement at the same time. It is the intention of the parties that any governmental entity in the State of Oregon may enter into this Agreement and that all parties who execute this Agreement will be

considered to be equal parties to the Agreement. The individual parties to this Agreement may be "Requestor" or "Responder's" as referred to in Section 1. and 2. above, to all others who have entered this Agreement.

- B. The Oregon Department of Transportation (ODOT) Maintenance and Operations Branch shall maintain the master copy of this Agreement, including a list of all those governmental entities that have executed this Cooperative Assistance Agreement. ODOT will make the list of participants available to any entity that has signed the Agreement. Whenever an entity executes the agreement, ODOT shall notify all others who have executed the Agreement of the new participant. Except as specifically provided in this paragraph, ODOT has no obligations to give notice nor does it have any other or additional obligations than any other party.
- C. This Agreement shall be effective upon approval by two or more parties and shall remain in effect as to a specific party for five years after the date that party executes this Agreement unless sooner terminated as provided in this paragraph. Any party may terminate its participation in this Agreement prior to expiration as follows:
  - 1) Written notice of intent to terminate this Agreement must be given to all other parties on the master list of parties at least 30 days prior to termination date. This notice shall automatically terminate the Agreement as to the terminating party on the date set out in the notice unless rescinded by that party in writing prior to that date.
  - 2) Termination will not affect a party's obligations for payment arising prior to the termination of this Agreement.

#### 11. Non-exclusive

This Agreement is not intended to be exclusive among the parties. Any party may enter into separate cooperative assistance or mutual aid agreements with any other entity. No such separate Agreement shall terminate any responsibility under this Agreement.

#### 12. Parties to This Agreement

Participants in this Agreement are indicated on the following pages, one party per page.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

STATE OF OREGON  
DEPARTMENT OF TRANSPORTATION



09/03/2020

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Luci Moore  
Statewide Maintenance Engineer

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

REVIEWED & APPROVED  
AS TO FORM  
*Kristina Kraag*  
DATE: 2/19/2021  
SPRINGFIELD CITY ATTORNEY'S OFFICE

City of Springfield

Agency

Lane

County, Oregon

Authorized Representative - Nancy Newton, City Manager

Date

**Designated Primary Contact:**

<u>Office:</u>	<u>Contact:</u>	<u>Phone Number:</u>
<u>DPW Operations</u>	<u>Brian Conlon</u>	<u>541-726-3761</u>
<u>Emergency Management</u>	<u>Ken Vogeney</u>	<u>541-736-1026</u>

**Emergency 24 Hour Phone Number:**

**Fax Number:**

541-726-3761

**E-mail address (if available):**

Brian Conlon: bconlon@springfield-or.gov

Ken Vogeney: kvogeney@springfield-or.gov

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**AGENDA ITEM SUMMARY**

**Meeting Date:** 3/1/2021  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Nancy Newton/ CMO  
Mary Bridget Smith/CAO  
**Staff Phone No:** 541-744-4061  
**Estimated Time:** 30 Minutes  
**Council Goals:** Mandate

**SPRINGFIELD  
CITY COUNCIL**

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<b>ITEM TITLE:</b>	INTERIM COUNCILOR DELIBERATION
<b>ACTION REQUESTED:</b>	Move to find that the position of Councilor for Ward 1 is vacant.  Deliberate and vote regarding the appointment of an interim Ward 1 City Councilor.
<b>ISSUE STATEMENT:</b>	The Office of the Councilor for Ward 1 is vacant, and the Council is required to appoint an interim Councilor consistent with the Springfield Charter.
<b>ATTACHMENTS:</b>	Attachment 1: Candidate Applications
<b>DISCUSSION/ FINANCIAL IMPACT:</b>	<u>Summary/Purpose:</u> The purpose of tonight’s item is for the Council to deliberate regarding the appointment of an interim Councilor. At previous meetings, the Council determined the process for filling the vacancy and interviewed eight qualified applicants.

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Process: The Council can deliberate regarding the appointment and then proceed to a vote. The successful candidate must obtain 4 out of 6 votes. It is recommended that the Council determine and agree on the voting process before deliberating and voting because it will provide clarity and lead to more efficient and transparent deliberations.

Below are some options for voting:

- A. Keep all eight candidates in the pool, deliberate and then vote by each Councilor naming their choice when called and keep voting until the Council gets to 4 votes for one candidate.
- B. Conduct an unofficial ‘straw man’ vote first to narrow down the pool to a smaller number of candidates before voting. A ‘straw man’ vote is an official vote taken to get an initial idea of the majority opinion. For example, the Council could conduct initial deliberations to understand from each Councilor their initial views about whom they are considering. Then, a Councilor could make a motion for a straw man proposal of a smaller number of candidates on which to focus their discussion. After further deliberation, the Council could narrow it down again or just move forward to a vote.

The oath of office will be administered at the March 8, 2021 City Council meeting.

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# Application for Interim Councilor for the City of Springfield

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

Name:                     Damien                    E                    Pitts                    

                    First                                    Middle Initial                                    Last

Home address:                     [Redacted]                    5th St                    [Redacted]                    97477                    

                    Street                                    City                                    Zip

Mailing address:                     [Redacted]                    5th St                    [Redacted]                    97477                    

                    Street                                    City                                    Zip

Day Phone:                     [Redacted]                     Evening phone:                     [Redacted]                    

Email Address:                     [Redacted]                    

Preferred Form of Contact:                     email                    

Do you live within the Springfield city limits?  Yes  No       $\Rightarrow$  If yes, how long?                     4 years, 1 month                    

Ward number:                     One                    

Occupation:                     Academic Adviser                     Place of employment/School:                     Lundquist College of  
Business, University of Oregon                    

Business address:                     [Redacted]                    

Education:                     BA Global Studies, MA Sociology, both from University of Tennessee, Knoxville                    

Are you currently serving on any other board, committee, or commission? If so, please list them here:  
                    Executive Board of Oregon Trails Council, BSA



# Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

I want to use my skills of community building and constructive criticism to serve our community. I have lived in Springfield since I arrived to Oregon in 2016, and I have seen the ebbs and flows of the city, from opening/closing of businesses, to protests and celebrations. I want to support community leaders, and create spaces for personal and professional growth. +

2. What strengths do you bring to the position?

I have lived all over the United States, and served overseas in the US Army. Through my life and education, I have acquired cultural intelligence that allows me to navigate various spaces. I am straightforward, and I care about team dynamics more than anything. I am active in Lane County, and previously served on the Equity and Access Board. I work for people, not for power. +

3. What makes you the most qualified candidate?

I have a unique background that makes me stand out. I am an Eagle Scout who served as an Interrogator/Korean linguist, and has been in combat twice. I am also a Sociologist by education, and I have advised/taught at 4 institutions. My experiences have helped me gain competencies that will make me a great candidate.

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

A City Councilor must amplify the voice of their constituents. They must take all 6 of the council goals and make sure that these constantly reflect the needs of Springfield citizens. They must also not put residents in a box, and be able to address any issues to the best of their ability. They must also adapt to change, but remember to support citizens.

5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: Thank you for your time, and good luck in your search.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: [Redacted] Date: 1/25/2021



# Application for Interim Councilor for the City of Springfield

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

Name: Grace A Bergen  
First Middle Initial Last

Home address: [Redacted] 15th St. Springfield 97477  
Street City Zip

Mailing address: same \_\_\_\_\_  
Street City Zip

Day Phone: [Redacted] Evening phone: \_\_\_\_\_

Email Address: [Redacted]

Preferred Form of Contact: \_\_\_\_\_

Do you live within the Springfield city limits?  Yes  No  $\Rightarrow$  If yes, how long? 32 years

Ward number: 1

Occupation: Realtor Place of employment/School: Re/Max Integrity

Business address: [Redacted]

Education: Some college

Are you currently serving on any other board, committee, or commission? If so, please list them here:  
Planning Commission, Governance Cmte. for Code rewrite.



# Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor? I am ready to listen to all points and make the decisions that are the best for Springfield, even when they are difficult. I want to encourage citizens to get involved in a positive way, to let their voice be heard. I also want young citizens to look up at council and see themselves and know they can be involved and make a difference.
2. What strengths do you bring to the position? I pride myself in being a good collaborator that leaves space for voices to be heard. I not only listen, but I hear concerns and make an informed decision, even when the decision is difficult.
3. What makes you the most qualified candidate? I am well qualified for the position because I know where the city has come from and what we are working to be. Serving on planning commission has given me an inside look on the city's goals and has positioned me to serve our community on city council. I have experience creating strategic plans & the budgeting process with the Oregon Realtors.
4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities? I believe we are at a pivotal place in our society where our citizens are looking to us, as leaders, to make the best decisions that best serve our community. We are the stewards of the city, entrusted with elevating our community and maintaining a safe harbor for our citizens.
5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: Being a city council member is a high priority, attending meetings will not be a problem.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: [Redacted] Date: 1/31/2021

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper



# Application for Interim Councilor for the City of Springfield

RFG

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

Name: Kelly M Mason

Home address: Harlow Rd Springfield 97477

Mailing address: Harlow Rd Springfield 97477

Day Phone: [Redacted] Evening phone: [Redacted]

Email Address: [Redacted]

Preferred Form of Contact: email/phone

Do you live within the Springfield city limits?  Yes  No ⇒ If yes, how long? 25 years

Ward number: 1

Occupation: Financial Aid Counselor Place of employment/School: University of Oregon

Business address: [Redacted]

Education: Bachelors Degree

Are you currently serving on any other board, committee, or commission? If so, please list them here:  
Current Chair of CDAC (Community Development Advisory Committee)



# Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

I am eager for the opportunity to serve the community that raised me! I have lived in Springfield Oregon my entire life, and as the current Chair of the CDAC of Springfield I see this opportunity as the next step in my public facing career as well as an exciting chance to make a difference in Springfield.

2. What strengths do you bring to the position?

I am familiar with the duties of City Council as I currently serve as chair of the advisory committee to Council for CDBG and HOME funds. I am bilingual (fluent in Spanish) and am able to connect with and interact with the Latinx population in Springfield. I have a Bachelor's degree in PPPM (Planning, Public Policy, and Management) from UO and am almost done with my MPA (Master in Public Administration) from UO as well. +

3. What makes you the most qualified candidate?

I am the most qualified candidate because of my previous experience as the Chair and Vice Chair of CDAC for several years, my familiarity with the City of Springfield as a lifelong resident, and my education and background in public policy and local government. I believe that Springfield City Council is lacking in diversity, gender, and representation of the community as a whole and I will be able to fill this gap with my unique experiences. +

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

As an interim City Councilor I will be ready to serve the existing council and meet the goals that have been outlined for the City of Springfield. With my previous experience and education I have an understanding of how local government operates, as well as City Council's role in getting the work done. I will offer a fresh and necessary perspective while also using this experience to ensure that our community is able to move forward in the right direction. +

5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: \_\_\_\_\_

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I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: \_\_\_\_\_

Date: 01/27/2021





## Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

As citizens of Springfield we all have a vested interest in the success of our businesses, families and students and we have a responsibility to work together to provide a safe, diverse and prosperous community for all Springfield residents. I have attended several council meetings over the past few months and understand the challenges we face as a community. I hear the voices and agree that we need to find solutions to the concerns around diversity/equity, police/citizen tension and the unhoused. From my perspective, this is an opportunity to bring voices from all sides of these issues together, understanding we must agree to engage in respectful conversations which will move us forward, to solve these issues together. I would like to be a member of the Springfield City Council to help foster vision, respectful discussion and positive outcomes which promote a safe, diverse and prosperous place for all Springfield citizens to live and work.

2. What strengths do you bring to the position?

I have been described by fellow board members as having the ability to listen to and understand the voiced concerns of our community and to look for opportunities to review, revise or establish policies to address these concerns. I understand we can't always please everyone but strongly believe in the right of individuals to express their thoughts related to any issue and in bringing all sides of an issue into collaborative discussions. My decisions are informed by research and facts, not emotion. I value professionalism and respect for others, and whether or not we agree, have the courage to support decisions which may not be popular with all who live and work in our community.

3. What makes you the most qualified candidate?

I can share what I bring to the table and trust that those tasked with filling the council vacancy in Ward 1 will select the best candidate to represent all Springfield residents. I believe a 28 year career in banking combined with my experience as Vice Chair of the Springfield School Board; Chair of the Springfield Education Foundation and other board roles has prepared me to be an effective member of the city council. I understand that process sometimes stalls progress and that multiple individuals and organizations often factor into getting to final outcomes. My professional and board experience provide skills such as:

- Leadership and executive oversight
- Goal setting and strategic planning
- Proven ability to work collaboratively within a multidisciplinary group
- Strong communication skills and ability to build consensus
- Financial acumen
- Demonstrated problem solving abilities
- Public/community relations
- Board experience

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

It is the role of all City Councilors to create a community where all citizens feel safe, respected, welcome and excited to work and raise their families in Springfield. As Interim City Councilor, I must be committed to continuing the work that has been started and to creating a unified, prosperous, safe community for all Springfield residents. If selected to be the next member of this team, I am dedicated to engaging in collaborative discussions with the goal of restoring decision-making that continues to capitalize on the

successes this city has achieved under its previous and current leadership. I would hold myself accountable for doing my due diligence to understand the current and future needs of our residents and business owners and for engaging in collaborative discussions surrounding these needs.

- 5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: \_\_\_\_\_

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Applicant Signature: \_\_\_\_\_  
(00017520:1)



Date: \_\_\_\_\_

11/27/21

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

*Printed on Recycled Paper*

\_\_\_\_\_  
\_\_\_\_\_



# Application for Interim Councilor for the City of Springfield

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

Name: Ray J Suit

First

Middle Initial

Last

Home address: [Redacted] Nicholas Drive Springfield 97477

Street

City

Zip

Mailing address: [Redacted] Nicholas Drive Springfield 97477

Street

City

Zip

Day Phone: [Redacted] Evening phone: [Redacted]

Email Address: [Redacted]

Preferred Form of Contact: Email

Do you live within the Springfield city limits?  Yes  No ⇒ If yes, how long? 5 years

Ward number: 1

Occupation: Principal Risk Analyst Place of employment/School: NortonLifeLock

Business address: [Redacted]

Education: Political Science from University of Oregon (BS)

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No



## Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

Please see attachment

2. What strengths do you bring to the position?

Please see attachment

3. What makes you the most qualified candidate?

Please see attachment

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

Please see attachment

5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: I have viewed recent Springfield city council meetings via YouTube recordings .

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Applicant Signature: \_\_\_\_\_

Date: 1-28-2021

## **Application for Interim Councilor for the City of Springfield**

### **1. Why do you want to be an Interim City Councilor?**

- A. I have lived in Eugene/Springfield my entire life and proudly call this community my home. I am raising three children that are a junior in high school, an eighth grader, and a second grader. I tell my kids and strongly believe if you want a better community/city you must get involved to make the difference. I have been a volunteer for Kidsports since 2011 serving as the head coach for over 25 youth teams ranging from kindergarten to eighth grade. In some cases, I was the only parent that raised their hand to coach a sport I had never played or knew the rules. Also, for over 20 years I have been a volunteer coach, judge, and mentor to high school students in the DECA program that prepares emerging leaders and entrepreneurs to be college and career ready. I am always willing to jump in feet first and take on unexpected obstacles to help the youth of our community thrive and dream the possibilities. In the last year, I have witnessed City of Springfield manage multiples issues from protest and riots, community perception of Police, school and business closures due to COVID, unemployment, to homelessness. I recognize the challenges the City of Springfield is facing are not easy to overcome but I would like to contribute to the solutions.

### **2. What strengths do you bring to the position?**

- A. I have been employed with NorotnLifeLock formerly Symantec for 16 years where I have acquired a strong background in financial analytics, risk management, budgeting, and cross-team collaborations. My educational background is in politics and legal. While studying at University of Oregon I was an office clerk in the Law School's Dean Office under Rennard Strickland and Laird Kirkpatrick. I have extensive knowledge of parliamentary procedure as served two terms as State Vice President and State President for Oregon DECA. I am also an active member of Technology Association of Oregon (TAO) which is the force behind the regional tech industry. My 25 years of involvement in the community will be a benefit to help ease community tension on key issues and help to provide an accurate representation of concerns.

### **3. What makes you the most qualified candidate?**

- A. My connection with the City of Springfield through employment, associations, coaching, growing up here, and raising kids makes me an ideal candidate. My parents faced economic hardships growing up and I am familiar with the struggles that many citizens of Springfield are facing every day.

### **4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?**

- A. I have had the pleasure to start and join new teams in my career and believe the initial intake process is critical. First, Interim City Councilor will need to quickly catch themselves up on priorities and initiatives the council are working to achieve. After getting up to speed it will be

crucial for the Interim City Councilor to meet individually with each councilor to get their perspective on what is working well, what is not working well, and what do they think the interim councilor could best assist with. Hopefully after the initial intake process is completed there would be evident areas or challenges that the Interim City Councilor would be able to provide value-added support and assistance to achieve the councils collective goal(s).





## Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

Because I want to contribute to my community and serve my neighbors.

2. What strengths do you bring to the position?

I have served my county as a NAVY person. Also my service to continued government service

3. What makes you the most qualified candidate?

My desire to serve and my Degree in Policy and assessment.

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

1. To participate in representing my ward, putting my own wants besides and allowing my ward to have a say.
2. To focus on keeping our city safe and maintaining a budget.

5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: I want to serve and I was a city Council member in the town

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Applicant Signature: \_\_\_\_\_

Date: 1/20/21

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477



# Application for Interim Councilor for the City of Springfield

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

Name: Timothy S Canter  
First Middle Initial Last

Home address: [Redacted] Gateway St [Redacted]  
Street City Zip

Mailing address: Springfield OR 97477  
Street City Zip

Day Phone: [Redacted] Evening phone: [Redacted]

Email Address: [Redacted]

Preferred Form of Contact: Phone

Do you live within the Springfield city limits?  Yes  No ⇒ If yes, how long? 20 years

Ward number: 1

Occupation: Education Place of employment/School: Springfield

Business address: [Redacted]

Education: Some College

Are you currently serving on any other board, committee, or commission? If so, please list them here:  
No



# Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

I love the City of Springfield. I have a deysire to serve and help keep the city moving forward. I think an Interim position allows a person to decide if its right for them, serve the city and people who live in it and help make things better.

2. What strengths do you bring to the position?

Im very dedicated. I have experience bringing people and community together. I have strong ties to working with you and youth issues. Im a hard worker and enjoy multi-tasking. I hve good communication skills. As a foster parent of minority youth I have seen 1st hand issues of race and ethniciety play out out in education, juvenile justice and with law enforcement. +

3. What makes you the most qualified candidate?

My love of this city and working with diverse populations and the ability to bring them together. I believe in teaming with others and hard work. Im also very familur with Zoom in these days of COVID. I think my experiece dealing with juvenile justice issues and youth will help the council as well.

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

I think my 1st job will be to learn about the council priorities. Then use my my knowledge and skills to assist the council in coming together with the community. To use my experiece as a educator, veteran, foster parent, once homeless person to help set objectives. To assist in addressing the needs of all citizens no matter thier race or color or backøround. I did review the basic information on civt øoals on the website all of I øagree with. +

5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: I already watch on Zoom and have been to City Council meetings, School Board meetings in the past.

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Applicant Signature: \_\_\_\_\_

Date: 1/22/2021





# Application for Interim Councilor for the City of Springfield

Please print or type:

1. Why do you want to be an Interim City Councilor?

I have very much enjoyed becoming more involved in my community over the past year, and I believe in the importance of starting at the local level to improve the quality of life and community for all of us.

2. What strengths do you bring to the position?

I have an open mind and can see all sides of peoples perspectives, including those I am not in agreement with. I have also worked with those who have the least representation in this community and all others, being the un-housed and those suffering from mental illness, and can provide a voice for them.

3. What makes you the most qualified candidate?

I have lived in and around Springfield for the majority of my life, and I have seen the changes that have, and have not, been made. There are few people out there that have as wide a perspective and knowledge of this are and those who live and work in it. I believe people would be happy and proud to have me speak on and for their behalf.

4. How do you see the role of an Interim City Councilor in addressing current challenges and supporting council priorities?

I believe the areas for next steps have been identified and have been receptive by the current council, and going forward I believe it will take all members, both newer and long-serving to come together to move forward and make the changes the people in this town want to see.

5. The City Council meets on average no less than four times per month. Council assigned subcommittees may meet more frequently. Meetings generally last a minimum of one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Are you available to attend meetings on the dates listed for this committee?

Yes  No

Comments: I have been involved in meetings for the majority of the past to increase my role in them would be an honor.

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Applicant Signature: [Redacted] Date: 1/23/21

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