



**FOR IMMEDIATE RELEASE**  
**August 15, 2019**

**Contact:**  
Amber Fossen, 541.726.3695 or 541.968.8496

## **Springfield Arts Commission Accepting Applications**

*The City is accepting applications to fill **two** vacancies on its nine-member volunteer Arts Commission*

The Springfield Arts Commission is seeking applicants committed to enriching our community through art. Commissioners provide opportunities for artistic creation, exhibits, performances, events, and promote cooperation among local organizations to make art accessible for everyone. Springfield is a diverse community, persons of all ages, ethnic and religious backgrounds, gender and sexual orientation are encouraged to apply.

The deadline to submit applications is 5 p.m., Friday, October 25. Application packets are available at the City Manager's Office, 225 Fifth Street, during regular business hours and online at <http://www.springfield-or.gov/city/city-managers-office/boards-commissions-and-committees/>. Applicants must attend a Springfield Arts Commission meeting at 6:30 p.m., Tuesday, September 10 or Tuesday, October 8 at City Hall in the Jesse Main Room to be interviewed by the Commission. Applicants will be asked to attend the City Council meeting on Monday, November 25 to be interviewed by the Mayor and City Council.

### **Requirements**

Commission members are required to attend evening meetings the second Tuesday of the month, September through June, as well as plan, develop, and assist with commission projects and activities. No fewer than seven of the nine-members appointed to the Springfield Arts Commission must reside, own property, or own a business in Springfield (97477, 97478, or 97482). There is one non-resident seat available for application. Applicants must be at least 18 years old and be registered voters. Arts Commissioners serve "at-large" positions with no ward restrictions and four-year terms. The two terms are due to expired vacancies, current commissioners are eligible to reapply.

**What:** Recruitment for two open positions on the Springfield Arts Commission

**When:** The deadline to apply is 5 p.m., Friday October 25, 2019; applicants must attend a Springfield Arts Commission meeting at 6:30 p.m., Tuesday, September 10 or Tuesday, October 8

**Where:** Jesse Main Room located inside City Hall, and, 225 Fifth Street Springfield, OR

**Additional Information:** Amy Orre, 541.726.2246, [aorre@springfield-or.gov](mailto:aorre@springfield-or.gov)





## Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
2. What specific contribution do you hope to make?
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at [www.ci.springfield.or.us/CMO/newsrel.htm](http://www.ci.springfield.or.us/CMO/newsrel.htm). Are you available to attend meetings on the dates listed for this committee?

Yes      No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

## Final Supplemental Questions for Arts Commission Recruitment

1. What art disciplines interest you?
2. Why does this commission interest you? Why would you like to serve?
3. The Arts Commission has several sub-committees (Heritage Arts Grants, Gallery, Marketing, Outreach, Public Art, and 2nd Friday Art Walk) and all commissioners must be a member of at least one. Please list two sub-committees you would be interested in participating in and how you would be able to contribute.
4. Would you be able to contribute between 2-10 hours per month to the commission? This includes monthly meetings, sub-committee work sessions and special events.