



Bicycle & Pedestrian Advisory Committee

DRAFT Meeting Minutes

April 9, 2019 – 6:00 to 7:30 pm

Springfield City Hall Council Chambers, 225 5th Street, Springfield

Attendance

- Staff:** Michael Liebler, Emma Newman, Dawn Williams, Chip Decker (Transportation Planning Intern), Jeff Paschall (City Engineer)
- BPAC members:** Allison Camp, Brian Sorensen, Holly Rockwell, Laughton Elliott-DeAngelis (Safe Routes Liaison), Sam Miller (Eugene ATC Liaison), Claudia Denton, Simon Daws (Willamalane Liaison), Sandy Coffin, Karla Berg, Matthew Nelson, Andrew Landen (Planning Commission Liaison), Sheri Moore (City Council Liaison), Matt Keeler
- Excused Absence:** Robin Mayall, Garry Swanson, Raymond Linneman
- Absent:**
- Public:** Shelley Wilson, Webelos Den Leader for Packs 81 and 91, and 4 scout members and their parents were in attendance to observe.

CALL TO ORDER. Meeting was called to order at 6:00 p.m.

Welcome/Introductions

Introductions were made.

Agenda Review

Claudia Denton asked for questions or comments regarding the agenda.

Emma Newman added Bike Friendly Business Outreach sign-up to the subcommittee updates.

Councilor Moore added the topic of Boards, Commissions and Committees which was discussed at the previous evening's Council Work Session to after meeting minute approval.

Committee Business

Public Comment

There was no public comment, but the Boy Scouts in attendance introduced themselves.

Meeting Minutes

Claudia Denton noted that the date of the next meeting in the minutes had April 6th instead of the 9th. It was corrected.

Sandy Coffin moved to approve the minutes as amended.

Holly Rockwell seconded the motion.

All approved.

Boards, Commissions and Committees Update

Councilor Moore outlined some suggested changes to the BPAC that Council had discussed at work session the night before. She stated that it currently consists of 10-16 voting members but is suggested to go to 9. She went on to say that non-voting members could consist of 1 City Councilor, 1 member of Willamalane, 1 member of the Springfield School District. She pointed out that that the Planning Commissioner and the City Staff member were crossed out and she wasn't sure why. Several members responded that they felt the Planning Commissioner was a valuable member of the committee. Councilor Moore stated that she would have to get clarification on those suggested changes and asked for feedback on the suggested edits.

Claudia Denton asked when the Council hoped to implement the new changes.

Councilor Moore stated that there was no action at this time since it was a work session.

Laughton Elliott-DeAngelis asked if Council suggested standardizing the term requirements.

Emma Newman responded that the last direction from Council was in 2017 when they extended the BPAC terms to three years and the bylaws were changed to reflect that.

Laughton Elliott-DeAngelis also asked how the quorum requirements would change with Council's suggestions.

Councilor Moore stated that was part of the BPAC's bylaws and Council was not changing those.

Holly Rockwell stated that having the range of members required made it easier when people left since you did not need to fill their position if the committee member total still fell within that range.

Laughton Elliott-DeAngeles asked if part of the reasoning due to the resources and time to interview all the candidates for the committees.

Councilor Moore stated that was discussed. This way the terms could all end at the same time so they could focus on advertising and interviewing.

Claudia Denton stated that she felt the range currently in place was good and suggested a range of 9 to 12 voting members would be a good compromise.

Holly Rockwell stated that she felt 12 members is a good number because having less than 6 people on the subcommittees hinders the work that they do.

Claudia Denton agreed that a good part of the valuable work that is done is done on the subcommittees.

Laughton Elliott-DeAngelis stated that he would be interested in why the changes were being suggested since it is an unpaid citizen committee staffed by those who are committed and passionate about it and by limiting the numbers it limits the ideas being brought to the table.

Councilor Moore stated all the committee meetings are open to the public for citizens to share their ideas and went on to say that all the committees, including the City Council, are unpaid volunteer positions. She said that she would take the information that was provided back to the Council.

Planning/Programming Subcommittee Updates

Claudia Denton stated that Matt Nelson has moved to the Planning Subcommittee.

Emma Newman shared that with this switch there will be 5 members on Planning and 6 on Programming which will make them more balanced.

Brian Sorensen provided an update stating that the Programming Committee is looking to generate some content on Bicycle and Pedestrian Safety Education for Springfield's various outreach platforms such as the website and social media. He advised that ideas could be sent via email to anyone on the Programming Subcommittee.

Claudia Denton added that when sending those emails to also copy Emma Newman, Allison Camp and herself.

Emma Newman stated that during a meeting with the Capital Projects staff recently they discussed how they could better communicate with the Council and the broader community about upcoming construction projects. There is a hope to have a webpage up for this upcoming construction season. Brian Sorensen has agreed to help with some of the content but there is a desire to also have some photos, such as the school crossing projects that are about to go to construction. She asked if anyone was interested in going out and taking some photos for the website.

Laughton Elliott-DeAngelis suggested that it could be done during the crossing guard assessments.

Emma Newman advised that the key locations were Agnes-Stewart Middle, Riverbend Elementary and Thurston Middle schools.

Karla Berg asked if there would be alternate routes during construction posted to the website.

Emma Newman stated that she thinks it will have links to TripCheck which lists all the construction for the region. She went on to say that she would take any suggestions back that they had.

Karla Berg asked if TripCheck had alternate routes for bicycles or just cars.

Emma Newman advised that she would check and get back to everyone.

Allison Camp asked if Brian Sorensen was just looking for ideas or actual content for the website.

Brian Sorensen advised they were looking for ideas.

Allison Camp stated that the Planning Subcommittee's workplan included bringing bike share to Springfield. They met with Lindsey Hayward from Peace Health Rides. Bike share has been operating in Eugene for one year. She went on to say that the bikes that Eugene uses are no longer being manufactured which could hinder the expansion into Springfield. There is some interest in E-assist or purchasing bikes from another locality to keep the fleet the same. But right now, PeaceHealth Rides is in a wait and see situation.

Emma Newman added that there are more and more companies that are providing not only bike share but also ride share and scooters. There is a lot of change in the industry right now.

Allison Camp went on to say that the Planning Subcommittee is interested if they can help in this effort. She asked Councilor Moore if she could talk to Mayor Lundberg about any possible obstacles or if it needs full Council support for bike share to come to Springfield.

Councilor Moore stated that it was already at Riverbend.

Allison Camp advised that it was but in order for it to work it needs to be able to connect to another station and right now that is the only one.

Councilor Moore asked where they saw a potential for another station.

Allison Camp advised that typically they are around neighborhood hot spots such as transportation hubs, downtown and commercial areas. She suggested that BPAC could help with identifying station locations.

Claudia Denton added that by comparison Eugene's bike share goes from their downtown area, to Whiteaker, the University, then Amazon Park.

Allison Camp stated that the Planning subcommittee is trying to figure out the next step and asked if Councilor Moore could share this information with the Council it would be appreciated.

Councilor Moore stated that she would communicate with Council.

Capital Improvement Program and Project Updates

Jeff Paschall, City Engineer, provided an update and status of some transportation projects. He stated that with the passing of the 2018 street bond one of their big focuses is getting those projects going. The bulk of those will begin in 2020. The biggest of those being Mohawk, Thurston Road and Highbanks Road. The last being 42nd Street which would begin in 2021-22. He went on to state that there was a lot

of transportation money that would be used for bike and pedestrian projects. The S. 54th Street path has been completed. They are continuing to work on Daisy Street. The project has been phased due to its size. Phase 1 is S. 42nd Street east of Bob Straub Parkway, phase 2 is the roundabout at the intersection of Daisy Street and S. 42nd Street and phase 3 will be S. 32nd Street to S. 42nd Street. Jeff Paschall went on to say that they anticipate bidding this fall on Phase 1 with the contractor to begin late fall or early winter.

Jeff Paschall stated that they are moving forward on the Walking and Biking Safety projects. Bids were just opened on four of the crossings; Riverbend, Agnes-Stewart, S. 42nd Street/Holly Street and 51st Street and Thurston Road. There are also two crossings, one at 21st Street near Maple Elementary and another on G Street at Two Rivers – Dos Rios Elementary covered by the Community Development Block Grant. The last thing they have is the sidewalk in-fill around the schools.

Emma Newman summarized that the City's Transportation System Plan is the 20-year transportation plan that's more visionary and the Capital Improvement Plan is the 5-year plan.

Jeff Paschall stated that he figured that the BPAC would be more interested in the transportation and streets projects. He went on to explain the CIP process from public comment to City Council approval. He went on to say that one of the goals when they take in funding is to maintain the infrastructure that they already have. There is the Bond for the streets but that is dedicated to the projects listed in that bond and it's for preservation. When they overlay some of the streets they are always going to focus on the ADA and the pedestrian and also the bike facilities.

Holly Rockwell asked if Mohawk and 42nd would include bike lanes.

Jeff Paschall stated that they would include bike facilities.

Holly Rockwell went on to ask if South 28th was also a focus.

Jeff Paschall responded that they are focusing on the southern section from F Street to the Mill Race or the city limits due to where we were lacking funding. One of the things we were running into problems with is there is not enough right-of-way right now so it would be very complex to try and fit bike facilities in there.

Claudia Denton asked when it comes to "bike facilities", what is there other than bike lanes?

Emma Newman stated that Rosa Parks Path is considered a bike facility, a path adjacent to the roadway.

Holly Rockwell asked if the street can't accommodate a bike lane then it would be a separate path.

Jeff Paschall responded that it could be on an adjacent street which leads to wayfinding to where our bike paths are.

Emma Newman stated that Virginia Avenue from South 32nd to South 42nd, that is a bikeway project.

Laughton Elliott-DeAngeles clarified that it becomes a bike facility when greenways are added. He also asked if vehicles were allowed on a bikeway.

Michael Liebler stated yes, they are. The determination that was made with Daisy/Virginia was that it was a low enough volume so that is appropriate for having a sharrows in some locations.

Allison Camp asked where the gas tax money is applied.

Jeff Paschall responded that the gas tax money, originally the bulk of it, goes to capital. But as costs go up to operate the system then that cuts into the capital. He went on to state that they are currently working on taking the House Bill 2017 funds and coming up with some ideas to take to the budget committee since we have a lot of local streets that need work too. The gas tax is the main source of funding for the street fund. They have been putting in \$100-150,000 towards capital but since it is not always enough money to do a single project then some of it is set aside for the ADA Transition Plan. We have to inventory our ramps and then have a plan to update them to current standards. The other thing they use the funds for is leveraging for grants. Most of these grants are not 100% money and they require a certain percentage match. He went on to say that the gas tax as revenue is pretty flat and the council does not have the authority to increase the gas tax to generate more revenue like the user fees. But construction inflation has recently increased 4.8% due to the boom in the economy.

Councilor Moore stated that something regarding the 54th Street path could be brought up in communication and outreach as a success story.

Sandy Coffin requested that the pot holes be filled on Mill Street between D and Main.

Holly Rockwell expressed concern that Mill Street isn't scheduled until 2022.

Jeff Paschall stated that it is a priority but the reality is there are a lot of projects and a lack of resources. The Capital Projects staff is maxed out right now. One of the reasons that Mill Street is slated for 2022 is that it will need redesign due to parking on both sides and the requirement for bike facilities. It will be an extensive planning process to determine what the right cross section is.

Holly Rockwell felt that there should be better bike facilities on other roads and leave the parking the way it is.

Jeff Paschall stated that it may be an option but they have to go through the process.

Emma Newman added that City crews are filling in potholes but since Mill is a failing street that needs a full reconstruct, they keep filling potholes in but the material just goes away.

Emma Newman suggested inviting Jeff Paschall back every April to give updates.

Allison Camp asked if there was a public hearing process for the budget committee?

Jeff Paschall stated that the budget committee actually has public testimony every meeting so there is an opportunity to speak. There is also a public hearing at the Council meeting. Starting April 30th is the first meeting.

Councilor Moore stated that they don't talk about the whole budget at every meeting. Each meeting covers a portion of the budget.

Jeff Paschall added that the Capital Budget is the last meeting which would be May 7th or 14th. All of the links should be available on the finance page.

Bike Friendly Business Outreach

Holly Rockwell provided information on signing up local businesses as a Bike Friendly Business. She explained that they are reaching out to Lane County hospitality businesses to be listed. Emma Newman was able to obtain sponsorship to provide free signs to the businesses. She explained that they were looking for volunteers to reach out to businesses that might be interested in attending the free movie night.

Sam Miller stated that in Eugene businesses are being certified through the League of American Bicyclists ranking and asked if this program had anything to do with that or is this was different.

Holly Rockwell responded that it can contribute to that but it's not linked to League of American Bicyclists, it is Travel Oregon.

Emma Newman explained that this was initiated after she was approached by the Mayor inquiring about why Springfield doesn't have more bike friendly businesses recognized through the Travel Oregon program. So BPAC has taken her request on but decided to offer it more broadly across Lane County. She went on to explain that the Travel Oregon application was an easier and simpler process than the League of American Bicyclists.

Sam Miller also stated the process for League of American Bicyclists was quite extensive.

Emma Newman stated that they were meeting with some Eugene ATC members the next day to talk about the planning to get this out more broadly.

Crossing Guard Assessment

Laughton Elliott-DeAngelis went over the upcoming Crossing Guard Assessment. He stated that there are two components to it. One will be a checklist which is how they are tracking compliance to the Oregon Department of Education rules and regulations on Crossing Guard programs. The other is a Crossing Guard inventory need assessment. This will determine the risk at a particular crossing and if a crossing guard is needed. He sent around a sign-up sheet to recruit volunteers for the next few weeks.

Path Safety Signs

Emma Newman stated that during the last meeting it was discussed where the path safety signs should be located. She noted that there was a lot of suggestion for signage along the EWEB path. Staff has taken that information and looked at locations throughout Springfield and come up with the following proposed locations; Mill Race, Middle Fork, Island Park, EWEB Multi-Use Path, Viaduct Path, Rosa Park Path and I-5/Gateway Loop Path. She covered the different types of signs that would be implemented on these paths.

Claudia Denton advised everyone to remember to log their volunteer hours on the online Google spreadsheet. With all the upcoming events they need to make sure they are logging all their hours.

Bike Month

Emma Newman shared that Bike Month is for all things bike related in the month of May. This encompasses things like individuals posting rides they are excited about to planned events. She shared examples of the posters.

Allison Camp gave an overview of the CycloFemme bike ride. It takes place on Mother's Day at 1:30pm at Willamalane Park Swim Center.

Emma Newman covered a few programs that have a volunteer need. The museum will be hosting an exhibit on biking from May 10th through June. There will be a Get to Know Your Bike event on the opening day of the exhibit and could use some additional volunteers.

Claudia Denton went over the Family Safety Fair. It was determined that with the full schedule the BPAC would not be participating in this event this year.

Emma Newman stated that Wheels by the Willamette will be held on May 17th at the Northbank Path boat ramp from 4-6 pm. Currently they are looking for volunteers for two shifts.

Emma Newman also discussed Bike Touring 101 and Beyond that would be held on May 6th at City Hall in the Library Meeting Room from 6 to 7:30pm.

Emma Newman advised that you can see everything that is going on for Bike Month by going to webikelane.org and clicking on the calendar.

Updates

City of Springfield

Emma Newman stated that she had checked in with the City Traffic Engineer and staff from operations regarding the current condition of Mill Street from Main to D Streets. She stated that there is no plan at this time to fill in any of the ruts but possibly after the planning process is complete temporary space reconfiguration could be considered.

Emma Newman stated that they did not receive the state funds for the Safe Routes to School infrastructure grant application, but CDAC (Community Development Advisory Committee) is

recommending to incorporate some funds to help backfill some of the school crossings that were not funded through the state infrastructure grant last cycle.

Emma Newman covered the latest update on the South A and 4th Streets crosswalk request. She stated that Michael Liebler attended the scoping meeting at ODOT. It sounds like this is something that ODOT will consider if the overall project moves forward. So, this is something that is still being tracked and hopefully there will be more information soon.

Liaison Updates

Simon Daws stated that with the recent weather the trails are in bad shape. He explained that some of the trees have deliberately been left down to keep people off the trails.

Holly Rockwell provided an update from Eugene ATC. She stated that the Traffic Operations Engineer was in attendance and stated that any of the vision zero locations that exist where someone has been hit by a car they now have funding and are redoing all of those locations. She went on to say that the Franklin Blvd transformation ideas are currently viewable online. The next workshop where one of those designs will be chosen will take place on May 29th and 30th. Holly Rockwell also stated that Sam Miller will be teaching a 6-week bike maintenance class that begins on April 15th from 7-9pm at the UofO.

Laughton Elliott-DeAngeles discussed the Crossing Guard Program. He went on to say that the district has received \$30,000 for additional bike parking throughout the schools. There will be an event called Breakfast at the Bike Racks to promote the newly installed bike parking. He also stated that there will be a need for volunteers at upcoming bike rodeos.

Info Share

Claudia Denton stated that this Monday, April 15th at 7pm there would Be a Bike Month Proclamation by the Mayor at the City Council meeting.

Emma Newman stated that the Southbank Path is going to be closed as soon as June 19th in the EWEB area due to reconstruction. She also stated the Springfield Police Department is doing a distracted driving enforcement event on April 11th, specifically focusing on the Main Street corridor. Emma Newman also stated that WalkScore.com now has bike scores for Springfield.

Next Meeting: June 11, 2019; 6-7:30