

CLASSIFICATION ADDENDUM

Job Title: Maintenance Tech Crew Chief

Classification Specification: Maintenance Coordinator

Barg Unit: AFS

Pay Grade: B23 – B24

*This classification **addendum** further clarifies job specific duties and requirements of a job within a particular classification. Note: The classification specification document is to be referenced and this document utilized as the addendum (supplement). It is intended to provide additional information, where needed, and is not intended to provide an exhaustive list of duties and responsibilities; specific position assignments will vary depending on business needs.*

Essential Characteristics and Duties Addendum

The Maintenance Tech Crew Chief performs advanced journey level work to maintain City Streets, sanitary and storm sewers, surface drainage, street signs and surface markings, city buildings, equipment, street trees and landscaped areas. Routinely functions as the lead worker of crews including Maintenance Journey positions. Performs related duties as assigned.

Qualifications Addendum

An entry-level person would be expected to possess the following or any equivalent combination of knowledge, skills, education and experience in order to successfully perform the job.

Training & Experience:

- Completion of the Maintenance Technician apprenticeship program including sufficient years of semi-skilled and skilled experience in the maintenance and repair of public infrastructure as a Maintenance Technician Journey.

Licensing Requirements:

- An Oregon Commercial Driver's License (CDL), Class B and endorsements.
- First Aid/CPR Certification
- Traffic Control
- Forklift Operator Certification

Knowledge:

- Principles, practices, methods and procedures of construction, repair and maintenance in assigned public works area;
- Statutes and regulations affecting public works field operations;
- Safe and effective operating practices of light and heavy equipment used in assigned area(s).

Skills: *(Demonstrated skill in performing the following)*

- Performing all the general duties and responsibilities of the Maintenance Technician Journey classification;
- Reading equipment manuals; maps and engineering blueprints;
- Developing contract specifications;
- Recognizing and responding appropriately to hazardous and unsafe conditions.

Essential Characteristics and Duties Addendum

Qualification For Grade Progression:

Grade progression is dependent on the years of experience/expertise in position or specialization, and degree of complexity, coordination, and visibility of projects in the community.

B23 – Journey (applying some advanced skills)

B24 – Advanced (applying advanced skills)

Physical Requirements Addendum

Heavy Work as defined in the classification specification. Further definition of the physical requirements of the position can be found in a job task analysis.

Position frequently works in varying outdoor weather conditions and frequently works near moving mechanical equipment. Employees in this position may be called upon to perform strenuous physical work outdoors, and to lift objects that could weigh a maximum of 80 pounds.

Employees with a Commercial Driver's License (CDL) are subject to random drug and alcohol testing in accordance with the Omnibus Transportation Employee Testing Act of 1991.

Addendum History

Created: 2012.01

2013.02 – Modified by Human Resources

2017.08 – Revisions by HR