



Committee for Citizen Involvement

Agenda

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Mike Koivula, Vice Chair
Tim Vohs
Troy Sherwood
Grace Bergen
Open Position
Open Position

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available. To arrange for these services, call 541.726.3610.

Meetings will end prior to 10:00 p.m. unless extended by a vote of the Committee members.

All proceedings before the Committee for Citizen Involvement are recorded.

Wednesday
September 5, 2018

PLEASE NOTICE THE TIME CHANGE

6:30 p.m. Regular Meeting of the CCI
Jesse Maine Room

COMMITTEE FOR CITIZEN INVOLVEMENT

CONVENE AND CALL TO ORDER

ATTENDANCE: Chair James _____, Vice Chair Koivula _____, Vohs _____, Sherwood _____, Bergen _____.

CCI REGULAR AGENDA ITEM(S)

CCI Chair announces the subject and requested action on the following item:

1. Main Street Safety Project

Review and approve or direct modifications to the draft CEP and appoint SAC members.

Staff: Molly Markarian, Senior Planner
60 Minutes

BUSINESS FROM THE DEVELOPMENT AND PUBLIC WORKS DEPARTMENT

- Fixing Springfield Streets

Staff: Tom Boyatt, AIC Development and Public Works Director
30 Minutes

ADJOURN REGULAR MEETING OF THE COMMITTEE FOR CITIZEN INVOLVEMENT

AGENDA ITEM SUMMARY

Meeting Date: 9/5/2018
Meeting Type: Regular Meeting
Staff Contact/Dept.: Molly Markarian/DPW
Staff Phone No: 541.726.4611
Estimated Time: 60 Minutes
Council Goals: Maintain and Improve Infrastructure and Facilities

COMMITTEE FOR CITIZEN INVOLVEMENT (CCI)

ITEM TITLE: MAIN STREET SAFETY PROJECT

ACTION REQUESTED: Adopt, or adopt with modifications, draft Community Engagement Plan; and appoint Strategic Advisory Committee members.

ISSUE STATEMENT: At the July 17th Planning Commission Work Session, the project team reviewed the Main Street Facility Plan process and sought input on the development of the project's Community Engagement Plan (CEP) and recruitment of Strategic Advisory Committee (SAC) members. The purpose of this Regular Session is for the Planning Commission, acting in its capacity as Springfield's Committee for Citizen Involvement (CCI), to review and approve or direct modifications to the draft CEP and appoint SAC members.

ATTACHMENTS: ATT1: CCI Memorandum
ATT2: Draft Community Engagement Plan
ATT3: Strategic Advisory Committee Applications

DISCUSSION: As summarized in Attachment 1, the City of Springfield and the Oregon Department of Transportation (ODOT) have engaged the community for several years in identifying and discussing potential changes along the Main Street corridor that will leverage the local economy and the quality of the community for decades to come. Since 2016, City staff have collaborated with ODOT and Lane Transit District to launch the Planning Phase of the Main Street Safety Project in coordination with the Main-McVay Transit Study. In Spring 2018, ODOT executed its consultant contract, intergovernmental agreement with the City, and formally issued a notice to proceed with the Facility Plan process.

At the July 17th Work Session, the project team reviewed the Facility Plan process and sought Planning Commission feedback to inform development of the draft Community Engagement Plan included as Attachment 2, as well as recruitment of Strategic Advisory Committee members. As outlined in the CCI Memorandum (Attachment 1), the City has received 12 SAC applications (Attachment 3) that reflect the variety of interests desired. The project team recommends that all applicants be appointed to serve for the duration of the Planning Phase of the Main Street Safety Project.

MEMORANDUM

City of Springfield

Date: 9/5/2018
To: Springfield Committee for Citizen Involvement
From: Molly Markarian, Senior Planner
Subject: Main Street Safety Project – Community Engagement Plan & Strategic Advisory Committee

PROJECT BACKGROUND:

The City of Springfield has engaged the community for several years in identifying and discussing potential changes along the Main Street corridor that will leverage the local economy and the quality of the community for decades to come, including: determining the community’s vision for future development; constructing pedestrian crossing improvements; improving lighting in downtown; providing assistance to individuals who want to learn about and take advantage of a full range of transportation options; investigating the feasibility of high capacity transit capital improvements; and now the Main Street Safety Project. The City has also worked with the Oregon Department of Transportation (ODOT) to reduce the speed limit to 35mph west of 62nd and has been actively implementing traffic safety public education and enforcement activities. In 2016, ODOT programmed \$3.9 million to construct raised center safety median treatments on nearly five miles of Main Street from 20th to 72nd. Before ODOT can obligate funds for design and construction, the City Council and ODOT need to engage property owners, businesses, and the traveling public in a planning process to answer the questions of “what type of median concept achieves the safety goals of the City and State?” and “how can it be done to minimize negative impacts to businesses and property owners?”. State law, sometimes referred to as the Senate Bill 408 process, also requires significant interaction with abutting property owners.

With the support of an experienced consultant team, ODOT and the City, along with other local agencies including Lane Transit District (LTD), will spend the next two to three years working to answer these critical questions, relying on technical viability, economic impact, and community support for alternative solutions to improve safety on Main Street. The alternative solutions will also consider how to integrate transit investments along the corridor. Due to the length of the Main Street corridor, the large number of adjacent stakeholder business and property owners, and significant ongoing safety issues, the process to forge solutions is complex and time consuming.

Planning Phase

The Main Street Facility Plan will be the work product that pulls together analysis, community outreach, and design concepts developed during the Main Street Safety Project’s Planning Phase. It is an expression of the community’s values that becomes the design framework for project development. Council and Oregon Transportation Commission (OTC) adoption of the Facility Plan as an amendment to the Springfield Transportation System Plan (TSP) allows the City and ODOT to proceed with detailed design, engineering, and construction of the Council-selected solutions.

In Spring 2018, ODOT executed its consultant contract and an intergovernmental agreement outlining City and State responsibilities for the project’s Planning Phase, and formally issued a notice to proceed with the process to develop a Main Street Facility Plan. At the City Council’s May 21st Work Session, the project team facilitated Council review and discussion of the Facility Plan goals, process and outcomes in preparation for the June 5th Main Street Governance Team meeting that formally kicked off the Facility Plan process. At that meeting, Governance Team members and agency staff reached a common understanding about the Facility Plan process, and the Governance Team agreed on the definition of the project purpose, agency roles, and project decision-making process.

As noted earlier, Council's consideration and adoption of the Facility Plan as an amendment to Springfield's TSP is a necessary step prior to project design and construction. The TSP amendment process is a legislative land use process that conforms to state requirements for public notice, public hearing, facts and findings in the record of decision, and the opportunity for appeal. As noted at the Planning Commission's July 17th Work Session, the Planning Commission will provide guidance and direction at several key milestones as the project team, stakeholders and the broader community work through the values trade-offs that will ultimately lead to a preferred package of solutions and set the stage for documenting compliance with federal requirements and project design and construction.

COMMUNITY ENGAGEMENT PLAN:

Upon adoption, the Community Engagement Plan (CEP) will serve as a guide for stakeholder outreach and public involvement activities for the creation of the Main Street Facility Plan. At the July 17th Work Session, the project team presented an annotated outline of the CEP to give the Planning Commission an overview of the different chapters and elements of the CEP and sought feedback on draft key messages.

With input from elected and appointed officials, the project team has developed the draft CEP included as Attachment 2. The draft CEP is consistent with Springfield's adopted citizen involvement policies and with Statewide Planning Goal 1, Citizen Involvement, as well as the Senate Bill 408 requirements (State law for ODOT projects that also requires significant interaction with abutting property owners). The draft CEP presents background information on the project, the purpose of the CEP, and describes a broad spectrum of activities that the consultant team, City of Springfield, and ODOT will implement in order to assure that interested and affected parties have adequate opportunities to provide meaningful input to the Facility Plan.

STRATEGIC ADVISORY COMMITTEE:

A key component of the draft CEP is the formation of a Strategic Advisory Committee (SAC). The SAC presents an opportunity for citizens to communicate with the project team, to provide input, feedback, and guidance to staff, and to forward recommendations to the Planning Commission. At the July 17th Work Session, the project team sought feedback from the Planning Commission on the categories of participants for the SAC and recruitment strategy.

On July 24th, recruitment of SAC members started and included a media release, E-Update to interested parties, social media post, posting on City webpage and ourmainstreetspringfield.org webpage, and direct appeals to prior participants in Main Street-related projects and organizations/individuals with connections to desired interest groups. The Register-Guard subsequently covered the recruitment in print and electronic formats. At the time of the initial application deadline (August 10), 11 applications were received from individuals reflecting most of perspectives and backgrounds desired. No applications were received in the first round of solicitation for three interest groups (Chamber of Commerce, Trucking industry/freight & delivery, Youth), so the City issued an updated media release on August 20th, extending the deadline until August 31st for those categories, along with additional direct outreach to potential participants. By the time this packet was finalized, one application had been submitted to represent the Chamber of Commerce.

Below are the desired areas of representation and which applicants meet those categories. The project team recommends all applicants be appointed as, together, they reflect the variety of interests desired.

- Corridor resident:
Staci Holt, Susan Hartman, William Belcher
- Corridor business/property owner:
Dani Wright , Jeffrey Wing, Joe Tokatly
- Corridor employee:
Alyssa Martin
- Springfield resident or business owner outside corridor:
Dick Jones, Garrick Mishaga, James Coldren, Marshall Loveday

- Chamber of Commerce:
Dean Huber
- Transit advocate:
Alyssa Martin, Garrick Mishaga, Susan Hartman
- Senior Springfield resident or business owner:
Dick Jones, James Coldren, Susan Hartman, William Belcher
- Springfield resident or business owner with disability/ies:
Susan Hartman
- Trucking industry/freight & delivery:

- Bike/ped interest:
Alyssa Martin, Garrick Mishaga, Marshall Loveday
- Youth:

ACTION REQUESTED:

Adopt, or adopt with modifications, the draft Community Engagement Plan, and appoint Strategic Advisory Committee members.

Main Street Safety Project: Planning Phase

Community Engagement & Communications Plan

August 28, 2018

Prepared for:

City of Springfield
225 5th Street
Springfield OR, 97477

ODOT Region 2
455 Airport Rd SE
Salem, OR 97301

Prepared by:



JLA Public Involvement, Inc.
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I. Introduction

The Community Engagement Plan (CEP) describes activities that the consultant, City of Springfield, and Oregon Department of Transportation (ODOT) will implement to assure that interested and affected parties have adequate opportunities to provide meaningful input to the Facility Plan.

Project Purpose

Springfield's Main Street is consistently ranked as one of the most unsafe city streets in Oregon based on the severity and frequency of traffic crashes. ODOT and the City must address this problem to save lives, reduce injuries, and lessen property damage due to crashes. The purpose of the Main Street Safety Project: Planning Phase is to select infrastructure solutions that will make Main Street safer for people walking, biking, driving, and taking transit.

The selected safety improvements will provide for the movement of goods and people, support the economic viability of the corridor, accommodate current bus service and future transit solutions, and complement traffic safety education and enforcement.

II. Public Involvement Principles

Community Engagement Goals

Throughout this project, we are committed to sharing information and gathering input regarding the needs and issues of the broader community and key stakeholders related to this planning effort.

The Community Engagement goals are to:

- Identify and engage potentially affected and/or interested individuals, communities, and organizations that live, work, and play on Main Street.
- Educate the community on the key issues related to safety and the importance of design and planning infrastructure changes to address those concerns.
- Ensure appropriate and meaningful opportunities for education, information, and engagement exist for adjacent businesses and property owners, neighborhood residents, and the broader community.
- Support informed decision-making by ensuring clear and transparent access to technical findings and community input.
- Foster and sustain a collaborative and mutually respectful process while developing the Main Street Facility Plan.
- Communicate complete, accurate, understandable, and timely information to the community and partners throughout the development of the Main Street Facility Plan.
- Demonstrate how input has influenced the process and is incorporated into the final Main Street Facility Plan.
- Adhere to the City of Springfield community engagement guiding principles
- Comply with Title VI of the Civil Rights Act.

Main Street Corridor: Previous & Concurrent Engagement

There are several existing City of Springfield, ODOT and partner agency initiatives that have or have had similar objectives to this effort but are citywide or along different segments of the Main Street corridor. It is important to be aware of these efforts to ensure that outreach and messaging are consistent.

There are a number of projects in process or recently completed in the Main Street corridor. These projects are collectively referred to as Our Main Street Springfield, and in addition to the Main Street Safety Project currently include: Main-McVay Transit Study, Main Street Pedestrian Crossings, and Downtown Lighting.

It is critical that all of these projects are coordinated and managed in a way that is understandable to the community in terms of consistency and interrelationships.

A brief overview of each of the current and prior Main Street projects is included below, providing a highlight of engagement activities and key themes derived from those activities:

Main Street Corridor Vision Plan – Phase I of the project identified the community's preferred future for land use and transportation on Main Street between 10th Street and 69th Street. Phase II of the project will explore updates to zoning and development regulations to support incremental redevelopment along the corridor to achieve the new pattern, mix, and intensity of uses envisioned in the Vision Plan endorsed by the Springfield City Council in 2015. At this time a date to initiate Phase II has not been set.

Smart Trips Main Street – This project was a comprehensive individual household and business outreach program aimed at increasing biking, walking, use of public transit, and ridesharing through education, incentives, and community outreach and events. *Smart Trips* moved down the Main Street Corridor from 28th Street to east of 75th Street in three phases from 2014 – 2016.

ODOT Safety Study - ODOT's 2011 Pedestrian Safety Study analyzed existing and future travel conditions on Main Street with a pedestrian focus, documented safety problems for pedestrians on Main Street, and identified improvement concepts.

Main Street Pedestrian Crossing Project – Subsequent to the 2011 Pedestrian Safety Study, the City and ODOT have installed six Rapid Flashing Beacon pedestrian crossing improvements on Main Street at 35th, 41st, 44th, 48th, 51st, and Chapman Lane; a Pedestrian Hybrid Beacon pedestrian crossing improvement is planned for Main Street at 66th Street in 2018.

Downtown Lighting - An outcome of the downtown circulation project, this phased project is improving lighting and enhancing existing crosswalks along identified blocks of Springfield's downtown.

Education & Enforcement – From 2014 – 2018, Springfield's Development and Public Works (DPW) Department staff have engaged in the following traffic safety education efforts. These efforts are ongoing unless otherwise noted:

- Video production – City produced four traffic safety educational videos covering Rapid Flashing Beacon crossings, Pedestrian Hybrid Beacon crossings, Roundabouts, and Flashing Yellow Arrows. News releases were disseminated when each video went live, Mayor introduced videos to the community through media opportunities and interviews, and they were promoted through City and Lane Transit District (LTD) Point2Point's social media channels. Traffic safety tips and promotion of educational videos done through City's social media channels with periodic postings. A fifth video will be produced in 2018 on either the dangers of texting and driving or the types of crosswalks.
- Creation and distribution of traffic safety informational cards, including one for Springfield Police Departments' pedestrian and crosswalk education and enforcement efforts in 2017.
- Purchase of customized safety reflectors for distribution through various City and partner events. Customization includes City logo and a QR Code that goes to City's Traffic Safety webpage.
- Bicyclist and pedestrian education games as part of annual Public Works Week activities to help reinforce the importance of traffic safety and specifically situational awareness.
- Annual support of Springfield Kiwanis Club's Safety Town program for pre-kindergarten children with provision of safety reflectors and informational cards to send home with students for parents to review and conduct a traffic safety game during presentation to students.
- Promotion of existing educational materials:
 - Included safety reflectors and informational cards as an ordering option as part of Point2Point's _Phase 2 (2015) and Phase 3 (2016) education and outreach campaign on Main Street.
 - Provided safety reflectors, informational cards and videos for inclusion in Safe Routes to School safety education class for all second grade students in the Springfield Public Schools.
 - Partnered with ODOT to show educational videos in Springfield theaters for summer 2016.
- Published several traffic safety related articles in Team Springfield Newsletter delivered to all residents in Springfield.

- Participated in USDOT’s Mayors’ Challenge for Safer People, Safer Streets Initiative from May 2015-October 2016 to: build on City’s commitment to improving roadway safety for all users through education, enforcement and engineering; help achieve identified Council goals and the specific action item of the citywide bicycle and pedestrian connectivity and way-finding implementation plan; and learn what other cities are doing to improve safety for pedestrian, bicyclist and drivers; share what we have accomplished or are planning with other cities. Overall Initiative activities included:
 - Mayor kicked off initiative at Bike to School Day event at Guy Lee Elementary School;
 - Renewal of Bicycle & Pedestrian Advisory Committee by City Council; and
 - Additional partner agency engagement to ensure needs of all road users considered in design, planning, construction and education.
- Increased traffic enforcement patrols on Main Street. For example, issued 1,512 citations on Main Street in 2015 for an increase of 42.8% over 2014.
- Expanded traffic safety education efforts with an Oregon Impact mini-grant award. Grant paid for expanded enforcement of vehicle code sections involving pedestrian right-of-way crosswalks and education to community members about the causes of pedestrian crashes. Expanded effort occurred May through September 2017.

Main-McVay Transit Study Phases 1 & 2 – Phase 1 of the Main-McVay Transit Study identified and evaluated the most appropriate and promising transit options for the Main Street-McVay Highway corridor to be pursued by the City of Springfield and LTD. The study began in April 2014, with final recommendations on the most promising transit options determined in February 2015. The purpose of the second phase is to further develop and evaluate the promising transit options as potential solutions to address growing concerns about safety, congestion, and quality of life that could be improved through transportation improvements. The goal of Phase 2 is to identify a locally preferred solution (LPS) that can be supported by the Springfield City Council and LTD Board of Directors. The Main Street-McVay Highway corridor and project study area follows Main Street from Thurston to Downtown Station and continues from there into Glenwood where it follows McVay Highway to Lane Community College (LCC).

- Phase 1: In 2013, the City and LTD conducted initial stakeholder and public outreach, including small group meetings called “Community Conversations” and general public outreach at various community events. Input from the initial stakeholder and community outreach was used to develop the range of potential transit options for the corridor. A Stakeholder Advisory Committee (SAC) was developed for Main-McVay Transit Study Phase 1 that reflected a broad range of interests along the corridor. The SAC met monthly throughout the first phase of the study and developed recommendations on all key decisions for consideration by decision-makers. Information about the study was available at organized community meetings and events, and updates were emailed to an Interested Parties List. In February and March 2015, project team members walked the Main Street and McVay Highway segments of the corridor, meeting with business and property owners to answer any questions they might have about the study. Based on community input and considering technical analysis from Phase 1, the transit study identified a range of promising transit options for the corridor. In 2015, the Springfield City Council and LTD Board of Directors recommended that the most promising transit options move forward for additional study. These transit options included No-Change, Enhanced Corridor, and Bus Rapid Transit (BRT) on Main Street; and No-Change and Enhanced Corridor on McVay Highway. BRT on McVay Highway was evaluated and not recommended for further study at the time Phase 1 concluded.
- Phase 2: In Phase 2 of the transit study, the City and LTD developed configuration options by corridor segment and are in the process of evaluating the most promising transit solutions for the corridor. In 2016, individualized outreach including mail, phone calls, and in-person meetings was conducted with business and property owners along the Main Street segment of the corridor from Downtown Station to Thurston Station and project staff presented to Springfield community groups. In 2017, Phase 2 was paused, awaiting information to coordinate with the Main Street Safety Project. Throughout 2016-2018, email updates continued to be sent periodically to the Interested Parties list. The City and LTD believe, based on community input to date and prior technical analysis, that the Enhanced Corridor option may

be the most appropriate mode to further evaluate on Main Street at this time. Confirmation of community support to advance the Enhanced Corridor mode, and not the EmX mode, will be evaluated from the input received through the first online open house held for the Planning Phase of the Main Street Safety Project. The Enhanced Corridor mode choice will explore transit investments including: a series of smaller, incremental transit operational enhancements – such as improvements to stops and investments to improve reliability and efficiency of transit travel time – as well as improvements to make it easier for people walking and biking to get to the bus.

III. Corridor Research

In order to execute a successful community engagement plan, it is important to have a clear understanding of the various stakeholder and interest groups that make up the community.

This section provides demographic and other information about the city of Springfield and, where available, information that pertains specifically to the Main Street corridor and surrounding neighborhoods.

Project Area Overview: Springfield

Demographics¹

Age: Springfield has a population of 60,611 people with a median age of 35.7.

Race: The ethnic composition of the population of Springfield is composed of about 80% white residents, with 12% Hispanic, 1.5% Asian residents, and 731 or 1.2% Native residents. The most common foreign languages in Springfield are Spanish, German, and Chinese. In addition, when compared to other census places, Springfield has a relatively high number of residents that are native Scandinavian speakers.

Economic Status: The median household income is approximately \$40,000, which is less than the national average. In 2016, 50.6% of the housing units in Springfield were occupied by their owner. This percentage grew from the previous year's rate of 50.3%. This percentage of owner-occupation is lower than the national average of 63.6%.

Twenty two percent (22%) of Springfield's population live below the poverty line, a number that is higher than the national average of 14%. The largest demographic living in poverty is Female 18-24, followed by Female 25-34 and then Male 18-24.

Disabilities: 14.2% of residents under 65 identify with some level of a disability status.

Transportation Choices & Access: Springfield residents traveling by all modes have an average commute time of 18.7 minutes, with the majority of commute trips made in single occupancy vehicles. Twelve percent (12%) carpooled, and approximately 4% use public transportation. Car ownership in Springfield is approximately the same as the national average, with an average of 2 cars per household.

Employment:

Springfield employs approximately 28,297 people, with an economy that specializes in Agriculture, Forestry, Fishing, Hunting; Retail trade; and Healthcare & Social Assistance. The largest industries in Springfield are Healthcare & Social Assistance (5,303), Retail trade (4,470), and Manufacturing (3,021), and the highest paying industries are Utilities (\$64,044), Professional, Scientific, Tech Services (\$40,684), and Finance & Insurance (\$35,946).

The most common jobs held by residents of Springfield, by number of employees, are Administrative; Sales; and Food & Serving.

¹ American Community Survey: Census Bureau (2016); 5-year Estimate

Non-Resident Considerations:

Demographic information provides a valuable illustration of the area's residents, but when planning for community engagement, it is critical to consider that Main Street and Springfield is also a major destination for both city residents and visitors to the region. Understanding employment trends (see above) as well as tourist attractions and destinations helps the project team better understand the composition of corridor stakeholders and the traveling public.

Demographics & Considerations: Main Street Corridor

The Main Street corridor, while reflective of the same trends and demographics of Springfield as a whole, displays other key considerations and demographic considerations that make this corridor distinct in ways that affect walking/biking/transit as well as community engagement efforts.

Specifically, the Main Street corridor contains a higher concentration of Title VI Communities of Concern, which are defined by Central Lane County MPO² as concentrations of one or more key socioeconomic factors including: Minority Populations, Elderly Populations, People with Disabilities, and Households in Poverty. Census tracks along the Main Street Corridor show lower than median income levels, ranging from an average of \$28,000 to \$38,000.

Looking at data from 2010-2014, specific segments along the Main Street Corridor range from 24 – 42% percent of residents identifying as Hispanic, Latino or non-white. In certain blocks groups along the corridor, the percentage of residents who identify as having limited English-speaking abilities can be as high as 20%. Additionally, in contrast to the County as whole, Main Street shows higher concentrations of residents over the age of 5 living with disabilities (segments range from 5% of residents to 36% of residents).

MPO data also shows high levels of renter-dominated block groups along the Main Street corridor – as high as 79% within specific block sections. For some of these block groups, as many as 35% of renters do not own a car.

IV. Engagement: Key Issues & Concerns

Key Issues/Concerns of Residents, Property & Business Owners

The project team will coordinate with technical team members to understand and address potential stakeholder concerns related to their area of study. This list will be updated as more information becomes available. A list of potential stakeholder concerns is provided in the following section to highlight how community engagement activities will inform, engage, and consult with key stakeholder groups around these concerns.

Safety: During the five-year period between 2012 and 2016, this corridor saw hundreds of crashes, resulting in loss of six lives, costly injuries, property damage, delays, and fuel consumption. Safety is a main concern for this project both for the sake of safety itself, the emotional and social impacts of life altering injuries, and for the other community and personal costs that accrue when safety is compromised.

Traffic: Improving traffic flow and congestion along Main Street (between 20th Street to 72nd Street) is of concern to nearly all stakeholders. The broader community will be interested in how the design concepts will improve traffic.

Coordination with Transit & Other Planning Projects: There are several projects involving the Main Street corridor that are also of interest to corridor residents and business owners. Stakeholders will want to know how

² Central Lane County MPO: Socio Economic Data <http://thempopo.org/958/Socio-Economic-Data>

this project works in coordination with other efforts along the corridor and how input will be used and shared across projects.

Business Disruption and Access: Business disruption due to changes in infrastructure, as well as construction-related impacts and traffic delays, will be of concern to adjacent property owners, businesses and associations. Additionally, stakeholders will want to know how construction might impact traffic on daily routes through the area or access to businesses.

Cost and Funding: Given the size and scope of this project, some stakeholders will undoubtedly have high levels of interest in the project cost and how it will be funded.

For an initial detailed list of stakeholders and key issues used to inform the project's community engagement efforts see Appendix A.

V. Key Messages

The use of key messages throughout project communications is helpful in maintaining consistent messaging about the project goals, scope and desired outcomes. These messages are to be used both on written communications and as talking points for the project team staff.

Key Messages were informed by previous and on-going community engagement efforts on the corridor including the ODOT Pedestrian Safety Study, Main Street Corridor Vision Plan, Main-McVay Transit Study, and Main Street Pedestrian Crossing Project. Input and direction on these key messages were provided by Springfield City Council, the Main Street Governance Team, and the Springfield Planning Commission.

Primary Key Messages:

Introduction & Overview

In summer 2018, the City of Springfield launched the Planning Phase of the Main Street Safety Project.

Over the next 2-3 years, this project will pull together detailed analysis and extensive community outreach to inform the selection of design concepts for infrastructure changes to improve safety on Main Street from 20th to 72nd.

Why is this Project Important?

- **Safety** This section of Main Street in Springfield is one of Oregon's most unsafe city highways for those who walk, bike and drive.
- **We're growing.** Traffic on this corridor will likely double in 20 years, so problems today will be even worse in the future.
- **Main Street is the heart of the Springfield community.** It serves as an iconic gateway to the city, a primary east-west transportation corridor, and an economic engine for the area.
- **A major transit corridor.** This is one of the most heavily used transit routes in Lane County. LTD and the City have been working with the community over the last few years to explore transit improvement options in the corridor. This plan needs to support the community's preferred transit improvements.
- **Creating a Healthy & Safe Transportation System for All:** Supporting engineering solutions that help to ensure safe, accessible transportation for everyone, whether by foot, bike, mobility device, bus, or car.

What about the street design and adjacent land uses contributes to safety problem on Main Street?

- High driveway density with poor access management
- Insufficient roadway connectivity
- Existing facility characteristics that produce high vehicle speeds

- Predominance of auto centric land uses
- High residential density with socioeconomic characteristics that lend towards higher transit usage and pedestrian crossing activity
- These factors contribute to a high level of crash frequency and severity due to pedestrian, bike, and vehicle (including freight) conflicts along this extended highway corridor.

Community Centered Decisions:

- **Building on previous visioning:** We will continue and extend planning efforts and previously identified Secondary Key Messages.
- **Safe, Accessible Transportation Systems for Everyone:** We are committed to an efficient, sustainable, diverse, and environmentally sound transportation system that serves our community as a whole – providing safety improvements to support people walking, biking, using mobility devices, taking the bus, and driving.
- **Thriving Economy & Great Neighborhoods:** A transportation system that enhances Springfield’s community identity and supports thriving economies and neighborhoods.
- **Connecting our community:** We will plan for transportation and safety improvements that will support great neighborhoods and help keep our Main Street economy thriving.

Community Engagement:

- We are committed to **transparent decision-making informed by community input**.
- It is vital that **all voices are heard** while planning our community’s future, and **we respect stakeholders’ limited time to contribute input**.
- **Community input and engagement will be a foundation for all decisions** and aspects of the project (from planning through design, and into construction).
- Outreach efforts will include **a variety of ways to accommodate community input** – including in person and online formats, valuing opportunities for face-to-face conversations between members of the project team and adjacent property and business owners.

Community input and engagement efforts will include property owners, businesses, and the traveling public in the process to help City Council answer two key questions:

1. What type of design concepts and infrastructure solutions achieve the community’s safety goal?
2. How can these improvements be done in a way that minimizes negative impacts to businesses and property owners?

What is the Desired Outcome of this Phase of the Project?

- Coordinated street planning and selection of design concepts for infrastructure changes that will promote safe travel and movement through the corridor.
- **A long-term plan** that identifies the *types* of safety improvements and a preferred transit mode choice for Main Street that supports the community’s vision. (Note: The plan will *not* be a proposed engineering design; so, it will not identify specific property impacts, nor the details of a specific transit solution.)
- **With the final plan complete**, the partner agencies can **begin working with the adjacent business and property owners**, as well as community members, on a more detailed design that addresses how to apply the infrastructure solutions that lead to construction in ways that minimize impacts to properties and maintains access to businesses.

Secondary Key Messages:

Project Background:

- In 2011, Council directed staff to improve the safety of Main Street.

- Since Main Street is a state highway (OR-126B), City initiated discussions with the Oregon Department of Transportation (ODOT) about how to enhance traffic safety on the corridor.
- In 2016, ODOT programmed \$3.9M to construct raised center median treatments on nearly five miles of Main Street from 20th – 72nd based on crash data that resulted in Main Street being consistently ranked as one of the most unsafe city streets in Oregon.
- Before ODOT can obligate the funds for design and construction, the City and ODOT need to engage property owners, businesses and the traveling public in a planning process to better understand preferences and priorities around what types of median concepts and other safety improvements will achieve the community’s safety goal and minimize negative impacts to business and property owners.
- Lane Transit District (LTD) works closely with the City of Springfield to coordinate transit service and transit improvements in Springfield and serves as a key partner on this project.
- Due to length of the Main Street corridor, the large number of adjacent business and property owners, and the significant safety issues, the process to forge solutions is complex and will take time.

Project Process: Overview

The Planning Phase of the Main Street Safety Project will begin with two key tasks:

- Task 1: Look to previous community engagement efforts in the corridor to inform our work on this project.
- Task 2: Develop an inventory of the existing transportation conditions in the corridor – roadway features, street classifications and freight routes, transit service and ridership, bicycle and pedestrian facilities. This includes collecting new traffic and speed counts and presenting the analysis on recent traffic crash data.

Goals & Objectives: Community and stakeholder input to help develop the goals and objectives of the project and the planning phase. Clear goals and objectives will help lay the foundation for the adoption of Key Principles and Methodology.

Decision-Making Methodology: This methodology will be used to guide the planning phase, answering critical questions such as: “What do we need to achieve and how will we do it?” and “What will be used to inform and evaluate the series of solutions we develop?”

Recommended Solutions: Pulling from community input, and led by the adopted decision-making methodology, the Project Management Team (PMT), Technical Advisory Committee (TAC) and consultant team will develop options for safety improvements, engaging the community in evaluating those solutions, and then recommend infrastructure solutions to make Main Street safer.

Final Main Street Facility Plan: Once there are recommended solutions, we will develop a draft Main Street Facility Plan to present to the Governance Team, Planning Commission and eventually forwarded to the Springfield City Council for consideration and adoption.

After the City Council adopts the Final Main Street Facility Plan, the plan must move through the State land use adoption process.

What will be Considered in the Final Main Street Facility Plan?

The plan will consider a wide range of potential improvements, including, but not limited to:

- Median islands that allow left turns at strategic locations
- Roundabouts at major intersections to improve safety and traffic flow
- Consolidating or relocating driveways to reduce potential conflicts with people walking, biking, and driving
- Improvements to accommodate current bus service, as well as future high capacity transit improvements

Why are Medians being considered, and what type of medians?

Raised center median treatments are being considered as engineering response in this phase of the study based on the type of traffic crash symptoms and specific safety concerns experienced in the corridor.

If City Council elects to proceed with infrastructure improvements to address the safety problem on Main Street the most appropriate solution are raised center median treatments with u-turn opportunities that provide for the movement of goods and people, support the economic viability of the corridor, accommodate current bus service and future transit solutions, and complement safety education and traffic enforcement.

The specific details of these median treatments will be informed by community engagement, analyzed and approved by Council.

Coordination with Other Projects:

The City coordinates planning and construction efforts in ways that take into account the direct impact on businesses and residents and looks to minimize disruption.

The Main Street Safety Project will build from previous community conversations and engagement efforts along the corridor and will work closely to coordinate planning and construction with other efforts.

Coordination with LTD & the Main McVay Transit Study: The City of Springfield will work closely with LTD to ensure planning and design of future high-capacity transit capital investments are coordinated, and that the community conversations and planning efforts on both the Main-McVay Transit Study and the Main Street Safety project are coordinated.

Complimentary Efforts – 3E's (Education, Enforcement & Engineering): Safety education and traffic enforcement are important complimentary pieces to engineering solutions that will help to effectively address the safety concerns and problems along the Main Street Corridor.

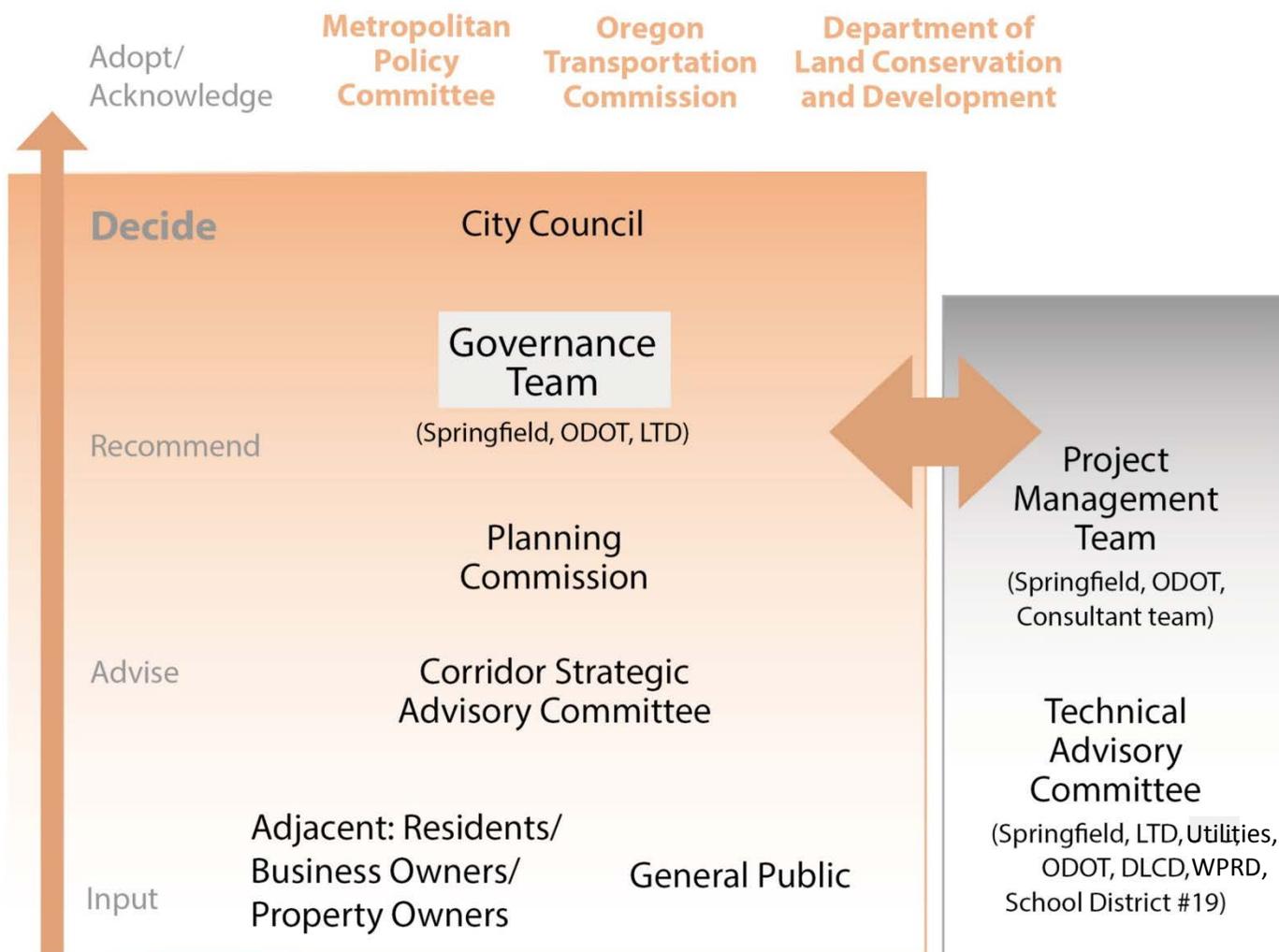
VI. Public Involvement Process

Advisory Bodies & Decision-Making Structure

Decision-Making Structure:

The graphic below illustrates the overall stakeholder and decision-making structure.

This structure is designed to **ensure that community stakeholders are regularly engaged and consulted, and that the Springfield City Council and advisory groups have the benefit of that community input at each major milestone of the planning phase.**



Updated graphics will be developed as part of outreach efforts, and featured on the project website and in introductory materials

Decision-Making Groups

The Planning Phase of the Main Street Safety Project is overseen by two decision-making groups, the Main Street Governance Team and Springfield City Council.

Springfield City Council: The City Council has oversight and decision-making responsibilities for the Project. The project team will provide briefings to the City Council and solicit feedback and guidance at five key milestones. Springfield City Council holds ultimate authority on the approval and adoption of the final Facility

Plan. After adoption by the City Council, the Facility Plan moves through an adoption and acknowledgement process with Oregon Transportation Commission and Department of Land Conservation and Development.

Governance Team: Since 2013, Main Street projects have been coordinated through a three-tiered management structure that includes project direction provided by the Governance Team (GT).

The GT currently consists of the following agencies and jurisdictions (listed in alphabetical order): • City of Springfield (City): Mayor Christine Lundberg and Councilor Marilee Woodrow (Alternate: Councilor Leonard Stoehr), City Manager (Gino Grimaldi, ex-officio) • Lane Transit District (LTD): Board Members (Steven Yett and Kate Reid), General Manager (Aurora Jackson, ex-officio) • Oregon Department of Transportation (ODOT): Area 5 Manager (Frannie Brindle).

The mission of the GT is to provide informed direction and final collaborative decision-making to support current Main Street projects: Main Street Safety Project (MSSP); Main Street-McVay Highway Transit Study (MMTS); Main Street Pedestrian Crossings; Downtown Lighting Project. Former guidance included past projects: Smart *Trips* and Main Street Corridor Vision Plan.

Advisory Bodies

In addition to the governing bodies charged with decision-making and approval of the final Facility Plan, this project will also engage a variety of advisory bodies and committees, including: the Springfield Planning Commission (PC), a Technical Advisory Committee (TAC), and a Strategic Advisory Committee (SAC). The TAC & the SAC will provide input on the goals, objectives, and design solutions considered in the planning phase of the Main Street Facility Plan and will play a role in prioritization of feasible solutions. They will also review project deliverables and provide feedback. In its capacity as Springfield's Committee for Citizen Involvement (CCI), the Planning Commission will review and approve the community engagement strategies, as well as appointment of SAC members. Additionally, since the Facility Plan will be adopted as a Refinement Plan of Springfield's Transportation System Plan, the PC will participate in the process to evaluate feasible solutions and recommend a final package of solutions to the GT.

In addition to providing ongoing project input, the TAC will ensure consistency with State and regional policy and plans as well as City policy priorities in an advisory role. The project will seek City Council engagement and endorsement at several key stages in the project, leading to the review and adoption of the final Main Street Facility Plan as the final product of the Main Street Safety Planning Project.

Technical Advisory Committee (TAC)

Role: Provides PMT with technical support necessary to develop an adoption-ready Facility Plan by:

- Establishing a forum to identify, discuss, and resolve technical issues and concerns
- Establishing a forum to maintain interdepartmental and interagency communication
- Providing data and information, as requested
- Reviewing and providing feedback on draft work products in timely manner

Membership: Upon formation, TAC protocols will identify whether participation is standing or ad hoc and establish expectations for type of input desired.

City Participants

- City Transportation Planning Engineer (Michael Liebler)
- City Senior Transportation Planner (Emma Newman)
- City DPW Communications Coordinator (Loralyn Spiro)
- City Economic Development Manager (Courtney Giesel)
- City Traffic Engineer (Brian Barnett)
- City Principal Engineer (Kristi Krueger)
- City Police representative (Lt. Scott McKee)

- City Fire representative (Amy Linder)
- City Environmental Services Tech (Meghan Murphy)
- City Operations Maintenance Supervisor (Greg Ferschweiler)

ODOT Participants

- ODOT Active Transportation Liaison (Jenna Berman)
- ODOT Region 2 Traffic Engineer (Dorothy Upton)
- ODOT Region 2 Traffic Investigations Engineer & ARTS Program Coordinator (Amanda Salyer)
- ODOT Region 2 Roadway Engineer (Carl Deaton)
- ODOT Region 2 Access Management (Scott Nelson)
- ODOT Region 2 Transportation Safety Coordinator (Nicole Charlson)
- ODOT Region 2 Rail Crossing Safety Section Manager (Rick Shankle)
- ODOT Region 2 District 5 Manager (Jim Gamble)
- ODOT Region 2 Mobility Unit Manager (Christy Jordan)

DLCD Participants

- South Willamette Valley Representative (Patrick Wingard)

Utility Provider Participants

- SUB Water representative (Scott Higley)
- SUB Electric representative (Sanjeev King)
- NW Natural representative (Jon Kloor)

LTD Participants

- LTD Transit Development Planner (Sasha Luftig Vartanian)
- LTD Transit Service Planner (Heather Lindsay)

Willamalane Park & Recreation District (WPRD) and School District #19 (SPS) Participants

- SPS Transportation & Fleet Operations Manager (Mike Schlosser)
- SPS Safe Routes to Schools Coordinator (Laughton Elliott-Deangelis)
- WPRD Planning & Development Manager (Eric Adams)

The TAC is anticipated to meet twelve (12) times over the course of the project.

Strategic Advisory Committee (SAC)

The SAC will be comprised of key stakeholders representing various interests from within and along the Main Street corridor and the broader Springfield community. The City of Springfield will actively reach out to potential stakeholders to invite them to the group with explicit considerations of equity, diversity, and representation of key interests and concerns.

There will be up to eight (8) SAC meetings for the full duration of this project. SAC members are tasked with participating in all meetings, which are facilitated by the consultants. Meetings will be open to the public and written public comment can be provided via a comment box at the SAC meetings.

Membership includes representatives from the following:

- | | |
|-------------------------------------|--|
| • Corridor Residents | • Seniors |
| • Corridor Business/property owners | • Persons with disabilities |
| • Corridor employee | • Trucking industry/freight & delivery |
| • General public | • Bike/Ped interest |
| • Chamber of Commerce | • Youth |
| • Transit advocates | |

Project Timeline

The high-level timeline below shows how the Facility Plan fits into the typical project planning, development, and construction cycle. In this case, due to the length of the Main Street corridor, the large number of adjacent stakeholder business and property owners, and significant ongoing safety issues, the process to forge solutions is complex and time consuming.

2018	2021	2023
PLANNING		IMPLEMENTATION
Concept Development & Selection Facility Plan	Project Development Site Design/NEPA/Engineering	Construction Physical Changes

PLANNING PHASE:

The essential policy question that the Facility Plan process and adoption will develop, and document is how to address the safety problems on Main Street with an infrastructure design concept that provides for the access needs of corridor businesses and accommodates current bus service and future transit improvements. Advisory groups and decision-makers will provide guidance and direction at several key milestones as the project team, stakeholders and the broader community work through the values trade-offs that will ultimately lead to a preferred package of solutions and set the stage for documenting compliance with federal requirements and project design and construction. As presently scoped, these milestones are depicted in the graphic below:



- * City Council work session and guidance
- # Governance Team meeting
- + City Council hearing and action

Updated graphics will be developed as part of outreach efforts, and featured on the project website and in introductory materials

VII. Engagement Strategies and Schedule

The project will include three major rounds of communication and outreach:

1. Project Kick-Off & Community Priorities (Summer 2018):
2. Goals & Objectives (Fall 2018)
3. Evaluate Alternatives (Spring 2019)

The project team will develop and facilitate community conversations at these three key points in the planning phase of the project. Each outreach round will include a variety of in-person and online engagement opportunities, including:

- **Local Access Meetings & Stakeholder Issue Resolution:** Engagement of stakeholders directly adjacent to the corridor is a key focus of outreach activities. In addition to supporting a notification and consultation process that follows the requirements of Senate Bill 408 for access management, JLA will establish and facilitate small group and one-on-one conversations with residents, business and property owners along Main Street.

The PMT will work to establish a series of segments along the Main Street corridor, and to host a series of informal open houses, encouraging adjacent stakeholders to “drop in,” look at concepts, and discuss how those concepts might affect their property or business. Up to three (3) three-hour-long segment meetings would be held to present initial concepts. A second series of three (3) three-hour-long meetings would be held to present the recommendations before they are finalized. JLA will be responsible for logistics, facilitation and documentation of these meetings. The City will be responsible for identification and notification of participants.

- **Online open houses/workshops:** JLA will develop two open houses or “virtual community meetings” to allow people from throughout Springfield, as well as adjacent stakeholders to learn about the Planning Phase of the Main Street Safety Project and to provide their input online. This online format and content will mirror the format of the Local Access meetings and other community events. The online meeting tool will be available for about a three-week period to allow the community to participate at their convenience.
- **Social Media & Project Promotion:** (*develop fall 2018, implementation ongoing*): JLA will work with City staff to develop an appropriate social media plan for each of the three major rounds of engagement. The goal will be to notify as many residents, businesses, and facility users as possible throughout the project area.

City will post to social media using City-managed social media accounts and to other accounts as recommended by the social media strategy. Social media outreach will occur in the weeks prior to and during major project engagement points coinciding with the online open house, and key decision points.

- **Email blasts** (*Ongoing*): The City of Springfield will distribute email announcements to interested parties included in the stakeholder database to provide project updates and notification of in-person and virtual public meetings. It is anticipated that emails will be sent for the following:
 - Project kick-off and announcement (summer 2018)
 - At least one week prior to each GT, CC, or SAC meeting: With an announcement of the meeting and any project milestones that have been completed. The emails will include links to any documents or studies available on the project website.
 - Two weeks prior to the online open houses: With an invitation to participate and request to spread the word with their neighbors, family, and community groups.

- **Project Website** (*develop Fall 2018, implementation ongoing*): The City of Springfield will develop a link on their existing ourmainstreetspringfield.org website dedicated to the Main Street Safety Project Planning Phase. The page will include project information, schedule, upcoming meeting dates and events, project materials completed to date, future opportunities to provide input, and opportunities to send comments to the Project Team.

Consultant will provide a website strategy with page and content suggestions and best practices for keeping the website relevant. Consultant will provide content for four website updates.

The City will host the website and make postings.

- **News releases** (*Ongoing*): The City of Springfield will identify opportunities to keep the project in the news by producing media releases. Releases will be sent prior to public meetings, virtual public meeting, and at key milestones of the project.
- **Notification of project updates and engagement opportunities**: In addition to the general notifications outlined above, we are required to engage in additional notification as a part of the planning phase of this project, including direct mailers to all adjacent addresses at project initiation/introduction; prior to alternatives open house, and any required or requested phases of the planning process (affiliated with SB408 – see Appendix B for more detail).
- **Stakeholder database** (*Ongoing*): The City of Springfield will develop and maintain a database that includes potentially impacted parties in the project area, interested parties, and meeting attendees. The database will be updated after public events and will track those individuals and groups who express interest in the project. The database will be used for notification of the online meeting, public meetings, project news, and outreach materials.

Community Engagement Activities: Schedule Overview

The activities listed below highlight the three rounds for community engagement during this planning phase of the Main Street Safety Project.

JLA will provide a detailed meeting plan, annotated agendas, and agenda for all public meetings and engagement activities listed below. These materials will be reviewed, revised, and approved by the PMT and the PCT prior to implementation.

Engagement activities have been tailored to the goals and objectives of each engagement round.

Round 1: Kick-Off and Community Priorities (Spring/Summer 2018)

Goals: (*Pre Community Engagement*) Invite feedback and input in the development of the project purpose statement, as well as a clear understanding of roles and engagement of agency partners and key stakeholders; review and finalize key messages based on a foundation of understanding from previous engagement efforts.

CE Activities	Purpose	Level of Community Engagement
City Council Meeting #1	To orient to the project, present decision-making matrix, clear understanding of agency roles, and objectives for community engagement efforts	Involve
Governance Team Kick Off	Provide all project information in one location	Involve
Planning Commission Meeting #1	Introduce the project	Involve
SAC Application & Nomination	To invite and engage key stakeholders in	Involve
Planning Commission Meeting #2	Approve Community Engagement Plan & Nomination of SAC members	Involve

Round 1: Existing Conditions/Inventory & Analysis (Late Summer/Fall 2018)

Goals: Introduce the project (and specifically the planning phase) to the community; gather feedback about safety concerns, existing conditions and community priorities.

CE Activities	Purpose	Level of Community Engagement
Notification of Planning Process*	Describes planning process, identifies opportunities for stakeholder participation, and provides contact info for project leader and links to obtain updates.	Inform
Project website	Provides all project information in one location.	Inform
Social Media Posts	Build overall awareness and promote project activities and findings.	Inform
Factsheet #1	Introduce project, timeline, and the best ways to get involved.	Inform
Stakeholder & Title VI	Reach out to specific nonprofit and geographic partners to establish a clear plan for engagement of traditionally	Involve

Engagement	underserved and/or Title VI populations (<i>Including low-income earning, limited English proficiency, Latinx and communities of color, persons with disabilities and senior residents</i>)	
SAC meeting #1	<ul style="list-style-type: none"> <i>Meeting 1:</i> Introduce project, charter committee, discuss committee project goals 	Inform

* Follows Guidance for SB408 notification and engagement of adjacent stakeholders. See Appendix B for a more detailed description.

Round 2: Goals & Objectives (Late Fall/Early Winter 2019)

Goals: Establish Goals & Objectives of the Planning Phase; Create evaluation methodology based on community feedback and technical analysis.

CE Activities	Purpose	Level of Community Engagement
Online Open House #1	Inform the community about the Project and gather input on issues and values to be reflected in the goals and objectives and to help identify potential design issues or solutions. Coordination with MMTS to help inform a preferred Transit Mode Choice.	Consult
SAC Meetings #2 and #3	<ul style="list-style-type: none"> <i>Meeting 2:</i> Existing Conditions: Transportation, Land Use, Environmental; Goals & Objectives <i>Meeting 3:</i> Economic Impacts (Literature Review); Future Baseline Forecasts 	Involve
Notice and Review of Key Principles for Affected Real Property Owners*	Address how properties abutting state highway will be evaluated to retain or obtain access to the state highway during and after plan implementation. This notice will include an anticipated timeline for plan implementation.	Inform
Local Access Meetings (First Round)	Introduce project and gather feedback from adjacent businesses, property owners, neighbors and community members	Consult
Title VI Focus Group #1	Gather feedback from traditionally underserved populations	Consult
Tabling Events & Stakeholder Liaison Opportunities (First Round)	Gather feedback issues and opportunities at existing community events.	Consult
Project website	Provides all project information in one location.	Inform
Social Media Posts	Build overall awareness and promote project activities and findings.	Inform
Factsheet #2	Introduce existing information, goals and objectives; future baseline forecasts	Inform

* Follow Guidance for SB408 notification and engagement of adjacent stakeholders

Round 3: Evaluate Alternatives (Spring 2019)

Goals: Refine list of Draft Alternatives to establish top priorities.

CE Activities	Purpose	Level of Community Engagement
SAC meetings #4 and #5	<i>Meeting 4:</i> Key Principles & Methodology	Involve

	<i>Meeting 5: Preliminary Alternatives (with Roundabout Alternatives)</i>	
Online Open House #2	Refine the list of draft alternatives to establish top priorities	Consult
Local Access Meetings (Second Round)	One-on-one opportunities to discuss how input was used in the development of alternatives and in evaluation measures; gather feedback on alternatives from adjacent businesses, property owners, neighbors and community members	Consult
Title VI Focus Group #2	Gather feedback on draft list of alternative solutions from traditionally underserved populations	Consult
Tabling Events & Stakeholder Liaison Opportunities (Second Round)	One-on-one conversations with key stakeholders and stakeholder groups.	Consult
Project website	Content Updates	Inform
Social Media Posts	Build overall awareness and promote project activities and findings.	Inform
Factsheet #3	Highlight key themes from community input; technical findings and how alternatives were established	Inform

Round 3: Recommend Alternatives & Draft Plan (Fall/Winter 2020)

Goals: Translate priorities to recommended alternatives and establish draft plan for review and adoption.

CE Activities	Purpose	Level of Community Engagement
SAC meetings #6, #7 and #8	<i>Meeting 6: Refined Alternatives Meeting 7: Draft Plan Meeting 8: Final Plan and Celebration</i>	Involve
Local Access Meetings (Third Round)	Refined Alternatives; opportunities for engagement and input; process for decision making and next steps in the process	Consult; Inform
Stakeholder Liaison Opportunities (Third Round)	One-on-one conversations with key stakeholders and stakeholder groups.	Consult
Project website	Content Updates	Inform
Factsheet #4	Present recommended alternatives and process for decision making (highlight public input)	Inform

VIII. Evaluation of the Community Engagement Program

The primary evaluation of public engagement will be based on the established **Community Engagement Goals**, listed in Section II. This evaluation is necessarily qualitative. The City and ODOT will evaluate the community engagement program at the conclusion of the project.

While quantifiable information can be useful, it is not effective on its own. For instance, a high number of participants in a process can be an indication of effective outreach; however, a poor community engagement process on a highly contentious project can also elicit a high rate of comments and attendance at meetings. Conversely, an excellent outreach program can result in high quality but low numbers public participation on a project that has no controversy or has low immediate public interest.

The following are factors to assess in addition to and/or in support of an evaluation of the Community Engagement Goals:

Qualitative Measures for Evaluation of Program Goals:

- How project decisions have been modified as a result of public input.
- Whether the comments are relevant to the project (indicates project understanding).
- Whether the program was executed as planned? If not, did the changes support the goals?
- Level of acceptance of project outcomes.
- Increase of public trust of City of Springfield and ODOT.
- Strength of partnerships between City of Springfield, ODOT, and community groups.
- Progress toward “shovel ready” project list for investment.

Quantifiable Data on Participation:

- Number of participants attending meetings or events.
- Number of responses received to a survey.
- Number of website views during a specific time-period.
- Number of likes or response on Facebook.
- Number of people who have signed up for the project mailing list.
- Number of project comments received (phone, email, comment cards, online).

Appendix A: Identified Stakeholders & Issues

As an initial step in developing the community engagement program for this project, the project team brainstormed the interests who will likely be affected by the project, either directly or indirectly, as well as those interests who think they will be affected or otherwise need to or want to be involved in the project. The potentially affected interests and concerns were documented using worksheets developed by the Institute for Participatory Management and Planning. This appendix is intended to be a working document, and the project team welcomes additional suggestions over the course of the project.



CLEAR

Issues PAIs	For other Consent-Building tools and Bleiker guidance, visit: ConsentBuilding.com																			
	1. Loss of property	2. Property damage (land, facilities, vehicles)	3. Negative economic impact (loss of business)	4. Property value (+/-)	5. Property access restrictions (includes freight delivery, personal vehicles, RV/trailer access)	6. Environmental impact	7. Past and future injuries/fatalities	8. Freight mobility	9. Traffic travel time (speed/congestion)	10. Infrastructure design standards	11. Quality and accessibility of ped/bike/transit facilities	12. Loss of parking	13. Pedestrian crossing opportunities	14. Beautification/aesthetics (corridor appeal)	15. Connectivity to adjacent neighborhoods	16. Business visibility (signage)	17. Emergency services response	18. Construction disruption	19. Uncertainty of outcomes	20. Utility relocation
1. Corridor residents		✓		✓	✓		✓		✓		✓	✓	✓	✓	✓		✓	✓		
2. Corridor business owners	✓	✓	✓	✓	✓		✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3. Corridor property owners	✓	✓	✓	✓	✓			✓	✓				✓		✓			✓	✓	✓
4. Corridor employees					✓		✓		✓		✓	✓	✓					✓		
5. Transit riders								✓			✓		✓		✓				✓	
6. Cyclists							✓				✓		✓	✓	✓					
7. Pedestrians							✓				✓		✓	✓	✓					
8. Commuters					✓			✓								✓		✓		
9. Customers					✓			✓			✓		✓			✓		✓		
10. Tourists											✓		✓	✓		✓				
11. Emergency Services (police, fire, EMT)					✓		✓										✓	✓		
12. Seniors							✓				✓		✓			✓	✓	✓	✓	
13. Mobility impaired							✓				✓		✓			✓	✓	✓		
14. Youth/18 under							✓				✓		✓		✓					
15. Freight					✓			✓	✓	✓						✓		✓		
16. LTD (transit provider)		✓	✓				✓		✓	✓	✓		✓		✓			✓	✓	
17. BEST (transit advocate)							✓			✓		✓		✓						
18. ODOT (facility owner)		✓	✓		✓	✓	✓	✓	✓	✓	✓		✓							
19. School District #19 Admin/Families							✓		✓		✓		✓		✓			✓		
20. Chamber of Commerce			✓		✓			✓				✓		✓		✓		✓	✓	
21. School District #19 Bus Drivers							✓		✓			✓		✓		✓		✓	✓	
22. School District #19 SRTS							✓			✓	✓		✓		✓					
23. Metro area drivers		✓			✓		✓		✓					✓	✓			✓		
24. Railroad & rail users								✓												
25. Environmental advocate						✓			✓	✓			✓							
26. Bike/ped advocate (BPAC, GEARS, TransAmerica)							✓			✓	✓		✓	✓	✓			✓		
27. Developers/builders/realtors/designers	✓			✓	✓					✓	✓		✓		✓				✓	✓
28. City Council			✓	✓	✓		✓	✓			✓	✓	✓	✓	✓	✓	✓		✓	
29. Legislators (County, State, Federal)			✓	✓			✓	✓	✓											
30. Planning Commission			✓	✓		✓				✓	✓			✓	✓					
31. Oregon Transportation Commission					✓		✓	✓	✓	✓		✓					✓			
32. LCDC/DLCD						✓				✓	✓				✓					
33. LTD Board		✓	✓	✓					✓	✓	✓			✓				✓	✓	
34. Utility provider									✓					✓				✓	✓	✓
35. Willamalane				✓						✓		✓	✓	✓						
36. Safety advocate (Safe Lane Coalition)							✓			✓	✓		✓		✓		✓			
37. Crash victim / advocate		✓					✓			✓		✓				✓				
38. Taxpayers				✓																

Appendix B: Communication Protocols

Internal Communication

Progress Monitoring & Project Workplan

- Consultants will be expected to update the PMT on the progress made towards key deliverables, as well as any impacts to the overall workplan.
- Consultants will use the designations Completed, In Progress, and Not Started to describe progress made towards key deliverables (by phase).
- Consultants will submit updates to the Consultant Team Project Manager as requested, for review prior to the bi-weekly PMT Calls.

Document Review Process & Protocols

Review Periods: Consultant team members will coordinate with City of Springfield PM and the PMT to incorporate two rounds of draft reviews and comments per major deliverable, unless otherwise noted under task descriptions. This will include: 1) Preliminary Draft for PMT and PCT review and comment, 2) TAC Discussion Draft which includes changes to the Preliminary Draft as directed by the PMT, and 3) A Final Document which incorporates feedback received on the Discussion Draft and other changes as agreed upon by CPM, APM and Consultant Project Managers.

All documents prepared as part of this CEP shall be provided to the PMT and the City of Springfield's PCT for review before distribution to the public.

Document Review Process: Consultant Project Managers to submit preliminary drafts of all deliverables to the CPM and APM, with clear expectations listed for response due dates.

External Communications

Stakeholder Contact, Communication & Events

Event type examples: Tabling, civic group meetings, focused meetings with business community, outreach to affordable housing residents, Latino leaders and/or groups, transit riders, participation in meetings held by others. Outreach efforts will invite input and comments, as well as notifications to accommodate a variety of formats and preferences including phone, in person, written and emailed comments and notifications.

Document Communication & Contacts:

1. Whenever possible, contacts and communication with any external or internal stakeholders and/or interested parties should be communicated to the full PMT.
2. Contacts and communications with any external groups should be documented using the project comment summary form. Information should include: name, title and contact information for primary point of contact, date of meeting or presentation; a quick summary of the conversation, and a record of follow-ups or requests made.
3. Comment summary forms should be emailed to info@ourmainstreetspringfield.org

Record Attendance:

1. Print out and provide MSSP project sign-in sheet for larger public events (such as local access meetings). These forms should also include basic event information, names of public in attendance, and those who have indicated that they want to learn more about the project or join the project mailing list. Completed sign-in forms should be scanned and sent to the project email. JLA will maintain a record of sign-in sheets for JLA-led project events, and will pass all contact information to the City of Springfield to include in the City-maintained stakeholder database.
2. If no MSSP sign-in sheet has been used for an event (as in smaller, focused meetings with stakeholders), record names/contact information of people in attendance on staff participation form, scan, and/or hit submit to send as an attachment to the project email.

3. If no forms are present at the time of the meeting or event, attendance including contact information can be sent via e-mail or as an e-mailed attachment to the project email.
4. Attendance from meetings held by others may be captured retroactively from meeting minutes and sent along with project-related comments to the project email. JLA will record meetings and attendance, as well as a summary of responses within the outreach summary and final public involvement summary report.

Record Comments:

1. Public Comment Forms and links to submit a written comment online should be shared and used at all presentations or events. Completed (hard-copy print) forms should be scanned and sent to the project email. If a response is required, JLA will rely on the email management protocols below to determine appropriate response.
2. Individual or discussion level comments may be summarized by staff and written on the comment form. Additional spaces are provided for entering contact information and next steps such as following up. Staff should designate a note-taker and collaborate on completing a summary of participation after each event, which can then be scanned and sent to the project email.
3. If no form is used or available, comments and public input may be summarized and sent to the project email.

Email Management & Comment Tracking

Phone Communications: For phone communication, the City will complete a comment log and attach it to the contact record in the stakeholder database.

Public Meetings/Public Comment: For stakeholder committee meetings or Planning Commission/City Council/GT, etc. meetings, comments are captured in the notes/minutes of those meetings and stored in a BaseCamp project management software system, as required by ODOT.

Email: The City of Springfield (COS) is responsible for maintaining and recording public comments received through the project e-mail following the adoption of the Community Engagement Plan (CEP).

Any messages in the info@ourmainstreetspringfield.org "inbox" that pertain to the Main Street Safety Project will be blind copied and documented in the City's stakeholder database.

The City coordinates responses to inquiries submitted via the ourmainstreetspringfield.org website (info@ourmainstreetspringfield.org) or via the Comment Box at Main Street Governance Team meetings. Auto-response gets sent immediately and then City Staff (Molly) will delegate the comment to the appropriate staff person (at CoS or LTD) to develop an initial draft response. The draft response will then be sent to a team of folks for approval with a timeline of when responses are required. The team includes: Molly, Emma, Loralyn, Sasha, and Therese (LTD staff are only included when the comment pertains to transit). Once the response is approved, Molly sends and bcc's Highrise.

In order to ensure timely responses, the official response to any public comment should go out within three business days per the auto-response. If more than 3 days is required, Molly would let the constituent know that more time would be required and give an estimate of when a response can be expected. Therefore, the public comment team needs to respond by the deadline included in Molly's email. If no comment is received by the deadline, Molly can send the response to the constituent and cc the appropriate people.

During outreach phases a weekly summary of email comments will be forwarded to JLA and the consultant team to include in the final outreach summary report.

Appendix C: Dispute Resolution Process & Protocols

1. Overview

The purpose of this discussion paper is to describe the key SB 408 access management requirements for facility plans, outline the process the Planning Phase of the Springfield Main Street Safety Project will follow, and clarify City and ODOT responsibilities. It is also intended to facilitate input from the PMT, City PCT and CAO, ODOT staff and DOJ. The process outlined here may change based on that input. The process, when finalized, will be incorporated into the draft Community Engagement Plan for approval by the Springfield Planning Commission, acting in its capacity as Springfield's Committee for Citizen Involvement.

The following topics will be discussed:

- Key principles and methodology requirements
- Process for approving key principles and methodology
- Notifications
- Collaborative Discussions logistics and decision-making
- Dispute Review Board logistics and decision-making
- Remaining questions for input and discussion

2. Key principles and methodology requirements

The requirements for developing the key principles and methodology for a highway facility plan are provided in Oregon Administrative Rule 734-051-7010. The applicable sections are listed below and can be referenced in full in Appendix A.

- Key Principles: OAR 734-051-7010(3)
- Access Management Methodology: OAR 734-051-7010(4)(a) – (l)

Note that key principles may be developed jointly or separately from methodology.

3. Process for approving key principles and methodology

This section describes how the City endorses the key principles and methodology, how ODOT approves them, and the timing related to deliverables and community engagement meetings. An outline of the process the project team will use to develop the key principles and methodology is provided in Task 7 of the Statement of Work for the project (which is part of the contract between ODOT and DKS) and included in Appendix B. A flowchart diagram graphically depicting this process will be included in Section 7 below in the final version of this document.

OAR 734-051-7010(5)(c) (c) states that affected real property owners may request a review of the key principles and methodology any time following the date of the department notice as described in section 4 below, up to the time of plan adoption or finalization. In accordance with the guidance ODOT has provided in PDLT Operational Notice PD-03 that provides official ODOT interpretive guidance on this topic, the project team proposes that once development of key principles and methodology occurs through standard development and review process (PMT develops, TAC/SAC/PC/CC/GT review and provide feedback), Council and GT would be asked to pass a motion directing staff to send the notice of review of key principles and

methodology. Then, the project team sends 20-day notice (likely after GT Meeting #2). Depending on requests for Collaborative Discussions and/or Dispute Review Board, City would approve by Resolution and ODOT would issue letter of approval.

4. Notifications

The OARs for Access Management in Highway Facility Plans (734-051-7010) describe how property owners and other interested parties provide input, the notifications that ODOT must provide, and how the Key Principles and Methodology are approved.

1st Notice: Notification of Planning Process

- Describes planning process, identifies opportunities for stakeholder participation, and provides contact info for project leader and links to obtain updates.
- Sent to affected real property owners and, where possible, property lessees and business operators that abut the state highway, local governments, stakeholders representing the freight industry and economic development, and others who have expressed interest in the planning process by writing or email.
- Timing: Sent at beginning of planning process, following adoption of Community Engagement Plan. (anticipated late September/early October 2018)
- Lead Agency: City of Springfield
- Approving Agency: ODOT Region 2
- Letterhead: City/ODOT combination for Main Street Safety Project

2nd Notice: Notice and Review of Key Principles for Affected Real Property Owners

- Address how properties abutting state highway will be evaluated to retain or obtain access to the state highway during and after plan implementation and includes anticipated timeline for plan implementation.
- Key Principles and Access Management Methodology are included in this notice
- Sent to all affected real property owners, and where possible include property lessees and business owners
- Timing: at least 20 days prior to the approval by ODOT and local agencies
- Lead Agency: City of Springfield
- Approving Agency: ODOT Region 2
- Letterhead: City/ODOT combination for Main Street Safety Project

3rd Notice: Access Management Dispute Review Board

- Where an affected real property owner requests review of the key principles or related methodology by the Access Management Dispute Review Board, all affected property owners are invited to participate in the Board process. Board meeting must be scheduled within 45 days from date of written request, unless extension agreed to in writing.
- Sent to all affected real property owners
- Timing: No timeline specified in OARs; assume notification is sent once meeting is scheduled.
- Lead Agency: City of Springfield
- Approving Agency: ODOT Region 2

- Letterhead: City/ODOT combination for Main Street Safety Project

5. Collaborative Discussions logistics and decision-making

This section discusses a) the process and timing for selecting participants, b) how the City and ODOT will collaborate in responding to requests for Collaborative Discussions; and c) the process by which Collaborative Discussions may be resolved.

Process/Timing for selecting participants

OARs indicate that the ODOT Region Manager may include the following participants in Collaborative Discussions:

- Any ODOT staff appropriate or necessary in the collaborative discussion process
- Appropriate local government representatives
- Other facility users, economic development representatives, and other parties which region manager believes will contribute to finding appropriate solutions

This document identifies a pool of possible participants from which the Region Manager can select the final participants in accordance with the nature of specific requests. Possible participants in the aforementioned categories are as follows (names will be included in final discussion paper):

- ODOT staff
 - ✓ Area 5 Manager
 - ✓ Region 2 Access Management Engineer
 - ✓ Region 2 Traffic Engineer
 - ✓ Region 2 Transportation Safety Coordinator
 - ✓ Region 2 Traffic Investigations Engineer & ARTS Program Coordinator
- City representatives
 - ✓ City Traffic Engineer
 - ✓ Economic Development Manager
- Other facility users, economic development representatives, and other parties
 - ✓ UO PPPM Professor
 - ✓ Leasing broker or appraiser
 - ✓ Springfield Public Schools - bussing and walking perspective
 - ✓ Planning & Development Manager, Willamalane Park & Recreation District
 - ✓ Jin Plummer, Columbia Bank
 - ✓ AARP/DHS/LCOG - senior and persons with disabilities perspective
 - ✓ Corridor emergency services business manager

Response to Requests for Collaborative Discussions

- Timing: Must occur within 45 days of written request, unless agree to time extension.
- Process & Roles/Responsibilities: Notice will offer that recipient may discuss the Key Principles and Methodology further without requesting a Collaborative Discussion by contacting Region 2 Planner/ODOT Project Manager, by telephone or email. ODOT's Project Manager will document any communication in accordance with the communication protocols outlined in Appendix A of the Main Street Safety Project Community Engagement Plan.

Notice will stipulate that recipient submit a request for a Collaborative Discussion in writing within 21 days of the date of the letter to:

Region 2 Manager
455 Airport Road SE, Bldg B
Salem, OR 97301-5395

Region 2 Manager support staff (or project consultants) will coordinate participant invitations and meeting logistics.

Outcome of Collaborative Discussions

The OARs describes the process by which Collaborative Discussions may be resolved. The criteria by which the Region Manager makes a decision on the outcomes from the Collaborative Discussions are the same as for key principles and methodology (OAR734-051-7010(3)(b) and 734-051-7010(4)). If the Region Manager determines modifications to the Key Principles and Methodology are warranted, the Region Manager shall 'remand' it back to planning process. The final version of this discussion paper will include criteria by which the project team will determine how to resolve revisions to key principles and methodology, i.e. major v. minor revisions and whether modifications go back through the same review process that was employed to develop the key principles and methodology (PMT/SAC/TAC/PC/CC/GT). If the Region Manager determines no modifications to the Key Principles and Methodology should be made, the Region Manager issues an approval letter to ODOT Project Manager so that remaining tasks for Facility Plan can proceed.

6. Dispute Review Board logistics and decision-making

This section discusses a) DRB participants b) how the City and ODOT will collaborate in responding to requests for DRB; and c) the outcome of DRB.

Selecting Dispute Review Board members

OARs indicate that the Dispute Review Board shall include any or all of the following:

- The Director, or designee of the director who is familiar with the location for which the Facility Plan is being prepared
- A representative of the local jurisdiction
- An independent professional engineer with education or experience in traffic engineering
- A representative from the economic or business sector

This document specifies participants to be appointed to the DRB, if needed. Participants proposed in the aforementioned categories are as follows (names will be included in final discussion paper):

- The Director, or designee
 - ✓ Region 2 Manager
- City representative
 - ✓ Councilor, Main Street Governance Team
- Independent professional traffic engineer
 - ✓ Independent professional traffic engineer with statewide policy experience
- Representative from the economic or business sector
 - ✓ Business Oregon South Valley Regional Solutions team member

- ✓ Director, Lane Metro Partnership
- ✓ LCC President or UO Lundquist

Response to Requests for Dispute Review Board

- Timing: Must occur within 45 days of written request, unless agree to time extension in writing
- Process & Roles/Responsibilities: Notice will offer that recipient may discuss the Key Principles and Methodology further without requesting a Dispute Review Board by contacting Region 2 Planner/ODOT Project Manager, by telephone or email. ODOT's Project Manager will document any communication in accordance with the communication protocols outlined in Appendix A of the Main Street Safety Project Community Engagement Plan.

Notice will stipulate that recipient submit a request for a Dispute Review Board in writing within 21 days of the date of the letter to:

Region 2 Manager
455 Airport Road SE, Bldg B
Salem, OR 97301-5395

Region 2 Manager support staff (or project consultants) will coordinate participant invitations and meeting logistics.

Dispute Review Board decision

- Recommendation to ODOT Director within 14 days of deliberation
- Director makes decision within 21 days
- **Note:** This is not a land use decision

Similar to Collaborative Discussions, the OARs describes the process by which the Dispute Review Board arrives at a decision – the same as for key principles and methodology (OAR734-051-7010(3)(b) and 734-051-7010(4)). If the Dispute Review Board determines modifications to the Key Principles and Methodology are warranted, the Dispute Review Board shall 'remand' it back to planning process. The final version of this discussion paper will include criteria by which the project team will determine how to resolve revisions to key principles and methodology, i.e. major v. minor revisions and whether modifications go back through the same review process that was employed to develop the key principles and methodology (PMT/SAC/TAC/PC/CC/GT). If the Region Manager determines no modifications to the Key Principles and Methodology should be made, the Region Manager issues an approval letter to ODOT Project Manager so that remaining tasks for Facility Plan can proceed. If the Dispute Review Board determines no modifications to the Key Principles and Methodology should be made, the Director issues an approval letter to ODOT Project Manager so that remaining tasks for Facility Plan can proceed.

7. Process Diagram

DKS to create draft graphic based on ODOT version and revise based on PCT/PMT feedback prior to 9/5 CCI meeting (final version to be inserted in final discussion paper).



Application for a City of Springfield
Citizen Advisory Board/Commission/Committee

RECEIVED AUG 1 2018

1 pm

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project - Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: William B Belcher
First Middle Initial Last

Home address: 3863 Aster St Springfield 97478
Street City Zip

Mailing address: Same
Street City Zip

Day Phone: 458-205-8278 Evening phone: Same

Email Address: odiebill1@netscape.net

Preferred Form of Contact: Email

Do you live within the Springfield city limits? [X] Yes [] No
If yes, how long? 2 Years, 1 Month
If no, do you live inside Springfield's Urban Growth Boundary?

Ward number (City residents only): 4 [X] Yes [] No

Are you a Springfield property owner? [] Yes [X] No
Are you a Springfield business owner? [] Yes [X] No
Are you a registered voter? [X] Yes [] No

Occupation: Retired Place of employment/School:

Business address:

Education: B.S. from University of Oregon

Are you currently serving on any other board, committee, or commission? If so, please list them here:

Springfield Utility Board, Budget Committee Member (Volunteer)

How did you hear about the above vacancy?

- [] Newspaper ad [X] Newspaper article [] Radio/TV [] Mail notice
[] Word of mouth [] Board/Commission/Committee member [] Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

I retired after 35 years with CalTrans (State of California DOT). I have a background in highway maintenance, emergency operations/dispatch, supervision, materials, contracts, program coordination, budgets, traffic management, census, purchasing, plan development and field inspection. I currently hold a valid Engineer-in-Training certificate from the Board of Engineers and Land Surveyors in California. I have served on several Boards of Directors.

2. What specific contribution do you hope to make?

I live just off of Main and 40th. I am very aware of traffic patterns and pedestrian foot traffic habits. I look at issues from the outside as an observer, and will use my experience to help determine which solutions will have a desired effect and be cost effective, vs. those that are merely feel good measures or won't pencil out neither economically nor efficiently. I will have to live with the outcome of this project as Main Street is the main arterial I utilize nearly every time I drive.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

Currently I am the sitting Chair Person for the SUB Budget Committee this year. I have been with them for 2 years. I previously spent 5 years with the Tehama County Arts Council Board, two different terms with the Quail Ridge Homeowners Association, and 2 years with the Trinity Repertory Singers Board at Simpson University. I was the unofficial road system engineer (voluntary) with the Quail Ridge Homeowners Association for 21 years.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

The impact of pedestrians on drugs and their impact upon the accident ratio. I also would like to see if any particular installations are either improving the accident ratio or causing it to increase. Can we add anything, or remove anything? Are there solutions from outside areas or agencies that we can incorporate to resolve any issues? I believe that citizens need to be involved in community dialogue and development, especially where they can make a valuable contribution.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: I see no conflicts at present. A conflict would be if the meeting(s) fell at the same date/time as the SUB Board
or Budget Committee meeting.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: William B. Gaylor Date: 8/9/18

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I live 1 block from Main Street and utilize it on a regular, if not daily basis for vehicular travel. I will represent the community in a positive manner to develop solutions that are both efficient and cost effective.



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
My career (40 years) was in Property Casualty claims. During that career I earned several professional designations including Associate in Claims, Associate in Risk Management and Charter Property Casualty Underwriter. I was also involved in the handling of all types of property casualty claim related issues for various entities, including municipalities.
2. What specific contribution do you hope to make?
I would hope to add my extensive background in insurance and risk management to any discussions or analysis of project options and plans.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
In 2018 I attended the Springfield Police Department's Citizens Police Academy.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
I would like to become a member to support my community.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: _____

Date: _____

8-9-18

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I am over 70 years of age, live in West Springfield and am available.



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Advisory Committee
(A separate application must be completed for each board / commission / committee)

Name: Susan K. Hartman
First Middle Initial Last

Home address: 6775 D. ST. Spfd. 97478
Street City Zip

Mailing address: Same as above
Street City Zip

Day Phone: 541-741-1210 Evening phone: 541-741-1210

Email Address: doublekeoSue@gmail.com cell 541-514-1639

Preferred Form of Contact: Phone

Do you live within the Springfield city limits? Yes No \Rightarrow If yes, how long? 45 years
If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): 37

Are you a Springfield property owner? Yes No
Are you a Springfield business owner? Yes No
Are you a registered voter? Yes No

Occupation: Retired Place of employment/School: Weg. Co., Pinkerton

Security, Taxi-driver, Caregiver. South Eugene, L.C.C.

Business address: Eugene, Spfd.

Education: High school Diploma and 2 1/2 years at L.C.C.

Are you currently serving on any other board, committee, or commission? If so, please list them here:
No

How did you hear about the above vacancy?

- Newspaper ad Newspaper article Radio/TV Mail notice
 Word of mouth Board/Commission/Committee member Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
I Live in Thurston with my daughter my one brother lives in Cedar Flats, my other brother lives at 62nd St. apts. He is Blind and rides the bus. Our family uses Main St. daily, as bus riders to motorist. We all have disem Cussed, how Dangerous the road is. We have seen and heard of scary to tragic accidents.
2. What specific contribution do you hope to make?
To help make it as safe as possible for everybody to use. To talk on Main St. I believe Thurston is the most dangerous section of a hwy. To my family, Neighbor's for ideas to change it. Like pedestrian crossing, etc. Slow mph. Down.
I'm Tired of Seeing people Crossing in dangerous areas. Hearing of Somebody Hunt or Killed.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
Low-income Fair Haven Housing Project with Bill Moneysteg Realtors, Neighbors. Seia Member, onboard in Salem. Auppw Union, Shop Stewart Created and ran Women's Group.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
Make Main St. Safer, more desirable to live on. Hopefully bring more business out to East Spfd. Make it a nice place to live and do business here. Id like to improve Spfd. for all of us. (Safety #1)
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: I'm retired, I have lots of time, I'm also a people person. I have talked to ODOT about this road for years ago, as well as the city and the Mayor, and had gotten nowhere.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: Susan Kay Hartman Date: 8-9-2018

For more information please call the City Manager's Office 541.726.3700
Or visit this position on the City Manager's Office 225 First Street, Suite 611, Oregon 97477

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor ~~business~~/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or ~~business owner~~ with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I'm concerned about my Blind brother who lives, rides the bus & crosses Hwy. 126 daily.
I'm a retired Senior, Property owner, who is disabled, as
my brother is too. I Live in Thurston close by Main St.
(He's a bus rider)
all my family are motorist, except for my Blind
brother, and we all travel on main St. Daily.
I have lots of ideas and work well with people.
This road is a accident waiting to happen.
People are thamatized crossing it, as well as motorist,
trying not to hit them.
I've been wanting to improve this road for
years. I also attended the meetings when the
3 children were killed on 52nd St.

(This is what is written and was partially erased at the bottom of 2 pages.)

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee
(A separate application must be completed for each board / commission / committee)

Name: Staci R. Holt
First Middle Initial Last

Home address: 193 Wand Pl. Springfield OR 97478
Street City Zip

Mailing address: _____
Street City Zip

Day Phone: 541-844-6537 Evening phone: same

Email Address: staci.holt@comcast.net

Preferred Form of Contact: _____

Do you live within the Springfield city limits? Yes No \Rightarrow If yes, how long? 40+ years
If no, do you live inside Springfield's Urban Growth Boundary? Yes No
Ward number (City residents only): 10

Are you a Springfield property owner? Yes No
Are you a Springfield business owner? Yes No
Are you a registered voter? Yes No

Occupation: Business Analyst Place of employment/School: Pacific Source Health Plans

Business address: 110 International Way Spfld OR 97478

Education: ACTS Computer Programming

Are you currently serving on any other board, committee, or commission? If so, please list them here:
No

How did you hear about the above vacancy?
 Newspaper ad Newspaper article Radio/TV Mail notice
 Word of mouth Board/Commission/Committee member Internet

For more information please call the City Manager's Office 541.726.3700
(Over, please)



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

As a long-time volunteer in the past, I have served on many event/etc planning committees.

2. What specific contribution do you hope to make?

I have a strong background in data analysis. I ~~do~~ believe this would be an asset to any planning committee.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

I spent time years ago as a Springfield Jaycee and was active in planning community events. I was also an active volunteer for many years in the Springfield School District.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

The safety issues on Main St. are very important to me.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments:

I'm afraid I was not aware of this until today (8/19/17) so I will not have the opportunity before tomorrow's app. deadline.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: Staci Holt Date: 8/19/2018

For more information please call the City Manager's Office 541.726.3700

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

As a corridor resident I have witnessed many accidents or near misses. I constantly see our youth crossing without crosswalks. The speed issues, especially coming into Springfield from McKenzie Hwy are very real. I would love to be chosen so that I can have a voice in the planning of a much needed improvement.



RECEIVED AUG - 8 2018

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Richard R Jones

First Middle Initial Last

Home address: 2143 11th St. Springfield 97477

Street City Zip

Mailing address: Same

Street City Zip

Day Phone: 541-747-7201 Evening phone: 541-747-7201

Email Address: rjoneski@comcast.net

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No ➔ If yes, how long? 59 years

If no, do you live inside Springfield's Urban Growth Boundary?

Ward number (City residents only): 1 Yes No

Are you a Springfield property owner? Yes No

Are you a Springfield business owner? Yes No

Are you a registered voter? Yes No

Occupation: Police Lieutenant (retired) Place of employment/School: Springfield PD

Springfield PD

Business address: _____

Education: Associate Applied Science- Law Enforcement

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No

How did you hear about the above vacancy?

- Newspaper ad Newspaper article Radio/TV Mail notice
- Word of mouth Board/Commission/Committee member Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
31 years law enforcement in Springfield. Former Major Accident Investigation Team (MAIT) member and supervised the team for several years. I investigated, or supervised the investigation of, many injury/ fatal accidents on Main Street.
2. What specific contribution do you hope to make?
Provide a perspective based on my experience and as a long time resident of Springfield.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
I have been involved in community groups and committees in the past, but none are specifically relevant to this committee and issue.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
I have witnessed the tragic and unfortunate outcome from accidents and fatalities that have occurred on Main Street. I would like to be a part of looking at options for safer passage for motorists and pedestrians and coming up with a solution.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: _____

Date: 8/7/18

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I am a life-long resident of Springfield. I live in the Hayden Bridge Rd. area outside the corridor, but I am familiar with the issues of the corridor due to my 31 years as a police officer in Springfield. I believe this along with my experience investigating major accidents in the corridor give me a unique perspective that can benefit the committee.



Application for a City of Springfield
Citizen Advisory Board/Commission/Committee

RECEIVED AUG - 6 2018

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: MARSHALL W LOVEDAY
First Middle Initial Last

Home address: 6045 ORCHID LANE SPRINGFIELD 97478
Street City Zip

Mailing address: 6045 ORCHID LANE SPRINGFIELD 97478
Street City Zip

Day Phone: 541.513.4563 Evening phone: 541.513.4563

Email Address: MLOVEDAY541@GMAIL.COM

Preferred Form of Contact: Day Phone

Do you live within the Springfield city limits? Yes No No Yes 8 YEARS
If yes, how long? 8 YEARS
If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): 5

Are you a Springfield property owner? Yes No
Are you a Springfield business owner? Yes No
Are you a registered voter? Yes No

Occupation: Ret. / Part-time auto auction buyer Place of employment/School: (My work actually occurs at two locat
(My work actually occurs at two locations in Eugene, Mondays and Tuesdays in the A.M.)

Business address: 500 W. MADISON STREET, SUITE #2800, CHICAGO, ILLINOIS 60661

Education: Associate of Arts Degree in Merchandising Management, Santa Monica College, 1972

Are you currently serving on any other board, committee, or commission? If so, please list them here:
Vice President (currently Acting President), Jasper Meadows H.O.A.

How did you hear about the above vacancy?
 Newspaper ad Newspaper article Radio/TV Mail notice
 Word of mouth Board/Commission/Committee member Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield, Oregon 97477



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
My career was as an auto insurance claims adjuster / claims analyst. Part of that time was spent doing accident analysis, determining liability. I would, on occasion, have to inspect and diagram an accident scene. I have also followed accident trends such as 'distracted driving'. Another 'committee' that I served on many years ago was a criminal court jury, where I served as the jury foreman at the age of 26. I remember having to keep some of the jurors 'on topic' at times.
2. What specific contribution do you hope to make?
I would hope my knowledge and experience helps the committee reach conclusions that are based on facts and 'real world' experience. If selected, i plan to go out and 'experience' Main Street during all conditions, as as pedestrian, a bicyclist and a motorist to help identify where there is room for improvement. The recent installations of the flashing-light pedestrian crossings are helping in that area a great deal, I believe, but my gut feeling is that night-time lighting needs to be improved quite a bit. This all needs to be checked out, of course.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
My involvement as the Vice President (Acting President) of the Jasper Meadows Second Edition H.O.A. is relatively minor. The association is only 39 homes, and does not take very much of my time at all.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
As I drive up and down Main Street (mostly during daylight hours) I do notice a lot of pedestrians and bicyclists, as well as some users of 'handicap scooters', etc. i see quite a few pedestrians waiting at bus stops, as well. I'm wondering, do THEY feel safe? I want to become a member of this committee, because I think I can help make some reasonable suggestions to improve the street safety for everyone.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: I would NOT be able to attend any meetings that would occur on Monday or Tuesday mornings, before around 1:00 PM or so. Unfortunately, I have no 'back-up' for my part-time job duties.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: *Madell Borch* Date: *August 5, 2018*

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 235 Fifth Street, Springfield, Oregon 97477

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I live south of Main Street, off Bob Straub Parkway, and travel Main Street quite regularly. I generally prefer travelling on Main Street to get to say Wal-Mart, rather than hop onto Hwy 126 west.

I also use a bicycle on occasion, and am concerned with the safety of fellow bicyclists, as well as pedestrians.



Application for a City of Springfield
Citizen Advisory Board/Commission/Committee



City Manager's Office • 225 Fifth Street • Springfield, OR 97477

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Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Alyssa L Martin
First Middle Initial Last

Home address: 220 W I Street Springfield 97477
Street City Zip

Mailing address: 220 W I Street Springfield 97477
Street City Zip

Day Phone: 4257611330 Evening phone: _____

Email Address: alyssalmartin@gmail.com

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No ➔ If yes, how long? 1.5 years
If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): _____

Are you a Springfield property owner? Yes No
Are you a Springfield business owner? Yes No
Are you a registered voter? Yes No

Occupation: Counselor Place of employment/School: Department of Human Services

Department of Human Services

Business address: 101 30th Street Springfield OR 97477

Education: Masters degree

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No

How did you hear about the above vacancy?

- Newspaper ad Newspaper article Radio/TV Mail notice
 Word of mouth Board/Commission/Committee member Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

I am a vocational rehabilitation counselor with the State of Oregon and I work with clients who have a variety of disability-related barriers to employment. I drive, walk, bike and use the bus on main street almost every day of the year and I am passionate about improving its safety for my family and for the many clients with disabilities that utilize the space. I have a masters degree in counseling with coursework in group mediation and collaborative decision-making.

2. What specific contribution do you hope to make?

I am a skilled researcher and writer and hope to contribute these skills to the group. I also hope to contribute to a collaborative process where all people's voices are heard and respected.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

Through my employment I am actively involved in community groups that address the following disability-related concerns: brain injury, hearing loss, vision loss, mental illness, developmental disabilities and mobility disorders.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

I would like to become a member because my clients, co-workers and myself utilize main street every day and I would like to be actively involved in advocating for solutions to the safety problems that are present.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: Alyssa Martin Digitally signed by Alyssa Martin Date: 2018.07.30 10:34:01 -07'00' Date: 7/30/2018

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I am a vocational rehabilitation counselor with the State of Oregon and I work with clients who have a variety of disability-related barriers to employment. I drive, walk, bike and use the bus on main street almost every day of the year and I am passionate about improving its safety for my family and for the many clients with disabilities that utilize the space. The intersection of 30th and Main street is of particular importance to me because of the dangerous route my clients and co-workers navigate from the bus stop to our office every day.



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

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- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Garrick Mishaga

	First	Middle Initial	Last
Home address:	<u>1225 Modoc St.</u>	<u>Springfield</u>	<u>97477</u>
	Street	City	Zip

Mailing address:	_____	_____	_____
	Street	City	Zip

Day Phone: 541-514-8364 Evening phone: _____

Email Address: garrick.mishaga@gmail.com

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No ➔ If yes, how long? 9 yrs
 If no, do you live inside Springfield's Urban Growth Boundary?

Ward number (City residents only): 3 Yes No

Are you a Springfield property owner?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are you a Springfield business owner?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you a registered voter?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Occupation: Landscape Designer (self employed) Place of employment/School: landlines studio

landlines studio

Business address: 1225 Modoc St. Springfield 97477

Education: Bachelors; Landscape Architecture / Architecture Minor, Associates; Landscape Contracting & Constructio

Are you currently serving on any other board, committee, or commission? If so, please list them here:
No

How did you hear about the above vacancy?

- | | | | |
|--|--|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Newspaper ad | <input checked="" type="checkbox"/> Newspaper article | <input type="checkbox"/> Radio/TV | <input type="checkbox"/> Mail notice |
| <input type="checkbox"/> Word of mouth | <input type="checkbox"/> Board/Commission/Committee member | <input type="checkbox"/> Internet | |

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
I have extensive experience as an active participant and leader on numerous boards, commissions, committees, and charrette teams. I served on the Eugene Jefferson Westside Neighborhood Association board for 5 years (treasurer 3 yrs, night out and picnic coordinator 2 yrs, LTD EMX Extension Coordinating Committee and Eugene Infill Compatibility Standards Task Team neighborhood representative 3yrs each). Also, I served on the Pacific Park HOA board for 9 yrs (president 4 yrs, HOA liaison to Willamalane Parks & Rec for the Pacific Neighborhood Park Project 2 yrs).
2. What specific contribution do you hope to make?
I hope to contribute all my personal and professional experiences relative and related to the Main Street Safety Project in a collaborative manner to produce achievable recommendations for the project team. Specifically, achievable recommendations that increase the safety, add aesthetic value, and contribute to Springfield's sense of place.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
Specifically, I served as the Eugene Jefferson Westside Neighborhood Association LTD West Eugene EMX Extension Coordinating Committee, Neighborhood Representative from 2007 through 2009. The committee was comprised of a wide range of community organization representatives, city officials, transportation specialists, and LTD representatives among others. My liaison involvement included briefing the neighborhood board and general membership on project updates and communicating neighborhood questions, concerns, comments, and recommendations back to the committee.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
Topics that concern me the most regarding Main St. are; the rate of speed most traffic travels at due to the lack of calming devices and distance between traffic control devices, lack of separation between the vehicle lanes and bicycle lanes, and lack of vegetation along the roadway, specifically trees and other landscape features. Other community concerns are due to the mix of commercial and residential uses along the corridor and the interface between pedestrians and vehicle traffic. The past few years there've been several deadly occurrences that make me want to bring about significant safety and aesthetic changes.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: *Gaunt Johnson Jr.* Date: 08/09/18

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I'm an avid cyclist and a member of the Willamalane Rec Center on 32nd St. My 2.4 mi route to use the facility involves riding on Main St. for a considerable distance. I have first hand experiences with vehicular road rage, excessive speeding, reckless driving, lack of good lane and vehicle/bike interface signage, and the presence of road/accident debris. I feel my continuous first hand experiences as a cyclist and cycling advocate will be of great value to the committee.

As a past member of the LTD West Eugene EMX Extension Coordinating Committee I will bring my experience as a neighborhood liaison to the committee as a transit advocate. I understand that the travel connections between Downtown Eugene and Springfield to Thurston and beyond are very important to numerous commuters and public transportation reliant people. I see LTD as a significant partner in the process of improving safety, aesthetics, and increasing public transportation ridership along the corridor as they have been in West Eugene.

Over the past 9 years I have seen tremendous changes to the Downtown Springfield core and commend the City for all their efforts and the positive results they have yielded. Living not far from this core provides me with shopping, entertainment, dining, and a sense of place. I feel that making a cohesive connection and continuing that sense of place between Downtown and Thurston is an important component to this future improvement project. As a Springfield resident and trained landscape architect I will bring my civic pride and professional experiences to the committee. Having participated in numerous design and planning charrettes, both as a group leader or facilitator, has honed my listening and collaborative skills enabling me to effectively express my views and be empathetic to others.



RECEIVED AUG - 3 2018

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Joseph A Tokatly

	First	Middle Initial	Last
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Home address:	<u>86745 RR Baker</u>	<u>Springfield</u>	<u>97478</u>
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	Street	City	Zip
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Mailing address:	<u>p.o.box 2121</u>	<u>Jasper</u>	<u>97438</u>
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	Street	City	Zip
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Day Phone: 541-510-8454 Evening phone: _____

Email Address: joet@mckenzieglass.net

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No ⇒ If yes, how long? _____
 If no, do you live inside Springfield's Urban Growth Boundary?
 Yes No

Ward number (City residents only): _____

Are you a Springfield property owner? Yes No
 Are you a Springfield business owner? Yes No
 Are you a registered voter? Yes No

Occupation: Commercial Glass Contractor Place of employment/School: McKenzie Glass

McKenzie Glass

Business address: 2219 Main Street Springfield, OR 97477

Education: Business Administration

Are you currently serving on any other board, committee, or commission? If so, please list them here:

How did you hear about the above vacancy?

<input type="checkbox"/> Newspaper ad	<input type="checkbox"/> Newspaper article	<input type="checkbox"/> Radio/TV	<input checked="" type="checkbox"/> Mail notice
<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Board/Commission/Committee member	<input type="checkbox"/> Internet	

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
Business and Development experience
2. What specific contribution do you hope to make?
To insure the public interests are addressed
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
served on previous LTD Springfield projects
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
Economic development and public safety in our city
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: _____

Date: 08/02/2018

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I've been involved in this process for few years now and have a larg vested interest in the process and ultimate outcome of this project.



RECEIVED JUL 30 2018

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Jeffrey C Wing

First	Middle Initial	Last
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Home address: 147 W52nd Ave Eugene OR 97405

Street	City	Zip
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Mailing address: same

Street	City	Zip
--------	------	-----

Day Phone: 541-913-6507

Evening phone: 541-484-0497

Email Address: jeff.finishlinecarwash@gmail.com

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No

If yes, how long? _____

If no, do you live inside Springfield's Urban Growth Boundary?

Yes No

Ward number (City residents only): _____

Are you a Springfield property owner? Yes No

Are you a Springfield business owner? Yes No

Are you a registered voter? Yes No

Occupation: retired lawyer/small business owner Place of employment/School: Finish Line Car Wash

Finish Line Car Wash

Business address: 4160 Main St Springfield OR 97478

Education: University of Oregon Law School

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No

How did you hear about the above vacancy?

- | | | | |
|--|--|-----------------------------------|---|
| <input type="checkbox"/> Newspaper ad | <input type="checkbox"/> Newspaper article | <input type="checkbox"/> Radio/TV | <input checked="" type="checkbox"/> Mail notice |
| <input type="checkbox"/> Word of mouth | <input type="checkbox"/> Board/Commission/Committee member | <input type="checkbox"/> Internet | |

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
I managed a law practice for 25 years. I developed empathy and interpersonal skills while assisting clients in maneuvering through the oftentimes difficult legal system. I have negotiated hundreds of agreements between parties with different interests. I also managed employees, budget issues and business planning as part of my legal business.
I also taught a legal practices class at Linn Benton Community College for nine years.
I am currently the owner/operator of the Finish Line Car Wash on Main Street in Springfield.
2. What specific contribution do you hope to make?
I believe my skill set will contribute to the committee's work in listening to the many different factions and interests involved and ultimately helping the committee reach a consensus.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
I was a youth mentor, board member and ultimately President of the Board of Directors for Committed Partners for Youth in the early 90's
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
I am a frequent user and also a business owner on Main Street. I want to help in assisting Main Street become a safe and viable corridor for pedestrians and vehicles as well as for business and home owners.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at
. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: I am recently retired and am anxious to put my new found free time to good use.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: *Jeff W* Date: 7-30-18

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I am a property/business owner at 4160 Main St. I have the same interests and concerns as do my fellow property/business owners along the Main St. corridor. Also, my prior business experience should provide me a good background to help and assist in keeping all interested parties informed as a plan is formulated.

I look forward to helping in any way I can.

Jeffrey Wing



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

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- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Dani D Wright

	First	Middle Initial	Last
Home address:	<u>85278 Milligan RD</u>	<u>Springfield</u>	<u>97478</u>
	Street	City	Zip

	Street	City	Zip
Mailing address:	<u>4441 Main St</u>	<u>Springfield</u>	<u>97478</u>
	Street	City	Zip

Day Phone: 541-520-1827 Evening phone: 541-520-1827

Email Address: mfasaddlery@gmail.com

Preferred Form of Contact: _____

Do you live within the Springfield city limits? Yes No ⇒ If yes, how long? _____
 If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): _____ Yes No

Are you a Springfield property owner? Yes No
 Are you a Springfield business owner? Yes No
 Are you a registered voter? Yes No

Occupation: McKenzie Feed Owner Place of employment/School: McKenzie Feed & Pet supply DBA

McKenzie Feed & Pet supply DBA

Business address: 4441 Main St, Springfield, OR 97478

Education: some college

Are you currently serving on any other board, committee, or commission? If so, please list them here:
Wild Ones Youth Ranch

How did you hear about the above vacancy?

<input type="checkbox"/> Newspaper ad	<input type="checkbox"/> Newspaper article	<input type="checkbox"/> Radio/TV	<input type="checkbox"/> Mail notice
<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Board/Commission/Committee member	<input checked="" type="checkbox"/> Internet	

(Over, please)

For more information please call the City Manager's Office 541.726.3700
 Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
I am actively involved in a Main St. Business. I have lead multiple meetings with the many businesses on Main and am an advocate for maintaining safe and accesible streets.
2. What specific contribution do you hope to make?
I hope to be an assett to the many business on Main by helping bring the thoughts and decision proposals to a user friendly conclusion.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
I was invited as a new business owner on Main to the preliminary meetings with LTD in 2004. Sitting next to Marlee and the mayor at the Willamalane Sport Center. I have had the privilege of sitting down with a large group of concerned business owners along with the Mayor, LTD, and the many employees of the city at my store and at many of the meetings downtown.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
I want to be part of the decision making process that affects my front entrance and viability of my store. The topics that concern me are LTD, EMX, Medians.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: The comments are meetings 3-4 times per year

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: Dawn Dawn Wright Date: 07-25-18

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477
Attachment 3, Page 33 of 37

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Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

I am an owner of a business on Main St. and am an active participant in the many meetings already held about Main St. changes. I am a contact for many business's on Main St. for the past several years. I coordinate meetings, emails and contacts for the Main St Business owners to keep the information in fresh and true.



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

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- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

Main Street Safety Project Strategic Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: B. Dean Huber

First Middle Initial Last

Home address: 1126 S 44th Street Springfield 97478

Street City Zip

Mailing address: Same

Street City Zip

Day Phone: 541-687-1170 Evening phone: 541-747-1126

Email Address: bdean CPA@yahoo.com

Preferred Form of Contact: Email

Do you live within the Springfield city limits? Yes No
 If yes, how long? 26
 If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): 5

Are you a Springfield property owner? Yes No
 Are you a Springfield business owner? Yes No
 Are you a registered voter? Yes No

Occupation: Certified Public Accountant Place of employment/School: Kernutt Stokes LLP

Kernutt Stokes LLP

Business address: 1600 Executive Pkwy, Ste 110, Eugene, OR 97401

Education: Bachelor of Science in Business Administration - Concentration in Accounting

Are you currently serving on any other board, committee, or commission? If so, please list them here: Springfield Renaissance Development Corp board, Springfield Area Chamber of Commerce Board

How did you hear about the above vacancy?
 Newspaper ad Newspaper article Radio/TV Mail notice
 Word of mouth Board/Commission/Committee member Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
 Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
17 + years on Springfield Chamber Board of Directors and past president. Board member of the Springfield Renaissance Development Corp.
2. What specific contribution do you hope to make?
I would like to help develop a vision for main street that improved public safety, contributes to a sense of community and enhances local business success.
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
Board member of Springfield Area Chamber of Commerce, Springfield Renaissance Development Corp., Cornerstone Community Housing, and Angel Hair Foundation. I also serve on the Chamber's Economic Development Committee and have served on the Government Issues Committee in the past.
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
Topics of concern include pedestrian safety, transportation efficiency, and business climate. I would like to become a member of this committee because I would like to see a well rounded approach that enhances all the topics of concern and I think I bring a good understanding of Springfield to this discussion.
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at www.ci.springfield.or.us/CMO/newsrel.htm. Are you available to attend meetings on the dates listed for this committee?

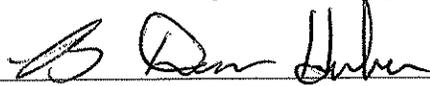
Yes No

Comments: I do not see a meeting currently scheduled. My schedule is generally pretty flexible with the

exception of Wednesday mornings. The more notice, the more flexibility.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature:  Date: 8/28/17

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Main Street Corridor Strategic Advisory Committee

Supplemental Application Questions

- 1) To ensure a diverse mix of perspectives and backgrounds is represented on the committee, the City will appoint representatives in the categories below. Please indicate which interest group best describes you (select all that apply).

- Corridor resident
- Corridor business/property owner
- Corridor employee
- Springfield resident or business owner outside corridor
- Chamber of Commerce
- Trucking industry/freight & delivery
- Bike/ped interest
- Transit advocate
- Senior Springfield resident or business owner
- Springfield resident or business owner with disability/ies
- Youth

- 2) Briefly discuss why you feel that you fall within the category selected above and why you feel that you should be chosen to reflect the views of that category.

Springfield Resident - I have lived in Springfield 26+ years.

Chamber of Commerce - I currently serve on the Board of Directors of the Springfield Area Chamber of Commerce and have been a board member for 15 of the past 17 years. I am also a past president of the Chamber and have served on both the Government Issues Committee and the Economic Development Committee.

