

Police Department

Departmental Programs

- **Office of the Chief**
- **Investigations and Records**
- **Patrol Bureau**
- **Services Bureau**

Department Description

The Police Department consists of the Office of the Chief, the Patrol Bureau, the Investigations and Records Bureau, and the Services Bureau.

The Office of the Chief manages the Department's budget; recruits, selects and trains staff and develops, monitors and enforces Department policies. This bureau has primary responsibility for interacting with other City departments and for representing the Department in local and regional coordination efforts. Internal investigations, when necessary, are conducted by this bureau as well.

The Patrol Bureau staffs five or more police officers on the street, 24 hours a day and seven days a week, to respond to nearly 58,000 calls for service annually.

The Investigations and Records Bureau is responsible for follow-up investigations in criminal matters. Property Clerks are responsible for handling and tracking evidence for approximately 4,800 criminal cases every year, and work to return recovered stolen property to the rightful owners. Records staff deal with more than 85,000 incoming telephone calls from the public, and handle about 16,000 calls for service over the phone, which would otherwise require Police Officers to respond.

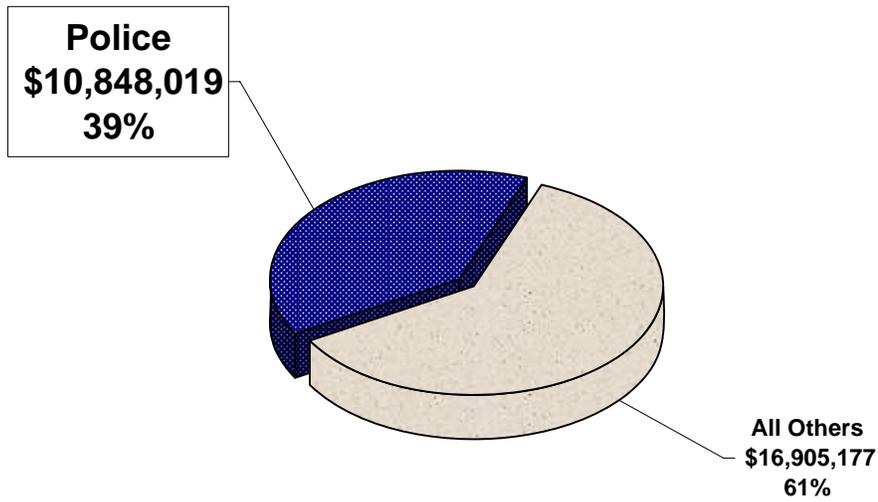
The Services Bureau develops the Department's budget, seeks grant funding to implement special projects, and oversees several support functions within the Department including Dispatch, Court Security, Crime Prevention and the School Resource Officer program.

The Department works closely with other agencies to coordinate services and provide the highest quality, lowest cost service to the citizens of Springfield.

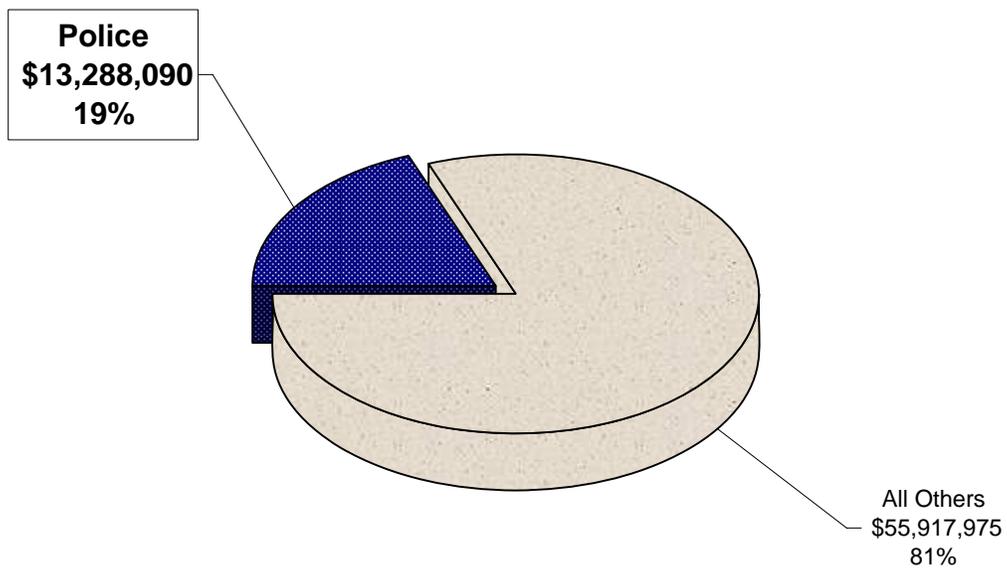
Mission

The Springfield Police Department strives to respond to the emergency and law enforcement needs of the community through response to calls for service in accordance with established priorities, visible police patrols, enforcement of traffic laws, investigation of crime and coordination with community service agencies, programs and activities.

FY07 OPERATING BUDGET - General Fund \$ 27,753,196
Police: \$ 10,848,019



FY07 OPERATING BUDGET - All Funds \$ 69,206,065
Police: \$ 13,288,090



Police Department

Financial Summary

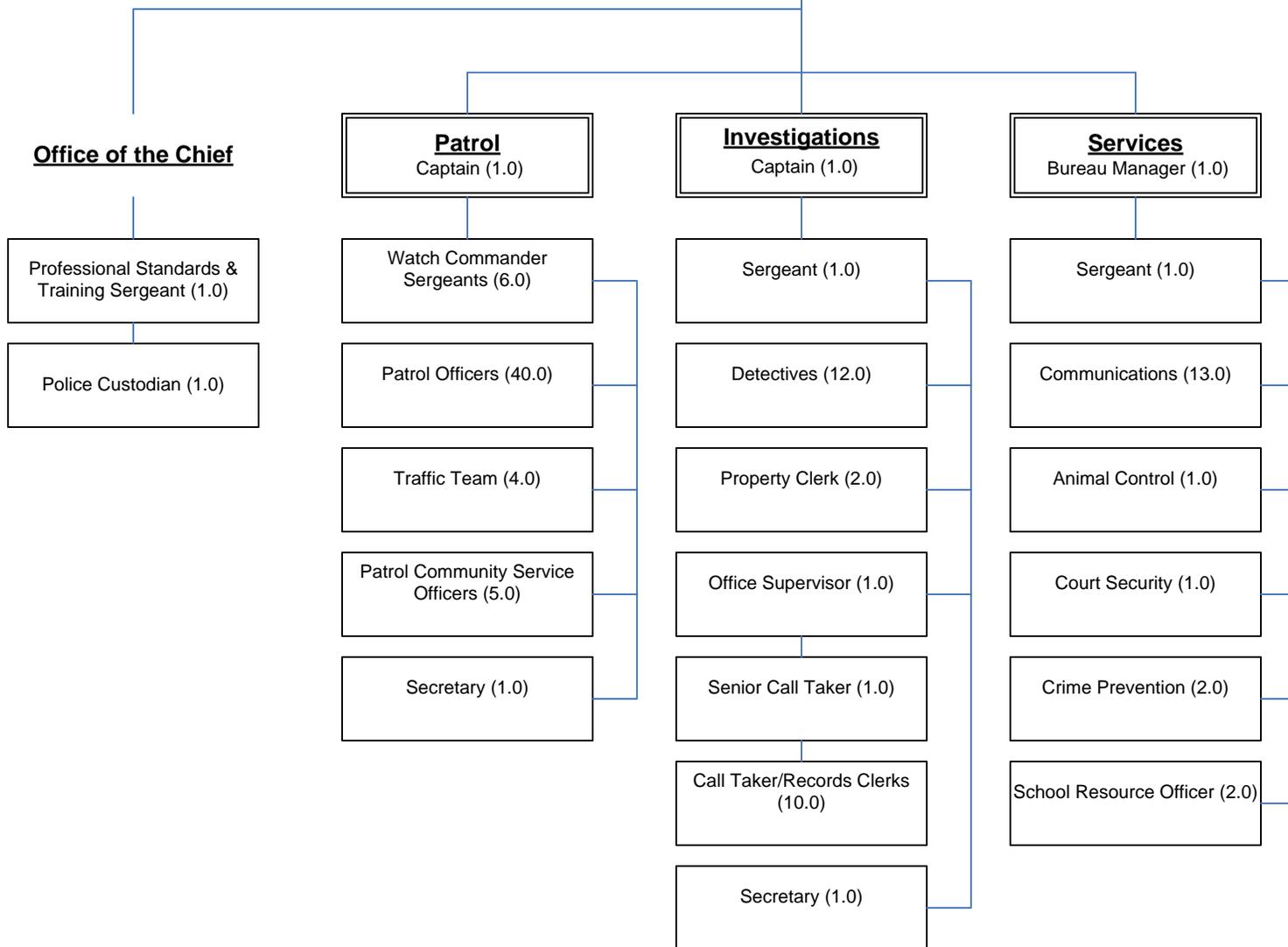
	Actual FY04	Actual FY05	Adopted FY06	Adopted FY07
Expenditures by Category:				
Personal Services	\$ 8,489,559	\$ 9,316,262	\$ 10,746,426	\$ 10,970,176
Materials and Services	1,549,993	1,714,056	1,745,669	2,017,914
Capital Outlay	249,016	452,349	112,000	300,000
Total	\$ 10,288,567	\$ 11,482,667	\$ 12,604,095	\$ 13,288,090
Expenditures by Fund:				
General	\$ 8,923,000	\$ 9,354,096	\$ 10,408,663	\$ 10,848,019
G. O. Bond Capital Projects	142,398	370	-	-
Police Local Option Levy	928,545	1,332,574	1,706,417	1,762,758
Special Revenue	261,696	639,751	369,815	527,313
Vehicle and Equipment	32,928	155,876	119,200	150,000
Total	\$ 10,288,567	\$ 11,482,667	\$ 12,604,095	\$ 13,288,090
Expenditures by Sub-Program:				
Office of the Chief				
Office of the Chief	\$ 1,022,934	\$ 928,806	\$ 909,717	\$ 979,333
Federal Confiscations	-	-	-	-
Professional Standards	266,897	198,031	228,546	244,923
State Confiscations/DEQ	9,816	13,829	-	-
Patrol Bureau				
Patrol	\$ 4,335,474	\$ 4,695,878	\$ 5,379,764	\$ 5,958,829
Traffic Enforcement	418,629	477,990	502,317	478,544
Patrol Community Services	369,423	381,470	381,840	396,356
Investigations				
Investigations	\$ 1,594,381	\$ 1,780,385	\$ 1,938,803	\$ 1,921,254
Property Control	77,682	134,101	184,708	190,219
Records	614,560	615,877	810,397	853,509
Services Bureau				
Community Services	-	180,036	238,058	247,507
Communications	891,434	1,402,401	1,351,908	1,438,124
Animal Control	93,819	102,589	111,196	127,260
Court Security	69,894	99,473	86,582	89,944
D. A. R. E.	96,284	119,885	127,522	-
Crime Prevention	229,471	149,446	139,919	155,266
School Resource Program	197,870	202,470	212,818	207,022
Safe Schools Program	-	-	-	-
Total	\$ 10,288,567	\$ 11,482,667	\$ 12,604,095	\$ 13,288,090

Police Department

City of Springfield

Chief of Police
(1.0)

Total FTE = 110.0



Police Department

FTE Summary by Fund

Number of Full-Time Equivalents	Actual FY04	Actual FY05	Adopted FY06	Adopted FY07
General	89.00	89.00	89.00	88.50
Police Local Option Levy	20.00	20.00	20.00	20.00
Special Revenue Fund	0.00	0.50	1.00	1.50
Total Full-Time Equivalents	109.00	109.50	110.00	110.00

Position Summary

Job Title/Classification:	Actual FY04	Actual FY05	Adopted FY06	Adopted FY07
Animal Control Officer (CSO 1)	1.00	1.00	1.00	1.00
Captain	2.00	2.00	2.00	2.00
Chief of Police	1.00	1.00	1.00	1.00
Community Services Officer 2	7.00	6.50	7.00	7.00
Court Officer	1.00	1.00	1.00	1.00
Management Analyst, Senior	1.00	1.00	0.00	0.00
Police Call Taker/Records Clerk	12.00	12.00	10.00	10.00
Police Custodian	1.00	1.00	1.00	1.00
Police Dispatcher	10.00	11.00	13.00	13.00
Police Dispatcher Trainee	1.00	0.00	0.00	0.00
Police Officer	57.00	58.00	58.00	58.00
Police Office Supervisor	1.00	1.00	1.00	1.00
Police Records Clerk, Senior	1.00	1.00	1.00	1.00
Police Secretary	2.00	2.00	2.00	2.00
Service Bureau Manager	0.00	0.00	1.00	1.00
Property Controller	2.00	2.00	2.00	2.00
Sergeant	9.00	9.00	9.00	9.00
Total Full-Time Equivalents	109.00	109.50	110.00	110.00

Police Department

Program: Office of the Chief

Program Description:

The Office of the Chief is responsible for providing direction for the Police Department through planning, administering and coordinating Department activities. It provides for management of the budget; facilities; fleet; reporting, evaluation and treatment procedures related to employee exposure to hazardous materials and injuries; policy development; recruitment; selection; training; and internal investigations.

Budget Highlights and Service Level Changes:

Highlights: The Office of the Chief will pursue opportunities to enhance service delivery through State and Federal grant opportunities.

Service Level Changes: None

Program Outcomes and Indicators:	Actual FY04	Actual FY05	Estimated FY06	Adopted FY07
Police services are responsive to citizens and provide maximum protection for life and property				
◆ Percent of citizens expressing satisfaction with Department service	97%	91%	91%	95%
◆ Percent of citizens who rate the Department fair/good/excellent in protection of the community	93%	95%	95%	95%
◆ Percent of citizens who feel safe in their neighborhoods at night	67%	60%	60%	65%
◆ General Order Manual is reviewed and updated annually	10%	20%	20%	25%
Seized and forfeited property is properly accounted for				
◆ Percent of forfeited property and/or funds used only for lawful purposes	100%	100%	100%	100%
Recruitment and selection procedures are designed to hire highly qualified employees				
◆ Percent of newly hired employees who remain employed in Department 12 months following hire date	80%	70%	75%	75%
◆ Percent of citizens who rate Department members competence level fair/good/excellent	96%	98%	98%	98%

Program Outcomes and Indicators: continued	Actual FY04	Actual FY05	Estimated FY06	Adopted FY07
♦ Percent of citizens who rate Department members' as providing equal treatment to all individuals regardless of race/ethnicity fair/good/excellent	93%	96%	95%	95%
In-service and specialized training programs meet mandated and specialized training needs				
♦ Number of employees who attend at least one off-site training event	47	57	50	50
♦ Total number of off-site training events attended	40	42	40	40

Police Department

Program: Investigations and Records Bureau

Program Description:

The Investigations and Records Bureau provides follow-up investigation and case management of reported crimes; proactive investigation of narcotics and other serious crimes; securing, identifying, storing, and controlling evidentiary items (including hazardous materials); answering citizen requests for service, preparing crime/incident reports, maintaining and distributing Department records, and managing the Department's data information systems.

Budget Highlights and Service Level Changes:

Highlights: The Investigations Bureau members investigate serious crimes against persons, fraud and identity theft cases. This bureau also manages property and evidence, and maintains the Department's records files.

Service Level Changes: None

Program Outcomes and Indicators:	Actual FY04	Actual FY05	Estimated FY06	Adopted FY07
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Follow-up investigations are provided based upon the seriousness and solvability of the crime

◆ Percent of serious crimes against persons cleared	70%	77%	80%	80%
◆ Percentage of crimes assigned "cleared" according to UCR rules	75%	75%	75%	80%
◆ Number of follow-up investigations assigned per detective per month	21	12	12	12

Participate in multi-agency child abuse team evaluations and participate in regional drug investigations

◆ Number of drug arrests resulting from drug investigations	355	350	350	400
◆ Number of Multi-Disciplinary Team child abuse-type investigations reviewed	115	120	120	120

Calls for service from the community are handled at the most appropriate level for the situation

◆ Calls for service answered through non-dispatching means	16,840	11,636	12,000	12,000
◆ Calls for service answered by dispatching officers	39,064	48,005	50,000	50,000
◆ Reports written by records staff	5,962	3,182	3,500	3,500
◆ Total number of reports written	14,800	15,372	16,000	16,000

Police Department

Program: Patrol Bureau

Program Description:

Members of the Patrol Bureau quickly respond to emergency calls for service. Officers abate criminal activity by arresting offenders, issuing traffic citations, reporting criminal activity and serving arrest warrants. Officers investigate traffic accidents and give aid to injured participants. Bureau members provide focused traffic enforcement, and parking and abandoned vehicle enforcement or removal. Patrol Bureau members provide police response to special and/or critical events, providing a sense of community safety while interacting with community members through outreach programs.

Budget Highlights and Service Level Changes:

Highlights: Two new categories have been added this year, to show median response times to emergency and priority calls from the time a call is received until the first officer arrives on the scene.

Service Level Changes: None

Program Outcomes and Indicators:	Actual FY04	Actual FY05	Estimated FY06	Adopted FY07
Provide police visibility and accessibility to citizens				
◆ Citizen numeric rating of speed of response on a scale of 1 – 4	2.8	3.0	3.0	3.1
◆ Median Response Time to Emergency Calls (in minutes)	4.9	3.8	3.6	3.5
◆ Median Response Time to Priority Calls (in minutes)	6.7	6.3	6.0	6.0
◆ Percent of shifts with more than minimum staffing on patrol	18%	40%	40%	40%
◆ Hours spent on special enforcement/community events	300	350	350	350
Laws and Ordinances regulating the safety and livability of the community are adequately enforced				
◆ Percentage of reported abandoned vehicles removed within 30 days	82%	58%	70%	75%
◆ Number of traffic citations issued	9,650	10,146	10,200	10,300
◆ DUII arrests	360	487	400	400
◆ Major traffic arrests	1,760	978	1,000	1,000
◆ Number of responses to traffic complaints from citizens	241	140	150	150
◆ Injury accidents	390	370	350	350
◆ Non-injury accidents	600	448	450	450

Police Department

Program: Services Bureau

Program Description:

Members of the Services Bureau provide support services for Patrol and Investigations Bureaus. Bureau members provide dispatch services, municipal court security, prisoner transport, crime prevention services, animal control services and school liaison programs. The Services Bureau is also responsible for the development and implementation of budgets and grants, monitoring fiscal activities; and the procurement of vehicles and specialized equipment.

Budget Highlights and Service Level Changes:

Highlights: This Bureau was re-created during FY05, and will continue to provide support services to the rest of the Department

Service Level Changes: None

Program Outcomes and Indicators:	Actual FY04	Actual FY05	Estimated FY06	Adopted FY07
Laws and Ordinances regulating the safety and livability of the community are adequately enforced				
◆ Dog Licenses issued	1,200	1,644	1,700	2,000
◆ Animals impounded	10	249	250	250
◆ Animal related reports taken	134	138	150	150
Employees engage in positive interactions with the community in order to promote public safety and involve citizens in the problem solving process				
◆ Number of students participating in summer DARE activities	120	120	0	0
◆ Number of students provided classroom instruction	1,100	1,100	1,100	1,100
◆ Citizen Police Academy Graduates	25	25	25	25
◆ Kiwanis Safety Town Graduates	100	100	100	100
◆ Security inspections conducted	73	40	45	45
◆ Chronic nuisance locations abated	200	100	100	100
◆ Neighborhood Watch membership	1,500	1,500	1,500	1,500
◆ Educational presentations	175	250	250	250
◆ Crime Prevention Through Environmental Design (CPTED) consultations	25	20	20	20