

PUBLIC SAFETY PROGRAM

Public Safety Program includes the services and activities of two City departments: Fire and Life Safety Department and Police Department.

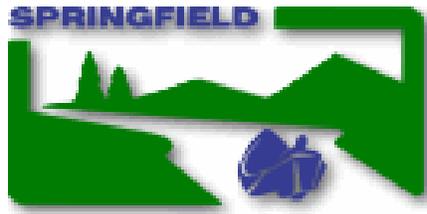
Police Department

Programs:

**Office of the Chief
Investigations and Records
Patrol Bureau**

The Police Department is \$11,556,433 or 47.8% of the Public Safety Program total operating budget of \$24,175,672.

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POLICE DEPARTMENT

Department Description

The Police Department consists of the Office of the Chief, the Patrol Bureau and the Investigations and Records Bureau. Patrol and Investigations are the larger bureaus, having absorbed the work of the Services Bureau, which was eliminated after the 1997 fiscal year due to budget reductions.

The Office of the Chief manages the department's budget; recruits, selects and trains staff and develops, monitors and enforces department policies. This bureau has primary responsibility for interacting with other City departments and for representing the department in local and regional coordination efforts. Internal investigations, when necessary, are conducted by this bureau as well.

The Patrol Bureau responds to nearly 56,000 calls for service annually, including criminal matters, animal control problems and abandoned vehicles. With the additional 8 Patrol Officers and 5 Community Service Officers provided by the 2002 voter approved Police Levy, resources will allow 5 or 6 officers on the street, 24 hours a day and 7 days a week, at any one time to respond to these calls. The Traffic Team enforces all traffic laws, and puts special emphasis on seat belt laws and drunk driving enforcement with assistance from state grants. A Court Security Officer provides security to the Municipal Court, and transport for prisoners to and from the county jail. A Crime Prevention Specialist provides mediation services, crime prevention education and support for Neighborhood Watch groups. The Patrol Bureau also supervises the School Resource Officer (SRO) program, which works in partnership with the school district to place an officer at each high school with assistance from a federal grant.

The Investigations and Records Bureau is responsible for follow-up investigations in criminal matters. Detectives also participate in multi-jurisdictional teams such as the multi-disciplinary child abuse team. The Property Clerks are responsible for handling and tracking evidence for approximately 4800 criminal cases every year. They also work to return recovered stolen property to the rightful owners. Records staff deal with over 85,000 incoming telephone calls from the public, and handle about 16,000 calls for service over the phone, which would otherwise require Police Officers to respond. Data entry and report handling are also the responsibility of the Records unit.

The Department works closely with the Municipal Court, the District Attorney's Office and other local law enforcement agencies to coordinate services and provide the highest quality, lowest cost service to the citizens of Springfield. Whenever possible, the department cooperates with other public entities and private partnerships, such as TEAM Springfield, the Springfield School District and the Community Development Corporation to ensure that our efforts are effective in preventing and reducing criminal activity, and responsive to the needs of the community we serve.

Mission

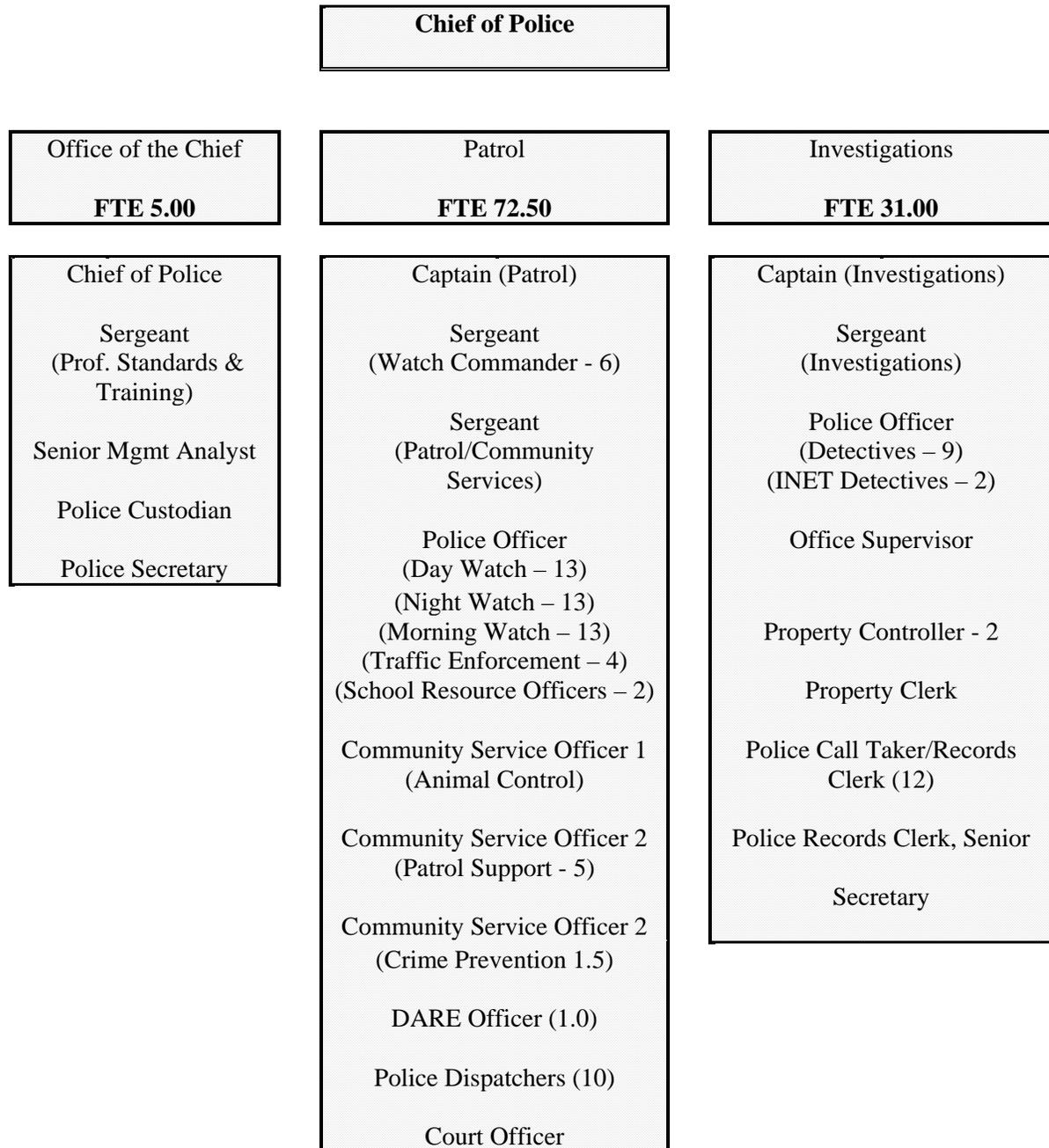
The Springfield Police Department strives to respond to the emergency and law enforcement needs of the community through response to calls for service in accordance with established priorities, visible police patrols, enforcement of traffic laws, investigation of crime and coordination with community service agencies, programs and activities.

Outcomes

- ◆ Abate criminal activity by arresting offenders
- ◆ Proactive investigation of serious crimes, including narcotics
- ◆ Case management and follow up investigations to reported crimes
- ◆ Investigate traffic accidents and give aide to injured participants
- ◆ Reduce life and property loss through emphasizing public safety awareness in the community. Awareness is facilitated through outreach programs to community members
- ◆ To secure and control evidentiary items

POLICE DEPARTMENT

Organization Chart: 108.50 FTE



POLICE DEPARTMENT

FTE Summary by Fund

Number of Full Time Equivalents	FY03 Adopted	FY04 Adopted	FY05 Adopted
General	93.00	89.00	88.00
Police Local Option Levy	.00	20.00	20.00
Special Revenue Fund	.00	.00	.50
Total	93.00	109.00	* 108.50

- * .50 FTE overall net change, as follows:
 (1.0) Community Service Officer, General Fund
 .50 Community Service Officer, Special Revenue Fund

Position Summary

Job Title/Classification:	FY02 Actual	FY03 Actual	FY04 Adopted	FY05 Adopted
Animal Control Officer	.50	.00	.00	.00
Captain	2.00	2.00	2.00	2.00
Chief of Police	1.00	1.00	1.00	1.00
Community Services Officer 1	1.00	1.00	1.00	1.00
Community Services Officer 2	4.00	4.00	7.00	6.50
Court Officer	1.00	1.00	1.00	1.00
Departmental Assistant	.00	.00	.00	.00
Management Analyst, Senior	1.00	1.00	1.00	1.00
Police Call Taker/Records Clerk	9.00	8.00	12.00	12.00
Police Custodian	1.00	1.00	1.00	1.00
Police Dispatcher	7.00	7.00	10.00	10.00
Police Dispatcher Trainee	1.00	1.00	1.00	.00
Police Officer	50.00	50.00	57.00	57.00
Police Office Supervisor	1.00	1.00	1.00	1.00
Police Property Clerk	1.00	1.00	1.00	1.00
Police Records Clerk, Senior	1.00	1.00	1.00	1.00
Police Records Supervisor	.00	.00	.00	.00
Police Secretary	2.00	2.00	2.00	1.00
Secretary – Investigations	.00	.00	.00	1.00
Police Technical Specialist	1.00	1.00	.00	.00
Property Controller	1.00	1.00	1.00	2.00
Sergeant	9.00	9.00	9.00	9.00
Total FTE	94.50	93.00	109.00	108.50

PUBLIC SAFETY PROGRAM**Police Department****Program:** Office of the Chief**Program Description:**

The Office of the Chief is responsible for providing direction for the Police Department through planning, administering and coordinating department activities. It provides for direct management of the budget; fiscal activities; grants; facilities; fleet; reporting, evaluation and treatment procedures related to employee exposure to hazardous materials and injuries; policy development; recruitment; selection; training; and internal investigations.

Program Expenditures:	FY02 Actual	FY03 Actual	FY04 Adopted	FY05 Adopted
Office of the Chief:				
Office of the Chief	\$ 883,434	\$ 893,727	\$ 907,858	\$ 1,017,241
Federal Confiscations	\$ 11,813	\$ 0	\$ 0	\$ 0
Professional Standards	\$ 227,412	\$ 239,980	\$ 230,940	\$ 218,445
State Confiscations/DEQ	\$ 15,760	\$ 13,764	\$ 0	\$ 0
Total	\$ 1,138,419	\$ 1,147,471	\$ 1,138,798	\$ 1,235,686

Budget Highlights and Service Level Changes:

Highlights: The Office of the Chief will pursue opportunities to enhance service delivery through state and federal grant opportunities.

Service Level Changes: None

Program Outcomes and Indicators:	Actual FY02	Actual FY03	Estimated FY04	Adopted FY05
Police services are responsive to citizens and provide maximum protection for life and property.				
◆ Percent of citizens expressing satisfaction with department service	93%	97%	95%	95%
◆ Percent of citizens who rate the department fair/good/excellent in protection of the community	90%	93%	95%	95%
◆ Percent of citizens who feel safe in their neighborhoods at night	76%	67%	75%	75%
◆ General Order Manual is reviewed and updated annually	20%	10%	25%	25%
Seized and forfeited property is properly accounted for.				
◆ Percent of forfeited property and/or funds used only for lawful purposes	100%	100%	100%	100%
Recruitment and selection procedures are designed to hire highly qualified employees.				
◆ Percent of newly hired employees who remain employed in department 12 months following hire date	90%	80%	75%	75%
◆ Percent of citizens who rate department members competence level fair/good/excellent	95%	96%	95%	95%
◆ Percent of citizens who rate department members appropriate use of force fair/good/excellent	90%	92%	95%	95%
◆ Percent of citizens who rate department members equal treatment of all individuals regardless of race/ethnicity fair/good/excellent	90%	93%	95%	95%
In-service and specialized training programs meet mandated and specialized training needs.				
◆ Percent of citizens who rate department members competence level fair/good/excellent	95%	96%	95%	95%
◆ Number of employees who attend at least one off-site training event	44	47	55	55
◆ Total number of off-site training events attended	70	40	50	50

PUBLIC SAFETY PROGRAM**Police Department****Program:** Investigations and Records Bureau**Program Description:**

The Investigations and Records Bureau provides follow-up investigation and case management of reported crimes; proactive investigation of narcotics and other serious crimes; securing, identifying, storing, and controlling evidentiary items (including hazardous materials); answering citizen requests for service, preparing crime/incident reports, maintaining and distributing department records, and managing the department's data information systems.

Program Expenditures:	FY02 Actual	FY03 Actual	FY04 Adopted	FY05 Adopted
Investigations and Records Bureau:				
Investigations	\$ 1,395,919	\$ 1,525,508	\$ 1,576,054	\$ 1,732,554
Property Control	\$ 118,513	\$ 128,866	\$ 132,623	\$ 147,020
Records	\$ 388,769	\$ 554,751	\$ 952,368	\$ 743,729
Total	\$ 1,903,201	\$ 2,209,125	\$ 2,661,045	\$ 2,623,303

Budget Highlights and Service Level Changes:

Service Level Changes: A regional decision was made to disband INET (the Interagency Narcotics Enforcement Team). As a result, the two detectives assigned to INET will return to this bureau and continue to pursue local drug cases in Springfield.

Two Call-Taker/Records Clerk positions have been reclassified to Dispatcher positions. As a result, some of the call taking responsibilities will be handled by Dispatch in the Patrol Bureau.

Program Outcomes and Indicators:	Actual FY02	Actual FY03	Estimated FY04	Adopted FY05
Follow-up investigations are provided based upon the seriousness and solvability of the crime.				
◆ Percent of serious crimes against persons cleared	68%	70%	75%	75%
◆ Percentage of crimes assigned “cleared” according to UCR rules	73%	75%	80%	80%
◆ Number of follow up investigations assigned per detective per month	21	22	20	20
Participate in multi-agency child abuse team evaluations and Interagency Narcotics Enforcement Team (INET) investigations.				
◆ Number of drug arrests resulting from drug investigations	338	355	350	350
◆ Number of MDT child abuse-type investigations reviewed	92	115	110	110
Calls for service from the community are handled at the most appropriate level for the situation.				
• Calls for service answered through non-dispatched means	15,850	16,840	18,000	18,000
◆ Calls for service answered by dispatching officers	39,500	39,064	45,000	45,000
◆ Percentage of incoming telephone calls answered prior to abandonment by caller	81%	85%	90%	90%
◆ Reports written by records staff	6,236	5,962	6,500	6,500
◆ Total number of reports written	15,700	14,800	15,000	15,000

POLICE DEPARTMENT

Financial Summary

Actual FY02	Actual FY03	Adopted FY04	Adopted FY05
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Expenditures by Category:

Personal Services	\$ 7,213,533	\$ 7,600,777	\$ 9,363,728	\$ 9,615,877
Materials and Services	\$ 1,456,823	\$ 1,344,431	\$ 1,504,131	\$ 1,693,572
Capital Outlay	\$ 241,809	\$ 275,094	\$ 149,887	\$ 246,984
Total	<u>\$ 8,912,165</u>	<u>\$ 9,220,302</u>	<u>\$ 11,017,746</u>	<u>\$ 11,556,433</u>

Expenditures by Fund:

General	\$ 8,485,033	\$ 8,680,552	\$ 9,137,547	\$ 9,487,382
Development Projects	\$ 4,137	\$ 917	\$ -	\$ -
Special Revenue	\$ 233,468	\$ 263,154	\$ 269,000	\$ 282,428
Police Local Option Levy	\$ -	\$ -	\$ 1,462,312	\$ 1,539,639
Vehicle and Equipment	\$ 189,527	\$ 159,265	\$ 33,442	\$ 246,984
G. O. Bond Capital Projects	\$ -	\$ 116,414	\$ 115,445	\$ -
Total	<u>\$ 8,912,165</u>	<u>\$ 9,220,302</u>	<u>\$ 11,017,746</u>	<u>\$ 11,556,433</u>

Expenditures by Program:

Office of the Chief	\$ 1,138,419	\$ 1,147,471	\$ 1,138,798	\$ 1,235,686
Investigations/Resources	\$ 1,903,201	\$ 2,209,125	\$ 2,661,045	\$ 2,623,303
Patrol Bureau	\$ 5,870,545	\$ 5,863,706	\$ 7,217,903	\$ 7,697,444
G. O. Bond Capital Projects	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 8,912,165</u>	<u>\$ 9,220,302</u>	<u>\$ 11,017,746</u>	<u>\$ 11,556,433</u>