

POLICE DEPARTMENT

Department Description

The Police Department consists of the Office of the Chief, the Patrol Bureau and the Investigations and Records Bureau. Patrol and Investigations are the larger bureaus, having absorbed the work of the Services Bureau, which was eliminated after the 1997 fiscal year due to budget reductions.

The Office of the Chief manages the department's budget; recruits, selects and trains staff and develops, monitors and enforces department policies. This bureau has primary responsibility for interacting with other City departments and for representing the department in local and regional coordination efforts. Internal investigations, when necessary, are conducted by this bureau as well.

The Patrol Bureau responds to nearly 56,000 calls for service annually, including criminal matters, animal control problems and abandoned vehicles. With the additional 8 Patrol Officers and 5 Community Service Officers provided by the 2002 voter approved Police Levy, resources will allow 5 or 6 officers on the street, 24 hours a day and 7 days a week, at any one time to respond to these calls (beginning July 1, 2003). The Traffic Team enforces all traffic laws, and puts special emphasis on seat belt laws and drunk driving enforcement with assistance from state grants. A Court Security Officer provides security to the Municipal Court, and transport for prisoners to and from the county jail. Two Crime Prevention Specialists provide mediation services, crime prevention education and support for Neighborhood Watch groups. The Patrol Bureau also supervises the School Resource Officer (SRO) program, which works in partnership with the school district to place an officer at each high school with assistance from a federal grant and the partially restored D.A.R.E program (1.0 FTE Officer as of July 1, 2003).

The Investigations and Records Bureau is responsible for follow-up investigations in criminal matters. Detectives also participate in multi-jurisdictional teams, such as the Interagency Narcotics Team and the multi-disciplinary child abuse team. The Property Clerks are responsible for handling and tracking evidence for approximately 4800 criminal cases every year. They also work to return recovered stolen property to the rightful owners. Records staff deal with over 85,000 incoming telephone calls from the public, and handle about 16,000 calls for service over the phone, which would otherwise require Police Officers to respond. Data entry and report handling are also the responsibility of the Records unit.

The Department works closely with the Municipal Court, the District Attorney's Office and other local law enforcement agencies to coordinate services and provide the highest quality, lowest cost service to the citizens of Springfield. Whenever possible, the department cooperates with other public entities and private partnerships, such as TEAM Springfield, the Springfield School District and the Community Development Corporation to ensure that our efforts are effective in preventing and reducing criminal activity, and responsive to the needs of the community we serve.

Mission

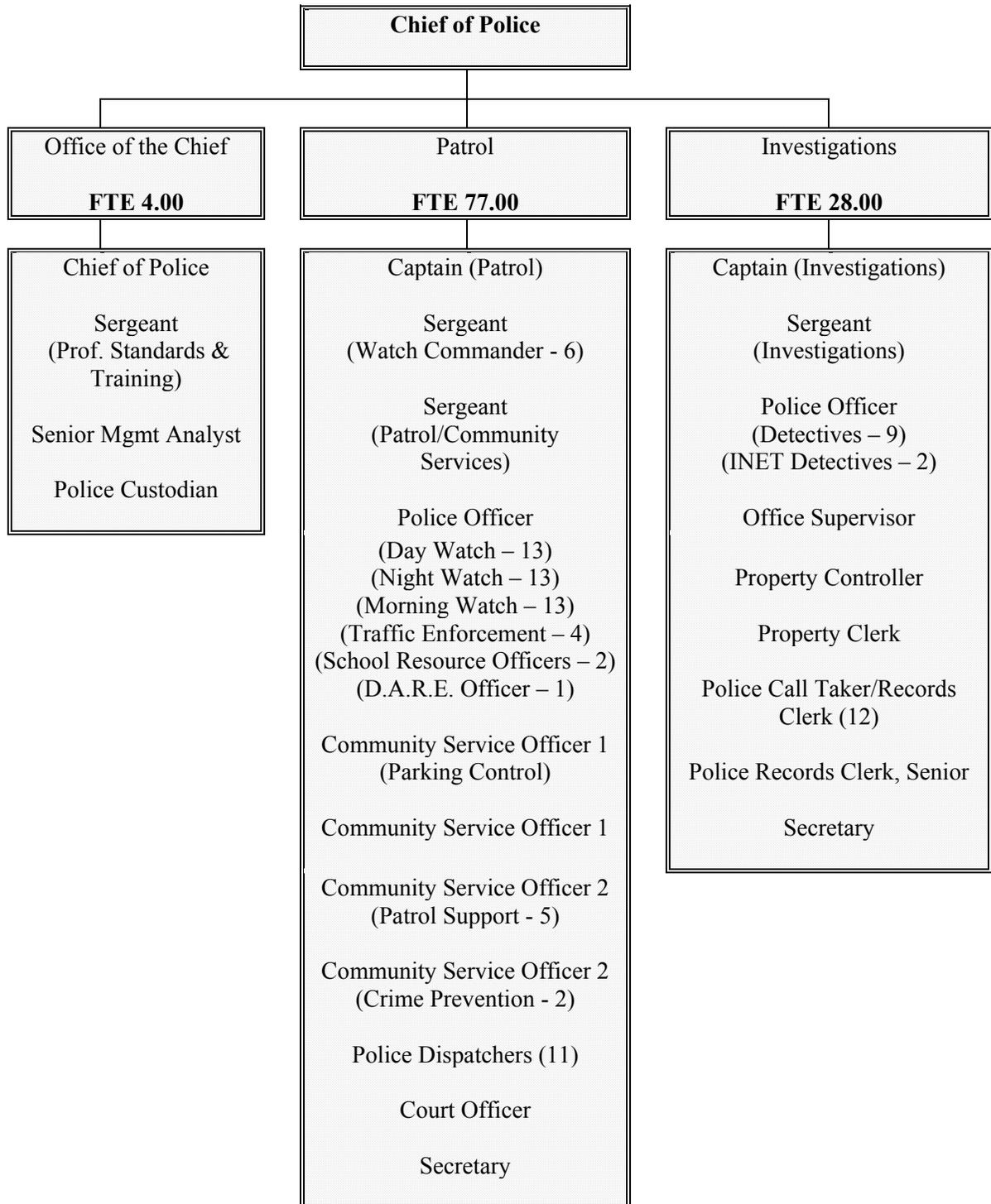
The Springfield Police Department strives to respond to the emergency and law enforcement needs of the community through response to calls for service in accordance with established priorities, visible police patrols, enforcement of traffic laws, investigation of crime and coordination with community service agencies, programs and activities.

Outcomes

- ◆ Abate criminal activity by arresting offenders
- ◆ Proactive investigation of serious crimes, including narcotics
- ◆ Case management and follow up investigations to reported crimes
- ◆ Investigate traffic accidents and give aide to injured participants
- ◆ Reduce life and property loss through emphasizing public safety awareness in the community. Awareness is facilitated through outreach programs to community members
- ◆ To secure and control evidentiary items

POLICE DEPARTMENT

Organization Chart: 109.00 FTE



POLICE DEPARTMENT

FTE Summary by Fund

Number of Full Time Equivalents	FY02 Adopted	FY03 Adopted	FY04 Budget
General	94.50	93.00	89.00
Police Local Option Levy	.00	.00	20.00
Total	94.50	93.00	* 109.00

- * 16.0 FTE overall net change in total positions, as follows:
- (5.0) General Fund reduction strategy: (2.0) Community Service Officer 2 (reassigned to Police Levy Fund); (2.0) Police Officers (reassigned to Police Levy Fund); and (1.0) Technical Specialist. (See Police Local Option Levy that follows for reassigned FTE)
 - 20.0 Police Local Option Levy funding, as follows:
 - 8.0 Police Officers (2.0 reassigned from General Fund)
 - 5.0 Community Service Officer 2 (2.0 reassigned from General Fund)
 - 3.0 Police Dispatchers
 - 4.0 Police Call Taker/Records Clerks
 - 1.0 Budget Committee/Council Action: D.A.R.E. Program - 1.0 Police Officer

Position Summary

Job Title/Classification:	FY01 Actual	FY02 Actual	FY03 Adopted	FY04 Budget
Animal Control Officer	.50	.50	.00	.00
Captain	2.00	2.00	2.00	2.00
Chief of Police	1.00	1.00	1.00	1.00
Community Services Officer 1	.75	1.00	1.00	1.00
Community Services Officer 2	4.00	4.00	4.00	7.00
Court Officer	1.00	1.00	1.00	1.00
Departmental Assistant	1.00	.00	.00	.00
Management Analyst, Senior	1.00	1.00	1.00	1.00
Police Call Taker/Records Clerk	8.20	9.00	8.00	12.00
Police Custodian	1.00	1.00	1.00	1.00
Police Dispatcher	7.00	7.00	7.00	10.00
Police Dispatcher Trainee	1.00	1.00	1.00	1.00
Police Officer	49.00	50.00	50.00	57.00
Police Office Supervisor	.00	1.00	1.00	1.00
Police Property Clerk	1.00	1.00	1.00	1.00
Police Records Clerk, Senior	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	.00	.00	.00
Police Secretary	1.00	2.00	2.00	2.00
Secretary - Investigations	1.00	.00	.00	.00
Police Technical Specialist	1.00	1.00	1.00	.00
Property Controller	1.00	1.00	1.00	1.00
Sergeant	9.00	9.00	9.00	9.00
Total FTE	93.45	94.50	93.00	109.00

POLICE DEPARTMENT

Financial Summary

Actual FY01	Actual FY02	Adopted FY03	Budget FY04
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Expenditures by Category:

Personal Services	\$ 6,687,125	\$ 7,213,533	\$ 7,737,747	\$ 9,363,728
Materials and Services	\$ 1,382,666	\$ 1,456,823	\$ 1,227,092	\$ 1,504,131
Capital Outlay	\$ 444,640	\$ 241,809	\$ 268,967	\$ 149,887
Total	<u>\$ 8,514,431</u>	<u>\$ 8,912,165</u>	<u>\$ 9,233,806</u>	<u>\$ 11,017,746</u>

Expenditures by Fund:

General	\$ 7,856,317	\$ 8,485,033	\$ 8,730,839	\$ 9,137,547
Development Projects	\$ 5,556	\$ 4,137	\$ -	\$ -
Special Revenue	\$ 285,554	\$ 233,468	\$ 235,000	\$ 269,000
Police Local Option Levy	\$ -	\$ -	\$ -	\$ 1,462,312
Vehicle and Equipment	\$ 229,413	\$ 189,527	\$ 154,228	\$ 33,442
G. O. Bond Capital Projects	\$ 137,591	\$ -	\$ 113,739	\$ 115,445
Total	<u>\$ 8,514,431</u>	<u>\$ 8,912,165</u>	<u>\$ 9,233,806</u>	<u>\$ 11,017,746</u>

Expenditures by Program:

Office of the Chief	\$ 1,102,731	\$ 1,138,419	\$ 1,093,850	\$ 1,138,798
Investigations/Resources	\$ 1,664,264	\$ 1,903,201	\$ 2,201,989	\$ 2,661,045
Patrol Bureau	\$ 5,609,843	\$ 5,870,545	\$ 5,937,967	\$ 7,217,903
G. O. Bond Capital Projects	\$ 137,593	\$ -	\$ -	\$ -
Total	<u>\$ 8,514,431</u>	<u>\$ 8,912,165</u>	<u>\$ 9,233,806</u>	<u>\$ 11,017,746</u>