



Solicitation No. 861

# City of Springfield

## Request for Competitive Price Quote

The City of Springfield is requesting Competitive Price Quotes for the project referenced below.

**Project Number:** P21072

**Project Title:** Springfield Depot Reroofing

**Description:** The removal and replacement of the wood shingle roof at the historic Springfield Depot located at 101 South A Street, Springfield, OR 97477. The project includes removal and disposal of the existing shingles and roofing felt, repair or replacement of any deteriorated decking (none expected), installation of new tar felt and new cedar shingles. The project also includes the removal of the existing finial and cresting detail and reinstalling or replacing in-kind with new construction. Contractor shall supply all preparation, installation, supplies, equipment and materials and cleanup necessary to provide complete project.

Request for Competitive Price Quote documents are available for review and downloading at: <http://www.springfield-or.gov/dpw/CompetitiveQuotes.htm>. The complete Request for Competitive Price Quote consists of the following documents:

1. This Request for Competitive Price Quote Page
2. Instruction to Prospective Contractors
3. Quote Submittal
4. Financial Responsibility Form
5. Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)
6. Special Provisions
7. Construction Plans and Drawings
8. Contract Document (Sample)
9. Addenda (if issued)

The City has estimated that the likely cost to complete this project will be under \$50,000 therefore, this project is NOT subject to the Prevailing Wage Rate requirements as specified in ORS 279C.800 through 279C.870.

A pre-quote informational meeting will be held on **July 11, 2014 at 3:00 p.m. local time** at the Springfield Depot located at 101 South A Street, Springfield, OR 97477.

All questions should be addressed to Terri White, Engineering Assistant, via e-mail at [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov). Contact with any other City officials may be grounds for disqualification of quote. The deadline for submission of questions regarding this Request for Competitive Price Quote is **July 16, 2014 at 1:00 p.m. local time**.

Competitive Price Quotes should be clearly labeled as P21072; Springfield Depot Reroofing *Request for Competitive Price Quote* and submitted to Terri White, City of Springfield, Development and Public Works Department at 225 Fifth Street, Springfield, OR, 97477. **Quotes will be accepted until, but no later than 2:00 p.m. local time, July 22, 2014.**

Quotes may be submitted via the following methods:

- ✓ In person: To the person and address shown above.
- ✓ E-mail: [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov)
- ✓ United States Postal Service: To the person and address shown above.
- ✓ Other Delivery/Carrier Service, eg; Federal Express, United Parcel Service: To the person and address shown above.

For your quote to be considered responsive by the City of Springfield the following documents must be included with your submission. A complete submittal package will consist of the following documents:

- ✓ Quote Submittal
- ✓ Financial Responsibility Form
- ✓ Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)

More detailed information regarding the submittal requirements can be found in Section 5 of the Instruction to Prospective Contractors.

The Contract will be awarded to the Prospective Contractor whose quote, in the opinion of the City, will best serve the City's interests. Consideration will be given to price as well as other applicable factors such as, but not limited to, experience, specific expertise, availability, project understanding, contractor capacity and responsibility as specified in ORS 279C.412(2).

The City of Springfield encourages contractors, sub-contractors and vendors who are minority, woman-owned and emerging small businesses to participate in City projects.

The City of Springfield will require that each quote contain a statement as to whether the Prospective Contractor is a resident bidder, as defined in ORS 279A.120.

No quote will be considered by the City unless the Prospective Contractor has a current, valid certificate of registration issued by the Construction Contractor's Board as defined in ORS 701.005 and/or a valid landscape contractor's license as defined in ORS 671.520 by the State Landscape Contractor's Board, as applicable, at the time the quote is submitted. Contracts will not be awarded to any contractor whose name appears on the BOLI *Ineligible Contractor's List* or the Construction Contractor's Board *Not Qualified to Hold Public Contracts* list.

The City of Springfield may reject any or all quotes not in compliance with all prescribed Public Contracting Code procedures and requirements, including the requirement to demonstrate the Prospective Contractor's responsibility under ORS 279C.375, or waive minor irregularities not affecting substantial rights and may reject for good cause any or all quotes upon a finding of the City of Springfield it is in the public interest to do so and accept such quotes that in the opinion of the Springfield City Council are in the best interest of the City.