

SPRINGFIELD HISTORIC COMMISSION

Minutes: March 24, 2015

Present: Kerry Barbero
Kuri Gill
Dannie Helm
Tim Hilton
Vincent Martorello
Staff Molly Markarian

Excused Absence: Bruce Berg
Emily Scherrer
Councilwoman Sheri Moore

Guest: Rick Dunaven
Hanalei Rozen
Marcia Callis

Where: Jesse Maine Room
Date/ Call to Order: 03/24/2015 at 5:30 pm

ITEM 1: Public Comment

Rick Dunaven announced that the Springfield Arts Commission is working on a reader program that will be presented to the City Council. He suggests that the Commission could offer a similar program at some point so that visitors could use readers to learn more information about downtown historic buildings and houses. Permission may be needed from business owners and homeowners for such a program.

Hanalei Rozen announced that she still has the 11 frames at her house that were purchased by the CLG a number of years ago. The frames were to be used for featuring local stories and to be placed in downtown buildings. Also, she has the presentation materials that a University of Oregon landscape student did on the Washburne Neighborhood Historic District. She would like to hand these items over to the Commission.

ITEM 2: Minutes Approval

The minutes from the January 27, 2015 meeting were approved as presented.

ITEM 3: Land Use Applications

Urban Planning Supervisor Jim Donovan recently issued a Type I decision on a Historic Review Application that the owners of 829-831 F Street had submitted. The property is a non-contributing resource.

ITEM 4: Brattain Hadley Homestead

Hanalei Rozen introduced Marcia Callis, the great-great granddaughter of Paul Brattain. Rozen asked if the Commission would consider writing a letter to City Principal Planner Linda Pauly's attention, in support of labeling the "Brattain-Hadley Historic Homestead Site" in planning documents and maps associated with Main Street planning efforts.

Rozen requested help with signage for the site. Commissioner Hilton commented that Rozen can probably put up whatever signage she wants with owner approval, as long as it complies with the City signage ordinance. Commissioner Gill commented that the Commission is not able to use CLG grant funds for signage, but recommends the Oregon Cultural Coalition as a potential funding source. Commissioner Barbero suggested Rozen consider setting up a nonprofit 501 c 3 (for example "Friends of the Brattain-Hadley Site") to help leverage funds for signage.

Local designation for the Brattain-Hadley Historic Homestead Site might be an option. Commissioners Barbero and Gill suggested Rozen contact the University of Oregon's Historic Preservation and Archeology programs for student help in evaluating the site for eligibility. Rozen will need to be specific as to what she is wanting the students to accomplish. Rozen commented that the state nomination of the on-site heritage Walnut tree was unsuccessful.

ITEM 5: Museum Display

Commissioner Hilton reported that the Display Committee met with Harris Design this morning. He commented that Commissioners Berg and Scherrer have done great work locating photographs and photographing historic properties. The following display topics will be featured in the front gallery of the Springfield Museum: Prominent Past Historians, Gone But Not Forgotten, Oldest Standing Properties, Before and After, House Moves, Oldest Standing Houses, Re-discovered Treasures and Gems. Text will be incorporated with the topic boards. Podiums will display artifacts and will be placed in the center area of front gallery. The rear gallery will highlight the results of the Springfield Selective RLS and will include two survey maps, a 1907 panoramic image of Springfield, Sanborn maps, and an illustration of farms in the area, along with interpretive text.

Staff Markarian stated that SHPO will need to review a draft of the panels before the final printing to make sure that the topics meet the grant requirements. A statement acknowledging the use of federal grant funds will need to be included in the display. Markarian will supply the text.

The display install will begin June 29 with July 10 as the grand opening. It will be up for 1 month and possibly for 3 months. The Committee plans to have all materials to the graphic design vendor in April, so that the deliverables will be ready by the end of May. The quote from Harris Design came in under budget and includes a 10% nonprofit discount. Hilton thanked Commissioner Gill for her work on the opinion editorial piece. He commented that the *Springfield Times* is looking forward to working with the Commission in getting the word out about the display. The *Times* will seek out advertisers to fund the op ed pieces and one coloring book insert page, at no cost to the CLG. The first op ed piece will be issued at the end of April and the second one will come out at the end of June.

Commissioner Helm reported that miscellaneous materials for the display such as hanging hardware, and research fees will be paid for by the CLG grant. Springfield Museum Director Ben Johnson will handle usage agreements and arrange for borrowed materials. The Museum will do a small amount of advertising. According to Markarian, allowable costs under the grant include purchase of photo rights, and enlarging/printing. Advertising costs were not part of the original grant, so the Commission will need to get preapproval through SHPO for such costs. The Display Committee will need to seek 2 more vendors for quotes for the design, printing and fabrication work as required by SHPO.

The Display Committee is looking for a drawing featuring the Fry and Rankin building with proposed facade improvements. Kip Amend was suggested as a possible source for locating the drawing.

Hilton commented that the Springfield Museum is out of coloring books. Markarian stated that she has found a stack of the coloring books at the City. Gill stated that funds from the last printing came from a past CLG public education project. Hilton requests that CLG advertising monies be used to promote people to come to the display opening (ie. through targeted postcard mailings, cards, posters).

The Commission may want to consider designating a portion of its budget for the next grant cycle for printing. More coloring books could be printed and made available at additional locations such as the Chamber of Commerce. The current grant cycle ends August 2015. The next application deadline is in February 2016.

ITEM 6: Downtown Historic Preservation

Commissioner Martorello recently had a discussion with Linda Pauly about downtown design guidelines. There needs to be a discussion as to: 1) is this something the City/CLG wants to take on, 2) and if so, to what extent, and 3) how will this involve staffing. Commissioner Gill suggests that we include, in more detail, information about properties that are already designated in the downtown. Gill would like to know what the City or Main Street thinks about the guidelines that have already been put together before we do any further guidelines. Martorello commented that we need to make the guidelines as feasible and manageable as possible in order to achieve success; we shouldn't try to broaden them too much. Revisions to the City code, especially to the historic code, is a large project in itself. Revisions to the downtown code may not pertain to historic preservation, but the Commission could have a voice in the process, which could lead to better results. According to Pauly, downtown district guidelines are being put together this year. Martorello and Gill expressed their interest in looking into the matter. Staff Markarian asks that the Commission decide the objective and parameters for influencing the standards, and choose which buildings to discuss. Martorello would like us to review the boundaries of where the standards apply and then establish a hierarchy of buildings and with more emphasis on them. Commissioner Helm suggests that the guidelines discuss compatible and incompatible architectural styles.

Markarian clarified that there is no historic overlay for downtown, but there are properties in the downtown that require historic review (those listed on the City Landmark Inventory). The historic overlay includes properties in the historic district and other properties that are listed. Additions to the historic overlay are made by adding to the City's Historic Landmark inventory.

Gill will pull up the sample guidelines that the Commission reviewed in previous years from Redmond, etc. Martorello will contact NEDCO for the facade improvement guidelines that it put together previously; the Commission provided input on those guidelines, but never saw the ending product.

ITEM 7: Sub-Committee Reports

Springfield Selective RLS Survey: Commissioner Hilton reported that the Committee has completed database entry. The next steps are to work on the final report and mapping. The Committee is hoping that the GIS map can be used in the display for the Springfield Museum. The Committee has found inconsistencies in the *Gateway Refinement Plan* pertaining to properties identified as being within the historic overlay.

Lumber Heritage Project: Staff Markarian reported that the CLG has contracted with Liz Carter to take on the Lumber Heritage context statement project. Both Carter and URS submitted bids. The project has been split into two time periods or phases, with the first encompassing the 1840s-1900. CLG and SHPO will need time in the project schedule to review Carter's deliverables before the current grant cycle ends. The Commission could request monies in the next grant cycle to work on the second phase of the Lumber context project.

Commissioners Hilton and Barbero recently visited with Steve Morgan, who has conducted research on lumber artifacts he has found at the Booth Kelly site. Hilton urged him to work with the Springfield museum on transferring the artifacts to the Museum. His contact information will be shared with Liz Carter. Morgan is a source we could use also in future on other projects relating to Springfield history.

Neighborhood Sub-Committee: Staff Markarian commented that many of the letters that went out have been returned undeliverable. She has received a couple of inquiry phone calls from individuals that live in the Washburne District as a result of the mailing.

ITEM 8: Commissioner Updates

Commissioner Hilton: wrote up a report on the National Historic Preservation Conference that he attended last fall. His report includes a list of vendors that offer window treatment solutions, which can be used as a resource for homeowners. The emphasis of conference discussions was about catering to younger demographics, GIS and LEED/sustainability. The 2015 NTHP conference will be held in Washington D.C.

Commissioner Helm: conducted data entry for the Springfield Selective RLS project, and did planning for the Springfield Museum display. In addition, she attended a 3-day conference on the Practice of Collaborative Governance to Solve Public Issues. She will be donating her conference materials to the Commission's library. She announced a National Park Service webinar on window restoration. She encourages Commissioner's to attend a pre-workshop on downtowns that will be held in conjunction with the upcoming Heritage Conference in April.

Commissioner Barbero: attended meetings of the Display Committee to help plan the Springfield Museum display, and attended Springfield Selective RLS Committee meetings involving data entry. She also helped locate sample verbiage for the Lumber Heritage context project RFP.

Commissioner Martorello: attended a Downtown Citizen Advisory Committee meeting held February 26.

Commissioner Gill: announced that the Oregon Cultural Coalition has two openings coming up for grant reviewers. Information can be viewed at www.laneculture.net. She also announced that session information is now featured on the SHPO website pertaining to the Heritage Conference.

ITEM 9: Staff Updates

Staff Markarian shared the following updates:

- Council Moore included in her budget requests monthly meetings for the Commission.
- The City is transitioning to WordPress for its website. This is an opportunity for the Commission to offer feedback. At some point the Commission should talk about keeping it the way it is or streamlining it. Website development will take place this spring or summer. Markarian will send a link to the website once she finds out the timeframe is for allowable feedback. Commissioner Helm suggests we put this as a discussion item on the agenda for an upcoming meeting.
- The City held a special dinner for volunteers. Commissioners Hilton and Barbero attended. Award certificates were handed out at the dinner.
- Commissioners Berg and Hilton's terms expire on May 1, 2015. Interviews are scheduled for June 8. Commissioners Helm and Gill's terms are up in October 2015. Hilton suggests bringing a real estate professional perspective to the Commission, but he is not sure how the CLG should go about recruiting such person.

Meeting adjourned at 7 p.m. Minutes recorded by Kerry Barbero.

Next Meeting: Tuesday, May 26, 2015.