



Solicitation No. 1514

# City of Springfield

## Request for Competitive Price Quote

The City of Springfield is requesting Competitive Price Quotes for the project referenced below.

**Project Number:** P21108-2

**Project Title:** City Hall Plaza Renovation - Rebid

**Description:** Removal of the existing City Hall Plaza paving and landscaping and reconstruction of the Plaza as shown in the attached plans and specifications. Contractor shall protect and reuse as much of the existing gravel base as possible and install the new improvements to match all surrounding grades. Contractor shall supply all preparation, installation, supplies, equipment, materials and cleanup necessary to provide complete project.

Request for Competitive Price Quote documents are available for review and downloading at:  
<http://www.springfield-or.gov/dpw/CompetitiveQuotes.htm>. The Request for Competitive Price Quote consists of the following documents:

1. This Request for Competitive Price Quote Page
2. Instruction to Prospective Contractors
3. Quote Submittal
4. Contract Document (Sample)
5. Prevailing Wage Information – Attachment 1
6. Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity (Executive Order 11246) – Attachment 2
7. Financial Responsibility Form
8. Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)
9. Special Provisions
10. Construction Plans and Drawings
11. Performance Bond (Sample)
12. Payment Bond (Sample)
13. Addenda (if issued)

The City has estimated that the likely cost to complete this project will be over \$50,000 therefore, this project is subject to the Prevailing Wage Rate requirements as specified in ORS 279C.800 through 279C.870. In addition, the project will be funded in part with federal funds therefore this project will be subject to the Davis Bacon Act and its applicable requirements (40 U.S.C. 279a et seq.).

Federal funds applicable to this project were received from the Federal Emergency Management Agency (FEMA).

The receipt of these funds necessitates compliance with certain federal regulations. No quote will be received or considered by the City of Springfield unless it contains a statement by the Prospective Contractor that the provisions required by ORS 279C.800 through 279C.870 and 40 U.S.C. 279a et seq will be complied with by the successful Contractor and all Subcontractors.

All Prospective Contractors must be willing to comply with the applicable provisions of the Equal Employment Opportunity Act of 1972, The Civil Rights Act of 1964 as amended; and Executive Order 11246 (as supplemented in 41 CFR, Part 60).

The Prospective Contractor's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Specifications" set forth herein.

The goals and time tables for minority and female participation, expressed in percentage term for the Contractor's aggregate work force in each trade on all construction work in the covered area, are as follows:

Goals for Minority Participation in Each Trade: 2.4%

Goals for Female Participation in Each Trade: 6.9%

As used in this Request for Competitive Price Quote, and in the Contract resulting from this solicitation, the covered area is the City of Springfield, Oregon.

**A Pre-quote Informational Meeting will be held on August 7, 2015 at 9:30 a.m. local time at Springfield City Hall in the Library Meeting Room.**

This Request for Competitive Price Quote may only be modified by written addendum. The City is not responsible for any statement, explanation, clarification, interpretation or approval made or given in any manner by the City's representatives or any other person or party at the meeting or otherwise unless they are confirmed by written addendum to the Request for Competitive Price Quote.

All questions outside of the Pre-quote Informational meeting should be addressed to Terri White, Engineering Support Specialist, via e-mail at [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov). Contact with any other City officials may be grounds for disqualification of quote. **The deadline for submission of questions regarding this Request for Competitive Price Quote is August 10, 2015 at 4:00 p.m. local time.**

If it should appear to a Contractor that the work to be done is not sufficiently described or explained in the Request for Competitive Price Quote documents, or that the documents are not definite and clear, the Contractor shall make written inquiry regarding same to the individual shown and in the manner instructed above. Questions received will be evaluated and if, in the judgment of the City, the response does not alter or amend the requirements or scope of the Request for Competitive Price Quote, but merely confirms or clarifies existing information, the response will be entered on the Clarifications Log and posted to the City's website at <http://www.springfield-or.gov/dpw/CompetitiveQuotes.htm>. If, in the judgment of the City, additional information or interpretation is necessary, such information shall be supplied in the form of an addendum.

Any addenda issued by the City, which may include changes, corrections, additions, interpretations, or information issued 72 hours or more before the scheduled closing time for submitting the quotes shall have the same binding effect as though contained in the main body of the Request for Competitive Price Quote documents. Addenda will be posted to the City's website at <http://www.springfield-or.gov/dpw/CompetitiveQuotes.htm>. The Contractor should check the website frequently for new postings. The City shall make a reasonable effort to notify all individuals, firms, and corporations that were included in the initial solicitation and those individuals that attended a Pre-Quote Informational meeting and provided a valid e-mail address on the sign-in sheet when addenda are issued. Failure of the Contractor to receive or obtain such addenda shall not excuse them from compliance if they are awarded the Contract.

Competitive Price Quotes should be clearly labeled as *P21108-2 - City Hall Plaza -Rebid Request for Competitive Price Quote* and submitted to Terri White City of Springfield, Development and Public Works Department at 225 Fifth Street, Springfield, OR, 97477. **Quotes will be accepted until, but no later than 3:00 p.m. local time, on August 14, 2015.**

Quotes may be submitted via the following methods:

- ✓ In person: To the person and address shown above.
- ✓ E-mail: [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov)
- ✓ United States Postal Service: To the person and address shown above.
- ✓ Other Delivery/Carrier Service, eg; Federal Express, United Parcel Service: To the person and address shown above.

It is the responsibility of the Prospective Contractor to confirm receipt of their quote by the City.

For your quote to be considered responsive by the City of Springfield the following documents must be included with your submission. A complete submittal package will consist of the following documents:

- ✓ Quote Submittal
- ✓ Financial Responsibility Form
- ✓ Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)

More detailed information regarding the submittal requirements can be found in Section 5 of the Instruction to Prospective Contractors.

The Contract will be awarded to the responsible Contractor who submits the lowest responsive quote. The City reserves the right to reject any or all bids not in compliance with all prescribed public bidding procedures and requirements, including the requirement to demonstrate the bidder's responsibility under ORS 279C.375, or waive minor irregularities not affecting substantial rights and may reject for good cause any or all bids upon a finding of the City of Springfield it is in the public interest to do so and accept such bids that in the opinion of the Springfield City Council are in the best interest of the City.

The City of Springfield encourages Contractors, Subcontractors and vendors who are minority, woman-owned and emerging small businesses to participate in City projects.

The City of Springfield will require that each quote contain a statement as to whether the Prospective Contractor is a resident bidder, as defined in ORS 279A.120.

Prospective Contractors are not required to be licensed under ORS 467A.720.

No quote will be considered by the City unless the Prospective Contractor has a current, valid certificate of registration issued by the Construction Contractor's Board as defined in ORS 701.005 and/or a valid Landscape Contractor's License as defined in ORS 671.520 by the State Landscape Contractor's Board, as applicable, at the time the quote is submitted. Contracts will not be awarded to any Contractor whose name appears on the BOLI *Ineligible Contractor's List*, the Construction Contractor's Board *Not Qualified to Hold Public Contracts* list or is included on the General Services Administration *List of Parties Excluded from Federal Procurement or Non-procurement Programs* and is therefore debarred, suspended or otherwise excluded from or ineligible to participate in Federal assistance programs.