



City of Springfield
 Community Services Division
 225 Fifth Street, Springfield, OR 97477
 Telephone: 541-726-3753 Fax: 541-726-3676

Deferred Submittal - Agreement

Oregon Structural Specialty Code Section 106.3 allows a permit applicant to defer certain submittals if approved by the Building Official. This form is a deferred submittal agreement for the following project:

Date: _____ **Project Name:** _____

Project Address: _____ **Permit Number:** _____

Phase: Excavation & Grading Foundation Only Completion
 Site Utilities Shell Tenant Improvement

Design Professional in Responsible Charge: _____

License number: _____ Email: _____

Phone: _____ Fax: _____

Address: _____

Guidelines:

1. **Approval:** Each deferred submittal shall bear the approval of the design professional in responsible charge. Notation shall be included that the deferred submittal documents have been reviewed and have been found to be in general conformance to the design of the building.
2. **List:** Page 2 of this form is a list of deferred submittals. The design professional in responsible charge must check which submittals are requested to be deferred and indicate an anticipated submittal date.
3. **Fees:** Minimum \$100.00 (2 hour) for each deferred submittal.
4. **Timelines:** Every attempt will be made to provide timely reviews of 5-10 business days per deferred submittal.
5. **Work without a Permit:** Work that is constructed without having been reviewed and approved by both the design professional in responsible charge and the City of Springfield Building Official is considered as work performed without a permit. Any person or firm performing work prior to approval shall be subject to the penalties of Section 108.2.1 of the State of Oregon Structural Specialty Code.

Acknowledgements:

 Owner Name (Printed)

 Owner Signature

 General Contractor Firm Name (Printed)

 General Contractor Signature

 Design Professional in Responsible Charge(Printed)

 Design Professional in Responsible Charge Signature

 Building Official Name (Printed)

 Building Official Signature



City of Springfield Deferred Submittal Agreement

Date: _____ **Project Name:** _____

Project Address: _____ **Permit Number:** _____

- Phase:**
- | | | |
|---|--|---|
| <input type="checkbox"/> Excavation and Grading | <input type="checkbox"/> Foundation only | <input type="checkbox"/> Completion |
| <input type="checkbox"/> Site Utilities | <input type="checkbox"/> Shell | <input type="checkbox"/> Tenant Improvement |

Design Professional in Responsible Charge: _____

Items which may be deferred include, but are not limited to the following:

	Deferred Item	Date
<input type="checkbox"/>	1. Acoustical ceiling suspension system	
<input type="checkbox"/>	2. Auxiliary power systems	
<input type="checkbox"/>	3. Awnings	
<input type="checkbox"/>	4. Bleachers	
<input type="checkbox"/>	5. Carports	
<input type="checkbox"/>	6. Curtain wall systems	
<input type="checkbox"/>	7. Electrical call system	
<input type="checkbox"/>	8. Emergency call system	
<input type="checkbox"/>	9. Exit Illumination	
<input type="checkbox"/>	10. Fire alarm system	
<input type="checkbox"/>	11. Fire sprinkler	
<input type="checkbox"/>	12. Fire stopping	
<input type="checkbox"/>	13. Glass guardrails	
<input type="checkbox"/>	14. Glazing systems	
<input type="checkbox"/>	15. HVAC system	
<input type="checkbox"/>	16. Intercom system	
<input type="checkbox"/>	17. Irrigation system	
<input type="checkbox"/>	18. Metal guardrails and handrails	

	Deferred Item	Date
<input type="checkbox"/>	19. Plumbing system	
<input type="checkbox"/>	20. Post-tensioned concrete structural members or panels	
<input type="checkbox"/>	21. Pre-cast concrete structural members or panels	
<input type="checkbox"/>	22. Prefabricated stair units to include steel, aluminum, or pre-cast concrete	
<input type="checkbox"/>	23. Prefabricated wall panel	
<input type="checkbox"/>	24. Ore-stressed concrete structural members or panels	
<input type="checkbox"/>	25. Raised floor systems	
<input type="checkbox"/>	26. Shelving systems and steel storage racks	
<input type="checkbox"/>	27. Signs	
<input type="checkbox"/>	28. Skylights	
<input type="checkbox"/>	29. Smoke and heat vents	
<input type="checkbox"/>	30. Specialty retaining walls	
<input type="checkbox"/>	31. Stone veneer	
<input type="checkbox"/>	32 Terra cotta veneer	
<input type="checkbox"/>	33. Wooden, steel, or composit floor or roof trusses	
<input type="checkbox"/>	34. Works of art	
<input type="checkbox"/>	35.	
<input type="checkbox"/>	36.	

Fees: Minimum \$100.00 (2 hr) each for the above listed Deferred Submittals

Fire Protection and Life Safety Systems

	Deferred Item	Date
<input type="checkbox"/>	1. CO2 System	
<input type="checkbox"/>	2. Emergency and Standby Power	
<input type="checkbox"/>	3. Fire Alarm and Detection Systems	
<input type="checkbox"/>	4. Fire Pumps	
<input type="checkbox"/>	5. Gas Leak and Chemical Leak Detection	
<input type="checkbox"/>	6. Halon Systems	
<input type="checkbox"/>	7. Kitchen Hood Suppression System	
<input type="checkbox"/>	8. Portable Extinguishers	
<input type="checkbox"/>	9. Private Fire Service Mains	
<input type="checkbox"/>	10. Private Water Tank Systems	
<input type="checkbox"/>	11. Fire Sprinkler Systems 13, 13R & 13D (more than 20 heads)	
<input type="checkbox"/>	12. Fire Sprinkler Systems 13, 13R & 13D (less than 20 heads) \$60/hr	
<input type="checkbox"/>	13. Standpipe and Hose Cabinets	
<input type="checkbox"/>	14. Water Mist System	
<input type="checkbox"/>	15. High-piled Storage	
<input type="checkbox"/>	16. Clean Agent Systems	
<input type="checkbox"/>	17. Clean Agent Systems	
<input type="checkbox"/>	18. Paint Booths	

	Deferred Item	Date
<input type="checkbox"/>	19. Underground Fuel Tanks	
<input type="checkbox"/>	20. Aboveground Outside Fuel Tanks	
<input type="checkbox"/>	21. Aboveground Fuel Tanks and Piping	
<input type="checkbox"/>	22. Aboveground Fuel Tank and Day Tank	
<input type="checkbox"/>	23. Fuel Dispensing Station	
<input type="checkbox"/>	24. LPG, Aboveground Installations	
<input type="checkbox"/>	25. Cryogenics, Exterior Installation	
<input type="checkbox"/>	26. Silane Gas	
<input type="checkbox"/>	27. Ozone System	
<input type="checkbox"/>	28. HPM Semiconductor Workstation	
<input type="checkbox"/>	29. Gas Cabinets/Exhausted Enclosures	
<input type="checkbox"/>	30. Hazardous Material Inventory Statement	
<input type="checkbox"/>	31. Special Hazard Detection and Suppression	
<input type="checkbox"/>	32. Medical Gases	
<input type="checkbox"/>	33. VESDA System	
<input type="checkbox"/>	34. Emergency Lighting	
<input type="checkbox"/>	35.	
<input type="checkbox"/>	36.	

Fire Protection and Life Safety Systems fees are based on 3% of the total valuation of the work to be performed for the system up to the system's contract value of \$50,000.00. An additional \$3.00 will be charged for each additional \$1,000.00 in value or portion thereof. The minimum charge shall be no less than \$120.00. Additional staff time for work performed in excess of 2 hours, will be charged an additional \$15.00 for every 15 minutes of review time or portion thereof.

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