

# SPRINGFIELD

## Master Fees & Charges Schedule

### City of Springfield, Oregon

April 1, 2016  
Resolutions  
2016-05



[www.springfield-or.gov](http://www.springfield-or.gov)

## City of Springfield, Oregon

Springfield is a family-friendly community where a healthy economy and numerous historical aspects of Oregon's past have blended into a vibrant place to call home. Springfield is adjacent to I-5 and nestled between two rivers. The McKenzie River is world-famous for fly fishing and summer steelhead. The Willamette River also boasts excellent fishing and is popular for whitewater rafting.

This Master Fees and Charges Schedule consolidates all City of Springfield ("City") fees and charges, adopted by City Council resolutions, for the various services that the City provides. It is scheduled to be updated semi-annually and reflects all fee resolutions passed by Council during the year.

### Fee Variance and Waiver Statement

Based upon an unusual circumstance or event, past practices, demonstrated hardship, or public benefit, the City Manager is authorized to waive or decrease fees or charges in a particular matter, or establish a fee not yet authorized in this resolution. When a new fee is established by the City Manager, it may be incorporated into this resolution. It shall be communicated to Council in writing to allow opportunity for comment.

The request for a waiver or reduction may be in writing. If the City Manager or his designee agrees to said waiver or reduction, he/she may inform the City Council of the request and his/her decision in writing, except in minor matters.

The City of Springfield has three types of fees and charges, with different methodologies for changing them:

- Master Schedule of Fees and Charges Established by the Municipal Code  
The Municipal Code provides the right for the City to establish a fee or charge against the cost of providing a particular service. If the specific amount of the fee itself is contained in the municipal code, it takes the passage of an **ordinance** by the Council to change the actual fee. Examples of fees that are included in this category are business license, sanitary and stormwater rates, technology fees, and SaniPac franchise fees.
- Master Schedule of Miscellaneous Fees and Charges Authorized within the Municipal Code, Development Code, or Fire Code  
The Municipal, Development, and Fire Codes provide the right for the City to establish a fee or charge against the cost of providing a particular service. In these cases, the respective codes do not contain the specific amount of the fee, only the authorization to levy the fee. It then takes the passage of a **resolution** by the Council to change the actual fee. Examples of major fees included in this category are the City's planning fees, ambulance transport fees, system development charges, and hazardous material inspection and storage fees.

- Master Schedule of Fees and Charges Established by the Building Code

The Building Code provides the right for the City to establish a fee or charge against the cost of providing a particular service. In the Building Code, the specific amount of the fee is contained within the Code. In these cases, it takes the passage of an **ordinance** by the Council to change the actual fee. Prior to the passage by Council, any building fees that are regulated by the State Building Code must first be presented to the State and follow a specific public hearing notice schedule. Examples of major fees that are included in this category are the City's building permits, plumbing inspection fees, and electrical inspection fees.

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## **Definitions & Acronyms**

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ORS: Oregon Revised Statutes, effective as of 2013

SMC: Springfield Municipal Code, current through Ordinance 6340 and the September 2015 code supplement

## Section 1: General

The following fees shall be charged for the general activities of the City:

*(ORS 192.440 (4))*

The Oregon Revised Statutes authorize the public body to establish fees reasonably calculated to reimburse it for its actual costs in making public records available, including costs for summarizing, compiling, or tailoring such records, either in organization or media, to meet the person's request.

### Business License

*(SMC 7.000)* Only specific businesses are required to obtain a business license (see below). All business license applications shall be made to the City manager. If a proposed business requires a business license, the application and approval of the license shall occur prior to operation of any business requiring a business license. Each licensee shall meet the standards as described in sections 7.000 to 7.006.

*See SMC 7.000 for conditions of a license*

### Applicable to Licenses

*(SMC 7.005) Delinquent License Fees.* A penalty of \$10.00 or ten percent of the license fee, whichever is greater, shall accrue for each month a business has operated without obtaining a business license.

Late Fee/Penalty Fee	10% or \$10.00 per month whichever is greater
Duplicate License (per duplicate copy)	\$5.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

### Alarm System (Business) License

*(SMC 7.012, 7.024)* No person shall establish, maintain or operate an alarm system, alarm business or alarm agent within the City unless a license for that use is obtained from the City. Every alarm system, alarm business or alarm agent, whether for hire or not, shall be subject to the provisions of this chapter. Fire alarms are exempt from licensing requirements.

Alarm System	Initial fee	\$56.00
Alarm System	Renewal fee, per year	\$20.00
Alarm Agent	Per two-year cycle	\$38.00
Alarm Business	Per year	\$89.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

### Antique/Secondhand Dealer License

*(SMC 7.100, 7.102)* No person shall establish, maintain or operate a used merchandise dealer business within the City unless a license for that use is obtained from the City. Every place or building where a used merchandise dealer carries on, shall be deemed a used merchandise dealer subject to the provisions of sections 7.100 to 7.112.

Per year	\$146.00
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A 5% Technology Fee (surcharge) will be applied when imposed or collected.

### Auctioneer License

*(SMC 7.122, 7.126)* No person shall establish, maintain or operate as an auctioneer within the City unless a license for that use is obtained from the City. Every place or building where an auctioneer is engaged in auctioneering, whether for hire or not, shall be deemed an auctioneer subject to sections 7.120 to 7.126.

Per year	\$167.00
Per day	\$66.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Auto-Wrecker License**

(SMC 7.132, 7.134) No person shall establish, maintain or operate an auto wrecking business within the City unless a license for that use is obtained from the City. Every place or building where auto wrecking is carried on, whether for hire or not, shall be deemed an auto wrecker subject to the provisions of sections 7.130 to 7.134.

Per year \$66.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Carnival/Circus License**

(SMC 7.140, 7.146) No person shall establish, maintain or operate a carnival or circus within the City unless a license for that use is obtained from the City. Every place or building where a carnival or circus is offered, whether for hire or not, shall be deemed a carnival or circus subject to the provisions of sections 7.140 to 7.146.

Per day \$347.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Christmas Tree Sales Lot/Firework Sales Lot**

(SMC 7.152, 7.156) No person shall establish, maintain or operate a fireworks sales lot or a Christmas tree sales lot within the City unless a license for that use is obtained from the City. Every fireworks sales lot and Christmas tree sales lot, whether for hire or not, shall be deemed a fireworks sales lot or Christmas tree sales lot subject to the provisions of sections 7.150 to 7.156.

Per year \$46.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Dance Hall License**

(SMC 7.162, 7.168) No person shall establish, maintain or operate a dance hall within the City unless a license for that use is obtained from the City. Every place or building where a dance hall is carried on, whether for hire or not, shall be deemed a dance hall subject to the provisions of sections 7.160 to 7.168.

Initial \$167.00

Renewal \$85.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Detective Agency License**

(SMC 7.172, 7.180) No person shall establish, maintain or operate as a detective within the City unless a license for that use is obtained from the City. Every private detective, whether for hire or not, is considered a private detective subject to the provisions of sections 7.170 to 7.180.

3 or more employees per year \$335.00

Less than 3 employees per year \$236.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Door-to-Door Solicitor License**

(SMC 7.202, 7.216) No person shall establish, maintain or operate as a door-to-door solicitor within the City unless a license for that use is obtained from the City. Every door-to-door solicitor, whether for hire or not, shall be deemed a door-to-door solicitor subject to the provisions of sections 7.200 to 7.216.

Per year \$48.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Electrical Products License**

(SMC 7.222, 7.226) No person shall offer for sale electrical products within the City unless a license for that use is obtained from the City. Every place or building where electrical products are for sale shall be subject to the provisions of sections 7.220 to 7.226.

Per year \$35.50

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**First-Aid Operator License**

(SMC 7.242, 7.258) No person shall establish, maintain or operate as a first-aid vehicle business within the City unless a license for that use is obtained from the City. Every first-aid vehicle business, whether for hire or not, is considered a first-aid vehicle business subject to the provisions of sections 7.240 to 7.258.

Per year \$223.00

And per vehicle \$56.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Garage Sales License**

(SMC 7.262, 7.268) No person shall establish, maintain or operate a garage sale within the City unless a license for that use is obtained from the City. Every place or building where a garage sale is held shall be considered a garage sale subject to the provisions of sections 7.260 to 7.268.

No charge

**Liquor License**

(SMC 7.300, 7.304) The Oregon Liquor Control Commission requires every applicant for a license to sell spirits, wines, beers, and other alcoholic liquors to obtain a recommendation in writing from the City Council.

Initial \$102.00

Change \$77.00

Renewal \$35.50

Special Liquor \$25.50/daily

**Sale and Distribution of Tobacco and Tobacco Products to Minors-License Fees**

(SMC 5.300(2)) No tobacco retailer's license shall be issued or continue to be valid unless the holder has paid the fees as required by this section.

First License and/or change of ownership \$86.00

Annual Renewal \$56.00

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Manufactured Dwelling Park License**

(SMC 7.312, 7.314) No person shall establish, maintain or operate a manufactured dwelling park within the City unless a license for that use is obtained from the City. Every place or building where a manufactured dwelling park is offered, whether for hire or not, shall be considered a manufactured dwelling park subject to the provisions of sections 7.310 to 7.314.

Up to 25 spaces per year \$29.00

26-50 spaces per year \$56.00

51-75 spaces per year \$81.00

76-100 spaces per year \$104.00

Over 100 spaces per year \$1.20 per space

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Medical Marijuana Dispensaries**

(SMC 7.602) No person shall establish, maintain or operate a dispensary within the City unless a license for that use is obtained from the City. Every place or building where a dispensary is carried on, whether for profit or not, shall be deemed a dispensary subject to the provisions of sections 7.600 to 7.603.

Initial	\$1,040.00
Renewal	\$1,040.00
Change of Ownership	\$1,040.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Pool/Billiard Room License**

(SMC 7.322, 7.326) No person shall establish, maintain or operate pool rooms and billiard rooms within the City unless a license for that use obtained from the City. Every place or building where pool rooms and billiard rooms are offered, whether for hire or not, shall be deemed a pool room or billiard room subject to the provisions of sections 7.320 to 7.326.

Base fee	per year	\$56.00
Plus: First table	per year	\$25.50
Second table	per year	\$22.50
Third table	per year	\$17.50
Fourth table	per year	\$12.20
Each table thereafter	per year	\$6.10

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Public Passenger License (Issued by City of Eugene)**

(SMC 7.332) No person or business may operate a public passenger vehicle company without a public passenger vehicle company license; however, an unlicensed public passenger vehicle operating outside the jurisdictional limits of Eugene and Springfield may deliver a fare from outside those limits to a location within the limits, if the vehicle waits for the person and retrieves the person for the return trip back outside the jurisdictional limits. No unlicensed public passenger vehicle company may solicit or accept any passenger within the City limits except as provided in this subsection.

**Rentals License**

(SMC 7.342, 7.344) No person shall establish, maintain or operate a rental property within the City unless a license for that use is obtained. Every place or building where rentals are offered, whether for hire or not, shall be deemed a rental property subject to the provisions of sections 7.340 to 7.346.

Starts at four-plex and above	per unit	\$17.50
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Shooting Area License**

(SMC 7.352, 7.358) An applicant for a shooting area business license shall apply to the Development and Public Works Department prior to opening a shooting area facility. See sections 7.350 to 7.358 for conditions of operation.

Per year	\$135.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sidewalk Café Permit**

(Resolution 05-13, SMC 7.900-7.908) In the downtown district only, the City Manager, or the City Manager's designee, may issue a revocable permit for an outdoor café allowing for the service of food and beverages at facilities placed on sidewalks within the public right-of-way abutting an existing eating establishment. See sections 7.900 to 7.908 for conditions of operation.

Per Permit	\$27.50
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**Social Games**

(SMC 5.254) (1) Social Games Prohibited/Exception. “Social games,” as defined in ORS 167.117 are prohibited within the corporate limits of the City of Springfield, except:

(a) Social games between players in private homes or social games conducted by charitable, fraternal, religious or non-profit organizations where no house player, house bank or house odds exist and there is no house income; and

(b) Pursuant to SMC section 5.258, The Springfield Social Gaming Code/Texas Holdem Poker Card Tournament.

(2) “Non-Profit Organization” Defined. For the purpose of this section, “non-profit organization” means any person organized and existing for charitable, benevolent, eleemosynary, humane, philanthropic, educational, civic or other non-profit purposes. The fact that an organization does qualify for charitable deduction for tax purposes or that organization is otherwise exempted from payment of federal income taxes pursuant to the Internal Revenue Code of 1954, as amended, constitutes prima facie evidence that the organization is a non-profit organization.

(3) “House” Defined. Includes owner of business, private club, or place of public accommodation, and owner’s spouse, children of owner or spouse, owner’s brothers, sisters, or parents, or a business in which one of the foregoing named individual is associated. A license for the house is required by section 5.258(3) of this code.

(4) “Tournament Organizer” Defined. A person other than the house who organizes the tournament, including but not limited to provision of poker chips and playing cards. A license for the tournament organizer is required by section 5.258(3) of this code.

(5) The offenses specified in subsections (1), (2), (3) and (4) are punishable as violations and may include a fine not exceeding \$720.00 pursuant to SMC section 1.205.

Per year	\$111.00
Renewal	\$111.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sound Truck/Car License**

(SMC 7.362, 7.364) No person shall establish, maintain or operate a sound truck or car within the City unless a license for that use is obtained from the City. Every vehicle used as a sound truck or car, whether for hire or not, is considered a sound truck or car subject to the provisions of sections 7.360 to 7.364.

Per year	\$56.00
Per day	\$7.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Special Event License**

(SMC 7.402, 7.404) (1) No person shall establish, maintain or operate a special event within the City unless a license for that use is obtained from the City. Every place or building where a special event is held, whether for hire or not, is considered a special event subject to the provisions of sections 7.400 to 7.422.

(2) If the special event is to include a parade, as that term is defined in section 6.505, then a parade permit shall also be obtained from the Springfield Police Department. The City may require other licenses or permits if the special event will include other activities requiring permits or licenses under the applicable sections of the Springfield code. The need for other permits shall be determined by the City during the departmental review process under section 7.406.

(3) The granting of a special event license shall not relieve any person of the responsibility to satisfy all code requirements respecting the manner in which the special event is conducted.

Per application	\$143.00
Event with liquor	\$143.00 (plus tech fee) + \$25.00 (no tech fee)

5% Technology Fee (surcharge) will be applied when imposed or collected, but does not apply to the liquor fee.

Effective Date: April 1, 2016

Section 1: General Fees

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**Tobacco Vending License**

(SMC 7.452, 7.454) No person shall establish, maintain or operate a tobacco vending machine within the City unless a license for that use is obtained from the City. Every place or building where a tobacco vending machine is offered, whether for hire or not, is considered a tobacco vending machine subject to the provisions of sections 7.450 to 7.454.

Per year \$34.50

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Transient Merchant License**

(SMC 7.472, 7.476) No person shall establish, maintain or operate as a transient merchant within the City unless a license for that use is obtained from the City. Every transient merchant, whether for hire or not, is considered a transient merchant subject to the provisions of sections 7.470 to 7.476.

Per day \$17.50

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Transient Merchant Food Cart License**

(SMC 7.474, 7.810) Transient merchants operating food carts, also known as “mobile units” as defined by ORS 624.310(8), may be allowed only on property that is zoned CC – Community Commercial, MRC – Major Retail Commercial, MUC – Mixed Used Commercial, MUE - Mixed Use Employment, HI - Heavy Industrial, LMI - Light/Medium Industrial, CI – Campus Industrial and PLO – Public Land and Open Space.

Per year \$36.50

\*Fees for the Downtown Food Court Program shall be as set by the City Manager or his/her designee in accordance with SMC 7.810. [Section 7.810 amended by Ordinance No. 6298, enacted July 22, 2013.]

**Vending on City Streets**

(SMC 7.802, 7.808) No person shall establish, maintain or operate as a vendor within the City unless a license for that use is obtained from the City. Every person operating as a vendor shall be deemed a vendor on City streets subject to the provisions of sections 7.800 to 7.808.

No charge.

**Other General Fees**

**GIS Rates (Standard)**

(Intergovernmental Agreement with Lane Council of Governments per ORS 190.050 providing authorization to impose and collect reasonable fees based on market prices or competitive bids for geographic data that have commercial value and are an entire formula, pattern, compilation, program, device, method, technique, process, database or system developed with a significant expenditure of public funds.)

Planimetrics	Hourly rate (1 hour minimum)	\$73.00
	Up to 50 acres	\$101.00
	Charge per additional acre above 50	\$2.04
	Charge per map sheet (approx. 138 acres)	\$307.00
	Charge per square mile (640 acres)	\$1,424.00
	Plus time in excess of 1 hour	\$66.00/per hour
Half foot Orthophotography	Hourly rate	\$73.00
	One image	\$45.00
	Charge per additional image	\$45.00
	Plus hourly rate	\$66.00
Plot Requests	Standard City Maps (without Orthos)	\$55.00
	Standard City Maps (with Orthos)	\$61.00

Custom Plot Request: Plot Compilation and Plotting Charge/per hour	\$73.00
Custom Plot Request: Copy of a Completed Plot/per linear foot	\$7.10

A 5% Technology Fee (surcharge) will be applied when imposed or collected.

**Technology Fee**

(Resolution 11-24) The Technology Fee is applied to the specific charges and fees identified in the above-named fee schedules when collected or imposed.

Five percent of specific development-related charges and fees in the Building Safety Code Fee Schedule, the Master Schedule of Rates, Permits, Licenses and Other Fees and Charges in the Municipal Code, and the Master Schedule of Miscellaneous Fees and Charges, Rates and Licenses.

**City Hall Meeting Room Rates (Standard)**

The City of Springfield City Hall public meeting rooms (City Hall Lobby, Library Meeting Room, Jesse Maine Room and Meeting Room 3) are available for the community to use. However, to ensure availability of the rooms for City business, room usage shall be prioritized as follows:

1. City Council meeting or functions
2. Other City departments, including City Council advisory committees
3. Other public agencies
4. Other community organizations and groups
5. Special events

All meetings conducted in the meeting rooms must be open to the public. Priority categories 1, 2 and 3 may be subject to the requirements of the Oregon Public Meeting Law, ORS 192.610 - 192.690 and may bump lower category events. All priority categories are available without regard to any distinction, discrimination, or restriction on account of race, color, religion, sex, sexual orientation, age, marital status, disability, or national origin. No fees, dues or donations may be charged or solicited for any program or meeting held at City Hall. Rooms may be scheduled by the public if not in use for one of these other priority functions.

Springfield’s Administrative Regulation #2 - City Hall Building Policy requires: “A fee for City Hall security shall be charged for the time a meeting or event extends beyond normally scheduled business hours (prior approval is required).” This fee covers staffing expenses related to keeping the building open and secure outside of normal operating hours.

Room usage during operating hours	Per hour \$0.00
Room usage outside of operating hours	Per hour \$45.00

**Downtown Parking Program**

(Resolution 2015-13)

Lot Name	ASSET TYPE	MONTHLY PER UNIT RATE/FEE
City Hall North	Premium Permit Parking Lot	\$30.00
City Hall South	Premium Permit Parking Lot	\$30.00
Main Street	Premium Permit Parking Lot	\$30.00
7 <sup>th</sup> Street Pocket	Non-Premium Permit Parking Lot	\$15.00
Justice	Non-Premium Permit Parking Lot	\$15.00
Pioneer East	Non-Premium Permit Parking Lot	\$15.00
Zone B On-Street	On-Street Permit Zone	\$10.00

Section 1: General Fees

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<b>Lot Name</b>	<b>ASSET TYPE</b>	<b>ANNUALLY PER UNIT RATE/FEE</b>
Residential Permit	Residential Permit Zone, Zone A & B	\$20.00
<b>Violation of Posted Parking Restrictions</b>		
Per Citation		\$ 16.00

**Public Records Fees**

*(ORS 192.440(4))*

Oregon Revised Statutes authorizes the public body to establish fees reasonably calculated to reimburse it for its actual costs in making public records available, including costs for summarizing, compiling or tailoring such records, either in organization or media, to meet the person's request.

**Photocopy Charge Citywide**

*(noted exceptions are Development and Public Works, Fire and Life Safety, Library, Police reports.)*

No charge for first 5 pages or first half-hour of research time.

Thereafter \$0.15/page

Plus actual cost of City staff time and materials required to complete the request.

Effective Date: April 1, 2016

## Section 2: Fire and Life Safety

The following fees shall be charged for the Fire & Life Safety activities of the City:

### Ambulance & Emergency Services User Fees

*(Fire Code and City of Springfield resolutions)*

#### Emergency and Non-Emergency Transport Rates

Base Rate	\$1,770.00
Base Rate (non-resident)*	\$1,980.00
*Live outside the Springfield Fire & Life Safety first-in response area	
Mileage Rate (per patient mile)**	\$22.03
**Pro-rated for multiple patients transported in same medic unit	

#### Sit-Up Patients

Base Rate	\$885.00
Base Rate (non-resident)	\$990.00
Mileage Rate (per patient mile)	\$22.03

#### Aid Call

Base Rate	\$885.00
Base Rate (non-resident)	\$990.00

#### Helicopter Calls

Helicopter Transport Actual Vendor Charge  
 In addition to helicopter and pilot direct vendor charges, base rate and mileage charges will apply if transported by paramedic ambulance to helicopter location for further transport.

#### Other EMS Fees

Waiting Time (first ½ hour)	No Charge
Waiting Time (per ½ hour, after first ½ hour)	\$65.00
Extra Attendant	\$80.00
Ambulance Stand-by (per hour; 2 hour minimum)	\$160.00
Stand-by On Scene Coordinator (per hour)	\$65.00

### FireMed Memberships

Regular membership, per household, per year	\$65.00
Job Care membership, per household, per year	\$60.00

Effective Date: April 1, 2016

**Fire Marshal's Office Fees**

*(Springfield Fire Code)*

**Fire Code Plan Check**

Fire Code plan review associated with Building and Mechanical permits fee.

	15% of Building permit fees
If no building permit	15% of Mechanical permit fees

**Fire Protection and Life Safety System Construction Permits**

Permit Fee	\$125.00 minimum
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Permit cost is 3% of valuation of work to be performed for the system, up to a system's contract value of \$50,000; then \$3.00 for each additional valuation of \$1,000 or portion thereof.

This formula will be applied to calculate fees for permits adopted in the City of Springfield Fire Code:

- 105.7.1 Automatic fire extinguishing systems and appurtenances
- 105.7.1.1 Fire Suppression Sprinkler systems
- 105.7.1.2 Commercial kitchen hood suppression systems
- 105.7.2 Battery Systems
- 105.7.3 Compressed gases
- 105.7.3.1 Detection systems, liquid and gas leak systems.
- 105.7.4 Fire alarm and detection systems and related equipment.
- 105.7.5 Fire pumps and related equipment.
- 105.7.6 Flammable and combustible liquids.
- 105.7.7 Hazardous materials.
- 105.7.9 Private water mains and hydrant systems.
- 105.7.10 Private fire hydrants
- 105.7.11 Spraying or dipping.
- 105.7.12.1 Standpipe systems.

Additional Staff Time (in excess of 2 hours)	\$16.50 per 15 minutes
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Fees will be collected by the Development and Public Works Department at issuance of the building permit as an additional fee.

**Fire Department New Construction Square Footage Fees**

Residential Square Footage	\$0.06/per sq. ft.
Commercial Square Footage	\$0.11/per sq. ft.

Applies to each square foot created requiring a building permit. Example: 1,550 sq. ft. house x \$0.06 = \$93.00.

Fees will be collected by the Development and Public Works department at issuance of the building permit as an additional fee.

Effective Date: April 1, 2016

**Fire Safety Inspections (non-construction)**

Initial inspection	No Charge
1 <sup>st</sup> re-inspection	No Charge
2 <sup>nd</sup> re-inspection	\$27.50

**Operational Permit Fees**

Fee for occupancies requiring:

Operational Permits (annual)	\$419.00 per permit
Operational Permits (other than annual)	\$419.00 per permit

The following exceptions shall apply:

105.6.9	Covered and Open Mall Buildings	\$187.00 per permit
105.6.26	Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings	\$187.00 per permit
105.6.3	Places of Temporary Assembly	\$187.00 per permit
105.6.43	Temporary Membrane Structures and Tents	\$187.00 per permit
105.6.48	Performances with Fire	\$187.00 per permit

Operational permits may require additional processing and inspection time. An hourly rate of \$99.00 per hour will be assessed if additional time is necessary to achieve compliance with permit requirements.

**Licensed Facility Inspection Fees**

Fire Code compliance inspections are required as a condition of State licensing for various types of licensed facilities. Fees will be charged based on occupancy type as follows:

Flat Rate					
Occupancy Type	Inspection	Per hour after 2 hrs	1 <sup>st</sup> Re-inspection	2 <sup>nd</sup> Re-inspection	OT Rate per hour
B, E	\$187	\$99	Included	\$99	\$115
I	\$398	\$99	Included	\$99	\$115
SR	\$398	\$99	Included	\$99	\$115

**General Fees**

**First Response Fees**

Fee applies when a fire engine company responds to a motor vehicle accident involving medical or rescue response. Only applies to residents outside the Springfield Fire & Life Safety First-In Response Area. FireMed eligible.

Fire engine company response to motor-vehicle accident	\$479.00
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**Classes**

CPR Training (non-FireMed member)	\$28.00
CPR Training (FireMed member)	\$12.00

Effective Date: April 1, 2016

**Photocopy Charges**

(ORS 192.563) Oregon Revised Statutes authorize a healthcare provider that receives authorization to disclose protected health information (PHI) to be reimbursed according to the statute's fee schedule.

Therefore, the following photocopy charges apply:

Up to 10 pages	\$12.25
Pages 11-50	\$0.50 per page
Each page over 50 pages	\$0.25 per page
Postage costs to mail PHI	Actual cost
Preparation of summary of PHI (requested by individual)	Actual cost

(ORS 192.440(4)) Oregon Revised Statutes authorize the public body to establish fees reasonably calculated to reimburse it for its actual costs in making such records available, including costs for summarizing, compiling or tailoring such records, either in organization or media, to meet the person's request. The following charges apply:

Fire Reports	\$10.00 per report
Other Reports or Documents	No Charge for first 5 pages
Thereafter	\$0.15 per page

Plus actual cost of City staff time and materials required to complete the request.

Effective Date: April 1, 2016

## Section 3: Library Services

The following fees shall be charged for the Library services of the City.

### General Fees

(ORS 357.490 & 192.440)

(SMC 2.462) Any and all fines and penalties received by the library in pursuance of the rules and regulations to be reviewed and recommended by the library board shall be collected by the library director and delivered to the City finance director at reasonable intervals.

<b>Non-Resident Fee for Library Card</b>	\$85.00 per year \$50.00 per six months \$25.00 per three months
<b>Replacement Library Card</b>	\$2.00
<b>Overdue Item Fee</b>	
DVDs	\$0.50 per day per item, maximum of \$5.00 per item
All other items	\$0.25 per day per item, maximum of \$5.00 per item
<b>Replacement Fee</b>	Replacement of lost or damaged item – list price of item
<b>Processing Fee</b>	May be charged \$5 processing fee for lost or damaged items
<b>Interlibrary Loans</b>	\$3.00 per item
<b>Re-Shelving Fee</b>	
Unclaimed Hold	\$1.00 each
Unclaimed Interlibrary Loan	\$1.00 each
<b>Photocopy Charge</b>	\$0.15 per copy (coin operated)
<b>Printing Fee</b>	\$0.15 per page from public computers

Effective Date: April 1, 2016

## Section 4: Municipal Court

The following fees shall be charged for the Municipal Court activities of the City.

### General Fees

#### Copy Fee

Case File (current)	\$5.00
Case File (archived)	\$10.00
Miscellaneous:	\$0.15/page

#### Certified Copies

ORS 192.440(4) authorizes the public body to establish fees reasonably calculated to reimburse it for its actual costs in making public records available, including costs for summarizing, compiling, or tailoring such records, either in organization or media, to meet the person's request. ORS 194.400 establishes the authority to charge notary fees.

Case file	\$16.00
Miscellaneous - first 4 pages	\$16.00
Each page thereafter	\$1.00

#### Collection Fees

ORS 137.118 provides the authority to charge and stipulates the maximum fee allowed to be 25% but not to exceed \$250.00. A municipal, justice, district, circuit court may recoup the cost of collection action made necessary by the failure of judgment debtors in criminal actions to pay timely deferred payment agreements. Fee is to be assessed when payment is delinquent. Fee assessment is not dependent upon assignment to a collection agency.

25% but not to exceed	\$250.00
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#### Conviction Fee

*City Council Resolution.* Whenever the court forfeits money or imposes a sentence of a fine, including a sentence imposed and thereafter suspended, excluding parking violations, a fee in addition to such sentence shall be collected. The fee is not part of the penalty or in lieu of any part thereof but is included in the monetary judgment. The court is not required to impose the fee if it finds that the defendant is indigent or that imposition of the assessment would constitute an undue hardship. Payment to the court shall not be credited to the fee pursuant to ORS 137.295 until after crediting payments to statutorily mandated fees.

Fee per case	\$26.00
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#### Court Appointed Attorney Fee

ORS 151.505 and ORS 161.665 provide the authority to collect fees covering the cost of appointing, financial processing, and actual attorney cost.

Fee per case	\$95.00
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#### Deferred Prosecution Diversion Fee (non-DUII)

ORS 135.881 and ORS 161.665. Determined by the Judge and/or City Prosecutor on a case by case basis, but generally:

Fee per misdemeanor case	\$256.00
Fee per violation case	\$61.00

Effective Date: April 1, 2016

**DUII Diversion Agreement Administrative Fee**

*ORS 813.240 (b)* provides the authority to collect and pay.

Fee per Case: \$200.00

**Inmate Housing Fee**

*(Determined by sentencing judge, Resolution 09-15, ORS 169.151, ORS 137 540(1))*

Per Case, Per Day Up to \$60.00

**Non-Sufficient Funds Fee**

Fee per case/check \$26.00

**Payment Agreement Fee**

*(ORS 1.202)* Authorizes fee for establishing and administering account for judgment that includes monetary obligation; fee for judgment.

For revision to existing violation or misdemeanor payment agreement \$26.00

Each payment agreement re-issued as a result of delinquent action of any kind \$55.00

**Phone Notification Fee**

Cost recovery fee for automated phone notification; generally on case(s) to warn of pending formal non-compliance court action.

Fee per automated call launched \$3.00

**Probation Court Supervision**

*(ORS 137.540)* The court may sentence the defendant to probation, which shall be subject to the following general conditions unless specifically deleted by the court. The probationer shall pay supervision fees, fines, restitution or other fees ordered by the court. Does not apply to DUII or Deferred Prosecution Diversion cases.

Fee per case \$100.00

**Probation Violation Fee**

*(ORS 137.540)* The court may sentence the defendant to probation, which shall be subject to the following general conditions unless specifically deleted by the court. The probationer shall: (a) pay supervision fees, fines, restitution or other fees ordered by the court. Fee will apply on any DUII Diversion or Deferred Prosecution Diversion cases. Fee may be waived at the discretion of the Judge.

Show Cause: one issue only or first proceedings \$25.00

Show Cause; multiple issues or prior probation violation proceeding Per Order \$50.00

**Re-Open Fee**

Fee to reopen a case; to include costs to retrieve case, process documents for DMV to recall abstracts or retrieve disposition sheets.

Fee per case \$32.00

Effective Date: April 1, 2016

Section 4: Municipal Court

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**Security Releases**

(ORS 135.265) Oregon Revised Statute sets the fee at 15% of security release amount.

Of fee	15%
But not less than	\$5.00
Or more than	\$200.00

**Special Computer Reports**

(ORS 192.440) Oregon Revised Statute authorizes the public body to establish fees reasonably calculated to reimburse it for its actual costs in making public records available including costs for summarizing, compiling, or tailoring such records, either in organization or media, to meet the person's request.

Fee per hour general reports (with minimum of \$30.00)	\$31.00
Special programming or customized reports	\$31.00

**Suspension Fee**

(ORS 809.267) Fee for any case where the Court gives notice to DOT of the suspension or restriction of a defendant's driving privileges.

Fee per case	\$15.00
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**Warrant Fee**

(ORS 161.665) Fee for costs specially incurred in prosecuting a defendant for whom the Court enters a judgment of conviction.

Fee per case	\$57.00
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Effective Date: April 1, 2016

## Section 5: Police

The following fees shall be charged for the Police activities of the City:

### Police Reports

#### Photocopies

First 4 pages	\$10.00
Each page thereafter	\$1.00

#### CAD Reports

Each report	\$5.00
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#### Certified Copies

First 4 pages	\$15.00
Each page thereafter	\$1.00

#### Criminal History Requests

One original	\$10.00
For first 4	\$5.00
Plus each additional	\$0.75
Notarized original	\$15.00
Each additional original	\$1.00

#### False Alarm Fee

(SMC 7.026) Three or more false alarms, within a 365-day period, whether the result of equipment malfunction or user error, shall constitute an infraction in the municipal court. If convicted by a preponderance of the evidence, the court may impose a fine not to exceed \$500.

Per third false alarm	\$500.00
Per alarm after within 365 days	\$500.00

#### Military Police Record Checks

No charge

#### Microfilm Reports

First 4 pages	\$15.00
Each page thereafter	\$1.00

#### Non-Sufficient Funds Fee

\$26.00

#### Photographs

Actual cost with \$5.00 minimum

#### Special Computer Reports

Per hour	\$30.00, with \$20.00 minimum
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#### Video/Telephone/Radio Tapes

\$25.00 per hour with \$25.00 minimum

#### Misc. Photocopies

First 5 pages	No charge
6 pages and more, plus research time	\$0.15 per page

Effective Date: April 1, 2016

**Vehicle Impound Recovery** \$127.00

**Warrant Fee**  
*(Criminal Code 161.665)* \$50.00

**Dog Licenses**

*(SMC 5.426 (3))* Fees. Dog license fees are due and payable upon the issuance of licenses. Fees shall be determined by Council resolution. The types of licenses/fees required to be paid under the provisions of this code shall be as follows:

- (a) Dog License Fee—General.
- (b) Dog License Fee—Neutered. Dog keepers applying for this reduced fee must present a certificate from a licensed veterinarian stating that the dog to be licensed has been neutered.
- (c) Dog License Fee—Keepers, 60 Years of Age or Older. Dog owners applying for this reduced fee must present proper proof of age as well as proof of rabies vaccination for the dog to be licensed.
- (d) Duplicate License.
- (e) Commercial Kennel.
- (f) Impoundment.
- (g) Daily Care.
- (h) Watchdog.
- (i) Permits.

	<b>1 yr</b>	<b>2yr</b>	<b>3yr</b>
Unaltered Dog	\$36	\$56	\$71
Neutered Dog	\$15	\$26	\$36
Sr. Citizen(60+) Unaltered Dog	\$36	\$56	\$71
Sr. Citizen Neutered Dog	\$10	\$17	\$26
Non-Commercial Kennel	\$255		
Watchdog	\$26 + above license fee		

Continued on Next Page →

Effective Date: April 1, 2016

**License Vietnamese Pig**

*(SMC 5.426 (6))*

- (a) Every keeper of a Vietnamese Pig as set forth in section 5.416 shall obtain a license for the pig. In order to obtain the license, the owner or keeper shall submit to the City the veterinarian’s certificate specified in section 5.416(2)(b). The license fee shall be the same as a license fee for a dog as specified in subsection (3).
- (b) Licenses shall be valid for one year from the date of issuance or until the sale or gift of the pig, whichever first occurs.
- (c) Pig keepers shall renew the pig license before it becomes delinquent for as long as they keep or harbor the pig.
- (d) A license tag issued to a pig keeper shall be attached securely to a collar or harness of the pig for which it was issued. In addition to a collar or license, a microchip identification shall be utilized. If a license tag is lost, the keeper may obtain a duplicate license tag upon satisfactory proof of loss and payment of the required fee.
- (e) Failure to comply with any term or requirement of section 5.416 or this section by a pig keeper is punishable as a violation and may include a fine not exceeding \$720.00 pursuant to SMC section 1.205.
- (f) In the event that the keeper or the individual designated in section 5.416(2)(e) is unavailable and short term housing for the pig is required, the keeper shall be responsible for such short term housing and food costs and shall reimburse the City or City’s designee for all costs expended. [Section 5.426 amended by Ordinance No. 5902, enacted December 7, 1998; further amended by Ordinance No. 6169, enacted May 15, 2006; further amended by Ordinance No. 6271, enacted July 18, 2011.]

	<b>1 yr</b>	<b>2yr</b>	<b>3yr</b>
Unaltered	\$36	\$56	\$71
Neutered	\$15	\$26	\$36
Sr. Citizen(62+) Unaltered	\$36	\$56	\$71
Sr. Citizen Neutered	\$10	\$17	\$26

Effective Date: April 1, 2016

## Section 6: Building and Safety Fees

The following fees shall be charged for the Building and Safety activities of the City:

**Technology Fee:** All applications/permits/fees will be assessed a 5% technology fee.

### Site Plan Review

*Reduction in fee, Resolution 10-51*

To the following fees, please add a \$2.50 Continuing Education Fee.

### Building Permits

(ORS 455.447)

#### Structural, Commercial, Mechanical and Plumbing Permit Fees (where applicable)

Table No. 3-A

TOTAL VALUE		Fee
\$1.00 - \$2,000		\$89.00
\$2,001 - \$25,000	for the first \$2,000 in value	\$89.00
	plus for each additional \$1000 or fraction thereof.	\$11.30
\$25,001 - \$50,000	for the first \$25,000 in value	\$350.00
	plus for each additional \$1,000 or fraction thereof	\$8.60
\$50,001 - \$100,000	for the first \$50,000 in value	\$566.00
	plus for each additional \$1,000 or fraction thereof	\$5.50
\$100,001 and Up	for the first \$100,000 in value	\$843.00
	plus for each additional \$1,000 or portion thereof	\$5.00

In addition to the Building Permit Fee, the Plan Check Fee shall be 65% of the Building Permit fee.

For the purpose of defraying the cost of applying regulations as provided in ORS 455.447, a surcharge of 1% to the total fees collected for essential, hazardous, major and special occupancy structures shall be collected.

To the above fees, please add 12% State Surcharge and a \$2.50 Continuing Education Fee.

### Electrical Permits

Table No. 3-B

Description	Fee
Residence wiring less than 1,000 square feet	\$163.00
Each additional 500 sq.ft. or portion thereof	\$31.00
Manufactured Home or Modular Dwelling (Service or Feeder)	\$77.00
Temporary Power – 200 amps or less	\$77.00
Temporary Power – 201 to 400 amps	\$106.00
Temporary Power – 401 to 600 amps	\$154.00
Permanent Service or Feeder – 200 amps or less	\$98.00
Permanent Service or Feeder – 201 to 400 amps	\$114.00

Permanent Service or Feeder – 401 to 600 amps	\$193.00
Permanent Service or Feeder – 601 to 999 amps	\$249.00
Permanent Service or Feeder – 1000 amps or volts	\$570.00
Electrical Service Reconnection with no changes to existing service size	\$77.00
One new/alteration/extension of circuit	\$77.00
Each Additional Circuit	\$7.00
Each Irrigation Pump	\$77.00
Each Electrical Sign or Outline Lighting	\$77.00
Each Signal Panel	\$77.00
Limited Energy – Residential	\$39.00
Limited Energy – Commercial/Multi-Family	\$89.00
Inspections not covered by this schedule minimum 1 hour	\$89.00
Re-inspection Fee	\$89.00
Partial Inspection	\$89.00
Inspections Outside Normal Business Hours	\$105.00
Minimum Permit Fee	\$89.00
Investigation Fee	\$89.00
Inspections For Which No Fee is Specifically Indicated	\$89.00
Electrical Quick Permits (sold in 10 only) <b>No longer in Use</b>	\$-0
Building Without Permit Penalty	\$ Permit Fee
Electrical Plan Review	25% of Permit Fee
Solar Permits	
Installations in compliance with section 305.4 of the Oregon Solar Installation Specialty Code	\$160.00
All other installations based on valuation of the structural elements for the solar panels, including racking, mounting elements, rails, and the cost of labor to install use Table 3-A	
Renewable Energy Systems	
5 KVA or Less	\$115.00
5.01 to 15 KVA	\$150.00
15.01 to 25 KVA	\$190.00
Over 25 KVA:	
Solar Generation Systems	\$190.00 + \$10 for each additional KVA Not to exceed \$940.00
Wind Generation Systems:	
25.01 to 50 KVA	\$240.00
50.01 to 100 KVA	\$480.00
Over 100 KVA	Calculated based on Service or Feeder sizes and Branch Circuits

To the above fees, please add 12% State Surcharge and a \$2.50 Continuing Education Fee.

Effective Date: April 1, 2016

**Mechanical Permits (Residential)**

**Mechanical Permit Fees**

Table No. 3-D

<u>Description</u>	<u>Fee</u>
First Appliance	\$89.00
HVAC	
Up to 100,000 BTU	\$20.00
More than 100,000 BTU	\$23.00
Unit Heater	\$20.00
Boiler/Compressor	
Up to 100,000 BTU	\$20.00
3-15 Horsepower or 100,001 – 500,000 BTU	\$36.00
Over 15 to 30 Horsepower or 500,001 – 999,000 BTU	\$53.00
Over 30 to 50 Horsepower or 1,000,000 – 1,750,000 BTU	\$69.00
Over 50 Horsepower or over 1,750,001 BTU	\$115.00
Air Handling Unit	
Up to 10,000 CFM	\$13.00
10,001 CFM and over	\$23.00
Evaporative Cooler/Fan	\$16.00
Vents	
Hood and Exhaust	\$16.00
Vent Fan to One Duct	\$11.00
Appliance Vent	\$11.00
Gas Piping	
Each Piping System 1-4 Outlets	\$8.00
Each Outlet over 4	\$5.00
LP Gas Tank and Piping	\$20.00
Miscellaneous	
Domestic Incinerator	\$23.00
Commercial Incinerator	\$91.00
Wood/Pellet Stove	\$47.00
Heat Pump	\$20.00
Preliminary Inspection	\$89.00
Each Appliance Not Listed on this Schedule	\$16.00
Inspections Not Covered by this Schedule	\$89.00
Re-inspection Fee	\$89.00
Supplemental Mechanical Fee *Not In Use*	\$-0-
Minimum Permit Fee	\$89.00
Partial Inspection	\$89.00
Inspections Outside Normal Business Hours	\$105.00
Investigation Fee	\$89.00
Building Without Permit Penalty	\$ Permit Fee
Hourly Inspection Fee for Requests Not In Permit Tables	\$89.00
Mechanical Plan Review Fee	25% of Permit Fee
Commercial/Industrial/Public Mechanical System including installation costs	Value based

To the above fees, please add 12% State Surcharge and a \$2.50 Continuing Education Fee.

For the purpose of defraying the cost of applying regulations as provided in ORS 455.447, a surcharge of 1% to the total fees collected for essential, hazardous, major and special occupancy structures shall be collected.

**Plumbing Permits**

**Plumbing Permit Fees**

Table No. 3-C

Fees for the construction, alteration, or repair of plumbing on one- and two-family dwellings shall be calculated as described below. Fees include drain, waste and vent installation, water distribution piping, and the first 100 feet of water service.

One- or two-family with one bath	\$290.00
One- or two-family with two bath	\$454.00
One- or two-family with three bath	\$534.00
Each Additional Bath	\$115.00
Each Additional Kitchen	\$115.00
Single Plumbing Fixture	\$22.00
Sanitary Sewer:	
For the first 100 feet of line	\$92.00
Each additional 100 feet of line or portion	\$22.00
Water Service:	
First 100 feet of line	\$92.00
Each additional 100 feet of line or portion	\$22.00
Storm and Rain Drain:	
First 100 feet of line	\$92.00
Each additional 100 feet of line or portion	\$22.00
Sewage Ejector Pump	\$22.00
Special Waste Connection	\$22.00
Manufactured Home hook up on improved lot	\$89.00
Backflow Prevention Device	\$22.00
Relocated Structure	\$89.00
Sanitary or Storm Sewer Cap	\$89.00
Any trap or waste not connected to a fixture	\$22.00
Any plumbing installation not listed in this schedule with sanitary waste or portable water supply	\$22.00
Minimum Plumbing Permit Fee	\$89.00
Partial Inspection fee	\$89.00
Re-inspection Fee	\$89.00
Inspections Not Covered By Schedule	\$89.00
Inspections Outside Normal Business Hours	\$105.00
Investigation Fee	\$89.00
Building without Permit Penalty	\$ Permit Fee
Hourly Inspection Fee for Requests Not In Permit Table	\$89.00
Medical Gas	
Permit fee based on the valuation of installation costs and the system equipment:	Use Table 3-A

Effective Date: April 1, 2016

Section 6: Building and Safety Fees

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Plan Review Fee for Med Gas 30% of Permit Fee  
 When plans are incomplete or substantially changed so as to require additional plan review, additional hourly plan review fees may be charged based on the additional time required.

Plumbing Plan Review Fee 30% of Permit Fee  
 Residential Fire Sprinklers  
     1 – 2,000 sq. ft. \$89.00  
     2,001 – 3,600 sq. ft. \$142.00  
     3,601 – 7,200 sq. ft. \$212.00  
     7,201 sq. ft. and greater \$283.00

To the above fees, please add 12% State Surcharge and a \$2.50 Continuing Education Fee.

**Additional Miscellaneous Fees**

**Miscellaneous Building Fees**

Table No. 3-F

Please add 12% State Surcharge (Where Applicable)

<u>Description</u>	<u>Fee</u>
Master Permit Program	\$100.00
Investigative Fee	\$89.00
Inspection for Which No Fee is Specifically Indicated	\$89.00
Moving a Building or Structure	\$354.00
Demolition of a Building or Structure	\$89.00
Mobile Home Accessory Structure	Value
Prefabricated Structures	Value
Hourly Inspection Fee for Requests Not In Permit Table	\$89.00
Address Assignment, each new or change unless requested by city staff	\$47.00
Temporary Occupancy Permit Approval Shall Not Exceed 30 Days Without Renewal. Renewal Fee is the Same Fee As Original Temporary Occupancy Permit Fee:	
1 & 2 Family Dwellings	\$154.00
Triplex & 4-Plex	\$302.00
Apartment Buildings	\$302.00 + \$37/unit
Remodels Commercial/Industrial Buildings & Tenant Infill	\$154.00
Commercial/Industrial Buildings	\$454.00+10% of Bldg Permit Fee
Same As Plan Review Submittal	\$304.00
Building Without Permit Penalty Fee	Cost of Bldg Permit
Manufactured Home Placement	\$483.00
Fire & Life Safety Plan Review When Required	40% of Building Permit Fee
Additional Plan Review Due To Changes In Plans	\$89.00/hr
Hazardous Technical Report with No Plan Review	\$89.00/hr
Site Investigation and Posting of NSF Check	\$89.00
Administrative Fee for Non-Sufficient Funds Check	\$154.00
Administrative Fee – Non Specialty Code Permits	10%
Administrative Fee for Cash Deposits	10%
Inspections Outside Normal Business Hours – 1 hour minimum	\$105.00
Re-inspection Fee	\$89.00

Effective Date: April 1, 2016

Quick Start		\$231.00
Phased Permits	\$290.00 + 10% of the total building permit fee for each phase of work not to exceed \$1,500 for each phase.	
Deferred Permits	65% of Bldg Permit Fee calculated using the valuation of the deferred portion of the project, with a minimum fee of \$95.00	
Research Requests		
Technical (15-30 minutes)		\$31.00
Technical (31-60 minutes)		\$61.00
Non-Technical (15-30 minutes)		\$20.00
Non-Technical (31-60 minutes)		\$38.00
Any copy fee is in addition to research fees.	30 Minutes is minimum fee	
Posting Substandard Structures		\$89.00
Monthly Reports – Yearly “Mailing” List		\$78.00/mailed \$46.00/faxed
Weekly Issued Reports – Yearly “Mailing” List		\$336.00/mailed \$186.00/faxed
Addressing Information –Non-Agency-Government Yearly “Mailing” List		\$78.00/mailed \$46.00/faxed
Fire Department Process/Application Fee		10% of Fire fee

**Copying Costs**

First 5 copies up to 11” x 17” size are free.  
 All additional copies                   \$.50 each  
 Large print copies -                   \$4.00 each

*All special ordered maps are charged from the GIS price sheet.*

Copying Fee: Staff charge rate           ½ hr. minimum  
 Technical Research Fee:                 \$87.00/hr.

**Signs**

**Sign Code Plan Review**

*(SMC 8.218(1))*

Permit Applications. Two complete sets of plans, engineering calculations, diagrams and other data shall be submitted with each application for a permit. The building official may require plans, computations and specifications to be prepared and designed by an engineer or architect.

- (a) A scaled plot plan with building dimensions, setback and location of proposed signs shall be submitted with the sign permit application. A photograph of each facade of the building shall be submitted.
- (b) A scaled elevation drawing shall be submitted in addition to the above requirements if a wall mounted sign will be erected.
- (c) A description of materials, anchors, footings and attachment systems shall be provided.
- (d) For all freestanding, pole or projecting signs over 20 feet in height, plans shall be submitted, drawn by a registered engineer.
- (e) Each application shall include photographs of existing signage on the property associated with the business.

Section 6: Building and Safety Fees

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(f) If the application is for a billboard, the application must include an approved permit from the state of Oregon under the Oregon Motorists Information Act of 1971 (ORS 377.700 et seq.) prior to the erection of the billboard.

Per Sign \$42.00

**Sign Permit Fees**

(SMC 8.218(2)) (2)

Permit-Fees. Sign permit fees for permanent and temporary signs, excluding electrical, shall be set by resolution of the Council. Only one face of a double-faced sign will be used for calculation purposes. Each sign shall be considered separately when calculating plan review and sign permit charges.

0-35 square feet	\$80.00
36-to 60 square feet	\$110.00
61 to 100 square feet	\$140.00
101 to 150 square feet	\$160.00
151 to 200 square feet	\$200.00
201 to 300 square feet	\$250.00
301 to 400 square feet	\$300.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

10% Administrative Fee will be applied when imposed or collected.

**Temporary Sign Permit Fee**

(SMC 8.218 (4)(3))

Temporary Sign Permit Fees. Four permits for each approved development area shall be permitted per calendar year. The fee for each permit shall be set by resolution by the Council. No temporary sign(s) shall be larger than 60 square feet and be erected for a maximum of 30 consecutive days per each permit. The temporary sign(s) shall be located completely on private property and shall be in compliance with the required setbacks as identified in Springfield Municipal Code. A security deposit is required when this permit is issued. If the applicant fails to remove the temporary sign(s) by the date specified on the permit, the deposit shall be forfeited and the City may remove the temporary sign(s). If any temporary signs are erected without first obtaining a permit, the permit fee shall be doubled. Temporary signs erected by or for the City for City-sponsored events, authorized by the City, or for the park district, utility company, or hospital for community events are exempt.

Per permit	\$100.00
Plus security deposit	\$100.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

10% Administrative Fee will be applied when imposed or collected.

**Sign Code Modification Fee**

(SMC 8.238(2))

A modification is defined as a request for a sign that complies with the provisions of this sign code in all respects except size or height and the proposed request is not more than 15 percent greater than otherwise allowed. If the applicant chooses to apply for a modification to the sign code, they may apply through the development services department for a cost set by resolution of the council. This modification request will be reviewed, and a decision reached by the Development and Public Works Director within 30 days of the application, providing the application is complete.

The following criteria must be met in order for a modification to be approved:

- (a) Locational and/or dimensional problems have been identified; and
- (b) The proposed adjustment will not cause any of the following adverse effects on neighboring properties:
  - (i) Creates a vision clearance hazard for pedestrians, motor vehicles or bicyclists; or
  - (ii) Creates a hazard for fire prevention or fire suppression; or

- (iii) Public safety is compromised; and
- (c) The hardship is not self-imposed.

Per application \$200.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sign Code Appeal Fee (Building Board of Appeals)**

(SMC 8.238(5)) An applicant who is denied a modification request may appeal the decision of the Development and Public Works Department to the Building Board of Appeals for a cost set by resolution of the Council. The request will be reviewed by the Board and a decision reached within 30 days of the application date.

Per Application \$150.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sign Code Appeal Fee (City Council Appeal)**

(SMC 8.238(6)) An applicant may appeal the decision of the Board of Appeals regarding an appeal of a modification or a variance to the City Council for a cost set by resolution of the Council. The City Council's decision is final except that or a writ of review to Circuit Court is available to appeal the City Council's decision pursuant to Oregon law. [Section 8.238 amended by Ordinance No. 6008, enacted March 18, 2002.]

Per application \$100.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sign Code Variance Fee**

(SMC 2.568(5)) Hear appeals from the sign code as provided in chapter 8, section 8.238 of the Springfield Municipal Code.

Per Application \$300.00

Effective Date: April 1, 2016

## Section 7: Engineering

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The following fees shall be charged for the Engineering activities of the City:

### Land Drainage Alteration Permit

(Resolution 11-23, SMC 8.332(1), 8.332(2))

#### Plan Checking Fee

For excavation and fill on the same site, the fee shall be based on the volume of the excavation or fill, whichever is greater. Before accepting a set of plans and specifications for checking, the Development and Public Works Director shall collect a plan-checking fee. Where not covered by the approved improvement plans for the development, separate permits and fees may apply to retaining walls or major drainage structures in accordance with the State Building Code. There shall be no separate charge for standard terrace drains and similar facilities. The amount of the plan checking fee for grading plans shall be based on the average actual costs as set forth by resolution of the City Council. The rates and charges herein provided are for incurred costs based upon the use or availability for use of the public right-of-way and/or the storm sewer system, as well as for meeting the routine obligations of ownership, which is necessary for the regulation of and provision for public health, safety, and welfare. The charge is controlled by the user's or potential user's request and choice of the kind, nature and quantity of use. The plan-checking fee, for a grading permit authorizing additional work to a valid permit, shall be the difference between such fee paid for the original permit and the fee shown for the entire project.

#### Grading Permit Fees

A fee for each grading permit shall be paid to the Development and Public Works Director based on the average actual costs as set forth by resolution of the City Council. The rates and charges herein provided are for incurred costs based upon the use or availability for use of the public right-of-way and/or the storm sewer system, as well as for meeting the routine obligations of ownership, which is necessary for the regulation of and provision for public health, safety, and welfare. The charge is controlled by the user's or potential user's request and choice of the kind, nature, and quantity of use. The fee for grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

#### Single Family/Duplex Residential

"Short Form" fee (non-sensitive areas: *i.e.* lot slope less than 15%; no work in or near a drainageway or swale; no wetlands on site; not in a flood plain)

Flat fee	\$485.00
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"LDAP" fee (work within sensitive areas: *i.e.* any of the following: lot slope equal to or greater than 15%; work in or near a drainageway or swale; wetlands on site; site in flood plain)

Flat fee	\$968.00
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#### Commercial/Industrial/Multifamily/Other

1) Plan Check Fee	\$485.00
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2) Plus: Volume Fee	Up to 100 cubic yards	\$242.00
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101 to 1,000 cubic yards	\$242.00
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Plus: Per 100 cubic yards over 100	\$47.00
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1,001 to 25,000 cubic yards	\$678.00
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Plus: Per 1,000 cubic yards over 1,000	\$81.00
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Effective Date: April 1, 2016

Greater than 25,000 cubic yards:  
 Actual recorded staff costs, overhead  
 and project expenses  
 \$2,743 minimum  
 Plus: \$4,500 deposit and additional  
 deposits as required

**Plus Permit Administration/Inspection Fee**

Up to 100 cubic yards \$242.00

101 to 1,000 cubic yards \$242.00  
 Plus: Per 100 cubic yards over 100 \$81.00

1,001 to 25,000 cubic yards \$968.00  
 Plus: Per 1,000 cubic yards over 1,000 \$161.00

Greater than 25,000 cubic yards  
 Actual recorded staff costs, overhead  
 and project expenses  
 \$4,841 minimum  
 Plus \$4,500 deposit and additional  
 deposits as required

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Corrective LDAP**

Any LDAP processed after work is conducted without required City approvals is considered a corrective LDAP. In addition to the normal LDAP fees, calculated based on an estimate of the work performed at the time of the corrective LDAP, the corrective LDAP shall also pay for actual recorded staff costs, overhead, and project expenses in the administration of the corrective LDAP. The initial deposits for the corrective LDAP, in addition to the standard LDAP fees, shall be \$3,000 for parcels less than one acre and \$3,000 + \$1,500 per acre for parcels more than one acre. If the deposit is insufficient to cover City expenses for the project, additional deposits will be required.

**Re-Inspection Fee** \$98.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Asphalt Damage Deposit**

*(SMC 3.210(1)(a), 3.212(3))* Before the issuance of any permit under this article, the Development and Public Works Director shall require the applicant to deposit such reasonable security as the Director requires to comply with the provisions of this article and with the City's specifications pertaining to the conduct of work.

\$926.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Comprehensive Fee for Use of Public Ways (Non-Utility)**

(SMC 3.224) No structure or device shall be placed in, upon, over or under the public way unless the owner of such structure or device shall have received a placement permit authorizing the placement of such structure or device. Any violation of this provision shall be an infraction within the meaning of Chapter 5 of this code.

Per foot-annual rental of City conduit	\$2.00
Per foot-annual placement fee for conduit four inches or less in diameter	\$5.00
And for each inch of diameter in excess of four inches.	\$1.00 per foot

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Encroachment Permit**

(SMC 3.212(1)) Applications for the encroachment permit shall be on the form prescribed by the Development and Public Works Director, and accompanied by the fee therefore, in an amount fixed by the Council by resolution.

	\$301.00
Re-inspection Fee	\$103.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sign Permit Fee: Signs in the Public Right-of-Way (Banners)**

(SMC 3.223(1),(7)) Banner. Any non-rigid material such as canvas, vinyl or cloth, with no enclosing framework, which contains advertising copy.

**Over the Street Banner**

(SMC 3.223(1),(7)) Over the Street Banner. A banner that hangs between two poles that straddle the City street at locations designated by the City.

Per permit	\$150.00
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**Open Banner**

(SMC 3.223(1),(7)) Open Banner. A double sided, embroidered banner displayed in the Downtown or Mohawk area that is attached to a pole, purchased and installed by the City, and advertises a business or organization.

Downtown Business District	\$110-150
Mohawk Business District	\$110-150

**Light Pole Banner**

(SMC 3.223 (1),(7)) Pole Banner. A banner attached to City utility poles or traffic signal poles at designated areas throughout the City.

Per permit	\$100.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Comprehensive Telecommunication Placement Plan Review Fee**

(SMC 3.226(6)) At the election of the applicant, the applicant may file a comprehensive telecommunications placement plan which describes all facilities it presently intends to install. Such plan is subject to approval of the Development and Public Works Director and may be modified from time to time by the applicant with the approval of the Development and Public Works Director. The fee for review of such plan shall be fixed by the Council by resolution.

\$757.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Curb Cut Fee**

(SMC 3.254, 3.256) In case the permit shall be granted, it shall be the duty of the applicant to pay a fee based on the average actual costs as set forth by resolution of the Council. The same fee shall be charged for new construction or repair. The rates and charges herein provided are incurred costs based upon the use or availability for use of the public right-of-way, the availability of which is necessary for the regulation of, and provision for, the public health, safety and welfare. The charge is controlled by the user's (or potential user's) request and choice of the kind, nature and quantity of use.

	First curb cut	\$109.00
	Second curb cut	\$58.00
Re-inspection fee	Per re-inspection	\$103.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Curb Cut Fee and Sidewalk Construction Permit: Multiple Permit Discount**

(SMC 3.250, 3.256, 3.300(1)) Before any sidewalk in a public right of way is started, a permit shall be obtained from the building official. At the time the permit is issued, the applicant shall pay a fee based on the average actual costs for permit administration and sidewalk inspection as set forth by resolution of the Council for the sidewalk, for either new construction or repair. These requirements do not apply, however, when such work is done under contract with the City or covered by a subdivision agreement with the City. The rates and charges herein provided are incurred costs based upon the use or availability for use of the public right-of-way, the availability of which is necessary for the regulation of, and provision for, the public health, safety and welfare. The charge is controlled by the user's (or potential user's) request and choice of the kind, nature and quantity of use.

Discount when applicant obtains up to three Curb Cut or Sidewalk Construction Permits in same location. \$37.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Placement Permit for Standard Mailbox - No Sidewalk Construction**

(SMC 3.226) No fee

**Placement Permit**

(SMC 3.226 (2)) Prior to placing a structure or device in the right-of-way, the owner of such structure or device shall secure a placement permit, which permit shall also serve as an encroachment permit.

		\$301.00
Per re-Inspection		\$107.00
Plus an Asphalt Damage Deposit (SMC 3.214(2)(b))		\$926.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sidewalk Construction Permit**

(SMC 3.300, 3.310(1)) Before any sidewalk in a public right-of-way is started, a permit shall be obtained from the building official. At the time the permit is issued, the applicant shall pay a fee based on the average actual costs for permit administration and sidewalk inspection as set forth by resolution of the Council for the sidewalk, for either new construction or repair.

For the first 90 feet of sidewalk	\$109.00
Per square foot after	\$0.09
Re-inspection fee	\$103.00
Sidewalk Repair Permit	\$20.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Sewer Connection Fee-Unassessed (Sewer In-Lieu-of-Assessment Fee)**

(SMC 3.356(3)) Upon making an application as herein provided, such person shall pay to the City an amount based upon the City’s established rate per square foot of benefited property. This rate is based on the average actual sewer construction costs per square foot of benefited property, as set by resolution of the Council. Any rate adjustment shall be determined by the previous year’s sewer construction costs and projected inflation to the next construction season. The depth of the benefited property shall not exceed 150 feet from the street or 150 feet from the sanitary sewer line if the sewer line is not within the street right-of-way, except by special authorization by the Development and Public Works Director and based upon reasonable judgment, such as

- a. The location of the building in relation to the referenced 150 foot line;
- b. The possibility of future development for the building sites beyond the 150 foot depth.

Except as provided by (a) and (b) immediately preceding, a reduced charge will be charged for that area beyond the 150 foot line. The sum so paid may be deposited against any future sanitary sewer assessment which may be made against said property. In the event the sum paid exceeds the assessment any excess will be refunded to the property owner.

Per square foot for first 150 feet of depth	\$0.68
And per square foot thereafter	\$0.34

5% Technology Fee (surcharge) will be applied when imposed or collected

**Unassessed Property along McVay Highway, Franklin Boulevard to Nugget Way**

(SMC 3.356(3)(c)) The City Council has determined that a special rate is appropriate for properties directly benefitted by the Franklin/McVay Sanitary Sewer Extension, City Project #21080, to provide a reasonable and just fee based upon the size and configuration of the benefitted properties.

Per square foot	\$0.19
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Sewer Construction Permit**

(SMC 3.358(4)) An application for a permit to construct a sanitary sewer shall be accompanied by a fee set by resolution of the Council. If more than 50 percent of an existing sewer line is to be reconstructed, then it shall be classed as new construction.

No charge

**Sewer Reconstruction Permit**

(SMC 3.358(5)) An application for a permit to reconstruct any sanitary sewer shall be accompanied by a fee set by resolution of the Council. If less than 50 percent of an existing sewer line is to be reconstructed, then it shall be classed as repairs.

No charge

**Temporary Storage Fee**

(SMC 3.214(2)(b)) Fee for the temporary storage of articles in the public right-of-way during construction as provided for in section 5.052(2)(a), if applicable:

Per square foot with a \$275.00 minimum charge	\$2.00
plus and Asphalt Damage Deposit (SMC 3.214(2)(b))	\$926.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**General Engineering Fees**

**Public Improvement Permit (PIP): Plan Approval and Deposits**

Schedule of deposits pertaining to PIP plan approval and permit

(SMC 3.018 (1)) From time to time the Council shall, on recommendation of the City Engineer, by resolution, adopt a schedule of deposit amounts that shall categorize projects and the required deposit. In determining the recommended amount of a deposit, the City Engineer shall consider the actual costs of performing review for approval and preliminary testing, and the costs of inspection, testing, and other services provided to projects of similar cost of construction in the immediately preceding fiscal year, adjusted by the change in the Construction Cost Index during the past twelve months.

(2) Such actual costs shall include the employee’s base salary; other direct project expenses, such as copies, project documentation, the use of consultants, the cost of materials testing and an allowance for indirect costs based on percentages determined by the Finance Director. Deposits shall be in accordance with such schedule except where the City Engineer determines, in writing, that unusual circumstances associated with the project require a deposit of a greater or lesser amount.

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Post-Monumentation Deposit for Subdivision and Partition**

(ORS 92.065(1))	Base deposit	\$2,800.00
	Plus monument (each)	\$130.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Project Bid Books and Project Draft Plans**

(ORS 192.440(4)) Oregon Revised Statutes authorize the public body to establish fees reasonably calculated to reimburse it for its actual costs in making such records available including costs for summarizing, compiling, or tailoring such records, either in organization or media, to meet the person’s request.

Minimum, varies by project	\$28.00
Bid books on Compact disc	\$28.00/per disc

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Real Property Compensation Application Fee**

(SMC 2.930(11)) A demand shall include payment of a fee in the amount established by separate resolution of the City Council to at least partially cover the City’s cost of processing the demand. The City manager may waive the fee if the owner is unable to pay the fee or for other purpose necessary for the public health, safety and welfare;

(b) The City Manager shall maintain a record of the City’s actual cost of processing the demand, including the cost of obtaining any information required by section 2.930 that the owner does not provide to the City;

(c) In the event the fee is not sufficient to cover all of the City’s costs, or in the event the owner fails to pay any fees not waived, the owner shall pay the fee or balance owed, if any, upon receipt of an appropriate billing statement from the City;

(d) If the fee paid is more than the amount of the City’s actual costs in processing the demand, then the excess shall be returned to the owner;

(e) In the event that the fee is not paid in full within 30 calendar days after receipt of billing, the City may take any enforcement actions provided by law to collect such fee, including but not limited to filing a lien on the property.

Effective Date: April 1, 2016

(f) If a demand is determined to be a valid demand the City shall reimburse the owner for any fee paid.

Per Application \$538.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Re-Apportionment Fee**

(SMC 3.154) Apportionment or reapportionment shall only be made upon the written request of the record owner of the tract or parcel of property involved directed to the finance director. The request shall be accompanied by a survey map of the parcels to receive the assessment liens as reapportioned, together with a legal description thereof. Apportionment or reapportionment shall only be made upon the written request of the record owner of the tract or parcel of property involved directed to the finance director. The request shall be accompanied by a survey map of the parcels to receive the assessment liens as reapportioned, together with a legal description thereof.

First two lots \$28.00

Extra per lot \$10.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Standard Construction Specification or Engineering Design Standards and Procedures Books**

(ORS 192.440(4)) Oregon Revised Statutes authorize the public body to establish fees reasonably calculated to reimburse it for its actual costs in making such records available including costs for summarizing, compiling, or tailoring such records, either in organization or media, to meet the person's request.

\$43.00/each

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Other Engineering Fees**

**Asphaltic Job Mix Testing Fee**

Each Public Improvement Project using asphaltic paving \$414.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Local Improvement District Assessment Service Fee**

(SMC 3.072) An assessment service fee of 6.2 percent of the cost of direct construction, advertising, testing and engineering of local public improvement projects shall be added and included in the assessment made to each benefiting property owner in order to cover the origination, billing and collection cost on assessment.

Per Assessment 6.2% of Assessment

**Reimbursement District Application Fee**

(SMC 3.610 (1)) A person who is required to or chooses to finance some or all of the cost of an infrastructure improvement that will be available to provide service to property, other than property owned by the person, may, by written application filed with the Development and Public Works Director, request that the City establish a reimbursement district. The infrastructure improvements must be in addition to or in a size greater than those that would otherwise ordinarily be required in connection with the application for permit approval and must be available to provide service to property other than property owned by the applicant. Examples include, but shall not be limited to, intersections, full-street rather than half-street improvements, traffic signals, off-site sidewalks, connection of street sections for continuity, extension of water lines, and extension of sewer lines. The City may also initiate formation of a reimbursement district. The application shall be accompanied by a fee, as established by resolution, sufficient to cover the cost of administrative review and notice pursuant to this section.

Per Benefitted Parcel \$500.00 Each

**Reimbursement District Administration Fee**

(SMC 316(2)) The City may charge a fee for administration of the agreement. The administration fee shall be fixed by the Council in the resolution approving and forming the reimbursement district. The administration fee is due and payable to the City at the time the agreement is signed (or, if specified as a percentage, shall be paid quarterly based upon the reimbursement fees paid during that quarter).

- For Reimbursement Districts with 10 or fewer Benefitted Parcels  
\$500.00 each
- For Reimbursement Districts with more than 10 Benefitted Parcels  
6.2% of the Reimbursement Fees  
collected from a District each quarter

Effective Date: April 1, 2016

## Section 8: Planning Services

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The following fees shall be charged for the Planning activities of the City:

### Development Code Application Fees

*(Resolution 10-51, Springfield Development Code 5.4-100)*

Any applications being processed before the Hearings Official (except an appeal) shall pay an additional deposit of \$5,000 for the cost of the Hearings Official. Any amount not expended by the Hearings Official shall be returned to the applicant. Charges in excess of this additional fee shall be assessed to the applicant.

*Note: Low-Income Fee Reduction: any application fee related to the development of low-income housing or facilities may be reduced pursuant to the criteria of Section 1.070(4) of the Springfield Development Code.*

### General Notes

**Expedited Processing Fee:** Any request to prioritize and expedite the review of a particular application out of the order in which applications are received, shall be approved at the discretion of the Director and shall be charged a non-refundable fee of \$11,000 or 3 times the application fee, whichever is greater; where the development area is greater than 10 acres an additional \$550 per acre will be charged.

**Technology Fee:** All applications will be assessed a 5% technology fee with the exception of Pre-Submittal Meeting, Development Issues Meeting, Pre-Application Report, Appeal of Type II Director's Decision, Appeal of Expedited Land Division, and certain required fees (ex: Postage/Notification Fees).

### Copying Costs

Copying Fee:	Staff Charge out rate	½ hour minimum
Plus:	First 5 copies up to 11" x 17"	No charge
	All additional copies	\$0.50 each
	Large print copies	\$4.00 each

*All special ordered maps are charged from the GIS price sheet.*

### General Applications

#### Accessory Dwelling Unit

*(SDC 5.5-100)*

Type I	City and Urban Growth Boundary:	\$772.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

#### Amendment of Development Code Text

*(SDC 5.6-100)* Ballot Measure 56 permits charging staff time for mailing, plus materials and postage.

Mailing & Postage	Staff Time	\$75.00
	Plus:	Materials and Postage
Type IV	City	\$7,873.00
	UGB	\$11,878.00
	Plus: Postage	\$565.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Annexation**

(SDC 5.7-100)

Annexation to the City of Springfield, UGB Only

Type IV	Single family dwellings on LDR property of less than 10,000 square feet	\$1,042.00
	<1 acre	\$2,278.00
	1 acre > 5 acres	\$2,913.00
	5 acres > 10 acres	\$3,888.00
	10 acres > 25 acres	\$4,906.00
	25 acres > 50 acres	\$6,089.00
	50 acres > 100 acres	\$7,009.00
	100 acres or more	\$9,660.00
	Postage Fee for all Type IV	\$565.00
	Annexation Special District Boundary Adjustments/Withdrawals	
	10% of the paid annexation fee (exclusive of postage).	
UGB Only	Comprehensive Planning Fee per acre	\$1,998.00/acre
	Concurrent Special District Boundary Adjustments and/or Withdrawals, including but not limited to: Park and Recreation Districts; Water Districts; Fire Districts; Library Districts, etc	
	10% of applicable annexation fee (regardless of the number of Districts)	

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Appeals**

(SDC 5.3-100)

Type III*	Appeal of Expedited Land Division	\$334.00
	Appeal of Type II Director's Decision (ORS 227.175)	\$255.00
Type IV	Appeal of Type III Decision to City Council	
	City	\$2,468.00
	UGB	\$3,724.00

\*This fee is established by ORS 227.175. Council acknowledges Neighborhood Associations shall be charged a fee for an appeal.

**Note for all local appeals:** If an appellant prevails at the hearing or subsequent hearing, the filing fee for the initial fee shall be refunded. This applies to local appeals only. The appellant prevails if the hearings body sustains one or more of the applicants allegations and amends, remands or reverses the land use decision.

**Conceptual Development Plan**

(SDC 3.4-315)

Type III	City	\$14,540.00
	UGB	\$21,933.00
	Plus: Postage	\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Conceptual Development Plan Amendments**

*(SDC 3.4-315)*

Type III	City	\$5,632.00
	UGB	\$8,497.00
	Plus: Postage	\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Department of Motor Vehicle Licensing**

*(Permit)*

New	City	\$748.00
	UGB	\$898.00
Renewal	City	\$299.00
	UGB	\$361.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Determination of Non-Conforming Use Status**

*(SDC 5.8-100)*

Type I	City	\$113.00
	UGB	\$170.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Development Issues Meeting**

*(SDC 5.1-100(a))*

City & UGB	\$554.00
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**Discretionary Use**

*(SDC 5.9-100)*

Type III	City	\$4,070.00
	UGB	\$6,139.00
	Plus: Postage	\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Drinking Water Protection Overlay District**

*(SDC 3.3-200)*

Type I	City & UGB	\$1,084.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Expedited Land Division**

*(SDC 5.1-145)*

Type II: The fee for an Expedited Land Division (ELD) shall be twice the fee calculated for a regular land division plus an appeal fee established in ORS 197.380 to defray costs in the event the decision is appealed. If the decision is not appealed, the appeal fee for ELD shall be refunded. A separate postage fee is required for an ELD.

**Final Site Plan Inspection for Occupancy/LUC/Change of Use**

*(Permit)*

City & UGB	\$299.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Floodplain Development Base Fee**

(SDC 3.3-400)\*

Type I	Floodplain Base Fees		
		City	\$1,175.00
		UGB	\$1,773.00
	Plus:		
		Subdivision	\$212.00 per lot
		Partitions and site plans	\$425.00 per acre

For all development areas >5 acres \$14,514.00 deposit is required\*\*

5% Technology Fee (surcharge) will be applied when imposed or collected.

\*A Floodplain permit processed after land use activity is conducted without required City approvals shall be charged an additional fee of \$500 per acre in addition to the regular application fee. The City establishes these fees based on the average cost of providing programmatic service for activities conducted without permits.

\*\*The >5 acre deposit shall be refunded upon completion, inspection and final approval of work under the flood plain permit and associated applications.

**Formal Interpretation**

(SDC 5.11-100)

Type II	City	\$1,881.00
	UGB	\$2,445.00
	Plus: Postage	\$166.00

Type IV \* Ballot Measure 56 permits charging staff time for mailing and postage, plus materials and postage.

Mailing & Postage	Staff Time	\$75.00
	Plus:	Materials and Postage

Formal Interpretation Involving Policy

City	\$5,042.00
UGB	\$7,606.00
Plus: Postage	\$565.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Hillside Overlay District (HD)**

(SDC 3.3-500)

Type II	City & UGB	\$973.00/acre
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Historic**

(SDC 3.3-900)

Type III	Demolition of Historic Landmark	
	City	\$3,691.00
	UGB	\$5,570.00
	Establishment of Historic Landmark Inventory	
	City & UGB	\$2,043.00
	Plus: Postage	\$401.00

Section 8: Planning Services

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Type I	Historic Commission Review under Type I		
	City		\$63.00
	UGB		\$166.00
Type II	Historic Commission Review Under Type II		
	City		\$188.00
	UGB		\$497.00
	Plus: Postage		\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Hospital Support Overlay District (HS)**

(SDC 3.3-1100)

Type II	City Only		\$3,104.00
	Plus		\$622.00/acre
	Plus: Postage		\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Land Use Compatibility Statement/Zoning Verification Letter**

(SDC 3.1-100)

Permit	City		\$299.00
	UGB		\$323.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Manufactured Dwelling Park**

(SDC 3.2-235)

Type II	City		\$10,492.00
	UGB		\$15,826.00
	Plus: Postage		\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Manufactured Dwelling Park Space Line Adjustment**

(SDC 3.2-235)

Type I	City		\$399.00
	UGB		\$1,057.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Master Plan**

(SDC 5.13-100)

**Master Plan Approval Preliminary**

Type II	City		\$14,540.00
	Plus		\$674.00/acre
	UGB		\$21,933.00
	Plus		\$674.00/acre
	Plus: Postage		\$166.00

Effective Date: April 1, 2016

Type III	City		\$20,005.00
		Plus	\$674.00/acre
	UGB		\$30,115.00
		Plus	\$674.00/acre
	Plus: Postage		\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Final Master Plan Approval**

Final Master Plan Approval fee is 10% of the paid master plan approval fee (exclusive of postage).

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Master Plan Modification**

Type I	City		\$2,798.00
	UGB		\$4,194.40
Type II	City		\$5,632.00
	UGB		\$8,497.00
	Plus: Postage		\$166.00
Type III	City		\$10,285.00
	UGB		\$15,036.00
	Plus: Postage		\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Metro Plan Amendment**

(SDC 5.14-100) Acre fee for diagram amendment

Type I, special instruction Type IV			
	City		\$23,131.00
		Plus	\$674.00/acre
	UGB		\$34,892.00
		Plus	\$674.00/acre
	Plus: Postage		\$565.00
Type II, special instruction Type IV			
	City		\$11,217.00
		Plus	\$674.00/acre
	UGB		\$14,388.00
		Plus	\$674.00/acre
	Plus: Postage		\$565.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Minimum Development Standards**

Type I	Minor	City Only	\$772.00
	Major	City Only	\$1,063.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Non-Conforming Use Expansion/Modification**

Type II	City	\$4,070.00
	UGB	\$6,139.00
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Partitions**

*(SDC 5.12-100)*

**Pre-Submittal Meeting-Tentative**

**Pre-Submittal Meeting-Plat**

Required prior to submittal of Partition - Tentative Plan and Partition – Plat applications.

City	\$368.00
UGB	\$553.00

**Partition Tentative Plan**

Type II*	City	\$5,180.00
UGB	\$9,479.00	
	Plus: Postage	\$166.00

**Partition Plat**

A reconfiguration of lots or a decrease in the number of lots in a platted partition or subdivision shall be charged the tentative replat/replat plat fee for either subdivision or partition as appropriate. An Increase in the number of lots in a platted partition or subdivision shall be charged either the partition tentative plan/partition plat or subdivision tentative/ subdivision plat.

Type I*	City & UGB	\$2,847.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Plan Review**

*(SDC 2.1-115)*

Minor	City	\$123.00
	UGB	\$298.00
Major	City	\$219.00
	UGB	\$298.00

**Pre-Application Report**

*(SMC 5.1-100)*

City & UGB	\$3,778.00
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**Pre-Submittal Meeting**

*(SMC 5.1-100)*

City	\$368.00
UGB	\$553.00

**Property Line Adjustment**

*(SMC 5.16-100)*

Type I	City	\$663.00
	UGB	\$999.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

Effective Date: April 1, 2016

**Property Line Adjustment-Serial**

Type II	City	\$1,323.96
	UGB	\$1,995.00
	Plus: Postage	\$166.00

**Replat**

*(SDC 5.12-100)*

**Pre-Submittal Meeting-Tentative**

**Pre-Submittal Meeting-Plat**

Required prior to submittal of Major Replat Tentative Plan and Major Replat Plat applications.

City	\$368.00
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**Minor Replat Tentative Plan**

Type II	City	\$3,315.00
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Minor Replat Plat**

Type I	City	\$1949.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Major Replat Tentative Plan**

Type II	City	\$5,387.00
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Major Replat Plat**

Type I	City	\$1,951.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Refinement Plan Amendment**

*(SDC 5.6-100)* Acre fee for diagram amendment

Type IV	City	\$11,217.00
	Plus	\$674.00/acre
	UGB	\$17,259.00
	Plus	\$674.00/acre
	Plus: Postage	\$565.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Site Plan Review**

*(SDC 5.17-100)*

**Pre-Submittal Meeting**

Required prior to submittal of Site Plan Review and Site Plan Review Modification – Major applications.

City	\$368.22
UGB	\$553.00

Effective Date: April 1, 2016

**Site Plan Review**

Type II	<10,000 sq. ft. impervious surface	City & UGB	\$4,489.00
	10,000 sq. ft. or greater impervious surface	City & UGB	\$4,489.00
		Plus	\$53.00/1,000 sq. ft.
		Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Site Plan Review Modification-Major**

Type II	City & UGB	\$4,331.94
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Site Plan Review Modification-Minor**

Type I	City	\$1,319.00
	UGB	\$1,991.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Final Site Plan Equivalent**

Type I	City & UGB	\$3,999.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Final Site Plan Review/Development Agreement**

*(SMC 5.17-100)*

Type I - Final site plan and development agreement fee is 10% of the paid site plan fee (exclusive of postage).

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Solar Access Guarantee**

*(SMC 5.18-100)*

Type II	City	\$830.00
	UGB	\$1,005.00
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Street Name Change**

City Only	\$5,042.00
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5% Technology Fee (surcharge) will be applied when imposed or collected.

**Subdivisions**

*(SDC 5.12-100)*

**Pre-Submittal Meeting-Tentative**

**Pre-Submittal Meeting-Plat**

Required prior to submittal of Subdivision – Tentative Plan and Subdivision – Plat Applications.

City Only	\$368.00
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Effective Date: April 1, 2016

**Subdivision-LDR-Tentative Plan**

Type II	<2 acres	\$5,867.04
	Plus	\$252.00/lot
	2 acres to 5 acres	\$8,305.00
	Plus	\$415.00/lot
	5 acres to 10 acres	\$10,985.40
	Plus	\$660.00/lot
	10 acres to 20 acres	\$11,589.24
	Plus	\$672.00/lot
	Greater than 20 acres	\$12,192.00
	Plus	\$732.00/lot
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Subdivision-LDR-Plat**

Type I	\$811.00
Plus	\$506.00/lot

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Subdivision-Non-LDR-Tentative Plan**

Type II	\$10,358.00
Plus	\$622.00/acre
Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Subdivision-Non-LDR-Plat**

Type I	\$4,151.00
Plus	\$674.00/acre

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Temporary Use**

*(SMC 5.10-100) Fee Waiver:* The Director may reduce or waive the fee for Temporary Use-Emergency Medical Hardship upon verification of low-income status of the owner occupant.

Type II-Emergency Medical Hardship	
City & UGB	\$294.00
Plus: Postage	\$166.00
Type I-Manufactured Dwelling-After a Disaster	
City & UGB	\$395.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Time Extension for Certain Improvements**

City	\$342.00
UGB	\$1,110.00

Effective Date: April 1, 2016

**Tree Felling Permit**

(SDC 5.19-100) Any Tree Felling processed after land use activity is conducted without required City approvals shall be charged an additional fee of \$200 per tree in addition to the regular application fee. The City establishes these fees based on the average cost of providing programmatic service for activities conducted without permits.

Type II – City & UGB

Base Fee		\$1,048
Less than five (5) trees		No charge
6-10 Trees	Base Fee Plus	\$53.00/tree
>10 Trees	Base Fee Plus	\$531.00/acre
Filbert Orchards		Base Fee Only
Plus: Postage		\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Vacation**

(SDC 5.20-100)

**Public Easement-**

Type II	City	\$1,318.86
	UGB	\$1,991.00
	Plus: Postage	\$166.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**ROW, Subdivision Plat and other public property-**

Type IV	City	\$5,042.00
	UGB	\$7,606.00
	Plus: Postage	\$565.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Variance**

(SDC 5.21-100)

Type II-Minor Variance (up to 30%)		
	City & UGB	\$2,587.74
	Plus: Postage	\$166.00
Type III-Major Variance		
	City	\$6,751.00
	UGB	\$10,184.00
	Plus: Postage	\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Willamette Greenway**

(SMC 3.3-300)

Type III Greenway Setback Line Establishment without Development		
	City/UGB	\$3,071.00
	Plus: Postage	\$401.00
Type III-Greenway Setback Line already established		
	City	\$3,071.00
	UGB	\$6,501.00
	Plus: Postage	\$401.00

Effective Date: April 1, 2016

Type III-Greenway Setback Line <u>not</u> already established			
	City		\$6,137.00
		Plus	\$622.00/acre
	UGB		\$8,779.00
		Plus	\$622.00/acre
	Plus: Postage		\$401.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Zoning Map Amendment**

(SDC 5.22-100) The Development will process citizens-initiated zoning map amendments, for properties where the zoning and plan designation are in conflict, three times a year beginning in January. There will be no application fee for applicants who choose to utilize this program, however a Type III notification fee will be required for each application.

Type III	City	\$5,506.00
	UGB	\$10,797.00
	Plus: Postage	\$401.00

For a copy of the City Council Ordinances please contact the Current Development Division at (541)726-3753.

Effective Date: April 1, 2016

## Section 9: Utilities

The following fees shall be charged for the Utilities activities of the City:

### User Fees

#### Wastewater and Regional Wastewater (Sewer) Rates

Resolution 2015-12

Beginning with bills rendered on or after July 1, 2015 wastewater (sewer) charges shall be as follows:

- 2.5% Local Wastewater Rate Increase
- 2.0% Regional Wastewater Rate Increase

Wastewater Monthly Fee Schedule						
Wastewater Flow-Based Fee (per unit - 748 gallons)						
	Residential Customer	Commercial / Industrial Customers				
		Low Strength 400*	Medium Strength 800*	High Strength 1200*	Very High Strength 1600*	Super High Strength Over 1600*
MWMC	\$1.835	\$2.466	\$3.593	\$5.098	\$6.608	\$8.114
City of Springfield	\$3.257	\$3.257	\$3.257	\$3.257	\$3.257	\$3.257
<b>Total</b>	<b>\$5.092</b>	<b>\$5.723</b>	<b>\$6.850</b>	<b>\$8.355</b>	<b>\$9.865</b>	<b>\$11.371</b>
* Average total biological oxygen demand and suspended solids in milligrams per liter (mg/L)						
<b>Base Charge:</b> A regional (MWMC) monthly base charge of \$12.33 is applied to each account						



#### Stormwater (Drainage) Rates

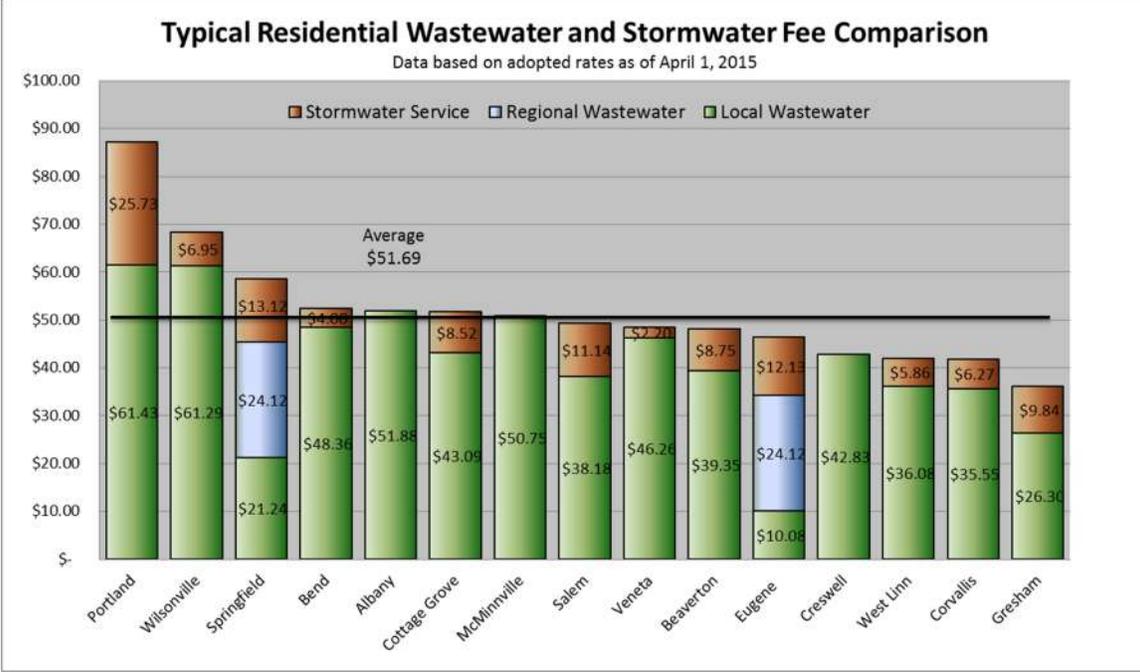
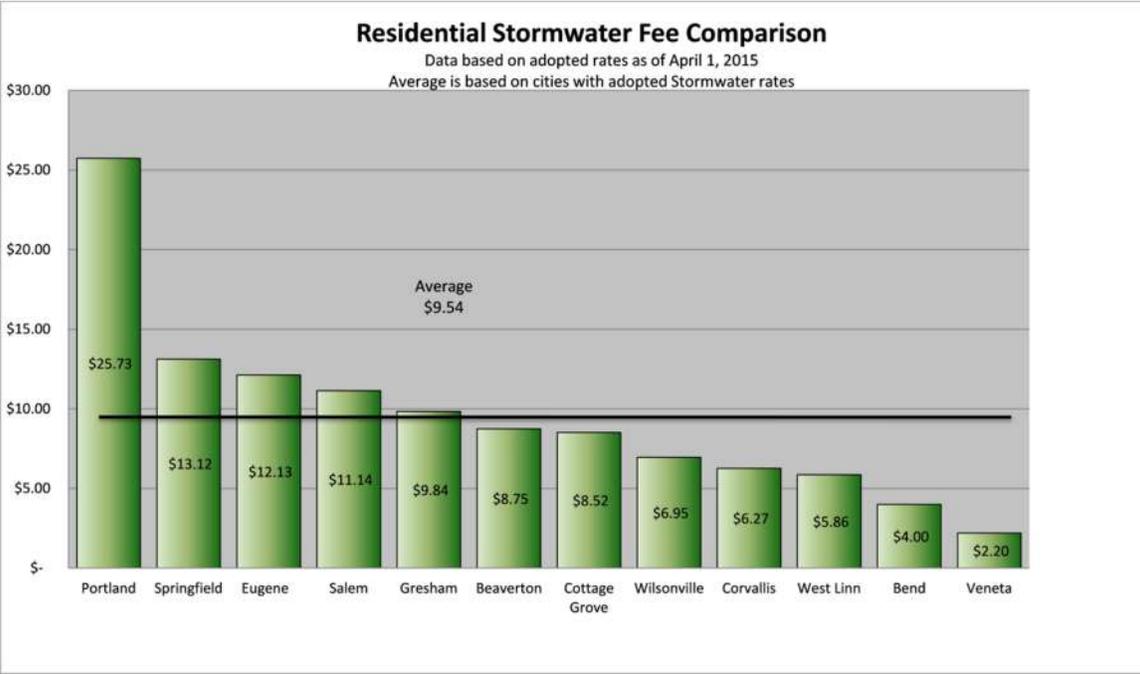
Resolutions 2015-12

Beginning with bills rendered on or after July 1, 2015 stormwater (drainage) charges shall be as follows:

- 3.7% Local Stormwater Rate Increase

Effective Date: April 1, 2016

Stormwater Monthly Fee Schedule					
<b>* Residential: \$13.61</b>					
<b>** Commercial</b>	Very Heavy >70%	Heavy 41-70%	Moderate 20-40%	Light <20%	Undeveloped 0%
Base Fee per 1,000 sq ft	\$1.581	\$1.581	\$1.581	\$1.581	\$0.000
Impact Fee per 1,000 sq ft	\$2.373	\$1.384	\$0.397	\$0.000	\$0.000
<b>Total Rate per 1,000 sq ft</b>	<b>\$3.954</b>	<b>\$2.965</b>	<b>\$1.978</b>	<b>\$1.581</b>	<b>\$0.000</b>
*Residential includes single family residential and duplex households					
**Commercial is based on percentage of property development (impervious surface)					
**In addition to the Commercial rates above, an Administrative Fee of \$1.570 per account is applied monthly					



Effective Date: April 1, 2016

**Industrial Pretreatment**

(SMC 4.020)(1)

Purpose. It is the purpose of this section to reduce the City’s cost of implementation of the pretreatment program through a system of equitable charges or fees to be paid by the industrial users of the City sewerage system who are subject to this section for certain service. The applicable charges or fees shall be set forth on a schedule of fees adopted by resolution of the Council.

- (2) Adoption.
  - (a) Setting up and operating the pretreatment program.
  - (b) Sampling, monitoring, inspections, and surveillance procedures.
  - (c) Reviewing accidental discharge procedures and construction.
  - (d) Reviewing and acting upon permit applications.
  - (e) Other services as the City manager may deem necessary to carry out the requirements contained herein.

(SMC 4.008, 4.070) No industrial user shall discharge wastewater containing restricted substances into the City sewerage system, in excess of limitations specified by conditions of its discharge permit or published by the City manager. The City manager shall publish and revise from time to time rules which designate and establish limits for restricted substances. At all times, these rules shall cover and be at least as strict as those for pollutants as defined in state or federal regulations. Discharge limits or rules in effect and incorporated into any discharge permit shall remain in effect for that permit until it expires, except as modified pursuant to section 4.024. The City manager is authorized and directed to promulgate such rules and regulations as may be deemed necessary or proper to carry out the purposes or provisions of sections 4.002 to 4.094. Nothing in these sections shall prevent the City manager from seeking judicial or governmental agency assistance to implement the purposes and provisions of this code.

**Annual Permit Fee**

*Administrative Rule 4.0503 R4.0503-C (1)* A nonrefundable annual permit fee in the amount listed in the most recent amendment of the Oregon Administrative Rule (OAR) 340-045-0075: Permit Fee Schedule Table 70E (Annual Pretreatment Fees-Significant Industrial User) shall be paid to the City by each permitted Significant Industrial User(SIU). The fee shall be due annually on August 1 and will be applied to each SIU specified in the City’s annual DEQ Pretreatment Report for the previous calendar year.

**OAR 340-045-0075 Permit Fee Schedule**

Table 70E Annual Pretreatment Fee

Significant Industrial User                      \$ 637 per industry

**Administrative Rule 4.0503, Appendix B**

Resample and Analytical Cost

Barometer	Sample Type	Cost
Metals <sup>1</sup> (except Mercury) - Composite		\$118.00
Metals <sup>1</sup> (except Mercury) - Grab		\$152.00
Mercury <sup>2</sup> Composite		\$122.00
Mercury <sup>2</sup> Grab		\$182.00
Silica Gel Treated Hexane Ext. Material - Grab		\$274.00
Cyanide Composite		\$148.00

<sup>1</sup> The above cost for metals includes the cost of analysis for one metal; each additional metal analysis would cost \$14.

<sup>2</sup> Cost for mercury includes sampling. If mercury is included with sampling for other metals, additional cost for mercury is \$18.

Cyanide	Grab	\$182.00
pH	Grab	\$149.00
Phenols	Composite	\$146.00
Phenols	Grab	\$181.00
Volatile Organics (EPA 624) - Grab		\$283.00
Semi-volatile Organics (EPA 625) - Grab		\$433.00
BTEX	Grab	\$163.00

The costs in the above table will be reviewed annually, and adjusted when necessary

**Administrative Rule 4.0503, Appendix A**

Enforcement Response Guide - Effluent Limitations or General Discharge Prohibitions (See Notes 2, 3, 4, 5, 6, 7, 8, 11, 12)

Nature of Violation

First month with violation(s) in a 12-month period		
Response		Notice of Noncompliance
Penalty		None
Personnel		City Manager
Second month with violation(s) in a 12-month period		
Response		Notice of Violation
Penalty		\$100 per pollutant per day
Personnel		City Manager
Third month with a violation(s) in a 12-month period		
Response		Notice of Violation
Penalty		\$200 per pollutant per day
Personnel		City Manager
Fourth month with violation(s) in a 12-month period		
Response		Notice of Violation
Penalty		\$300 per pollutant per day
Personnel		City Manager
Fifth month with violation(s) in a 12-month period		
Response		Notice of Violation Administrative Compliance Order
Penalty		\$500 per pollutant per day
Personnel		City Manager
Sixth to twelfth month with violation(s) in a 12-month period		
Response		Notice of Violation (Administrative Compliance Order remains in effect)
Penalty		\$500 per pollutant per day
Personnel		City Manager
Any series of violations of effluent limitations which meet the definition of Significant Noncompliance		
Response		Administrative Compliance Order
Penalty		See Note 5
Personnel		City Manager
Any exceedance of effluent limitations which causes danger, interference, pass-through, or sludge contamination		
Response		Administrative Compliance Order or civil litigation or terminate service
Penalty		\$2,500 per pollutant per day
Personnel		City Manager

Effective Date: April 1, 2016

**Failure to Report Noncompliance  
(See Note 12)**

Nature of Violation

Failure to immediately report any slug load, spill or discharge that could cause interference or pass-through, (no harm)		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager
Failure to immediately report any spill, slug load, or discharge causing interference or pass-through, or other harm		
Response	Administrative Compliance Order	
Penalty		\$2,500
Personnel		City Manager
Failure to report a violation of a permit effluent limitation within 24 hours		
Response	Notice of Noncompliance	
Penalty		None
Personnel		City Manager
Failure to report a violation of a permit effluent limitation within 3 days		
Response	Notice of Violation	
Penalty		\$200
Personnel		City Manager
Failure to provide a certified laboratory report and written report within 5 days of a permit effluent limitation violation		
Response	Notice of Violation	
Penalty		\$200
Personnel		City Manager
Failure to provide a written report of an effluent limitation violation as required by a Notice of Violation		
Response	Notice of Violation	
Penalty		\$300
Personnel		City Manager
Any noncompliance report late by more than 30 days (SNC)		
Response	Administrative Compliance Order	
Penalty		\$500
Personnel		City Manager

**Failure to Submit Other Required Reports**

Nature of Violation

Failure to notify the City of a substantial change in volume or character of pollutants in discharge		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager
Failure to notify the City of a batch discharge		
Response		Notice of Violation
Penalty		\$500
Personnel		City Manager

Effective Date: April 1, 2016

Failure to report a slug discharge within 24 hours		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager
Failure to notify the City of the disposal of over 500 gallons of wastewater to any other person in a period of 12 consecutive months		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager
Failure to obtain prior written permission for discharge of any hazardous waste, subject to exemptions in City Code		
Response		Notice of Violation
Penalty		\$1,000
Personnel		City Manager
Failure to report the discharge of any hazardous waste within 180 days, subject to exemptions in City Code		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager
Two or more failures to submit required reports or notifications in a 12-month period		
Response		Administrative Compliance Order (See Note 2)
Penalty		\$500
Personnel		City Manager
Failure to report all monitoring data		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager

**General Reporting Requirements**

Nature of Violation

Any report (other than a noncompliance report) late by more than 5 days but less than 15 days		
Response		Telephone Call
Penalty		None
Personnel		City Manager
Any report (other than a noncompliance report) late by 15 to 30 days		
Response		Notice of Noncompliance
Penalty		None
Personnel		City Manager
Any report (other than a noncompliance report) late by more than 30 days (SNC)		
Response		Administrative Compliance Order
Penalty		\$200
Personnel		City Manager
Any incomplete or inaccurate report, or any report improperly signed or certified		
Response		Telephone Call
Penalty		None
Personnel		City Manager

Effective Date: April 1, 2016

Section 9: Utilities

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Any incomplete or inaccurate report, or any report improperly signed or certified after telephone notice by City

Response	Notice of Violation
Penalty	\$100
Personnel	City Manager

**Pollution Management Practices**

Nature of Violation

Failure to implement required pollution management practices (first notice)

Response	Notice of Noncompliance
Penalty	None
Personnel	City Manager

Failure to implement required pollution management practices (second notice)

Response	Notice of Violation
Penalty	\$200 per month
Personnel	City Manager

**Record Keeping**

Nature of Violation

Failure to maintain required records for three years

Response	Notice of Violation
Penalty	\$200
Personnel	City Manager

**Monitoring**

Nature of Violation

Failure to conduct self-monitoring as required in permit

Response	Notice of Violation
Penalty	\$200 per sample day and conduct monitoring
Personnel	City Manager

Improper sampling or analytical procedures used, no intent

Response	Notice of Noncompliance
Penalty	None
Personnel	City Manager

Improper sampling or analytical procedures used, intent

Response	Administrative Compliance Order (See Note 10, Page 12)
Penalty	\$2,500
Personnel	City Manager

Failure to install required monitoring equipment or facilities, delay less than 30 days

Response	Notice of Noncompliance
Penalty	None
Personnel	City Manager

Failure to install required monitoring equipment or facilities, delay more than 30 days

Response	Notice of Violation
Penalty	\$200
Personnel	City Manager

Effective Date: April 1, 2016

Failure to install required monitoring equipment or facilities, delay more than 90 days  
 Response Administrative Compliance Order  
 Penalty \$500  
 Personnel City Manager

**Falsification**

Nature of Violation  
 Making any false statement, representation, or certification in any application, record, report, plan or other document; or falsifying, tampering with or rendering inaccurate any monitoring device  
 Response Notice of Violation (See Note 9)  
 Penalty \$2,500  
 Personnel City Manager

**Unpermitted Discharge**

Nature of Violation  
 Industrial User unaware of requirement; no harm  
 Response Telephone call. Permit application sent  
 Penalty None  
 Personnel City Manager  
 Industrial User unaware of requirement; results in harm  
 Response Administrative Compliance Order  
 Penalty \$500  
 Personnel City Manager  
 Failure to apply for permit within 30 days after notice from City  
 Response Notice of Violation  
 Penalty \$200  
 Personnel City Manager  
 Failure to apply for permit within 30 days after Notice of Violation  
 Response Terminate Service  
 Penalty None  
 Personnel City Manager  
 Industrial User aware of requirement; no harm  
 Response Notice of Violation  
 Penalty \$300  
 Personnel City Manager  
 Industrial User aware of requirement, results in harm  
 Response Administrative Compliance Order  
 Penalty \$2,500  
 Personnel City Manager

**Permit Reissuance**

Nature of Violation  
 Application for permit reissuance late by more than 15 days (due 90 days prior to expiration date)  
 Response Notice of Violation  
 Penalty \$100  
 Personnel City Manager

Effective Date: April 1, 2016

**Dilution**

Nature of Violation

Waste stream diluted in lieu of treatment; initial violation		
Response		Notice of Violation
Penalty		\$300
Personnel		City Manager
Waste stream diluted in lieu of treatment; recurring		
Response	Administrative Compliance Order	
Penalty		\$2,500
Personnel		City Manager

**Entry Denial**

Nature of Violation

Entry to premises or access to sampling location denied		
Response		Notice of Violation
Penalty		\$2,500
Personnel		City Manager

**Compliance Schedules**

Nature of Violation

Compliance date missed by less than 30 days		
Response		Notice of Noncompliance
Penalty		None
Personnel		City Manager
Compliance date missed by more than 30 days		
Response		Notice of Violation
Penalty		\$200
Personnel		City Manager
Compliance date missed by more than 90 days (SNC)		
Response	Administrative Compliance Order	
Penalty		\$500
Personnel		City Manager
Failure to meet a compliance date listed in an Administrative Compliance Order		
Response	Administrative Compliance Order in effect	
Penalty		\$500 per day
Personnel		City Manager

**Mobile Waste Hauler**

**(See Note 10)**

Nature of Violation

Discharge of wastes at unpermitted discharge point (first violation)		
Response		Notice of Violation
Penalty		\$1,000
Personnel		City Manager

Effective Date: April 1, 2016

Discharge of wastes at unpermitted discharge point (second violation)		
Response	Notice of Violation, Permit revoked; unauthorized to discharge at WPCF; letter of notification to hauler; copy of letter to DEQ	
Penalty		\$2,500
Personnel		City Manager
Discharge of wastes at unpermitted time (first violation in 12 months)		
Response	Notice of Noncompliance	
Penalty		None
Personnel		City Manager
Discharge of wastes at unpermitted time (second and subsequent violations in 12 months)		
Response	Notice of Violation	
Penalty		None
Personnel		City Manager
Failure to submit or properly complete manifest at time of disposal		
Response	Notice of Noncompliance	
Penalty		None
Personnel		City Manager
Failure to submit or properly complete manifest within 10 days of Notice of Noncompliance		
Response	Notice of Violation	
Penalty		\$50 per manifest
Personnel		City Manager
Failure to submit or properly complete manifest at time of disposal two or more times in one calendar month		
Response	Notice of Violation	
Penalty		\$200
Personnel		City Manager
Discharge of other than domestic or septage wastes without prior approval		
Response	Notice of Violation	
Penalty		\$500
Personnel		City Manager
Failure to supply copies of required documents to City by due date		
Response	Notice of Violation	
Penalty		\$200
Personnel		City Manager
Failure to clean up spilled material at disposal site		
Response	Notice of Violation	
Penalty	Twice cost to City of labor and materials to clean up site	
Personnel		City Manager
Mobile Waste Hauler discharging without a permit		
Response	Notice of Violation	
Penalty		\$1,000
Personnel		City Manager
Failure to pay waste disposal charges within 30 days of mailing date		
Response	Letter regarding delinquent account with copy of billing	
Penalty	\$5.00 or 5% of past due amount, whichever is greater	

Effective Date: April 1, 2016

Section 9: Utilities

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Personnel	City Manager
Failure to pay waste disposal charges within 60 days of mailing date	
Response	Certified letter, demanding payment within 10 days; cash, money order, cashier's check only
Penalty	\$5.00 or 5% of past due amount, whichever is greater
Personnel	City Manager
Failure to pay waste disposal charges within 10 days of mailing date of above certified demand letter	
Response	Permit revoked, unauthorized to discharge at WPCF; letter of notification to hauler; copy of letter to DEQ
Penalty	Unauthorized to discharge at WPCF (See Note 10)
Personnel	City Manager

**Other Violations**

Nature of Violation

Failure to comply with any other condition or requirement of a Wastewater Discharge Permit or Mobile Waste Hauler Permit not included above (no intent)	
Response	Notice of Noncompliance
Penalty	None
Personnel	City Manager
Failure to comply with any other condition or requirement of a Wastewater Discharge Permit or Mobile Waste Hauler Permit (intent)	
Response	Notice of Violation
Penalty	\$200
Personnel	City Manager

*NOTES: Definitions (for other definitions see Springfield City Code 4.004), City Manager: City of Springfield City Manager, SNC: Significant Noncompliance (Springfield City Code 4.068), WPCF: Eugene/Springfield Water Pollution Control Facility, DEQ: Oregon Department of Environmental Quality, POTW: Publicly Owned Treatment Works*

**Other Rates**

**Solid Waste**

*(SMC 4.408, Resolution 2014-)(1)* Charges for the collection of garbage and refuse as established herein shall be payable monthly in advance. In the event that any person fails to pay the collector of garbage and refuse for the services rendered by the collector for a period of 45 days, then the collector may prepare a statement to that effect, and to the effect that he is terminating the service to such person and shall deliver a copy thereof to the City manager. The City shall thereupon have the burden of seeing to it that such person for whom the service is terminated disposes of his garbage in accordance with the terms of sections 4.400 to 4.430. The collector shall have no duty to commence serving such person again until the collector shall have been reimbursed for the delinquent payments.

Effective Date: April 1, 2016

SPRINGFIELD CAN/CART RATES

(11/01/2014)

Number of Cans	PICKUPS PER WEEK					
	1	2	3	4	5	6
<b><u>1 Mini-Can (21-Gallon)</u></b>	9.51					
County User Fee	<u>2.09</u>					
Total	11.60					
			<b><u>1 Mini-Can EOW (21-Gallon)</u></b>		7.68	
			County User Fee		<u>1.57</u>	
			Total		9.25	
			<b><u>1 Can EOW (35-Gallon)</u></b>		8.61	
			County User Fee		<u>2.89</u>	
					11.50	
<b><u>1 Can/Cart (35-Gallon)</u></b>	12.71	25.42	38.13	50.84	63.55	76.26
County User Fee	<u>3.84</u>	<u>7.68</u>	<u>11.52</u>	<u>15.36</u>	<u>19.20</u>	<u>23.04</u>
Total	16.55	33.10	49.65	66.20	82.75	99.30
<b><u>2 Cans</u></b>	25.42	50.84	76.26	101.68	127.10	152.52
County User Fee	<u>7.68</u>	<u>15.36</u>	<u>23.04</u>	<u>30.72</u>	<u>38.40</u>	<u>46.08</u>
Total	33.10	66.20	99.30	132.40	165.50	198.60
<b><u>3 Cans</u></b>	38.13	76.26	114.39	152.52	190.65	228.78
County User Fee	<u>11.52</u>	<u>23.04</u>	<u>34.56</u>	<u>46.08</u>	<u>57.60</u>	<u>69.12</u>
Total	49.65	99.30	148.95	198.60	248.25	297.90
<b><u>4 Cans</u></b>	50.84	101.68	152.52	203.36	254.20	305.04
County User Fee	<u>15.36</u>	<u>30.72</u>	<u>46.08</u>	<u>61.44</u>	<u>76.80</u>	<u>92.16</u>
Total	66.20	132.40	198.60	264.80	331.00	397.20
<b><u>5 Cans</u></b>	63.55	127.10	190.65	254.20	317.75	381.30
County User Fee	<u>19.20</u>	<u>38.40</u>	<u>57.60</u>	<u>76.80</u>	<u>96.00</u>	<u>115.20</u>
Total	82.75	165.50	248.25	331.00	413.75	496.50
<b><u>6 Cans</u></b>	76.26	152.52	228.78	305.04	381.30	457.56
County User Fee	<u>23.04</u>	<u>46.08</u>	<u>69.12</u>	<u>92.16</u>	<u>115.20</u>	<u>138.24</u>
Total	99.30	198.60	297.90	397.20	496.50	595.80
<b><u>65-Gallon Cart</u></b>	17.54	35.08	52.62	70.16	87.70	105.24
County User Fee	<u>6.56</u>	<u>13.12</u>	<u>19.68</u>	<u>26.24</u>	<u>32.80</u>	<u>39.36</u>
Total	24.10	48.25	72.35	96.45	120.55	144.70
<b><u>95-Gallon Cart</u></b>	21.24	42.48	63.72	84.96	106.20	127.44
County User Fee	<u>9.51</u>	<u>19.02</u>	<u>28.53</u>	<u>38.04</u>	<u>47.55</u>	<u>57.06</u>
Total	30.75	61.50	92.25	123.05	153.80	184.55
<b><u>1 Can/Cart - Premium</u></b>	15.25	<b><u>65-Premium</u></b>	26.00	<b><u>95-Premium</u></b>	40.90	
County User Fee	<u>4.10</u>	CUF	<u>7.25</u>	CUF	<u>8.95</u>	
Total	19.35	Total	33.25	Total	49.85	
<b><u>Condo/MHP 35G</u></b>	10.86	<b><u>65-Condo</u></b>	15.64	<b><u>95-Condo</u></b>	19.19	
County User Fee	<u>3.84</u>	CUF	<u>6.56</u>	CUF	<u>9.51</u>	
Total	14.70	Total	22.20	Total	28.70	

Effective Date: April 1, 2016

Section 9: Utilities

**SPRINGFIELD CONTAINER RATES**

(11/01/2014)

Container Size	Pickups Per Week						
	1	2	3	4	5	6	7
<b>1.0 Yard</b>	\$ 69.53	\$ 135.71	\$ 201.64	\$ 265.27	\$ 331.55	\$ 394.53	\$ 461.26
County User Fee	\$ 22.42	\$ 44.84	\$ 67.26	\$ 89.68	\$ 112.10	\$ 134.52	\$ 156.94
Total	\$ 91.95	\$ 180.55	\$ 268.90	\$ 354.95	\$ 443.65	\$ 529.05	\$ 618.20
Each Additional E.O.W.	\$ 83.40	\$ 150.75	\$ 223.10	\$ 296.40	\$ 368.50	\$ 440.35	\$ 513.15
	\$ 26.75 +	\$ 20.40 =	\$ 47.15				
<b>1.5 Yard</b>	\$ 100.39	\$ 191.23	\$ 282.57	\$ 373.71	\$ 464.80	\$ 555.74	\$ 639.43
County User Fee	\$ 33.66	\$ 67.32	\$ 100.98	\$ 134.64	\$ 168.30	\$ 201.96	\$ 235.62
Total	\$ 134.05	\$ 258.55	\$ 383.55	\$ 508.35	\$ 633.10	\$ 757.70	\$ 875.05
Each Additional E.O.W.	\$ 121.45	\$ 235.45	\$ 361.95	\$ 461.15	\$ 577.40	\$ 690.55	\$ 844.95
	\$ 38.50 +	\$ 30.20 =	\$ 68.70				
<b>2.0 Yard</b>	\$ 129.00	\$ 246.45	\$ 363.60	\$ 480.95	\$ 598.20	\$ 715.50	\$ 823.20
County User Fee	\$ 44.90	\$ 89.75	\$ 134.65	\$ 179.50	\$ 224.40	\$ 269.30	\$ 314.15
Total	\$ 173.90	\$ 336.20	\$ 498.25	\$ 660.45	\$ 822.60	\$ 984.80	\$ 1,137.35
Each Additional E.O.W.	\$ 157.95	\$ 306.40	\$ 462.55	\$ 602.95	\$ 751.30	\$ 899.45	\$ 1,045.95
	\$ 43.55 +	\$ 40.00 =	\$ 83.55				
<b>3.0 Yard</b>	\$ 180.58	\$ 345.36	\$ 504.59	\$ 674.22	\$ 838.85	\$ 1,003.23	\$ 1,153.16
County User Fee	\$ 67.32	\$ 134.64	\$ 201.96	\$ 269.23	\$ 336.55	\$ 403.87	\$ 471.19
Total	\$ 247.90	\$ 480.00	\$ 706.55	\$ 943.45	\$ 1,175.40	\$ 1,407.10	\$ 1,624.35
Each Additional E.O.W.	\$ 226.10	\$ 435.15	\$ 645.65	\$ 859.00	\$ 1,077.95	\$ 1,290.75	\$ 1,500.05
	\$ 67.15 +	\$ 59.65 =	\$ 126.80				
<b>4.0 Yard</b>	\$ 224.80	\$ 431.20	\$ 636.95	\$ 842.80	\$ 1,048.55	\$ 1,254.40	\$ 1,445.10
County User Fee	\$ 89.75	\$ 179.50	\$ 269.30	\$ 359.05	\$ 448.80	\$ 538.55	\$ 628.30
Total	\$ 314.55	\$ 610.70	\$ 906.25	\$ 1,201.85	\$ 1,497.35	\$ 1,792.95	\$ 2,073.40
Each Additional E.O.W.	\$ 288.15	\$ 561.35	\$ 833.80	\$ 1,106.10	\$ 1,387.95	\$ 1,651.45	\$ 1,921.00
	\$ 81.90 +	\$ 79.00 =	\$ 160.90				
<b>5.0 Yard</b>	\$ 263.08	\$ 505.61	\$ 747.34	\$ 967.92	\$ 1,230.65	\$ 1,472.48	\$ 1,697.36
County User Fee	\$ 112.17	\$ 224.39	\$ 336.56	\$ 448.78	\$ 560.95	\$ 673.17	\$ 785.34
Total	\$ 375.25	\$ 730.00	\$ 1,083.90	\$ 1,416.70	\$ 1,791.60	\$ 2,145.65	\$ 2,482.70
Each Additional E.O.W.	\$ 241.50	\$ 666.45	\$ 990.80	\$ 1,315.25	\$ 1,639.50	\$ 1,963.90	\$ 2,287.25
	\$ 93.85 +	\$ 98.05 =	\$ 191.90				
<b>6.0 Yard</b>	\$ 296.35	\$ 570.15	\$ 843.35	\$ 1,116.45	\$ 1,389.80	\$ 1,662.95	\$ 1,917.90
County User Fee	\$ 134.65	\$ 269.30	\$ 403.90	\$ 538.55	\$ 673.20	\$ 807.85	\$ 942.55
Total	\$ 431.00	\$ 839.45	\$ 1,247.25	\$ 1,655.00	\$ 2,063.00	\$ 2,470.80	\$ 2,860.45
Each Additional E.O.W.	\$ 414.70	\$ 778.15	\$ 1,133.05	\$ 1,538.55	\$ 1,915.45	\$ 2,294.70	\$ 2,670.35
	\$ 103.45 +	\$ 116.90 =	\$ 220.35				

Effective Date: April 1, 2016

**SPRINGFIELD COMPACTING CONTAINER RATES**

(11/01/2014) Compactor Size	Pickups Per Week						
	1	2	3	4	5	6	7
<b>2.0 Yard</b>	\$ 247.80	\$ 495.60	\$ 743.35	\$ 991.15	\$ 1,238.95	\$ 1,486.75	\$ 1,734.50
County User Fee	\$ <u>103.05</u>	\$ <u>206.10</u>	\$ <u>309.15</u>	\$ <u>412.20</u>	\$ <u>515.25</u>	\$ <u>618.30</u>	\$ <u>721.35</u>
Total	\$ 350.85	\$ 701.70	\$ 1,052.50	\$ 1,403.35	\$ 1,754.20	\$ 2,105.05	\$ 2,455.85
E.O.W.	\$ 86.05 +	\$ 93.10 =	\$ 179.15				
On-Call	\$ 41.85 +	\$ 47.85 =	\$ 89.70				
<b>3.0 Yard</b>	\$ 387.76	\$ 775.52	\$ 1,080.06	\$ 1,439.41	\$ 1,800.07	\$ 2,160.12	\$ 2,520.12
County User Fee	\$ <u>181.19</u>	\$ <u>362.38</u>	\$ <u>626.79</u>	\$ <u>836.39</u>	\$ <u>1,044.63</u>	\$ <u>1,253.58</u>	\$ <u>1,462.53</u>
Total	\$ 568.95	\$ 1,137.90	\$ 1,706.85	\$ 2,275.80	\$ 2,844.70	\$ 3,413.70	\$ 3,982.65
E.O.W.	\$ 118.44 +	\$ 151.66 =	\$ 270.10				
On-Call	\$ 62.84 +	\$ 71.91 =	\$ 134.75				
<b>4.0 Yard</b>	\$ 518.21	\$ 962.45	\$ 1,443.65	\$ 1,924.90	\$ 2,406.10	\$ 2,887.30	\$ 3,368.55
County User Fee	\$ <u>241.59</u>	\$ <u>557.15</u>	\$ <u>835.75</u>	\$ <u>1,114.30</u>	\$ <u>1,392.90</u>	\$ <u>1,671.45</u>	\$ <u>1,950.05</u>
Total	\$ 759.80	\$ 1,519.60	\$ 2,279.40	\$ 3,039.20	\$ 3,799.00	\$ 4,558.75	\$ 5,318.60
E.O.W.	\$ 158.80 +	\$ 202.20 =	\$ 361.00				
On-Call	\$ 83.97 +	\$ 95.88 =	\$ 179.85				

Effective Date: April 1, 2016

## SPRINGFIELD EXTRA CHARGE RATES

(11/01/2014)

<u>Container Size</u>	<u>Basic Charge</u>	<u>User Fee</u>	<u>Extra or Overflow Charge</u>	<u>On-Call Charge</u>
1.0 Yard	12.62	9.98	22.60	22.60
1.5 Yard	18.10	14.85	32.95	32.95
2.0 Yard	20.45	19.60	40.05	40.05
3.0 Yard	31.55	29.20	60.75	60.75
4.0 Yard	38.33	38.72	77.05	77.05
5.0 Yard	43.76	48.04	91.80	91.80
6.0 Yard	48.09	57.26	105.35	105.35

### Can Charges

1 Can	2.77	1.08	3.85
2 Cans	5.48	2.22	7.70
3 Cans	8.24	3.31	11.55
4 Cans	11.01	4.39	15.40
5 Cans	13.72	5.53	19.25

### Major Appliances

Stove - Refrigerator - Washer - Dryer - Hot Water Heater

Curbside	28.40	23.60	52.00
Backyard	38.40	23.60	62.00

### Furniture

Sofas - Chairs

Curbside	15.40	10.60	26.00
Backyard	25.40	10.60	36.00

### Mattress & Box Spring

(regardless of size)

Each piece	10.00	15.00	25.00
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### Brush, Boxes, Demolition

Will be charged by volume and time. Volume equated to 32 gallon cans and time spent in loading.

Effective Date: April 1, 2016

SPRINGFIELD DROP BOX CHARGES

(11/01/2014)

<u>Drop Box Size &amp; Description</u>	<u>Basic Charge</u>	<u>User Fee</u>
20 YD	124.00	75.55 per ton
30 YD	186.00	75.55 per ton
40 YD	248.00	75.55 per ton
<b>Stationary Compactor Charge Per Cubic Yard</b>	6.19	75.55 per ton
<b>Box Delivery Fee (Any Size)</b>	24.30	
<b>Spotting Fee &amp; Relocate Box</b>	24.30	
<b>Demurrage Charge (Box Rental)</b> Beginning after the seventh day Excluding Sunday and Holidays	6.20 per day	

Effective Date: April 1, 2016

**Fuel Tax**

**Motor Vehicle Fuel Dealer’s Business License**

(SMC 7.504(b)) No dealer shall sell, use or distribute any motor vehicle fuel until he/she has secured a dealer’s license as required herein. [Section 7.506 added by Ordinance 6042, enacted March 10, 2003.]

Per gallon of such motor vehicle sold, used or distributed \$0.03

**Failure to Secure (Motor Fuel Dealer’s Business) License**

(SMC 7.510(b)) If a dealer sells, distributes or uses any motor vehicle fuel without first filing the certificate and obtaining the license required by section 7.506

Amount of tax determined to be due plus a penalty of 100% of the tax.

**Payment of (Motor Fuel Dealer’s) Tax and Delinquency**

(SMC 7.518(2), 7.518 (3)) Except as provided in subsections (3) and (4) of this section, if payment of the license tax is not paid as required by subsection (1) of this section, a penalty of 1 percent of such license tax shall be assessed and be immediately due and payable. Except as provided in subsection (4) of this section, if the payment of the tax and penalty, if any, is not made on or before the 1st day of the next month following that month in which payment is due, a further penalty of 10 percent of the tax shall be assessed. Said penalty shall be in addition to the penalty provided for in subsection (2) of this section and shall be immediately due and payable.

**Failure to File (Motor Fuel Dealer’s) Monthly Statement**

(SMC 7.522) If a dealer fails to file any statement required by section 7.520, the tax administrator shall proceed forthwith to determine from as many available sources as the tax administrator determines reasonable the amount of motor vehicle fuel sold distributed or used by such dealer for the period unreported, and such determination shall in any proceeding be prima facie evidence of the amount of fuel sold, distributed or used. The tax administrator shall immediately assess the dealer for the license tax upon the amount determined, adding thereto a penalty of 10 percent of the tax. The penalty shall be cumulative to other penalties provided in this code

**Telecommunication Business License Tax, Fees, and Utility License**

**Comprehensive Telecommunication Placement Plan Review Fees**

(SMC 3.266 (5)) At the election of the applicant, the applicant may file a comprehensive telecommunications placement plan which describes all facilities it presently intends to install. Such plan is subject to approval of the Public Works director and may be modified from time to time by the applicant with the approval of the Public Works director.

\$704.00

**Telecommunication Business License Tax**

(SMC 4.707 (1) and (3) added by Ordinance No. 6323, enacted July 21, 2014 . See also SMC 4.602 Utility License Required.)

(1) All persons providing utility services in the City shall pay to the City of Springfield a utility tax in the amount of five percent of gross revenues, as herein defined, subject to limitations in other state or federal laws.

Gross revenue 5%

(3) All utilities owned and operated by the City of Springfield, except a municipal utility as defined in ORS 757.005(1), shall pay to the City of Springfield a utility tax fixed by resolution of the Council. (Fee set by Resolution 11-23, June 20, 2011, Resolution 1, Ordinance 4, April 1, 2013, Resolution 2013-15, November 1, 2013).

City of Springfield utilities Gross Revenue 3%

Effective Date: April 1, 2016

**Compensation Fee for Use of Public Ways**

*(SMC 4.706 (1) added by Ordinance No. 6311, enacted March 3, 2014; amended by Ordinance No. 6323, enacted July 21, 2014. See also SMC 4.602 Utility License Required.) Fee set by Resolution 11-23, June 20, 2011.*

All persons not parties to a franchise or public way use agreement, and occupying the public ways for placement of utility facilities but not providing utility service within the City shall pay a fee, in an amount fixed by resolution of the Council for each foot or portion thereof occupied, subject to limitations in other state or federal laws.

Per foot \$4.00

**Telecommunication License Application Fee**

*(SMC 4.702, Ordinance No. 5891, enacted May 18, 1998; amended by Ordinance No. 6203, enacted July 16, 2007)*

Any applicant for a license, including a renewal or amendment of an existing license. An applicant whose license or franchise application has been withdrawn, abandoned or denied within 60 days of its application and review fee written request, shall be refunded the balance of its deposit under this section, less:

New and including renewal of existing License(s) \$50.00

5% Technology Fee (surcharge) will be applied when imposed or collected.

**Compensation for City Property**

*(SMC 4.710 Ordinance No. 5891, enacted May 18, 1998; amended by Ordinance No. 6203, enacted July 16, 2007)* If the right is granted, by lease, license, franchise or other manner, to use and occupy City property other than the public ways for the installation of facilities.

Fee assessed per property

Effective Date: April 1, 2016

## Section 10: System Development Charges

*The System Development Charges are annually increased by an inflationary rate on July 1 of each year.*

The following fees shall be charged for the development activities of the City:

### Calculating the SDC

The SDC charges for each development is calculated using the worksheet shown as Exhibit 2.

The Storm Sewer SDC is based on square feet of impervious surface area. The Sanitary Sewer SDC is based on drainage fixture units as defined by the April 2000 Oregon Amendments to the 1997 Uniform Plumbing Code. The Transportation SDC is based on average weekday trip generation rates as published in the latest edition of the Transportation Engineers (ITE) Trip Generation Manual. More detailed information on calculating the fees for each system is shown below:

### Storm Drainage

The storm drainage SDC is paid by all new residential, commercial, and industrial development. The charge is based on the square footage of the impervious surface area of the development. Impervious surfaces typically consist of concrete, asphalt, and roofing. The cost per square foot of impervious surface area is \$0.633. In applying the SDC, the cost per square foot is applied to the amount of impervious surface area measured at the time the building permit is issued.

**FORMULA: STORM DRAINAGE SDC = IMPERVIOUS SQUARE FEET x \$0.633/SQUARE FOOT**

A 50% credit will be given for the portion of impervious area served by a drywell sized and constructed to City of Springfield Standard Construction Specifications. A SDC credit will also be given for peak ten-year runoff reduction based on documentation provided by the developer and approved by the City.

### Sanitary Sewer-City

The charge is paid by all new commercial, industrial, and residential development. To calculate the impact of new development on the sanitary sewer system, the City uses the number of drainage fixture units (DFU) as the basis of the charge.

**Residential rate increases to \$218.05 per DFU.**

**FORMULA: Residential City sanitary sewer SDC = number of DFU x \$218.05**

**Commercial/Industrial is \$218.05 per DFU.**

**FORMULA: Commercial/Industrial City sanitary sewer SDC = number of DFU x \$218.05**

### Drainage fixture unit (DFU) calculation table

<u>Fixture type</u>	<u>Unit Equivalent</u>
Bathtub	3
Drinking Fountain	1
Floor Drain, Floor Sink	3
Interceptors for Grease/Oil/Solids/etc.	3
Interceptors for Sand/Auto Wash/etc.	6
Laundry Tub	2
Clothes washer/Mop Sink	3
Clothes washer- 3 or more (each)	6

Mobile Home Park trap (1 per trailer)	12
Receptor for Refrigerator	1
Receptor for Commercial sink/dishwasher/etc.	3
Shower, Single stall	2
Shower, Gang (number of heads)	2
Sink: Commercial, Residential Kitchen	3
Sink: Commercial bar	2
Sink: Wash basin/Double lavatory	2
Sink: Single lavatory/Residential bar	1
Urinal, Stall/Wall	5
Toilet, Public installation	6
Toilet, Private installation	3

**Transportation**

This SDC is charged on new commercial, industrial, professional, and residential development or change of use. It helps support expansion of arterial and collector roads, traffic signals, and street lighting. The SDC is based on the trip rate of the specific type of development and the cost per trip. The cost per trip is \$340.38 for all use types. A new trip factor is applied to omit short pass-by trips, diverted trips, and other linked trips. Trip rates for developments are based on the current Institute for Transportation Engineers' (ITE's) Trip Generation Manual, or the developer can submit a trip generation study outlined and approved by the City of Springfield. A partial list of trip rates is in the Transportation Fee Schedule, Exhibit 3.

**FORMULA: Number of Trips X Unit X \$340.38 X New Trip Factor**

**Sanitary Sewer (MWMC)**

The Metropolitan Wastewater Management Commission (MWMC) Facility Equalization Charge is a reimbursement fee for the reserve capacity that was constructed to serve new growth. This fee is designed to reimburse the community for its equity in the treatment plant's reserve capacity. Newly developed properties, change of use, or other properties that are connecting to the wastewater treatment system for the first time will pay the equalization charge. New development receives credit for past bond payments on existing debt and for contributions to qualified offsite public improvements. See Exhibit 4, Attachments C. The Flow Estimation Units (FEU) is used for the MWMC Facility Equalization Charge.

**Formula: NUMBER OF FEU x COST PER FEU + \$10 ADMIN. FEE**

**Administrative Cost**

The SDC legislation allows the City to recover its costs for complying with the required changes. A five percent (5%) administrative fee will be added to cover the cost of developing the SDC, establishing accounting mechanisms and administering the ongoing program.

**Residential SDC Payment Deferral Program**

(SMC 3.412)(4) The purchaser of a home or multifamily dwelling may elect to finance system development charges over a period of 10 years, billed in equal semiannual installments, plus interest and fees.

Interest Rate –Unbonded Average City Earnings Rate plus 2%	
Interest Rate – Bonded	Bond Rate plus 1.5%
Deferral Administrative Fee	\$50.00
Installment Late Payment Fee	10% of Overdue Installment

Effective Date: April 1, 2016

Section 10: System Development Charges

**Short-Term SDC Payment Deferral Program**

*(City Policy)* Whenever the total SDC due for a Building Permit exceeds \$10,000, the applicant may elect to enter into a short-term SDC Deferral Agreement. The Agreement is in the form of a potential lien and must be signed prior to Building Permit issuance. The SDC Deferral Agreement allows the applicant to pay a minimum of \$10,000 toward the total SDC due prior to the City issuing the Building Permit. The balance of the SDC due must be paid in full prior to the City issuing a Certificate of Occupancy for the building.

Initial SDC Payment	\$10,000.00 at Building Permit Issuance
Final SDC Payment	Balance of SDC Due prior to Certificate of Occupancy

**SDC Credit Certificate Administration Fees**

*(SMC 3.417)* (1) In the event a credit authorized under section 3.416(2) is greater than the amount of the charge due, the City shall upon request of the developer, issue to the developer a certificate, documenting the amount of the credit in excess of the charge.

(2) Such certificate may be redeemed by the developer and applied to future charges for that type of capital improvement, provided such redemption shall occur not later than 10 years after the date of issuance of the certificate.

(3) Any developer issued a certificate shall pay to the City, at the time of issuance, and annually thereafter until such certificate is redeemed, an administrative fee fixed by resolution of the Council. Failure to timely pay such annual fee shall not invalidate a certificate, but no certificate shall be transferred or redeemed until all annual fees shall have been paid.

(4) The certificate may be redeemed in whole or in parts. If the certificate is redeemed in part, the City shall, upon delivery of the certificate, issue a new certificate documenting the remaining credit available. Such reissued certificate shall expire 10 years after the date of the original certificate, and shall be considered a new certificate for purposes of the administrative fee.

(5) Such certificate may be transferred, in whole or in part, to another person, provided, however, that no such transfer shall be effective until the holder of the certificate shall surrender the same and a new certificate or certificates issued.

Initial SDC Credit Certificate Fee	\$250.00
Annual Certificate Maintenance Fee	\$250.00

Effective Date: April 1, 2016

**Exhibits**

**Exhibit 1 page 1**

CITY OF SPRINGFIELD SYSTEMS DEVELOPMENT CHARGE WORKSHEET										
<b>JOURNAL OR JOB NUMBER</b>										
<b>NAME OR COMPANY:</b>										
<b>LOCATION:</b>										
<b>MAP &amp; TAX LOT NUMBER:</b>										
<b>DEVELOPMENT TYPE:</b>										
NEW DEVELOPED AREA (S.F.):	-		MWMC:	630	ITE:	630				
EXISTING DEVELOPED AREA (S.F.):	-		MWMC:	630	ITE:	630				
TOTAL IMPERVIOUS SURFACE (S.F.):	-				LOT SIZE (S.F.):				Office Use Only Fee Entry	Register Codes
<b>1. STORM DRAINAGE</b>										
NEW IMPERVIOUS SQ. FT. -										
A. REIMBURSEMENT COST:										
IMPERVIOUS SQ. FT.	-	x	\$ 0.258	PER SF						\$0.00
B. IMPROVEMENT COST:										
IMPERVIOUS SQ. FT.	-	x	\$ 0.375	PER SF						\$0.00
			Cost per SF=	\$ 0.633						
<b>TOTAL STORM DRAINAGE SDC:</b>										\$0.00
<b>2. SANITARY SEWER-CITY (see reverse side)</b>										
A. REIMBURSEMENT COST:										
NUMBER OF DFU's	0	x	\$ 146.53	PER DFU						\$0.00
B. IMPROVEMENT COST:										
NUMBER OF DFU's	0	x	\$ 71.52	PER DFU						\$0.00
			\$ 218.05							
<b>TOTAL LOCAL WASTEWATER SDC:</b>										\$ - \$0.00
<b>3. TRANSPORTATION</b>										
BLDG AREA TGFSF x TRIP RATE x COST PER ADT x NEW TRIP FACTOR										
NEW:										
A. REIMBURSEMENT COST:										
0.00	x	31.45	x	\$ 16.14	PER TRIP	x	0.95	NTF		\$0.00
B. IMPROVEMENT COST:										
0.00	x	31.45	x	\$324.24	PER TRIP	x	0.95	NTF		\$0.00
EXISTING:										
A. REIMBURSEMENT COST:										
0.00	x	31.45	x	\$ 16.14	PER TRIP	x	0.95	NTF		\$0.00
B. IMPROVEMENT COST:										
0.00	x	31.45	x	\$324.24	PER TRIP	x	0.95	NTF		\$0.00
			\$340.38							
<b>TOTAL TRANSPORTATION REIMBURSEMENT SDC:</b>										\$0.00
<b>TOTAL TRANSPORTATION IMPROVEMENT SDC:</b>										\$0.00
<b>TOTAL TRANSPORTATION SDC:</b>										\$ - \$0.00
<b>4. SANITARY SEWER - MWMC</b>										
NEW:										
A. REIMBURSEMENT COST:										
NUMBER OF FEU's	0.00	x	\$100.49	PER FEU						\$0.00
B. IMPROVEMENT COST:										
NUMBER OF FEU's	0.00	x	\$1,263.95	PER FEU						\$0.00
C. COMPLIANCE COST:										
NUMBER OF FEU's	0.00	x	\$19.35	PER FEU						\$0.00
EXISTING:										
A. REIMBURSEMENT COST:										
NUMBER OF FEU's	0.00	x	\$100.49	PER FEU						\$0.00
B. IMPROVEMENT COST:										
NUMBER OF FEU's	0.00	x	\$1,263.95	PER FEU						\$0.00
C. COMPLIANCE COST:										
NUMBER OF FEU's	0.00	x	\$19.35	PER FEU						\$0.00
MWMC CREDIT IF APPLICABLE (SEE REVERSE)										\$0.00
<b>TOTAL MWMC REIMBURSEMENT FEE:</b>										\$0.00
<b>TOTAL MWMC IMPROVEMENT FEE:</b>										\$0.00
<b>TOTAL MWMC COMPLIANCE FEE:</b>										\$0.00
<b>MWMC ADMINISTRATIVE FEE:</b>										\$0.00
<b>TOTAL MWMC SDC:</b>										\$ - \$0.00
<b>SUBTOTAL (ADD ITEMS 1, 2, 3, &amp; 4)</b>										\$ -
<b>5. ADMINISTRATIVE FEES:</b>										
BASE CHARGE (SUBTOTAL ABOVE)										
\$	-	x	5%	=						\$0.00
<b>STORM DRAINAGE ADMINISTRATION FEE:</b>										0.00
<b>SEWER ADMINISTRATION FEE:</b>										0.00
<b>TRANSPORTATION ADMINISTRATION FEE:</b>										0.00
<b>LOCAL MWMC ADMINISTRATION FEE:</b>										0.00
<b>1/1/2015</b>										
<b>TOTAL SDC CHARGES</b>										\$ -

Effective Date: April 1, 2016



**Exhibit 2**

CITY OF SPRINGFIELD - DEVELOPMENT AND PUBLIC WORKS  
**CONSTRUCTION PERMIT DEPOSIT FOR PUBLIC IMPROVEMENT PROJECTS**

PROJECT NUMBER AND TITLE \_\_\_\_\_  
 TYPE OF IMPROVEMENT \_\_\_\_\_  
 DEVELOPER'S NAME \_\_\_\_\_  
 DEVELOPER'S ADDRESS \_\_\_\_\_  
 CONTRACTOR \_\_\_\_\_  
 TOTAL COST OF PROJECT \_\_\_\_\_ \* TOTAL STREET LENGTH \_\_\_\_\_

*\* A copy of the Engineer's project cost estimate must accompany project submission.*

**Section 1: CITY PLAN EXAMINATION DEPOSIT**

ESTIMATED COST  
 \$0 TO \$100,000 \$3,000  
 \$100,001 AND OVER \$3,000 + 1% OF PROJECT OVER \$100,000

*Sub-total City Plan Examination Deposit* \_\_\_\_\_

TECHNOLOGY FEE 5% of Sub-total City Plan Examination Deposit \_\_\_\_\_

*Total City Plan Examination Deposits* \_\_\_\_\_

**Section 2: CITY ENGINEERING AND INSPECTION DEPOSIT**

ESTIMATED COST  
 \$0 TO \$100,000 \$4,000  
 \$100,001 AND OVER \$4,000 + 3% OF PROJECT OVER \$100,000

**JOB CONTROL TESTING FEES AND DEPOSITS**

	TESTS PER UNIT	NUMBER TESTS			
SOIL BEARING TESTS	1/500	L.F.	_____	AT	\$350
SOIL DENSITIES	1/250	L.F.	_____	AT	\$350
CURB ROCK DENSITIES	1/150	L.F.	_____	AT	\$350
BASE ROCK DENSITIES	1/150	L.F.	_____	AT	\$350
CONCRETE CLY. AND SLUMP	1/100	C.Y.	_____	AT	\$250
A.C. EXTRACTIONS PER CLASS	1/500	TON	_____	AT	\$300
ASPHALTIC CONCRETE DENSITIES**	1/150	L.F.	_____	AT	\$300

\*\* EACH LIFT

*Sub-total City Engineering, Inspection and Job Control Testing Fee/Deposit* \_\_\_\_\_

TECHNOLOGY FEE - 5% of Sub-total City Engineering, Inspection and Job Control Testing \_\_\_\_\_

*Sub-total City Engineering, Inspection and Job Control Testing Fee/Deposit w/ Tech Fee* \_\_\_\_\_

*Combined Total Both Sections 1 and 2 - Total Deposit Due* \_\_\_\_\_

WHEN ASPHALTIC PAVING IS USED THE JOB MIX TESTING FEE AND TECH FEE ARE NON-REFUNDABLE

ASPHALTIC JOB MIX TESTING FEE - \$414 per project AT \$414 \_\_\_\_\_

TECHNOLOGY FEE - 5% of Asphaltic Job Mix Testing Fee \_\_\_\_\_

**TOTAL AMOUNT DUE** \_\_\_\_\_

*This form must be signed and dated by both parties below.*

Project Engineer Signature	Date		TOTAL DUE		
			PREVIOUS RECEIVED	< _____ >	
			BALANCE DUE	_____	
			AMOUNT RECEIVED	< _____ >	
			REMAINING BALANCE	_____	

Plans Submitted by: Signature \_\_\_\_\_ Date \_\_\_\_\_

FEES ARE A DEPOSIT AGAINST ACTUAL PROJECT COSTS AND ARE ONLY AN ESTIMATE. ALL DIRECT CHARGES WILL BE PAID BY THE DEVELOPER. EXCESS DEPOSITS WILL BE REFUNDED, WITH THE EXCEPTION OF THE ASPHALTIC JOB MIX TESTING FEE AND ITS ASSOCIATED TECH FEE WHICH ARE NON-REFUNDABLE. PAYMENT OF OVERRUNS ARE DUE IMMEDIATELY UPON REQUEST OF THE CITY AND PRIOR TO PIP APPROVAL.

Effective 04/01/16

Effective Date: April 1, 2016

**Exhibit 3****Transportation Fee Schedule**

<b>Code</b>	<b>Land Use</b>	<b>Trip Rate</b>	<b>Unit</b>	<b>New Trip Factor (NTF)</b>
<b>0</b>		<b>0</b>		<b>0</b>
30	TRUCK TERMINAL	81.90	ACRE	1
90	BUS PARK & RIDE	4.50	PARKING SPACE	1
110	GENERAL LIGHT INDUSTRIAL	6.97	TGSF	0.95
120	GENERAL HEAVY INDUSTRIAL	1.50	TGSF	1
130	INDUSTRIAL PARK	6.96	TGSF	1
140	MANUFACTURING	3.82	TGSF	0.95
150	WAREHOUSING	3.56	TGSF	0.95
151	MINI-WAREHOUSE	2.50	TGSF	0.95
170	UTILITIES BUILDING	2.50	TGSF	0.95
210	SINGLE FAMILY DWELLING / DUPLEX	9.57	DU	1
220	GROUND FLOOR APARTMENT	6.65	DU	1
221	LOW-RISE APARTMENT (2 FLOORS)	6.59	DU	1
222	HIGH-RISE APARTMENT (10 OR MORE FL)	4.20	DU	1
230	RES. CONDOMINIUM/TOWNHOUSE	5.81	DU	1
240	MOBILE HOME PARK	4.99	DU	1
251	ELDERLY HOUSING - DETACHED	3.71	DU	1
252	ELDERLY HOUSING - ATTACHED	3.48	DU	1
253	CONGREGATE ELDERLY CARE FACILITY	2.02	DU	1
254	ASSISTED LIVING	2.74	BEDS	1
310	HOTEL	8.17	ROOM	0.85
320	MOTEL	9.11	ROOM	1
411	CITY PARK	1.59	ACRE	1
412	COUNTY PARK	2.28	ACRE	1
430	GOLF COURSE	5.04	ACRE	1
435	MULTIPURPOSE RECREATION FACILITY	90.38	ACRE	1
437	BOWLING ALLEY	33.33	TGSF	1
440	ADULT CABARET	*	TGSF	1
441	LIVE THEATER	*	TGSF	1
443	MOVIE THEATER W/O MATINEE	*	SEAT	1
444	MOVIE THEATER W/MATINEE	*	MOVIE SCREEN	1
445	MULTIPLEX MOVIE THEATER	*	MOVIE SCREEN	1
488	SOCCER COMPLEX	71.33	FIELD	1
490	TENNIS COURT	31.04	COURT	0.85

Effective Date: April 1, 2016

### Transportation Fee Schedule

Code	Land Use	Trip Rate	Unit	New Trip Factor (NTF)
491	RACQUET CLUB	38.70	COURT	0.85
492	HEALTH/FITNESS CLUB	32.93	TGSF	0.85
495	RECREATIONAL COMMUNITY CENTER	22.88	TGSF	0.85
520	ELEMENTARY SCHOOL	1.29	STUDENT	0.85
522	MIDDLE SCHOOL	1.62	STUDENT	0.85
530	HIGH SCHOOL	1.71	STUDENT	*
540	JUNIOR/COMM. COLLEGE	1.20	STUDENT	*
560	CHURCH/SYNAGOGUE/MOSQUE	9.11	TGSF	1
565	DAY CARE FACILITY	79.26	TGSF	0.7
590	LIBRARY	56.24	TGSF	0.5
591	LODGE/FRATERNAL ORGANIZATION	46.90	TGSF	0.85
610	HOSPITAL	16.50	TGSF	0.85
620	NURSING HOME	2.37	BED	0.95
630	MED/DENTAL CLINIC	31.45	TGSF	0.95
710	GENERAL OFFICE BUILDING	11.01	TGSF	0.9
714	CORPERATE HEADQUARTERS BLDG	7.98	TGSF	0.9
715	SINGLE TENANT OFFICE BLDG	11.57	TGSF	0.9
720	MEDICAL/DENTAL, VET. OFFICE	36.13	TGSF	0.85
730	GOVERNMENT OFFICE BUILDING	68.93	TGSF	0.9
732	US POST OFFICE	108.19	TGSF	0.75
733	GOVERNMENT OFFICE COMPLEX	27.92	TGSF	0.9
750	OFFICE PARK	11.42	TGSF	0.9
770	BUSINESS PARK	12.76	TGSF	0.9
812	BLDG. MATERIALS & LUMBER	45.16	TGSF	0.75
813	DISCOUNT SUPERSTORE	53.13	TGSF	0.72
814	SPECIALTY RETAIL CENTER	44.32	TSFGLA	0.75
815	FREE STANDING DISCOUNT STORE	57.24	TGSF	0.65
816	HARDWARE/PAINT STORE	51.29	TGSF	0.65
817	NURSERY (GARDEN CENTER)	36.08	TGSF	0.75
818	NURSERY (WHOLESALE)	39.00	TGSF	0.75
820	SHOPPING CENTER <10TGSF	152.00	TGFGLA	0.35
821	SHOP.CNTR.<50TGSF	86.51	TSFGLA	0.35
822	SHOP.CNTR.<100TGSF	67.91	TSFGLA	0.45
823	SHOP.CNTR.<200TGSF	53.28	TSFGLA	0.5
824	SHOP.CNTR.<300TGSF	46.23	TSFGLA	0.55
825	SHOP.CNTR.<400TGSF	41.80	TSFGLA	0.6
826	SHOP.CNTR.<500TGSF	38.66	TSFGLA	0.6
827	SHOP.CNTR.<600TGSF	36.27	TSFGLA	0.65
828	SHOP.CNTR.<800TGSF	32.80	TSFGLA	0.65
829	SHOP.CNTR.<1.0MTGSF	30.33	TSFGLA	0.65
841	NEW CAR SALES	33.34	TGSF	0.85
843	AUTO PARTS SALES	61.91	TGSF	0.9
848	TIRE STORE	24.87	TGSF	0.5
850	SUPERMARKET	102.24	TGSF	0.48

Effective Date: April 1, 2016



Exhibit 4 page 1

Metropolitan Wastewater Management Commission Regional Wastewater SDC Charge Schedule - Effective July 1, 2015								
Code	Type of Establishment	Flow Estimation Unit (FEU)	Base Flow Impact (gal/FEU/day)	Strength	Reimbursement Cost per FEU	Improvement Cost per FEU	Compliance Cost per FEU	Total Cost per FEU
30	TRUCK TERMINAL	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
151	MINI WAREHOUSE	TGSF	30	Low	\$20.67	\$318.87	\$3.87	\$281.83
170	UTILITIES	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
200	OTHER RESIDENTIAL (SFD W/OTHER USES)	DU	175	Low	\$120.57	\$1,860.07	\$22.55	\$1,644.00
220	OTHER RESIDENTIAL - MUTI FAMILY	DU	150	Low	\$103.34	\$1,594.34	\$19.33	\$1,409.15
200	OTHER RESIDENTIAL - RESIDENTIAL HOTEL/MOTEL	TGSF	200	Low	\$137.79	\$2,125.79	\$25.78	\$1,878.86
240	OTHER RESIDENTIAL - MOBILE HOME PARK	DU	150	Low	\$103.34	\$1,594.34	\$19.33	\$1,409.15
210	SFD / DUPLEX	DU	175	Low	\$120.57	\$1,860.07	\$22.55	\$1,644.00
300	MOTEL / HOTEL	TGSF	200	Medium	\$228.67	\$2,982.13	\$36.56	\$2,727.01
400	PUBLIC PARK	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
435	MULTIPURPOSE RECREATION FACILITY (Indoor)	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
443	THEATER	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
488	OUTDOOR ATHLETIC COMPLEX	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
491	TENNIS COURT	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
492	RACQUET CLUB	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
493	HEALTH CLUB	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
494	BOWLING ALLEY	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
495	RECREATIONAL CENTER	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
500	INDUSTRIAL PROCESS LOW STRENGTH	TGALEF	1000	Low	\$688.95	\$10,628.97	\$128.88	\$9,394.37
500	INDUSTRIAL PROCESS MEDIUM STRENGTH	TGALEF	1000	Medium	\$1,143.36	\$14,910.64	\$182.82	\$13,635.06
500	INDUSTRIAL PROCESS HIGH STRENGTH	TGALEF	1000	High	\$1,749.23	\$20,619.54	\$254.73	\$19,289.91
500	INDUSTRIAL PROCESS VERY HIGH STRENGTH	TGALEF	1000	Very High	\$2,355.11	\$26,328.43	\$326.64	\$24,943.73
500	INDUSTRIAL PROCESS SUPER HIGH STRENGTH	TGALEF	1000	Super High	\$2,960.99	\$32,037.33	\$398.55	\$30,598.06
520	ELEMENTARY SCHOOL	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
522	MIDDLE SCHOOL	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
530	HIGH SCHOOL	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
540	COMMUNITY COLLEGE	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
550	UNIVERSITY	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
560	CHURCH	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
565	DAY CARE CENTER	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
590	LIBRARY	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
591	FRATERNAL ORGANIZATION	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
600	SERVICE STATION / MARKET	TGSF	180	Medium	\$205.80	\$2,683.91	\$32.91	\$2,454.80
610	HOSPITAL	TGSF	150	Medium	\$171.50	\$2,236.60	\$27.42	\$2,045.66
620	NURSING HOME	TGSF	150	Low	\$103.34	\$1,594.34	\$19.33	\$1,409.15
630	CLINIC, MEDICAL OFFICE	TGSF	150	Low	\$103.34	\$1,594.34	\$19.33	\$1,409.15
700	FAST FOOD RESTAURANT	TGSF	500	Very High	\$1,177.56	\$13,164.22	\$163.32	\$12,471.86
720	VETERINARIAN SERVICES	TGSF	200	Low	\$137.79	\$2,125.79	\$25.78	\$1,878.86
750	OFFICE PARK	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
770	BUSINESS PARK	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
730	GOVERNMENT BUILDING	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
732	US POST OFFICE	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
800	RETAIL	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
831	QUALITY RESTAURANT	TGSF	500	Very High	\$1,177.56	\$13,164.22	\$163.32	\$12,471.86
832	HIGH TURNOVER RESTAURANT	TGSF	500	Very High	\$1,177.56	\$13,164.22	\$163.32	\$12,471.86
	EATING PLACE WITH MINIMAL FOOD PREPARATION***	TGSF	300	Low	\$206.68	\$3,188.69	\$38.66	\$2,818.29
835	DRINKING PLACE WITH MINIMAL FOOD PREPARATION**	TGSF	340	Low	\$234.24	\$3,613.85	\$43.82	\$3,194.07
	DRINKING PLACE WITH RESTAURANT LIKE FOOD PREF	TGSF	500	Very High	\$1,177.56	\$13,164.22	\$163.32	\$12,471.86
835	DRINKING PLACE	TGSF	340	Low	\$234.24	\$3,613.85	\$43.82	\$3,194.07
840	AUTO CARE	TGSF	40	Medium	\$45.73	\$596.43	\$7.31	\$545.40
841	NEW CAR SALES	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
847	CAR WASH	TGSF	500	Low	\$344.47	\$5,314.48	\$64.44	\$4,697.16
848	TIRE STORE	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
850	SUPERMARKET	TGSF	180	High	\$314.86	\$3,711.52	\$45.85	\$3,472.09
851	CONVENIENCE MARKET	TGSF	180	Low	\$124.01	\$1,913.21	\$23.20	\$1,690.98
854	DISCOUNT MARKET	TGSF	30	Low	\$20.67	\$318.87	\$3.87	\$281.83
890	FURNITURE STORE	TGSF	30	Low	\$20.67	\$318.87	\$3.87	\$281.83
895	VIDEO ARCADE	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
900	FINANCIAL INSTITUTION	TGSF	110	Low	\$75.78	\$1,169.19	\$14.18	\$1,033.37
251	ELDERLY HOUSING - DETACHED	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
252	ELDERLY HOUSING - ATTACHED	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
253	CONGREGATE ELDERLY CARE FACILITY	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
120	HEAVY INDUSTRY/INDUSTRIAL**	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72

Effective Date: April 1, 2010

**Exhibit 4 page 2**

120	HEAVY INDUSTRY/INDUSTRIAL**	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
120	HEAVY INDUSTRY/INDUSTRIAL**	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
120	HEAVY INDUSTRY/INDUSTRIAL**	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
120	HEAVY INDUSTRY/INDUSTRIAL	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
710	GENERAL OFFICE BLDG	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
860	WHOLESALE TRADE	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
870	CLOTHING / DRY GOODS / HOUSEWARES	TGSF	30	Low	\$20.67	\$318.87	\$3.87	\$281.83
820	LAUNDRY	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
900	OTHER SERVICES	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
110	CONSTRUCTION TRADE	TGSF	100	Low	\$68.89	\$1,062.90	\$12.89	\$939.43
440	OTHER EDUCATIONAL/CULTURAL	TGSF	50	Low	\$34.45	\$531.45	\$6.44	\$469.72
450	OTHER ENTERTAINMENT	TGSF	160	Low	\$110.23	\$1,700.63	\$20.62	\$1,503.09
820	SHOPPING CENTER	TGSF	100	Low	\$69.05	\$1,064.54	\$12.91	\$940.99

**ABBREVIATIONS**

TGSF - THOUSAND GROSS SQUARE FEET  
 TSFGLA - THOUSAND SQUARE FEET GROSS LEASABLE AREA  
 DU - DWELLING UNIT  
 TGALEF - THOUSAND GALLONS ESTIMATED FLOW  
 VFP - VEHICLE FUELING POSITIONS

**NOTES**

\* Calculated as average flow X 8.345 X strength  
 \*\* Process flow is in addition to other flow  
 \*\*\* Minimal food preparation - food is assembled from prepackaged food products and cooking, other than warming, is not required  
 \*\*\*\* Includes coffee houses and juice bars where appropriate

Effective Date: April 1, 2016