

City of Springfield
Development Services Department
225 Fifth Street
Springfield, OR 97477
Phone: (541) 726-3753
Fax: (541) 726-3689



Metro Plan Amendment Application, Type IV

Type of Plan Amendment (Check One)

- Type I:** is a non-site specific amendment of the Plan.
- Type II:** changes the Plan diagram; or is a site-specific Plan text amendment.

Property Subject to the Amendment (if applicable)

Tax Assessor Map _____ Tax Lot(s) _____

Street Address _____ Acres _____

Metro Plan Designation _____ Refinement Plan Designation _____

Description of Proposed Amendment (Attach additional sheets if needed)

Applicant/Owner Information

Printed Name of Applicant _____ Phone: _____

Applicant Signature _____ Date _____

Mailing Address _____

Property Owner Signature _____ Date _____

Mailing Address _____

For Office Use Only:

Case No. _____ Received By _____

Date Accepted as Complete _____

THE APPLICATION PACKET

A COMPLETE APPLICATION CONSISTS OF:

1. **A complete application page** (all of the sections on the opposite side of this page must be filled out).
2. **A statement containing Findings of Fact addressing the Criteria of Approval found in Springfield Development Code (SDC) 7.070(3)**. In order for the Planning Commission and the City Council to consider an amendment of a plan text and/or diagram, there must be Findings of Fact submitted by the applicant. The Findings of Fact must show reason for the request consistent with the Criteria of Approval (shown below). If insufficient or unclear information is submitted by the applicant, the request may be denied or delayed.

The application must include requirements for addressing specific statewide goals that the Oregon legislature has said must be part of the amendment analysis. In particular, Statewide Planning Goal 9 Economy and Goal 10 Housing must be addressed for impact on buildable lands inventories, and a Goal 12 Transportation analysis must address criteria contained in OAR 660-012-060(1) and (2) of the Transportation Planning Rule (TPR). Goals 9, 10 and 12 are three of several "Applicable State-Wide Planning Goals" that must be specifically addressed in criteria (a) of the Springfield Development Code (SDC) 7.070(3). These specific items must be included in the application submittal to be considered a complete application.

In reaching a decision on these actions, the Planning Commission and the City Council shall adopt findings which demonstrate conformance to the following Criteria of Approval (SDC 7.070(3)):

- a) The amendment must be consistent with the relevant statewide planning goals adopted by the Land Conservation and Development Commission; and
 - b) Adoption of the amendment must not make the Metro Plan internally inconsistent.
3. **A map to scale depicting the existing and proposed diagram change**. (If applicable)
 4. **The application fee**. Refer to the *Development Code Fee Schedule for the appropriate fee*. A copy of the Fee Schedule is available at the Development Services Department.