

# Springfield BPAC

Orientation 2016



Emma Newman & Michael Liebler  
Development & Public Works  
City of Springfield

Bicycle and Pedestrian Advisory Committee  
Jesse Maine Room, City Hall  
January 12, 2016

# Agenda

- Role of Committee
- Public Meeting Requirements
- Bylaws
- Walking and Biking Plans, Projects, and Programs
- What to Expect in 2016



# Role of Committee

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- Purpose



- The purpose of the BPAC is to advise City Council and staff on pedestrian and bicycle planning.
- Committee responsibilities include these categories:
  - Pedestrian / Bikeway Policy
  - Pedestrian / Bikeway Facility & Program Implementation
  - Education and Enforcement
  - Citizen Input
  - Americans with Disabilities Act (ADA) Compliance

# Role of Committee



- Advisory Committee

- Members ***may not*** represent City, but ***may*** identify as a member of BPAC
- Communication related to BPAC (emails/text messages) are public record. Copy Emma on all e-mails.



- Advocacy Rules

- BPAC members may advocate for walking and biking programs and projects *as an individual*, ***not*** BPAC
- Members may share information regarding City policies and plans adopted by Council

# Role of Committee

- Prepare Annual Work Plan
- Develop Annual Report
- Participate in subcommittees
  - (optional, 1/person suggested)
- Volunteer
  - i.e. Wheels by the Willamette, bike intercept survey, etc.
- Emma is point-of-contact, CC Michael Liebler



# Public Meeting Requirements

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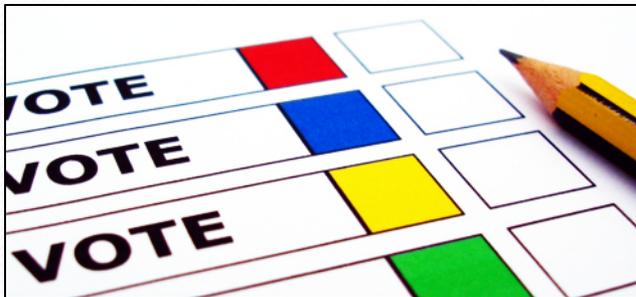
- Agenda required
- Public notice given before each meeting
- All decisions made at meeting
- Meetings open and accessible to public
- Record meetings (Jolynn takes minutes)



# Bylaws

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- Terms of Office
- Chair & Vice-Chair Election
- Termination/Absences



# Bylaws

- BPAC Bylaws Code of Conduct:

1. Share the available speaking time at meetings
2. Follow instructions of meeting facilitator
3. Be respectful of a range of opinions
4. Be respectful of all people in attendance at meetings
5. Focus on successfully completing the agreed upon agenda
6. Avoid side discussion when others are speaking
7. Voice concerns and complaints at the meeting, not outside the meeting
8. Strive for consensus
9. Adhere to same ethical and behavior standards as City employees



# Bylaws

- Springfield Guidelines for Meeting Conduct:

1. Come to each meeting prepared, on time, and with a positive attitude.
2. Treat all members with respect by your words and by your actions.
3. Practice active listening allowing others to speak without interruption.
4. Look for places to agree, connect, or support.
5. Follow the agenda and be respectful of meeting time.
6. Following a vote honor the decisions of the group.
7. If a committee member engages in unacceptable behavior, the Mayor may take any action he/she deems appropriate, up to and including expulsion from the committee, commission, or board.



**Punch and Pie Break!**

# Plans, Projects, and Programs

# City Plans

- Springfield Bicycle Plan (1998)
- Springfield Transportation System Plan (2014)
  - TSP Code Update Project (Jan – Sept 2016)
- Springfield ADA Transition Plan (*DRAFT form*)



- Pedestrian and Bicycle Master Plan (*future project – timeline TBD*)

# Partner Agency Plans

- Regional Transportation Plan (2011)
- Regional Transportation System Plan
- Regional Transportation Options Plan (2014)
- Willamalane Comprehensive Plan (2012)
- Safe Routes to School Action Plans
- Regional Safety and Security Plan (*in progress*)
- Lane County Transportation System Plan (*in progress*)
- Oregon Bike Ped Plan (*in progress*)



# City Projects (in progress)

- Main Street Pedestrian Crossings
- Glenwood Improvements
  - New Franklin Blvd, Glenwood Riverfront Path
- Virginia-Daisy Bikeway (32<sup>nd</sup> – Bob Straub)
- Main-McVay Transit Study Phase 2
- Main Street Corridor Plan
- 2016-2018 Walking and Biking Safety Improvements



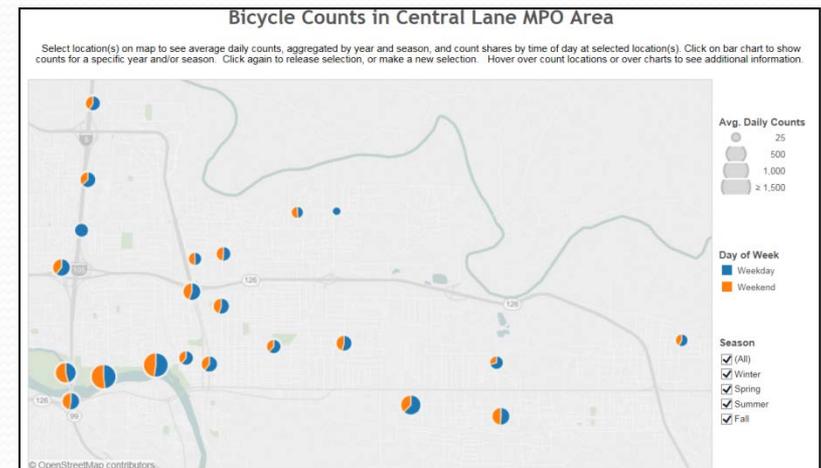
# Willamalane Projects (in progress)

- Mill Race Path (completion by end of 2016)
- Booth Kelly Haul Rd
- Weyerhaeuser Haul Rd
- D St Path Access



# Programs

- Springfield Bike Map
- Wheels by the Willamette
  - BPAC helps staff events that encourage walking and biking several times throughout dry season
- Regional Bike Count Program & Data Portal (LCOG)



# Programs *(continued)*



- Mayor's Challenge: Safer People, Safer Streets
- SmartTrips (coordinated by Point2point at LTD)
- Safe Routes to School (coordinated by Springfield Public Schools)
- Springfield School Walking Maps
- Downtown Bike Rack Installations (36 so far)



# What to Expect in 2016

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- Elect Chair and Vice-Chair
- Select Eugene BPAC and Code Update Project liaisons
- Create BPAC Work Plan
  - Pilot Subcommittees:
    - Programs (Education/Encouragement/Enforcement)
    - Infrastructure (Engineering/Evaluation)
- Provide input on Virginia-Daisy Bikeway project
- Prepare Annual Report



# To Do Today

- Nominate Chair and Vice-Chair
- Nominate Liaison for Eugene BPAC
- Select BPAC Code Update representative
  - Technical, daytime meetings, 3 between now and June



# To Do Before Next Meeting

- Review example Protocols and Ground Rules and bring any revision ideas to next meeting



# February Meeting Draft Agenda

- Establish Protocols and Ground Rules
- Chair and Vice-Chair Elections
- Liaison Election
- New Franklin Blvd Presentation
- Establish Committees
- Start Work Plan Development



# Future Agenda Ideas

- FAST Act Overview
- Gateway two-way cycle track update
- D St Path transition
- Mill Race Path update w/maps
- Ped/Bike Maintenance Reporting



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