

# CITY OF SPRINGFIELD, OREGON

225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH:(541)726-3753 • FAX: (541)726-3689



## Alarm Agent Application \$37.80/2 Years (Includes 5% Technology Fee) All fees are non-refundable

**ALARM AGENT – A new application must be filled out every two (fiscal) years.**

### BUSINESS INFORMATION

Alarm Agent's Full Name		Date of Birth	
Residence Address: <i>(No P.O. Box)</i>			
City		State	Zip
Phone number ( )	Drivers License:	State	
*Mailing address if different from above			
City		State	Zip
Are you self-employed Yes <input type="checkbox"/> No <input type="checkbox"/>			
Federal Tax ID#:		(If applicable) State of Oregon Registry #:	

### BUSINESS OWNER AND CONTACT INFORMATION

Alarm Business Name		DBA (Doing Business As)	
Business Owner's Full Name		Business Owner's City of Springfield License #:	
Business Address			
City		State	Zip
Contact Person	Business Phone number ( )	Business Email Address	
Federal Tax ID#:		(If applicable) State of Oregon Registry #:	

### SIGNATURE AND INFORMATION

**The information provided on this form is true and complete to the best of my knowledge**

Applicant's Signature		Applicant's Name (Please Print)	
Date		Phone Number	

**Payment must accompany application. Make check payable to: City of Springfield**

**Mailing Address:** City of Springfield, Business Licensing, 225 Fifth Street, Springfield, OR 97477

### FOR OFFICE USE ONLY

Date Received	Amount Paid	Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge <input type="checkbox"/>	Receipt Number	Received by:
Comments:				
Drivers License checked: <input type="checkbox"/> Yes <input type="checkbox"/> No				

For Office Use Only: License # \_\_\_\_\_

Business License year is July 1<sup>st</sup> through June 30<sup>th</sup> of each year. Applications during the business year are not pro-rated and are subject to the entire fee. A penalty of \$10.00 or ten percent of the license fee, whichever is greater, shall accrue for each month a business has operated without obtaining a business license. All Business Licenses are subject to a 5% technology fee. All fees are non-refundable