



**Public Works  
Fleet & Radio Section**

City of Eugene  
1620 Roosevelt Blvd.  
Eugene, Oregon 97402  
(541) 682-4800  
(541) 682-4889 FAX  
[www.eugene.or.gov](http://www.eugene.or.gov)

**Finance Department  
City of Springfield  
225 Fifth Street  
Springfield, OR 97477**

**Attn: Jayne McMahan**

## **RFP: Fire Apparatus Maintenance**

**RECEIVED**

**MAR 02 REC'D**

**By Human Resources**

*lt 8:46<sup>am</sup>*

**City of Springfield  
Fire and Life Safety Department  
Request for Proposals  
Fire Apparatus Maintenance & Repair**



**Respectfully submitted by:  
City of Eugene Fleet Services**



**1**

**Letter of Introduction**

**2**

**Name & Contact Info**

**3**

**Qualification as a  
bidder**

**4**

**Experience**

**5**

**References**







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February 28, 2011

To: City of Springfield, Fire and Life Safety Department

The City of Eugene Fleet and Radio Services respectfully submits our bid proposal to the City of Springfield for the maintenance and repair of fire apparatus and medical response vehicles in the Springfield Fire and Life Safety fleet. The City of Eugene Fleet Services has provided full service vehicle maintenance and repair for the Eugene Fire Department since 1978. Our ASE and EVT certified technicians have over 170 combined years of experience performing both preventative maintenance and corrective repairs on a full range of fire service apparatus and ambulance units.

The mission of City of Eugene Fleet Services is to provide our customers safe and reliable fleet maintenance in an efficient and cost effective manner. We are accountable to the customers we serve to perform our work to the highest professional standards of the industry. Striving to meet our customer's needs and to build and maintain positive working relationships are core values in our delivery of service.

We look forward to the opportunity to serve the vehicle repair and maintenance needs for the City of Springfield's Fire and Life Safety Department. Please contact me directly if you have questions related to our proposal and/or for additional questions you may have pertaining to the information provided in our proposal.

Thank you,

Tony Jobanek  
Fleet and Radio Communications Manager  
City of Eugene  
541-682-4808  
[tony.g.jobanek@ci.eugene.or.us](mailto:tony.g.jobanek@ci.eugene.or.us)



## **CITY OF EUGENE FLEET & RADIO COMMUNICATIONS SECTION**

### **MISSION**

Through teamwork our mission is to provide customers safe, reliable, environmentally responsible fleet maintenance and communication equipment repair and installation in an efficient and cost effective manner.

### **VISION**

Meet the changing needs of our customers and team members by building trust and mutual respect through open communication.

Produce continual product and service improvements through analysis and technology advancements in the fields of Fleet Maintenance/Repair and Radio Communication.

Provide quality service delivery by strengthening our skills while encouraging the personal and professional growth of our team members

Arise to the challenge to stay on the cutting edge of modern technology as it relates to our mission.



"We're Proud of Our Blue Seal Team"





**Public Works  
Fleet & Radio Section**

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(541) 682-4800  
(541) 682-4869 FAX  
[www.eugene.or.gov](http://www.eugene.or.gov)

## **COMPANY INFORMATION**

**Firm Name: City of Eugene Fleet Services**

**Mailing Address: 1820 Roosevelt Blvd, Eugene, OR 97402**

**Physical Address: 1820 Roosevelt Blvd, Eugene, OR 97402**

**Telephone Number: 541-682-4865**

**Fax Number: 541-682-4860**

**Taxpayer Identification Number: 93-6002160**

## **PRIMARY CONTACT PERSON INFORMATION**

**Name: Tony Jobanek**

**Title: City of Eugene Fleet Manager**

**Telephone Number: 541-682-4808**

**Fax Number: 541-682-4860**

**Email Address: [tony.g.jobanek@ci.eugene.or.us](mailto:tony.g.jobanek@ci.eugene.or.us)**





**Public Works  
Fleet & Radio Section**

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## **RESIDENT BIDDER QUALIFICATION**

- **The City of Eugene was incorporated since 1864, has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of this bid, and has a business address in the State of Oregon. The City of Eugene is a resident bidder under the qualifications of ORS 279A.120 (1) (b).**
- **As a political subdivision of the State of Oregon the City of Eugene is authorized as a contracting agency to conduct business as defined in ORS 279A.010(c).**





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[www.eugene.or-gov](http://www.eugene.or-gov)

**Experience in maintenance of fire apparatus of the type and variety owned by  
Springfield Fire & Life Safety:**

The City of Eugene Fleet and Radio Communications department has been maintaining fire apparatus for over 35 years. We have the tools, training and equipment to maintain Fire/EMS equipment. Our current fleet inventory consists of the following apparatus:

1. 1970 Mack Pumper
2. 1994 Pierce Pumper
3. 1995 Pierce Pumper
4. 1997 Pierce Pumper \* 2
5. 2001 Pierce Pumper
6. 2007 Pierce Velocity Pumper\* 5
7. 2008 Pierce Velocity Pumper
8. 2002 Pierce Water Tender \* 2
9. 1990 Pierce Telesquirt
10. 2000 Pierce 100 ft Aerial Platform
11. 2006 Pierce 100ft Tiller Aerial Platform
12. 2007 Pierce Velocity 100 ft Aerial Platform
13. 1999 International Wildland Fire Apparatus \* 2
14. 2007 International Wildland Fire Apparatus
15. 2004 Oshkosh Crash Rescue Truck - ARFF
16. 1991 Oshkosh Crash Rescue Truck - ARFF
17. 1999 Navistar Air/Light Support Truck - All Truck
18. 2005 International Fire Tow Vehicle
19. 2006 Pierce Quint 75ft Ladder \* 2

In addition to the above apparatus the City of Eugene Fleet and Radio communications Department also maintains the City's Ambulance fleet. Our current inventory consists of the following units:

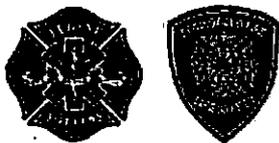
1. 2001 Ford E450 Medic with a Lifeline Body \* 2
2. 2005 Ford E450 Medic with a Lifeline Body
3. 1998 Ford E350 Non Emergency Transport
4. 2007 International Medic Type 1 with a Lifeline Body \* 4
5. 2008 International Medic Type 1 with a Lifeline Body
6. 1995 Freightliner FL60 Medic



I am writing in support of the City of Eugene Fleet Services for their bid on the maintenance of fire apparatus for the City of Springfield Fire and Life Safety Department. COE Fleet Services currently performs all maintenance and repair services for fire apparatus for Eugene Fire and EMS. During my three years as the Operations Chief for the Department I have seen an emphasis on responsive customer service and open communications which has assisted the Department in maintaining a reliable fleet of apparatus. Issues have always been handled in a timely and professional manner. I am confident in their ability to serve the needs of Springfield Fire and Life Safety in a timely, professional and cost efficient manner.

***Karen E. Brack***

Deputy Chief of Shift Operations  
Cities of Eugene & Springfield, OR  
(541) 682-7147  
(541) 501-3341





**City of Eugene Police Department**  
Investigations Division  
541.682.5183  
541.682.6603 FAX

**PROTECT.SERVE.CARE.**

February 28, 2011

Re; City of Eugene Shops

The City of Eugene Shops offer fleet services to the entire police vehicle fleet, including servicing our police motorcycles. The services provided are very timely and professionally completed.

The staffing schedule at the facility allows vehicles to be serviced day and night. The shops are very good about scheduling routine maintenance of vehicles and fitting in unanticipated problems when they occur. The result is fewer vehicles out of service for shorter periods of time.

The personnel at the facility are courteous and professional in their approach to the job and their interactions with our staff.

Steve Swenson, Captain  
Eugene Police department  
541-682-5114





**Public Works  
Administration**

City of Eugene  
101 E. Broadway, Suite 400  
Eugene, Oregon 97401  
(541) 682-8421 Business  
(541) 682-8826 Fax

February 28, 2011

**To Whom It May Concern:**

It is my pleasure to provide this general letter of reference for the City of Eugene Fleet & Radio Section in conjunction with their proposal to provide services for equipment owned by the City of Springfield. Functionally operating as a section of the Eugene Department of Public Works/Maintenance Division, this work group presently takes care of approximately 670 pieces of rolling stock and almost 1,700 communication devices for City of Eugene departments. This inventory includes the full range of municipal equipment including police cars, emergency medical vehicles, fire engines, construction and maintenance equipment, and communications equipment. I believe the Fleet/Radio staff regularly delivers on their mission to provide customers with safe, reliable, equipment repair and installation in an efficient and cost effective manner. For the most recent fiscal year, fleet and radio staff completed 7,142 work orders with 99 percent of the completed work orders considered successful by our internal customers.

The work group's focus on communications, accountability, use of technology, collaboration, creativity, customer service, competitive pricing, and overall leadership has been recognized across the profession. In particular, for the second consecutive year the Public Works Department's Fleet and Radio Communications section has been recognized as being one of the top 100 managed public fleets in North America out of more than 38,000 public fleets in the United States. This award, coordinated through Government Fleet Magazine, recognizes those public fleets that excel in multiple areas of fleet management and service delivery.

In short, I believe this group has the capacity and capability to provide exceptional fleet and radio communications services to a broad array of customers and I am happy to recommend their services without reservation. Please feel free to contact me with any questions you may have regarding this endorsement. Thank you.

Sincerely,

*Kurt Corey*

Kurt Corey  
Public Works Director

# Attachment 1

<b>1</b>	<b>Intent of Specifications</b>
<b>2</b>	<b>Quality and Workmanship</b>
<b>3</b>	<b>Information Required</b>
<b>4</b>	<b>Testing and Performance Requirements</b>
<b>5</b>	<b>Training</b>
<b>6</b>	<b>Service Requirements</b>
<b>7</b>	<b>Schedule and Expense Itemization (Attachment 2)</b>
<b>8</b>	<b>Invoices</b>



**INTENT OF SPECIFICATIONS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

**ATTACHMENT 1  
 FIRE APPARATUS MAINTENANCE & REPAIR  
 SPECIFICATIONS**  
**NOTE: "BRAND NAME OR EQUAL  
 SPECIFICATION" MEANS A SPECIFICATION  
 THAT USES ONE OR MORE MANUFACTURERS'  
 NAMES, MAKES, CATALOG NUMBERS OR  
 SIMILAR IDENTIFYING CHARACTERISTICS TO  
 DESCRIBE THE STANDARD OF QUALITY,  
 PERFORMANCE, FUNCTIONALITY OR OTHER  
 CHARACTERISTICS NEEDED TO MEET THE  
 CONTRACTING AGENCY'S REQUIREMENTS.  
 SUCH SPECIFICATION AUTHORIZES BIDDERS  
 OR PROPOSERS TO OFFER GOODS OR SERVICES  
 THAT ARE EQUIVALENT OR SUPERIOR TO  
 THOSE BRANDS NAMED OR DESCRIBED IN THE  
 SPECIFICATION.**

**1. INTENT OF SPECIFICATIONS**

It shall be the intent of these specifications to cover the furnishing and delivery of fire apparatus maintenance and repairs for the City of Springfield, Department of Fire & Life Safety's apparatus fleet. These detailed specifications cover the requirements as to the type of qualifications and service to which the successful proposer shall conform. Minor details, which are not otherwise specified, are left to the discretion of the contractor.

Apparatus covered by this agreement shall include, but are **not limited to:**

- 2010 Pierce Velocity Pumper, 3 each
- 2004 Pierce Contender Pumper
- 1997 Pierce Saber Pumper
- 1995 Pierce Saber Pumper
- 2003 E-One 75' Aerial
- 2002 Pierce Aerial
- 1989 Pierce Arrow Pumper
- 1998 Tender
- 2006 Freightliner Medic Unit (other model years as well)
- 2009 International Medic Unit (2 units)

**1.1. General Specifications.** The following are specifications applicable to the apparatus requested.

1.1.1. Industry Requirements. Apparatus repairs and maintenance must meet or exceed all current applicable requirements of the following organizations:

- 1.1.1.1. American National Standards Institute (ANSI)
- 1.1.1.2. American Petroleum Institute (API)
- 1.1.1.3. American Society of Mechanical Engineers (ASME)
- 1.1.1.4. American Welding Society (AWS)
- 1.1.1.5. Environmental Protection Agency (EPA)
- 1.1.1.6. Federal Highway Administration (FHWA)
- 1.1.1.7. Federal Motor Carrier Safety Administration

Meets Specifications

**(FMCSA)**

- 1.1.1.8. Federal Motor Vehicle Safety Standards (FMVSS)
- 1.1.1.9. Federal Transportation Administration (FTA)
- 1.1.1.10. International Standards Organization (ISO)
- 1.1.1.11. Joint Industry Council (JIC)
- 1.1.1.12. National Electrical Code (NEC)
- 1.1.1.13. National Fire Protection Agency (NFPA)
- 1.1.1.14. National Highway Traffic Safety Administration (NHTSA)
- 1.1.1.15. Occupational Safety and Health Administration (OSHA)
- 1.1.1.16. Society of Automotive Engineers (SAE)
- 1.1.1.17. Sound Emission Analysis (SEA)
- 1.1.1.18. State of Oregon Motor Vehicle Code
- 1.1.1.19. Tire and Rim Association (T&RA)
- 1.1.1.20. U.S. Department of Transportation (DOT)

1.2. Proposals shall only be considered from companies that have an established reputation in the field of fire apparatus maintenance and have dedicated service facilities for the repair and service of products. Evidence of such a facility shall be included in proposer proposal.

The City of Eugene Fleet and Radio Communications department has been maintaining fire apparatus for over 35 years. We have the tools, training and equipment to maintain Fire/EMS equipment. Our current fleet inventory consists of the following apparatus:

1. 1970 Mack Pumper
2. 1994 Pierce Pumper
3. 1995 Pierce Pumper
4. 1997 Pierce Pumper \* 2
5. 2001 Pierce Pumper
6. 2007 Pierce Velocity Pumper\* 5
7. 2008 Pierce Velocity Pumper
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11. 2006 Pierce 100ft Tiller Aerial Platform
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13. 1999 International Wildland Fire Apparatus \* 2
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18. 2005 International Fire Tow Vehicle
19. 2006 Pierce Quint 75ft Ladder \* 2

In addition to the above apparatus the City of Eugene Fleet and Radio communications Department also maintains the City's Ambulance fleet. Our current inventory consists of the following units:

1. 2001 Ford E450 Medic with a Lifeline Body \* 2
2. 2005 Ford E450 Medic with a Lifeline Body
3. 1998 Ford E350 Non Emergency Transport
4. 2007 International Medic Type 1 with a Lifeline Body \* 4
5. 2008 International Medic Type 1 with a Lifeline Body
6. 1995 Freightliner FL60 Medic

1.3. Each proposer shall furnish satisfactory evidence of their ability to perform work on the Springfield Fire apparatus fleet, and shall state the location of the facilities where the apparatus maintenance is to be performed. The proposer shall also show that the company is in position to render prompt service and to furnish replacement parts.

The City of Eugene Fleet facility where the Springfield Fire apparatus maintenance is to be performed is located at 1820 Roosevelt Boulevard in Eugene Oregon. Eugene Fleet and Radio Communications Services is able to provide all necessary repair and maintenance services to ensure that apparatus are roadworthy and in a safe operating condition 365 days a year. Our hours of operation are Monday – Friday 6:30 am – 11 pm. We have skilled ASE and EVT certified technicians who are constantly being trained to ensure that their skills remain current. This ensures a speedy and accurate repair.

The City of Eugene provides 24 hour on call service 365 days a year. Customers dial one number which notifies a pager. Customer would then receive a call back usually within 5 minutes. Technicians can usually be on scene within the hour for evaluation and repair. In addition we have a tow contract should the need arise and they normally will be at your location within 45 minutes.

Routine maintenance can usually be turned around in 24-48 hours. Failures that are found during the service might add additional time based on the failure.

The City of Eugene's Fleet & Radio Communications Services shop operates two service vehicles to aid in the evaluation and repair of vehicles in the field if needed.

We stock parts, radio/computer parts, batteries and tires for both Fire apparatus and medics at the City of Eugene Fleet facility. When a part is needed that is not in stock we have secured a guaranteed purchase price of 4% above manufacture cost for parts purchased directly from Pierce Manufacturing. We will in turn look into the feasibility of obtaining the same discount for Springfield Fire. The approximate on-hand value of parts specific to Fire and EMS vehicles is \$118,000. This inventory and access to parts ensures prompt service and parts replacement.

1.4. Proposer shall include a description of their ability to perform or provide for annual pump and ladder testing in compliance with NFPA and UL testing requirements. Estimated cost of each test type shall be included as part of the cost analysis (Attachment 2).

Annual Pump Testing – This work will be contracted out. The cost for this work will be passed on to Springfield with no administrative mark up

Ladder Testing – This work will be contracted out. The cost for this work will be passed on to Springfield with no administrative mark up

UL testing - Provided by UL under our contract with them. The cost for the initial inspection would be \$ 1,106.17 and \$96.46 for retesting if needed

1.5. Each bid shall be accompanied by a detailed set of "Contractor's Specifications" consisting of a detailed description of the mechanic's qualifications to work on fire apparatus, record keeping systems used, and Proposer's ability to handle 24-hour service coverage.

Detailed description of the mechanic's qualifications can be found in Attachment #1 Section 2 – Quality and Workmanship supporting documentation.

The City of Eugene provides 24 hour on call service 365 days a year. Customers dial one number which notifies a pager. Customer would then receive a call back usually within 5 minutes. Technicians can usually be on scene within the hour for evaluation and repair. In addition we have a tow contract should the need arise and they normally will be at your location within 45 minutes.



## QUALITY AND WORKMANSHIP

City of Springfield's Requirements	City of Eugene's Responses
<p>2. The successful Proposer shall embody the latest approved automotive engineering practices. The workmanship shall be of the highest quality in its respective field.</p>	<p>Meets Specifications</p>
<p>2.1. <b>Qualifications.</b> Proposer shall submit the level of certification held by each mechanic that may be assigned to work on Springfield fire apparatus. Certifications specific to the requirements of NFPA standards are mandatory.</p>	<p>See Attachment</p>
<p>2.1.1. Include in proposal the number of service employees, technical certifications of each employee, and number of years of experience as an emergency vehicle technician (EVT) by each employee.</p>	<p>See Attachment</p>
<p>2.1.2. Describe in detail the scope of services Proposer is ready, willing and able to provide. Include description of those services Proposer would outsource to 3<sup>rd</sup> party (i.e., transmission repair, alternator work, body &amp; fender repair, etc.).</p>	<p>The City of Eugene Fleet and Radio Communications Services is able to provide all necessary repair and maintenance services to ensure that apparatus are roadworthy and in a safe operating condition 365 days a year. We have skilled ASE and EVT certified technicians who are constantly being training to ensure that their skills remain current. This ensures a speedy and accurate repair.</p> <p>Work that we do not perform in-house would include:</p> <ul style="list-style-type: none"> <li>• Pump testing</li> <li>• Ground ladder certification</li> <li>• Body work is contracted out to the same vendor that the local Pierce dealer uses.</li> <li>• Transmission work – Depending on the nature of the work we may not perform repairs in-house.</li> <li>• Aerial testing is performed by UL</li> </ul>
<p>2.1.3. Describe in detail the method Proposer would use to handle 24-hour service coverage and average response time for emergency call outs.</p>	<p>The City of Eugene provides 24 hour on call service 365 days a year. Customers dial one number which notifies a pager. Customer would then receive a call back usually within 5 minutes. Technicians can usually be on scene within the hour for evaluation and repair. In addition we have a tow contract should the need arise and they normally will be at your location within 45 minutes.</p>
<p>2.1.4. Proposer shall provide average turn-around time for routine repairs and maintenance.</p>	<p>Routine maintenance can usually be turned around in 24-48 hours. Failures that are found during the service might add additional time based on the failure.</p>

<p>2.1.5. Proposer will address how follow-up or repeated repairs on the same apparatus shall be handled.</p>	<p>The City of Eugene will warrant our labor to ensure the highest quality of repair. We define a comeback as:</p> <ul style="list-style-type: none"> <li>• A repeat repair made within a 30 day window for the same failure.</li> <li>• Should the failure be due to a new part that was installed, we will work with the parts supplier to not only provide a credit for the part but also labor for the re-work.</li> </ul>
<p>2.1.6. Proposer shall describe their availability for on-site assessment of apparatus issues and their availability to pick-up and delivery apparatus to Springfield Fire stations.</p>	<p>The City of Eugene's Fleet &amp; Radio Communications Services shop operates two service vehicles to aid in the evaluation and repair of vehicles in the field if needed. We operate two shifts running from 6:30 am – 11 pm Monday – Friday and have an on call process for all other needs. We are available 365 days a year should the need arise.</p> <p>We would be happy to pick up and deliver apparatus to the stations as needed. We also have also negotiated a very reasonable tow contract when the need arises. Most apparatus can be towed within the Eugene/Springfield Metro area for \$100.00</p>
<p>2.1.7. A road test shall be conducted with the apparatus after maintenance/repairs are made to ensure the maintenance or repair was successful.</p>	<p>Meets specifications</p>
<p>2.2. Welding. Welding shall not be employed in the repair or maintenance of the apparatus in a manner that shall prevent the ready removal of any component part for future service or repair.</p>	<p>Meets specifications</p>
<p>2.2.1. All steel welding shall follow American Welding Society D1.1-2004 recommendations for structural steel welding.</p>	<p>Meets specifications</p>
<p>2.2.2. All aluminum welding shall follow American Welding Society and ANSI D1.2-2003 requirements for structural welding of aluminum.</p>	<p>Meets specifications</p>
<p>2.2.3. All sheet metal welding shall follow American Welding Society B2.1-2000 requirements for structural welding of sheet metal. Flux core arc welding to use alloy rods, type 7000, American Welding Society standards A5.20-E70T1.</p>	<p>Meets specifications</p>
<p>2.2.4. Employees classified as welders must tested and certified to meet American Welding Society codes upon hire and every three (3) years thereafter.</p>	<p>Meets specifications</p>

Staff Photo	Name/Title	Certifications	Years of Experience
	Asa Benner Mechanic 1	ASE Master Medium/Heavy Truck Technician EVT Hydraulic Systems	EVT 11 years Mechanic: 13 years City Employee: 3rd year
	Brent Boehringer Mechanic 1		Mechanic: 19 years City Employee: 1st year
	Doug Gunderson Mechanic 1	ASE Master Medium/Heavy Truck Technician ASE Master Automobile Technician EVT Allison Automatic Transmissions EVT Foam Systems	EVT 26 years Mechanic: 26 years City Employee: 3rd year
	Steve Hern Mechanic 1	ASE Service Consultant ASE Automobile Technician ASE Master Medium/Heavy Truck Technician EVT Law Enforcement Vehicle Installation Tech	EVT 13 years Mechanic: 13 years City Employee: 9th year

Staff Photo	Name/Title	Certifications	Years of Experience
	Larry Hill Mechanic 1		Mechanic: 31 years City Employee: 1st year
	Jack Huddleston Fleet Lead Worker	ASE Service Consultant ASE Master Automobile Technician ASE Master Medium/Heavy Truck Technician	ASE: 10 years Mechanic: 41 years City Employee: 25th year
	Tom Klusman Mechanic 1	ASE Service Consultant ASE Master Automobile Technician ASE Master Medium/Heavy Truck Technician EVT Level I Fire Apparatus Technician EVT Level II Fire Apparatus Technician EVT Master Fire Apparatus Technician EVT Design & Performance Standards of Fire Apparatus EVT Fire Pumps and Accessories EVT Apparatus Electrical Systems EVT Aerial Fire Apparatus EVT Allison Automatic Transmissions	[REDACTED] Mechanic: 33 years City Employee: 18th year

Staff Photo	Name/Title	Certifications	Years of Experience
	Steve Lovely Mechanic 1	ASE Automobile Technician	ASE: 10 years Mechanic: 34 years City Employee: 25th year
	Bill Ranney Mechanic 1	ASE Master Medium/Heavy Truck Technician ASE Master Automobile Technician ASE Service Consultant EVT Design & Performance Standards and Preventive Maintenance of Fire Apparatus EVT Fire Pumps and Accessories EVT Fire Apparatus Electrical Systems EVT Aerial Fire Apparatus EVT Allison Automatic Transmissions EVT Level I Fire Apparatus Technician EVT Level II Fire Apparatus Technician EVT Level III Fire Apparatus Technician EVT Management Level I Supervisor EVT Management Level II Supervisor EVT Level I Ambulance Technician EVT Level II Ambulance Technician EVT Master Ambulance Technician EVT Law Enforcement Technician	[REDACTED] Mechanic: 38 years City Employee: 23rd year
	Ryan Sederlin Mechanic 1	ASE Master Medium/Heavy Truck Technician EVT Hydraulic Systems	[REDACTED] Mechanic: 10 years City Employee: 3rd year

Staff Photo	Name/Title	Certifications	Years of Experience
	Allen Smith Fleet Lead Worker	ASE Master Automobile Technician ASE Service Consultant	ASE: 35 years Mechanic: 43 years City Employee: 26th year
	Paul Grinter Auto Service Worker	ASE Medium/Heavy Truck Technician	ASE: 14 years Service Tech: 23 years City Employee: 9th year
	Jeff Phillips Auto Service Worker	ASE Medium/Heavy Truck Technician ASE Master Automobile Technician	ASE: 23 years Service Tech: 36 years City Employee: 16th year
	Norman Sensabaugh Auto Service Worker 1	ASE Automobile Technician	ASE: 10 years Service Tech: 35 years City Employee: 9th year

Staff Photo	Name/Title	Certifications	Years of Experience
	Kelly McGillivray Parts Specialist	ASE Parts Specialist	ASE: 6 years Parts Tech: 36 years City Employee: 12th year
	Tom Schonhardt Parts Specialist	ASE Parts Specialist	ASE: 1 year Parts Tech: 28 years City Employee: 7th year
	Nora Levenhagen Parts Specialist		Parts Tech: 38 years City Employee: 26th year

**Staff Photo****Name/Title****Certifications****Years of Experience**

**Jim Glover**  
**Operations Supervisor**

**Fleet Supervisor:**  
**City Employee: 28th year**



**Keith Nicolson**      ***Certified Public Fleet Professional***  
**Technical Supervisor**

**CPFP: 3 years**  
**City Employee: 10th year**

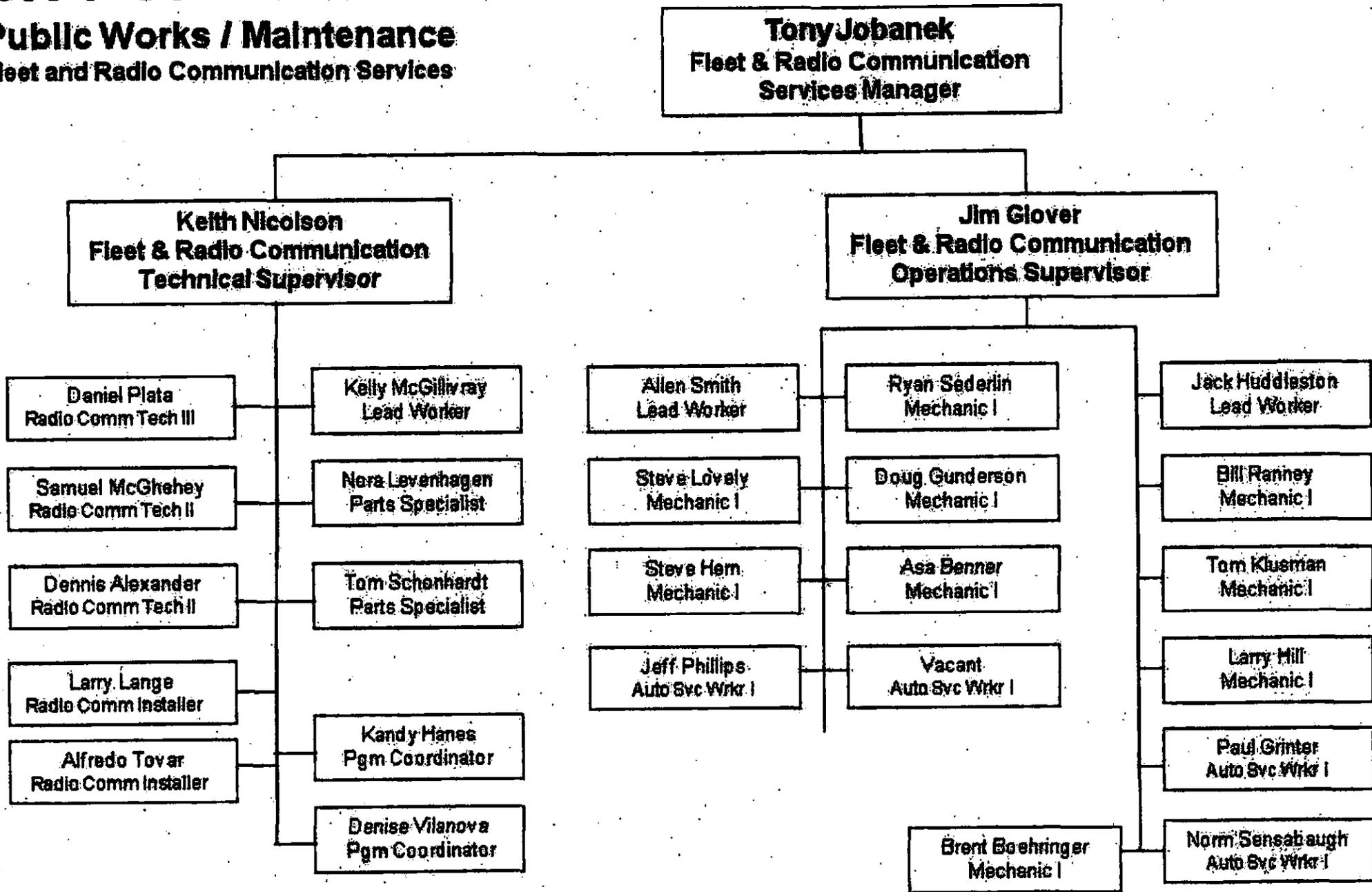


**Tony Jobanek**  
**Fleet Manager**

**Fleet Manager: 3 years**  
**City Employee: 31st year**

# CITY OF EUGENE

## Public Works / Maintenance Fleet and Radio Communication Services



# Emergency Vehicle Technician EVT

**Certification Commission, Inc**

*Recognizes*

## William Ranney

as meeting the requirements of the following levels of EVT Certification

**LEVEL I FIRE APPARATUS TECHNICIAN**

**LEVEL II FIRE APPARATUS TECHNICIAN**

**MASTER FIRE APPARATUS TECHNICIAN**

This certification expires: **June 30, 2015**

*Stephen Wilde*  
\_\_\_\_\_  
Stephen Wilde, President

The technician must maintain the individual ASE and EVT requirements for each level

# EMERGENCY VEHICLE TECHNICIAN

CERTIFICATION COMMISSION, INC.

## William Ranney

is certified in the areas listed below:

**Design & Performance Standards and Preventive Maintenance  
of Fire Apparatus**

**Fire Pumps and Accessories**

**Fire Apparatus Electrical Systems**

**Aerial Fire Apparatus**

**Allison Automatic Transmissions**

**Expires:**

**06/06/2014**

**06/06/2014**

**10/17/2014**

**06/05/2015**

**10/17/2014**



*Stephen Wilde*

Stephen Wilde, President

# Emergency Vehicle Technician EVT

**Certification Commission, Inc**

*Recognizes*

## William Ranney

as meeting the requirements of the following levels of EVT Certification

**LEVEL I AMBULANCE TECHNICIAN**

**LEVEL II AMBULANCE TECHNICIAN**

**MASTER AMBULANCE TECHNICIAN**

This certification expires: **March 31, 2014**

*Stephen Wilde*  
\_\_\_\_\_  
Stephen Wilde, President

The technician must maintain the individual ASE and EVT requirements for each level

# EMERGENCY VEHICLE TECHNICIAN

CERTIFICATION COMMISSION, INC.

## William Ranney

is certified in the areas listed below:

Management Level I Supervisor

Management Level II Supervisor

Expires:

06/05/2015

10/16/2015



*Stephen Wilde*

Stephen Wilde, President

# Emergency Vehicle Technician EVT

**Certification Commission, Inc**

*Recognizes*

## William Ranney

as meeting the requirements of the following levels of EVT Certification

**LAW ENFORCEMENT TECHNICIAN**

This certification expires:

**June 30, 2012**

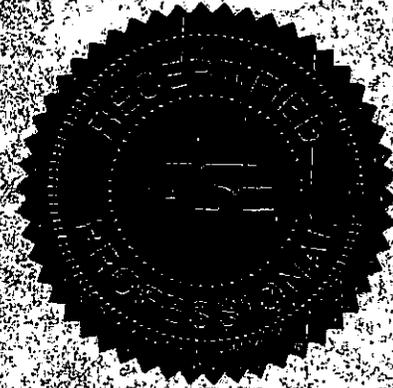
*Stephen Wilde*

Stephen Wilde, President

The technician must maintain the individual ASE and EVT requirements for each level



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**WILLIAM C. RANNEY**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below.

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE	EXPIRES
GASOLINE ENGINES	JUNE 30, 2015
DIESEL ENGINES	DECEMBER 31, 2013
DRIVE TRAIN	JUNE 30, 2012
BRAKES	DECEMBER 31, 2013
SUSPENSION AND STEERING	JUNE 30, 2012
ELECTRICAL/ELECTRONIC SYSTEMS	JUNE 30, 2012
HEATING, VENTILATION, & A/C	DECEMBER 31, 2012
PREVENTIVE MAINTENANCE INSPECTION	DECEMBER 31, 2012

XX XX

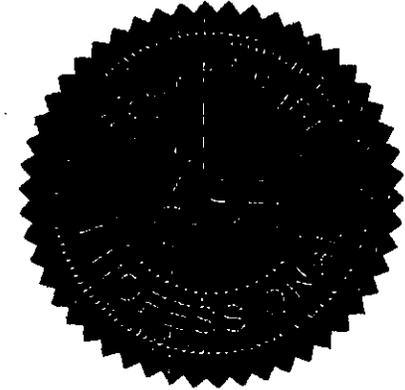
GIVEN THIS 28TH DAY OF FEBRUARY 2010, AT LEESBURG, VIRGINIA

0U2IP4SEIRANNE  
IDENTIFICATION NUMBER

*Timothy A. Zick*  
TIMOTHY A. ZICK, President



National Institute for  
**AUTOMOTIVE  
 SERVICE  
 EXCELLENCE**



*Be it known that*

**WILLIAM C RANNEY**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**MASTER AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE	EXPIRES
ENGINE REPAIR	JUNE 30, 2013
AUTOMATIC TRANS/TRANSAXLE	JUNE 30, 2013
MANUAL DRIVE TRAIN AND AXLES	DECEMBER 31, 2012
SUSPENSION AND STEERING	DECEMBER 31, 2012
BRAKES	DECEMBER 31, 2013
ELECTRICAL/ELECTRONIC SYSTEMS	DECEMBER 31, 2012
HEATING AND AIR CONDITIONING	DECEMBER 31, 2013
ENGINE PERFORMANCE	DECEMBER 31, 2013

\*\*\* \*\*

GIVEN THIS 31ST DAY OF DECEMBER 2008, AT LEESBURG, VIRGINIA

0U2IP4SE1RANNE  
 IDENTIFICATION NUMBER

*Timothy A. Zilke*  
 TIMOTHY A. ZILKE, President



# Emergency Vehicle Technician EVT Certification Commission, Inc

*Recognizes*

## Thomas Klusman

as meeting the requirements of the following levels of EVT Certification

**LEVEL I FIRE APPARATUS TECHNICIAN**

**LEVEL II FIRE APPARATUS TECHNICIAN**

**MASTER FIRE APPARATUS TECHNICIAN**

This certification expires: **October 31, 2015**

*Stephen Wilde*  
Stephen Wilde, President

The technician must maintain the individual ASE and EVT requirements for each level

# EMERGENCY VEHICLE TECHNICIAN

CERTIFICATION COMMISSION, INC.

## Thomas Klusman

is certified in the areas listed below:

**Design & Performance Standards of Fire Apparatus**

**Fire Pumps and Accessories**

**Fire Apparatus Electrical Systems**

**Aerial Fire Apparatus**

**Allison Automatic Transmissions**

Expires:

03/13/2014

03/13/2014

03/12/2015

03/12/2015

10/16/2015



*Stephen Wilde*

Stephen Wilde, President



National Institute for  
**AUTOMOTIVE  
 SERVICE  
 EXCELLENCE**

*Be it known that*

**THOMAS E. KLUSMAN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of **COMPETENCE** in the service areas listed below:

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREA OF DEMONSTRATED COMPETENCE	EXPIRES
GASOLINE ENGINES	DECEMBER 31, 2015
DIESEL ENGINES	DECEMBER 31, 2015
DRIVE TRAIN	DECEMBER 31, 2015
BRAKES	DECEMBER 31, 2013
SUSPENSION AND STEERING	JUNE 30, 2015
ELECTRICAL/ELECTRONIC SYSTEMS	JUNE 30, 2014
HEATING, VENTILATION & A/C	DECEMBER 31, 2013
PREVENTIVE MAINTENANCE INSPECTION	JUNE 30, 2015

GIVEN THIS 31ST DAY OF DECEMBER 2010 AT DEESBURG, VIRGINIA

002JR5V5KLUSM  
 IDENTIFICATION NUMBER

*Thomas A. Zilke*  
 THOMAS A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**THOMAS E. KLUSMAN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below.

**MASTER AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE	EXPIRES
ENGINE REPAIR	DECEMBER 31, 2012
AUTOMATIC TRANS/TRANSAXLE	JUNE 30, 2012
MANUAL DRIVE TRAIN AND AXLES	JUNE 30, 2012
SUSPENSION AND STEERING	JUNE 30, 2015
BRAKES	DECEMBER 31, 2013
ELECTRICAL/ELECTRONIC SYSTEMS	JUNE 30, 2015
HEATING AND AIR CONDITIONING	JUNE 30, 2014
ENGINE PERFORMANCE	DECEMBER 31, 2015

XX XX

GIVEN THIS 31ST DAY OF DECEMBER 2010 AT LEESBURG, VIRGINIA

0U2JR5VK5KLUSM  
IDENTIFICATION NUMBER

*Timothy A. Zick*  
NATIONAL INSTITUTE FOR AUTOMOTIVE SERVICE EXCELLENCE



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**THOMAS E KLUSMAN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below.

**SERVICE CONSULTANT**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

AUTOMOBILE SERVICE CONSULTANT

DECEMBER 31, 2013

XX XX

GIVEN THIS 31ST DAY OF DECEMBER 2008 AT LEESBURG, VIRGINIA

00ZUR5VK5KLUSM  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President

# EMERGENCY VEHICLE TECHNICIAN

CERTIFICATION COMMISSION, INC.

## Douglas Gunderson

is certified in the areas listed below:

Allison Automatic Transmissions

Foam Systems

Expires:

03/12/2015

03/12/2015



*Stephen Wilde*

Stephen Wilde, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**DOUGLAS S GUNDERSON**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

DIESEL ENGINES

DECEMBER 31, 2013

DRIVE TRAIN

DECEMBER 31, 2013

BRAKES

DECEMBER 31, 2013

SUSPENSION AND STEERING

DECEMBER 31, 2013

ELECTRICAL/ELECTRONIC SYSTEMS

DECEMBER 31, 2013

HEATING, VENTILATION, & A/C

DECEMBER 31, 2013

\*\*\* \*\*

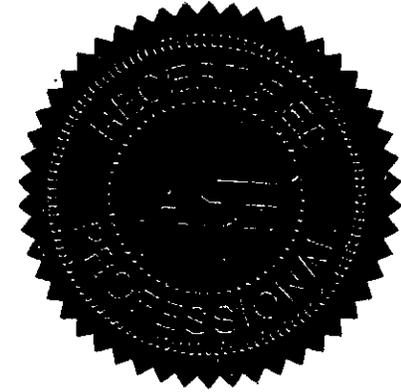
GIVEN THIS 31ST DAY OF DECEMBER 2008, AT LEESBURG, VIRGINIA

0U2FP3UJ7GUNDE  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**DOUGLAS S GUNDERSON**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the service areas listed below:

**MASTER AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

ENGINE REPAIR	DECEMBER 31, 2013
AUTOMATIC TRANS/TRANSAXLE	DECEMBER 31, 2013
MANUAL DRIVE TRAIN AND AXLES	DECEMBER 31, 2013
SUSPENSION AND STEERING	DECEMBER 31, 2013
BRAKES	DECEMBER 31, 2013
ELECTRICAL/ELECTRONIC SYSTEMS	DECEMBER 31, 2013
HEATING AND AIR CONDITIONING	DECEMBER 31, 2013
ENGINE PERFORMANCE	DECEMBER 31, 2013

\*\*\* \*\*

GIVEN THIS 31ST DAY OF AUGUST 2008, AT LEESBURG, VIRGINIA

**DU2FP3UJ7GUNDE**  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President

# EMERGENCY VEHICLE TECHNICIAN

CERTIFICATION COMMISSION, INC.

## Asa Benner

is certified in the areas listed below:

Hydraulic Systems

Expires:

03/12/2015



*Stephen Wilde*

Stephen Wilde, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**ASA A BENNER**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

DIESEL ENGINES	DECEMBER 31, 2013
DRIVE TRAIN	JUNE 30, 2014
BRAKES	JUNE 30, 2014
SUSPENSION AND STEERING	JUNE 30, 2014
ELECTRICAL/ELECTRONIC SYSTEMS	JUNE 30, 2014
HEATING, VENTILATION, & A/C	JUNE 30, 2014

\*\*\* \*\*

GIVEN THIS 30TH DAY OF JUNE 2009, AT LEESBURG, VIRGINIA

LQ30Q3XJ1BENNE  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President

# EMERGENCY VEHICLE TECHNICIAN

CERTIFICATION COMMISSION, INC.

## Ryan Sederlin

is certified in the areas listed below:

Hydraulic Systems

Expires:

03/12/2015



*Stephen Wilde*

Stephen Wilde, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**RYAN J SEDERLIN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

DIESEL ENGINES

JUNE 30, 2014

DRIVE TRAIN

JUNE 30, 2014

BRAKES

DECEMBER 31, 2013

SUSPENSION AND STEERING

DECEMBER 31, 2013

ELECTRICAL/ELECTRONIC SYSTEMS

JUNE 30, 2014

HEATING, VENTILATION, & A/C

JUNE 30, 2014

\*\* \*\* \*

GIVEN THIS 30TH DAY OF JUNE 2009, AT LEESBURG, VIRGINIA

0U2MU6QJ6SEDER  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President

**EMERGENCY VEHICLE TECHNICIAN**  
**CERTIFICATION COMMISSION, INC.**

**Steven Hern**

is certified in the areas listed below:

**Law Enforcement Vehicle Installation Technician**

Expires:

**06/02/2012**

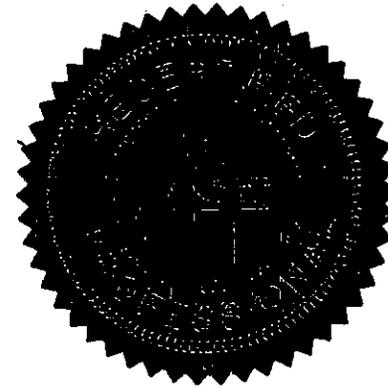


*Stephen Wilde*

Stephen Wilde, President



National Institute for  
**AUTOMOTIVE  
 SERVICE  
 EXCELLENCE**



*Be it known that*  
**STEVE P HERN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the service areas listed below:

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

<b>DIESEL ENGINES</b>	<b>JUNE 30, 2014</b>
<b>DRIVE TRAIN</b>	<b>JUNE 30, 2012</b>
<b>BRAKES</b>	<b>DECEMBER 31, 2013</b>
<b>SUSPENSION AND STEERING</b>	<b>JUNE 30, 2012</b>
<b>ELECTRICAL/ELECTRONIC SYSTEMS</b>	<b>DECEMBER 31, 2013</b>
<b>HEATING, VENTILATION, &amp; A/C</b>	<b>DECEMBER 31, 2013</b>
<b>PREVENTIVE MAINTENANCE INSPECTION</b>	<b>JUNE 30, 2010</b>

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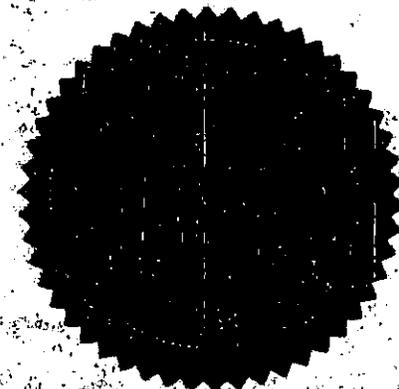
GIVEN THIS 28TH DAY OF FEBRUARY 2009, AT LEESBURG, VIRGINIA

**OU1NU6QM7HERN**  
 IDENTIFICATION NUMBER

*Timothy A. Zilke*  
 TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**STEVE P HERN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below.

**AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

**ELECTRICAL/ELECTRONIC SYSTEMS**

**JUNE 30, 2014**

XX XX

GIVEN THIS 26TH DAY OF FEBRUARY 2009 AT LEESBURG, VIRGINIA

**DU1NU6QM7HERN**  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**STEVE P HERN**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**SERVICE CONSULTANT**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

**AUTOMOBILE SERVICE CONSULTANT**

**DECEMBER 31, 2013**

XX XX

GIVEN THIS 31ST DAY OF AUGUST, 2008, AT LEESBURG, VIRGINIA.

**0U1NU6QM7HERN**  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**JOHN C HUDDLESTON JR**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**MASTER MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

<b>DIESEL ENGINES</b>	<b>JUNE 30, 2014</b>
<b>DRIVE TRAIN</b>	<b>DECEMBER 31, 2014</b>
<b>BRAKES</b>	<b>JUNE 30, 2014</b>
<b>SUSPENSION AND STEERING</b>	<b>DECEMBER 31, 2013</b>
<b>ELECTRICAL/ELECTRONIC SYSTEMS</b>	<b>DECEMBER 31, 2014</b>
<b>HEATING, VENTILATION, &amp; A/C</b>	<b>DECEMBER 31, 2013</b>
<b>PREVENTIVE MAINTENANCE INSPECTION</b>	<b>DECEMBER 31, 2014</b>

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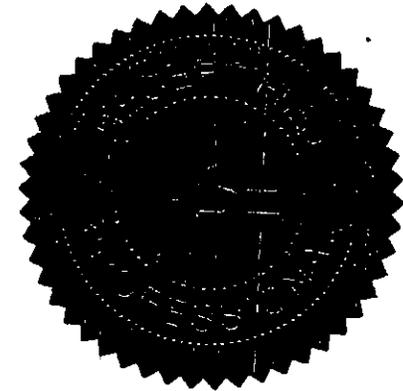
GIVEN THIS 31ST DAY OF DECEMBER 2009, AT LEESBURG, VIRGINIA

**OU3KV8PK0HUDDL**  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**JOHN C HUDDLESTON JR**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the service areas listed below:

**MASTER AUTOMOBILE TECHNICIAN**

**AREAS OF DEMONSTRATED COMPETENCE**

**EXPIRES**

<b>ENGINE REPAIR</b>	<b>JUNE 30, 2012</b>
<b>AUTOMATIC TRANS/TRANSAXLE</b>	<b>JUNE 30, 2012</b>
<b>MANUAL DRIVE TRAIN AND AXLES</b>	<b>JUNE 30, 2012</b>
<b>SUSPENSION AND STEERING</b>	<b>DECEMBER 31, 2012</b>
<b>BRAKES</b>	<b>DECEMBER 31, 2012</b>
<b>ELECTRICAL/ELECTRONIC SYSTEMS</b>	<b>DECEMBER 31, 2012</b>
<b>HEATING AND AIR CONDITIONING</b>	<b>DECEMBER 31, 2013</b>
<b>ENGINE PERFORMANCE</b>	<b>DECEMBER 31, 2012</b>

\*\*\* \*\*

**GIVEN THIS 31ST DAY OF DECEMBER 2008, AT LEESBURG, VIRGINIA**

**0U3KV8PK0HUDDL**  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**JOHN C HUDDLESTON JR**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below:

**SERVICE CONSULTANT**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

AUTOMOBILE SERVICE CONSULTANT

JUNE 30, 2012

XX XX

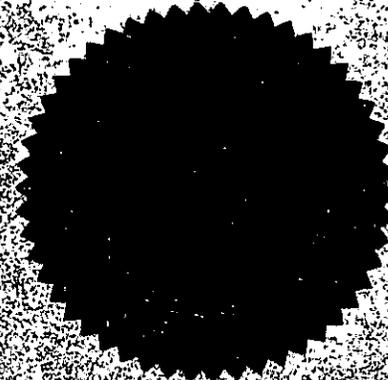
GIVEN THIS 30TH DAY OF JUNE 2007, AT DEESBURG, VIRGINIA

043KVAPK0HDDJ  
IDENTIFICATION NUMBER

*Ronald H. Werner*  
RONALD H. WERNER, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**ALLEN E SMITH**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below

**MASTER AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE	EXPIRES
ENGINE REPAIR	JUNE 30, 2015
AUTOMATIC TRANS/TRANSAXLE	JUNE 30, 2015
MANUAL DRIVE TRAIN AND AXLES	JUNE 30, 2015
SUSPENSION AND STEERING	JUNE 30, 2015
BRAKES	JUNE 30, 2015
ELECTRICAL/ELECTRONIC SYSTEMS	JUNE 30, 2015
HEATING AND AIR CONDITIONING	JUNE 30, 2015
ENGINE PERFORMANCE	JUNE 30, 2015

XX XX

GIVEN THIS 30TH DAY OF JUNE 2010, AT LEESBURG, VIRGINIA

005JX6UK6SMITH  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**ALLEN E SMITH**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the service areas listed below:

**SERVICE CONSULTANT**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

**AUTOMOBILE SERVICE CONSULTANT**

**JUNE 30, 2012**

\*\*\* \*\*

GIVEN THIS 30TH DAY OF JUNE 2007, AT LEESBURG, VIRGINIA

**0U5JX6UK6SMITH**  
IDENTIFICATION NUMBER

*Ronald H. Weiner*  
RONALD H. WEINER, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**STEVE W LOVELY**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the service areas listed below.

**AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

ENGINE REPAIR

JUNE 30, 2014

MANUAL DRIVE TRAIN AND AXLES

JUNE 30, 2015

SUSPENSION AND STEERING

DECEMBER 31, 2014

BRAKES

JUNE 30, 2014

GIVEN THIS 30TH DAY OF JUNE, 2010, AT LEESBURG, VIRGINIA.

001HVDPK9LOVEL  
IDENTIFICATION NUMBER

*Timothy A. Zille*  
TIMOTHY A. ZILLE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**PAUL E GRINTER JR**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below

**MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

PREVENTIVE MAINTENANCE INSPECTION

DECEMBER 31, 2014

XX XX

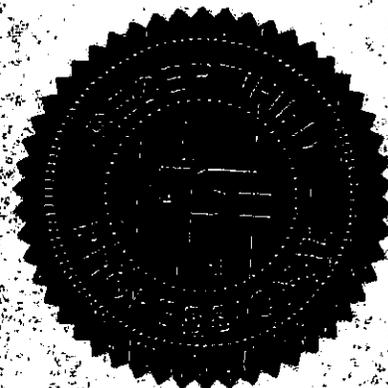
GIVEN THIS 31ST DAY OF DECEMBER 2009, AT LEESBURG, VIRGINIA

HX7HR3UI7GRINT  
IDENTIFICATION NUMBER

*Timothy A. Zilke*  
TIMOTHY A. ZILKE, President



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**JEFFREY L. PHILLIPS**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this CERTIFICATE in evidence of COMPETENCE in the service areas listed below.

**MEDIUM/HEAVY TRUCK TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

BRAKES

JUNE 30, 2014

SUSPENSION AND STEERING

JUNE 30, 2014

ELECTRICAL/ELECTRONIC SYSTEMS

JUNE 30, 2014

HEATING, VENTILATION, & A/C

JUNE 30, 2014

PREVENTIVE MAINTENANCE INSPECTION

JUNE 30, 2009

XX XX

GIVEN THIS 28TH DAY OF FEBRUARY 2009 AT LEESBURG, VIRGINIA

00119TN3PHILL  
IDENTIFICATION NUMBER

*Thomas A. Zinke*  
THOMAS A. ZINKE, President



National Institute for  
**AUTOMOTIVE  
 SERVICE  
 EXCELLENCE**



*Be it known that*

**JEFFREY L PHILLIPS**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the service areas listed below:

**MASTER AUTOMOBILE TECHNICIAN**

AREAS OF DEMONSTRATED COMPETENCE

EXPIRES

ENGINE REPAIR	DECEMBER 31, 2013
AUTOMATIC TRANS/TRANSAXLE	JUNE 30, 2014
MANUAL DRIVE TRAIN AND AXLES	DECEMBER 31, 2013
SUSPENSION AND STEERING	DECEMBER 31, 2013
BRAKES	DECEMBER 31, 2013
ELECTRICAL/ELECTRONIC SYSTEMS	JUNE 30, 2014
HEATING AND AIR CONDITIONING	JUNE 30, 2014
ENGINE PERFORMANCE	JUNE 30, 2014

\*\*\* \*\* \*\* \*\* \*\*

GIVEN THIS 28TH DAY OF FEBRUARY 2009, AT LEESBURG, VIRGINIA

**0U1IT9TN3PHILL**  
 IDENTIFICATION NUMBER

*Timothy A. Zilke*

TIMOTHY A. ZILKE, President





National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**



*Be it known that*

**KELLY R MCGILLIVRAY**

has successfully passed the examinations and met the experience requirements prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the various areas listed below.

**PARTS SPECIALIST**

AREAS OF DEMONSTRATED COMPETENCE	EXPIRES
MEDIUM/HEAVY TRUCK DEALERSHIP PARTS	JUNE 30, 2014
AUTOMOBILE PARTS	JUNE 30, 2014
MEDIUM/HEAVY TRUCK AFTERMARKET PARTS	
BRAKES	JUNE 30, 2014
SUSPENSION AND STEERING	JUNE 30, 2014

GIVEN THIS 30TH DAY OF JUNE 2009 AT LEBURG, VIRGINIA

DUZEVA USMCO1  
IDENTIFICATION NUMBER

*Timothy D. Zick*  
PRESIDENT, ASE



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

*Be it known that*

**TOM L. SCHONHARDT**

has successfully passed the examinations and met the experience requirement prescribed by the National Institute for Automotive Service Excellence and is awarded this **CERTIFICATE** in evidence of **COMPETENCE** in the specific areas listed below.

**PARTS SPECIALIST**

AREA OF DEMONSTRATED COMPETENCE

EXPIRES

AUTOMOTIVE PARTS

JUNE 30, 2014

GIVEN THIS 30TH DAY OF JUNE 2009 AT PEEBLSBURG, VIRGINIA

NV36P5565SCHON  
IDENTIFICATION NUMBER

*Timothy A. Zeb...*  
NATIONAL INSTITUTE FOR  
AUTOMOTIVE SERVICE EXCELLENCE



**INFORMATION REQUIRED**

<b>City of Springfield's Requirements</b>	<b>City of Eugene's Responses</b>
<p>3.1. The Proposer shall supply quarterly summary reports on each apparatus serviced in that quarter, including routine maintenance performed and any repair work completed. Reports shall include the information in Attachment 3, in Excel format, submitted via email to a designated recipient.</p>	<p>Meets specifications</p> <p>We use the fleet management software program Faster Asset Solutions by CCG Systems. Faster is a computer based fleet management system that allows us the ability to accurately track and report data in real time. We can also provide reporting capabilities down to the tenth of the hour.</p> <p>With our software we are better able to make informed decisions regarding equipment maintenance, predictive repairs, replacement analysis, and trending to help reduce the overall cost of ownership for equipment.</p>
<p>3.2. The Proposer shall supply, when requested, complete maintenance/repair records on any/all apparatus within 2 working days.</p>	<p>Meets specifications</p>
<p>3.3. Proposer shall provide operations manuals, training and/or other information as needed to safely operate systems and equipment changed/added by Proposer.</p>	<p>Meets specifications</p>
<p>3.4. Proposer will be expected to recommend routine service intervals on each apparatus, in keeping with manufacturer's warranty requirements and industry norms.</p>	<p>Meets specifications</p> <p>Since Eugene and Springfield have very similar equipment the service intervals would be comparable to those we perform on our own apparatus.</p>



**TESTING AND PERFORMANCE REQUIREMENTS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

4. A road test shall be conducted with the apparatus

Meets specifications



**TRAINING**

**City of Springfield's Requirements**

**City of Eugene's Responses**

5. The proposer shall have programs in place for training, proficiency testing and performance for any staff involved with certifications.

Meets specifications

The City of Eugene Fleet & Radio Communications shop has a training and certification program in place to ensure the highest level of competency and performance.



## SERVICE REQUIREMENTS

City of Springfield's Requirements	City of Eugene's Responses
<p>6. Each proposer shall furnish satisfactory evidence of its ability to render prompt service and to furnish replacement parts by showing where local service will be furnished. Information to be provided shall include:</p> <p>* Physical location of the facility (not more than 75 miles from Springfield, Oregon) &amp; distance from each Springfield Fire Station.</p>	<p>Physical location is : 1820 Roosevelt Blvd Eugene, OR 97402</p> <p>Distance from City of Eugene Shops to Springfield Stations:</p> <p>Station 16: 6853 Main Street = 12.8 miles</p> <p>Station 14: 4765 Main Street = 10.5 miles</p> <p>Station 3: 1225 28<sup>th</sup> Street = 8.0 miles</p> <p>Station 4: 1475 5<sup>th</sup> Street = 6.2 miles</p> <p>Station 5: 2705 Pheasant Boulevard = 6.0 miles</p>
* ownership,	City of Eugene
* description of the service facility,	<p><b>Fleet Maintenance Shop</b> – 9 bays, 1 service pit, 5 medium duty above ground hoists, 2 in ground heavy hoists, 12 heavy duty portable hoists, 2 - 3 ton overhead cranes, 1 - 15 ton over head crane, steam rack.</p> <p>The Fleet facility is open Monday – Friday from 6:30 am – 11:00 pm with after-hours services available beyond these times.</p> <p><b>Radio Maintenance Shop</b> – 2 service bays – 5 technician and work stations. We are able to perform all necessary repairs and maintenance related to radio communications including:</p> <ul style="list-style-type: none"> <li>• Portable and mobile repairs, installations, programming, Preventative Maintenance, and template building</li> <li>• Mobile Data Computers (MDC) installations, removals and diagnostics.</li> </ul> <p>The Radio facility is open Monday – Friday from 6:30 am – 5:00 pm with after-hours services available beyond these times.</p>
* number of mobile service units,	We currently have two mobile service units available 365 days a year as needed to service our customers

\* parts inventory value.

We stock apparatus parts, radio/computer parts, batteries and tires. Our current parts inventory specific to Fire apparatus is approximately :

712 lines of parts

On hand quantity of parts 5,600 items

With an approximate value of \$74,000

We stock medic parts, radio/computer parts, batteries and tires. Our current parts inventory specific to medic units is approximately :

250 lines of parts

On hand quantity of parts 1,900 items

With an approximate value of \$44,000

Giving us an approximate on hand value of \$118,000 in parts specific to Fire and EMS services to ensure a prompt turn around. When we need a part that is not in stock we have secured a guaranteed purchase price of 4% above manufacture cost for parts purchased directly from Pierce Manufacturing for city of Eugene owned fire apparatus. We will in turn look into the feasibility of obtaining the same discount for Springfield Fire.



**SCHEDULE AND EXPENSE ITEMIZATION (Attachment 2)**

<b>City of Springfield's Requirements</b>	<b>City of Eugene's Responses</b>
7.1. Proposer shall provide a detailed breakdown of the following costs:	Meets specifications
7.1.1. Shop time / \$ per hour	Corrective Maintenance & repairs-- shop hourly rate- \$97.00 Preventative repairs--shop hourly rate- \$52.00
7.1.2. Rates for apparatus pick-up / delivery to station.	Rate for pick-up and delivery would be \$52.00 per hour for the apparatus or medic units
7.1.3. Emergency response / call- out rates	Monday through Friday 6:30am to 11:00pm at \$97.00 per hour. After hour rate at 1.5 times regular rate.
7.1.4. NFPA Inspection rates (annual/semi-annual)	The cost to perform these inspections is dependent on the type of apparatus to be serviced and the equipment that it has installed.  An estimated average cost to perform the annual and semi-annual NFPA inspections would be approximately \$603.00 for the inspection and an additional \$776.00 for the aerial inspections. Please reference attachment 2 for a complete list of work to be performed.
7.1.5. Parts mark-up percentage %	Parts mark up 15%
7.1.7. Miscellaneous other charges (i.e. HAZMAT disposal fees, etc.)	No Miscellaneous fees charged



**INVOICES**

<b>City of Springfield's Requirements</b>	<b>City of Eugene's Responses</b>
8.1. Proposer shall send detailed invoices	Meets specifications
8.1.2.1. Invoice #	Meets specifications
8.1.2.2. Vendor contact information complete with phone #	Meets specifications
8.1.2.3. Fleet #	Meets specifications
8.1.2.4. Model #	Meets specifications
8.1.2.5. Mileage	Meets specifications
8.1.2.6. License	Meets specifications
8.1.2.7. Date In and Date Out	Meets specifications
8.1.2.8. Date of repair	Meets specifications
8.1.2.9. Quantity of part or hours (increments of 15 minutes)	Meets specifications
8.1.2.10. Part number and description	Meets specifications
8.1.2.11. Cost per part	Meets specifications
8.1.2.12. Extended cost for parts or hours	Meets specifications
8.1.2.13. Third party or outsourced supplier name, description of service or part and cost	Meets specifications
8.1.2.14. Net 45 days terms	Meets specifications
8.1.2.15. No services charges for delayed payment	Meets specifications
8.1.2.16. No markup on third party charges	Meets specifications
8.1.2.17. No markup on freight charges	Meets specifications

**Attachment 2**

**Schedule and Expense Itemization**

**ATTACHMENTS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

**ATTACHMENT 2**  
**SCHEDULE AND EXPENSE ITEMIZATION**  
(Proposer shall provide a detailed cost breakdown in this or similar format.) **SEE SAMPLE FORM**

Meets specifications  
See attached

**ATTACHMENT 2  
SCHEDULE AND EXPENSE ITEMIZATION**

<b>Item:</b>	<b>Charge/per:</b>	<b>Comments:</b>
Shop Rate	\$97.00 per hour	Corrective Work
	\$52.00 per hour	Preventative Services
Pick up & Deliver to fire station	\$52.00 per hour	
Call-out/emergency rate	\$145.50 per hour	1.5 times regular shop hourly rate is charged for call-out or emergency work outside of regular shop hours which are 6:30 AM to 11:00 PM Monday through Friday
NFPA Inspection (annual)	Est. \$603.00 per inspection	SEE ATTACHED Figure A3-A7: Apparatus Check Form - Mobile Fire Apparatus Inspection Report
	Est. additional \$776.00 for aerial inspections	SEE ATTACHED Figure A8-A9: Apparatus Check Form - Aerial Device Inspection
NFPA Inspection (semi-annual)	Est. \$603.00 per inspection	SEE ATTACHED Figure A3-A7: Apparatus Check Form - Mobile Fire Apparatus Inspection Report
	Est. additional \$776.00 for aerial inspections	SEE ATTACHED Figure A8-A9: Apparatus Check Form - Aerial Device Inspection
HAZMAT Fees	\$0.00	No HAZMAT fees charged
Parts Mark-up	15%	

Figure A-3: Quarterly/Annual Apparatus Check Form

QUARTERLY/ANNUAL MOBILE FIRE APPARATUS INSPECTION REPORT

Inspection date \_\_\_\_\_

Fire department: \_\_\_\_\_

Apparatus no. \_\_\_\_\_

Apparatus Manufacturer \_\_\_\_\_ Model \_\_\_\_\_ Serial no. \_\_\_\_\_ Hourmeter \_\_\_\_\_

Chassis Make \_\_\_\_\_ Model \_\_\_\_\_ VIN \_\_\_\_\_ Odometer \_\_\_\_\_

Legend:

X = Acceptable visually, checked R = Requires repair or adjustment U = Unsafe condition requires repair prior to use C = Corrected NA = Not applicable

CHASSIS INSPECTION

Engine and Cooling Systems

- Oil level and condition
Oil leaks
Coolant level
Antifreeze protection
Coolant additive level
Fuel system for leaks
Fuel system plumbing condition
Power steering fluid level
Power steering pump and plumbing
Coolant hose condition and leaks
Alternator mounting brackets
Alternator connections
Charging system output \_\_\_\_\_ volts
Auxiliary cooler connections
Battery condition and hold downs

- Battery cables and clamps
Battery fluid level
Battery terminal voltage \_\_\_\_\_ volts
Chassis grounds and connections
Starter motor cable condition
Starter motor operation
Fan mounting bolts and adjustment
Fan shroud clearance and condition
Fan clutch or shutters operation
Air filter element condition
Air intake tubes and hoses
All belts condition and adjustment
After-cooler or intercooler tubes and hoses
Motor mount condition
Radiator cap pressure

Comments on engine and cooling systems inspection \_\_\_\_\_

Figure A-4: Quarterly/Annual Apparatus Check Form (Continued)

**Chassis and Components**

*Fluid levels*

- Lubricate chassis
- All fluid levels

*Steering*

- Steering linkage and tie rods
- Steering box mounting
- Steering system plumbing for leaks
- Manual steering box fluid level

*Transmission*

- Auto trans fluid level
- Auto trans mounting and condition
- Auto trans and plumbing for leaks
- Auto trans lockup system
- Manual trans oil level
- Manual trans mounting
- Manual trans for leaks

*Fuel*

- Fuel tank and plumbing for leaks
- Fuel tank mounting

*Tires/Wheels*

- Tire and wheel conditions
- Lug nuts for torque
- Tire tread depth    Front \_\_\_\_\_ Rear \_\_\_\_\_
- Tire air pressure    Front \_\_\_\_\_ Rear \_\_\_\_\_

*Driveline*

- Driveline U-joints and yokes
- Driveline carrier bearings
- Differential oil level and leaks

*Front axle*

- Front spring and shock condition
- Front wheel bearings and king pins

*Rear axle*

- Rear spring condition
- Rear spring torque tubes and shocks
- Axle flanges for leaks and tightness
- Frame rails and cross members

*Brakes*

- Brake condition (amount of material)
- Brake adjustment and operation
- Air brake valves and tanks
- Lubricate brake pedal pivot pin
- Drain air tanks and check air dryer
- Air brake lines and chambers
- Air brake leaks and buildup
- Hydraulic brakes for leaks
- Hydraulic brake components
- Hydro-vac operation and mounting
- Parking brake operation

*Exhaust system*

- Exhaust system and muffler

Comments on chassis and components inspection \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Figure A-5: Quarterly/Annual Apparatus Check Form (Continued)

**Cab and Body**

*Cab*

- Cab mounting and tilt mechanism
- Cab frame and sheet metal
- Cab hoist motor solenoid volt drop \_\_\_\_\_ volts
- Door mounting and latches
- Cab glass condition
- Cab seat condition and mounting
- Seat belt condition and mounting
- Steering wheel mounting and alignment
- Horn operation
- Heater and defroster operation
- Throttle controls and linkage
- Window operation

- Auto transmission shift controls
- Manual transmission shift controls
- Clutch pedal linkage
- Clutch pedal free play
- Windshield wipers and washers
- Mirror condition and mounting

*Body*

- Compartment door latches
- Compartment door and hinge condition
- Body compartment condition
- Step and auxiliary equipment condition

Comments on cab and body inspection \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Cab and Body Electrical**

- Headlights and high beams
- Parking and clearance lights
- Tail and stop lights
- Backup lights and alarm
- Turn signal and hazard operation
- Cab spot lights operation
- Auxiliary light operation
- Front warning lights
- Rear warning lights
- Front beacon lights
- Intersection warning lights
- Body deck lights

- Compartment lights
- Siren operation and mounting
- Siren solenoid voltage drop \_\_\_\_\_ volts
- Voltage drops of all solenoids

List solenoids and voltage drop below

Solenoid	Voltage Drop

Comments on cab and body electrical inspection \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Figure A-6: Quarterly/Annual Apparatus Check Form (Continued)

**Line Voltage Inspection**

- Power source
- Generator drive engine or power drivetrain
- Cord reels and receptacles
- Electrically-driven equipment
- Electrical controls
- Output voltage \_\_\_\_\_ volts
- Output frequency \_\_\_\_\_ Hz

Comments on line voltage electrical inspection \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Road and Operational Test**

- Engine oil pressure
- Engine coolant temperature
- Tachometer operation
- Auto transmission shifting
- Clutch release and operation
- Manual transmission shifting
- Brake operation
- Drive line vibration
- Air compressor operation
- Air compressor governor setting
- Speedometer operation
- Shimmy or front end noises
- Clutch fan or shutter operation

Comments on road and operational test \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PUMP AND WATER TANK INSPECTION**

Pump manufacturer \_\_\_\_\_ Model \_\_\_\_\_ S/N \_\_\_\_\_  
Pump location \_\_\_\_\_ Pump hours \_\_\_\_\_ Capacity \_\_\_\_\_

- Pump shift and indicator lights
- Automatic transmission lockup system
- Clutch disengagement and manual transmission
- Pump transmission shift cylinders or motor
- Pump transmission oil level and condition
- Pump panel tachometer and engine gauges
- Engine speed counter
- Pump panel electrical switches and panel light
- Master gauges for accuracy and operation
- Discharge gauges for accuracy and operation
- Water tank indicator system
- Pump

Figure A-7: Quarterly/Annual Apparatus Check Form (Continued)

- |  |  |
|--|--|
| <input type="checkbox"/> Pump plumbing   | <input type="checkbox"/> Drain valves  |
| <input type="checkbox"/> High pressure pump system   | <input type="checkbox"/> Tank-to-pump and tank fill valves                               |
| <input type="checkbox"/> Pressure control device operation and response time               | <input type="checkbox"/> Auxiliary cooler  |
| <input type="checkbox"/> Transfer valve operation  | <input type="checkbox"/> Suction strainer  |
| <input type="checkbox"/> Intake relief operation   | <input type="checkbox"/> Preconnect valves and plumbing                                  |
| <input type="checkbox"/> Primer operation  | <input type="checkbox"/> Deck gun valve and plumbing                                     |
| <input type="checkbox"/> Dry vacuum test   | <input type="checkbox"/> Front or rear suction valves and plumbing and valves            |
| Initial reading <input type="checkbox"/> in. vacuum  | <input type="checkbox"/> Auto-lube level and fluid condition                             |
| Leakage in 5 minutes <input type="checkbox"/> in. vacuum                                   | <input type="checkbox"/> Water tank mounting and integrity                               |
| <input type="checkbox"/> Primer motor solenoid voltage drop <input type="checkbox"/> volts | <input type="checkbox"/> Booster reel mounting and operation                             |
| <input type="checkbox"/> Pump packing—adjust if necessary                                  | <input type="checkbox"/> Anodes in tank and pump   |
| <input type="checkbox"/> Mechanical seals for leaks  | <input type="checkbox"/> Reel motor solenoid voltage drop <input type="checkbox"/> volts |
| <input type="checkbox"/> Discharge and intake valves                                       | <input type="checkbox"/> Pump mounting integrity   |
| <input type="checkbox"/> Valves, linkage, remote rods, and pivot points                    | <input type="checkbox"/> Pump driveline U-joints, yokes and flanges                      |

Comments on pump and tank inspection \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOAM PROPORTIONING SYSTEM INSPECTION**

Foam system manufacturer: \_\_\_\_\_ Model \_\_\_\_\_ S/N \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Instrumentation, gauges, and controls | <input type="checkbox"/> Hydraulic system                               |
| <input type="checkbox"/> Strainer or filter                    | <input type="checkbox"/> Hydraulic fluid tank mounting and integrity    |
| <input type="checkbox"/> Foam concentrate pump                 | <input type="checkbox"/> Foam concentrate tank mounting and integrity   |
| <input type="checkbox"/> Lubricant level and condition         | <input type="checkbox"/> Foam eductor system, metering, and check valve |
| <input type="checkbox"/> Hydraulic pump                        |   |

Comments on foam proportioning system inspection \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Figure A-8: Quarterly/Annual Apparatus Check Form (Continued)

**AERIAL DEVICE INSPECTION**

Aerial manufacturer \_\_\_\_\_ Model \_\_\_\_\_ S/N \_\_\_\_\_  
 Aerial hours \_\_\_\_\_ Rated capacity \_\_\_\_\_

**Hydraulic Systems**

*Turntable*

- \_\_\_\_\_ Rotation gear reduction box
- \_\_\_\_\_ Rotation hydraulic swivel
- \_\_\_\_\_ Lines and hoses
- \_\_\_\_\_ Control valve

*Chassis*

- \_\_\_\_\_ Hydraulic tank
- \_\_\_\_\_ Hydraulic fluid levels
- \_\_\_\_\_ Hydraulic fluid sample
- \_\_\_\_\_ PTO
- \_\_\_\_\_ Hydraulic pump
- \_\_\_\_\_ Auxiliary power pump
- \_\_\_\_\_ Lines and hoses

*Stabilizer*

- \_\_\_\_\_ Cylinders
- \_\_\_\_\_ Control valve
- \_\_\_\_\_ Lines and hoses
- \_\_\_\_\_ Diverter valve

*Aerial*

- \_\_\_\_\_ Elevation cylinder
- \_\_\_\_\_ Extension cylinder
- \_\_\_\_\_ Lines and hoses
- \_\_\_\_\_ Tip controls

*Platform*

- \_\_\_\_\_ Control valve
- \_\_\_\_\_ Leveling cylinders
- \_\_\_\_\_ Lines and hoses

**Structural Fasteners**

- \_\_\_\_\_ Turntable mounting bolts
- \_\_\_\_\_ Torque box mounting to frame bolts
- \_\_\_\_\_ Suspension system bolts

**Tractor Drawn Components**

- \_\_\_\_\_ Mounting to frame bolts
- \_\_\_\_\_ Rotation gear reduction box mounting bolts
- \_\_\_\_\_ Boom support/ladder cradle mounting bolts

**Stabilizer**

- \_\_\_\_\_ Mounting to frame or torque box
- \_\_\_\_\_ Mounting bolts

**Lubrication**

- \_\_\_\_\_ Sheaves
- \_\_\_\_\_ Cables
- \_\_\_\_\_ Ladder section base rails
- \_\_\_\_\_ Ladder heel pin
- \_\_\_\_\_ Rotation gear and bearing
- \_\_\_\_\_ Rotation gear reduction box
- \_\_\_\_\_ Elevation cylinder pins
- \_\_\_\_\_ Extension cylinder pins
- \_\_\_\_\_ Stabilizer extension cylinder pins
- \_\_\_\_\_ Aerial waterway pipe sections

**Indicators**

- \_\_\_\_\_ Rung alignment
- \_\_\_\_\_ PTO engaged
- \_\_\_\_\_ Aerial alignment
- \_\_\_\_\_ Turntable alignment
- \_\_\_\_\_ Elevation
- \_\_\_\_\_ Extension
- \_\_\_\_\_ Turntable level

**Turntable Components**

- \_\_\_\_\_ Safety signs
- \_\_\_\_\_ Communication system
- \_\_\_\_\_ Emergency hydraulic power
- \_\_\_\_\_ Interlock systems
- \_\_\_\_\_ Electrical lines

Figure A-9: Quarterly/Annual Apparatus Check Form (Continued)

**Aerial Components**

- \_\_\_ Gore tube
- \_\_\_ Waterway
- \_\_\_ Sheaves
- \_\_\_ Pinable waterway
- \_\_\_ Rung covers
- \_\_\_ Breathing air
- \_\_\_ Wear strips

**Stabilizers Components**

- \_\_\_ Lights
- \_\_\_ Pads
- \_\_\_ Interlocks
- \_\_\_ Safety pins

Comments on aerial device inspection \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector \_\_\_\_\_

Date \_\_\_\_\_

AHJ representative \_\_\_\_\_

Date \_\_\_\_\_

**Attachment 3**  
**Reporting Requirements**

## ATTACHMENTS

City of Springfield's Requirements	City of Eugene's Responses
<b>ATTACHMENT 3</b> <b>REPORTING REQUIREMENTS</b>	
1. The Proposer shall supply quarterly summary reports on each apparatus serviced in that quarter, including routine maintenance performed and any repair work completed. Reports shall include the information in Excel format, submitted via email to a designated recipient.	Meets specifications
2. The follow information shall be included in all quarterly reports:	Meets specifications
2.1. Date of Service	Meets specifications
2.2. City ID #	Meets specifications
2.3. Apparatus Make & Model	Meets specifications
2.4. Model Year	Meets specifications
2.5. VIN #	Meets specifications
2.6. Mileage at time of service	Meets specifications
2.7. Routine Service (Yes or No)	Meets specifications
2.8. Description of Service Performed	Meets specifications
2.9. Part Numbers of parts used on Current Service	Meets specifications
2.10. Cost per part, # used, Total parts Cost	Meets specifications
2.11. Labor hours used, Cost per hour, Total Labor Cost	Meets specifications
2.12. Shipping and/or other costs	Meets specifications
2.13. Total Cost for Current Service Performed	Meets specifications
2.14. Date of Last Routine Service	Meets specifications
2.15. Date of Next Schedule PM	Meets specifications
2.16. Date of Last NFPA-required Inspection	Meets specifications
3. A single spreadsheet with all apparatus serviced in the calendar quarter is sufficient. <u>Sample spreadsheet shall be provided upon request.</u>	Meets specifications

**Attachment 4**

**Performance Bond**

**(Not required per Addendum #2)**

**ATTACHMENTS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

ATTACHMENT 4  
THE AMERICAN INSTITUTE OF ARCHITECTS  
PERFORMANCE BOND

Per addendum # 2 this is no longer required

**Attachment 5**

**Authorization to Legally Bind Bidder**

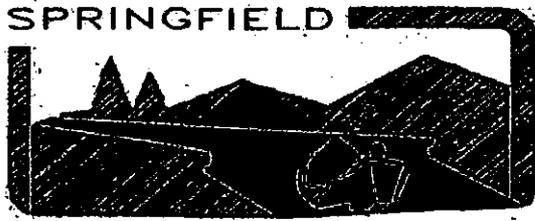
**ATTACHMENTS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

ATTACHMENT 5  
AUTHORIZATION TO LEGALLY BIND BIDDER

ATTACHED



**Attachment 5**

**Authorization to Legally Bind Bidder**

**The person executing this Bid and the instruments referred to herein on behalf of the Bidder has the legal power, right, and actual authority to submit this Bid, and to bind the Bidder to the terms and conditions of this Bid.**

 2/28/11  
**(Signature of person authorized to bind Bidder) Dated**

JOHN RUIZ, CITY MANAGER

**Print Name of Person Signing as authorized to bind Bidder**

CITY OF EUGENE  
**Firm Name**

541-682-4808  
**Phone**

1820 ROOSEVELT BLVD  
**Address**

541-682-4869  
**Fax**

EUGENE, OR97402  
**City, State, Zip**

TONY.G.JOBANEK@CI.EUGENE.OR.US  
**email address**

**Attachment 6**  
**Sample Contract**

**ATTACHMENTS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

ATTACHMENT 6  
SAMPLE CONTRACT  
CITY OF SPRINGFIELD  
INDEPENDENT CONTRACTOR AGREEMENT

ATTACHED

**ATTACHMENT 6  
Sample Contract**

**CITY OF SPRINGFIELD  
INDEPENDENT CONTRACTOR AGREEMENT**

Dated:

Parties:

("CITY")

and

Seller

**Additional Contractor Information:**

a) Type of Entity:       Sole Proprietorship       Partnership Corporation  
                                  Limited Liability Comp

b) Address:

b) Telephone:

c) Fax No. :

In consideration of the mutual covenants contained herein, the parties agree to the following terms, provisions and conditions:

1. **Personal Property to be Delivered.**
2. **Payment by CITY.**
3. **Contract Duration.** This Agreement shall commence on (date) and shall continue until (date) unless extended, modified, or terminated as provided herein.
4. **Intergovernmental Cooperative Purchasing.** The Seller agrees to extend identical prices and services under the same terms and conditions to all public agencies. Quantities stated in this bid reflect the City of Springfield purchase requirements/usage only. A public agency wishing to purchase items will execute its own contract with the awarded bidder for its requirements. Please see ORS 279A.215 and OAR's 137-046-0430 & 137-047-0290.

5. **Extension.** This Agreement may be extended for additional one-year periods upon compliance with the provisions of paragraph 17 and with the following procedure:
  - 5.1. The parties shall confer not later than 30 days before the expiration of this Agreement regarding the desirability of extending the Agreement. The Springfield Contract Representative and the Independent Contractor shall confer regarding the proposed fee for services and any other proposed Agreement revisions proposed by either party.
  - 5.2. If the parties, after negotiation, agree, an Agreement Modification that stipulates any and all Agreement modifications shall be executed. The Agreement Modification shall be attached to this Agreement.
6. **Warranty.**
7. **Modification.** This Agreement or any of its Exhibits may be modified at any time by mutual consent of parties. No change or modification of this Agreement or any of its Exhibits shall be valid or binding upon the parties hereto unless such a change or modification is in writing signed by all the parties hereto.
8. **Termination.** The performance of work under this Agreement may be terminated by CITY, in whole or in part, whenever for any reason CITY shall determine that such termination is in the best interest of CITY. Any such termination shall be effected by delivery to the Independent Contractor of a Notice of Termination specifying the extent to which performance of the work under the Agreement is terminated and the date on which such termination is effective. Upon delivery to the Independent Contractor of a Notice of Termination under this paragraph, the Independent Contractor and CITY shall, by agreement, make an appropriate written modification to this Agreement governing completion of portions of the independent Contractor's work and payment therefore by CITY.
9. **Indemnification and Hold Harmless.** The Independent Contractor shall defend, indemnify and hold harmless the City from and against all liability or loss and against all claims or actions based upon or arising out of damage or injury to persons or property caused by or sustained in connection with performance of this Contract by the Independent Contractor except, pursuant to ORS 30.140, for losses, claims, or actions resulting from the sole negligence of the City.

The Independent Contractor shall assume all responsibilities for the work, and bear all losses and damages directly or indirectly resulting to the Independent Contractor, the City, or to others on account of the character or performance of the work, unforeseen difficulties, accidents, or any other causes whatsoever. The Independent Contractor shall assume defense of, indemnify and save harmless the City, its officials, agents, and employees from all claims, liability, loss, damage, and injury of every kind, nature and description, directly or indirectly resulting from activities in the performance of the Contract, the ownership, maintenance or use of motor vehicles in connection therewith, or the acts, omissions, operations, or conduct of the Independent Contractor or any Subcontractor under the Contract or any way arising out of the Contract, irrespective of whether an act, omission or conduct of the City connected with the Contract is a condition or contributory cause of the claim, liability loss, damage or injury and irrespective of whether act, omission, or conduct of the Independent Contractor or Subcontractor is merely a condition rather than a cause of a claim,

liability, loss damage or injury. The Independent Contractor shall not be liable for, nor be required to defend or indemnify, the City relative to claims for damage or damages resulting solely from acts or omissions of the City, its officials, agents, or employees. The absence of or inadequacy of the liability insurance required in section 13 shall not negate Independent Contractors obligations in this paragraph.

**10. Insurance.**

- 10.1. General Insurance.** The Independent Contractor shall maintain in force for the duration of this agreement a Commercial General Liability insurance policy written on an occurrence basis with limits not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury or property damage. The policy will be endorsed with a "per project" aggregate endorsement. Automobile Liability (owned, non-owned, and hired) insurance with limits not less than \$1,000,000 per occurrence shall be maintained. The City, its employees, officials and agents will be named as Additional Insured's where operations are being conducted related to this Contract, on the General Liability policy as respects to work or services performed under this agreement to the extent that the death or bodily injury to persons or damage to property arises out of the fault of the Independent Contractor or the fault of the Independent Contractor's agents, representatives or subcontractors. The City's additional insured status for Products and Completed Operations hazards shall extend for at least one year beyond the completion of the project. This insurance will be primary over any insurance the City may carry on its own. If the City requires Professional Liability coverage, the City Risk Manager must approve the terms, conditions and limits prior to commencement of any work.
- 10.2. Workers' Compensation.** Independent Contractor shall provide and maintain workers' compensation coverage for its employees, officers, agents, or partners, as required by applicable workers' compensation laws.
- 10.3. Course of Construction and/or Installation Floater.** The Independent Contractor shall maintain an all risk insurance policy covering the replacement cost of the work during the course of construction. The policy shall include the interests of the City and Architect and the first two layers of Subcontractors. The amount of insurance shall equal the completed value of the Contract. The City, at its option, may elect to supply this coverage.
- 10.4. Evidence of Coverage.** Evidence of the required insurance coverages issued by an insurance company satisfactory to the City shall be provided to the City by way of a City approved certificate of insurance before any work or services commence.
- 10.5. Notice of Cancellation or Material Change in Coverage.** The certificate of insurance shall contain a requirement that the Insurance company notify the City 30 days prior to any cancellation or material change in coverage. If the approved insurance company will not provide this 30 day notice, the Contractor shall provide written notice to the City contract manager within 2 days after the Contractor becomes aware that their coverage has been canceled or has been materially changed. The Contractor shall either fax 541-726-3782 said notice or email it directly to Bob Duey ([rduey@ci.springfield-or.gov](mailto:rduey@ci.springfield-or.gov)), Finance Director at the City. Regardless of what circumstances caused

Contractors insurance coverage to cease or be modified, it is the contractor's responsibility to notify the City. Failure to maintain proper insurance or provide notice of cancellation or modification shall be grounds for immediate termination of this contract. \_\_\_\_\_ (Contractor Initials).

- 10.6. **Equipment and Material.** Independent Contractor shall be responsible for any loss, damage, or destruction of its own property, equipment, and materials used in conjunction with the work.
- 10.7. **Subcontractors.** Independent Contractor shall require all subcontractors to provide and maintain general liability, auto liability, professional liability (as applicable), and workers' compensation insurance with coverage equivalent to those required of the general contractor in this contract. Independent Contractor shall require certificates of insurance from all subcontractors as evidence of coverage.
- 10.8. **Exception or Waivers.** Any exception or waiver of these requirements shall be subject to review and approval from the City's Risk Manager
- 11. **Remedies.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Oregon, and any litigation arising out of this agreement shall be conducted in the Courts of the State of Oregon, County of Lane.
- 12. **Attorney Fees.** In the event a lawsuit of any kind is instituted on behalf of CITY to enforce any provision of this Agreement, Independent Contractor shall pay such additional sums as the Court may adjudge reasonable for attorney fees plus all costs and disbursements at trial and on any appeal.
- 13. **Force Majeure.** Neither party to this Agreement shall be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. CITY may terminate this Agreement upon written notice after determining such delay or default will unreasonably prevent successful performance of the Agreement.
- 13. **Entire Agreement.** This Agreement signed by both parties is the parties' final and entire Agreement and supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives. There are no representations, promises, terms, conditions or obligations other than those contained herein.

CITY OF SPRINGFIELD:

SELLER

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit "A"**

**Independent Contractor Agreement**

**ATTACHMENTS**

<b>City of Springfield's Requirements</b>	<b>City of Eugene's Responses</b>
EXHIBIT "A" CITY OF SPRINGFIELD INDEPENDENT CONTRACTOR AGREEMENT	ATTACHED

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**EXHIBIT "A"**

**CITY OF SPRINGFIELD  
INDEPENDENT CONTRACTOR AGREEMENT**

**Independent Contractor Status**

All performance of any labor or services required to be performed by Independent Contractor shall be performed in accordance with the standards set forth in ORS 670.600 (2005), and as follows:

A person is customarily engaged in an independently established business if any three of the following six requirements are met:

1. The person maintains a business location:
  - a. That is separate from the business or work location of the person for whom the services are provided; or,
  - b. That is in a portion of the person's residence and that portion is used primarily for the business.
2. The person bears the risk of loss related to the business or the provision of services as shown by factors such as:
  - a. The person enters into fixed-price contracts;
  - b. The person is required to correct defective work;
  - c. The person warrants the services provided; or,
  - d. The person negotiates indemnification agreements or purchases liability insurance, performance bonds or errors and omissions insurance.
4. The person provides contracted services for two or more different persons within a 12-month period, or the person routinely engages in business advertising, solicitation or other marketing efforts reasonably calculated to obtain new contracts to provide similar services.
5. The person makes a significant investment in the business, through means such as:
  - a. Purchasing tools or equipment necessary to provide the services;
  - b. Paying for the premises or facilities where the services are provided; or
  - c. Paying for licenses, certificates or specialized training required to provide the services.
6. The person has the authority to hire other persons to provide or to assist in providing the services and has the authority to fire those persons.

**Exhibit "B"**

**Conformance with Oregon Public  
Contractors Laws**

**ATTACHMENTS**

**City of Springfield's Requirements**

**City of Eugene's Responses**

EXHIBIT "B"  
CITY OF SPRINGFIELD  
PUBLIC CONTRACTS  
CONFORMANCE WITH OREGON PUBLIC  
CONTRACTORS LAWS

ATTACHED

## EXHIBIT "B"

### City of Springfield Public Contracts Conformance with Oregon Public Contractors Laws

Pursuant to Oregon law, every public contract shall contain the following conditions:

- 1) Make payment promptly, as due, to all persons supplying to the contractor labor or material for the performance of the work provided for in the contract. ORS 279B.220(1)
- 2) Pay all contributions or amounts due the Industrial Accident Fund from the contractor or subcontractor incurred in the performance of the contract. ORS 279B.220(2).
- 3) Not permit any lien or claim to be filed or prosecuted against the state or a county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished. ORS 279B.220(3).
- 4) Pay to the Department of Revenue all sums withheld from employees under ORS 316.167. ORS 279B.220(4).
- 5) If the agreement is for lawn and landscape maintenance, it shall contain a condition requiring the contractor to salvage, recycle, compost or mulch yard waste material at an approved site, if feasible and cost-effective. ORS 279B.225.
- 6) Promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical and hospital care services or other needed care and attention, incident to sickness or injury, to the employees of the contractor, of all sums that the contractor agrees to pay for the services and all moneys and sums that the contractor collected or deducted from the wages of employees under any law, contract or agreement for the purpose of providing or paying for the services. All employers shall comply with ORS 656.017. ORS 279B.230.
- 7) A person may not be employed for more than 10 hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or when the public policy absolutely requires it, and in such cases, except in cases of contracts for personal services designated under ORS 279A.055, the employee shall be paid at least time and a half pay:
  - a) For all overtime in excess of eight hours a day or 40 hours in any one week when the work week is five consecutive days; or
  - b) For all overtime in excess of 10 hours in any one day or 40 hours in any one week when the work week is four consecutive days, Monday through Friday; and
  - c) For all work performed on Saturday and on any legal holiday specified in ORS 279B.020.

An employer must give notice in writing to employees who work on a public contract, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and days per week that the employees may be required to work. ORS 279B.235(1)-(2).

- 8) If the agreement is for personal services, the contract shall contain a provision that the employee shall be paid at least time and a half for all overtime worked in excess of 40 hours in any one week, except for individuals under personal services contracts who are excluded under ORS 653.010 to 653.261 or under 29 U.S.C. 201-209 from receiving overtime. ORS 279B.235(3).
- 9) Contracts for services must contain a provision that requires that persons employed under contracts shall receive at least time and half pay for work performed on the legal holidays specified in a collective bargaining agreement or in ORS 279B.020(1)(b)(B)-(G) and for all time worked in excess of 10 hours in any one day or in excess of 40 hours in any one week, whichever is greater. Employer shall give notice in writing to employees who work on a contract for services, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number hours per day and days per week that the employees may be required to work. ORS 279B.235(5).

If this agreement is for a public improvement, the contract shall contain the following conditions:

- 10) Make payment promptly, as due, to all persons supplying to the contractor labor or material for the performance of the work provided for in the contract. ORS 279C.505(1)(a).
- 11) Pay all contributions or amounts due the Industrial Accident Fund from the contractor or subcontractor incurred in the performance of the contract. ORS 279C.505(1)(b).
- 12) Not permit any lien or claim to be filed or prosecuted against the state or a county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished. ORS 279C.505(1)(c).
- 13) Pay to the Department of Revenue all sums withheld from employees under ORS 316.167. ORS 279C.505(1)(d).
- 14) The contractor shall demonstrate that an employee drug testing program is in place. ORS 279C.505(2).
- 15) If the contractor fails, neglects or refuses to make prompt payment of any claim for labor or services furnished to the contractor or subcontractor by any person in connection with the public improvement contract as the claim becomes due, the proper officer or officers representing the state or a county, school district, municipality, municipal corporation or subdivision thereof, as the case may be, may pay such claim to the person furnishing labor or services and charge the amount of the payment against the funds due or to become due the contract by reason of the contract. If the contractor or first-tier subcontractor fails, neglects or refuses to make payment to a person furnishing labor or materials in connection with the public improvement contract within 30 days after receipt of payment from the contracting agency or a contractor, the contractor or first-tier subcontractor shall owe the person the amount due plus interest charges commencing at the end of the 10-day period that payment is due under ORS 279C.580(4) and is subject to a good faith dispute as defined in ORS 279C.580. If the contractor or a subcontractor fails, neglects or refuses to make payment to a person furnishing labor or materials in connection with the public improvement contract, the person may file a complaint with the Construction Contractors Board, unless payment is subject to a good faith dispute as defined in ORS 279C.580. ORS 279C.515.
- 16) The payment of a claim does not relieve the contractor or the contractor's surety from obligation with respect to any unpaid claims. ORS 279C.515(4).
- 17) A person may not be employed for more than 10 hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or when the public policy absolutely requires it, and in such cases, except in cases of contracts for personal services designated under ORS 279C.100, the employee shall be paid at least time and a half pay:
  - a) For all overtime in excess of eight hours a day or 40 hours in any one week when the work week is five consecutive days; or,
  - b) For all overtime in excess of 10 hours in any one day or 40 hours in any one week when the work week is four consecutive days, Monday through Friday; and,
  - c) For all work performed on Saturday and on any legal holiday specified in ORS 279B.020. ORS 279C.520(1).

An employer shall give notice in writing to employees who work on a public contract either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and days per week that the employees may be required to work. ORS 279B.520(2).

- 18) If the agreement is for personal services, the contract shall contain a provision that the employee shall be paid at least time and a half for all overtime worked in excess of 40 hours in any one week, except for individuals under personal services contracts who are excluded under ORS 653.010 to 653.261 or under 29 U.S.C. 201-209 from receiving overtime. ORS 279C.520(3).
- 19) Contracts for services must contain a provision that requires that persons employed under contracts shall receive at least time and half pay for work performed on the legal holidays specified in a collective bargaining agreement or in ORS 279C.540(1)(b)(B)-(G) and for all time worked in excess of 10 hours in any one day or in excess of 40 hours in any one week, whichever is greater. An employer shall give notice in writing to employees who work on a contract for services, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and days per week that the employees may be required to work. ORS 279C.520(5)
- 20) Solicitation documents for a public improvement contract shall make specific reference to federal, state and local agencies that have enacted ordinances, rules or regulations dealing with the prevention of environmental pollution and the preservation of natural resources that affect the performance of the contract. A solicitation document must also make special reference to known conditions at the construction site that may require the successful bidder to comply with the ordinances, rules or regulations identified under ORS 279C.525(1). If the successful bidder encounters a condition not referred to in the solicitation documents, not caused by the successful bidder and not discoverable by a reasonable prebid visual site inspection, and the condition requires compliance with the ordinances, rules or regulations referred to under ORS 279C.525(1), the successful bidder shall immediately give notice of the condition to the contracting agency. The successful bidder may not commence work nor incur any additional job site costs in regard to the condition encountered and described in ORS 279.525(3) without written direction from the contracting agency. ORS 279C.525.
- 21) Promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical and hospital care services or other needed care and attention, incident to sickness or injury, to the employees of the contractor, of all sums that the contractor agrees to pay for the services and all moneys and sums that the contractor collected or deducted from the wages of employees under any law, contract or agreement for the purpose of providing or paying for the services. All employers shall comply with ORS 656.017. ORS 279C.530.

- 22) A contract for public works shall contain a provision stating the existing state prevailing rate and wage and, if applicable, the federal prevailing rate of wage required. Every contract and subcontract shall contain a provision that workers shall be paid not less than the specified minimum hourly rate of wage in accordance with ORS 279C.838. ORS 279C.830(1).

If this agreement is for demolition, the contract shall also contain the following conditions:

- 23) Contractor must salvage or recycle construction and demolition debris, if feasible and cost-effective. ORS 279C.510(1)