

# CITY OF SPRINGFIELD, OREGON

FINANCE DEPARTMENT  
ACCOUNTING/REPORTING  
ACCOUNTS RECEIVABLE/PAYABLE  
ASSESSMENTS  
BUDGETING/FINANCIAL PLANNING  
TREASURY/DEBT MANAGEMENT



225 FIFTH STREET  
SPRINGFIELD, OR 97477  
(541) 726-3705  
FAX (541) 726-3782

October 3, 2016

Chris DeLess  
Chief Technologist  
Hawes Technologies LLC  
400 International Way, Suite #300  
Springfield, OR 97477

RE: Notice of Intent to Award  
RFP#1731 Database Administration Services

Dear Chris,

After careful review of all proposals Hawes Technologies LLC has tentatively been selected to contract with the City of Springfield. Final award of this contract is contingent upon review and approval by the Springfield City Council. We are in the process of drafting a proposed contract that will be forwarded for your review prior to submission to Council for final approval.

If you have comments or concerns you may address them to me by phone at (541)726-3708 or by email at [jmcmahan@springfield-or.gov](mailto:jmcmahan@springfield-or.gov).

Sincerely,



Jayne McMahan  
Procurement and Contracts Manager  
Finance Department  
City of Springfield  
(541)726-3708 phone  
[jmcmahan@springfield-or.gov](mailto:jmcmahan@springfield-or.gov)

cc: Dan Haight