



August 31, 2016

REQUEST FOR PROPOSAL

INFORMATION TECHNOLOGY
Database Administration Services
RFP #1731

ADDENDUM #1

The City of Springfield is hereby amending the above mentioned RFP. The original document can be found on the City's website at www.springfield-or.gov. By selecting the hyperlink *Purchasing/Contracts* from the menu on the left side of the home page, interested parties will be linked to the RFP/ITB page.

1. **Question:** Is there any service provider for similar services currently, if yes please share the name along with last year expenditure.

City's Response: The City is currently receiving similar services from Hawes Technologies, LLC. The contract is capped at \$85,000 per year.

2. **Question:** Is it single award or multiple?

City's Response: Contract will be awarded to a single service provider.

3. **Question:** What is the annual budget for this contract?

City's Response: The budget for this contract has yet to be determined. While the existing contract will be used as a baseline, the final budget will be a factor of services provided, SQL Servers within the scope of the support agreement and the value the City places on the agreement. The Proposer is encouraged to carefully review the scope of work outlined in the Request for Proposals and present a cost based on what they feel will accurately provide for the services requested.

4. **Question:** Can you please provide the approximate spending for each job class covered in last contract.

- Project Manager
- Lead DBA
- Production DBA
- Other

City's Response: The existing contract is for the overall delivery of database support services and not budgeted on a per-talent basis. However proposers may cost their proposals on the hours of talent required to provide the requested services.

5. **Question:** Could you please confirm number of FTEs are working or worked on database being used currently.

City's Response: The current contract is not based on FTE but on overall service delivery.

6. **Question:** Good Afternoon, DI follows the PCI standards and has a very complex system designed to protect our customers' data. Our customers include fortune 500 retailers, banks and financial institutions. Because DI does not

transmit store or process data PCI ROC has not been a requirement. With that said, the ROC is in the roadmap for 2017. Would the City of Springfield consider our proposal?

City’s Response: The City of Springfield will consider your proposal. You may include in your proposal a description of your roadmap for ROC.

7. **Question:** What was the cost last year?

City’s Response: Please reference to question 1.

8. **Question:** Who was the contractor?

City’s Response: Please reference to question 1.

9. **Question:** Where can I get a copy of the contract?

City’s Response: A copy of the contract is available via a public records request to: <http://www.springfield-or.gov/CMO/Elections2010/Springfield%20Public%20Records%20Request%20Form.pdf>

10. **Question:** What was the bid tabulation for last year?

City’s Response: Hawes Technologies LLC 94.0; Elegant Solutions 54.5; Clarus Tec, Inc. 59.8

11. **Question:** Is there a local vendor preference?

City’s Response: No preference is given for local vendors.

12. **Question:** Is there any bonding required?

City’s Response: There is no bonding requirement.

13. Note change: Page 8 V. Schedule for Selection Process

V. Schedule for Selection Process

RFP Package Available	August 24, 2016
Request for Clarification Due (if applicable)	September 16, 2016 noon local time
Response to Clarification Due (if applicable)	September 19, 2016
Proposals Due by:	September 26, 2016 2pm local time
Intent to Award Notice (approximate)	September 30, 2016
Contract Award (approximate)	October 17, 2016
Work Commences	November 1, 2016 January 1, 2017

In the event that it is necessary to further amend, revise or supplement any part this ITB, additional addenda will be posted on the City’s website at <http://www.springfield-or.gov> (select the *Purchase Contracts* hyperlink and RFP 1731 Database Administration Services. As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers to whom City provided the initial RFP. This addendum shall be considered part of the specification of the RFP. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL BIDDERS SHOULD ACKNOWLEDGE AND INCLUDE THIS ADDENDA #1 AS PART OF THEIR SUBMITTAL PACKAGE.