

CITY OF SPRINGFIELD, OREGON



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FINANCE DEPARTMENT
ACCOUNTING/REPORTING
ACCOUNTS RECEIVABLE/PAYABLE
ASSESSMENTS
BUDGETING/FINANCIAL PLANNING
TREASURY/DEBT MANAGEMENT

January 22, 2016

Joe Gilpin
Vice President
Alta Planning + Design
711 S.E. Grand Avenue
Portland, OR 97214

RE: Notice of Intent to Award
RFP # 1597 Transportation Consulting Services for Bikeway Design

Dear Joe,

After careful review of all the proposals Alta Planning + Design has tentatively been selected by the review committee to contract with the City of Springfield.

We are in the process of drafting a proposed contract that will be forwarded for execution.

If you have comments or concerns you may address them to me by phone at (541)726-3708 or by email at jmcmahan@springfield-or.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jayne McMahan", is written over the word "Sincerely,".

Jayne McMahan
Procurement and Contracts Manager
Finance Department
City of Springfield
(541)726-3708 phone
jmcmahan@springfield-or.gov

cc: Emma Newman