



## **FOR IMMEDIATE RELEASE**

**January 23, 2015**

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**Cell: 541.221.3686**

### **~ Media Advisory ~**

## **APPLICANTS SOUGHT FOR CITY BUDGET COMMITTEE**

The City is seeking applications for two open positions on the on the Springfield Budget Committee. The deadline for submitting applications is **5:00 p.m., February 27, 2015**. Application forms are available in the City Manager's Office in City Hall, 225 Fifth Street, during regular business hours. Applicants are being sought to represent Wards 3 and 4 where former committee members' termed expired or have resigned. Please visit <http://springfield-or.gov/council.htm> to see a Ward map.

**Background:** The Budget Committee reviews the City's financial plans and policies, including the annual budget. The 12 member Committee is comprised of the six elected City Councilors and six members from the community. Appointed by the City Council, each of the Committee's six community members must live in the ward they represent. Meetings are typically held between April and June, but the committee may also meet on an "as needed" basis.

One position is open to Ward 3 residents. The person appointed will serve a three-year term which will expire on December 31, 2017.

One position is open to Ward 4 residents. The person appointed will serve a three-year term which will expire on December 31, 2017.

**What:** City accepting applications for four open positions on the City Budget Committee.

**When:** The deadline to apply is **5:00 p.m., February 27, 2015**

**Where:** Applications are available at City Hall in the City Manager's Office or by calling Paula Davis at 541-726-3698.



# Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

Board / Commission / Committee applying for:

\_\_\_\_\_ (A separate application must be completed for each board / commission / committee)

Name: \_\_\_\_\_  
First Middle Initial Last

Home address: \_\_\_\_\_  
Street City Zip

Mailing address: \_\_\_\_\_  
Street City Zip

Day Phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Form of Contact: \_\_\_\_\_

Do you live within the Springfield city limits? Yes  No   If yes, how long? \_\_\_\_\_  
If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): \_\_\_\_\_

Are you a Springfield property owner? Yes No

Are you a Springfield business owner? Yes No

Are you a registered voter? Yes No

Occupation: \_\_\_\_\_ Place of employment/School: \_\_\_\_\_

Business address: \_\_\_\_\_

Education: \_\_\_\_\_

How did you hear about the above vacancy?

- |               |                                   |          |             |
|---------------|-----------------------------------|----------|-------------|
| Newspaper ad  | Newspaper article                 | Radio/TV | Mail notice |
| Word of mouth | Board/Commission/Committee member | Internet |             |

(Over, please)

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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# Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
2. What specific contribution do you hope to make?
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at [www.ci.springfield.or.us/CMO/newsrel.htm](http://www.ci.springfield.or.us/CMO/newsrel.htm). Are you available to attend meetings on the dates listed for this committee?

Yes    No    Comments: \_\_\_\_\_

Please note:

When possible, council will not appoint someone currently serving on another governing body.

When possible, council will appoint someone to serve on one city board, commission, or committee.

**I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.**

**I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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# Questions for the Budget Committee Applicant

(Please answer on a separate sheet of paper)

1. Please discuss why you are interested in serving on the City's Budget Committee.
2. Do you have any experience related to municipal finance or other public sector budgeting? Please discuss
3. The Budget Committee meets on Tuesdays in April and May, generally for a total of four or five meetings. The meetings start at 5:30 or 6:00 and usually last three hours. There is occasionally a mid-year meeting in December or January. What are your time constraints and availability, which may affect service on the Budget Committee?
4. Please list current and past community groups you have been a member of.