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## **FOR IMMEDIATE RELEASE**

**August 7, 2014**

**Contact: Niel Laudati: 541.726.3780**

**Cell: 541.221.3686**

# **~ Media Advisory ~**

## **APPLICANTS SOUGHT FOR HISTORIC COMMISSION**

The City is currently accepting applications to fill two open positions on the Historic Commission. The deadline to apply is 5 p.m. on September 15, 2014. Interested applicants are encouraged to attend the September 23, 2014 Historic Commission meeting. Interviews will be conducted by the City Council at the October 13, 2014 work session. Confirmation of the chosen candidate will be at the City Council public hearing on October 20, 2014.

Copies of the application form are available at the City Manager's Office in City Hall, 225 Fifth Street or by contacting Molly Markarian at 541.726.4611 or at [mmarkarian@springfield-or.gov](mailto:mmarkarian@springfield-or.gov).

### **Background:**

The qualifications for membership on the Historic Commission include being appointees of Willamalane Park & Recreation District or Springfield School District #19; or individuals who meet professional qualifications in the disciplines of architecture, history, architectural history, archeology, or related fields who live within the Metropolitan Area General Plan boundaries; or residents, electors, or property owners within Springfield.

The Springfield Historic Commission is appointed by the City Council and serves to advance the identification, protection, preservation, education, and interpretation of Springfield's cultural heritage and history. As such, the Commission organizes projects and programs to encourage stewardship of the community's historic assets. The Commission also reviews development and restoration requests within the Washburne Historic District and for other Springfield historic resources. Historic Commission meetings are held on the fourth Tuesday of every other month starting at 5:30pm in the Jesse Main Room in City Hall.

The candidate appointed to this position is eligible to serve up to two, four-year terms.

For more information, contact Molly Markarian at 541.726.4611 or at [mmarkarian@ci.springfield.or.us](mailto:mmarkarian@ci.springfield.or.us).





Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

2. What specific contribution do you hope to make?

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at [www.ci.springfield.or.us/CMO/newsrel.htm](http://www.ci.springfield.or.us/CMO/newsrel.htm). Are you available to attend meetings on the dates listed for this committee?

6. How did you hear about the above vacancy?

- Newspaper ad     Newspaper article     Radio/TV     Mail notice     Word of mouth
- Board / commission / committee member     Internet

\_\_\_\_\_

Applicants signature

\_\_\_\_\_

Date

**Please note:**

**When possible, council will not appoint someone currently serving on another governing body.**

**When possible, council will appoint someone to serve on one city board, commission, or committee.**



Return this application to the City Manager's Office, 225 Fifth Street, Springfield, OR 97477  
For more information please call the City Manager's Office at 541.726.3700





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### MEMORANDUM

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**DATE:** August 15, 2014

**TO:** Historic Commission Applicants

**FROM:** Molly Markarian, Senior Planner

**SUBJECT:** Historic Commission Application

Thank you for your interest in serving on the Historic Commission! To be considered for the current vacancies on the Commission, the City requests that you fill out the standard application form for citizen boards, as well as a supplemental questionnaire specific to the Historic Commission.

To make completing the two forms easier, please note the following:

1. Please answer all questions on the standard form, as well as the questions on the supplemental form, on additional sheets of paper.
2. Under 'Education' on the standard form, please list the colleges/universities attended, degrees, areas of study, and dates completed.
3. Under 'Occupation' and 'Place of Employment' on the standard form, please also list any prior positions and/or work experience if it was in a field related to historic preservation, if applicable.
4. In answering Question 1 from the standard form, please also include skills you would bring to the Commission.
5. In answering Question 3 from the standard form, please also list your involvement with any local history or historic preservation activities (publications, committee work, etc.), if applicable.

If you would like an electronic copy of the application forms, have any questions regarding completing the application forms, or the Historic Commission in general, feel free to contact Molly Markarian at [mmarkarian@springfield-or.gov](mailto:mmarkarian@springfield-or.gov) or at 541.726.4611.

## **Supplemental Commission Application Questions**

### **HISTORIC COMMISSION**

1. If you do not live within the Springfield city limits, do you live within the Eugene/Springfield Metropolitan Area General Plan boundaries?
2. Please refer to the attached list of professional qualifications. Which category best describes you, if applicable? (Not having the qualifications associated with a field related to historic preservation will not necessarily disqualify you from consideration.)
3. Why do you think historic preservation is important for a city like Springfield?
4. What do you think the purpose of the Historic Commission is in Springfield?
5. How would you address a situation in which a citizen's development or restoration plans are in conflict with the City's historic preservation policies and regulations?
6. How can the Historic Commission foster citizen awareness of historic preservation?
7. Interested applicants are encouraged to attend a Springfield Historic Commission meeting. Did you attend a meeting and if so, what were your impressions of the meeting?

**Archaeologist**

(a) Prehistoric Archaeology - Graduate degree in Anthropology or Prehistoric Archaeology, plus 2.5 years full-time professional experience; or (b) Historic Archaeology - Graduate degree in Anthropology or Historic Archaeology, plus 2.5 years full-time professional experience.

**Architect, Historic**

(a) State Government-recognized license to practice Architecture plus 2 years full-time professional experience; or (b) a Masters of Architecture degree with course work in Historic Preservation or a closely related field, plus 2 years full-time professional experience; or (c) a Bachelor's of Architecture with one year of graduate study in Historic Preservation or a closely related field plus 2 years full-time professional experience.

**Architectural Historian**

(a) Graduate degree in Architectural History or a closely related field, plus 2 years full-time professional experience; or (b) an undergraduate degree in Architectural History or a closely related field, plus 4 years full-time professional experience.

**Conservationist**

(a) Graduate degree in Conservation or a closely related field, plus 3 years full-time professional experience; or (b) an undergraduate degree in Conservation or a closely related field, plus 3 years full-time apprenticeship in the field.

**Cultural Anthropologist**

(a) Graduate degree in Anthropology with specialization in Applied Cultural Anthropology, plus 2 years full-time professional experience; or (b) an undergraduate degree in anthropology with specialization in applied cultural anthropology, plus 4 years full-time professional experience.

**Curator**

(a) Graduate degree in Museum Studies or a closely related field, plus 2 years full-time professional experience; or (b) an undergraduate degree in Museum Studies or a closely related field, plus 4 years full-time professional experience.

**Engineer**

(a) State Government-recognized license to practice Civil or Structural Engineering plus 2 years full-time professional experience; or (b) a Masters of Civil Engineering degree with course work in Historic Preservation or a closely related field, plus 2 years full-time professional experience; or (c) a Bachelor's of Civil Engineering degree with one year of graduate study in Historic Preservation or a closely related field, plus 2 years full-time professional experience.

**Folklorist**

(a) Graduate degree in Folklore or a closely related field, plus 2 years full-time professional experience; or (b) an undergraduate degree in Folklore or a closely related field, plus 4 years full-time professional experience.

**Historic Preservation Planner**

(a) State Government-recognized certification or license in Land-Use Planning, plus 2 years full-time professional experience; or (b) a graduate degree in Planning with course work in Historic Preservation or a closely related field, plus 2 years full-time professional experience; or (c) an undergraduate degree in Planning with course work in Historic Preservation or a closely related field, plus 4 years full-time professional experience.

**Historic Preservationist**

(a) Graduate degree in Historic Preservation or a closely related field, plus 2 years full-time professional experience; or (b) an undergraduate degree in Historic Preservation or a closely related field, plus 4 years full-time professional experience.

**Historian**

(a) Graduate degree in History or a closely related field, plus 2 years full-time professional experience; or (b) an undergraduate degree in History or a closely related field, plus 4 years full-time professional experience.

**Landscape Architect, Historic**

(a) State Government-recognized license to practice Landscape Architecture plus 2 years full-time professional experience; or (b) a Masters degree in Landscape Architecture with course work in Historic Preservation or a closely related field, plus 2 years full-time professional experience; or (c) a four or five year Bachelor's degree in Landscape Architecture plus 3 years full-time professional experience.