



City Council Agenda

Mayor
Christine Lundberg

City Council
Sean VanGordon, Ward 1
Hillary Wylie, Ward 2
Sheri Moore, Ward 3
Dave Ralston, Ward 4
Marilee Woodrow, Ward 5
Bob Brew, Ward 6

City Manager:
Gino Grimaldi
City Recorder:
Amy Sowa 541.726.3700

City Hall
225 Fifth Street
Springfield, Oregon 97477
541.726.3700
Online at www.springfield-or.gov

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available. To arrange for these services, call 541.726.3700.

Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.

All proceedings before the City Council are recorded.

January 6, 2014

6:00 p.m. Work Session
NO WORK SESSION SCHEDULED

7:00 p.m. Regular Meeting
Council Meeting Room

CALL TO ORDER

ROLL CALL - Mayor Lundberg ____, Councilors VanGordon ____, Wylie ____, Moore ____, Ralston ____, Woodrow ____, and Brew ____.

PLEDGE OF ALLEGIANCE

SPRINGFIELD UPBEAT

1. Children's Bookmark Contest Winners Presentation.
[Emily David] (05 Minutes)
2. Employee Recognition: Paula Guthrie, 30 Years.
[Gino Grimaldi] (05 Minutes)

CONSENT CALENDAR

1. Claims
 - a. Approval of the November 2013 Disbursements for Approval.
2. Minutes
 - a. October 21, 2013 – Regular Meeting
 - b. October 28, 2013 – Work Session
 - c. November 4, 2013 – JEO Work Session
 - d. November 4, 2013 – JEO Public Hearing
 - e. November 4, 2013 – Regular Meeting
 - f. November 18, 2013 – Work Session
 - g. November 18, 2013 – JEO Public Hearing
 - h. November 18, 2013 – Regular Meeting
 - i. November 25, 2013 – Work Session
 - j. November 25, 2013 – Special Regular Meeting
 - k. December 2, 2013 – Work Session
 - l. December 2, 2013 – JEO Regular Meeting
 - m. December 2, 2013 – Regular Meeting
3. Resolutions
4. Ordinances
5. Other Routine Matters

MOTION: APPROVE/REJECT THE CONSENT CALENDAR

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARINGS - **Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

BUSINESS FROM THE AUDIENCE - **Limited to 20 minutes. Please limit comments to 3 minutes. Request to Speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

1. Correspondence from Gary McAfee, Regarding High Speed Rail.

MOTION: ACCEPT FOR FILING AND/OR PROVIDE STAFF DIRECTION/FOLLOWUP.

BIDS

ORDINANCES

1. Ordinance Amending Springfield Municipal Code 6.060.
[Courtney Griesel] (10 Minutes)

ORDINANCE NO. 1 – AN ORDINANCE AMENDING SPRINGFIELD MUNICIPAL CODE 6.060 BY ADDING AUTHORIZATION FOR THE CITY TO ENTER INTO AN AGREEMENT WITH PRIVATE OR NON-PROFIT PARKING ENFORCEMENT SERVICE PROVIDERS.

NO ACTION REQUESTED. FIRST READING ONLY.

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments
 - a. Appointment of the Springfield Chamber of Commerce Nominees to the Lane Workforce Partnership Board.
[John Tamulonis] (05 Minutes)

MOTION: RE-APPOINT JON KUBU, DIRECTOR OF TECHNICAL SUPPORT SERVICES AT SYMANTEC, TO THE LANE WORKFORCE PARTNERSHIP BOARD WITH A TERM TO EXPIRE DECEMBER 31, 2016.

- b. Community Development Advisory Committee (CDAC) Applicant Appointments.
[Kevin Ko] (05 Minutes)

MOTION: APPOINT/NOT APPOINT CHRISTINE STOLE AND SHIRLEY GLOVER TO THE CDAC WITH TERMS EXPIRING DECEMBER 31, 2017.

MOTION: RE-APPOINT MICHAEL HECKARD TO THE CDAC WITH A TERM EXPIRING DECEMBER 31, 2017.

2. Business from Council
 - a. Committee Reports
 - b. Other Business

BUSINESS FROM THE CITY MANAGER

1. Supplemental Budget Resolution.
[Nathan Bell] (10 Minutes)

RESOLUTION NO. 1 – A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: GENERAL, REGIONAL WASTEWATER REVENUE BOND CAPITAL PROJECT, REGIONAL WASTEWATER CAPITAL, SDC TRANSPORTATION REIMBURSEMENT, SDC TRANSPORTATION IMPROVEMENT, REGIONAL WASTEWATER, AND VEHICLE & EQUIPMENT FUNDS.

MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 1.

2. Partnership with Willamette Animal Guild.
[Michael Harman]

(05 Minutes)

MOTION: AUTHORIZE THE CITY MANAGER TO SIGN A PARTNERSHIP AGREEMENT WITH WILLAMETTE ANIMAL GUILD (WAG) AUTHORIZING USE OF BOOTH KELLY SPACE.

3. Approve a Sole Source Agreement and a Contract with Seawestern, Inc. for Procurement of Self Contained Breathing Apparatus (SCBA) Equipment.
[Randall Groves]

(05 Minutes)

MOTION: APPROVE A SOLE SOURCE AGREEMENT AND AUTHORIZE CITY MANAGER TO SIGN A CONTRACT WITH SEAWESTERN, INC. FOR PROCUREMENT OF SCBA EQUIPMENT.

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

Springfield Upbeat
January 6, 2014
Children's Bookmark Contest Winners 2013

Librarian Emily David will present the twelve young artists chosen as the winners of the Library's Children's Bookmark Contest to the Mayor and Council.

The Library has held a bookmark contest for grades kindergarten through middle school for 33 years. This year over 2000 students created original bookmarks and entered the contest. All their designs, about books, reading, libraries or the year's themes, "Fizz, Boom, Read!" and "Spark a Reaction" (teens), are displayed in the children's department.

The winners are:

Kindergarten: Ciara Oldham

- 1st grade: Karla Tobon
- 2nd grade: Austin Gibson
- 3rd grade: Hannah Skinner
- 4th grade: Devon Doster
- 5th grade: Whitney Murray
- 6th grade: Kate Walkup
- 7th grade: Gavin Cline
- 8th grade – 2 winners:
 - Emma Babcock
 - Leighanna Huston
- 9th grade: Anne Walkup
- 10th grade: Callysta Balcom

Springfield Upbeat

January 6, 2014

Employee Recognition: Paula Guthrie, 30 Years

Personnel data, promotions, career highlights, and significant accomplishments:

- Paula is the creative and technical visionary that leads the Enterprise Financial and Human Resource applications that help keep Springfield working effectively today. Paula's initiatives this year are Paperless Accounts Payable to streamline City business practices and a new Online Recruiting Portal that will help Springfield compete successfully for new talent.
- Paula maintains a veritable menagerie at home, with 3 dogs, 3 cats, and 7 birds. Paula often pet-sits for friends at work.
- Paula has traveled extensively, including trips through the Panama Canal, an Alaskan cruise, and a trip to Egypt.

How has the Department changed over the employee's career?

- When Paula came to Springfield in 1984 there was a single VAX computer system with 16 monochrome monitors that ran the Library, Business Licenses, EMS Billing, and Payroll.
- Now Springfield has business applications living in the "Cloud", Public Safety vehicles use satellite-based Automatic Vehicle Locate technology to enable Closest Unit dispatching for emergencies, and there are Public WiFi hotspots across City Hall and the Springfield Justice Center.

How has the employee grown in their position and their career?

- Paula has always been a strong employee leader. Paula was elected by her peers as the first SEIU Union president in 1992, a position which Paula held for an unprecedented 5-straight terms!
- Paula is the senior developer in the City of Springfield.

What significant projects or events has the employee been involved in?

- Paula is gathering materials to write a biography of Elias Briggs who with his wife were the first non-native settlers of the area that became Springfield. She has done extensive research to develop her materials.
- While serving on the Historical Commission, she developed materials for a walking tour of Springfield.
- Paula is a long-time volunteer worker with the Springfield Museum and a huge fan of the City of Springfield!

What positive comments do her/her co-workers have to share about their employee?

- Paula earned the nickname "The Hammer", along with a fully functional sledge hammer to prove it that she keeps in her cubicle, for the no-nonsense determination she demonstrated while implementing an early Financial Management system.
- "Paula is extremely consistent in her excellence. She doesn't slow down in her work pace or compromise her quality of work or flag in her enthusiasm for bringing innovation and efficiency to the organization. She's always a warm and friendly and supportive team-worker. People throughout the city respect her and her contributions and enjoy interacting with her. She is truly irreplaceable."
- "Paula has provided excellent service to the Finance department. I would give her top scores."
- "Paula contributions to a positive department culture – Paula brings flowers to office regularly to brighten up our working environment. She tells interesting and funny stories and gives praise, which makes people around her feel warm and cared for."
- "Paula is friendly and easy to communicate with. I can depend on her to be prepared and ready for meetings, and she is an excellent project lead. She asks good questions that make me think about the overall process as well as the specific task. She is organized for meetings and takes outstanding notes. She is a thorough researcher, often providing information about anticipated subjects before I have a chance to ask about them. She is very knowledgeable about what she knows and isn't afraid to admit it when she doesn't. But then she researches and shares what she finds."
- "Paula is very supportive of me since I came on board at the City, and I appreciate how she makes herself available to me when I have questions or need clarification or history about how/why/when with PeopleSoft or the City in general. She has a wealth of knowledge and history, and I value her opinion and viewpoint. I sincerely enjoy working with Paula and feel very lucky to have her as a resource."
- I really appreciate working with Paula. She has a positive, can do attitude. I appreciate that she is willing to take on my mini projects and help me get my work done while not overpromising or overextending herself. Granted nobody's perfect, but her ability to balance her project list is no small feat given her substantial workload. Besides all that, she is easy to talk with and has a good sense of humor.

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Bob Duey
Staff Phone No: (541) 726-3740
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: NOVEMBER 2013, DISBURSEMENTS FOR APPROVAL

ACTION REQUESTED: Approval of the following motion to:
Approve the NOVEMBER 2013 Disbursements for Approval

ISSUE STATEMENT: The NOVEMBER 2013 Disbursements for Approval is attached for your review and approval.

ATTACHMENTS: A. NOVEMBER 2013 Disbursements for Approval

**DISCUSSION/
FINANCIAL
IMPACT:** Checks totaling \$3,021,685.99 were issued in NOVEMBER 2013. Documentation supporting these payments has been reviewed.



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 1
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124490	Paid	11/01/13	POFF,RUSSELL	REFUND OVERPAYMENT:13-21087	100.00
					100.00
124491	Paid	11/01/13	TRAMMELL,THERESA	REFUND OVERPAYMENT:13-19783	273.56
					273.56
124492	Paid	11/01/13	Preferred Care	REFUND OVERPAYMENT:10-17729	457.50
					457.50
124493	Paid	11/01/13	AARP - REFUNDS	REFUND OVERPAYMENT:13-6383B	109.93
					109.93
124494	Paid	11/01/13	DMAP-REFUND	REFUND OVERPAYMENT:13-17271	860.13
					860.13
124495	Paid	11/01/13	DMAP-REFUND	REFUND OVERPAYMENT:13-16307	207.50
					207.50
124496	Paid	11/01/13	DMAP-REFUND	REFUND OVERPAYMENT:10-15197	149.07
					149.07
124497	Paid	11/01/13	WEBBER,CYNTHIA	REFUND OVERPAYMENT:13-25858	200.00
					200.00
124498	Paid	11/01/13	The ODS Companies	REFUND OVERPAYMENT:13-22718	20.24
					20.24
124499	Paid	11/01/13	Blue Cross Of Oregon	REFUND OVERPAYMENT:13-12685	312.05
					312.05
124500	Paid	11/01/13	BILLETTE,CAROL	REFUND OVERPAYMENT:13-21780	88.66
					88.66
124501	Paid	11/01/13	Hambright,Angela K.	PER DIEM-AAA CONFERENCE	266.00
					266.00
124502	Paid	11/01/13	Boyatt, Tom	Travel Expenses	69.95
					69.95
124503	Paid	11/01/13	Paschall, Jeff	Travel Expenses	68.08
					68.08
124504	Paid	11/01/13	Katy Reeder or Jim Larson	PETTY CASH REIMBURSEMENT	20.00
					20.00
124505	Paid	11/01/13	Fidelity National Title	SHOP-5162 B Street	7,000.00
					7,000.00
124506	Paid	11/01/13	AMSAN, LLC	Vacuum Repair	83.75
					83.75



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 2
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124507	Paid	11/01/13	Baker's Shoes and Clothing	BUNKER BOOTS-B SINK SHOE REPAIR-D CLARK	204.95 85.00 289.95
124508	Paid	11/01/13	ZOLL Medical Corporation GPO	ZOLL MONITOR EXTENDED WARRANTY	12,300.75 12,300.75
124509	Paid	11/01/13	RW Towing	13-10099, IV/260CWX.FORD BRONC	110.00 110.00
124510	Paid	11/01/13	Cascade Health Solutions	Drug Screen-DOT Sharps/Drug Screen/Flu/TDAP inmate medical lewis,d annual ex,durrant-appl	63.00 4,653.75 19,471.67 333.50 24,521.92
124511	Paid	11/01/13	Office Max Contract Inc.	OFFICE SUPPLIES-HR Office Supplies - DPW SE Quad	34.72 21.58 56.30
124512	Paid	11/01/13	Law Enforcement Psychological Serv. Inc	recruitment exp	350.00 350.00
124513	Paid	11/01/13	City County Insurance Services	PROP LIABILITY 2012-2013 PROP LIABILITY-2010-2011 PROP LIABILITY-2013-2014 WC PREMIUM	550.00 14,228.72 254.65 7,847.06 22,880.43
124514	Paid	11/01/13	DISTRICT 19 SPRINGFIELD SCHOOL	business card-Keefe	73.50 73.50
124515	Paid	11/01/13	Airgas USA, LLC	STN3:INDUSTRIAL OXYGEN	13.79 13.79
124516	Paid	11/01/13	Verizon Wireless	Police Cellular-SEP 2013	297.79 297.79
124517	Paid	11/01/13	Professional Credit Service	BAIL REFUND BAIL REFUND COLLECTION FEES COLLECTION FEES	178.00 765.00 1,215.71 1,880.82 4,039.53
124518	Paid	11/01/13	My-Comm, Inc.	RADIO REPAIR	20.00 20.00
124519	Paid	11/01/13	Ricoh USA, Inc	ASD Printer/Copier FMO:PREINTER:DELIVERY/SET UP	167.69 1,478.26 1,645.95



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 3
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124520	Paid	11/01/13	Ricoh USA, Inc	AFICIO 3035 COPIER LEASE AGRMT	130.24
					130.24
124521	Paid	11/01/13	Lane County Dept of Assessment	MWMC Property Tax FY13/14	6.13
				MWMC Property Tax FY13/14	36.56
				MWMC Property Tax FY13/14	44.86
				MWMC Property Tax FY13/14	135.59
				MWMC Property Tax FY13/14	258.58
				MWMC Property Tax FY13/14	2,809.38
				MWMC Property Tax for FY13/14	485.44
					3,776.54
124522	Paid	11/01/13	Barrister's Aide, Incorporated	Barrister's Aide	37.26
				Barrister's Aide	55.89
					93.15
124523	Paid	11/01/13	Oshkosh Capital, Inc.	3)PUMPER LEASE:11/12-11/13	303,132.06
					303,132.06
124524	Paid	11/01/13	HACSA of Lane County HACSA	Asphalt deposit refund	880.00
					880.00
124525	Paid	11/01/13	Ingram Library Services	JR Books	5.38
					5.38
124526	Paid	11/01/13	Vergamini M.D., Jerome C	Fitness to proceed	500.00
					500.00
124527	Paid	11/01/13	HASCALL, JASON DUANE	BAIL REFUND	637.00
					637.00
124528	Paid	11/01/13	COOLEN, MICHAEL THEODORE	BAIL REFUND	71.00
					71.00
124529	Paid	11/01/13	GARDNER, JAKE M	BAIL REFUND	1,000.00
					1,000.00
124530	Paid	11/01/13	WILDE, HELEN L	BAIL REFUND	3,736.00
					3,736.00
124531	Paid	11/01/13	ARAND, BRICE S	BAIL REFUND	1,250.00
					1,250.00
124532	Paid	11/01/13	BASHAW, JOVONNIE	BAIL REFUND	66.00
					66.00
124533	Paid	11/01/13	AMARO, SERENA D	BAIL REFUND	1,010.00
					1,010.00
124534	Paid	11/01/13	Employment Relations Board	Mediation Fee/SEIU	250.00
				Mediation Fee/SEIU	500.00
					750.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 4
Run Date Dec/05/2013
Run Time 2:31:56 PM

<u>Check Number</u>	<u>Pay Status</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Payment</u>
124535	Paid	11/01/13	Access Information Management	Monthly Shredding: Sept 2013 document shredding	39.90 156.00 195.90
124536	Paid	11/01/13	Rent-A-Center	VR REFUND	50.00 50.00
124537	Paid	11/01/13	BELL, GRAY	VR REFUND	50.00 50.00
124538	Paid	11/01/13	Lenssen, John	Working Better Together Train	6,169.50 6,169.50
124539	Paid	11/01/13	Alverson, Lisa M	JURY DUTY	10.00 10.00
124540	Paid	11/01/13	Black, Deon M	JURY DUTY	10.00 10.00
124541	Paid	11/01/13	CARILLO, KAININ	VR REFUND	127.50 127.50
124542	Paid	11/01/13	Drake, Michael Phillip	JURY DUTY	10.00 10.00
124543	Paid	11/01/13	Vahala-Golbek, Joan E	JURY DUTY	10.00 10.00
124544	Paid	11/01/13	MOORE, DAKOTA	VR REFUND	127.50 127.50
124545	Paid	11/01/13	Stager, John Thomas	JURY DUTY	10.00 10.00
124546	Paid	11/01/13	Archer, Duayne E	JURY DUTY	10.00 10.00
124547	Paid	11/01/13	Bergin, Bernard Thomas	JURY DUTY	10.00 10.00
124548	Paid	11/01/13	Bray, David Lynn	JURY DUTY	10.00 10.00
124549	Paid	11/01/13	Boothe, Sarah M	JURY DUTY	10.00 10.00
124550	Paid	11/01/13	Navarrete, Viridiana	JURY DUTY	10.00 10.00
124551	Paid	11/01/13	Sherman, Lisa Michelle	JURY DUTY	10.00 10.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 5
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124552	Paid	11/01/13	Welch, Richardo Addrow	JURY DUTY	10.00
					10.00
124553	Paid	11/01/13	White, Mandy Lee	JURY DUTY	10.00
					10.00
124554	Paid	11/01/13	RODRIGUEZ, JUAN SEBASTIAN	BAIL REFUND	935.00
					935.00
124555	Paid	11/01/13	Carriage House Restaurant	Restitution	30.00
					30.00
124556	Paid	11/01/13	Kohls	RESTITUTION	200.00
				RESTITUTION	360.00
					560.00
124557	Paid	11/01/13	Wal*Mart	RESTITUTION	50.00
					50.00
124558	Paid	11/01/13	CAMPBELL, SCOTT DAVID	BAIL REFUND	2,382.00
					2,382.00
124559	Paid	11/01/13	MORGAN, BRUCE S	BAIL REFUND	435.00
					435.00
124560	Paid	11/01/13	BERRY, BENJAMIN ANTHONY	BAIL REFUND	1,386.00
					1,386.00
124561	Paid	11/01/13	OLMSTEAD, KENNETH	BAIL REFUND	1,336.00
					1,336.00
124562	Paid	11/01/13	Washington State Correctional Industries	inmate meals	2,379.47
					2,379.47
124563	Paid	11/01/13	Gibbons, Mike T	BAIL REFUND	60.00
					60.00
124564	Paid	11/01/13	Springfield Utility Board	RESTITUTION	10,487.67
				SUB BILLING WK 4-OCT	480.47
					10,968.14
124565	Paid	11/01/13	Livewire Electric	Permit Fee Refund	79.74
					79.74
124566	Paid	11/01/13	Office Depot, Inc.	office supplies	3.44
				office supplies	47.51
					50.95
124567	Paid	11/01/13	Eugene Water & Electric Board	PAN Fiber Payment Oct - Dec	2,523.00
					2,523.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 6
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124568	Paid	11/01/13	Farr, David	Plan Review \$ Permit Fee Rfnd	414.24
					414.24
124569	Paid	11/01/13	Classic Renovations, LLC	Accessibility-Ramp	933.89
					933.89
124570	Paid	11/01/13	Oregon Bureau of Labor & Industries	PW FEE ADJUSTMENT	104.89
					104.89
124571	Paid	11/01/13	Flickinger, Tyler Alan	BAIL REFUND	135.00
					135.00
124572	Paid	11/01/13	Cambria Sportswear	Nick Symmonds T-Shirts	1,568.50
					1,568.50
124573	Paid	11/01/13	BRINDLEE MOUNTAIN	BROKER SALE OF TO3	12,000.00
					12,000.00
124574	Paid	11/01/13	Lee W. Davidson, MD, PC	2013-11 SERVICES	1,275.00
					1,275.00
124576	Paid	11/01/13	Bonine,John Earle	102337 JOHN BONINE	35.00
					35.00
124577	Paid	11/01/13	Albares,Drew Dorsey	104818 DREW DORSEY	35.00
					35.00
124578	Paid	11/01/13	KEMP,JOHN	101043 JOHN KEMP	50.00
					50.00
124579	Paid	11/01/13	MASON,LAURISSA	103159 LAURISSA MASON	150.00
					150.00
124580	Paid	11/01/13	City of Cascade Locks	AMBULANCE REVENUE	9,092.96
				BAD DEBT RECOVERY	434.12
					9,527.08
124581	Paid	11/01/13	Central Oregon Coast Fire & Rescue	AMBULANCE REVENUE...OCT 2013	20,607.49
				BAD DEBT RECOVERY	99.54
					20,707.03
124582	Paid	11/01/13	Crooked River Ranch RFPD	AMBULANCE REVENUE...OCT 2013	4,797.17
				BAD DEBT RECOVERY	15.45
					4,812.62
124583	Paid	11/01/13	DUFUR AMBULANCE	AMBULANCE REVENUE...OCT 2013	2,660.42
					2,660.42
124584	Paid	11/01/13	Elgin Ambulance Service	AMBULANCE REVENUE...OCT 2013	404.66
					404.66



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 7
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124585	Paid	11/01/13	N. GILLIAM CO.	AMBULANCE REVENUE...OCT 2013	75.00
					75.00
124586	Paid	11/01/13	CITY OF HOOD RIVER	AMBULANCE REVENUE...OCT 2013	57,199.78
				BAD DEBT RECOVERY	799.14
					57,998.92
124587	Paid	11/01/13	Mid-Columbia Fire and Rescue	AMBULANCE REVENUE...OCT 2013	55,755.95
				BAD DEBT RECOVERY	5.00
					55,760.95
124588	Paid	11/01/13	North Douglas County Fire & EMS	AMBULANCE REVENUE...OCT 2013	17,529.93
				BAD DEBT RECOVERY	1,399.62
					18,929.55
124589	Paid	11/01/13	City of Oakridge	AMBULANCE REVENUE...OCT 2013	15,799.09
				BAD DEBT RECOVERY	75.28
					15,874.37
124590	Paid	11/01/13	PARKDALE FIRE DEPARTMENT	AMBULANCE REVENUE...OCT 2013	2,049.32
					2,049.32
124591	Paid	11/01/13	Polk County Fire District No. 1	AMBULANCE REVENUE...OCT 2013	33,358.19
				BAD DEBT RECOVERY	377.20
					33,735.39
124592	Paid	11/01/13	SHERMAN COUNTY AMBULANCE	AMBULANCE REVENUE...OCT 2013	7,808.49
				BAD DEBT RECOVERY	196.87
					8,005.36
124593	Paid	11/01/13	Sunriver Service District	AMBULANCE REVENUE...OCT 2013	25,870.50
					25,870.50
124594	Paid	11/01/13	Umatilla Rural Fire Protection District	AMBULANCE REVENUE...OCT 2013	5,968.02
				BAD DEBT RECOVERY	47.01
					6,015.03
124595	Paid	11/01/13	Umatilla Tribal Fire & Ambulance	AMBULANCE REVENUE...OCT 2013	15,417.01
					15,417.01
124596	Paid	11/01/13	City of Union	AMBULANCE REVENUE...OCT 2013	1,916.57
				BAD DEBT RECOVERY	75.00
					1,991.57
124597	Paid	11/01/13	WAMIC RFPD	AMBULANCE REVENUE...OCT 2013	1,212.49
					1,212.49
124598	Paid	11/01/13	SO. WASCO CO. AMBULANCE SERV INC	AMBULANCE REVENUE...OCT 2013	2,547.66
				BAD DEBT RECOVERY	37.50
					2,585.16



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 8
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124599	Paid	11/08/13	David,Emily	YA PROGRAM SUPPLIES	77.98
					77.98
124600	Paid	11/08/13	Olsen, Jim	ARTWALK 11/8/13	100.00
					100.00
124601	Paid	11/08/13	Carrie Schindele-Cupples	FALL POETRY READING REIMB	42.90
					42.90
124602	Paid	11/08/13	Macauley,Laryn	APWA -Mileage Reimbursement	46.56
					46.56
124603	Paid	11/08/13	Williamson,John	OVMA-Mileage Reimbursement	70.03
					70.03
124604	Paid	11/08/13	Walker Jr.,Richard L.	OVMA-Mileage Reimbursement	70.03
					70.03
124605	Paid	11/08/13	Komisar,Tracey	Komisar 1 pant reimb	30.00
					30.00
124606	Paid	11/08/13	Duey,Robert J.	Spfld Edu Foundation Table	450.00
					450.00
124607	Paid	11/08/13	Berg, Ann	Candy/BP Cuff Wellness Center	17.69
					17.69
124608	Paid	11/08/13	Melick,Brandt M.	Mileage Reimbursement	67.87
					67.87
124609	Paid	11/08/13	Barth,Ronald L	Reimb fuel, iv/ pickup	79.02
			Chevron Dunsmuir	Reimb fuel,iv/ pickup	87.60
			Talent Chevron	Reimb meal, iv/ pickup	30.80
			Patti's Thunder Cafe	reimb fuel exp iv/ pick up	64.60
			Texaco, Crescent	reimb tow fee, iv/ pickup	547.80
			Quincy Tow Service,inv 54455		809.82
124610	Paid	11/08/13	Lathrop,Rodney	Workstation monitoring softwar	419.95
					419.95
124611	Paid	11/08/13	Ashland Fire & Rescue	FIREMED MEMBER REVENUE	39,335.00
					39,335.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 9
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124612	Paid	11/08/13	Judy Kenney or Rick Lewis		
			Seven Feathers T&T	13-10581, fuel	34.00
			Ukiah CA Shell	13-10581, fuel	51.00
			Yreka Chevron	13-10581, fuel	59.00
			Ammiratis Market	13-10581, fuel	66.00
			Taco Bell	13-10581, meals S/ & det	19.00
			CPAO Awards Luncheon	CP meeting for Steers	25.00
			lot e708	Chief Lewis-meeting parking	3.00
			United Airline	Harrison trng travel baggage	25.00
			Lady Liberty Transport	Harrison trng travel exp	10.00
			lot 21d	Himmel Sungard prkg	5.00
			lot 21d	Himmel Sungard prkg	6.00
			lot 21d	Himmel Sungard prkg	6.00
			lot 21d	Himmel Sungard prkg	6.00
			lot 21d	Prenevost parking trng	6.00
			lot 10	Smith Sungard prkg	3.00
			lot 10	Smith parking Sungard	3.00
			lot 10	Smith parking Sungard	3.00
			lot 10	Sungard parking	3.00
			Coburg Pizza Co	Sungard training exp	74.87
			Springfield High School	Woirk on unit #27, for 292	50.00
			Industrial supplies	hardware for dispatch	.40
			Dollar Tree Stores	inmate glasses	13.00
			Evergreen Nutrition	inmate med supplies	14.05
			Dollar Tree	office supply	1.00
			21d	prenevost parking	6.00
			lot 21d	prenevost parking	6.00
			lot 21d	prenevost parking Sungard trng	6.00
			United Grocers	property rm butcher paper	44.47
					548.79
124613	Paid	11/08/13	Froggy's Towing, Inc.		
				Massey,13-10169,vin/032640	135.25
					135.25



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 10
Run Date Dec/05/2013
Run Time 2:31:56 PM

<u>Check Number</u>	<u>Pay Status</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Payment</u>
124614	Paid	11/08/13	Ingram Library Services	Adult Nonfiction	10.16
				Adult Nonfiction	10.19
				Adult Nonfiction	15.82
				Adult Nonfiction	40.12
				Adult Nonfiction	139.80
				Adult Paperbacks	4.79
				Adult Paperbacks	76.68
				JR Books	3.59
				JR Books	9.60
				JR Books	10.16
				JR Books	11.37
				JR Books	38.94
				YA Books	8.99
				Adult Nonfiction	10.52
				Adult Nonfiction	41.94
				Adult Paperbacks	5.80
				Adult Paperbacks	37.14
				Adult Reference Books	27.00
				JR Books	2.99
				JR Books	4.19
				JR Books	9.03
				JR Books	11.22
				JR Books	23.78
				JR Books	26.54
				YA Books	31.05
				Adult AV	127.66
				Adult Nonfiction	19.78
				Adult Nonfiction	41.25
				Adult Nonfiction	48.53
				Adult Nonfiction	450.43
				Adult Nonfiction	477.50
				Adult Paperbacks	23.95
				Adult Paperbacks	62.28
				JR Books	5.64
				JR Books	5.64
				JR Books	47.42
				JR Books	117.60
				YA Books	10.16
				Adult AV	91.20
				Adult Nonfiction	30.51
				Adult Nonfiction	56.12
				Adult Nonfiction	67.40
				Adult Nonfiction	83.58
				Adult Paperbacks	4.79
				Adult Paperbacks	8.97
				JR AV	128.88
				JR Books	2.99
				JR Books	20.38
				JR Books	61.16
				YA Books	6.59
				Adult AV	26.96
				Adult Nonfiction	10.19



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 11
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
				Adult Nonfiction	14.84
				Adult Nonfiction	15.26
				Adult Nonfiction	15.79
				Adult Nonfiction	36.82
				Adult Nonfiction	54.81
				JR AV	287.94
				JR Books	5.64
				JR Books	5.97
				JR Books	11.29
				JR Books	19.78
				YA Books	10.73
				Adult Nonfiction	9.60
				Adult Nonfiction	11.29
				Adult Nonfiction	15.82
				Adult Paperback	65.91
				JR Books	9.60
				JR Books	9.60
				JR Books	9.60
				JR Books	9.60
				JR Books	1,639.38
				Spanish Materials	10.17
				YA AV	255.88
				YA Books	9.59
				Adult AV	22.49
				Adult Nonfiction	14.69
				Adult Nonfiction	15.26
				Adult Nonfiction	30.47
				Adult Nonfiction	42.41
				Adult Nonfiction	144.69
				JR AV	7.48
				JR Books	2.99
				JR Books	9.04
				JR Books	18.61
				JR Books	493.70
				YA AV	241.12
				YA Books	14.99
				Adult AV	48.20
				Adult AV	60.74
				Adult Fiction	55.57
				Adult Nonfiction	14.69
				Adult Nonfiction	22.80
				Adult Nonfiction	30.46
				Adult Paperback	4.79
				JR Books	14.31
				JR Books	19.76
				YA AV	127.45
				YA Books	10.17
				YA Books	276.94
				Adult Nonfiction	19.17
				Adult Paperback	4.79
				Adult Paperback	8.98
				Adult Reference	16.19
				JR AV	12.65



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 12
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
				JR AV	13.68
				JR Books	3.59
				JR Books	3.95
				JR Books	9.60
				JR Books	22.02
				JR Books	26.72
				YA AV	12.97
				YA Books	24.20
				Adult AV	23.06
				Adult Nonfiction	15.40
				Adult Nonfiction	218.46
				Adult Paperback	4.19
				Adult Reference	20.99
				JR AV	30.62
				JR Books	3.93
				JR Books	17.07
				JR Books	23.18
				Spanish Materials	48.94
				Spanish Materials	55.94
				YA Books	12.17
				Adult AV	7.48
				Adult Nonfiction	18.08
				Adult Nonfiction	40.10
				Adult Nonfiction	55.34
				Adult Nonfiction	116.93
				Adult Paperback	3.60
				Adult Paperback	30.85
				JR AV	7.48
					7,860.02
124625	Paid	11/08/13	Baker & Taylor Books	Adult Fiction	12.87
				Adult Fiction	14.56
				Adult Fiction	14.56
				Adult Fiction	16.80
				Adult Fiction	28.50
				Adult Fiction	39.95
				Adult Fiction	41.41
				Adult Fiction	47.03
				Adult Fiction	77.17
				Adult Fiction	171.88
				Adult Fiction	183.78
				Adult Fiction	206.19
				Adult Fiction	446.10
				Adult Fiction	15.65
				Adult Fiction	37.41
				Adult Fiction	81.73
				Adult Fiction	85.04
				Adult Fiction	151.00
				Adult Fiction	177.60
				Adult Fiction	1,156.09
					3,005.32



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 13
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124627	Paid	11/08/13	Blevins, Brynne	YOGA 10/11/13 & 10/15/13	100.00
					100.00
124628	Paid	11/08/13	OCLC, Inc.	Cataloging/Resource Sharing	1,275.65
					1,275.65
124629	Paid	11/08/13	Movie Licensing USA. Inc.	ANN COPYRIGHT COMPLIANCE	290.00
					290.00
124630	Paid	11/08/13	Baker's Shoes and Clothing	SAFETY BOOTS:P ODONNELL	259.95
				Workboots: L.Farris	179.95
				Workboots: L.Macauley	121.95
				Workboots: T.Mitchell	139.95
					701.80
124631	Paid	11/08/13	Wildish Sand & Gravel Company	1/2 mix-level 3: 5.96 TONS	274.16
					274.16
124632	Paid	11/08/13	City of Eugene	MWMC Phone Service 1st Quarter	601.60
					601.60
124633	Paid	11/08/13	A Street Automotive & Collision	3445 Main St.-plbg.reimb.	469.00
					469.00
124634	Paid	11/08/13	Emerald People's Utility District	Jasper Meadows pump stn.util.	11.17
					11.17
124635	Paid	11/08/13	JKG Electrical Contractors, Inc.	Museum:Lighting repairs	284.24
					284.24
124636	Paid	11/08/13	Vanhouten,David Brian	4842 Elderberry Lp-reimb.plbg.	298.00
					298.00
124637	Paid	11/08/13	Knife River, Inc.	1-1/2" agg base-open:12.8 TONS	108.81
				1-1/2"-0"crushed:28.0 TONS	224.00
				3/4"-0" commercial:13.07 TONS	104.56
				3/4"-0" commercial:13.95 TONS	111.60
				3/4"-0"commercial:20.0 TONS	160.00
					708.97
124638	Paid	11/08/13	SJ Olson Publishing, Inc	Notice of Supp Budget Oct 2013	279.56
					279.56
124639	Paid	11/08/13	Owen Equipment Company	Veh.7065: 1 solenoid valve	189.59
					189.59
124640	Paid	11/08/13	Rogge Concrete, LLC	1120 Lochaven:sidewalk.rpr.	483.00
				124 S.63rd St-Unit 1:sidewk.rp	498.00
				346 7th St.:roots removed	75.00
				346 7th St.:sidewalk rpr.	1,313.00
					2,369.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 14
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124641	Paid	11/08/13	Office Max Contract Inc.	OFFICE SUPPLIES DPW SE QUAD	84.10
				OFFICE SUPPLIES-HR	22.10
					106.20
124642	Paid	11/08/13	Omlid & Swinney Fire Protection &	BK:Air comp.replaced	420.00
				CH:Inspections	1,260.00
				JC:inspections	1,180.00
					2,860.00
124643	Paid	11/08/13	RS Electric LLC	FS14: Repair 6'fluorescents	320.00
					320.00
124644	Paid	11/08/13	Access Information Management	FIRE-DOCUMENT SHREDDING	279.30
					279.30
124645	Paid	11/08/13	Brown & Caldwell Engineers, Inc.	Consult Serv 8/23-9/26/13	4,535.44
					4,535.44
124646	Paid	11/08/13	Lane Regional Air Pollution Authority	LRAPA DUES FY14	21,224.00
					21,224.00
124647	Paid	11/08/13	Oregon Electric Construction	JC: UPS power	2,319.00
					2,319.00
124648	Paid	11/08/13	Aramark Uniform Services, Inc.	CH: Mat Cleaning Svc.	45.45
				Laundry service & supplies	38.65
				Laundry service & supplies	38.65
				Maint.-lunchrm: mats cleaned	66.20
				Maint.-lunchrm: mats cleaned	66.20
					255.15
124649	Paid	11/08/13	Barrister's Aide, Incorporated	City Courier Service Oct 2013	97.75
					97.75
124650	Paid	11/08/13	SMART	HERITAGE ARTS GRANT	200.00
					200.00
124651	Paid	11/08/13	Past Prime-Time Players	HERITAGE ARTS GRANT	300.00
					300.00
124652	Paid	11/08/13	Emerald Art Center	HERITAGE ARTS GRANT	500.00
					500.00
124653	Paid	11/08/13	The Radar Shop Inc	Radar recertifications	1,180.00
					1,180.00
124654	Paid	11/08/13	Washington State Correctional Industries	inmate meals	2,105.96
					2,105.96
124655	Paid	11/08/13	Office Imaging, Inc	toner - patrol writing	271.92
					271.92



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 15
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124656	Paid	11/08/13	SPRINGFIELD TIMES	forfeiture ad	189.00
					189.00
124657	Paid	11/08/13	All American Pet Supplies & Grooming	K9 maintenance	483.50
					483.50
124658	Paid	11/08/13	Chandler, Andrew	subpoena witness fee	5.00
					5.00
124659	Paid	11/08/13	Simpson, David Lewis	witness fee	5.00
					5.00
124660	Paid	11/08/13	Rainwater,Dennis G Bail Refund	Bail Refund	300.00
					300.00
124661	Paid	11/08/13	Taser International, Inc.	TASER EQUIP taser equipment	836.00 4,393.64
					5,229.64
124662	Paid	11/08/13	NW Natural	CH Generator:gas:9/25-10/24/13 Fleet shop:gas:9/26-10/25/13 Washrack:gas:9/26-10/25/13 utility exp utility exp	23.38 164.04 30.97 845.65 2,536.94
					3,600.98
124663	Paid	11/08/13	Terese's Place	6 dozen cookies; Plng Com.	36.00
					36.00
124664	Paid	11/08/13	Guard Publishing Company	Legal Notice TYP411-00005&0007 Legal Notice; CHPTR IV Ammend. Legal Notice; Willamalane Comp	425.00 102.50 107.50
					635.00
124665	Paid	11/08/13	Department of Motor Vehicles	Recod Inquiry App. DPW CE	70.00
					70.00
124666	Paid	11/08/13	Insta Print	Mech & Struct Inspection Label	226.00
					226.00
124667	Paid	11/08/13	REITER, JOSEPH BRIAN	BAIL REFUND	1,000.00
					1,000.00
124668	Paid	11/08/13	Allison, Catherine M	JURY DUTY	10.00
					10.00
124669	Paid	11/08/13	Christina, Donnita Rae	JURY DUTY	10.00
					10.00
124670	Paid	11/08/13	Ellis, Nancy Louise	JURY DUTY	10.00
					10.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 16
Run Date Dec/05/2013
Run Time 2:31:56 PM

<u>Check Number</u>	<u>Pay Status</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Payment</u>
124671	Paid	11/08/13	Hall, Geanna Renee	JURY DUTY	10.00
					10.00
124672	Paid	11/08/13	Alden, Sharon Lee	JURY DUTY	10.00
					10.00
124673	Paid	11/08/13	Medlock, Patricia Laverne	JURY DUTY	10.00
					10.00
124674	Paid	11/08/13	Mischel, Holly Marie	JURY DUTY	10.00
					10.00
124675	Paid	11/08/13	Mitchell, Paul C	JURY DUTY	10.00
					10.00
124676	Paid	11/08/13	Stuve, Louis Leroy	JURY DUTY	10.00
					10.00
124677	Paid	11/08/13	Sweeten, David Edwin	JURY DUTY	10.00
					10.00
124678	Paid	11/08/13	Williamson, Angela L	JURY DUTY	10.00
					10.00
124679	Paid	11/08/13	Rivera, Jose Joaquin	JURY DUTY	10.00
					10.00
124680	Paid	11/08/13	Krasowski, Shawna D	JURY DUTY	10.00
					10.00
124681	Paid	11/08/13	Miller, Mark Ronald	JURY DUTY	10.00
					10.00
124682	Paid	11/08/13	Pasquinelli, Travis Bradford	JURY DUTY	10.00
					10.00
124683	Paid	11/08/13	Townsend, Heather Young	JURY DUTY	10.00
					10.00
124684	Paid	11/08/13	DENSMORE, NOAH	BAIL REFUND	965.00
					965.00
124685	Paid	11/08/13	Professional Credit Service	COLLECTION FEES	550.31
					550.31
124686	Paid	11/08/13	Hardaway,Lashay	VR REFUND	20.00
					20.00
124687	Paid	11/08/13	Sobel, Joyce	T-Samuel, Christina Marie	50.00
				T2-Hayward, Bruce Anthony	150.00
					200.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 17
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124688	Paid	11/08/13	Lavender, Christina	321 S.34th St.:reimb.	100.00
					100.00
124689	Paid	11/08/13	Dorsey,Edward D.	BAIL REFUND	140.00
					140.00
124690	Paid	11/08/13	OWEN, DANIEL F	BAIL REFUND	189.00
					189.00
124691	Paid	11/08/13	Hall, Alvin Andrew	BAIL REFUND	17.00
					17.00
124692	Paid	11/08/13	Lane County Public Works Department	Striping: 8/12/13-8/14/13	24,800.71
					24,800.71
124693	Paid	11/08/13	Morrell, John McEachren	Interpreting Services 102813	64.00
					64.00
124694	Paid	11/08/13	Vergamini M.D., Jerome C	Fitness to Proceed	500.00
					500.00
124695	Paid	11/08/13	HOCKEMA, MARLENE J	BAIL REFUND	2,775.00
					2,775.00
124696	Paid	11/08/13	Safe Software, Inc. Safe Software Inc.	Annual Software Maintenance	4,540.00
					4,540.00
124697	Paid	11/08/13	Office Depot, Inc.	Correction tape	19.56
				Red gelstick pens	5.63
				inmate supplies - cups	100.98
				inmate supplies-cups	48.06
					174.23
124698	Paid	11/08/13	Ricoh USA, Inc	Addition Images	18.36
				Additional Images 092213 to 13	6.38
				OPS:Ricoh copier maint..	66.23
				copies	51.63
				copies	220.45
					363.05
124699	Paid	11/08/13	Commercial Fitness Equipment	Preventive maint.: labor	321.00
					321.00
124700	Paid	11/08/13	FedEx Corporation	Shipmt:Crown Vic-odom.repair	43.96
				Shipping	172.28
					216.24



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 18
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124701	Paid	11/08/13	Lane Council of Governments	GIS Work SunGard CAD	3,018.01
				Graffiti Data Quarterly Fee	340.00
				Graffiti Database Quarterly Fee	340.00
				July - Sept 2013 MPC Meetings	89.08
				Quarterly GIS CPA	16,046.75
			LCOG	Refund for Overcharge to HUD	67.00
				SEL Meeting(Food) Jul-Sep 13	67.88
					19,968.72
124702	Paid	11/08/13	Lundberg,Christine Louise	November Cell Reimbursement	45.00
				November Internet Reimbursemen	40.00
					85.00
124703	Paid	11/08/13	Ralston,Dave	November Cell Reimbursement	45.00
				October Mileage Reimburse	31.92
					76.92
124704	Paid	11/08/13	Wylie,Hillary	November Cell Reimbursement	45.00
				November Internet Reimbursemen	40.00
					85.00
124705	Paid	11/08/13	Committed Partners for Youth of Lane Co	2013 Symmonds800 Proceeds	1,000.00
					1,000.00
124706	Paid	11/08/13	Springfield Area Chamber of Commerce	17th Annual Tailgate Auction	375.00
				Quarterly Breakfast-Woodrow	20.00
					395.00
124707	Paid	11/08/13	St. Vincent De Paul	OPP Expenses for Springfield	2,123.89
					2,123.89
124708	Paid	11/08/13	Springfield Utility Board	RFF:Utilities:9/23/13-10/23/13	240.30
				SUB BILLING WK 1-NOV	4,461.67
					4,701.97
124709	Paid	11/08/13	Emerald Fruit & Produce, Inc	inmate meals	106.00
					106.00
124710	Paid	11/08/13	Knights,Duane A. Duane Knights	Asphalt Deposit Refund	880.00
					880.00
124711	Paid	11/08/13	Murray, Smith & Associates Inc	Contractual Services-P21080	30,146.94
					30,146.94
124712	Paid	11/08/13	OBEC Consulting Engineers, Inc.	Contractual Services-P41026	711.25
					711.25
124713	Paid	11/08/13	Anderson, Kathryn	INTERVIEW PANEL HOTEL	87.30
					87.30
124714	Paid	11/08/13	Takiyama-Chung, Alton	ASIAN & HAWAIIAN STORYTELLING	350.00
					350.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 19
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124715	Paid	11/08/13	AT&T Mobility	Fire Cell Charges	299.39
				Maint Cell Charges	224.86
				PW Cell Charges	140.90
				Prod & Test Db Server	30.42
					695.57
124716	Paid	11/08/13	AT&T	OneNet Service OCT 2013	43.54
					43.54
124717	Paid	11/08/13	CenturyLink	MONTHLY PHONE CHARGES (OCT)	3,489.06
					3,489.06
124718	Paid	11/08/13	CenturyLink	MONTHLY PHONE CHARGES (OCT)	238.57
					238.57
124719	Paid	11/08/13	Small World Auto Center, Inc.	1 ACD78DTPG battery	109.95
				1 battery core returned	-15.00
				2 ACD78DTPG batteries	219.90
				6 battery cores returned	-57.00
					257.85
124720	Paid	11/15/13	BARNES,BLANCHE	REFUND OVERPAYMENT:13-16861	100.00
					100.00
124721	Paid	11/15/13	YOUNG,BARBARA	REFUND OVERPAYMENT:13-13859	42.60
					42.60
124722	Paid	11/15/13	Utecht, Greta L.	Refreshments WBT	32.47
					32.47
124723	Paid	11/15/13	City of Eugene	FIREMED MEMBER REVENUE	17,274.00
					17,274.00
124724	Paid	11/15/13	MERCY FLIGHTS ACCOUNTS RECEIVABLE	FM REVENUE 09/01-10/24/13	5,670.00
					5,670.00
124725	Paid	11/15/13	ICMA Distribution Center	ICMA Dues Renewal FY14	1,058.97
					1,058.97
124726	Paid	11/15/13	Corporation Division	Commission Processing	40.00
					40.00
124727	Paid	11/15/13	Oregon Assoc. of Municipal Recordors	OAMR RENEWAL	50.00
					50.00
124728	Paid	11/15/13	Cameron McCarthy	Refund due to our error	346.00
					346.00
124729	Paid	11/15/13	Baker's Shoes and Clothing	BUNKER BOOTS X 5	1,700.00
				DUTY BOOTS:B JOHNSON	289.95
				Workboots: F.Sander	175.00
					2,164.95



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 20
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124730	Paid	11/15/13	Carquest Auto Parts	1 belt	6.72
					6.72
124731	Paid	11/15/13	Cherry City Electric, Inc.	Museum Lot: Electrical	1,640.00
					1,640.00
124732	Paid	11/15/13	Day Wireless Systems	2013-11 QUARRY HILL SITE RENT	421.43
				Site rent-Quarry Hill-FY14 Q2	2,800.77
					3,222.20
124733	Paid	11/15/13	DISTRICT 19 SPRINGFIELD SCHOOL	Hemminger cards	24.50
					24.50
124734	Paid	11/15/13	Wildish Sand & Gravel Company	1/2 mix level 3: 12.98 TONS	597.08
				1/2 mix level 3: 3.6 TONS	165.60
					762.68
124735	Paid	11/15/13	Office Imaging, Inc	PATROL TONER	135.96
					135.96
124736	Paid	11/15/13	Jack's Towing	13-10437,iv/614ger	445.00
					445.00
124737	Paid	11/15/13	Froggy's Towing, Inc.	13-10553, iv/gmc yukon	110.00
					110.00
124738	Paid	11/15/13	River Roofing, Inc.	Roof Repair	150.00
					150.00
124739	Paid	11/15/13	The Plumbing Works, Inc.	Plumbing Repairs	90.00
					90.00
124740	Paid	11/15/13	Office Max Contract Inc.	OFFICE SUPPLIES-HR	21.62
				Office Supplies DPW SE Quad	30.56
				Office Supplies DPW SE Quad	58.94
				Office Supplies for DPW SEQuad	7.77
					118.89
124741	Paid	11/15/13	McCain	3 AC dual circ. flashers	288.00
					288.00
124742	Paid	11/15/13	Cascade Health Solutions	Direction-Sept 2013	1,995.00
				RN Sept 2013-54.7hrs @ \$68	3,719.60
				Sept Admin Fee/Wellness	650.90
					6,365.50
124743	Paid	11/15/13	Washington State Correctional Industries	inmate meals	1,752.23
					1,752.23
124744	Paid	11/15/13	Office Depot, Inc.	office supplies	63.05
					63.05



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 21
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124745	Paid	11/15/13	HUNTINGTON, ANNE C	BAIL REFUND	60.00
					60.00
124746	Paid	11/15/13	HAAS, TODD	BAIL REFUND	32.00
					32.00
124747	Paid	11/15/13	HUMBLE, KATHRYN E	BAIL REFUND	22.00
					22.00
124748	Paid	11/15/13	Baker & Taylor Books	Adult Fiction	29.98
				Adult Fiction	76.84
				Adult Fiction	77.74
				Adult Fiction	119.17
					303.73
124749	Paid	11/15/13	MORRISON, LINDA JEAN	BAIL REFUND	22.00
					22.00
124750	Paid	11/15/13	LEVANG, SUSAN KAY	BAIL REFUND	60.00
					60.00
124751	Paid	11/15/13	ASHLEY, STEVEN GERALD	BAIL REFUND	32.00
					32.00
124752	Paid	11/15/13	Costco Wholesale	STN3:TOWELS	54.60
				STN4:BLENDER	34.99
				STN4:TOWELS	54.59
				STN5:TOWELS	54.59
					198.77
124753	Paid	11/15/13	Nagae, Peggy Ann	REVISIONS OF CURRICULUM-WBT	1,000.00
					1,000.00
124754	Paid	11/15/13	NW Natural	101 S A St - 9/25-10/24/13	46.05
				725 S 57th St-9/27-10/25/13	36.87
				BK# 140B 9/26-10/24/13	15.94
				BK#112 9/26-10/24/13	15.94
				BK#127 9/26-10/24/13	15.94
				BK#175 9/26-10/24/13	61.32
				BK#E 110	15.94
				STN14:09/27-10/25/13	177.42
				STN16:09/27-10/28/13	314.86
				STN3:09/27-10/25/13	78.29
				STN5:09/26-10/24	195.94
					974.51
124755	Paid	11/15/13	Ricoh USA, Inc	2013-10 ADMIN COPIER LEASE	780.64
					780.64
124756	Paid	11/15/13	Comcast	STN3:INTERNET ACCESS	109.90
					109.90



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 22
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124757	Paid	11/15/13	CALDERACORTES, ADRIAN	BAIL REFUND	1,275.00
					1,275.00
124758	Paid	11/15/13	Walters, Vickie	BAIL REFUND	935.00
					935.00
124759	Paid	11/15/13	Emerald Valley Auto Parts	Auto parts	568.60
					568.60
124760	Paid	11/15/13	Springfield Utility Board	725 S 57th St 9/9-10/9/13	118.26
				BK- 307 S 5th St	4,676.40
				SUB BILLING WK 2-NOV	20,685.96
					25,480.62
124761	Paid	11/15/13	McIntyre Construction, Inc. McIntyre Construction	Refund of 4 lavs fees	891.75
					891.75
124762	Paid	11/15/13	Knife River, Inc.	3/4"-0" commercial:6.89 TONS	55.12
					55.12
124763	Paid	11/15/13	Pimentel, Zacheriah D	RESTITUTION	25.00
					25.00
124764	Paid	11/15/13	Professional Credit Service	BAIL REFUND	105.00
				BAIL REFUND	425.00
				COLLECTION FEES	990.93
				TO PAY CASE IN COLLECTIONS	635.13
					2,156.06
124765	Paid	11/15/13	Dutton, Keivan	Refund; Willamalane SDC's	3,410.00
					3,410.00
124766	Paid	11/15/13	Omlid & Swinney Fire Protection &	CH:chk.prkg.garage sprinklers	534.30
					534.30
124767	Paid	11/15/13	BLISSWOOLLEY, JANET	BAIL REFUND	2,377.00
					2,377.00
124768	Paid	11/15/13	Riegel, Icey Rozelee	BAIL REFUND	637.00
					637.00
124769	Paid	11/15/13	Landmark Ford, Inc.	2014 Ford Fusion	24,813.50
					24,813.50
124770	Paid	11/15/13	Waterford Technologies, Inc	Email Archive Annual Maint	3,300.00
					3,300.00
124771	Paid	11/15/13	Aramark Uniform Services, Inc.	CH: Mat Cleaning Svc.	45.45
				Laundry service & supplies	38.65
				Maint.-lunchrm: mats cleaned	66.20
					150.30



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 23
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124772	Paid	11/15/13	Nu-Vision Technologies	Traffic Signal Work	150.00
					150.00
124773	Paid	11/15/13	MENDOZA, SANDRA SOLIS	BAIL REFUND	275.00
					275.00
124774	Paid	11/15/13	SRABIAN, VINCENT WILLIAM	BAIL REFUND	809.87
					809.87
124775	Paid	11/15/13	Lane County Waste Management	Dump fees ending 10/31/13	1,314.58
					1,314.58
124776	Paid	11/15/13	Willamalane	SDC Collection Fee for Oct '13	-818.40
				SDC for Oct 2013	13,640.00
					12,821.60
124777	Paid	11/15/13	Sobel, Joyce	T-Bertini, Joseph Wayne	75.00
				T-Sturgill, Dean Anthony	75.00
				T2-Parise, Justin Nicholo	150.00
					300.00
124778	Paid	11/15/13	SIHOCK, THERESA HELEN	BAIL REFUND	1,201.00
					1,201.00
124779	Paid	11/15/13	Rogge Concrete, LLC	1134 Gateway Lp.:sidewk.rpr.	630.00
					630.00
124780	Paid	11/15/13	Small World Auto Center, Inc.	Veh.6020: ACD48PG battery	122.95
					122.95
124781	Paid	11/15/13	RS Electric LLC	BK:Ste153:OCC:Sensor/exit sign	283.75
				Library: Replace ballast	70.00
				PW: add cubicle power	360.00
					713.75
124782	Paid	11/15/13	Bureau of Labor & Industries	BOLI Wages on P80061	298.36
					298.36
124783	Paid	11/15/13	Stephens, William Zachary	BAIL REFUND	2,285.00
					2,285.00
124784	Paid	11/15/13	Millus, Jack	Permit Refund Job cancelled	71.68
					71.68



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 24
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124785	Paid	11/15/13	Johnson, Jeff	T-Andrews, Jacquelin Janell	75.00
				T-Fleming, Kayla	75.00
				T-Goddard, Dwayne Wallace	50.00
				T-Morris, Heathe Lynn	75.00
				T-Reiter, Joseph	150.00
				T-Schiller, Maria Eleana	75.00
				T-Simrin, Nicholas Allen	75.00
				T-Smith, Charles	75.00
				T-Wile, Bradley Paul	75.00
				T-Wilkinson, Gary Edward	75.00
				T2-Amick, Gail	150.00
					950.00
124786	Paid	11/15/13	Minger, Douglas E.	T-Arevalo Ramirez, Santos	50.00
				T-Bash, Brady	50.00
				T-Johnson, Kyle	75.00
				T-Rogers, Stuart Myron	75.00
				T-Sanders, Ora Lee	75.00
				T2-Oakes, Nigel	150.00
				T3-Labrasseur, Alan Joseph	225.00
				T4-Riley, Eileen	300.00
					1,000.00
124787	Paid	11/15/13	Guillen,Vicky	Interpreting Services	125.00
					125.00
124788	Paid	11/15/13	Morrell, John McEachren	Interpreting Services	64.00
					64.00
124789	Paid	11/15/13	Access Information Management	Shredding March 2013	26.00
					26.00
124790	Paid	11/15/13	Vergamini M.D., Jerome C	Fitness to Proceed	500.00
					500.00
124791	Paid	11/15/13	Aly,Alhusain	Interpreting Sevices	35.00
					35.00
124792	Paid	11/15/13	Schartz, Niles	ART WALK SUPPLIES-OCT	14.43
				PADDING/CHAIN FOR SCULPTURES	89.38
					103.81
124793	Paid	11/15/13	Lane County Dept of Assessment	303 S 5th St - Property Taxes	67,154.08
					67,154.08
124794	Paid	11/15/13	Lane County Dept of Assessment	129 S A St Prop Taxes	1,494.04
					1,494.04



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 25
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124795	Paid	11/13/13	Oregon Driver Education Center, Inc.	Driver Education Course	15.88
				Driver Education Course	31.76
				Driver Education Course	31.76
				Driver Education Course	31.76
			Oregon Drive Education Center	Driver Education Course	47.64
				Driver Education Course	63.52
				Driver Education Course	63.52
				Driver Education Course	111.20
				Driver Education Course	127.04
				Driver Education Course	222.32
				Driver Education Course	317.60
					1,064.00
124796	Paid	11/14/13	Standard Insurance Company	PRE-RTMT NOV 2013	938.81
					938.81
124797	Paid	11/14/13	Standard Insurance Company	LIFE & AD/D & LTD NOV 2013	20,481.94
					20,481.94
124798	Paid	11/14/13	Standard Insurance Company	SUP LIFE & AD/D NOV 2013	4,699.33
					4,699.33
124799	Paid	11/14/13	Oregon AFSCME Council 75	AFS DUES 11/8/13	956.40
					956.40
124800	Paid	11/14/13	O.P.E.U.	OPEU DUES 11/8/13	4,149.04
					4,149.04
124801	Paid	11/14/13	United Way Of Lane County	United Way 11/8/13	1,509.60
					1,509.60
124802	Paid	11/14/13	Office of the Trustee	Garnish 11/8/13	1,544.77
					1,544.77
124803	Paid	11/14/13	Valley Credit Service, Inc	Garnish 11/8/13	149.27
					149.27
124804	Paid	11/14/13	Oregon Department of Revenue	Garnish 11/8/13	1,939.98
					1,939.98
124805	Paid	11/14/13	Clerk of Court, Berkeley County	Garnish 11/8/13	287.90
					287.90
124806	Paid	11/14/13	Sun Life Financial	STD NOV 2013	3,673.44
					3,673.44
124807	Paid	11/14/13	Union Security Insurance Company	MANDATORY LIFE NOV 2013	96.14
					96.14
124808	Paid	11/15/13	City of Oakridge	AMBULANCE REVENUE...NOV 2013	18,097.20
					18,097.20



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 26
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124809	Paid	11/22/13	SUTTON,RACHEL	REFUND OVERPAYMENT:13-19736	100.00
					100.00
124810	Paid	11/22/13	STELLE,ARTHUR	REFUND OVERPAYMENT:13-24349	50.00
					50.00
124811	Paid	11/22/13	Medicare Refunds - OR	REFUND OVERPAYMENT:13-17624	329.74
					329.74
124812	Paid	11/22/13	Medicare Refunds - OR	REFUND OVERPAYMENT:13-22599	355.30
					355.30
124813	Paid	11/22/13	Blue Cross Of Oregon	REFUND OVERPAYMENT:13-18226	71.33
					71.33
124814	Paid	11/22/13	PACIFIC SOURCE MEDICARE	REFUND OVERPAYMENT:13-19638	46.36
					46.36
124815	Paid	11/22/13	CareOregon - Refund	REFUND OVERPAYMENT:13-20782	150.00
					150.00
124816	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:12-32753	481.77
					481.77
124817	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-23232	207.50
					207.50
124818	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-18300	44.80
					44.80
124819	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-6124	86.00
					86.00
124820	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-19407	57.04
					57.04
124821	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-20772	57.04
					57.04
124822	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-21364	57.04
					57.04
124823	Paid	11/22/13	DMAP-REFUND	REFUND OVERPAYMENT:13-20092	53.90
					53.90
124824	Paid	11/22/13	RR Medicare - Refunds	REFUND OVERPAYMENT:12-30194	23.01
					23.01
124825	Paid	11/22/13	AARP - REFUNDS	REFUND OVERPAYMENT:13-17624	84.12
					84.12



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 27
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124826	Paid	11/22/13	United Healthcare-Refunds	REFUND OVERPAYMENT:13-18912	351.79
					351.79
124827	Paid	11/22/13	HealthNet-Refund	REFUND OVERPAYMENT:13-23088	533.41
					533.41
124828	Paid	11/22/13	Health Comp	REFUND OVERPAYMENT:13-22686	751.68
					751.68
124829	Paid	11/22/13	CASEBEER,AUDREY	REFUND OVERPAYMENT:13-17187	100.00
					100.00
124830	Paid	11/22/13	VANWINKLE,GARY	REFUND OVERPAYMENT:13-24036	100.00
					100.00
124831	Paid	11/22/13	HUTCHINSON,BETTY	REFUND OVERPAYMENT:13-16158	50.00
					50.00
124832	Paid	11/22/13	Aetna-Refunds	REFUND OVERPAYMENT:13-20425	1,156.50
					1,156.50
124833	Paid	11/22/13	PEACEHEALTH HOSPICE	REFUND OVERPAYMENT:13-22205	1,104.00
					1,104.00
124834	Paid	11/22/13	BIRD,JOAN	REFUND OVERPAYMENT:13-24926	250.00
					250.00
124835	Paid	11/22/13	Katy Reeder or Jim Larson	Batteries for Bldg Inspector	4.99
				Ice for Vision to Action Mtg.	2.00
					6.99
124836	Paid	11/22/13	Smith, Zoe Gap	pant reimb-2 pairs	60.00
					60.00
124837	Paid	11/22/13	Anderson, James	Apprenticeship class reimb.	498.14
					498.14
124838	Paid	11/22/13	Donovan,James P	Meal Expense JDonovan Training	302.02
					302.02
124839	Paid	11/22/13	Stouder,Matt	Mileage-MWMC Award, Portland	111.76
					111.76
124840	Paid	11/22/13	NM-COIN LLC	badges - 4	355.00
					355.00
124841	Paid	11/22/13	Safariland LLC	STEEL COLLAR/FLASH BANG	797.39
					797.39



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 28
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124842	Paid	11/22/13	Lane Transit District	2 3 month Adult Buss Passes Bus Pass - D Bishop Bus Pass- S Krueger Bus Pass-Vogeney	260.00 78.00 78.00 78.00 494.00
124843	Paid	11/22/13	Wildish Sand & Gravel Company	1/2 mix level 3: 34.98 TONS CSS1-H Tack McCall: .24 TONS	1,609.08 168.00 1,777.08
124844	Paid	11/22/13	Lacal Equipment, Inc.	Veh.7066:carbide shoe w/plate	774.75 774.75
124845	Paid	11/22/13	State of Oregon Employment Department	EMPLOYMENT TAX-QTR3-2013	21,899.74 21,899.74
124846	Paid	11/22/13	Springfield Public Schools	Business Cards - Connole Promise Neighborhoods Event Unleaded fuel: 10,000 gals.	24.50 116.98 29,821.00 29,962.48
124847	Paid	11/22/13	Washington State Correctional Industries	inmate meals	1,483.33 1,483.33
124848	Paid	11/22/13	Office Depot, Inc.	book-wc,dvd/batt-isb dvd dvds-isb	92.06 17.88 103.80 213.74
124849	Paid	11/22/13	Office Max Contract Inc.	OFFICE SUPPLIES-HR OFFICE SUPPLIES-HR Office Supplies for DPW SEQuad	18.35 24.14 1.63 44.12
124850	Paid	11/22/13	Lane County Dept of Youth Services	POLICE CHIEF MEET & GREET FOOD	927.25 927.25
124851	Paid	11/22/13	Office World, Inc.	MUNI COURT FURNITURE	4,852.41 4,852.41
124852	Paid	11/22/13	Airgas USA, LLC	2013-09 ST4 CYLINDER RENT-IND 2013-09 STN16 CYLINDER RENT 2013-09 STN3 CYLINDER RENT 2013-09 STN3 CYLINDER RENT-IND 2013-09 STN4 CYLINDER RENT 2013-09 STN5 CYLINDER RENT 2013-09 STN5 CYLINDER RENT-IND 2013-10 STN5 MEDICAL OXYGEN STN3:INDUSTRIAL OXYGEN	13.17 75.83 39.20 47.23 9.80 43.75 12.63 11.00 84.54 337.15



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 29
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124853	Paid	11/22/13	Bellamy, Michael Arthur	BAIL REFUND	150.00
					150.00
124854	Paid	11/22/13	Vineyard, Karen Suzanne	RESTITUTION	50.00
					50.00
124855	Paid	11/22/13	Bureau of Labor & Industries	BOLI wages on P80054	442.02
					442.02
124856	Paid	11/22/13	Knife River, Inc.	1-1/2"-0" crshd.rock:7.04 TONS	56.32
				1-1/2"-0"crshd.rock:6.79 TONS	54.32
				3/4"-0"comm.:7.02 TONS	56.16
				3/4"-0"commercial:13.66 TONS	109.28
				3/4"-0"crshd.rock:20.35 TONS	172.98
					449.06
124857	Paid	11/22/13	Lundberg,Christine Louise	October Mileage Reimbursement	169.11
					169.11
124858	Paid	11/22/13	SEDANOPERALES, ALEJANDRA	BAIL REFUND	510.00
					510.00
124859	Paid	11/22/13	Cole Iliff	PAINT PROT-NEW PATROL CAR	900.00
					900.00
124860	Paid	11/22/13	United Parcel Service	monthly charges	96.06
					96.06
124861	Paid	11/22/13	United Parcel Service	shipping exp from DLA	122.93
					122.93
124862	Paid	11/22/13	Emerald Fruit & Produce, Inc	inmate meals	106.00
					106.00
124863	Paid	11/22/13	Springfield Rotary Club	Harrison membership	150.00
					150.00
124864	Paid	11/22/13	Ricoh USA, Inc	Additional Images Oct 2013	14.06
				SMJ copies	45.28
					59.34
124865	Paid	11/22/13	Ricoh USA, Inc	AFICIO 3035 COPIER LEASE AGRMT	130.24
					130.24
124866	Paid	11/22/13	Department of Motor Vehicles	2 Cert. Court Prints	6.00
					6.00
124867	Paid	11/22/13	Department of Motor Vehicles	non attorney fees	57.50
					57.50
124868	Paid	11/22/13	EARS	Open House adv	395.00
					395.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 30
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124869	Paid	11/22/13	Kiwanis Club of Springfield	Kiwanas dues-Steers	120.00
					120.00
124870	Paid	11/22/13	Jack's Towing	13-10621, iv/168fjv	110.00
					110.00
124871	Paid	11/22/13	National Neighborhood Watch Institute	CP signs & charge	268.54
					268.54
124872	Paid	11/22/13	Galardi Consulting, LLC	P41032 Transp SDC Update	7,829.00
					7,829.00
124873	Paid	11/22/13	#1 Northwest, Inc.	Roof Repairs	512.75
					512.75
124874	Paid	11/22/13	Lane Co. Health & Human Services	CDBG Draw	1,398.46
				CDBG Draw	3,263.40
					4,661.86
124875	Paid	11/22/13	THROSSEL, CHARLES	BAIL REFUND	105.00
					105.00
124876	Paid	11/22/13	BaezDuarte, Mauricio	BAIL REFUND	4,080.00
					4,080.00
124877	Paid	11/22/13	Professional Credit Service	COLLECTION FEES	3,019.09
					3,019.09
124878	Paid	11/22/13	Aramark Uniform Services, Inc.	Laundry service & supplies	38.65
				Maint.-lunchrm: mats cleaned	66.20
					104.85
124879	Paid	11/22/13	Omlid & Swinney Fire Protection &	CH: Retest 7 failed detectors	110.00
					110.00
124880	Paid	11/22/13	RS Electric LLC	Library: Rplc.light switch	70.00
					70.00
124881	Paid	11/22/13	Johnson, Prisscella	BAIL REFUND	247.00
					247.00
124882	Paid	11/22/13	Stanley Convergent Security	Monitoring: 12/1/13-12/31/13	296.66
					296.66
124883	Paid	11/22/13	Golbek, Wayne	616 66th St.: Plbg.reimb.	396.00
					396.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 31
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124884	Paid	11/22/13	Ingram Library Services	Adult AV	38.98
				Adult AV	59.99
				Adult Nonfiction	15.79
				Adult Nonfiction	16.95
				Adult Nonfiction	45.20
				Adult Nonfiction	197.29
				Adult Paperback	4.79
				Adult Paperback	4.79
				Adult Paperback	85.03
				JR Books	10.73
				JR Books	10.73
				JR Books	36.00
				Spanish Materials	22.49
				Adult AV	37.49
				Adult Nonficiton	29.63
				Adult Nonfiction	10.47
				Adult Nonfiction	14.69
				Adult Nonfiction	15.81
				Adult Nonfiction	24.35
				Adult Paperbacks	12.57
				JR AV	15.30
				JR AV	53.16
				JR Books	11.27
				JR Books	223.10
				YA Books	9.60
				Adult AV	14.96
				Adult Nonfiction	37.13
				Adult Paperbacks	21.57
				Adult Paperbacks	179.25
				JR AV	37.55
				JR Books	8.37
				JR Books	46.44
				Spanish Materials	20.54
				YA Books	9.37
				YA Books	178.22
					1,559.60
124887	Paid	11/22/13	Lost Creek Books	3 BOOKS PURCHASED	43.50
					43.50
124888	Paid	11/22/13	SME Solutions, LLC	City Polling Error	152.40
					152.40
124889	Paid	11/22/13	Springfield Utility Board	BK#112 for 9/26-10/28/13	151.94
				BK#140 9/26-10/28/13	94.03
				BK#145 9/26-10/28/13	86.26
				BK-Complex 9/26-10/28/13	945.78
				Boiler Rm 9/26-10/28/13	85.87
				Depot 9/26-10/28/13	282.71
				SUB BILLING WK 3-NOV	780.71
				Street Light Electricity	22,294.62
					24,721.92



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 32
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124890	Paid	11/22/13	Wile, Donna	BAIL REFUND	1,115.00
					1,115.00
124891	Paid	11/22/13	The Vault Stor & Loc	Rent Unit 4141 Sprgfld Museum	52.00
					52.00
124892	Paid	11/22/13	Hubbard Chevrolet	Four 2013 Chev Caprice SPD	108,840.60
					108,840.60
124893	Paid	11/22/13	ETS CORPORATION	CC MERCHANT FEES -OCT 2013	1,216.76
				ONLINE CC MRCHNT FEES-OCT 2013	122.84
					1,339.60
124894	Paid	11/22/13	MARLOW, BRYAN RAY	BAIL REFUND	110.00
					110.00
124895	Paid	11/22/13	Lane County Finance Operations	COUNTY BAIL-OCT 2013 ADMIN FEE	-762.83
				County Bail-OCT 2013	5,085.55
					4,322.72
124896	Paid	11/22/13	SCHAEFER, BRUCE W	BAIL REFUND	110.00
					110.00
124897	Paid	11/22/13	FAWVER, DONALD L	BAIL REFUND	60.00
					60.00
124898	Paid	11/22/13	OBERG, SAMUEL M	BAIL REFUND	35.00
					35.00
124899	Paid	11/22/13	SCHULTZ, NATHAN WILLIAM	BAIL REFUND	15.00
					15.00
124900	Paid	11/22/13	CONNOR, MEGAN M	BAIL REFUND	25.00
					25.00
124901	Paid	11/22/13	KEMP, DAMIAN JOSEPH	BAIL REFUND	25.00
					25.00
124902	Paid	11/22/13	Rent-A-Center	RESTITUTION	50.00
					50.00
124903	Paid	11/22/13	Bullfrog Enterprises, Inc.	Laminating	9.00
					9.00
124904	Paid	11/22/13	Daily Journal Of Commerce	Advertising-P21052	92.00
					92.00
124905	Paid	11/22/13	Guard Publishing Company	Advertising-P21052	107.50
					107.50



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 33
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124906	Paid	11/22/13	Lane County Public Works Department	Contractual Services-P21046	909.84
				Contractual Services-P21064	477.65
				Contractual Services-P21064	735.93
				Contractual Services-P21077	309.16
					2,432.58
124907	Paid	11/22/13	Murray, Smith & Associates Inc	Contractual Services-P21064	16,712.36
				Contractual Services-P21064	18,184.65
					34,897.01
124908	Paid	11/22/13	Portland State University	RAIN Project work per POJW1088	5,000.00
					5,000.00
124909	Paid	11/22/13	Lane County Deeds And Records Lane County Deeds And Records	Recording Fees	62.00
					62.00
124910	Paid	11/22/13	Covington, Kelsey L	BAIL REFUND	26.00
					26.00
124911	Paid	11/22/13	Sobel, Joyce	T-Edison, Chad Jeffrey	50.00
				T2-Kussy, Brad Delmar	150.00
					200.00
124912	Paid	11/22/13	Lane Council of Governments LCOG	Regional Fiber Consortium	2,696.25
					2,696.25
124913	Paid	11/22/13	Hayes, Jennifer Ann	RESTITUTION	50.00
					50.00
124914	Paid	11/22/13	State of Oregon	Wastewtr.Sy.Ops.Certif.	240.00
					240.00
124915	Paid	11/22/13	ALVERSON, TIMOTHY J	BAIL REFUND	3,600.00
					3,600.00
124916	Paid	11/22/13	DARCY, JOHN ALLEN	BAIL REFUND	496.00
					496.00
124917	Paid	11/22/13	Oregon Department of Revenue	Bail Assmt: October 2013	40,386.44
				COUNTY BAIL: Oct 2013	905.70
				COUNTY BAIL: Oct 2013 ADMN FEE	-135.86
					41,156.28
124918	Paid	11/22/13	Mora,Linda	Interpreter Services 111213	240.00
					240.00
124919	Paid	11/22/13	Vergamini M.D., Jerome C	Fitness to Proceed	500.00
					500.00
124920	Paid	11/22/13	XP Solutions	Software renewal	2,189.25
					2,189.25



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 34
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124921	Paid	11/22/13	LAMB,ERIKA	FIREMED REFUND:LAMB,E	62.00 62.00
124922	Paid	11/22/13	ECONorthwest	Contract Contract-2030	500.00 1,342.50 1,842.50
124923	Paid	11/22/13	Globalstar USA	%SVCS 09/16-10/15/2013	86.19 86.19
124924	Paid	11/22/13	My-Comm, Inc.	REPAIR/REPROGRAM RADIOS	363.00 363.00
124925	Paid	11/22/13	JKG Electrical Contractors, Inc.	STN16:FLAG POLE LIGHT	460.74 460.74
124926	Paid	11/22/13	Gresham Ford	EMSO VEHICLE-FORD EXPLORER	21,600.00 21,600.00
124927	Paid	11/22/13	Oregon State Ambulance Association	MEMBER DUES-3UNITS/3MONTHS	630.00 630.00
124928	Paid	11/22/13	McKenzie-Willamette Hospital	2013-10 PHARMACY MEDS	999.57 999.57
124929	Paid	11/22/13	Pape' Machinery	Veh.7053:upgrade computer	270.00 270.00
124930	Paid	11/22/13	Prevention	Prevention Renewal-Wellness Ct	21.97 21.97
124931	Paid	11/22/13	Terese's Place	Coffee & Condiments/4 Urns	97.50 97.50
124932	Paid	11/22/13	Costco Wholesale	Wellness Fair Snacks	323.07 323.07
124933	Paid	11/22/13	Hershner, Hunter, Andrews,	20202 Plan Admin 173230-01	396.00 396.00
124934	Paid	11/22/13	Business Oregon	MCKENZIE GATEWAY LOAN INT MCKENZIE GATEWAY LOAN PRIN	8,710.39 72,973.31 81,683.70
124935	Paid	11/22/13	Verizon Wireless	Cell Phone F.I.R.S.T. Cell Phone-Maint ERT Cell Phones-Parmelee FIRE ENG. MDC E4,E5,E16 IT Cell Charges	32.56 32.56 32.92 120.03 40.01 258.08



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 35
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
124936	Paid	11/22/13	Diverse Media, Inc.	DVDs for Library	33.18
					33.18
124937	Paid	11/22/13	Action Rental & Partytime	Tables for Police Meet & Greet	377.50
					377.50
124938	Paid	11/22/13	Huerto De La Familia	DVD-"The Harvest"/"La Cosecha"	10.00
					10.00
124939	Paid	11/22/13	Wylie,Hillary	October Mileage Reimbursement	93.18
				Passenger Rail Mtg - Parking	2.00
					95.18
124940	Paid	11/22/13	Bradford, Darin Wade	witness, Wilson subpoena	5.00
					5.00
124941	Paid	11/19/13	HDR Engineering Inc	Consult Serv 12/2/12-6/30/13	47,179.00
					47,179.00
124942	Paid	11/25/13	Clerk of Court, Berkeley County	GARNISHMENT 11/22/2013	287.90
					287.90
124943	Paid	11/25/13	Oregon Department of Revenue	GARNISHMENT 11/22/2013	1,772.23
					1,772.23
124944	Paid	11/25/13	Valley Credit Service, Inc	GARNISHMENT 11/22/2013	171.62
					171.62
124945	Paid	11/25/13	Office of the Trustee	GARNISHMENT 11/22/2013	1,544.77
					1,544.77
124946	Paid	11/25/13	United Way Of Lane County	UNITED WAY 11/22/13	1,509.60
					1,509.60
124947	Paid	11/25/13	Oregon AFSCME Council 75	AFS DUES 11/22/13	955.17
					955.17
124948	Paid	11/25/13	O.P.E.U.	OPEU DUES 11/22/2013	3,888.86
					3,888.86
124949	Paid	11/25/13	Sun Life Financial	STD "CATCH-UP" PAYMENT 2013	6,756.08
					6,756.08
124950	Paid	11/25/13	Kendrick,Darren Daren Kendrick	Per Diem	164.45
					164.45
125073	Paid	11/26/13	Macovis,Bohdan	104418 Macovis, Bohdan	12.65
					12.65
125074	Paid	11/26/13	Jenna Village	104926 Jenna Village	100.00
					100.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 36
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
125075	Paid	11/26/13	Oregon Department of State Lands	2013 Unclaimed Property	2,813.20
					2,813.20
125076	Paid	11/27/13	Robert Timmons	Banner Deposit Refund	100.00
					100.00
125077	Paid	11/27/13	Oregon Department of Transportation	Contractual Services-P21063	368.56
					368.56
991447	Paid	11/07/13	Public Safety Center, Inc.	BATTERIES	1,837.50
				Batteries	1,102.50
				DRUG TEST KITS	168.75
					3,108.75
991448	Paid	11/07/13	Tyler James Hayes	13-10163, rec uuv/1gr8rac.ca	110.00
					110.00
991449	Paid	11/07/13	R&S Industrial Supplies, Inc.	Hardware/supplies	40.15
					40.15
991450	Paid	11/07/13	Ensign Unlimited LLC	FS3: NW door repair	80.00
					80.00
991451	Paid	11/07/13	Overhead Door Company, Inc.	JC: east gate repairs	275.00
					275.00
991452	Paid	11/07/13	Kendall Ford, Inc.	Veh.7047: 1 solenoid assy.	79.24
					79.24
991453	Paid	11/07/13	Thornton Electric, Inc.	BK:HeadStart:wiring	1,849.08
					1,849.08
991454	Paid	11/07/13	Priority One Heating & Air	Traffic:HVAC repairs	1,175.00
					1,175.00
991455	Paid	11/07/13	Kendall Chevrolet	1 exc clust	549.00
				1 exc clust (returned)	-549.00
				Veh 7080: Transmission repairs	3,339.07
				Veh.7031: Exc clust	299.00
					3,638.07
991456	Paid	11/07/13	ES & A Sign & Awning Co.	reflective stripes to veh	112.06
					112.06
991457	Paid	11/07/13	Eckart Wostmann LLC	T2-Scott, Matthew Andre	100.00
				T3-Cromwell, Jawaan	225.00
				T4-Grabow, Angela	300.00
					625.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 37
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991458	Paid	11/07/13	Andrew Lincoln Kraushaar	T-Gibbs, Jack Thomas	75.00
				T-Pirtle, Jess Ryan	75.00
				T2-Briggs, Christopher	150.00
					300.00
991459	Paid	11/07/13	Kolstoe, James J.	T-Ronnig, Aaron Ivan	75.00
				T2-Kapohaku, Kai Stuart	150.00
				t-Pinkerton, Kacie Renee	75.00
					300.00
991460	Paid	11/07/13	Clayton Tullos, LLC	T-McMasters, Adam Robert	75.00
				T-Powell, Kevin Revel	75.00
				T2-Durpre, Austin Taylor	150.00
				T2-Shaw, David	150.00
				T2-Srabian, Vincent	150.00
				T3-Deglarais, Michael Ted	225.00
					825.00
991461	Paid	11/07/13	Woodrow, Marilee	Car Rental/Fuel Reimburse	78.18
				November Cell Reimbursement	45.00
				November Internet Reimbursemen	40.00
				Oct 2013 Mileage Reimburse	161.12
					324.30
991462	Paid	11/07/13	PacificSource Administrators	HRA Claim Activity	48,223.68
					48,223.68
991463	Paid	11/07/13	Huppert, Jordon	T2-Bloomquist, Jessica	150.00
					150.00
991464	Paid	11/07/13	Galt Foundation	Custodial svc. thru 10/12/13	266.56
				Custodial svc. thru 10/19/13	333.20
					599.76
991465	Paid	11/07/13	Westates Flagman Inc.	Flagging: 10/22/13	437.00
					437.00
991466	Paid	11/07/13	MYTHICS, Inc Mythics	Annual Software Maintenance	7,066.54
					7,066.54
991467	Paid	11/07/13	Brew, Robert K.	November Cell Reimbursement	45.00
				November Internet Reimbursemen	40.00
					85.00
991468	Paid	11/07/13	Moore, Sheri	November Cell Reimbursement	45.00
				November Internet Reimbursemen	40.00
					85.00
991469	Paid	11/07/13	Jordan, Mark	T-Beede, Michael	75.00
				T-Smith, Chad	75.00
				T3-Rogers, Brian	150.00
					300.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 38
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991470	Paid	11/07/13	Emerald People's Utility District	Street Light Electric	190.47
					190.47
991471	Paid	11/07/13	Nation's Mini Mix, Inc.	124 S.63rd St.:3 YDS CDF	283.00
					283.00
991472	Paid	11/07/13	Pioneer Concrete Cutting Inc	3445 Main St:sidewk.cut	150.00
					150.00
991473	Paid	11/07/13	C&K Petro Equipment Company	ACH TEST	.01
				RFF: 1 nozzle	72.50
					72.51
991474	Paid	11/07/13	Enviro-Clean Equipment, Inc.	ACH TEST	.01
					0.01
991475	Paid	11/07/13	Trane Oregon	ACH TEST	.01
					0.01
991476	Paid	11/07/13	Sungard Public Sector	ACH TEST	.01
					0.01
991477	Paid	11/14/13	Analytical Laboratory & Consultants, Inc	Mill Race Sampling	274.60
					274.60
991478	Paid	11/14/13	Sign Pro, Inc.	ENGINE NUMBERING (E4, 5, 16)	345.00
					345.00
991479	Paid	11/14/13	Wildish Construction Company, Inc.	P21050 Progress Pmt 10/31/13	29,525.62
					29,525.62
991480	Paid	11/14/13	Public Safety Center, Inc.	radio batteries	1,480.49
					1,480.49
991481	Paid	11/14/13	L N Curtis & Sons	TURNOUTS X 1	1,892.00
				TURNOUTS X 5	11,016.00
					12,908.00
991482	Paid	11/14/13	Life Flight Network, LLC	FM LIFELIGHT MEMBER REVENUE	9,450.00
					9,450.00
991483	Paid	11/14/13	Lane Rural Fire District	FM MEMBER REVENUE 9/1-9/30/13	5,568.00
					5,568.00
991484	Paid	11/14/13	Kendall Chevrolet	Veh.7031:Electrical concern	80.00
					80.00
991485	Paid	11/14/13	Jerry Brown Co., Inc.	Bio-diesel fuel: 7000 gals.	21,611.50
				Prem.unleaded fuel: 46.209 gal	166.10
					21,777.60



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 39
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991486	Paid	11/14/13	Libert, Andrew	Stretchg.prog.consult:10 hrs.	750.00
					750.00
991487	Paid	11/14/13	United Industrial Equipment Corp.	Landa VHG5-30024B repair	541.38
					541.38
991488	Paid	11/14/13	Galt Foundation	Custodial svc. thru 10/26/13	333.20
					333.20
991489	Paid	11/14/13	Sunshine Plant Care	CH: plant service 9/13	125.00
					125.00
991490	Paid	11/14/13	Kendall Ford, Inc.	Veh.6047:warning light	12.05
					12.05
991491	Paid	11/14/13	Wiese, Ashlee Rochelle	SC1/T3-Deck, Clifford	300.00
				T-Breeding, Corey	75.00
				T5-Gilbert, George	375.00
					750.00
991492	Paid	11/14/13	Clayton Tullos, LLC	T-Bosarge, Layse	75.00
				T6-Brandt, Jon Leslie	450.00
					525.00
991493	Paid	11/14/13	Eckart Wostmann LLC	T-Babb, Allen	75.00
				T-Martinez, Kristal Jean	75.00
				T-Rowe, Brandon Charles	75.00
				T5-Ellis, Christina	375.00
					600.00
991494	Paid	11/14/13	Eugene Legal, LLC	T-Bergstrom, Chanice	75.00
				T-Froats, Paul	75.00
				T-Hall, Edward	50.00
				T2-Caley, Willy Michael	150.00
				T2-Miller, James	150.00
				T2-Reilly-Chase, Joseph	150.00
					650.00
991495	Paid	11/14/13	Kolstoe, James J.	T-Lyon, Marvin Richard	75.00
					75.00
991496	Paid	11/14/13	Andrew Lincoln Kraushaar	T-Jensen, Cameron	75.00
				T-Kloehn, Jeffery	50.00
				T-Martinez, Jacqueline	75.00
				T2-Hicks, Jacob	150.00
				T5-Burgess, Shayn	300.00
					650.00
991497	Paid	11/14/13	Maginnis,Margaret M	T-Mullenix, Donald	50.00
				T-Pettengil, Gordon	75.00
				T4-Krauss, Travis Joseph	300.00
					425.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 40

Run Date Dec/05/2013

Run Time 2:31:56 PM

<u>Check Number</u>	<u>Pay Status</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Payment</u>
991498	Paid	11/14/13	Huppert, Jordon	T-Czlkall, Bryton	75.00
					75.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 41
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991499	Paid	11/18/13	The Bank of America		
			A1 COUPLING & HOSE 2	1 MD250 21/2 rings	101.39
			SMARTSIGN	1 braille sign	28.22
			LANE FOREST PRODUC	1 pre-pd. yard card	30.00
			LANE FOREST PRODUC	1 pre-pd.yard card	30.00
			LANE FOREST PRODUC	1 pre-pd.yard card	30.00
			MARSHALL`S	108 - 12x16x1 filters	496.80
			FUEL STAR 1	13-10581 - fuel	56.83
			CARLS JR #7123 Q87	13-10581 - meal expense for in	16.73
			SHELL OIL 57444591309	13-10581 fuel expense for inv	53.79
			MINER STREET STATION	13-10581, fuel	46.28
			SHELL OIL 504866400QPS	13-10581, fuel	47.60
			PATTIS THUNDER CAFE	13-10581, meal exp for investi	37.03
			ROBERTS SUPPLY CO INC	14 chains sharpened	84.00
			CABELAS RETAIL SPRINGF	2 \$15 gift cards	30.00
			ALBERTSONS #570	2 \$15 gift cards for wellness	30.00
			AMAZON MKTPLACE PMTS	2 Charcoal Replacement Filters	18.52
			HEYMAN'S ENTERPRISES L	2 entry leversets installed	417.85
			WILCO SPRINGFIELD-523	2 fasteners	6.98
			PLATT ELECTRIC 080	2 lightbulbs	10.64
			LANE FOREST PRODUC	2 pre-pd.yard cards	60.00
			PLATT ELECTRIC 080	20 lightbulbs	73.00
			I D WHOLESALERS	200 ID card holders	66.34
			PEOPLEFINDERS.COM	2013-09 Peoplefinders service	48.00
			AMERICAN AMBULANCE ASS	2014 ANNUAL MEMBERSHIP DUES	1,100.00
			BULLFROG ENTERPRISES	22"x36" Copies	438.00
			WW GRAINGER	24' ext. ladder	360.50
			NOODLE N THAI	3 Lunches - MWMC update with C	28.85
			CONSOL SUPP-EUGENE	3 couplings	29.19
			RAMSEY WAITE	3 gals.low visc.Hy-Gard	80.25
			JERRYS HOME-SPRINGFIEL	3 scraper blades	8.77
			JERRYS HOME-SPRINGFIEL	3 tarps for sandbags	173.97
			Amazon.com	300 ID card clips	32.97
			PIONEER CAFE	312/338 meal, pick up suspect	33.11
			ROBERTS SUPPLY CO INC	4 - 12" chains	68.64
			WILCO SPRINGFIELD-523	4 fasteners	19.20
			AMAZON MKTPLACE PMTS	4 ink cartridges	211.74
			JERRYS HOME-SPRINGFIEL	4 shovels	59.96
			BATTERIES PLUS # 2	40 lithium batteries	119.60
			WILCO SPRINGFIELD-523	42 gal.trash bags	29.98
			LANE FOREST PRODUC	5 pre-pd. yard cards	150.00
			LANE FOREST PRODUC	5 pre-pd.yard cards	150.00
			L-TRON CORPORATION	5 printer mounts for patrol ve	457.84
			12 MASONS SUPPLY CO	50 concrete anchors	19.50
			BATTERIES PLUS # 2	8 - 12V batteries	168.00
			JERRYS HOME-SPRINGFIEL	AAA batteries & caulk	48.05
			ALA ALLEGIANT AIR	AIRFARE-VEGAS CONFERENCE-A HAM	85.99
			UNITED 01673129534020	AIRFARE:VEGAS CONF-A HAMBRIGHT	130.80
			ALASKA CAR RENTAL	ALASKA CAR RENT-suspect trans	149.39
			ALBERTSONS #574	ALBERTSONS #574 - BLOODMOBILE	7.99
			AMAZON MKTPLACE PMTS	AMAZON MKTPLACE PMTS - Purchas	8.75
			AMAZON MKTPLACE PMTS	AMAZON MKTPLACE PMTS - Purchas	14.98
			AMAZON MKTPLACE PMTS	AMAZON MKTPLACE PMTS - Purchas	49.99



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 42
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			AMAZON MKTPLACE PMTS	AMAZON MKTPLACE PMTS - Purchas	89.95
			AMAZON MKTPLACE PMTS	Adult AV	8.52
			MOBILITY INTERNATIONAL	Adult Nonfiction	24.95
			KOWLOON II RESTAURANT	After hours meal	24.05
			KOWLOON II RESTAURANT	After hours meal	24.15
			KOWLOON II RESTAURANT	After hours meal	24.15
			KOWLOON II RESTAURANT	After hours meal	25.30
			CITY OF EUGENE-AIRPORT	Airport Park-Suspect Trans AK	27.00
			Amazon.com	Amazon.com - Purchase	27.50
			12 MASONS SUPPLY CO	Anchors & earplugs	76.80
			COSTAR GROUP INC	BK Advertising 10-15 to 11-14-	99.95
			WESTERN STATES FIRE PR	BK: Sys.22 repair	117.95
			AMSAN CORP	BK:Custodial supplies	25.00
			JERRYS HOME-SPRINGFIEL	BK:Ste.153:24"PVC ftg.	9.99
			BOSTON PARK PLAZA HOTE	BOSTON PARK PLAZA ICMA CONF	1,290.70
			JOHN DEERE LANDSCAPES1	Backflow cover	237.00
			SAFEWAY STORE00010942	Balloons for Wellness Fair	25.98
			JERRYS HOME-SPRINGFIEL	Bar oil	43.96
			LANE FOREST PRODUC	Bark: 4 YDS	64.00
			BI-MART	Batteries	9.98
			BATTERIES PLUS # 2	Batteries:Flow meters,etc.	121.32
			BATTERIES PLUS # 2	Battery for rain gauge	15.98
			KNECHTS AUTOPARTS 1	Battery: NWB U1XH-36	44.99
			STAPLES 00114538	Binder Dividers for Interview	67.90
			JERRYS HOME-SPRINGFIEL	Black paint-graffiti	5.59
			MCKENZIE POWER EQUIPME	Blower repair	237.40
			OFFICEMAX CT IN#908419	Blue & Black pens	14.94
			LIGHTGUARD SYSTEMS, IN	Bollard for autom.activ.	1,340.00
			SYRACUSE CULTURAL WORK	Books	54.00
			AMAZON MKTPLACE PMTS	Books for Book Club	12.93
			AMAZON MKTPLACE PMTS	Books for Book Club	15.04
			PACIFIC RUBBER AND SUP	Brass fittings	5.08
			TRANS PROF CERT BOARD	Brian Barnett Memb Renewal 9/	275.00
			CARQUEST 01033406	C-clamps	13.79
			BI-MART	C3/512:BATTERY-REMOTE DOOR LOC	4.99
			CABELAS RETAIL SPRINGF	CABELAS HUNTING FOR HOPE COUNC	37.50
			CAPE FOX HOTEL CORPORA	CAPE FOX HOTEL-Suspect Transf	196.00
			CDW GOVERNMENT	CDW GOVERNMENT - Purchase	1,244.87
			HEYMAN'S ENTERPRISES L	CH: 1 locking handle	26.40
			GARTEN SERVICE INC	CH: landscapg.svc.	87.14
			WAL-MART #3239	CLEANING SUPPLIES	19.38
			WAL-MART #3239	CLEANING SUPPLIES	31.11
			CODE 3 TACTICAL SUPPLY	CODE 3 TACTICAL SUPPLY - Credi	-155.38
			OREILLY AUTO 00031443	CREDIT RETURNED ITEM	-1.29
			OFFICEMAX CT IN#885932	Calendars	25.51
			AMAZON MKTPLACE PMTS	Camera Case and Lens Cover	41.49
			JERRYS HOME-SPRINGFIEL	Carter Bldg:plbg.suppl.	40.13
			FERGUSON ENT# 3004	Carter Bldg:plbg.suppl.	63.88
			USPS 40795204734006049	Certif.letter:Salem,OR	3.56
			USPS 40285506734008516	Certified Letter to Standard L	6.77
			FRED-MEYER #0328	Chief process meeting expense	18.54
			ROGERS GARDENS	Clean Water Gardens Survey Win	20.00
			FULL CITY HIGH	Coffee for Library Foundation	16.65



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 43
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			CDW GOVERNMENT	Computer Lab Projector mountin	116.54
			WILCO SPRINGFIELD-523	Concrete	4.99
			SUBWAY 00260497	Concrete class: meal	6.25
			PLATT ELECTRIC 080	Conduit & supplies	45.00
			WALGREENS #7975	Crime Prevention poster	39.99
			AMSAN CORP	Custodial supplies	39.60
			AMSAN CORP	Custodial supplies	325.86
			AMSAN CORP	Custodial supplies	419.44
			LOWES #02940	Custodial:vacuum suppl.	65.96
			ST OF OREGON-DCBS	DCBS Renewal-Guy Dixon	125.00
			DIAMOND PARKING E747	DIAMOND PARKING E747 - Purchas	3.00
			DRI NUANCE	DPW Driscoll Dragon Software	139.99
			CDW GOVERNMENT	DPW Witzig Panasonic ToughBook	1,620.00
			CDW GOVERNMENT	DPW Witzig ToughBook Extended	215.00
			FRED-MEYER #0328	DRAIN OPENER	9.79
			GAYLORD BROS INC	DVD Cases	2,255.14
			E-Z RECORD (ECOM)	Daily Appointment Refill	43.48
			HOT ROD GIRL	Delux Traffic Light Viewer	41.99
			DOLRTREE 1470 00014704	Dia de los Muertos Supplies	9.00
			MICHAELS STORES 8831	Dia de los Muertos Supplies	45.42
			DELTA SAND & GRAVEL CO	Dirt/rock: 10 YDS	24.00
			DELTA SAND & GRAVEL CO	Dirt/rock: 25 YDS	60.00
			DELTA SAND & GRAVEL CO	Ditching: 14 YDS	112.00
			KNECHTS AUTOPARTS 3	E25/535:HEADLIGHT	5.99
			KNECHTS AUTOPARTS 3	E5/535:HEADLAMPS	11.78
			CLARION SURFRIDER RESO	EE reimb.-accidental use	143.00
			CLARION SURFRIDER RESO	EE reimb.-accidental use	143.00
			CLARION SURFRIDER RESO	EE reimb.-accidental use	143.00
			EUGENE WATER & ELECTRI	EE reimb.-accidental use	846.83
			WENDY'S #0003	EIS training expense	11.96
			TRACKTOWN PIZZA FRANKL	EIS training expense	83.05
			KNECHTS AUTOPARTS 1	EL14/541:HEADLIGHT	10.59
			OREILLY AUTO 00031443	EL14/542:HEADLIGHTS (2)	51.27
			KNECHTS AUTOPARTS 1	EL14/542:WASH/WAX PRODUCTS	36.36
			EUGENE CHAMBER OF COMM	EUG CoFC LBN, 10/08/13 L MORRI	8.00
			CITY OF EUGENE PARKING	EUG PARKING BHSC PH UNIV DIST	1.75
			ROBERTS SUPPLY CO INC	Ear plugs: 2 boxes	56.10
			ACORN NATURALISTS	Educational Supplies	51.85
			ACORN NATURALISTS	Educational Supplies	185.89
			ORIENTAL TRADNG CO	Educational Supplies	328.54
			ERGOMETRICS INC.	FIN Video Testing, Admin A	283.60
			PAYFLOW/PAYPAL	FM:2013-09 PAYPAL SERVICE	40.00
			RACKSPACE CLOUD	FM:WEBSITE HOST 2013-09	120.74
			FRED-MEYER #0328	FRED-MEYER #0328 - Purchase	47.50
			JERRYS HOME-SPRINGFIEL	FS3:door strip/mouse traps	15.26
			ROCKLIN THORNTON	FS4: doorbell	193.19
			OREGON FENCE COMPANY	Filbert Hsg:gate rpr.	240.00
			SANDERSON SAFETY SUPPL	Fire exting.supplies	6.60
			AMAZON MKTPLACE PMTS	Flash cards	118.00
			SAFEWAY STORE00010942	Food for Hospitality Rooms	47.62
			SAFEWAY STORE00004200	Food for Wellness Fair	37.54
			JERRYS HOME-SPRINGFIEL	GARBAGE BAGS	9.99
			OMFOA	GFOA GAAP Update-Allocco	135.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 44
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			OMFOA	GFOA GAAP Update-Bell	120.00
			OMFOA	GFOA GAAP Update-McKay	135.00
			GOVERNMENT FINANCE OFF	GFOA Mbrshp Renewal	595.00
			WESTSIDE SERVICE	Gas-Suspect Transf-AK to OR	17.00
			SAFEWAY STORE00010942	Gift Card	15.00
			STARBUCKS #00449 EUGEN	Gift Card	20.00
			WILLAMALANE PARK & REC	Gift Card for Wellness Fair	15.00
			ROBERTS SUPPLY CO INC	Gloves	25.00
			NORTHWEST FASTENER AND	Hardware supplies	83.19
			EUGENE FASTENERS & SUP	Hardware supplies	384.71
			TARGET 00006122	INMATE OTC MEDICATION	85.75
			INST. OF POLICE TECH &	INST. OF POLICE TECH & - Credi	-950.00
			WWW.NEWEGG.COM	IT Cable Lable supplies	89.35
			WWW.NEWEGG.COM	IT Dymo Labels/Cable	91.20
			CDW GOVERNMENT	IT Supplies/Cables	42.20
			CDW GOVERNMENT	IT Supplies/Cables	462.98
			ERGOMART.COM	IT Supplies/Mount Kit	687.54
			CDW GOVERNMENT	IT Supplies/cables	21.10
			OZONE MUSIC	IT cable for Cncl.Chmbrs	15.98
			SAFEWAY STORE00010942	Ice for Wellness Fair	20.95
			ROBERTS SUPPLY CO INC	Ignition mod/2 sparkplugs	153.00
			ROCKLIN THORNTON	Install ballasts	303.80
			BATTERIES PLUS # 2	JC: 4 - 12V batteries	389.00
			GARTEN SERVICE INC	JC:Landscapeg.svc.	394.04
			WESTERN STATE DESIGN	Jail: washer repair	487.51
			SUPPLIES UNLIMITED, IN	Jail:Sealant:5 tubes	56.39
			KNECHTS AUTOPARTS 3	KNECHTS AUTOPARTS 3 - Purchase	25.96
			UNITED 01672819034913	Krieger - airline ticket for t	830.40
			CHEAPOAIR.COM AIR	Krieger airline ticket for tra	22.00
			LANE TRANSIT DISTRIQPS	LANE TRANSIT DOWNTOWN MTG	3.50
			LANE TRANSIT DISTRIQPS	LANE TRANSIT DWNTWN DESIGN MTG	3.50
			SEA WESTERN INC	LANYARDS-THERMAL IMAGE CAMERA	179.99
			SUPPLIESOUTLET.COM	LAPTOP BATTERY	33.89
			SHARIS OF EUGENE 223	LATE MEAL:POST FIRE INVESTIGAT	13.97
			LCHRA	LCHRA training	25.00
			JERRYS HOME-SPRINGFIEL	LIGHTBULBS	129.33
			HOLIDAY INN EAST HARTF	LODGING FOR TRAINING	358.80
			HARRAH'S HOTEL LV RESE	LODGING:VEGAS AAA CONF:A HAMBR	202.72
			CAESAR'S PLACE ADV RSV	LODGING:VEGAS AAA CONFERENCE:A	193.76
			SIZZLER RESTAURANTS	LUCC mtg. exp.	10.35
			RED LION ON THE RIVER	League or OR Cities Conf	258.78
			LANE FOREST PRODUC	Loam: .25 YARDS	15.00
			HEYMAN'S ENTERPRISES L	Lock/key items	13.75
			THE RIVERHOUSE	Lodging for approved training	201.14
			SUNRIVER RESORT LODGE	Lodging-OACA Conf	262.17
			SUNRIVER RESORT LODGE	Lodging-OACA Conf	262.17
			THE RIVERHOUSE	Lodging:APWA:A.May	301.71
			THE RIVERHOUSE	Lodging:APWA:Baker	301.71
			THE RIVERHOUSE	Lodging:APWA:Macaulay	369.51
			THE RIVERHOUSE	Lodging:APWA:Miyata	301.71
			THE RIVERHOUSE	Lodging:APWA:T.Hart	301.71
			COMFORT INN & SUITES	Lodging:Fleet Mgrs.Grp.	97.90
			COMFORT INN & SUITES	Lodging:Fleet Mgrs.Grp.	97.90



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 45
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			MARCO MEETING	Lunch Boxes for Wellness Fair	1,050.14
			TRAVEL LANE COUNTY	Lunch meeting expense	14.00
			73 NEWPORT BAY	Lunch-ACWA Pretreat Committee,	11.50
			73 NEWPORT BAY	Lunch-ACWA Pretreat Mtg, Portl	12.64
			73 NEWPORT BAY	Lunch-ACWA Pretreat Mtg-Portla	8.95
			ROCKLIN THORNTON	Lunchrm:Split circuits	567.67
			BRATTAIN PORTLAND	M16/598:ENGINE FAIL REPAIR	358.88
			KNECHTS AUTOPARTS 3	M5/591:WASH/WAX PRODUCTS	51.05
			ECONO SALES	MED BOX VELCRO	71.46
			DICK'S CLOTHING&SPORTI	MEDICAL TACKLE BOXES	50.32
			RICOH USA, INC	MWMC Copier Maintenance	10.83
			FRED-MEYER #0328	MWMC Meeting Supplies	53.56
			OFFICE MAX	Magnets & Flash Drive	22.06
			ROCKLIN THORNTON	Map room ballasts	149.25
			4IMPRINT	Mayor's Pencils	281.25
			KOWLOON II RESTAURANT	Meeting expense	12.00
			QUIZNOS SUB #1289	Meeting Catering	155.21
			TRAVEL LANE COUNTY	Meeting Exp-Travel Lane County	14.00
			STATION E745	Meeting Expenses	1.25
			STATION E745	Meeting Expenses	3.00
			BAGEL SPHERE 1	Meeting Expenses	8.75
			BURGERVILLE USA #11	Meeting Expenses	9.29
			THE PUMP CAFE	Meeting Expenses	11.00
			SPRINGFIELD CITY CLUB	Meeting Expenses	12.00
			BUDDYS DINER	Meeting Expenses	12.88
			GEPPETTO'S RESTAURANT	Meeting Expenses	15.95
			KOWLOON II RESTAURANT	Meeting Expenses	24.00
			THE PUMP CAFE	Meeting Expenses	39.95
			HILTON GARDEN INNS F&B	Meeting Meal	12.00
			HOLE IN THE WALL BBQ O	Meeting expense	22.97
			SPRINGFIELD CHAMBER OF	Membership-Tom Boyatt	150.00
			Amazon.com	Midland 22-channel pagers	29.95
			STANLEY CONVERGENT SEC	Monitoring: 11/1-11/30/13	296.66
			OFFICE DEPOT #2716	OFFICE DEPOT VIDEO MEDIA BACKU	95.97
			SQ OREGON FIRE MARSHA	OFMA MEMBER DUES/CLASS REGISTR	175.00
			TROPHY AWARDS	OPELRA Award - Peter Fehrs	200.33
			ROCKLIN THORNTON	OPS: shop lights	185.22
			SALISHAN LODGE	OR Prima Conf	203.80
			DIAMOND PARKING E732	ORCCP Meeting-Parking	5.00
			OREGON BUILDIN00 OF 00	OREGON BUILDIN00 OF 00 - Purch	60.00
			OREGON BUILDIN00 OF 00	OREGON BUILDIN00 OF 00 - Purch	390.00
			OFFICE WORLD, INC.	Offic Supplies	46.89
			OFFICEMAX CT IN#593119	Office Supplies	23.84
			HEYMAN'S ENTERPRISES L	Office Supplies	32.85
			ROBERTS SUPPLY CO INC	Oil & fuel can	65.88
			37S BASECAMP 2180391	On-Line Colaboration Program	30.00
			DMI DELL K-12/GOVT	PC Replacement DPW Carpenter	868.86
			DMI DELL K-12/GOVT	PC Replacement DPW Castile	1,032.03
			DMI DELL K-12/GOVT	PC Replacement DPW Counter	1,032.03
			DMI DELL K-12/GOVT	PC Replacement DPW Singleton	363.87
			DMI DELL K-12/GOVT	PC Replacement DPW Washburn	1,139.13
			JERRYS HOME-SPRINGFIEL	Paint & drill bit	17.36
			JERRYS HOME-SPRINGFIEL	Paint & supplies	54.92



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 46
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			SHERWIN WILLIAMS #8126	Paint supplies	6.94
			DIAMOND PARKING E732	Parking during BC Fire Comp Me	2.00
			DIAMOND PARKING E759	Parking during PHR Class	3.00
			DIAMOND PARKING E748	Parking for Sungard training	6.00
			DIAMOND PARKING E748	Parking for Sungard training-2	6.00
			STATION E745	Parking while at PHR Class	1.50
			PARKING MGMT CO 141	Parking-ACWA Pretreat Mtg in P	11.25
			ORACLE USA INC.	PeopleTools Training Materials	4,440.00
			DOMINO'S 7213	Pizza for Teen Movie Night	63.42
			LANE FOREST PRODUC	Planting soil: 1 YD	22.00
			DOLRTREE 1470 00014704	Police Chief Recruitment	18.00
			DMI DELL K-12/GOVT	Police Monitors (2)	358.78
			DMI DELL K-12/GOVT	Police Monitors (25)	4,714.75
			ERGOMETRICS INC.	Police Officer Testing - singl	28.00
			CDW GOVERNMENT	Police Property/Evidence Print	749.75
			ROBERTS SUPPLY CO INC	Power pruner repair	72.55
			TRAVRES 114442061774	Prepaid Hotel Rm-July 2014 ACW	435.27
			VWR INTERNATIONAL INC	Pretreat Supplies	22.27
			TECHNICRAFT HEATING-AI	RADIO SHELTER REPAIR	3,890.00
			RED LION ON THE RIVER	RED LION COUNCELOR MOORE LOC C	129.39
			STARBUCKS #02975 EUGEN	REFRESHMENTS:FORMER TO3 SALE	13.95
			MARKET OF CHOICE DELTA	REFRESHMENTS:FORMER TO3 SALE	16.48
			AMERICAN AMBULANCE ASS	REGISTRATION:AAA CONF, VEGAS,	695.00
			AMERICAN AMBULANCE ASS	REGISTRATION:AAA CONF, VEGAS-A	695.00
			REGISTER GUARD	RG Banner Ads 9/1, 9/15, 9/22,	395.44
			REGISTER GUARD	RG National Network Advertisin	653.00
			JERRYS HOME-SPRINGFIEL	Rags for grader greasing	10.98
			BROWN AND CALDWELL	Recruit Ad - Civil Engineer DP	200.00
			AMERICAN PUBLIC WORKS	Recruit Ad - Civil Engineer DP	295.00
			PROJECT A, INC.	Recruiting Site Host & Mainten	525.00
			ACT APWA-2013 Fall Sch	Refund-Risley-canceled	-235.00
			SEQUENTIAL BIOFUEL	Regional Pretreat Meeting	3.88
			WYNANT'S FAMILY HEAL	Regional Pretreat Metting	12.73
			GREATER OR CHAPTER PRS	Registration-Planning for Cont	25.00
			CENTRAL PRINT & REPRO	Remon Survey	8.00
			L C PUBLIC WORKS CSC	Remon Survey Filing Fee	100.00
			ALAMO RENT-A-CAR	Rental Car for training	199.81
			ROBERTS SUPPLY CO INC	Repair:bearing & labor	82.00
			WILDERNESS MACHINE WOR	Rework mower drive	974.50
			AMAZON MKTPLACE PMTS	Rite in Rain notebook-motors	23.50
			JERRYS HOME-SPRINGFIEL	Rope	73.20
			SHRM MEMBER600148514	SHRM MEMBER600148514 - Purchas	185.00
			SPRINGFIELD CHAMBER OF	SPF CofC BAH-L MORRIS	10.00
			PAYPAL SEF	SPFLD EDU FOUNDATION CELEBRATI	60.00
			AMSAN #458	STN3:POLISHING PADS	8.00
			KNECHTS AUTOPARTS 3	STN4:PAINT PRIMER	5.49
			SANDERSON SAFETY SUPPL	Safety supplies	42.36
			HOLE IN THE WALL BBQ O	Sergeants meeting expense	130.94
			JERRYS HOME-SPRINGFIEL	Sewer cleanout cover	10.99
			FRED-MEYER #0328	Snacks for Adult Program	9.49
			FRED-MEYER #0328	Snacks for Program	26.06
			CDW GOVERNMENT	Spare bulb/Computer Lab	160.00
			WALGREENS #7975	Stormwater Education Supplies	3.98



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 47
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			JERRYS HOME-SPRINGFIEL	Stormwater Sampling Supplies	28.33
			VWR INTERNATIONAL INC	Stormwater Sampling Supplies	105.63
			DIAMOND PARKING E759	Sungard meeting parking	2.00
			ALL PRO MACHINE MANUFA	Supplies	11.00
			BROOKS OIL AND AUTO PA	Supplies	22.00
			ALL PRO MACHINE MANUFA	Supplies	43.00
			ALL PRO MACHINE MANUFA	Supplies	57.00
			DOLRTREE 1470 00014704	Supplies for Wellness Fair	9.00
			WAL-MART #3239	Supplies for Wellness Fair	27.28
			WAL-MART #3239	Supplies for Wellness Fair	99.50
			GUSTAVS FOOD U30060016	Suspect Transf-AK to OR-Meal	22.00
			WENDY'S #10811	Suspect Transf-AK to OR-Meal	23.51
			CHILI S SEA 32278152	Suspect Transf-AK to OR-Meal	29.74
			CAPE FOX RESTAURANT	Suspect Transf-AK to OR-Meal	31.56
			OCEANVIEW RESTAURANT	Suspect Transf-AK to OR-Meal	46.97
			CAPE FOX RESTAURANT	Suspect Transf-AK to OR-Meal	71.75
			BROWNELLS INC	Swat firearms parts	60.27
			A1 COUPLING & HOSE 5	Sweeper: fitting	9.51
			PRIORITY ONE HEATING A	T-stat sensor repair	315.00
			TERESE S PLACE	TERESE S PLACE JNT ELEC OFF MT	80.00
			JERRYS HOME-SPRINGFIEL	Tarp for sandbags	40.99
			OFFICEMAX CT IN#908291	Telephone Message Book	19.85
			WAL-MART #3239	Tiedown supplies	12.95
			WILCO SPRINGFIELD-523	Towing supplies	9.99
			CITY OF EUGENE-AIRPORT	Training parking expense	54.00
			LADY LIBERTY TRANSPORT	Training travel expense	12.00
			JERRYS HOME-SPRINGFIEL	Trash bags-1st Truck	9.99
			WILDERNESS MACHINE WOR	Veh.7034:water tank rpr.	3.43
			WILDERNESS MACHINE WOR	Veh.7034:water tank rpr.	339.00
			GCR TIRES #809	Veh.7040: 4 tires	1,762.72
			BATTERY XCHANGE #BX7	Veh.7045: 2 #31SXHD-36	223.80
			GCR TIRES #809	Veh.7049:4-11R22 tires	1,505.36
			CHILD'S AUTO REPAIR	Veh.7055:Auto.transm.	1,460.31
			CHILD'S AUTO REPAIR	Veh.7055:Auto.transm.	1,500.00
			GENERAL TRAILER PARTS	Veh.7064: 1 governor	44.33
			CUMMINS NW	Veh.7064:Comprsr.rpr.	199.99
			KIT KAMAN EUGENE OR	Veh.7066: motor	531.69
			DAN AND MIKE'S TIRE FA	Veh.7080:Tire mt./bal.	99.00
			ROBERTS SUPPLY CO INC	Veh.7081:2 snap rings	6.26
			WILLAMALANE PARK & REC	WILLAMALANE PARK & REC - Purch	100.00
			DS WATERS STANDARD COF	Water svc.-exercise rm.	140.76
			AIRGAS WEST	Welding gas	32.86
			PUBLIC WORKS SUPPLY IN	White paint: 1 case	54.00
			CARQUEST 01033406	Wiper blades/wipes	46.51
			JERRYS HOME-SPRINGFIEL	Wood,hardware,drill bit	74.25
			SANDERSON SAFETY SUPPL	Work clothing	580.65
			SANDERSON SAFETY SUPPL	Work clothing	2,500.00
			SANDERSON SAFETY SUPPL	Work gloves	565.76
			MACY'S EAST #382	Work jeans: 4 pr.	140.01
			Galls Intern	badge & cases	224.00
			BATTERIES PLUS # 2	contractor batteries	44.76
			RICOH USA, INC	copier staple refill - 3pack	75.84
			METRO FORMS, INC	envelopes for property	196.65



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 48
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
			BI-MART	ink cartridge	15.99
			ROBINSON TEXTILES	inmate clothing	89.25
			BOB BARKER COMPANY INC	inmate clothing	242.37
			TARGET 00006122	inmate meds	167.00
			CASHNCARRY533 52505336	inmate supplies:sporks/napkins	120.74
			POWER SPORT DYNAMIC	inv 11456 - tire Barth	318.90
			INT 911 SUPPLY	inv 20024 - Surefire X300u	1,105.03
			AMSAN CORP	inv 295102792 - laundry soap	131.64
			MCMILLAN FIBERGLASS ST	inv 63878, swat equipment	1,266.00
			MCMILLAN FIBERGLASS ST	inv 64017, swat equipment	1,266.00
			HOLIDAY INN EXPRES	lodging for training-Harrison	1,255.51
			BOB BARKER COMPANY INC	mattresses	395.88
			USPS 40795204734006049	shipping	7.92
			BROWNELLS INC	sling mount for Firearms	38.16
			UDIS	training travel expense	4.32
			BI-MART	water and bungee	18.12
					80,162.20
991500	Paid	11/21/13	Peckham & McKenney	POLICE CHIEF SEARCH RETAINER	6,166.68
					6,166.68
991501	Paid	11/21/13	Holiday Laundromat, LLC	CH: Laundry svc.: 09/13	48.30
				OPS: Laundry svc.: 09/13	605.00
					653.30
991502	Paid	11/21/13	AMEC Environmental & Infrastructure, Inc	Contractual Services-P21052	608.50
					608.50
991503	Paid	11/21/13	Mountain States Networking Inc	Cisco Firewall/VPN SJC to LCCC	13,710.23
				Firewall VPN SJC to LCCC	627.12
					14,337.35
991504	Paid	11/21/13	C&K Petro Equipment Company	Annual ANSI hoist inspection	221.00
					221.00
991505	Paid	11/21/13	H&J Construction Co., Inc.	P21064 Progress Pmt 10/31/13	235,953.53
					235,953.53
991506	Paid	11/21/13	Garten Services, Inc	CH: landscaping svc.	377.33
				EMX landscaping svc.	1,681.22
				JC: landscaping svc.	163.39
					2,221.94
991507	Paid	11/21/13	ODS Health Plans	DENTAL CLAIMS PAID OCT 2013	33,492.34
					33,492.34
991508	Paid	11/21/13	Pacific Source Health Plans	Med Claims Ending 10/15/13	231,538.31
					231,538.31
991509	Paid	11/21/13	Cunningham, Laura Marie	alterations	39.00
					39.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 49
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991510	Void	11/21/13	KG Intechgra, LLC KG Intechgra	C934, Oracle Audit	12,750.00 12,750.00
991511	Paid	11/21/13	Oregon Apparatus Repair, Inc.	C3/512:MACHINE ROTORS E5/536:SAFETY INSPECTION M16/598:INSPECT/REPAIR M24/596:REPAIR DRIVER DOOR M36/597:HOOD LATCH BRACKET M36/597:REPAIR&INSPECT M5/591:DIAGNOSE ELECTRICAL M5/591:INSPECT T14/538:ANNUAL NFPA INSPECTION	2,266.52 6,461.59 2,453.97 681.65 29.54 2,084.61 271.32 1,776.50 5,711.60 21,737.30
991512	Paid	11/21/13	Public Works Supply, Inc	6 ANSI lime safety vests	654.77 654.77
991513	Paid	11/21/13	Geoline Positioning Systems, Inc. Geoline, Inc.	Equipment Repair	347.00 347.00
991514	Paid	11/21/13	Eckart Wostmann LLC	T-Jones, Jack Williams T-Madonna, Anthony Jason T-Mentzer, Kaitlyn McKenzie t-Belec, Joseph Ryan	50.00 75.00 75.00 75.00 275.00
991515	Paid	11/21/13	Galt Foundation	Custodial svc. thru 11/2/13	333.20 333.20
991516	Paid	11/21/13	Drew Campbell	Pigeon trapping/removal: 10/13	200.00 200.00
991517	Paid	11/21/13	Kolstoe, James J.	T-Ortega Osorio, Jose Luis T2-Smith, Julie Rae	75.00 150.00 225.00
991518	Paid	11/21/13	Jordan, Mark	T-Reese, Kristina T-Zamora, Ever	75.00 75.00 150.00
991519	Paid	11/21/13	Wiese, Ashlee Rochelle	T-Meza, Daniel T2-Tobiason, Tammy T5-Clapsdale, Brandon	50.00 100.00 375.00 525.00
991520	Paid	11/21/13	Maginnis,Margaret M	T-Dawdy, Norman Edward	75.00 75.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 50
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991521	Paid	11/21/13	Huppert, Jordon	T-Dunham, Nicholle	75.00
				T2-Cervantis, Andrew	150.00
				T2-Fern, Jesse	150.00
				T2-Kinsfather, Jody	150.00
				T2-Towry, Levi	150.00
					675.00
991522	Paid	11/21/13	ESA Vigil-Agrimis, Inc.	ACH TEST #2	.01
				Contractual Services-P41019	15,120.00
					15,120.01
991523	Paid	11/21/13	Chase Embroidery & Digitizing	ALTERATIONS-2 PAIR PANTS-HEM	24.00
					24.00
991524	Paid	11/21/13	Ebsco Subscription Service	Spanish Periodicals	32.25
					32.25
991525	Paid	11/21/13	Analytical Laboratory & Consultants, Inc	ACH TEST #2	.01
					0.01
991526	Paid	11/21/13	GAW Incorporated	ACH TEST	.01
					0.01
991527	Paid	11/21/13	Friends Of Trees	ACH TEST	.01
					0.01
991528	Paid	11/21/13	BUSH DOCTOR YARD CARE	ACH TEST	.01
					0.01
991529	Paid	11/21/13	Movie Licensing USA. Inc.	ACH TEST	.01
					0.01
991530	Paid	11/21/13	McKenzie-Willamette Hospital	ACH TEST	.01
					0.01
991531	Paid	11/28/13	North West HazMat, Inc.	17th/Glenwood:spill cleanup	1,273.75
					1,273.75
991532	Paid	11/28/13	C&K Petro Equipment Company	BK:Compressor VR5-8 Advntg.	2,363.00
					2,363.00
991533	Paid	11/28/13	Sunshine Plant Care	CH: Plant svc.: 10/13	125.00
					125.00
991534	Paid	11/28/13	Thornton Electric, Inc.	BK:Ste.153:Rewire water heater	155.00
				JC: Photocell repair	297.50
				Jail/JC:Lightg/contrls/balasts	1,417.50
				Map room: Install ballast	149.25
					2,019.25
991535	Paid	11/28/13	Wildish Construction Company, Inc.	Construction 9/27-10/31/13	221,569.59
					221,569.59



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
For 11/01/2013 Thru 11/30/2013

Page No. 51
Run Date Dec/05/2013
Run Time 2:31:56 PM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
991536	Paid	11/28/13	AMEC Environmental & Infrastructure, Inc	Contractual Services-P41020	13,057.70
					13,057.70
991537	Paid	11/28/13	Thorp, Purdy, Jewett,Urness	MWMC Legal Services - Oct.	7,503.30
					7,503.30
991538	Paid	11/28/13	Kendall Chevrolet	Veh.6041: 1 belt kit	149.20
				Veh.6041:1 cap & 1 sensor	82.66
					231.86
991539	Paid	11/28/13	Peckham & McKenney	POLICE CHIEF SEARCH-EXP INV #3	552.03
					552.03
991540	Paid	11/28/13	Jerry Brown Co., Inc.	FUEL:47.803 GALLONS	153.70
				FUEL:50.080 GALLONS	169.65
				Prem.unleaded fuel:54.71 gals.	189.41
					512.76
991541	Paid	11/28/13	Blue Sky Trees, Inc.	506 8th St: tree trim	510.00
					510.00
991542	Paid	11/28/13	Westates Flagman Inc.	Flagging: 11/15/13	190.00
					190.00
991543	Paid	11/28/13	L N Curtis & Sons	HELMET W/FACE SHIELD	178.51
					178.51
991544	Paid	11/28/13	Galt Foundation	Custodial svc. thru 11/9/13	333.20
					333.20
991545	Paid	11/28/13	Carter, Don	CARTER PROPERTY PURCHASE	7,024.41
					7,024.41
991546	Paid	11/28/13	Eckart Wostmann LLC	T-Bernucci, Julie	75.00
				T-Holladay, Benjamin	75.00
				T-LaPram, Charles	75.00
				T-Miller, Sally Ann	50.00
				T2-Broz, Sara Marie	150.00
				T2-Darcy, John	150.00
				T2-Miller, William	150.00
					725.00
991547	Paid	11/28/13	South Fork Coffee Company Inc	WATER FOR WELLNESS CENTER	20.75
					20.75
991548	Paid	11/28/13	Leahy, Van Vactor, Cox, & Melendy LLP	MONTHLY CONTRACTUAL SERVICES	19,780.96
				NOV PROS SERVICES	15,518.40
					35,299.36
991549	Paid	11/28/13	Pacific Source Health Plans	MED CLAIMS ENDING 11/15/13	204,833.73
					204,833.73



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 11/01/2013 Thru 11/30/2013

Page No. 52
Run Date Dec/05/2013
Run Time 2:31:56 PM

<u>Check Number</u>	<u>Pay Status</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Payment</u>
991550	Paid	11/28/13	ODS Health Plans Dent Admin Fee Dec 2013	Dent Admin Fee Dec 2013	2,767.60
					2,767.60
991551	Paid	11/28/13	Andrew Lincoln Kraushaar	T-Sanchez Vasquez, Armando T2-Collins, Patrick Caryle T3-Glassmyer, Jeffrey T3-Kallai, Leon	75.00 150.00 225.00 225.00
					675.00
991552	Paid	11/28/13	Kolstoe, James J.	T-Al Aabsi, Mohammed Abdallah T-Bath, Cory Alan T2-Juergens, Michael Allen	75.00 75.00 150.00
					300.00
991553	Paid	11/28/13	Maginnis, Margaret M	T-Burt, Christy Lee T-Williams, Mecha L T2-Drayer, Rachel S	75.00 75.00 150.00
					300.00
991554	Paid	11/28/13	Clayton Tullos, LLC	T-Furtaw, John Matthew T-Henderson, Demetri Dejon T-Jacobs, James Matthew T2-Alpers, Johnmichael Patrick T2-Earnheart, Andrew Michael	75.00 75.00 75.00 100.00 150.00
					475.00
991555	Paid	11/28/13	Treemen Design Inc	FM:WEB PROGRAMMING	3,850.00
					3,850.00
991556	Paid	11/28/13	Oregon Apparatus Repair, Inc.	EL14/542:REPAIRS M16/598:REPAIR CAB HEATER HOSE	646.32 803.06
					1,449.38
				Grand Total:	3,021,685.99

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Amy Sowa
Staff Phone No: 541-726-3700
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE:

COUNCIL MINUTES

ACTION

REQUESTED: By motion, approval of the attached minutes.

ISSUE

STATEMENT: The attached minutes are submitted for Council approval.

ATTACHMENTS:

Minutes:

- a) October 21, 2013 – Regular Meeting
 - b) October 28, 2013 – Work Session
 - c) November 4, 2013 – JEO Work Session
 - d) November 4, 2013 – JEO Public Hearing
 - e) November 4, 2013 – Regular Meeting
 - f) November 18, 2013 – Work Session
 - g) November 18, 2013 – JEO Public Hearing
 - h) November 18, 2013 – Regular Meeting
 - i) November 25, 2013 – Work Session
 - j) November 25, 2013 – Special Regular Meeting
 - k) December 2, 2013 – Work Session
 - l) December 2, 2013 – JEO Regular Meeting
 - m) December 2, 2013 – Regular Meeting
-

**DISCUSSION/
FINANCIAL
IMPACT:**

None.

City of Springfield
Regular Meeting

MINUTES OF THE REGULAR MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, OCTOBER 21, 2013

The City of Springfield Council met in regular session in the Council Chambers, 225 Fifth Street, Springfield, Oregon, on Monday, October 21, 2013 at 7:00 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors Wylie, VanGordon, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorney Mary Bridget Smith, City Recorder Amy Sowa and members of the staff.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Lundberg.

SPRINGFIELD UPBEAT

1. Extra Mile Day Proclamation.

Mayor Lundberg read from the proclamation proclaiming November 1, 2013 as “Extra Mile Day” and encouraged each individual in our community to take time on that day to not only “go the extra mile” in his or her own life, but to also acknowledge all those around who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

2. Housing America Month Proclamation.

Mayor Lundberg read from the proclamation proclaiming October as Housing America Month and encouraged all citizens to recommit themselves to meeting the affordable housing and community development needs of the community.

Larry Abel from Housing and Community Services Agency (HACSA) of Lane County was present to accept the proclamation.

Mayor Lundberg thanked Mr. Abel for his work and the efforts to address housing in our community. There was an event on Tuesday in which he would take the proclamation to present.

3. Recognition of Thurston High School Class Building Conestoga Huts.

Mayor Lundberg recognized the class of LuAnne Johnson who had been building Conestoga Huts in their Career and Technical Education (CTE) Program at Thurston High School. A letter from the Mayor was presented to Ms. Johnson and her students who were in attendance. She thanked the students and their teachers for their hard work in helping people in the community.

4. Recognition of Rosalia Marquez for El Grito.

Mayor Lundberg recognized Rosalia Marquez for her hard work in helping to organize Springfield's first El Grito Celebration held on Sunday, September 15, 2013. She thanked Ms. Marquez for giving the City the opportunity to share in a new cultural tradition in our community. It was Ms. Marquez's vision and persistence that made this event a reality. She presented Ms. Marquez with a letter of appreciation.

Ms. Marquez said the Minister of Foreign Relations extended his regards to the community of Springfield and the Mayor and Council for accepting this project and carrying on the tradition of their culture.

CONSENT CALENDAR

1. Claims

- a. September 2013, Disbursements for Approval

2. Minutes

- a. September 16, 2013 – Work Session
- b. September 16, 2013 – Regular Meeting

3. Resolutions

4. Ordinances

- a. ORDINANCE NO. 6301 – AN ORDINANCE AMENDING THE SPRINGFIELD MUNICIPAL CODE “SIGNS” TO PROVIDE FOR CERTAIN SIGNS IN THE PUBLIC RIGHT-OF-WAY, AMENDING SECTION 8.234 “EXEMPT SIGNS” (SUBSECTION 17) “PORTABLE SIGNS” AND ADOPTING A SEVERABILITY CLAUSE
- b. ORDINANCE NO. 6302 – AN ORDINANCE ADDING A NEW SECTION UNDER “STREET”, SECTION 3.223 “PLACEMENT OF SIGNS IN THE PUBLIC WAY,” TO THE SPRINGFIELD MUNICIPAL CODE AND ADOPTING A SEVERABILITY CLAUSE

5. Other Routine Matters

- a. Transportation System Systems Development Charge (SDC) Citizen Advisory Committee (CAC) Appointments.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO APPROVE THE CONSENT CALENDAR WITH THE AMENDMENTS TO THE MINUTES OF THE SEPTEMBER 16, 2013 REGULAR MEETING REFLECTING COUNCILOR WOODROW AS PROVIDING THE SECOND ON ALL MOTION, AND WITH CHECKS #123834 AND #123999 OF THE SEPTEMBER 2013 DISBURSEMENTS REMOVED. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

ITEMS REMOVED

- 1.a. Checks #123834 and #123999 of the September 2013 Disbursements.

Councilor VanGordon recused himself from this item and declared a conflict of interest as these checks were made out to his employer, United Parcel Service (UPS).

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO APPROVE CHECKS #123834 AND #123999 OF THE SEPTEMBER 2013 DISBURSEMENTS. THE MOTION PASSED WITH A VOTE OF 5 FOR AND 0 AGAINST (1 ABSTENTION – VANGORDON).

PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.

1. Master Fee and Charges Schedule – Fall 2013 Update.

RESOLUTION NO. 2013-15 – A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ADOPTING A MASTER FEES AND CHARGES SCHEDULE FOR FEES, CHARGES, RATES, PERMITS AND LICENSES AS ESTABLISHED BY THE SPRINGFIELD MUNICIPAL CODE

Finance Director Bob Duey presented the staff report on this item. Each year, Council and staff reviewed existing fees and charges for appropriateness of rates for meeting cost recovery targets as well as reviewing for areas where new or additional fees should be considered. The last significant review along with the re-formatting of the master fee schedule was completed in the spring of 2013. This fall of 2013 review would focus on updates and omissions while the future spring of 2014 update, as directed by Council last spring, would concentrate more on the annual impacts of inflation.

Mr. Duey reviewed the few changes to the Master Fee Schedule and the other changes in language to line up fees in the appropriate departments.

Mayor Lundberg opened the public hearing.

No one appeared to speak.

Mayor Lundberg closed the public hearing.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO ADOPT RESOLUTION NO. 2013-15. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

2. Supplemental Budget Resolution.

RESOLUTION NO. 2013-16 – A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: GENERAL, STREET, JAIL OPERATIONS, SPECIAL REVENUE, TRANSIENT ROOM TAX, COMMUNITY DEVELOPMENT, BUILDING CODE, FIRE LOCAL OPTION LEVY, POLICE LOCAL OPTION LEVY.

BANCROFT REDEMPTION, BOND SINKING, SANITARY SEWER CAPITAL, REGIONAL WASTEWATER REVENUE BOND CAPITAL PROJECT, DEVELOPMENT ASSESSMENT CAPITAL, DEVELOPMENT PROJECTS, STORM DRAINAGE CAPITAL, POLICE BUILDING BOND CAPITAL PROJECT, REGIONAL WASTEWATER CAPITAL, STREET CAPITAL, STORM DRAINAGE IMPROVEMENT SDC, STORM DRAINAGE REIMBURSEMENT SDC, SANITARY SEWER REIMBURSEMENT SDC, SANITARY SEWER IMPROVEMENT SDC, SDC REGIONAL WASTEWATER REIMBURSEMENT, SDC REGIONAL WASTEWATER IMPROVEMENT, SDC TRANSPORTATION REIMBURSEMENT, SDC TRANSPORTATION IMPROVEMENT, SANITARY SEWER OPERATIONS, REGIONAL WASTEWATER, AMBULANCE, STORM DRAINAGE OPERATIONS, BOOTH-KELLY, REGIONAL FIBER CONSORTIUM, INSURANCE, VEHICLE & EQUIPMENT, AND SDC ADMINISTRATION FUNDS.

Finance Director Bob Duey presented the staff report on this item. At various times during the fiscal year the Council was requested to make adjustments to the annual budget to reflect needed changes in planned activities, to recognize new revenues, or to make other required changes. These adjustments to resources and requirements changed the current budget and were processed through supplemental budget requests scheduled by the Finance Department on an annual basis.

This was the first of three scheduled FY14 supplemental budget requests to come before Council. The supplemental budget being presented included adjusting resources and requirements in: General, Street, Jail Operations, Special Revenue, Transient Room Tax, Community Development, Building Code, Fire Local Option Levy, Police Local Option Levy, Bancroft Redemption, Bond Sinking, Sanitary Sewer Capital, Regional Wastewater Revenue Bond Capital Project, Development Assessment Capital, Development Projects, Storm Drainage Capital, Police Building Bond Capital Project, Regional Wastewater Capital, Street Capital, Storm Drainage Improvement SDC, Storm Drainage Reimbursement SDC, Sanitary Sewer Reimbursement SDC, Sanitary Sewer Improvement SDC, SDC Regional Wastewater Reimbursement, SDC Regional Wastewater Improvement, SDC Transportation Reimbursement, SDC Transportation Improvement, Sanitary Sewer Operations, Regional Wastewater, Ambulance, Storm Drainage Operations, Booth-Kelly, Regional Fiber Consortium, Insurance, Vehicle & Equipment, and SDC Administration Funds.

The City Council was asked to approve the attached Supplemental Budget Resolution.

The overall financial impact of the Supplemental Budget Resolution was to increase Operating Expenditures of \$613,652, increase in Capital Projects \$109,504, change in Reserves \$8,473,273 and increase in Un-appropriated Ending Fund Balance \$28,012. These were offset by beginning cash adjustments of \$8,174,713, carry forwards of current grants of \$764,206, and new revenue of \$285,522.

Mr. Duey explained the reasons for the beginning cash adjustments. He also noted that since the budget was adopted in the spring, the State legislature had changed the PERS rate to a lower amount and sent those rates out to jurisdictions to reflect in their budget. Those funds were currently being left in reserves for each department until the City determined what they would do with those funds. Most of the other adjustments were capital projects. He reviewed several of those projects.

Mayor Lundberg opened the public hearing.

No one appeared to speak.

Mayor Lundberg closed the public hearing.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO ADOPT RESOLUTION NO. 2013-16. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

3. Proposed Updates to the Municipal Code Sections 2.702, 2.703, 2.706, 2.708 and 2.709 Regarding Public Contracting.

ORDINANCE NO. 3 – AN ORDINANCE AMENDING SECTIONS 2.702, 2.706, 2.708, AND 2.709 OF THE SPRINGFIELD MUNICIPAL CODE REGARDING PUBLIC CONTRACTING

ORDINANCE NO. 4 – AN ORDINANCE AMENDING SECTIONS 2.703, 2.706, 2.708, AND 2.710 OF THE SPRINGFIELD MUNICIPAL CODE REGARDING PUBLIC CONTRACTING

Procurement Office Jayne McMahan presented the staff report on this item. These amendments arose after a review of the City Attorney's Office and public contracting laws subsequent to the 2013 Oregon Legislative session. The first ordinance change was required to incorporate housekeeping changes to the Qualified Based Selection (QBS) process, clarifying definitions of QBS personnel and Springfield Municipal Code and ORS recitations. The second ordinance change increasing the ceiling requirement for exemption from competitive bidding and request for proposals from \$5,000 to \$10,000 was a legislative change for State agencies but was optional for local governments. The amendments assured that the Springfield Municipal Code with reference to public contracts was correct and accurate and consistent with the State of Oregon Public Contracting Law.

Currently for the Small Informal Bid process for the City – up to \$5,000 – the City staff gathered quotes from a minimum of three qualified suppliers via telephone, email or web services. The City documented the quotes and the bid was awarded to the lowest bidder. Following the State Statute increase to up to \$10,000 would not only be a process improvement, but also came with cost savings in terms of time. Informality would not dispense with the requirements for documentation and accountability. Ms. McMahan said she checked with other entities and found that many others did plan on raising their small threshold from \$5,000 to \$10,000 to align with State statute.

Mayor Lundberg opened the public hearing.

No one appeared to speak.

Mayor Lundberg closed the public hearing.

NO WAS ACTION REQUESTED. FIRST READING ONLY.

BUSINESS FROM THE AUDIENCE

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments

a. Budget Committee Appointments.

Finance Director Bob Duey presented the staff report on this item. The Budget Committee currently had 2 vacancies due to resignations and would have 2 additional vacancies due to terms that expired on December 31, 2013. The City advertised for potential candidates from all four Wards during September 2013. The City received applications from the incumbents Terry Buck Ward 1 and Chris Stole Ward 2. The Council was being asked to re-appoint one applicant to each of the two positions. The appointee for both Ward 1 and Ward 2 would serve a three year term that would expire on December 31, 2016. Staff would re-advertise for Wards 3 and 4 after the first of the year.

During September the City also sought applicants for Ward 3 and Ward 4 left vacant due to incumbents changing residences and no longer eligible to serve on the Budget Committee. No applications were received for either Ward 3 or Ward 4 at this time. Staff would re-advertise for these two positions after the first of the year in January 2014 and schedule time with the Council for interviews.

The City's charge for the Budget Committee stated as a qualifier 6 members from the Council and 6 citizens by Ward (Citizen members may not be officers, agents or employees of the City, per ORS 294.336(4)).

The Council was requested to appoint citizens to each of the two current vacancies on the Budget Committee with both terms to expire on December 31, 2016.

Councilor Wylie thanked Chris Stole for her service on the Budget Committee over the last four years and her willingness to continue to serve.

Councilor Ralston thanked Ms. Stole for also serving on the Human Services Commission as the Springfield Budget Committee representative.

Councilor Brew asked why these were approved by motion and the Transportation System SDC CAC was approved through the Consent Calendar.

Mr. Duey noted that this was his usual practice so he had put the Budget Committee appointments on under Business from the Council.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO RE-APPOINT TERRY BUCK TO THE BUDGET COMMITTEE FOR WARD 2 WITH A TERM TO EXPIRE DECEMBER 31, 2016. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO RE-APPOINT CHRIS STOLE TO THE BUDGET COMMITTEE FOR WARD 1 WITH A TERM TO EXPIRE DECEMBER 31, 2016. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

2. Business from Council

a. Committee Reports

1. Councilor Moore reported that she attended the Lane Workforce Partnership Executive Committee last Tuesday. Executive Director Chuck Forester was retiring and they expected to have his replacement by December of 2013. There was a system redesign for the workforce which meant contracting out the services.

She reported that she also attended the Section 8 Advisory Committee for Housing and Community Services Agency (HACSA) on Wednesday. During the meeting, they looked at the possibility of eliminating 125-150 vouchers. There was good discussion, but no consensus so they would meet again on October 31.

She attended SPROUT's one-year anniversary celebration and had a great time.

She attended the Human Services Commission meeting earlier in the day. That commission was also being revamped. There was a new poverty and homeless board that would be renamed the Poverty and Homelessness Board.

2. Councilor Woodrow noted the Quartz Park opening in her ward last week. This park was in advance of a school that would be located in that area. Councilors Woodrow, Moore and VanGordon all attended. It was visible from Bob Straub Parkway and was an attractive park. The innovations and up-to-date equipment would make this a park that was useful for many years. This allowed the neighborhood to utilize a park without having to cross Bob Straub Parkway.

She attended the Public Safety Fair at the Gateway Mall last Saturday. Tomorrow night in the Council Chambers a self-protection seminar would be presented which she felt would be very worthwhile.

The week before last, she had the opportunity to attend the Chinook Institute Pacific Leadership, a week-long class. It was phenomenal and she came back with a lot of information and connections with many others in Oregon. It was fifty-five hours of intense classroom atmosphere and interaction with other members of the civic leadership community. It was well worth attending.

3. Councilor Moore said the Middle Fork Path was opening on Friday, October 25 at noon.
4. Councilor Wylie said representing the Lane ACT as Vice-Chair, she attended a two-day meeting of the Oregon Transportation Commission (OTC) at the Oregon Gardens on behalf of Lane ACT Chair Mayor Kitty Piercy. An evaluation of the process used for Statewide Transportation Improvement Program (STIP) funds had been done and that process was being reviewed. The OTC asked for other participants to provide information.

The process was very complex and took a long time. It was an interesting meeting and she appreciated the opportunity to attend.

5. Councilor Brew said he was in Washington DC for work last week so missed the Council work session.
6. Councilor Ralston said the Stand Down Event would be held all day on Friday, October 25 at the Willamalane Center instead of the Springfield Armory. During the event, clothing, backpacks, sleeping bags, food and other services were provided to veterans. He attended every year. This year, as a member of the Oregon State Defense Force, he would be in uniform and providing security and information. In the past, he had attended as a concerned veteran. It was a great event, especially for homeless veterans.

BUSINESS FROM THE CITY MANAGER

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

The meeting was adjourned 7:35 p.m.

Minutes Recorder Amy Sowa

Christine L. Lundberg
Mayor

Attest:

City Recorder

City of Springfield
Work Session Meeting

MINUTES OF THE WORK SESSION MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, OCTOBER 28, 2013

The City of Springfield Council met in a work session in the Jesse Maine Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, October 28, 2013 at 5:30 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors VanGordon, Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorneys Mary Bridget Smith and Lauren King, City Recorder Amy Sowa and members of the staff.

1. Police Planning Task Force Interviews.

Mike Harman, Senior Management Analyst for the Police Department presented this item. The Police Planning Task Force had one At-Large position available from the resignation of Pat Mahoney. One other At-Large had recently come open due to the resignation of Fred Simmons, who verbally advised Chief Lewis of his resignation effective Monday, October 21st. There were two available candidates for the two open positions.

Pat Mahoney resigned from her At-Large position due to moving away from the area. At a work session in September, Council asked to interview the two applicants recommended for the position by a subcommittee of the Police Planning Task Force, Carol Ford and Isa Aviad.

Since that time, Fred Simmons had verbally resigned from his At-Large position, leaving two applicants and two open positions.

Mayor Lundberg said since there were now two openings, they could perhaps just meet with the two applicants and ask them why they would like to serve on the PPTF.

Mayor Lundberg welcomed Carol Ford. The councilors introduced themselves to Ms. Ford.

Mayor Lundberg asked Ms. Ford why she wanted to serve on the PPTF.

Ms. Ford noted she was a recent graduate from the Springfield Citizen Police Academy and found it very enlightening. She was retired and was interested in serving the Springfield Police Department. She was very proud of the Springfield Police Department. She would like to bridge the gap between citizens and the Police Department. She also volunteered at Guy Lee Elementary School and saw a need to bridge the gap between that community and the Police Department.

Councilor Wylie referred to a note on Ms. Ford's application about her concern regarding the homeless.

Ms. Ford said she was impressed with the Egan Warming Center and hoped to volunteer this winter.

Council thanked Ms. Ford for applying and her willingness to serve.

Mayor Lundberg welcomed Isa Aviad. The councilors introduced themselves to Ms. Aviad.

Mayor Lundberg asked Ms. Aviad why she wanted to serve on the PPTF.

Ms. Aviad said she used to work in 9-1-1 in Lane County and special communications. During that time, she worked with the Police and detectives and served as a Spanish interpreter for Junction City's Municipal Courts for three years. She had seen how District Attorneys and officers worked, and was very impressed and pleased with the Springfield Police Department, from the dispatchers who were very skilled and polite to the command staff. She commended the K9 program and every aspect of the Springfield Police Department, and said she wanted to serve.

Councilor Woodrow asked if she saw any issues connected with language and the Police Department.

Ms. Aviad said she would like to see more written outreach and follow-up for those speaking another language who find themselves in situations involving the Police. She provided an example of a situation when a non-English speaking janitor accidentally tripped an alarm and the distress it caused him. It would have been helpful to have someone follow-up and explain things to him.

Councilor Moore asked when she went through the Citizen Police Academy.

Ms. Aviad said she had gone through the Springfield Citizen Academy last year. She was also a Disaster Preparedness Trainer through CERTs (Community Emergency Response Team). Springfield's Emergency Management staff, Ken Vogeney, had asked Ms. Aviad and other CERT trainers to go back east for a training in order to be FEMA (Federal Emergency Management Agency) certified to help the City of Springfield get ready. She would like to bring more focus on Springfield for the CERTs training and extend the training to the Hispanic population.

Mayor Lundberg thanked Ms. Aviad for applying. She said Mr. Harman would be contacting both candidates about their appointments.

The Council was pleased with the two candidates.

2. Street System Communication Update and Revenue Options.

Brian Conlon, DPW Operations Manager and Rhonda Rice, Senior Management Analyst with the Development and Public Works Department presented this item. For several years City staff and the Council had struggled with the problem that the City's Street Operating Fund was not generating sufficient revenue to support desired levels of street system operations and preservation. Staff now estimated a \$3.5M to \$4.5M annual unfunded need to effectively satisfy the City's transportation system operations and preservation objectives, in addition to a backlog of important preservation and rehabilitation that approached \$22 million. At the May 13, 2013 Council Work Session, the Council recommended that staff continue doing public outreach to educate citizens of the important role that the street system played in their daily lives. The Council also directed staff to bring this issue back in the Fall to provide a public feedback update and discuss revenue options.

The City's street system decline continued to steepen considerably year to year and had reached an unfunded backlog exceeding \$22M. Without adequate funding the city was resigned to operating and preserving it at less than optimal levels. In essence, the consequence of deferring preservation

furthered the downward spiral and huge rehabilitation costs in the near term could be expected. Recognizing the importance to communicate this issue more effectively to our citizens, in 2012 the Council directed staff to develop a Street System Communication Plan to deliver a three tiered message; the street system was a valuable asset for the entire community, actively preserving the system was more cost effective than rehabilitating at a later date, and revenues were no longer keeping pace with preservation needs. The plan outlined consistent and simple messaging and encouraged open dialogue with community members.

The Street System Communication Plan, which included a video made with the assistance of Community Relations Manager Niel Laudati, had been successful in increasing awareness among citizens about the street system operations and preservation requirements. Moreover, the presentations had been effective in engaging citizens in the problem. Now that some members of the Springfield community were actively engaged it was important to maintain that link. It was also timely to consider an exploration of the ideas that the citizens had suggested to address the funding problem through debt financing or a pay-as-you-go approach, as well as other opportunities that either Council or staff might consider reasonable solutions.

Mr. Conlon noted that City Attorney Mary Bridget Smith and Public Information and Education Analyst Rachael Chilton had also provided assistance in this outreach program. Mr. Conlon referred to Attachment 5 of the agenda packet, the document from the Association of Oregon Cities (AOC) and the League of Oregon Cities (LOC) which showed that all cities were facing the same issues. He spoke regarding the difference between preservation and maintenance. With the current revenue shortfall, staff was not addressing the street maintenance and preservation the way they would like. Streetlights and bringing sidewalks to Americans with Disabilities Act (ADA) standards were just a couple of issues the City was not able to address. He referred to additional charts from Attachment 5 and the information outlined in Attachment 6 of the agenda packet.

Mr. Conlon reviewed the outreach that had been done to date. The biggest value from the outreach at the community events was connecting with people. Staff was encouraged that the citizens they talked with understood the difference between maintaining the streets and replacing them. He discussed the current shortfall in the street fund and the need for reserves to address the work needed on the bridges and street lighting.

Mr. Conlon said if the City started rehabilitation, there were new regulations that needed to be considered. They were all good, but more costly.

Ms. Rice said the Streets Condition report (Attachment 6 of the agenda packet) was published by the City in 2012, but was built on data from 2006, 2008, 2010 and 2012. The street crew went out and analyzed all of the street segments and provided a conditions rating. Staff was working on updating the charts with 2012 information. Attachment 6, page 1 showed the Street Conditions by all categories: locals; collectors; and minor arterials. They had combined those into lane miles and category types and rated them. Those falling into the level of poor had grown in all categories over the last six years. Staff was trying to stay ahead of that downward trend as much as possible until they could turn things around. Local streets were suffering the most as far as their condition. Staff did a wonderful job with the resources available to keep the streets from declining more.

Mr. Conlon said most streets had a design life of about 25 years, but we had extended the wear life to about 50 years or more. Some of the streets downtown were starting to fail. The local streets had less traffic so other options were considered for those types of streets. Ideally, the City would do preservation when the street was in good condition, not poor.

Councilor Brew said it sounded like there were two problems: the ongoing issue which was about a \$3.5M or \$4.5M annual gap; and a backlog of about \$20M - \$25M. There could be two separate solutions to address the problems.

Mr. Conlon said staff was looking at ways to generate the revenue at \$3.5M or \$4.5M per year and then chip away at the backlog. An example was 21st Street which they had managed to make minor repairs to over the years. There had been discussion several years ago about a combination of funding that would bring in enough for the backlog as well.

Councilor Moore said there was a huge difference between 2008 and 2010. She asked if it was normal for it to take a dramatic drop like that after a certain amount of time.

Ms. Rice said when they were not able to preserve the streets, they did quickly deteriorate.

Mr. Conlon said the streets did decline at a fast rate to a point where the street was in need of rehabilitation.

Councilor Woodrow asked if the change in petroleum costs had been a factor in the funding gap.

Mr. Conlon said the increase in petroleum costs caused people to drive less, which meant less revenue. Also, employee costs had risen and materials costs had risen significantly.

Ms. Rice said the majority of the street fund revenue was gas tax revenue, which had dropped as people drove less.

Councilor Ralston said he didn't see the two as separate issues. It was a huge problem and he wasn't sure how the City could come up with \$3.5M a year to take care of things along the way. A bond could address the larger amount, but it wouldn't solve the annual deficit.

Mr. Conlon said bonding was very popular now because it provided immediate funds, but there was a debt service on those funds. The City was just about to pay off the 1995/96 General Obligation Bond.

Councilor Ralston said he was on a fixed income and was shocked when he received his taxes this year. He wasn't sure how successful they would be in getting a measure passed.

Councilor Brew said even if they had \$3.5M per year to put towards keeping up the streets, that wouldn't be enough to take care of the backlog.

Mr. Conlon said it would take about seven to ten years of chipping away at the backlog. They would need to prioritize their needs and it would be challenging. He referenced the chart from the LOC and noted there hadn't been too many local fuel tax increases over the last few years. If they were to consider increasing the local fuel tax, they would likely get a challenge from the petroleum companies. A Transportation Utility Fee was a 'pay-as-you-go' type of fee.

Councilor Moore asked about a utility fee that had been passed in another city and how much it generated.

Councilor VanGordon asked how soon a transportation utility fee would generate enough revenue to start on preservation.

Mr. Conlon said it would depend on how much was charged and how fast the reserve could be built. With the fuel tax in 2003, projects were started within about six months.

Development and Public Works Director Len Goodwin said when they last looked at the Transportation Fee in 2008, a \$1.75 residential fee and a scaled fee for businesses would have generated about \$1.8M a year. If they were looking to generate \$3.5M a year, they would most likely be looking at a residential fee of about \$3.50 a month with an appropriate commercial fee. That would generate enough funds to begin getting out on the street about three months after implementation.

Councilor VanGordon asked what kind of fee would be charged for businesses.

Mr. Goodwin said in 2008, they capped the business fee at \$1100 a month for something large like a WalMart or Jerry's. Most businesses in Springfield were relatively small, and would pay about \$25-\$30 month. In order to generate about \$3.5M annually, the business fee would range between \$40 and \$2000 a month.

Councilor VanGordon said if we went with a local gas tax, how soon before we were back having this discussion.

Mr. Goodwin said as of July 1, 2014, the City could adopt another gas tax. At the current rate, each penny of a local gas tax would generate about \$350,000 for local purposes. If they increased the gas tax .05 for a total of .08 per gallon, that would generate about \$1.8M annually. Those funds would be collected by the Oregon Department of Transportation (ODOT) within two months of adoption, with projects started within three to six months. With new techniques, there could be a way to do things less expensively. As an example, the cost of concrete was now almost the same as asphalt and the maintenance cost of concrete was significantly less.

Councilor VanGordon said these figures were based on the assumption that an arrangement was made with Springfield Utility Board (SUB) to collect the fee.

Mr. Conlon said the Transportation Utility Fee could be on residents only. Because some entities had been challenged by businesses, they had charged the fee only to residents, increasing the cost per household.

Councilor Van Gordon said he would like to see what the Transportation Utility Fee was for other cities. He would also like to know more about a hybrid for a revenue bond and a fee.

Mr. Conlon said before polling the citizens, they could package some options to present to the Council at a future work session.

Mayor Lundberg said that would be a good idea.

Councilor Moore asked how much money Springfield generated from the trucking industry fees towards street preservation.

Mr. Goodwin said the trucking industry paid a substantial amount in weight/mile fees to the State. Part of the fuel tax distribution the City received included our share of those weight/mile fees.

Councilor Moore said there were a lot of trucks traveling along 28th Street and it was deteriorating rapidly. She asked how much damage studded tires did to street surfaces and asked if there was a way to get funding from the sale of studded tires.

Mr. Conlon said it was easier to quantify that on a freeway or highway system versus our local system. The City was preparing to do a project on 19th Street soon and it appeared that part of the damage was due to aggressive turning and approach to Marcola Road, perhaps by studded tires. It was very difficult to quantify.

Councilor Brew said when the gas tax was implemented in 2003, they thought it would solve the problem, but it only helped for a few years. If they did a Transportation Utility Fee, he hoped they made it adequate to get things done so they didn't have to come back in a few years. He proposed that they look at dedicating the funds to contract labor only for construction projects for certain streets. He asked Mr. Goodwin if there had been further discussion about implementing a higher car registration fee in Lane County.

Mr. Goodwin said he had talked with the County. The last report he received from Lane County was that individual conversations with Commission members suggested it would be prudent for them to bring the proposal forward at this time.

Councilor Brew asked if that could be a solution.

Mr. Goodwin said under the statute, the cities would be entitled to at least 40% of the revenue collected from the vehicle registration fee. If the County imposed a registration fee that equaled that of the State, which was the maximum allowed, Springfield's share would be about \$2.2M per year. He also noted that under the law, Springfield was prohibited from using force labor for anything over \$50,000 and were required to use outside contractors.

Councilor Woodrow said the community response had been positive and they recognized they were part of the solution. She asked what they would be asking if they polled the citizens.

Mr. Conlon said they would likely ask if they would support a 'pay-as-you-go' fee or a bond or a combination. People understood the Transportation Fee and bonding, but that didn't mean they were willing to pay. Polling the citizens would be valuable.

Councilor Woodrow asked if non-residents were a consideration for revenue.

Mr. Conlon said they would pay through a fuel tax if they fueled up in Springfield.

Councilor Woodrow said people in our community were accepting of a proactive approach. When they went out with the poll, they could also ask for ideas from the citizens. The idea of approaching them with positive results and where we could be was more productive. It helped when people could visualize.

Mr. Conlon said they had been trying to present it in that way for the last seven years. He had talked with the Public Works Director in Eugene about how they had gotten their message out to the public. Staff would try to put some packages together in a positive way.

Councilor Woodrow said she also felt they should use a two-pronged approach of working on the immediate needs and chipping away at the backlog.

Councilor VanGordon asked if they had taken their message to the Hawks Business Group and the Springfield Chamber. Yes. He asked how much the current gas tax generated.

Ms. Rice said about \$1M annually. The State generated a little over \$2.5M for a total of \$3.5M.

Mr. Conlon said staff did a great job of maintaining facilities and balancing their priorities.

Councilor VanGordon said that was extremely important.

Councilor Wylie said she liked the idea of the increase in Lane County of the car registration. Voters were feeling the pinch so they needed to be thoughtful in how they moved forward. She said she would suggest the car registration be based on the value of the vehicle. She also thought it would be fun to couple the registration increase with the UO Duck vanity license plate cover.

Councilor Brew said the reason Springfield residents would pay for this was because they used the streets every day, but those in the unincorporated areas also benefited and used the streets. He asked if they could have the Transportation System User Fee apply to them as well.

Mr. Goodwin said they couldn't impose a fee inside the urban growth boundary (UGB) and he wasn't sure the County could impose a fee for just those within Springfield's UGB.

Mayor Lundberg said when they first passed a gas tax, they did not go out to the voters because it was not required to go to the voters. Anything that was done could be challenged as there were special interest groups for everything. The question tonight was whether or not they wanted to have a poll. She would prefer to have some Council preferences before there was a poll. She had never supported a Transportation User Fee because SUB had never agreed to collect it so the City would need to come up with a way to collect. They needed to see the options clearly and what each would mean. She was supportive of the increased registration fee, but would prefer it if the State did that so it was statewide. She would like to see a studded tire fee at the State level. Those were options that were related to use of vehicles on the road. Priority Based Budgeting would be coming to Council soon to help the Council determine how to prioritize. The State was still a leader in the per mile charge, but technology could change how that was collected. She was looking out ten years in the future and how to look at what could be done before fuel systems changed. She asked who got the revenue from the charging stations and felt the City should be charging people to use those. Many groups would have a vested interest in the City not collecting more money at their expense. She would like to see more concrete numbers before polling.

Councilor Woodrow said they also needed to know what each option would generate.

Mr. Conlon said staff could come back with those numbers and how to present to the citizens.

Mayor Lundberg said how things were worded was important and they needed to be careful in how they polled.

Councilor Moore said she would like information on Washington and California's state registration fee and how it was ranked.

ADJOURNMENT

The meeting was adjourned at 6:41 p.m.

Minutes Recorder – Amy Sowa

Christine L. Lundberg
Mayor

Attest:

Amy Sowa
City Recorder

MINUTES OF THE
JOINT ELECTED OFFICIALS WORK SESSION OF
THE SPRINGFIELD CITY COUNCIL,
THE EUGENE CITY COUNCIL
AND LANE COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 4, 2013

A joint elected officials' work session with the City of Springfield, City of Eugene and Lane County was held in the Springfield Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 4, 2013 at 6:00 pm with Mayor Lundberg presiding.

ATTENDANCE

Mayor Lundberg welcomed everyone to Springfield City Hall and opened the meeting of the Springfield City Council.

Mayor Piercy opened the meeting of the Eugene City Council.

Commissioner Leiken opened the meeting of the Lane County Board of Commissioners.

Present from Springfield were Mayor Christine Lundberg and Councilors VanGordon, Wylie, Moore, Ralston, Woodrow and Brew. Springfield City Manager Gino Grimaldi and other Springfield staff were also present.

Present from Eugene were Mayor Kitty Piercy and Councilors Brown, Zelenka, Poling, Clark, Evans, Syrett and Pryor. Councilor Taylor was absent. Eugene City Manager Jon Ruiz and other Eugene staff were also present.

Present from Lane County were Board Chair Leiken and Commissioners Farr, Sorenson and Stewart. Commissioner Bozievich was absent (excused). Planning Manager Matt Laird and other Lane County staff were also present.

1. Amendments to Chapter IV of the Eugene-Springfield Metropolitan Area General Plan (Metro Plan).

City Planner Mark Metzger presented the staff report on this item. He introduced Keir Miller from Lane County and Alissa Hansen from the City of Eugene. He also introduced Lauren King from the Springfield City Attorney's office. The planning staffs and legal counsel for Eugene, Springfield and Lane County had worked together for a long time and had prepared amendments to Chapter IV of the *Metro Plan* for the purpose of implementing ORS 197.304. The proposed amendments clarified each jurisdiction's role in future Metro Plan amendments and amendments to related documents.

ORS 197.304 (HB 3337) established separate Urban Growth Boundaries (UGBs) for Eugene and Springfield and was the impetus for the *Springfield 2030 Plan* and the *Envision Eugene* planning initiatives. As these planning efforts were readied for adoption, amendments to Chapter IV were needed to clarify which governing bodies would participate in decision making given the establishment of separate UGBs. The most significant changes to Chapter IV of the *Metro Plan* were:

- Three types of *Metro Plan* amendments are established: Type I which may be enacted by the home city alone; Type II which requires the participation of the home city and Lane County; and Type III amendments requires the participation of all three jurisdictions.

- The proposed amendments remove references to *Metro Plan* amendments with “regional impact.” Removal of the regional impact language does not change similar language found in Chapter VI of the Eugene-Springfield Metropolitan Area Public Facilities and Services Plan (PFSP) which provides for multi-jurisdictional review of public facility projects which have a significant impact on serving more than one jurisdiction.
- When governing bodies do not reach consensus on a *Metro Plan* amendment, the proposed amendments would send unresolved decisions to the Chair of the Board of County Commissioners and one or both of the Mayors of Eugene and Springfield for resolution, depending on how many governing bodies are participating in the decision.

The Springfield Planning Commission conducted a joint public hearing on the Chapter IV amendments with Eugene and Lane County on October 15, 2013. Each of the Commissions voted to recommend approval of the amendments with certain recommended changes. These changes were incorporated in to the Proposed Chapter IV Amendments. Staff noted, with respect to the recommendation to include timelines, that: (1) there was no statutory timeline for comprehensive plan amendments; (2) a timeframe might unnecessarily restrict the process of the decision makers; and (3) there was really no enforcement mechanism for the existing timelines. Eugene staff had not recommended the inclusion of such timelines. Council was being presented two draft ordinances for consideration: one including the timeline language and one without. It may be necessary to reconcile the two ordinances before final action.

Mayor Piercy said she would like to point out that each jurisdiction had three documents they were working on for this topic, although each had commonalities.

Mr. Metzger said on October 15, the respective Planning Commissions met and considered the same changes. Each Planning Commission met individually, deliberated and made recommendations to their staffs and elected officials about the changes they would like to see in the draft document. Staff took most of the recommended changes and integrated them into the draft ordinances being presented. One key change staff did not initially put in related to timelines for processing Metro Plan amendments. Staff had recommended removing references to timelines from Chapter IV. The Planning Commissions from Eugene and Springfield recommended restoring some form of timelines. Two ordinances were put together for Springfield: one with the timelines and one without timelines. He read the two sentences that made the difference. During tonight’s work session, they hoped to come to an agreement about whether or not to reference timelines in the Chapter IV amendments. Other than that one difference, the ordinances were substantively identical.

Mayor Lundberg noted that Springfield was the only entity with two ordinances on the table.

It was noted that the Eugene packet was printed before the revised ordinance from Springfield was complete. Staff had provided both options at their places this evening. Eugene’s original packet had the pre-Planning Commission version due to Charter requirements for noticing.

Mr. Miller said the updated packet in front of the Eugene City Council showed the recommendation from the Eugene Planning Commission which did not include the timelines.

Mayor Lundberg said before going into the public hearing, it would be beneficial to have only one version of the ordinance.

Mr. Metzger said that was the goal. In the existing Development Code, the criteria was for the three jurisdictions to adopt a substantively identical ordinance for a Metro Plan amendment to be approved. Other than the section of the timelines, the rest of the ordinance was the same. Staff hoped that at the end of the work session and public hearing, they would have an identical ordinance for adoption. Doing this would prepare the way to move forward on other things. Chapter IV described the amendment process for the Metro Plan, Refinement Plan, Functional Plans, and other important regional and community documents. The changes proposed this evening would not affect the Public Services and Facilities Plan as it had its own chapter on how to amend that particular document.

Mr. Metzger said they were moving from a difficult classification system for types of plan amendments which just included Types I and II, to a system with Type I, II and III. Type I would allow one jurisdiction to make a decision alone, Type II would require two jurisdictions to make a decision and Type III would require all three jurisdictions to make a decision. The new classification was more of a common sense approach. The proposal was that all three governing bodies would approve amendments to the common urban growth boundary (UGB) that was shared along I-5, or for a UGB or Metro Plan Boundary that crossed I-5. The home city and Lane County would participate in UGB or Plan boundary amendments east of I-5 (Springfield) or west of I-5 (Eugene). He explained further. He referred to a map showing the three areas that were within each city's limits, outside city limits and UGBs, and within Metro Plan boundary. The different areas determined in part who would be involved in the decision making process.

Mr. Metzger spoke regarding amendments to a regional transportation system plan or a regional public facilities plan and the criteria for those amendments and who would be involved. He provided an example. The first step would be to classify the type of amendment, then move forward in the decision making process. He discussed 'regional impact' and said there was language in the Public Facilities Plan that covered water, wastewater, sewer and other basic utilities, and protection of services. As an example, there could be an instance where something in Springfield might have an impact on stormwater facilities that also served Eugene. In that type of instance, the amendment would be subject to joint review by Eugene, Springfield and Lane County. He spoke regarding conflict resolution. In the current language, if there was a conflict within the decision making process the conflict would be taken to the Metropolitan Policy Committee (MPC). The proposal was to change the language so the Mayors and Board Chair would work together to try to resolve disputes. If there was no consensus, the Mayors and Board Chair would meet with staff to work out the solution.

Commissioner Farr asked if there had been a conflict.

Board Chair Leiken said the last conflict was regarding Delta Sand and Gravel. In that situation, Springfield did choose to opt out leaving it to just Eugene and Lane County. Conflicts were not commonplace.

Mr. Metzger said the intent was to simplify conflict resolution and put it in the hands of the parties directly involved. He spoke regarding timelines and the current language which had a timeline, and the new language that did not have timelines. The Eugene and Springfield Planning Commissions recommended restoring some timeline language. Eugene had removed the timeline language from

their ordinance and Springfield had added it back into the ordinance. Before the public hearing, that needed to be resolved so they were coming forward with a common ordinance.

Councilor Ralston said he understood the timeline aspect. Without a timeline, something could go on indefinitely. Developers needed some certainty so that was a good reason for having it in there.

Councilor Brown asked why staff had chosen originally to remove the timelines.

Mr. Metzger said there was no statutory requirement for timelines as there were for other planning processes. In those other planning processes, the developer did have the right to know. In the context of Comprehensive Plan amendments, the State had left it open. Timeframes might unnecessarily restrict the ability of the cities and elected officials to process things thoroughly. Many of the legislative plan amendments initiated over the last several years had gone beyond six months. Sometimes, it was unavoidable due to scheduling the jurisdictions to meet. Currently, there was no enforcement mechanism regarding the timelines in the Metro Plan.

Councilor Brown said it made sense (not to have timelines) especially when they had complex changes which could take longer than six months in order to do a good job.

Mr. Metzger said they would not remove the 120 days developers needed to get a decision and move ahead on projects.

Councilor Brew said in some land use decisions, there were consequences for not making a decision in a timely manner. He asked if there were consequences in this situation.

Mr. Metzger said there were no consequences in the current Metro Plan language for these type of amendments. There was no statutory step to enforce a timeline since there was no requirement for a timeline. When a community made a policy, they tried to keep those timelines in good faith. If the Councils and Commissions were committed to act in good faith and doing the job right, there was no need for a timeline.

Councilor Brew asked if including timelines in the Metro Plan could open it up for legal action.

Mr. Metzger said in the current development codes, there was permission to modify the timeline or process by agreement of the participating jurisdictions. In the future, if they saw they weren't going to meet a certain timeline, they could meet as joint officials to modify the timeline. They would not likely be exposed legally.

Mr. Miller said because there was no State provision, there was no grounds of legal action so it was not likely an issue. Each jurisdiction had land use codes that included language specific to the timeline waivers for government issued plan amendments only, but not for citizen initiated amendments. One of the reasons the Lane County Planning Commission didn't recommend the timelines was that the majority of Metro Plan amendments were initiated by the jurisdictions.

Board Chair Leiken said that explained it well. Today, they were looking to amend Chapter IV, which was not site specific. If looking at an amendment that was site specific, it would fall under the code section of 120 days. He recommended they leave out the timelines. Because the cities and County

were required to follow SB100, it was impossible to meet a timeline for certain actions. If each city wanted to have them, they would need to create a separate Comp Plan. Timelines would cause more harm in the short term for these types of amendments. Anything that had to go through the Department of Land and Conservation Development (DLCD) would not get done within a timeline.

Mr. Metzger said there could be amendments that could be site specific. He explained. In those cases, they could be processed in a timeline. Legislative amendments generally took more time.

Councilor Poling asked if there was any thought of adding language about a mutually agreed upon extension of those dates for complex issues.

Mr. Metzger referred to the wording being proposed. There was policy in each jurisdiction's development code that allowed timelines or processes to be modified for government initiated amendments.

Councilor Pryor said there were potentially two problems. The first was that a timeline could be too short because of the complexity. The other problem was an amendment that went into limbo and never got resolved. The more likely problem was that the amendments couldn't get done in time rather than things going into limbo. Instead of having a timeline to prevent that, they could include language that staff would get back to the elected bodies to provide a status report. He would prefer removing the timelines, but including language for a check-back.

Councilor Syrett said she felt that any Metro Plan amendment initiated by the jurisdiction wouldn't go into limbo as they would like to see it completed. With three jurisdictions working on something, it could extend for a long time and having a timeline could help move things along; however, since they were separating those things out it wasn't as much of an issue. She would worry more about keeping in timelines that weren't required and had no enforcement mechanism. That could provide an opportunity for confusion and interference in a process that served no purpose. She liked the idea of a check-in process, but not a strict timeline.

Mr. Goodwin said with government initiated amendments, there would always be a government initiator who would be more than happy to continue to progress to an agreement by keeping in touch with the other parties involved.

Councilor Moore asked if there was anything in the agreement that said the jurisdictions would work together in good faith. She could see one jurisdiction wanting something to go forward and another that didn't and holding up the process.

Mr. Metzger said there was nothing in the Plan at this time, but language could be added that "Metro Plan amendments would be processed by each jurisdiction in good faith".

Councilor Moore said that could be helpful for future elected bodies.

Councilor Clark said these were government initiated, but many things relied on getting things done efficiently. They were now in the seventh year of their new urban growth boundary (UGB) in Eugene and it was still not completed. He would be in favor of a set timeline.

Board Chair Leiken noted an amendment in the past that involved a lot of conflict. Since then, there hadn't been an issue where one jurisdiction tried to stop another jurisdiction from moving forward, in part because of some language changes made at that time. He noted the time it took to get changes made in order to get PeaceHealth RiverBend in Springfield as an example. He felt they didn't want to put themselves in a bind, plus there was no enforcement.

Commissioner Farr said the nature of some people was to drag things out in hopes it would go away. He was concerned about the possibility of a third party lawsuit that could halt a project. He asked if there was a possibility of a project going away if it didn't meet the timeline.

Mr. Metzger said they currently had timelines with no enforcement and some things did get delayed.

Commissioner Farr said a timeline was great if there was enforcement.

Mr. Metzger said it was helpful to hear objections from the other party in the beginning in order to address those from the start. There was always a possibility of failure of an amendment if no agreement could be reached, with or without a timeline.

Commissioner Farr said in the future it could be issue.

Councilor Ralston said he was satisfied with the explanation and was fine removing timeline.

Commissioner Stewart said most recently Lane County initiated a Metro Plan amendment regarding the co-terminous boundary with Springfield's UGB. That process took in excess of two years and not due to any one jurisdiction dragging their feet. If there was a 120-day timeline, it could have signaled that process had gone past that date. This was a very complicated process and a lot of work was done between the City of Springfield, Springfield Utility Board and the County. He was hesitant to put in timelines because these amendments were often very complicated. He said in the nine years he had served, they had tried to move things along the best they could. They had limited staff who worked very hard.

Mayor Piercy said perhaps a 120-day check-in would be more appropriate than a timeline. That didn't put a limit on when something had to be completed.

Councilor Brew said he felt that if they included the extension process in their individual documents, they should have it in the shared Metro Plan as well.

Mayor Lundberg said no one initiated something in a frivolous manner, but with a goal and purpose in mind. She was fine with check-in points as long as it was not burdensome on staff. Sometimes constituents did ask about the process. She didn't want to include specific timelines. She referred to the process they went through for the co-terminous boundary and the time it took.

Mr. Metzger asked if there was consensus of setting a 120-day check-in and leaving off the timeline.

Board Chair Leiken asked if the check-in would be done administratively or if it needed to be with the joint elected officials. He felt it should just be done administratively among staff.

Councilor Pryor said a simple communication memo to the elected officials could suffice.

Councilor Brown noted that if anyone saw a problem after receiving the memo, a work session could be called.

Mayor Piercy said 180 days would be more reasonable for a check-in.

Mr. Metzger asked if they could take care of this administratively. Yes.

Consensus was to go forward with the ordinance without timelines. The check-in of 180 days could be included into the implementing development codes with all three jurisdictions adopting identical language in their respective codes.

Mayor Lundberg confirmed that the ordinance with no timelines would be coming forward for the public hearing.

ADJOURNMENT

Mayor Lundberg adjourned the Springfield City Council at 6:58 pm.

Mayor Piercy adjourned the Eugene City Council at 6:58 pm.

Commissioner Leiken adjourned the Lane County Commissioners at 6:58 pm.

Minutes Recorder
Amy Sowa
City Recorder

Christine L. Lundberg
Mayor

Attest:

City Recorder

MINUTES OF THE
JOINT ELECTED OFFICIALS MEETING OF
THE SPRINGFIELD CITY COUNCIL,
THE EUGENE CITY COUNCIL
AND LANE COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 4, 2013

A joint elected officials meeting with the City of Springfield, City of Eugene and Lane County was held in the Springfield Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 4, 2013 at 7:00pm with Mayor Lundberg presiding.

ATTENDANCE

Mayor Lundberg opened the meeting of the Springfield City Council. Present from Springfield were Mayor Christine Lundberg and Councilors VanGordon, Wylie, Moore, Ralston, Woodrow and Brew. Springfield City Manager Gino Grimaldi and other Springfield staff were also present.

Mayor Piercy opened the meeting of the Eugene City Council. Present from Eugene were Mayor Kitty Piercy and Councilors Brown, Zelenka, Poling, Clark, Evans, Syrett and Pryor. Councilor Taylor was absent. Eugene City Manager Jon Ruiz and other Eugene staff were also present.

Commissioner Leiken opened the meeting of the Lane County Board of Commissioners. Present from Lane County were Board Chair Leiken and Commissioners Farr, Sorenson and Stewart. Commissioner Bozievich was absent (excused). Planning Manager Matt Laird and other Lane County staff were also present.

PUBLIC HEARING

1. Amendments to Chapter IV of the Eugene-Springfield Metropolitan Area General Plan (Metro Plan).

Commissioner Leiken opened the public hearing for Lane County and noted this was their second reading. He read the ordinance title for Lane County: **ORDINANCE NO. PA1300 IN THE MATTER OF AMENDING THE EUGENE-SPRINGFIELD METROPOLITAN AREA GENERAL PLAN TEXT, CHAPTER IV; ADOPTING A SAVINGS AND SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Lundberg said this was a first reading for the City of Springfield. The second reading would take place on November 18.

Assistant City Manager Jeff Towery read the ordinance title for the City of Springfield: **ORDINANCE NO. 1 – AN ORDINANCE AMENDING THE EUGENE-SPRINGFIELD METROPOLITAN AREA GENERAL PLAN TEXT, CHAPTER IV; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Lundberg opened the public hearing.

No one appeared to speak.

Mayor Lundberg closed the public hearing.

Board Chair Leiken closed the public hearing. He asked for a motion.

November 4, 2013
Joint Elected Officials Public Hearing
City of Springfield
City of Eugene
Lane County

Springfield City Council Regular Meeting
Page 2 of 2

IT WAS MOVED BY COMMISSIONER STEWART WITH A SECOND BY COMMISSIONER SORENSON TO MOVE THE SECOND READING AND SETTING THE THIRD READING OF ORDINANCE PA1300 TO NOVEMBER 19, 2013 AT NO TIME CERTAIN. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (1 ABSENT – BOZIEVICH).

Discussion was held regarding keeping the record and hearing open.

Ms. King said they would need to close the record and then the hearing.

Mayor Lundberg re-opened the public hearing and asked if anyone wanted to keep the public record open. She noted the options available.

Commissioner Stewart suggested that since there was no public comment, they go ahead and close the record and hearing.

It was noted that the City of Eugene was scheduled to take action on the ordinance on November 18.

Mayor Piercy closed the public record and public hearing for the City of Eugene.

Board Chair Leiken closed the public record and public hearing for Lane County

Mayor Lundberg closed the public record and public hearing for the City of Springfield after hearing no objections from the Springfield City Council.

ADJOURNMENT

Mayor Lundberg called for a recess of the Springfield City Council at 7:05 pm.

Mayor Piercy adjourned the Eugene City Council at 7:05 pm.

Commissioner Leiken adjourned the Lane County Commissioners at 7:05 pm.

Minutes Recorder Amy Sowa

Christine L. Lundberg
Mayor

Attest:

City Recorder

MINUTES OF THE REGULAR MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, NOVEMBER 4, 2013

The City of Springfield Council met in regular session in the Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 4, 2013 at 7:15 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors VanGordon, Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorneys Mary Bridget Smith and Lauren King, City Recorder Amy Sowa and members of the staff.

7:15 pm. Mayor Lundberg reconvened the Springfield City Council's regular meeting from the joint elected officials meeting.

ORDINANCES

1. 2012 Willamalane Park and Recreation Comprehensive Plan.

ORDINANCE NO. 6303 – AN ORDINANCE ADOPTING THE 2012 WILLAMALANE PARK AND RECREATION COMPREHENSIVE PLAN AS A REFINEMENT PLAN OF THE EUGENE-SPRINGFIELD METROPOLITAN AREA GENERAL PLAN (METRO PLAN) FOR APPLICATION WITHIN THE AREA OF PLANNING JURISDICTION OF THE CITY OF SPRINGFIELD AND ADOPTING A SEVERABILITY CLAUSE

City Planner Mark Metzger presented the staff report on this item. The City of Springfield relied on Willamalane Park and Recreation District for park and recreation planning under Statewide Planning Goal 8—Recreational Needs. The 2004 Willamalane Comprehensive Plan was a refinement plan of the Metro Plan. The 2012 Plan was intended to update and replace the 2004 Willamalane Comprehensive Plan. This proposal was being processed as a refinement plan amendment.

The Council conducted a public hearing on October 17, 2013. No testimony was received in opposition to the proposed plan.

The Planning Commission reviewed the proposed 2012 Willamalane Comprehensive Plan on July 16, 2013, voting unanimously to recommend Council approval of the plan.

Staff had evaluated the proposed 2012 Plan against the approval criteria for refinement plan amendments found in Section 5.6-115 of the Springfield Development Code. The staff report contained findings which provided the Planning Commission a substantive base for recommending Council approval of the Plan.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO ADOPT ORDINANCE NO. 6303. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.

1. Parking of Recreational Vehicles.

ORDINANCE NO. 2 – AN ORDINANCE AMENDING THE SPRINGFIELD MUNICIPAL CODE CHAPTER 6, VEHICLES AND TRAFFIC, MOTOR VEHICLES, BY AMENDING SECTION 6.050(2) TO CLARIFY LIMITED TIME FOR PARKING OF VEHICLES ON CITY STREETS

Development and Public Works Director Len Goodwin presented the staff report on this item. Currently, Municipal Codes Section 6.050(2) limited parking of an RV to no more than 2 hours between midnight and 7 a.m. This limitation prevented residents from moving their RV out of storage the night before a trip so that they may prepare for a trip to begin the next morning (unless they had sufficient space on their property for off-street parking). There were safety reasons to restrict RV on-street parking, including reduced visibility. However, as Springfield attempted to increase urban residential density this limit would increasingly present challenges to RV owners. Staff recommended that the limit be changed to a maximum of 12 hours within any 72 hour period. This would permit RV owners whose lot size did not permit off-street parking to park the vehicles on-street once before a trip and once at the end of a trip without violating the code. Both Transportation staff and the Police Department believed this was a more reasonable limit and recommended that the Council adopt this ordinance following the second reading.

Councilor Woodrow asked how the determination of hours was made. She noted that the hours were listed differently in two places and asked for clarification.

Mr. Goodwin said the proposal was 12 of 72 hours. It was determined by calculating time needed for someone getting away in their RV over the weekend. He explained.

Councilor Woodrow said with a 12 hour limit, if someone got off work on Thursday evening and brought their RV home at that time, they would need to be out by 5 a.m. the next morning. She would like that period of time extended to 24 hours, but would settle for 16 hours.

Councilor Ralston said 16 hours made more sense if they moved forward with the amendment. He asked what kept people from living in their RV and just moving it around. He had seen that happen.

Mr. Goodwin said if someone repeatedly did that, the City could use other parts of Chapter 5 that were nuisance codes.

Councilor Ralston said it would be difficult to catch them.

Councilor Moore said a way to deal with that could be to stipulate that the RV had to belong to the residence, or connected somehow with the residence.

Councilor Ralston said he could support that additional language and the change to 16 hours.

Councilor Brew asked if this was complaint driven. Yes. He didn't realize there was a restriction on parking of RVs and noted that it was often done in his neighborhood when relatives visited.

Mr. Goodwin said the current code allowed parking for 2 hours between 12:00am-7:30am.

Councilor Woodrow said this was generated by several complaints. In looking at the code, it seemed they needed more leeway for people packing up their RV to go away for a long weekend. There wasn't always room in the driveway. It gave people an opportunity to do something without going against an ordinance.

Mayor Lundberg opened the public hearing.

No one appeared to speak.

Mayor Lundberg closed the public hearing.

Councilor Ralston suggested staff bring this back with language to address their concerns.

Mr. Goodwin said language would be added that limited this to RVs parked adjacent to the applicable residence, and to change the hours from 12 to 16.

ADJOURNMENT

The meeting was adjourned 7:25 p.m.

Minutes Recorder Amy Sowa

Christine L. Lundberg
Mayor

Attest:

City Recorder

City of Springfield
Work Session Meeting

MINUTES OF THE WORK SESSION MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, NOVEMBER 18, 2013

The City of Springfield Council met in a work session in the Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 18, 2013 at 6:00 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorney Mary Bridget Smith, City Recorder Amy Sowa and members of the staff.

Councilor VanGordon was absent (excused).

1. Lane Regional Air Protection Authority (LRAPA) – City’s Participation.

Assistant City Manager Jeff Towery presented the staff report on this item. The City of Springfield had been a member of LRAPA since its creation. In the past few years, there had been discussions about participation and funding at the Council and Budget Committee. If the Council wanted to terminate participation, it must do so by providing written notice no later than January 1 of the year in which participation was to end.

LRAPA was created in 1968 to achieve and maintain clean air in Lane County with the support of its member entities (Lane County, Eugene, Springfield, Cottage Grove and Oakridge) through a combination of regulatory and non-regulatory programs and activities. The City of Springfield paid annual dues of \$21,220 and that amount was expected to stay the same for next year. If the City terminated its participation, there would be no Springfield member of the LRAPA Board and LRAPA would continue to provide services in Springfield unless either Lane County or the City of Eugene terminated participation. There was no indication that either Lane County or the City of Eugene had plans to terminate participation at this time. If either were to terminate, DEQ would take over enforcement responsibilities and any non-regulatory programs provided by LRAPA would cease. Mr. Towery outlined some of those responsibilities. LRAPA had provided estimated costs to implement local ordinances if LRAPA did not exist. For Springfield they suggested a range of \$54,345 to \$92,279 depending on whether monitoring & reporting were included. That analysis appeared to be the result of prorating LRAPA’s costs to all the member entities. City staff and the City Attorney had concluded that the City was not obligated to enforce an LRAPA type program and the language in the state statutes about cities taking on this responsibility was permissive.

Mr. Towery noted that Councilor Ralston served on the LRAPA Board as the Springfield representative. LRAPA Executive Director Merlin Hough was in the audience and available to answer any questions.

Councilor Brew said he had served on the LRAPA Budget Committee for the past three years and asked to have this work session in order for LRAPA to know about funding before going into their budget process.

Councilor Moore said she would be interested in seeing LRAPA's budget. She also noted the reduction in dues over the last few years from Springfield, Eugene, and Lane County and asked how that affected LRAPA's services. She had recently read that the City of Eugene was looking at their budget and may be considering their dues to LRAPA. She asked if there were other regional areas that had agencies similar to LRAPA.

Mr. Towery invited Mr. Hough to come forward to help answer those questions. He said if the Council was concerned about the dues amount for Springfield, staff had the ability to negotiate a lower dues amount. Even if the City of Springfield reduced their dues significantly, Springfield would still have a place on the Board, unless they actually terminated the IGA.

Mr. Hough said LRAPA's overall budget varied depending on pass-through dollars. Their core budget was just under \$2M per year. About 2/3 of the budget was from permit fees from the industries they regulated and the other 1/3 was a combination of Local funding, State funding and Federal air grant funding. When LRAPA was first formed in 1968, it was all general funded by Local, State and Federal. Over time, under the Federal Clean Air act, there had been pressure that permit programs be self-supporting. That explained why the majority of their funding was now from permit fees. The original philosophy of forming LRAPA was that it would be a more effective way to handle regional air issues and that had proven true. At one time, all of Willamette Valley was covered by three local air districts. LRAPA was the only one that had survived. All of Washington was covered by local air agencies and most of California. The partnership with LRAPA had been very effective and efficient. The core budget was mostly spent on personnel. Staffing had been reduced from 23 FTE in 2008 to 16 FTE currently. They were able to maintain the 16 FTE, in part due to the recent funding from the Environmental Protection Agency (EPA). LRAPA focused on making sure they got the most important work done, but there were some things they were no longer able to do with the reduced staff. The letter from LRAPA regarding the EPA funding was distributed. Overall LRAPA had been very successful in receiving other grants as pass-through funds. He explained the wood stove replacement program which was funded by a grant that had been focused in Oakridge, but also had served many Springfield businesses. Mr. Hough said the funds from the permit fees went primarily to staff for administering those grant programs. Permit fees were also required to cover their share of the administrative costs of the agency and the air monitoring. There were some capital expenses for replacing monitoring equipment.

Councilor Woodrow asked about the relationship between the Department of Environmental Quality (DEQ) and LRAPA, and if most of the time was spent reaching federal standards.

Mr. Hough said most of their efforts were in solving local problems while remaining aware of federal standards. LRAPA coordinated closely with DEQ to match their requirements. They found that by maximizing compliance of the industries they worked with they were able to further reduce emissions into the atmosphere, and also protect the industries from federal oversight. That had been very rare in Lane County and his only recollection of that occurring was when a business had chosen not to work with LRAPA.

Councilor Woodrow said because they were set up to do that, they were able to do it more efficiently than cities doing it on their own.

Mr. Hough said that was correct. LRAPA had a good relationship with the DEQ and the EPA. That made it easier for LRAPA to focus on the issues rather than discourse. DEQ spoke during the work

session with the Lane County Board of Commissioners and was very supportive of LRAPA. It was also useful in that there were two voices for Oregon when addressing national issues.

Councilor Moore asked if permit fees would go to the DEQ if LRAPA no longer existed.

Mr. Hough said that was correct and it would remain self-supporting. Where it would hurt was in the implementation of the local programs, such as the wood stove program, that were key in meeting the air quality health standards. All of those programs were critical in meeting standards which was important for public health and economic development.

Councilor Woodrow said there were times DEQ wasn't timely in expressing their standards. She asked if he saw a credibility factor for LRAPA as a buffer between the DEQ and local business.

Mr. Hough said he admired the DEQ, but noted that the more local the government the better. LRAPA was able to work leaner and provide a quicker response time to the local community.

Councilor Moore said if Springfield and other jurisdictions didn't contribute, it would mean dismantling of LRAPA. She asked if it would be possible to bring it back if that occurred.

Mr. Hough said it would be very difficult. There was leveraging in their funding which was why LRAPA was able to provide more services locally than the cities or county. LRAPA had to at least match the State general fund and they were able to do that even now with a reduced fee. They also had to have a 40/60 match with the Federal grant, but more importantly needed to meet a maintenance of effort requirement or get an exception. He explained. When State funding got cut and local funding got cut, there was no way to meet that maintenance requirement so LRAPA filed the exception letter. That was what the EPA letter addressed. What helped them to receive the exception was having everyone in and supportive of the request. At their current reduced staffing, this reduced maintenance of effort was sustainable as long as all of the partners could stay at that level.

Councilor Moore asked if the Federal funding was calculated like Housing and Urban Development (HUD) funding.

Mr. Hough said maintenance of effort should be the same as last year. That was to prevent someone from taking their Federal Air Grant as a way to reduce their share of the commitment. The Federal Air Grants were very restrictive in that way.

Mayor Lundberg said there were two decisions: the first was whether or not to support the local air protection agency; and the other was the funding piece. She was not a big fan of duplicating services, and interactions with her former employer and LRAPA was not positive. During the last Budget Committee meeting, one of the members had a poor experience with LRAPA. On the other hand, Eugene, Lane County and Springfield were still participants of LRAPA. Several years ago, all three were considering withdrawing, yet had gone back and forth since then. The City budget was not yet known so they couldn't make the funding decision at this time. She knew it was difficult for LRAPA when jurisdictions were constantly going back and forth.

Mr. Grimaldi said there was no indication the other partners would be pulling out of LRAPA. In terms of Springfield's budget, they continued to struggle. This time of year, there was typically a deficit and that was the case this year, although not as bad as it was one year ago. It would be interesting for Council to go through the priority of services process to narrow it down to citywide or funding outside

agencies. If Council pulled out, the organization would still exist, but without a Springfield representative which was something to consider. There were a number of filters Council could use to determine which way they wanted to go. They could also wait and make it part of the Budget process. They needed to plan for budgeting one way or another out of respect for LRAPA. When jurisdictions had reduced or foregone funding in the past, it was temporary and had been resumed. There was an advantage to citizens of being able to go to a local board or director rather than someone at a State level.

Mr. Hough responded to the concern raised during the Budget Committee meeting. He had followed up with the member who had complained and was able to provide information about the follow-up that had been done. She was pleased with the actual follow-up and what had been done. He commented on the duplication of services. Permitting was done by LRAPA, but funds went to LRAPA and would go to State if done by the State so there was not a duplication of services. The key to local programs was that the State didn't have the insight into local issues. He noted the services being done in Klamath County compared to those done here. Mr. Hough said he would be interested in knowing which businesses had issues with LRAPA and the specifics so he could have a chance to follow-up.

Councilor Ralston said as long as LRAPA existed we needed to have a Springfield representative. He didn't like duplication of services, but understood that LRAPA would continue to exist if Springfield dropped out, as long as Eugene and Lane County stayed in. The real question was whether or not to continue to pay dues. LRAPA would survive without our funding and Springfield would still have a seat on the board. He asked what it would cost the City to provide what was required by the State if LRAPA went away. The City was not obligated to enforce an LRAPA type program, but there could be other things required. He asked what services would have to be provided and which they could choose not to enforce. He felt \$21,000 was a good deal and it was not likely the City could do as well at that cost.

Mayor Lundberg said it was good to ask what the City was required to do. She referred to Lane Council of Governments (LCOG) and how the dues were calculated. In regard to LCOG, smaller communities needed more help than larger communities because they didn't have staff for many things. Similarly, Oakridge needed more help from LRAPA due to their air quality. She asked if there was a way to look at the dues in terms of the need and use of each community.

Mr. Towery said the City was not required to provide any services if LRAPA didn't exist. The State statute was permissive. Springfield could establish programs like LRAPA locally and pursue those with our own staff or contract with another agency. That was not likely the question today since it was not likely LRAPA would go away. If they did go away, the City would have at least six months' notice. If Springfield took over programs exactly like LRAPA with staffing and funding, there would be a cost. Staff hadn't done those types of analyses at this time.

Councilor Ralston said he didn't feel we would be required to do anything so our costs would be zero. Klamath County had a different problem and was required to monitor.

Mr. Hough said there were commitments this area had made as part of the State implementation plan. That legal question was worth looking into further. The advice LRAPA received was that the area was required through EPA approval or the area would be subject to federal sanctions if they didn't follow through on those commitments.

Councilor Ralston said he would like to have that answered.

Councilor Brew said those he knew that had worked with both LRAPA and DEQ, preferred to work with LRAPA. They preferred to be regulated and work with LRAPA. He would be interested to hear from others in the business community who had dealt with both LRAPA and DEQ. The City was interested in creating a good business environment and if LRAPA improved services here, it could be worth the investment.

Councilor Woodrow said she felt working with a local agency could be a buffer for businesses. She was more comfortable with that, especially for the limited cost.

Councilor Wylie said LRAPA was a benefit to local businesses and developers. They needed to weigh how that affected our total community in making it friendlier for our businesses. Part of the City's responsibility was to think about how it affected our business community and neighbors.

Mr. Hough said their Citizens Advisory Committee had done surveys compiling results from businesses they had worked with and had found those results to be favorable with an extremely high service rating. Those results had been provided to Community Development Manager John Tamulonis. The Chambers of Commerce in both Eugene and Springfield had polled their members and provided strong letters of support to LRAPA. There were likely mixed results, but overall the ratings were favorable.

Mayor Lundberg asked to get those reports in a future Communication Packet.

Councilor Moore spoke regarding vehicle emissions. She asked if there was a connection between the standards for emissions and LRAPA monitoring air quality.

Mr. Towery said the issue of auto emissions was not a driver in the work of LRAPA or the DEQ. Auto emissions did contribute to some of the CO₂ monitoring done by LRAPA, but that was not the crux of regulation LRAPA monitored.

Councilor Moore asked how emissions were being monitored.

Mr. Towery said the expectation was that reducing vehicle miles traveled reduced the level of emissions. No one was actually monitoring the emissions.

Councilor Moore noted that she had asthma and there were days in Springfield when they did have poor air quality.

Mr. Hough said the Department of Motor Vehicles was a significant part of the air pollution picture. Cleaner vehicles and cleaner fuels had brought about improvements in emissions. They had never reached a level where they needed inspections as in some of the larger cities.

Councilor Woodrow said having a local agency such as LRAPA could be a selling point for industry in these times of continued interest in air quality and quality of life.

Mayor Lundberg said for the most part, general consensus was for Springfield to continue to participate with LRAPA. There would be further discussions regarding the budgetary question.

Mr. Grimaldi confirmed that staff would provide additional information, but would not schedule another work session on this topic. They would not look to withdraw from LRAPA. Correct.

ADJOURNMENT

The meeting was adjourned at 6:56 p.m.

Minutes Recorder – Amy Sowa

Christine L. Lundberg
Mayor

Attest:

Amy Sowa
City Recorder

MINUTES OF THE
JOINT ELECTED OFFICIALS MEETING OF
THE SPRINGFIELD CITY COUNCIL,
AND LANE COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 18, 2013

A joint elected officials meeting with the City of Springfield and Lane County was held in the Springfield Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 18, 2013 at 7:00pm with Mayor Lundberg presiding.

ATTENDANCE

Mayor Lundberg opened the meeting of the Springfield City Council.

Board Vice-Chair Bozievich opened the meeting of the Lane County Board of Commissioners.

Present from Springfield were Mayor Christine Lundberg and Councilors Wylie, Moore, Ralston, Woodrow and Brew. Councilor VanGordon was absent (excused). Springfield City Manager Gino Grimaldi and other Springfield staff were also present.

Present from Lane County were Board Vice-Chair Bozievich and Commissioners Farr, Sorenson and Stewart. Board Chair Leiken was absent (excused). Lane County Planning Manager Matt Laird and other Lane County staff were also present.

PUBLIC HEARING

1. Glenwood Phase 1 Update (Springfield File Nos. TYP411-00005 & TYP411-00007, Lane County File No. PA 11-5489).

Assistant City Manager Jeff Towery read the Springfield ordinance title into the record:

ORDINANCE NO. 1 – AN ORDINANCE COMPLYING WITH LAND USE BOARD OF APPEALS (LUBA) REMAND (2012-077/078/079) BY INCORPORATING SUPPLEMENTAL FINDINGS INTO THE RECORD OF SPRINGFIELD FILE NUMBERS TYP411-00005 AND TYP411-00007 AND LANE COUNTY FILE NUMBER PA 11-5489, AND AMENDING THE GLENWOOD REFINEMENT PLAN DIAGRAM AND TEXT AND THE SPRINGFIELD DEVELOPMENT CODE, AND ADOPTING A SEVERABILITY CLAUSE.

Commissioner Bozievich read the Lane County ordinance title into the record.

ORDINANCE NO. PA 1308 - AN ORDINANCE COMPLYING WITH LAND USE BOARD OF APPEALS (LUBA) REMAND (2012-077/078/079) BY INCORPORATING SUPPLEMENTAL FINDINGS INTO THE RECORD OF SPRINGFIELD FILE NUMBERS TYP411-00005 AND TYP411-00007 AND LANE COUNTY FILE NUMBER PA 11-5489, AND AMENDING THE GLENWOOD REFINEMENT PLAN DIAGRAM AND TEXT AND THE SPRINGFIELD DEVELOPMENT CODE, AND ADOPTING A SAVINGS AND SEVERABILITY CLAUSE.

City Planner Molly Markarian presented the staff report on this item. Tonight's meeting was to discuss Glenwood Phase 1, the approximately 275 acres along the Franklin and McVay riverfronts in the Glenwood area of Springfield. Beginning in 2008, staff worked collaboratively with citizens and our partner agencies to develop an updated Glenwood Refinement Plan that articulated the community's vision for a vibrant, dense and multimodal riverfront that enhanced access to and appreciation of the Willamette River. The public hearing phase of that adoption process was initiated before the joint Planning Commissions in October 2011. Later that year, the joint Planning Commissions unanimously recommended adoption of a package of amendments for Glenwood Phase 1, including Metro Plan, Refinement Plan, Development Code, and Zoning Map amendments. With modifications made to the proposed amendments as they were reviewed by the Planning Commissions and elected officials, the City Council unanimously adopted Glenwood Phase 1 in June of 2012. The Board of County Commissioners unanimously co-adopted Glenwood Phase 1 in September 2012. Later that month, attorney Bill Kloos filed a Notice of Intent to Appeal on behalf of his client, Shamrock Homes. Since then, staff had been working through the state's land use appeals process with the assistance of legal counsel.

In July of this year, the Land Use Board of Appeals (LUBA) issued its final decision which remanded portions of four of the nine alleged assignments of error. The purpose of tonight's public hearing was to receive testimony on the amendments to the Glenwood Refinement Plan, Springfield Development Code, and findings of compliance with the Statewide Planning Goals that were proposed to address the Remand. Notice was sent to the Department of Land Conservation and Development (DLCD) on September 11, 2013 and notice was also mailed to property owners and those participating in the proceedings to date on October 4, 2013. Notice of this public hearing was also published in the Register Guard on October 4, 2013.

As documented in the minutes in Attachment 2 of the agenda packet, the Planning Commission held a public hearing on this package of amendments on October 15th. Without making any modifications, the Planning Commission unanimously recommended that the Council and Board adopt the amendments as documented by the Final Order in Attachment 3 of the agenda packet. Staff then presented the proposed amendments to the Council and Board at the October 17th work session, the minutes of which constituted Attachment 4 of the agenda packet. Attachment 1 of the agenda packet contained the proposed Ordinance and Exhibits. Exhibit A of the Ordinance was the staff report addressing the Remand. The remaining, very lengthy exhibits were comprised largely of studies that aided in substantiating the findings in Exhibit A.

In summary, staff proposed amending findings in Exhibit A of the Ordinance such that they justified policy choices in the updated Refinement Plan consistent with the City's legally acknowledged Economic Opportunities Analysis. They also proposed amending the findings in Exhibit A of the Ordinance to provide a more adequate explanation for why policy choices in the updated Refinement Plan were consistent with the Metro Plan's housing policies. In addition, staff proposed designating the Glenwood Riverfront a Multimodal Mixed-Use area, a designation that captured the essence of the dense, highly connected mixed-use and multimodal environment that the Glenwood Phase 1 policies and regulations aimed to facilitate and support. This was a statewide designation that did not exist when the Plan was originally adopted but was included in laws that went into effect this year, laws under which LUBA based its assessment of the appeal. Additionally, staff proposed amending the

findings in Exhibit A of the Ordinance to explain and find support for the original congestion calculations.

Finally, staff proposed amending the establishment of a standardized 75-foot Greenway Setback Line to one that would be established on a case-by-case basis as development occurred and would be based on an inventory of natural resources. On this topic, she emphasized that at this time, staff was not proposing to establish a new Greenway setback line. Since the standardized setback line was intended to streamline the development review process and was based on staff's knowledge of the riverfront's natural resources at that time, the City had undertaken the key task associated with establishing a setback line for property owners and would offer it free of charge to applicants to cite in their individual application. Property owners could, if they chose, conduct their own inventories to justify the setback line they requested to establish at the time of development.

In closing, adoption of the amendments summarized was the next step towards seeking acknowledgement of the Phase 1 Glenwood Refinement Plan and would bring the City of Springfield one step closer to providing certainty to developers and the public regarding what was planned for the Glenwood Riverfront. Following tonight's public hearing, a joint meeting had been scheduled for December 2nd for the Council's second reading, the Board's third reading, and the opportunity to adopt the amendments.

Councilor Brew asked if the adopted amendments, if approved, would go back to LUBA to determine if they were sufficient.

City Attorney Mary Bridget Smith said if the changes were adopted, they could be appealed to LUBA, but would not otherwise go to LUBA for review.

Mayor Lundberg opened the public hearing for the Springfield City Council.

Board Vice-Chair Bozievich opened the public hearing for the Lane County Commissioners.

1. Gregory James, Springfield, OR. Mr. James said the Planning Commissions, City Council and Board of Commissioners thoroughly examined this plan through the public hearing process during 2011 and 2012 and it was well vetted throughout the community. What was before the Council and Board were amendments that addressed items which LUBA issued remand on and represented reasonable modifications to the Plan necessary to bring the Plan into compliance with all legal technicalities of statewide planning goals. On October 15, 2013, the Springfield Planning Commission unanimously recommended the elected officials adopt the amendments. Adopting these amendments to address the LUBA remand was imperative to providing certainty to the development community and ensuring the vision of establishing the Glenwood Refinement Plan could be achieved. He appreciated the elected officials taking the time to hear the public comment as it was extremely important for this community.
2. Steve Moe, Glenwood, Eugene, OR. Mr. Moe said after the interstate bypassed Glenwood, the area took a downward spiral and became a place to be avoided. Glenwood eventually became part of the Springfield urban growth boundary (UGB) and the City quickly took notice of the potential redevelopment in existing areas and potential new development in

undeveloped areas. State land use laws and the Metro Plan stated that a Refinement Plan in Glenwood would be created. Springfield began to meet with citizens and property owners to get ideas of how they envisioned the future of Glenwood. Outside studies, application of State land use laws, and input from area residents, business owners, and property owners provided factors to consider. Every idea was considered and molded into the Glenwood Refinement Plan before the Council and Board tonight. The City put together some visions and met with the public to get more comments and thoughts. The Glenwood Refinement Plan was created in that process and submitted to Springfield, Eugene and Lane County Planning Commissions. All Planning Commissioners approved the Plan and forwarded it to the City Councils and County Commissioners. At that time, one landowner stepped forward and wanted a zone change to accommodate his particular property. That would have meant that the entire public process would need to be repeated, but it was too late. The Plan was submitted to the City Councils and Commissioners in public hearings and was approved. Now Glenwood could move forward and attract builders and developers to shape our community, but the property owner appealed the Glenwood Refinement Plan to LUBA making it unusable for a year and a half. LUBA recommended changes and the City made those changes. The elected officials now had the revised Glenwood Refinement Plan and it should be approved, although the unhappy property owner was still not pleased. He hoped that further appeals and legal issues didn't happen. When the Refinement Plan was under an appeal, even for a small issue, there were those that believed the entire Plan could be challenged. Some developers may see that as a problem and look elsewhere to develop. They had worked many years to get Glenwood to where it was now; an attractive community respected by the surrounding cities. He asked them to please pass the amendments and ask those that were not entirely pleased to join in and make Glenwood a place they all could be proud of.

3. Rick Satre, Springfield, OR Mr. Satre distributed a copy of his testimony to the elected officials. Tonight he was speaking as a twenty-plus year small business owner, thirty-plus year Springfield resident, with nearly forty years of experience as a land use planner. He was speaking in favor of the proposed amendments. The Glenwood Refinement Plan was an excellent example of community planning. Development of the Plan involved three years of extensive public involvement. The Planning Commissions, City Council and Board of Commissioners thoroughly examined the Plan through a public hearing process throughout 2011 and 2012. Since adoption of the Plan in September 2012, momentum had continued to build in the Glenwood Refinement Plan area. Since then, Council had annexed Franklin Boulevard, including NEPA and initial designs. A capital improvement project was underway extending sanitary sewer service along McVay Highway and private sector property owners were stepping forward. There had been one private property annexation completed since adoption of the Plan, and there were three others in process in the riverfront area. The development community had noticed the Plan, liked the Plan and was beginning to invest their hard-earned dollars to help implement this community vision. No plan was perfect and all plans were at risk of legal challenges. The appeal before them represented an individual property owners' point of view. That property owner had a right to that point of view. While development of the Plan represented the perspectives of a wide range of stakeholders, everyone needed to have their due opportunity. In his opinion, the appeal was a hiccup in the road to acknowledgement. The package of amendments addressed the items upon which LUBA issued its remand. These proposed amendments represented reasonable modifications

to the Plan that were necessary to bring the Plan into compliance with the complexity of Oregon land use law and statewide planning goals. Adoption of the amendments would bring the Plan one step closer to acknowledgement. In the end, it was all about success, finding balance, and bringing certainty to the development community, property owners, business owners and the City. He was in favor of the proposal before the elected officials.

4. Bill Kloos, Eugene, OR. Mr. Kloos distributed a ten-page letter to the elected officials. He was representing Shamrock Mobile Home Park and Yoon Shin. A year ago his client asked to be left out of the Plan, but was told no. They identified in a letter to the City the shortcomings of the Plan and filed an appeal. Ten issues came back from LUBA and city staff had addressed each of them in a systematic fashion. The letter being provided was the initial take of he and his client of the legal shortcomings in the City's response. They didn't have time to prepare this letter for the Planning Commission due to a short turn-around time. They did ask for more time, but were again told no. He also provided a CD with a study that staff was relying on, but was not in the record. The ten issues were laid out in the letter. Mr. Kloos referred to a comment from Mr. Moe and said his client didn't ask for a change, but asked to be left alone. His client had an 11-acre mobile home park fully built out. Under the original scheme, his property was split-zoned between medium density residential and commercial. His long-term plan was to recycle that mobile home park and develop some retirement housing. Under the old zoning, he could do that; under the new designation of mixed-use employment, his site was destined to remain what it was for decades because his client believed there wouldn't be a market for the kind of uses allowed in mixed-employment for decades at that location. That meant he would not be able to redevelop and that his existing use would stay. That was counter to the City's objectives. The City wanted to see that site renovated into something more functional for the City. If his client's property were left alone, that would likely happen.

Mayor Lundberg asked the Council if they wanted to keep the record open. They did not.

Commissioner Sorenson asked if the documents submitted would be part of the County record. Yes.

Vice-Chair Bozievich asked the Commission if they wanted to keep the record open. They did not.

Mayor Lundberg closed the public hearing for the City of Springfield.

Vice-Chair Bozievich closed the public hearing for Lane County. He asked Mr. Laird to explain why a third and fourth reading was needed for this item due to a minor change in a County ordinance.

Mr. Laird said they needed to have a third reading to announce a fourth reading on December 17, 2013, due to another ordinance that was needed to amend Chapter 10 which referenced the Glenwood Refinement Plan. That was not in the original packet, so would be added on December 3, and again on December 17.

County Counsel said what was in front of the Board of Commissioners was an ordinance which amended the Refinement Plan. They recently found that they were missing the ordinance that amended the Lane Code in Chapter 10 which referenced the City of Springfield Code. That needed to be referenced in Chapter 10 so a separate ordinance was needed. The first reading on the new ordinance

would be December 3, with a hearing and adoption on December 17. This didn't affect the substance of anything, but was needed to allow the decision on both to be done at the same time.

Discussion was held regarding the readings and adoption dates of the current and new ordinances.

Vice-Chair Bozievich clarified that tonight they needed a motion to accept the second reading, setting a third reading for the December 2 joint meeting, knowing that the County would need a fourth reading for final action on December 17. Separate from that, the County would need a first reading of a separate ordinance on December 3, and set the second reading for December 17.

Commissioner Sorenson asked about the Board schedule and an Executive Session. It was noted that the notice for that meeting had gone out today.

Commissioner Stewart asked if City staff had a chance to review the letter provided by Mr. Kloos. No. After staff reviewed the letter, he would like to have information brought back for the next reading. If there were substantive changes from that information, additional readings could be required.

Councilor Ralston asked about information that was handed out by Mr. Kloos. He asked what the difference was between leaving Mr. Kloos' clients' land zoned the way it was and changing it with the new Plan.

Ms. Markarian said it was being re-designated to employment mixed-use, which was similar to the campus industrial zoning in Gateway. That was a use that would permit light manufacturing and also offices compatible to light manufacturing. There could also be support commercial services.

Councilor Ralston asked if no one had talked to the owners during this process.

Mr. Grimaldi said there was an extensive process of public hearings and opportunities to comment and notices over three years.

Councilor Ralston said the property owner had the opportunity. The unfortunate thing was that it had caused this delay and could cause another delay.

Councilor Moore asked a question about a comment in the letter.

Mayor Lundberg said the record was closed. The letter would be responded to by staff once they had a chance to review the letter.

Mr. Laird said they were not required to hold a joint meeting on December 2 since the record was closed. They could meet individually if they chose.

Commissioner Stewart said because Springfield would bring back information regarding the letter, he would prefer a joint meeting to have an opportunity to ask questions of staff and hear their responses.

November 18, 2013
Joint Elected Officials Meeting
Public Hearing
City of Springfield
Lane County
Page 7 of 7

IT WAS MOVED BY COMMISSIONER STEWART WITH A SECOND BY COMMISSIONER FARR TO MOVE THE SECOND READING AND SETTING A THIRD READING FOR ORDINANCE PA 1308 TO A JOINT MEETING ON DECEMBER 2, 2013 7:00PM AT SPRINGFIELD CITY HALL. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (1 ABSENT – LEIKEN)

ADJOURNMENT

Mayor Lundberg adjourned the Springfield City Council at 7:35 pm.

Commissioner Leiken adjourned the Lane County Commissioners at 7:38 pm.

Minutes Recorder
Amy Sowa
City Recorder

Christine L. Lundberg
Mayor

Attest:

City Recorder

City of Springfield
Regular Meeting

MINUTES OF THE SPECIAL REGULAR MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, NOVEMBER 18, 2013

The City of Springfield Council met in special regular session in the Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 18, 2013 reconvened at 7: 42p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorney Mary Bridget Smith, City Recorder Amy Sowa and members of the staff.

Councilor VanGordon was absent (excused).

ORDINANCES

1. Amendments to Chapter IV of the Eugene-Springfield Metropolitan Area General Plan (*Metro Plan*).

ORDINANCE NO. 6304 – AN ORDINANCE AMENDING THE EUGENE-SPRINGFIELD METROPOLITAN AREA GENERAL PLAN TEXT, CHAPTER IV; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

City Planner Mark Metzger said the Council, along with the City of Eugene Council and Lane County Board of Commissioners, heard the report on this issue on November 4. There was general consensus about the content of the Chapter IV amendments. Tonight was the second reading and consideration for adoption. The adopting ordinance and staff report with findings were before the Council this evening.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO ADOPT ORDINANCE NO. 6304. THE MOTION PASSED WITH A VOTE OF 5 FOR AND 0 AGAINST (1 ABSENT – VANGORDON).

ADJOURNMENT

The meeting was adjourned 7:44 p.m.

Minutes Recorder Amy Sowa

Christine L. Lundberg
Mayor

Attest:

City Recorder

City of Springfield
Work Session Meeting

MINUTES OF THE WORK SESSION MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, NOVEMBER 25, 2013

The City of Springfield Council met in a work session in the Jesse Maine Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, November 25, 2013 at 5:30 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors VanGordon, Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorney Mary Bridget Smith, City Recorder Amy Sowa and members of the staff.

1. Community Development Advisory Committee (CDAC) Applicant Interviews.

Members from the Springfield High School Marching Band entered the meeting. The bandleader said they had been asked by an anonymous source to play the University of Oregon fight song.

Mayor Lundberg thanked the band on behalf of the Council. She noted that she was a Springfield Millers graduate.

Housing Program Analyst Kevin Ko presented the staff report on this item. The CDAC consisted of six at-large positions from the community, one representative from the City Council and one representative from the Planning Commission. The CDAC advised the City Council on all matters related to the City's housing and community development activities which were funded annually by Community Development Block Grant (CDBG) funds and HOME Investment Partnerships Program (HOME) funds received from HUD. CDAC applications were encouraged from lower-income citizens and residents of lower income neighborhoods, racial and ethnic minorities, senior citizens, disabled individuals and female heads of households. All CDAC applicants must live within the city limits or the urban growth boundary of Springfield.

The positions available were the result of upcoming term expirations of Michael Heckard and Hadee Sabzalian, and the appointment of Tim Vos (former at-large member) as the Planning Commission representative. The notice of available positions was posted on September 25, 2013 and applications were accepted through November 1, 2013. Three applications were received. Incumbent Michael Heckard is seeking reappointment to the CDAC.

The Mayor and Council introduced themselves and then interviewed the following candidates: Chris Stole, Shirley Glover, and Mike Heckard.

The following questions were asked of each applicant:

1. Why are you interested in serving on the Community Development Advisory Committee? (Mayor Lundberg)
2. What skills or experience do you have that may be beneficial to the Committee? (Councilor Ralston)
3. Because the resources are so limited, some worthwhile projects may not get funded. How would you decide which projects receive funding and which do not? (Councilor Moore)

4. What do you see as Springfield's greatest community challenge? (Councilor Brew)

Mr. Ko described the funds and the different types of projects that received funding.

Following the interviews, the Council discussed the qualifications of the applicants. It was agreed upon by the Council that the three candidates would all be appointed to the CDAC during the January 6, 2014 Council meeting.

2. Downtown Demonstration Project.

Traffic Supervisor Brian Barnett presented the staff report on this item. Lighting needs in downtown had been identified as a top priority by Council, citizens, and consultants responsible for the *Downtown Circulation Study*. Department staff in consultation with City Manager's Office developed a phasing plan for street lights and enhanced crosswalk treatments in the downtown area from South A Street to B Street and the Willamette River to 10th Street. The proposed plan broadly outlined the priority order of installation along various streets, subject to available funding.

The projects being considered in this phasing plan included pedestrian scale lighting similar to the lighting installed on A Street from Mill Street to 5th Street in the Summer of 2013, and the addition of a thermoplastic brick pattern between crosswalk stripes. Project phasing with anticipated costs were:

- Phase 1 = **Main Street**, Pioneer Parkway East to 5th Street \$270,000
- Phase 2 = **Main Street**, from 5th to 7th St. and **5th Street** from S. A St. to Main Street and **6th Street** from Main Street to City Hall \$415,000
- Phase 3 = **5th St.**, from Main Street to B Street and City Hall Fountain Plaza \$380,000
- Phase 4 = **Main Street** from Mill to Pioneer Parkway East and from 7th St. to 10th St. \$465,000
- Phase 5 = **Pioneer Parkway East** from S. A Street to B Street and **7th Street** from S. A Street to B St. and **A Street** from City Hall to 7th Street \$780,000
- Phase 6 = All Streets not included in Phases 1-5 and Phase 7 west of 7th Street from S. A Street to B Street \$2,200,000
- Phase 7 = **Mill Street** from S. A Street to B Street and Mill Plaza \$620,000
- All streets east of 7th Street to 10th St. from S. A Street to B Street and S. A Street from Willamette River to 7th Street not included in Phases 1 – 7 \$3,000,000 (these streets should be improved as developed under a land use decision)
- Completed Phase = Street lights and bike markings on A Street from Mill Street to 5th St. completed in 2013.

Phases 1 through 5 could occur one each year if a consistent funding source was identified. About \$500,000 in Urban Renewal funds were available over the course of a three year period. Funding was reserved for other anticipated urban renewal projects including the Façade Improvement Program, Downtown Manager Funding, Initial Way-finding Signage Placement, Parking Enforcement Contract (possibly shifting to other agency) or Bike Parking. Urban Renewal funds should allow completion of Phase 1 and a portion of Phase 2. The Mill Street portion of Phase 7 was anticipated to be funded by Federal STP-U and would occur upon funding.

Mr. Barnett described some of the projects and the possible funding for those. He discussed the luminaries along A Street. The phasing on the map was flexible and dependent on funding. They planned to include receptacles on the lights for holiday decorations. He also discussed crosswalk marking and some possible aesthetic treatments for those areas. He asked about the holiday lighting and if it was the Council's interest to have those on all of the time or only when the street lights were

on. He asked if they were satisfied with phasing and if they were satisfied with the A Street improvements.

Councilor Ralston said they could do the phases in-order or out-of-order depending on funding.

Mr. Barnett said the projects were listed by importance and where they could get the most out of their funds and timing.

Councilor Ralston said the only one that could be done now without running out of money was Phase 4. It was on Main Street and would be visible, giving people a chance to see how it looked. Since the City didn't have the funds, he asked where the Springfield Economic Development Agency (SEDA) could get involved.

Mr. Barnett said SEDA was the entity that was providing the first \$500,000 allowing Phase 1 and a portion of Phase 2 to be done. There was already empty conduit available along Main Street, so that project could come in under the estimate.

Councilor Woodrow said she would like to have the holiday lighting on all of the time. She had been asked about the lighting and phasing and what was going to happen on Main Street. She understood Councilor Ralston's reasoning for Phase 4, but would prefer not to go with that recommendation. The biggest areas of growth and energy were in the first two phases. She would like to stay with Phase 1 and 2 in that order. As more funds came in, they could look at the other phases. It would enhance improvements already made.

Councilor Moore said she had a sensor that turned the lights on when it got too dark and asked if something like that could work for the holiday lights. Otherwise she would prefer they come on earlier than street lights and through the night. She asked about funding for the City Hall plaza update and if any of those funds could be used for lighting. She loved the lights on A Street and thought the additional lights around the plaza could really light up the front of City Hall.

Mr. Barnett said Phase 3 on the map included the City Hall plaza. A count of fixtures was included in that phase. They wouldn't be able to use street funds for any of the plaza work since it was not part of the street system. If the plaza was done sooner, that project could be done sooner.

Councilor Brew asked about the additional cost of leaving the lights on all the time in terms of wiring.

Mr. Barnett said it depended on how they controlled the street lights. If they used a central control scheme, they would have to pay extra for receptacles on the same pole. If they used independent controls and put a photo cell on each fixture for the street light, they would need to choose the type of receptacle depending on whether the lights came on with the photocell with the street light or was on all the time. Because there was conduit already in place downtown along Main Street, there were more options. The more sophisticated the choices, the more costly to build although they could be less costly to operate. The holiday lighting was a very small amount relative to the overall cost.

Councilor Brew asked if SEDA could lend more than \$500,000 to the City.

Mr. Barnett said there were a number of other SEDA projects planned with SEDA funding.

Mr. Tamulonis said SEDA had a current agreement with the City to borrow up to \$1.5M for the urban renewal areas in Glenwood and Downtown. Glenwood had seen a good increase in tax increment so it

could fund its own projects now. SEDA already borrowed funds for other things so there was a finite amount of funds still available. SEDA would need to borrow some funds to do these projects which would bring the amount close to the maximum. If SEDA wanted to borrow more funds, the City would need to look at increasing that maximum amount.

Mr. Grimaldi said if the Council was interested in doing more around this project, staff could come back with some other options.

Councilor Brew said Phase 1 and 2 made sense to him. He asked if there were any energy credits or other funding programs available for these lighting projects.

Mr. Barnett said the City did contact SUB regarding incentives and pass through credits with a participating partner. They were not sure if it would be allowed for these projects. If they were doing a one-for-one fixture replacement, that would be eligible for an incentive. He was not certain how they would view that when the City would be installing additional poles and fixtures.

Councilor VanGordon said he liked the order and Phases 1 and 2. He agreed that if they got one done below budget, he would like to see options for finishing Phase 2. It seemed like Phase 6 was broken up and included everything around City Hall and a little piece of South 6th Street.

Mr. Barnett said he wasn't satisfied with that outcome, but Phase 2 was getting too big. Main Street was the first and second priority, and Phase 3 was trying to connect A Street and City Hall and the Plaza to Main Street. The next step would be to try to get good pedestrian connections north and south and into the neighborhoods.

Councilor VanGordon said Phase 3 seemed expensive.

Mr. Barnett said some of that cost was in the plaza.

Councilor VanGordon liked the phases and felt it kept the momentum going in downtown.

Mr. Barnett referred to the SEDA funding and Phases 1 and 2. If they were more cost effective in the initial phases, they would continue to extend. As long as he could get SEDA funds, he would keep doing projects.

Councilor VanGordon said sometimes they had opportunities to do more due to market conditions.

Councilor Woodrow asked how long it would take to do each phase.

Mr. Barnett said after tonight's discussion he would have clarity of Phase 1 and could have something going into the ground by May. Each phase would be about the same cycle of six months. An option would be to bid alternates in the projects along with the original bid. There were generally four phases for each project: 1) design; 2) bid advertisements and award; 3) waiting for materials to arrive; and 4) construction.

Councilor Ralston said he was fine doing Phase 1 and 2 in order because Main Street was the most important, but he felt Phase 4 was more important than Phase 3. He wanted it to be more visible.

Councilor Brew asked if it could be a cost savings if they ordered all of the materials at once.

Mr. Barnett said material cost relative to the installation cost would be about 30-40% of the contract. There was enough quantity in each phase to get a reasonable price. He wasn't sure we would benefit much by ordering extra quantity, but would check into it further.

Councilor Wylie said she understood Councilor Ralston's thinking, but felt there had been a lot of thought that had gone into the phasing. They were anxious to get the City Hall Fountain plaza going, too so she didn't want to move Phase 3. Phases 1-4 were very important. They wanted to see downtown illuminated as it made people feel safe and welcome.

Mayor Lundberg said lighting in downtown came to be a forefront project after hearing from the Main Street businesses. The businesses could do some things such as the façade program, but the lighting was up to the City. She was very supportive of these projects and liked the phasing the way it was outlined. Moving things to A Street was beneficial. Downtown wasn't just Main Street. There were a lot of activities going on along A Street and there was a lot of potential. She liked having the holiday lights on all the time because it made downtown seem friendlier. The new lighting brightened up A Street and she would like everything else to look like that. She felt a discussion was needed regarding uses for the SEDA funds.

Mr. Tamulonis noted there was a list on the bottom of the AIS of where SEDA funds were being used. Staff would be back to discuss priorities with Council.

Mayor Lundberg said the responses to Mr. Barnett's questions were:

- Keep the phasing the same – Yes
- Holiday lighting on all the time – Yes
- Liked the look of the lighting on A Street – Yes

3. City of Springfield Voters' Guide or Pamphlet.

City Recorder Amy Sowa presented the staff report on this item. During the December 10, 2012 Council Goal Setting, the following was suggested as a two-year goal:

- Explore the viability of a voter's guide for Springfield.

This topic was brought up again during the February 4, 2013 Council Work Session and Council asked for a separate work session to discuss this topic further.

Council expressed a desire for the City to prepare a voters' guide or pamphlet for local candidates and measures that could be more affordable to candidates and political action committees than the State Voters' Pamphlet, and would provide important information to Springfield residents.

ORS Chapter 521, which governed voters' pamphlets and the requirements for both state and county distribution of voters' pamphlets, was silent as to the production of a municipal voters' pamphlet. Currently, Eugene and Beaverton were the only two cities in Oregon who produced their own voters' pamphlet. The City of Cottage Grove did not normally create a voters' pamphlet, but did produce one for the March 13, 2012 Special Election. In checking with those cities, we learned that producing a paper voters' pamphlet that was mailed to residents required considerable staff time and could cost anywhere from \$12,000- \$15,000 (printing and mailing costs) for a city our size.

Another option would be to create an online voters' pamphlet. This would reduce the cost of printing and mailing, while still providing a venue for citizens to access information on local candidates and measures. It was suggested that a postcard be mailed to every postal address in the Springfield

jurisdiction with directions to access the online guide or pamphlet to ensure equal access to all citizens. The cost of such a mailing would be approximately \$5,900.

Ms. Sowa noted that the recommendation from the State and the City Attorney's office was that if we chose to produce a voters' guide that we have a specific process that followed the same guidelines as the State Voters' Pamphlet to keep it consistent. They also suggested engaging stakeholders to get input on the Guide, and titling it differently to distinguish it from the State Voters' Pamphlet. Another suggestion from the City Attorney if an online voters' guide was created was to mail out a postcard to every citizen in Springfield with the link to the guide and information about where paper copies could be found. This would ensure the guide was accessible to everyone.

Ms. Sowa said there would be some initial staff time in creating the process and developing criteria. Council would need to adopt an ordinance for any code changes. The rest of staff time involved would be during each election period and would involve accepting information, reviewing it and formatting the webpage. She reviewed the costs for mailing printed pamphlets or an online pamphlet.

Councilor Brew asked about the potential of having a TEAM Springfield website since Springfield Utility Board, Willamalane Parks and Recreation and the School District would all have elections. In doing so, the costs could be shared with a larger portion paid by the School or Willamalane since their boundaries are larger than City limits.

Ms. Sowa noted that Councilor VanGordon had discussed using the TEAM Springfield newsletter to provide the information. That publication normally went out in the spring and fall close to election times.

Councilor Ralston said he didn't care what other big cities were doing. He didn't see an existing problem and felt our citizens were already well informed. There was the State pamphlet for candidates to pay to post their information. It should be the candidates cost and not a cost to the citizens of Springfield. He felt it was a bad idea.

Councilor Moore said she was thinking of candidates for Willamalane, SUB and the School District and agreed it should be a TEAM Springfield effort. It was nice to have a local publication for local issues that came before the voters. She asked if the City paid to have something put in the State Voters' Pamphlet. No, only the committees that were for or against paid to include information. She also noted that it was difficult to get information on other positions such as Judges. She was in favor of putting together something locally.

Ms. Sowa said the cities that did put together a Voters' Pamphlet did charge the candidates or committees, but at a reduced cost from the State.

Councilor Brew said as a new candidate running for the first time, he was very unclear about the state process and how to get into the pamphlet. His opponent had said the same thing. Having something controlled locally could make it easier for those trying to file. It wasn't unreasonable to charge for the service, but it could be a minimal amount. Anything that supported democracy was good and informed democracy was even better.

Councilor VanGordon said he was supportive. During the last major election, there was a high level of participation which showed growth in the community's commitment to get involved, but only about half of the candidates were in the State Voters' Pamphlet because it was \$750 which was cost prohibitive for city council candidates. He felt there was not adequate information on candidates for

the School Board, SUB Board and Willamalane Board for citizens to make an informed decision. This idea would really help the citizens and get more information out about the candidates. What the candidates or committees would be charged would need to be discussed further to make sure it helped offset the cost. He was in favor of discussing this with TEAM Springfield. Moving it in line with the State requirements and timeline would make sense. He would prefer it to be online, but suggested potentially removing the TEAM Springfield newsletter to offset the cost.

Mr. Grimaldi clarified that he was suggesting not putting out a newsletter in exchange for the cost of mailing a postcard. Yes.

Councilor VanGordon said this could be open to all candidates that would normally be on the Springfield ballot.

Mr. Grimaldi said if they included positions such as County Commissioner, the boundaries wouldn't line up.

Councilor VanGordon said perhaps it could just be open to TEAM Springfield partners only. He felt it was outlined well and he would be in favor of doing it for the 2014 Election and only once a year during the Primary in the even and odd years to capture city and district elections.

Councilor Ralston said a pamphlet would cost \$15,000, and he felt candidates should be able to figure out how to use the State Voters' Pamphlet. If it was done, it should be sustainable on its own, but he felt it would be cost prohibitive if only a few candidates were running. It would end up costing the citizens of Springfield and he didn't feel the City was responsible for the district elections. The system had worked and he didn't feel the City should have to pay for something that was not needed. If they chose to move forward, he would prefer the online ballot and the least expensive way to mail out the postcard.

Councilor Wylie felt we could do a better job of informing the citizens and getting more people out to vote. Information was always helpful in making good decisions. Voters were asked to elect people into important positions yet they didn't have information on those candidates. It was something we needed to continue to look into and was a good idea. The costs could be mediated if necessary.

Councilor Woodrow said it could benefit our community. She liked the online version with the postcard and limited paper copies made available. She also liked providing more information to the community for the elections. She would like to have the conversation with TEAM Springfield prior to going any further to hear their thoughts.

Councilor Moore said the Lane County safety measure affected the citizens of Springfield. She didn't know how to include the County boundary, but there were issues in the County that did affect the City. She would like to look into how we could get information out about County issues, rather than County candidates.

Mayor Lundberg said she was supportive of any type of pamphlet. Her first choice would be an online guide and noted that many people could access that from the Library if they didn't have a computer at home. She asked if citizens in all four district boundaries received the TEAM Springfield newsletter. Yes. She would like to look at how to do that cost effectively by including an insert rather than mailing a postcard. She agreed that there were many candidates on the ballot that people didn't know anything about. She noted the judges on the ballot and the importance of those positions.

Mr. Grimaldi asked if they wanted the judge positions to be included in the City's pamphlet. Their jurisdiction for those positions was the same as that for County since they were for Circuit Court.

Lauren King from the City Attorneys' Office said if Springfield created a voters' pamphlet, everyone would still have the ability to participate in the State Voters' Pamphlet.

Mr. Grimaldi said based on the discussion and the amount of work to explore, it would likely be the next fiscal or calendar year before this could be ready rather than the 2014 Primary.

Councilor Wylie said perhaps staff could look into asking that candidates whose names appear in the City of Springfield ballot include a biographical statement.

Councilor Ralston said that would mean someone would need to find out who those candidates were.

Ms. King said the recommendation of staff was to be very thorough in looking at statutes and requirements and determining what should or should not be included.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

Minutes Recorder – Amy Sowa

Christine L. Lundberg
Mayor

Attest:

Amy Sowa
City Recorder

City of Springfield
Regular Meeting

MINUTES OF THE REGULAR MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, NOVEMBER 25, 2013

The City of Springfield Council met in special regular session in the Council Chambers, 225 Fifth Street, Springfield, Oregon, on Monday, November 25, 2013 at 7:00 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors Wylie, VanGordon, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorney Mary Bridget Smith, City Recorder Amy Sowa and members of the staff.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Lundberg.

SPRINGFIELD UPBEAT

1. Recognition of Brian Hambright – Hall of Honor Inductee.

Mayor Lundberg said for the last several years she had the honor of attending the 162nd Infantry Hall of Honor ceremonies. There were very few that received this honor and Mr. Hambright was one of the inductees this year. Mr. Hambright also worked for the City of Springfield and Mayor Lundberg wanted to honor him here before the Council. She asked him to tell the audience about his service and this award.

Mr. Hambright said the 162nd Infantry Hall of Honor included members that had been part of the unit for a long time and had distinguished themselves and were nominated. He worked in Operations for the City for the last fifteen years.

Mayor Lundberg said this was such an honor for those inducted.

2. Recognition of Committed Partners for Youth – Nick Symmonds 800M Donation.

Mayor Lundberg presented this item. On September 13, 2013 the 2nd Annual Symmonds Straight 800M Race was held in Springfield. This race was the world's only sanctioned 800 meter road race and is named for 5-time 800 meter U.S. Champion, 2-time Olympian and Springfield resident Nick Symmonds. This fun and family-friendly road race provided opportunities for walkers and runners of all ages to participate.

Nick Symmonds has long been a supporter and participant in the Big Brothers Big Sisters Program through Committed Partners for Youth. To honor that agency, proceeds from the race were donated to Committed Partners for Youth. Jay Baughman, Executive Director, was present to receive the check in the amount of \$1000.

3. Recognition of Acting Chief Rick Lewis.

Gino Grimaldi presented this item. Captain Richard 'Rick' Lewis was appointed as Interim Police Chief on March 30, 2013.

Acting Chief Lewis had been with the Springfield Police Department since September 12, 1983. Over the past eight months, Acting Chief Lewis had continued the excellent work of the department during some very challenging times.

Mr. Grimaldi said it had been a pleasure working with Chief Lewis. He was a remarkable individual with amazing character and leadership qualities, and was committed to the department and this community. The department was an excellent department and he had made it better during his term as interim Chief. He presented Acting Chief Lewis with a plaque. He thanked him for his time as interim Chief, and said he looked forward to working with him in the future.

Mayor Lundberg spoke on behalf of the Council and said how much they appreciated Officer Lewis stepping in during this time. The issue was feeling safe in the community and having our citizens protected, knowing our Police Department was doing a job they could be proud of and could support. Acting Chief Lewis had exemplified that and he was a fine officer.

Chief Lewis said it had been a great experience and was easier than he thought it would be due to the hard work of the employees in the Police Department. It had been an honor to serve as Acting Chief during this time. He thanked the Mayor and Council for their service as volunteers. He appreciated all they did and had come to realize the effort and care they put into their jobs.

Councilor Woodrow said as a member of the Police Planning Task Force, they appreciated all he did for them this year.

4. Proclamation Honoring Oregon City, Oregon Reserve Officer Robert Lipke.

Mayor Lundberg read from the proclamation honoring Oregon City reserve officer Robert Lipke who was killed recently in the line of duty.

CONSENT CALENDAR

1. Claims

- a. Approval of the October 2013, Disbursements for Approval.

2. Minutes

- a. September 23, 2013 – Work Session
- b. October 7, 2013 – Work Session
- c. October 7, 2013 – Regular Meeting
- d. October 14, 2013 – Work Session
- e. October 17, 2013 – Joint Elected Officials Work Session
- f. October 17, 2013 – Joint Elected Officials Regular Meeting

3. Resolutions

- a. RESOLUTION NO. 2013-17 – A RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD COMPETITIVE BIDS, REQUESTS FOR PROPOSALS, OTHER PERSONAL SERVICES CONTRACTS EXEMPT FROM BIDDING REQUIREMENTS UNDER THE PURCHASING REGULATIONS, AND APPROVE AMENDMENTS TO PUBLIC CONTRACTS IN CONFORMANCE WITH CITY OF SPRINGFIELD MUNICIPAL CODE AND ADMINISTRATIVE REGULATIONS DURING THE PERIOD COMMENCING DECEMBER 3, 2013 AND CONTINUING THROUGH JANUARY 5, 2014 WHILE THE COMMON COUNCIL IS IN RECESS.
 - b. RESOLUTION NO. 2013-18 – A RESOLUTION TO ACCEPT CITY PROJECT P20353; JASPER TRUNK SANITARY SEWER PHASE 1
4. Ordinances
- a. ORDINANCE NO. 6305 – AN ORDINANCE AMENDING SECTIONS 2.702, 2.706, 2.708, AND 2.709 OF THE SPRINGFIELD MUNICIPAL CODE REGARDING PUBLIC CONTRACTING.
 - b. ORDINANCE NO. 6306 – AN ORDINANCE AMENDING SECTIONS 2.703, 2.706, 2.708, AND 2.710 OF THE SPRINGFIELD MUNICIPAL CODE REGARDING PUBLIC CONTRACTING.
 - c. ORDINANCE NO. 6307 – AN ORDINANCE AMENDING THE SPRINGFIELD MUNICIPAL CODE CHAPTER 6, VEHICLES AND TRAFFIC, MOTOR VEHICLES, BY AMENDING SECTION 6.050(2) TO CLARIFY LIMITED TIME FOR PARKING OF VEHICLES ON CITY STREETS
5. Other Routine Matters
- a. Approve the First Amendment to the Agreement with Willamette Community Health Solutions DBA Cascade Health Solutions to Provide Inmate Medical and Dental Services to the Springfield Municipal Jail.
 - b. Authorize City Manager to Enter an Agreement with Washington State Correctional Industries to Provide Springfield Municipal Jail Inmate Meal Services.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO APPROVE THE CONSENT. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

ITEMS REMOVED

PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.

1. Annexation of Territory to the City of Springfield – Annex a 0.18 Acre Parcel with an Existing Single Family Dwelling Located at 1891 Hayden Bridge Road.

ORDINANCE NO. 6308 – AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF SPRINGFIELD, AND WILLAMALANE PARK AND RECREATION DISTRICT; AND WITHDRAWING THE SAME TERRITORY FROM THE RAINBOW WATER AND FIRE DISTRICT AND DECLARING AN EMERGENCY.

City Planner Andy Limbird presented the staff report on this item. A request for annexation to the City of Springfield had been received from Randy and Jessica Fackler, owners of property municipally addressed as 1891 Hayden Bridge Road. The subject annexation territory was a residential parcel with an existing single family dwelling that had a failed septic system. The property was less than 300 feet from the nearest City sanitary sewer line, and in accordance with OAR 340-071-0160(4)(A) a new septic system could not be installed on the site and it must be connected to the sanitary sewer. The property owners were requesting annexation to enable a connection of the dwelling to City sanitary sewer to be in compliance with SDC 5.7-100 et seq. Mr. Limbird referred to a map showing the location of the property.

The City Council was authorized by ORS Chapter 222 and SDC Article 5.7-100 to act on annexation requests. In accordance with SDC 5.7-155 and ORS 222.040, 222.180 and 222.465, if approved the annexation would become effective upon signature by the Mayor and acknowledgement by the State.

The subject property was currently zoned Low Density Residential (LDR) with an Urbanizable Fringe Overlay (UF-10) and was located inside the Springfield urban growth boundary (UGB). Urban services were available at the frontage of the subject site, or could be extended to serve the property. According to the most recent Lane County Assessment and Taxation records (Tax Year 2013) the subject property had an assessed value of \$104,606.

The subject property was within an established neighborhood with an existing suite of urban services. A sanitary sewer lateral was previously stubbed into the property frontage when a public sewer project was extended along Hayden Bridge Road. Consistent with Council direction regarding single lot annexation due to a failed septic system, the applicant was allowed to connect to City sanitary sewer immediately upon payment of required fees in order to alleviate the potential health hazard situation.

The annexation area was contiguous to the City limits and could be served with the minimum level of key urban facilities and services as required in the *Eugene-Springfield Metropolitan Area General Plan*. The staff report confirmed the annexation request met the criteria established in SDC Section 5.7-100. Staff was recommending concurrently annexing an approximately 250-foot long segment of Hayden Bridge Road right-of-way west of 19th Street to fill in a gap in the city limits and provide contiguity for the subject property.

Staff recommended the City Council (a) approve the annexation of territory and public road right-of-way to the City of Springfield and Willamalane Park and Recreation District; and (b) withdraw the same territory from the Rainbow Water and Fire District.

Councilor Brew asked if either 19th Street or Hayden Bridge Road were annexed to the City of Springfield.

Mr. Limbird said they were not. There were segments of 19th Street that were in City limits. He also noted that at the time the packet was being prepared, staff learned that the water district should be listed as Rainbow Water District, rather than Rainbow Fire and Water District. The corrected ordinance was in the agenda packet.

Councilor Ralston said the map in the agenda packet showed this was an island parcel. That could be an issue in the future for others in that area that had septic tanks and were nowhere near a connection.

Mr. Limbird said that was correct. This was the fourth in a series of health hazard annexations for this vintage of home in the 1950's and 1960's. The typical life span of a septic system was around fifty years if well maintained. There were large expanses of similarly aged houses that were not contiguous to the City limits which could present a challenge to both the City and property owner. Staff was trying to incrementally annex right-of-way adjacent to these properties to help fill in the gaps. Council policy was to approve annexations upon request.

Mayor Lundberg opened the public hearing.

No one appeared to speak.

Mayor Lundberg closed the public hearing.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO ADOPT RESOLUTION NO. 6308. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

BUSINESS FROM THE AUDIENCE

1. Leslie Weaver, 605 ScottsGlen Drive, Springfield, OR. Mr. Weaver said more than two years ago two flowering plum trees along his front parking strip were weakening and damaged by a wind storm. He cut one of them back severely with the intent of removing and replacing both. Before he could get to the second tree, he was visited by City staff and felt he was threatened and received appropriate notice of ordinance violation which included detailed responsibility instruction and timing for removal and replacement of the two trees. A second copy, a planting requirement, was mailed to him but had a conflict with the document that was hand delivered. He was fortunate to have the City remove the trunks and branches, but for the next several weeks he was under continual observation by the City to obey the two-week timing ordinance. The parking strip was unworkable due to rain and therefore he could not satisfy the City with their frequent drive-by inspections. He had two replacement trees out front in large pots and provided the City with the name and phone of the City approved license stump remover that was in queue as soon as the soil conditions would permit. Under the watchful eye of the City, the stumps were removed and the new trees planted, although he violated the City's very specific threat of a two-week time requirement. He didn't argue the City's right to the ordinance, but felt the City should assure they did not hand out conflicting instructions to satisfy an ordinance. He also noted that since that time two years ago, the City had removed a multitude of damaged or aged trees along his street to stump level, but not one other citizen had replaced them per the ordinance that was so strictly applied to him. He doubted any other homeowner had been delivered or mailed the tree replacement ordinance. He asked if the City emulated the Federal Department of Justice by selectively applying laws to only certain citizens and ignoring law enforcement to the favored.

COUNCIL RESPONSE

Mr. Grimaldi said the department director could speak to Mr. Weaver this evening and once they found a determination, staff could report back to Council.

Mayor Lundberg told Mr. Weaver that Len Goodwin, Development and Public Works Director, would follow him out and speak with him about his concerns.

CORRESPONDENCE AND PETITIONS

1. Correspondence from Craig Enberg, Springfield, Oregon, Regarding the Springfield Police Chief Recruitment.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO ACCEPT THE CORRESPONDENCE FOR FILING. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments
 - a. Police Planning Task Force (PPTF) Appointments.

Police Senior Management Analyst Mike Harman presented the staff report on this item. The Police Planning Task Force had two At-Large positions available from the resignations of Pat Mahoney and Fred Simmons. The two available candidates, Carol Ford and Isa Aviad, were interviewed at the October 28, 2013 Council Work Session for the two vacant At-Large positions. Staff recommended both be appointed.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR WOODROW TO APPOINT CAROL FORD AND ISA AVIAD TO THE POLICE PLANNING TASK FORCE WITH TERMS EXPIRING DECEMBER 31, 2017. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

2. Business from Council
 - a. Committee Reports
 1. Councilor Woodrow reported that the Metropolitan Wastewater Management Commission (MWMC) had received an Innovation and Sustainability Award from the Portland Business Journal and Sustainable Business in Oregon. The award was received for the poplar farm harvest. The MWMC was the only government agency to win an award for sustainability. The MWMC had gone out of their way to be innovative and creative with some of the challenges they faced and she had been impressed with what they had done during her time on the commission. Environmental Services Division Manager Matt Stouder, went to Portland to receive the award.
 2. Councilor Moore said she had attended the Regional Economic Summit on November 14 and 15. Many City staff members were part of that process and it was extremely

informative. It was good to see so many people from the region coming together. The discussion about the industrial cluster was very interesting.

Councilor Moore also attended the retirement reception for Chuck Forster, who served for twenty-two years as the Executive Director of the Lane Workforce Partnership.

Councilor Moore said she attended a Health and All Policies workshop on November 21 as part of the Lane Livability Consortium from Lane County Health. The workshop was how to think about health in all of the policies made by elected officials. She would provide the information from that workshop to the Mayor.

3. Councilor Woodrow referred to the economic summit and said she followed the story of the wool from Eastern Oregon to Pennsylvania that would be made into 650 uniforms for the Olympics. It was amazing to follow that route and realize that wool from sheep in our state would be part of the uniforms in Russia. Ralph Lauren was making the uniforms.
4. Mayor Lundberg thanked staff for their work on the regional summit. There were representatives from the federal government that heard from the local folks about economic development. Staff had worked very hard in a partnership with the City of Springfield, City of Eugene and Lane County. She also thanked Mary Cronin from Smith Dawson and Andrews for her help.

BUSINESS FROM THE CITY MANAGER

Mr. Grimaldi noted that there would be a Springfield Economic Development Agency (SEDA) meeting next. He recommended they stay in the Council Chambers for that meeting.

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

The meeting was adjourned 7:29 p.m.

Minutes Recorder Amy Sowa

Christine L. Lundberg
Mayor

Attest:

City Recorder

City of Springfield
Work Session Meeting

MINUTES OF THE WORK SESSION MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, DECEMBER 2, 2013

The City of Springfield Council met in a work session in the Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, December 2, 2013 at 6:00 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorney Lauren King, City Recorder Amy Sowa and members of the staff.

Councilor VanGordon was absent (excused).

1. Downtown Plaza(s) and Library Design and Impacts.

Senior Management Analyst Courtney Griesel and Project Manager Jim Polston presented the staff report on this item. Staff were currently working on several key projects in the Downtown area; Acquisition and development of Mill Plaza, research into the development of a new library facility, and design and upgrades to the City Hall Plaza and entryway area. Additionally, during the April 22nd Council Work Session, Council asked staff to consider the addition of an open space park or plaza on the site of the current Carter Building.

Tonight's discussion would attempt to assemble information specific to Mill Plaza, Library design needs, a Carter Building area plaza and parking lot upgrades, and the City Hall Plaza and entry upgrades including. Information will include discussions on:

- Possible Carter Building Parking Lot Upgrades to Create Flexible Open Space
- Principles of a Successful Plaza & Mill Plaza
- Library Design & Timing
- Exploration of a Carter Building Area Plaza; Timing & Costs; and
- Designs and Timing of City Hall Plaza & Entry Upgrades

Ms. Griesel provided a power point giving an overview of the different plaza ideas. Mill Plaza, Carter Building Plaza, Library Design, Carter Building Parking Lot Upgrades, and City Hall Plaza would all be discussed. Downtown plazas, as noted in the Downtown Urban Design Plan, were important as a place for the community and helped create a family friendly downtown. A plaza was also a way to identify opportunities for retail and entertainment uses. She discussed what made a successful plaza including being located in the center of the city or urban area, being surrounded by buildings with active ground floor retail uses, usable by people of all ages, with large paved areas for holding public events, and simple and elegant designs.

Ms. Griesel spoke regarding the Mill Plaza. The purpose was to have a plaza in the center of the city or urban area and at a crossroads for retail pedestrians, auto and transit. It would be surrounded by buildings with active ground floor retail uses and would be a place for people of all ages, all seasons and all hours of the day. The Mill Plaza could fit those criteria.

Ms. Griesel said Council had discussed the possibility of using the Carter Building area for a Plaza so staff looked into some possible options. The parameters staff kept within were that it needed to be temporary or able to flex into the new library design. There could be costs involved including demolition of the current building. The total to build a temporary facility ranged from \$400,000-\$600,000. To fund that level of a plaza at that location would mean reprioritizing urban renewal funds. Some concerns included determining the main use for this plaza area and the development of a potential library on that site in the future. Designs had been created by University of Oregon students through the Sustainable City Year project over the last couple of years and staff would be bringing some options to Council for a possible new library. Not knowing the specifics of the design of a new library made it difficult to determine how to create the open space of a plaza at this location. She referred to a chart showing the project timing of the City Hall Plaza & Entry, Carter Area Plaza, Library Development and Mill Plaza. Earlier this year, Mr. Polston had come to Council with designs for upgrading the current City Hall plaza and entry. Funds were available for that project and it was ready to go once Council provided direction to move forward. Once directed to move forward, this project could be completed by summer of 2014.

Ms. Griesel said when looking at the Carter Plaza concept, they took note of the empty parking space adjacent to the building. That site could be improved for other uses such as food carts and other gatherings and events. Some low-cost options could include places to hang lights and banners, a slurry seal and some landscaping. It was possible to use urban renewal funds for those improvements as well, but again projects may need to be reprioritized.

Councilor Woodrow said she didn't remember that they had talked about demolishing the Carter Building, but only using the parking lot to make it more of a gathering place with park benches or other things that could easily be removed if the Library were built. Since the parking lot on the other side became paid parking, it had limited the amount of free parking available for people in that area. That could limit the use of the Carter parking lot because it was an option for free parking. She would like to see the parking lot upgraded for food carts, benches and landscaping so it was more usable, but could also be easily taken down. She noted the City Hall plaza entry design. She had a concern about the information boards on the entrance and that they might impede people gathering at that location or affect access.

Mr. Polston pointed out the location of the information signs and that they were meant to be out of the way, but at a location where people could stop to look at them. One of Council's ideas was to expand the area and create a slightly elevated area to allow the existing wall to provide a variety of displays.

Further discussion was held about the location of the information boards and if they would cause an obstruction for access and gathering. It was noted that perhaps next time the Council met on this subject, they could go out to the entryway and look at it more closely.

Councilor Wylie said when the Farmer's Market was in the Museum Parking lot, no improvements had been made yet it provided a good gathering spot for that use. That's what she had been thinking about for the Carter parking lot. It could just be a place that was suitable for functions without going to a lot of expense. The goal was not to spend a lot of money or demolish the building, just to clean it up so it was more suitable. If they upgraded the City Hall Plaza, it would fit naturally for people to move across the street to the parking lot for activities.

Mr. Grimaldi asked if the alternative of sprucing up the parking lot fit their need.

Councilor Wylie said they could start by just cleaning up the parking lot to allow gatherings, then look at other amenities that might be added.

Councilor Moore said she didn't envision the building being demolished, but asked if the City could paint the Carter building to make it look a little nicer. She did like the idea of doing something to the parking lot. She asked if they had already agreed on the aesthetics of the City Hall Plaza and referred to the turf.

Mr. Polston said he had presented two concepts to the Council and had gotten direction to decrease the amount of concrete. The goal was to make the plaza as large and usable as possible, while not pushing people out onto the sidewalks or street.

Mr. Grimaldi asked if Councilor Moore wanted further adjustments to the turf.

Councilor Moore said she did not care for turf and had seen turf that looked worn. She asked what the advantages were in having turf and if there could be an alternative, such as a groundcover.

Mr. Polston said in order to provide green to the area, the turf was the best option. There were paver blocks and stamped concrete that could also be used. A groundcover would require long term maintenance and was less usable. The newer turf had been much improved and was of a better quality.

Ms. Griesel said the turf would be easy to replace if it was not working or wearing well. It had been an innovative idea they had considered.

Councilor Moore said another option could be pavers with something planted in between that could absorb water. She asked if they would be cutting down some trees.

Mr. Polston said some of the trees planted around the City Hall Plaza had reached their end of life and would need to be removed or replaced. The idea was to create larger areas for the trees to give them a better chance of surviving longer. He pointed out the existing trees on the diagram and where they would be cutting out space.

Councilor Ralston said he wasn't in favor of doing anything. He didn't see a need to spend a lot of money on composite lumber or turf and was not excited about any upgrades.

Councilor Wylie asked about the life of the artificial turf and how it was maintained.

Mr. Polston said probably about 10 years with moderate use, conservatively speaking. Water filtered through like real grass, although staff would need to clean it if trash or other substances got on the turf.

Councilor Woodrow said she liked the idea of dressing up the entrance to City Hall. She felt it added class and exposure for downtown and went along with the other improvements for downtown.

Mayor Lundberg said she liked the concept of upgrading the City Hall Plaza, but didn't like the artificial turf. She preferred the pavers with a ground cover growing between which would make them pervious. She was more supportive of living landscaping.

Mr. Polston noted that adding live plants would be difficult for staff to maintain.

Mayor Lundberg asked staff to explore alternatives other than turf. Regarding the Carter parking lot, she only wanted to clean the parking lot not tear down the building. There was a natural progression from the Fountain Plaza across the street and then over to NEDCO. There were opportunities to use that parking lot in the summer.

Ms. Griesel noted that NEDCO wasn't looking for more outdoor space.

Mayor Lundberg asked about the purpose of the Mill Plaza.

Ms. Griesel said it would be used for community events and park activities.

Mayor Lundberg said they could use the Carter parking lot for those types of activities as well. If they could use the Carter space to give a sense of community and a gathering place, then they had accomplished what was supposed to be done with the Mill Plaza.

Ms. Griesel said this could be an expansion of what NEDCO was doing and would be complimentary.

Mr. Grimaldi asked the Council if they had a cost limit for the modest improvements to the parking lot.

Mayor Lundberg asked Councilor Brew if he would like to weigh in first.

Councilor Brew said no one wanted to take down the Carter Building, and he felt staff should consider the Council's opinion. He had no opinion on the turf for the City Hall Plaza, but wanted to make sure that whenever there was a change in surface, that it was not a tripping hazard.

Mr. Grimaldi apologized for any miscommunication. Staff's recommendation in the agenda packet was the low-cost option, but they wanted to present all ideas to the Council.

Councilor Wylie said to determine a cost limit, it would be helpful if staff could provide a list of different treatments and associated costs. Some of the treatments could include electrical outlets for use during concerts or for vendors, benches, crack seal or slurry seal and paint for the outside of the Carter Building.

Councilor Moore said it could be helpful to look at ten different things they could do in the plaza, such as concrete tables with checkerboards on them. They could put together ideas of what could be done at a low cost that would draw people to the City Hall Plaza area.

Councilor Brew said he would be hesitant to block the City Hall Plaza area since it was often used as an amphitheater. He understood Councilor Ralston didn't want to spend any money, but felt some improvements to the Carter parking lot would be positive and would show that the City was taking care of the property they owned.

Mayor Lundberg noted that the architect that had designed City Hall, Don Lutes, had meant for the steps to be an amphitheater. It was a great space for performances and adding activities across the street would be a wonderful draw for people. They would have the gathering place they were looking for and could possibly promote the concept of a new Library. It was also close to NEDCO.

Mr. Grimaldi said staff would bring back a menu of low-cost options for the Carter parking lot, look at alternatives besides turf for the City Hall Plaza that would provide some cushioning for young children playing in that area, and would include a field trip to the City Hall Plaza area.

Mayor Lundberg said she wanted to make sure there was an area for honoring community members.

ADJOURNMENT

The meeting was adjourned at 6:51 p.m.

Minutes Recorder – Amy Sowa

Christine L. Lundberg
Mayor

Attest:

Amy Sowa
City Recorder

MINUTES OF THE
JOINT ELECTED OFFICIALS MEETING OF
THE SPRINGFIELD CITY COUNCIL,
AND LANE COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 2, 2013

A joint elected officials meeting with the City of Springfield and Lane County was held in the Springfield Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, December 2, 2013 at 7:00pm with Mayor Lundberg presiding.

ATTENDANCE

Mayor Lundberg opened the meeting of the Springfield City Council.

Board Chair Leiken opened the meeting of the Lane County Board of Commissioners.

Present from Springfield were Mayor Christine Lundberg and Councilors Wylie, Moore, Ralston, Woodrow and Brew. Councilor VanGordon was absent (excused). Springfield City Manager Gino Grimaldi and other Springfield staff were also present.

Present from Lane County were Board Chair Leiken and Commissioners Farr and Sorenson. Commissioners Stewart and Bozievich were absent (excused). Lane County Planning Manager Matt Laird and other Lane County staff were also present.

ORDINANCES

1. Glenwood Phase 1 Update (Springfield File Nos. TYP411-00005 & TYP411-00007, Lane County File No. PA 11-5489).

Assistant City Manager Jeff Towery read the Springfield ordinance title into the record:

ORDINANCE NO. 1 – AN ORDINANCE COMPLYING WITH LAND USE BOARD OF APPEALS (LUBA) REMAND (2012-077/078/079) BY INCORPORATING SUPPLEMENTAL FINDINGS INTO THE RECORD OF SPRINGFIELD FILE NUMBERS TYP411-00005 AND TYP411-00007 AND LANE COUNTY FILE NUMBER PA 11-5489, AND AMENDING THE GLENWOOD REFINEMENT PLAN DIAGRAM AND TEXT AND THE SPRINGFIELD DEVELOPMENT CODE, AND ADOPTING A SEVERABILITY CLAUSE.

Board Chair Leiken read the Lane County ordinance title into the record.

ORDINANCE NO. PA 1308 - AN ORDINANCE COMPLYING WITH LAND USE BOARD OF APPEALS (LUBA) REMAND (2012-077/078/079) BY INCORPORATING SUPPLEMENTAL FINDINGS INTO THE RECORD OF SPRINGFIELD FILE NUMBERS TYP411-00005 AND TYP411-00007 AND LANE COUNTY FILE NUMBER PA 11-5489, AND AMENDING THE GLENWOOD REFINEMENT PLAN DIAGRAM AND TEXT AND THE SPRINGFIELD DEVELOPMENT CODE, AND ADOPTING A SAVINGS AND SEVERABILITY CLAUSE.

Mayor Lundberg noted that this evening staff would address the letter that was received from Bill Kloos during the November 18, 2013 joint public hearing. This was the second reading for Springfield and the third reading for Lane County.

City Planner Molly Markarian reported that on November 18, 2013 the joint elected officials held a public hearing to receive testimony on proposed modifications to the Glenwood Phase 1 amendment package co-adopted in 2012 to address the items that the City was remanded on in July. At that hearing, Bill Kloos, representing his client Shamrock Homes LLC and Yoon Shin, submitted a letter into the record. Staff had produced a response to that letter which was included in the agenda packet. Given the significance of the Glenwood Refinement Plan and the Glenwood Riverfront Development in Springfield, staff felt it would be in everyone's best interest to take more time to ensure the response was full and complete. Staff recommended the elected officials deliberate on the amended Glenwood Phase 1 ordinance, but reserve their decision to adopt or not adopt until they returned from the winter recess. At that time, staff would provide a comprehensive presentation in response to the letter.

Mayor Lundberg noted that the City would move this ordinance out to a date following the Council's winter recess for a 3rd Reading.

Board Chair Leiken asked for a motion for a fourth reading for a January 28.

IT WAS MOVED BY COMMISSIONER SORENSON WITH A SECOND BY COMMISSIONER FARR TO MOVE THE THIRD READING AND SET A FOURTH READING FOR ORDINANCE PA 1308 TO JANUARY 28, 2014. THE MOTION PASSED WITH A VOTE OF 3 FOR AND 0 AGAINST (2 ABSENT).

Mayor Lundberg thanked the Commissioners for coming to the meeting and noted that the Springfield City Council would continue their regular meeting.

ADJOURNMENT

Mayor Lundberg called for a recess of the Springfield City Council at 7:05 p.m.

Commissioner Leiken adjourned the Lane County Commissioners at 7:05 p.m.

Minutes Recorder
Amy Sowa
City Recorder

Christine L. Lundberg
Mayor

Attest:

City Recorder

MINUTES OF THE REGULAR MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, DECEMBER 2, 2013

The City of Springfield Council met in regular session in the Library Meeting Room, 225 Fifth Street, Springfield, Oregon, on Monday, December 2, 2013 at 7:05 p.m., with Mayor Lundberg presiding.

ATTENDANCE

Present were Mayor Lundberg and Councilors VanGordon, Wylie, Moore, Ralston, Woodrow and Brew. Also present were City Manager Gino Grimaldi, Assistant City Manager Jeff Towery, City Attorneys Mary Bridget Smith and Lauren King, City Recorder Amy Sowa and members of the staff.

7:05 pm. Mayor Lundberg reconvened the Springfield City Council's regular meeting from the joint elected officials meeting.

BUSINESS FROM THE AUDIENCE

1. Tom Draggoo, Springfield, OR. Mr. Draggoo provided an update of the Main Street Program. Working with Senior Management Analyst Courtney Griesel, the Main Street Committee was looking to hire a qualified and experienced manager for the Main Street Program. A couple of interns had worked for them, but were not the right fit. The Art Walk was still going on the second Friday of each month. It was well attended and nearly a dozen businesses participated. They also held specialty workshops, technical assistance, and training for downtown business owners through the Hatch Incubator Program. He explained some of the topics in the incubator program. They had social media including FaceBook and Twitter postings. The storefront resource center and extensive Library on Main Street training tools and business assistance had continued to grow. The center had been upgraded to be more accessible and comfortable. The Economic Restructuring Committee conducted a survey which was distributed to the Council. He noted that 100% of the respondents commented on food and beverage, 93% of the respondents wanted something to do with health and wellness and 43% of the respondents commented on housing.

Councilor Ralston asked if they had asked about housing downtown in the survey.

Mr. Draggoo said the questions were related to downtown. They continued to track business vacancies and the Springfield Renaissance Development Corporation (SRDC) purchased 331, 333 and 335 Main Street and was looking for their next project. The SRDC had started work parties and were fixing up the building, which was the old H&R Block business. The Main Street Program had included several grants for NEDCO's programs. Mixers had been postponed until someone had been hired for the manager position. There were four major committees as part of the Main Street – Organization Committee, Promotion Committee, Design Committee and Economic Restructuring Committee. The Economic Restructuring Committee had been very active. The Design Committee had developed the façade improvement program which was active and included a grant/loan program through NEDCO. The Promotion Committee primarily organized the Art Walk. The toughest was the Organization Committee which brought all of the players to the table. It had been difficult so they would be more proactive in getting people to attend.

Mayor Lundberg said Council had just met regarding lighting downtown. She wanted to make sure everyone knew the City was moving forward with that as quickly as they could. It could be done in about six months. She asked the Downtown Committee to let businesses know.

Mr. Draggoo said he would be happy to relay that information. There weren't many people that understood the timelines for these things, but they applauded Council's efforts to move forward with that project.

Councilor Moore said the Council had similar expectations about the Main Street Program and appreciated him providing an update. Communication was key in any program being successful.

Councilor Wylie said she was so excited about downtown growing. She was pleased to see people working together to make it happen.

Mr. Draggoo said they were all doing the best they could and they appreciated the support of the City Council. They would be coming back quarterly to provide a report to the Council.

It was noted that the City Christmas lights should be put up this week.

Mayor Lundberg noted there was another citizen that had requested to speak before the Council this evening, but had not yet arrived. She asked City Manager Gino Grimaldi if the citizen needed to speak to the Council.

Mr. Grimaldi said the citizen was going to appeal the Historic Commission decision regarding placement of a house in the Washburne Historic District. The appeal would go to the Planning Commission and needed to be filed by December 10, 2013. The purpose of him coming tonight was to let the Council know of his intentions.

Councilor Woodrow reminded the Council of the parade scheduled for Saturday, December 7 at 1:00pm.

Mayor Lundberg adjourned the meeting at 7:20 pm.

Minutes Recorder
Amy Sowa
City Recorder

Christine L. Lundberg
Mayor

Attest:

City Recorder

To Springfield
Council

From Gary McAfee
12-5-13

Been prospecting the possibility that an ULTRA High speed rail 400-500 MPH would be feasible between Seattle and Sacramento and your at the Middle of the Lines Passage. More Like a Roller Coaster than a Train the system needs a Right of Way and only Governments can offer Imminent Domain anticipating that over time the thing will Change.

Its suggested that the Council engage in a Charter for Local Residents to Build and Manage the Right of Way probably along the Pioneer Highway.

How you manage this strip of land and its connection to the main Line which could run up the Meridian of 5 would set a precedent for other Cities up North.

If Oregon presents the High Speed rail Developers with a Right of Way - Electricity and versatility to maximize Traffic and thus Income they should come to you.

A very simple and cheap installation of whatever may be best with the expectation that the 1st Technology will be replaced or added to.

A system where Private Companies like U.P.S. Can run their own Vehicles on and switch them into their facilities Like Trucks may gain Their Support.

Eugene would eventually have its own Dawn Town Station as a spur?

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Courtney Griesel, CMO
Staff Phone No: 541-736-7132
Estimated Time: 10 minutes
Council Goals: Community and Economic Development and Revitalization

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: ORDINANCE AMENDING SPRINGFIELD MUNICIPAL CODE 6.060

ACTION REQUESTED: Conduct a first reading of the following Ordinance: **ORDINANCE AMENDING SPRINGFIELD MUNICIPAL CODE 6.060 BY ADDING AUTHORIZATION FOR THE CITY TO ENTER INTO AN AGREEMENT WITH PRIVATE OR NON-PROFIT PARKING ENFORCEMENT SERVICE PROVIDERS.**

ISSUE STATEMENT: The current Springfield Municipal Code language limits the enforcement of parking violations to police department personnel only. In an effort to expand opportunities and efficiencies in parking enforcement and program management, staff is proposing the attached amendment to Chapter 6.060 which will allow the City to contract with certified parking enforcement service providers.

ATTACHMENTS: Attachment 1 - Proposed Ordinance

**DISCUSSION/
FINANCIAL
IMPACT:** The Springfield Municipal Code currently states the Police Department shall enforce parking within Springfield. This code language does not allow the City to contract or partner with other parking enforcement service providers, which limits opportunities for partnerships, potential cost savings, and improved service delivery.

Council is asked to adopt the proposed ordinance in order to allow for the opportunity to contract with certified parking enforcement service providers for the enforcement of parking violations as outlined in sections 6.005 to 6.075.

No immediate fiscal impact is anticipated.

ORDINANCE NO. _____

**ORDINANCE AMENDING SPRINGFIELD MUNICIPAL CODE SECTION 6.060 BY
ADDING AUTHORIZATION FOR THE CITY TO ENTER INTO AN AGREEMENT
WITH PRIVATE OR NON-PROFIT PARKING ENFORCEMENT SERVICE
PROVIDERS**

The Common Council of the City of Springfield finds that:

WHEREAS, Springfield Municipal Code 6.060, states the police department shall enforce the terms of sections 6.005 to 6.075 by appropriate marking of vehicles and the issuance of citations for violations, or impoundment, or both; and

WHEREAS, The City of Springfield desires to expand enforcement ability, by way of contract, to include certified private or non-profit parking service providers.

NOW, THEREFORE, The City of Springfield ordains as follows:

Section 1: Springfield Municipal Code Section 6.060 is amended to read as follows:

"SECTION 6.060: Enforcement

a) The police department shall enforce the terms of sections 6.005 to 6.075 by appropriate marking of vehicles and the issuance of citations for violations or impoundment, or both.

b) In addition to 6.060(a), the City may enter into an agreement with a private or non-profit parking service certified as a private security company by the State of Oregon to authorize parking service and its employees to enforce the terms of sections 6.005 to 6.075 as well as parking violations defined by state or county laws, by appropriate marking of vehicles and the issuance of citations for violations. The private parking service may collect the delinquent fines and may immobilize or impound the vehicle with the same authority and manner as citations issued by peace officers of the local government."

Section 2: All other provisions of Municipal Code Chapter 6 remain unchanged and in full force and effect.

ADOPTED by the Common Council of the City of Springfield this _____ day of _____, 2014, by a vote of _____ for and _____ against.

APPROVED by the Mayor of the City of Springfield this _____ day of _____, 2014.

Christine Lundberg, Mayor

ATTEST:

Amy Sowa, City Recorder

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: John Tamulonis
Staff Phone No: 541.726.3656
Estimated Time: 05 Minutes
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: APPOINTMENT OF THE SPRINGFIELD CHAMBER OF COMMERCE
NOMINEES TO THE LANE WORKFORCE PARTNERSHIP BOARD

**ACTION
REQUESTED:** Move to appoint/not appoint Springfield Chamber of Commerce applicant proposed
for re-appointment to the Lane Workforce Partnership Board;

- Mr. Jon Kubu, Director of Technical Support Services at Symantec

Mr. Kubu will serve as a business representative nominated by the Springfield Chamber of Commerce for a three year term beginning January 1, 2014 through December 31, 2016.

**ISSUE
STATEMENT:** The Lane Workforce Partnership (LWP) requests Springfield City Council re-appoint the identified Chamber nominated applicant. He will continue to serve in a key role for the organization as outlined in Attachment 2. The nominated applicant's bio is included as Attachment 3.

ATTACHMENTS:

1. Lane Workforce Partnership Letter Dated December 11, 2013
2. Chamber Letter Dated December 4, 2013
3. Current Springfield Representatives on the Lane Workforce Partnership Board

**DISCUSSION/
FINANCIAL
IMPACT:** The Lane Workforce Partnership requested that Mr. Kubu, nominee from the Springfield Chamber of Commerce, be re-appointed to his position as required under federal regulations. Federal regulations guiding the Partnership require the City of Springfield to appoint from business nominations made by the Chamber of Commerce.

The Lane Workforce Partnership is charged with directing the operation of local employment and training programs funded under the Work Force Investment Act (supplanting the Job Training Partnership Act). Lane Workforce Partnership assists employers in recruiting and retaining employees, and helps individuals find employment and progress in their careers. They work with approximately 700 Lane County businesses and serve over 16,000 residents annually.

Federal regulations require the City seek nominations from general-purpose business organizations (the Springfield Chamber of Commerce) for business appointments. The appointees must be business owners or managers in Springfield, but need not be City residents.



LANE WORKFORCE PARTNERSHIP
1500 Valley River Dr. • Ste 150 • Eugene, OR 97401

December 11, 2013

John Tamulonis
Economic Development Manager
City of Springfield
225 Fifth Street
Springfield, Oregon 97477

Dear John:

The Lane Workforce Partnership board of directors requests reappointment of Jon Kubu, Director of Technical Support Services at Symantec, to the Partnership's board. Mr. Kubu represents business for the City of Springfield and wishes to serve on the board, and the board supports his membership. Enclosed is a letter of nomination from the Springfield Chamber of Commerce.

The Workforce Investment Act of 1998 requires that local workforce investment boards (Lane Workforce Partnership) be comprised of a majority from business. Business representation must be owners of business, chief executive officers or employees with optimum policy making authority, and must be nominated by local business organizations or business trade associations and appointed by the respective local government.

The Lane Workforce Partnership, a business-led workforce development organization, has been providing services to Lane County businesses and residents for over 25 years. Our mission is to *meet the workforce needs of employers and individuals through partnerships and innovation*. We are dedicated to assisting employers recruit and retain employees, and to helping individuals find employment and progress in their careers. We work with over 700 Lane County businesses and serve over 16,000 residents annually.

We are requesting that the Springfield City Council reappoint Jon Kubu to serve on the Lane Workforce Partnership board of directors for a three-year term beginning January 1, 2014 through December 31, 2016. **Please forward the appointment letter to Lonnie Bivins at the Lane Workforce Partnership, 1500 Valley River Drive, Suite 150, Eugene, OR 97401.**

If you have any questions concerning the nomination process, please call me at 682-7228. Thank you for your assistance.

Sincerely,

Lonnie Bivins
Manager, Communications & Workforce Board Relations

Enclosure



101 South A Street • PO Box 155 • Springfield OR 97477 • In| 541.248.1651 • Ft| 541.228.4727
www.springfield-chamber.org

December 4, 2013

TO: Lane Workforce Partnership

FROM: Dan Egan, Director, Springfield Chamber of Commerce

RE: Nomination of ~~John~~
Jon Kubu to the Lane Workforce Partnership Board of Directors

The Springfield Chamber of Commerce hereby nominates ~~John~~
Jon Kubu to a three-year term on the Lane Workforce Partnership Board of Directors.

We appreciate Mr. Kubu's role on the Executive Committee and Chair of the Youth Council Committee.

Please do not hesitate to call me if you have any questions.

Best Regards,

A handwritten signature in black ink, appearing to read "Dan Egan", written in a cursive style.

Dan Egan
Director, Springfield Chamber of Commerce

Lane Workforce Partnership
Current Springfield Representatives
2013

- Sheri Moore, City Councilor
- Jon Kubu, Symantec
- Jeri Ray, Timber Products Company
- Annie Sakaguchi, SASS, Inc.

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Kevin Ko
Staff Phone No: 541-726-2302
Estimated Time: 5 minutes
Council Goals: Community and Economic Development and Revitalization

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)
APPLICANT APPOINTMENTS

ACTION REQUESTED: 1. Appoint Christine Stole, Shirley Glover and Michael Heckard to the CDAC with terms expiring December 31, 2017.**ISSUE STATEMENT:** Three positions on the CDAC expired on December 31, 2013. All three are at large positions. At its November 25, 2013 work session, Council interviewed three applicants wishing to fill the vacant positions. Council is being requested to formally appoint the three applicants to the CDAC, with 4-year terms beginning immediately upon appointment.

ATTACHMENTS: 1. CDAC By-Laws
2. Applications from Christine Stole, Shirley Glover and Michael Heckard (incumbent).

**DISCUSSION/
FINANCIAL
IMPACT:** The CDAC consists of six at-large positions from the community, one representative from the City Council and one representative from the Planning Commission. The CDAC advises the City Council on all matters related to the City's housing and community development activities which are funded annually by Community Development Block Grant (CDBG) funds and HOME Investment Partnerships Program (HOME) funds received from HUD. CDAC applications are encouraged from lower-income citizens and residents of lower income neighborhoods, racial and ethnic minorities, senior citizens, disabled individuals and female heads of households. All CDAC applicants must live within the city limits or the urban growth boundary of Springfield.

The positions available are the result of the expiring terms of Michael Heckard and Hadee Sabzalian, and the appointment of Tim Vos (former at-large member) as the Planning Commission representative. The notice of available positions was posted on September 25, 2013 and applications were accepted through November 1, 2013. Three applications were received. Incumbent Michael Heckard is seeking reappointment to the CDAC. Council reviewed the applications and interviewed each applicant at its work session on November 25, 2013. After the interviews were completed, Council recommended each applicant for appointment to the CDAC.

Staff is requesting that Council formally appoint Christine Stole, Shirley Glover and Michael Heckard to the CDAC.

CITY OF SPRINGFIELD
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
BY-LAWS

Article I – Name

This Committee, being duly and officially established by the Common Council of the City of Springfield, shall be known as the “Community Development Advisory Committee”, hereinafter referred to as the “CDAC”.

Article II – Purposes

Section 1. Formal Purposes

The existence and work of the CDAC are important expressions of the desire for citizen participation in the City’s housing and community development activities, which are supported by block grants from the U.S. Department of Housing and Urban Development. The CDAC will recommend for Council adoption:

- a. Short and long term housing and community development needs, objectives, and priorities listed in the Eugene – Springfield Five-Year Consolidated Plan and Annual Action Plans.
- b. The annual selection of projects and activities to be supported by the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) Programs; and
- c. Other plans, policy documents, or items required by CDBG and HOME program regulations and/or which could reasonably be expected to benefit from citizen participation.

Section 2. Extended Purposes

The CDAC provides a means of citizen involvement in an advisory capacity to the Council in policy decisions regarding the City’s housing and community development needs. The CDAC provides a forum for citizens to assess and comment on all aspects of the City’s community development performance. The CDAC’s responsibilities and authority shall be on-going without a set date of expiration. The CDAC’s responsibilities and roles shall include at least the following:

- a. Ensure that citizen participation is meaningful in all phases of the City’s CDBG and HOME supported housing and community development activities.

- b. Ensure that there is effective communication between citizens and City officials.
- c. Ensure that technical information is available in an understandable form.
- d. Ensure that citizens receive thorough, accurate, and timely information and responses from City policymakers and administrators.

Article III – Membership

Section 1. Membership

Members shall serve as volunteers without compensation. There shall be eight voting members as follows:

- a. Six citizens who reside within the corporate city limits of Springfield, or within Springfield's Urban Growth Boundary.
- b. One Planning Commission member chosen by the Commission.
- c. One City Council member appointed by the Mayor.

Section 2. Appointment Procedures.

Each citizen member shall be appointed by the mayor and City Council from a list of applicants during an open meeting of the Council. The selection process shall be open and widely publicized. All persons over the age of 18 are eligible for membership. Preference shall be given to persons likely to be affected by projects and activities of the City's community development and housing programs, including persons of low and moderate income, residents of lower income neighborhoods, the elderly, persons with disabilities, members of racial and ethnic minority groups, and female heads of households.

Section 3. Tenure

- a. Terms of citizen members shall be for four years and shall expire on the 31st of December. Three terms shall expire every two years.
- b. No citizen member shall be appointed to more than two consecutive full terms, except the Planning Commission and City Council representatives shall serve at the pleasure of those respective bodies.

- c. A member originally appointed to fill a vacancy created by a resignation or dismissal may serve the unexpired portion of that term as well as two consecutive full terms subsequently.
- d. A member who moves outside of the City's Urban Growth Boundary shall be deemed to have resigned.

Section 4. Ex-Officio Members

An ex-officio non-voting member of the CDAC shall be the City's Community Development Analyst or the designee of the Community Development Analyst. Other ex-officio members may be appointed to the CDAC by the City Council upon the nomination of the CDAC.

Section 5. Officers

A Chairperson and Vice-Chairperson shall be selected annually by the voting members from their number. The Community Development Analyst or assigned staff shall act as recorder of the minutes and perform other staff work as necessary.

Section 6. Voting

- a. Each voting member shall be entitled to one vote on all motions or other official actions presented for consideration at meetings at which the member is present.
- b. Proxy voting is not allowed.

Article IV – Meetings

Section 1. Calling of Meetings

Meetings may be called by the Chairperson, Vice-Chairperson, Community Development Analyst, or a quorum of the membership. Advance written notice of the time and place of meetings shall normally be mailed to all members. A member may waive notice of meeting, and the attendance of a member at a meeting shall constitute such waiver of notice.

Section 2. Conduct of Meetings

- a. Official action may be taken at a meeting whenever a quorum of the membership is present. A simple majority of the currently appointed voting members shall constitute a quorum.

- b. An act of a majority of a quorum present at any meeting shall constitute an act of the CDAC.
- c. All meetings shall be conducted in accordance with Robert's Rules of Order, newly revised, unless otherwise provided.
- d. Meetings shall be presided over by the Chairperson. In the absence of the Chairperson, the Vice-Chairperson shall preside.
- e. All meetings shall be conducted in compliance with ORS, Chapter 192, regarding public meetings.

Article V – Staffing

- a. The City will assign staff to administer the Community Development Block Grant and the HOME Investment Partnerships Programs and to assist the work of the CDAC.
- b. All staffing roles and necessary financial support will be determined by the City Council taking into consideration recommendations of the CDAC.

Article VI – Subcommittees

Section 1. Subcommittees

- a. Subcommittees as needed shall be appointed by the Chairperson.
- b. Members of a subcommittee shall serve until the work of the subcommittee is completed or until their successors have been appointed.
- c. Members of a subcommittee need not be members of the CDAC except that at least one member of each subcommittee shall be a voting CDAC member.
- d. Ex-officio CDAC members shall also serve as non-voting ex-officio members of all CDAC subcommittees.
- e. The CDAC may dissolve subcommittees or remove individual subcommittee members with or without cause.

Section 2. Subcommittee Officers

Each subcommittee shall have a Chairperson appointed by the Chairperson of the CDAC.

Section 3. Subcommittee Meetings

Meetings may be called by the Chairperson of a subcommittee and shall be conducted in the same manner as meetings of the full CDAC.

Article VII – Removal of Members

Members shall serve at the pleasure of the appointing authority and as specified herein. Removal for non-attendance shall be based on the following:

- a. A member who fails at any time to attend either two consecutive meetings or any three meetings within a twelve consecutive month period without prior notification of and excuse from the Chairperson shall be deemed to have resigned his or her position.
- b. The CDAC may recommend to the City Council dismissal and replacement of a member whose attendance record over a period of time is deemed to be unacceptable to the Committee.

Article VIII – Amendments to By-Laws

- a. These by-laws may be amended by an affirmative vote of two-thirds (2/3) of the current voting membership, subject to the concurrence of the City Council.
- b. Written notice of proposed amendments and the nature thereof shall be given to the membership at least five days prior to the date of the meeting at which the proposed amendments are to be considered.

Adopted: July, 1980

Amended: October, 1981
October, 1982
December, 1984
April, 2006

OCT 11 RECD



APPLICATION

for a
City of Springfield

Citizen Advisory Board / Commission / Committee

City Manager's Office
225 Fifth Street
Springfield, OR 97477

Please print or type:

Board / Commission / Committee applying for:

C D A C

(A separate application must be completed for each board / commission / committee)

Name: CHRISTINE R STOLE
First Middle Initial Last

Home address: 2041 8th ST SPRLO 97477
Street City Zip

Day Phone: 541-434-0389 cell Evening phone: 541-505-7239

Email Address: christinestole@gmail.com

Do you live within the Springfield city limits? Yes No
If yes, how long? 12 YRS
If no, do you live inside Springfield's Urban growth boundary? Yes No

Ward number (City residents only): 1

Are you a Springfield property owner? Yes No

Are you a Springfield business owner? Yes No

Are you a registered voter? Yes No

Occupation: DEVELOPMENT Place of employment: WILLAMETTE FAMILY, INC
DIRECTOR

Business address: 149 W. 12th ST. EUGENE 97401

Education: High School - some College

(Over, please)



Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

BUDGET COMMITTEE MEMBER - 3 YEARS
L.C HUMAN SICE COMMISSION - BOARD MEMBER 3 YRS
(CURRENTLY CHAIR) PPTF - 3 YEARS

2. What specific contribution do you hope to make?

CURRENTLY DEVELOPING MORE INTEREST IN
LOW-INCOME AND EMERGENCY HOUSING AND
DEVELOPMENT OF DOWNTOWN CORRIDOR

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

Q STREET BUSINESS LEADERS GROUP
SPFLD MUSEUM BOD - CHAIR
CHAMBER OF COMMERCE

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

HOUSING FOR INDIGENT PROUD OF CITY CLEANING
W/ MAIN STREET AREA AND HAVE TIME TO SERVE
WANT TO LEARN MORE ABOUT CDBG.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings Generally last one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Check the times when you could attend meetings.

Early morning (6:30-8:30 am) Noontime (noon-1:30 pm) Late afternoon (4-6 pm) Evenings

6. How did you hear about the above vacancy?

Newspaper ad Newspaper article Radio/TV Mail notice Word of mouth
 Board / commission / committee member Internet

Christina R. Stoltz

Applicants signature

10-11-13

Date

⇒ Return this application to the City Manager's Office, 225 Fifth Street, Springfield, OR 97477
For more information please call the City Manager's Office at 541.726.3700



OCT 30 REC'D



APPLICATION

for a
City of Springfield

Citizen Advisory Board / Commission / Committee

City Manager's Office
225 Fifth Street
Springfield, OR 97477

Please print or type:

Board / Commission / Committee applying for:

Community Development Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Shirley K Glover
First Middle Initial Last

Home address: 3649 Douglas Drive Springfield 97478
Street City Zip

Day Phone: 541-741-7797 Evening phone: 541-741-7797

Email Address: callshirley@msn.com

Do you live within the Springfield city limits? Yes No
If yes, how long? 18 years
If no, do you live inside Springfield's Urban growth boundary? Yes No

Ward number (City residents only): 4

Are you a Springfield property owner? Yes No

Are you a Springfield business owner? Yes No

Are you a registered voter? Yes No

Occupation: Social Services Place of employment: LCOG - Senior + Disabled Services

Business address: 1015 Willamette Eugene 97401

Education: 2 years college - No degree
20 years @ Senior + Disabled Services

(Over, please)



Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

I have worked 20 years with senior and disabled clients who receive food stamps and medicare.

2. What specific contribution do you hope to make?

I wish to share my insight of the needs of low income seniors and their housing needs.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

Recently retired and wanting to be involved in volunteering in programs that benefit all of our community.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

I am concerned about the lack of affordable housing for seniors that is safe and can meet their needs so they can stay in their own homes.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings Generally last one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Check the times when you could attend meetings.

Early morning (6:30-8:30 am) Noontime (noon-1:30 pm) Late afternoon (4-6 pm) Evenings

6. How did you hear about the above vacancy?

Newspaper ad Newspaper article Radio/TV Mail notice Word of mouth
 Board / commission / committee member Internet

Shirley Glover
Applicants signature

11/30/13
Date

Return this application to the City Manager's Office, 225 Fifth Street, Springfield, OR 97477
For more information please call the City Manager's Office at 541.726.3700



OCT 31 RECD



APPLICATION

for a
City of Springfield

Citizen Advisory Board / Commission / Committee

City Manager's Office
225 Fifth Street
Springfield, OR 97477
(541) 726-3700

Please print or type:

Board / Commission / Committee applying for:

CDAC

(A separate application must be completed for each board / commission / committee)

Name: Michael R. Heckard
First Middle Initial Last

Home address: 1807 10th St. Springfield, OR 97477
Street City Zip

Day phone: 541-968-9736 Evening phone: _____

Do you live within the Springfield city limits? Yes ⇨ If yes, how long? 10 yrs. plus

No ⇨ If no, do you live inside Springfield's urban growth boundary?
 Yes No

Ward number (city residents only): _____

Are you a Springfield property owner? Yes No

Are you a Springfield business owner? Yes No

Are you a registered voter? Yes No

Occupation: Real Estate Broker Place of employment: Key Realty Group

Business address: 627 Country Club Rd.

Education: BA Bus. Admin.

(Over, please)



Please print or type:

1. What experience / training / qualifications do you have for this particular board / commission / committee?

11yrs. Real estate Broker + Business Owner
2.5yrs. of High school Coaching
PTO Board member Page elementary

2. What specific contribution do you hope to make?

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

4yrs term on Committee
PVC Board member 5yrs. (Portland)
USUB, CEUBA Referee Committee Member 4yrs.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

Housing + Improvement of Quality of Living with the Funds Available.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. It is highly recommended you attend a meeting before submitting the application. Check the times when you could attend meetings.

- Early morning (6:30-8:30 am)
- Noontime (noon-1:30 pm)
- Late afternoon (4-6 pm)
- Evenings

6. How did you hear about this vacancy?

- Newspaper ad
- Newspaper article
- Radio/TV
- Mail notice
- Word of mouth
- Board / commission / committee member
- Other served 1 term

[Signature]
Applicant's signature

10/30/13
Date

⇒ Return this application to the City Manager's Office, 225 Fifth Street, Springfield, OR 97477

For more information please call the City Manager's Office at 726-3700

Printed on recycled paper

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Nate Bell/Finance
Staff Phone No: 541.726.3740
Estimated Time: 10 Minutes
Council Goals: Provide Financially Responsible and Innovative Government Services

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: SUPPLEMENTAL BUDGET RESOLUTION

ACTION Adopt/not adopt the following resolutions:**REQUESTED:**

A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: General, Regional Wastewater Revenue Bond Capital Project, Regional Wastewater Capital, SDC Transportation Reimbursement, SDC Transportation Improvement, Regional Wastewater, and Vehicle & Equipment Funds.

ISSUE**STATEMENT:**

At various times during the fiscal year the Council is requested to make adjustments to the annual budget to reflect needed changes in planned activities, to recognize new revenues, or to make other required changes. These adjustments to resources and requirements change the current budget and are processed through supplemental budget requests scheduled by the Finance Department on an annual basis.

This is the second of four scheduled FY14 supplemental budget requests to come before Council. The supplemental budget being presented includes adjusting resources and requirements in: General, Regional Wastewater Revenue Bond Capital Project, Regional Wastewater Capital, SDC Transportation Reimbursement, SDC Transportation Improvement, Regional Wastewater, and Vehicle & Equipment Funds.

The City Council is asked to approve the attached Supplemental Budget Resolution.

ATTACHMENTS:

- Attachment 1. Council Briefing Memorandum
- Attachment 2. Supplemental Budget Resolution
- Attachment 3. MWMC Memo CWSRF Loan R64840 Interest Rate Discount
- Attachment 4. F&LS Memo Portable Radio Replacements for FY14
- Attachment 5. F&LS Memo SCBA Replacement for FY14

**DISCUSSION/
FINANCIAL
IMPACT:**

The overall financial impact of the Supplemental Budget Resolution is to increase Operating Expenditures of \$453,511, increase Capital Outlay \$949,732, increase in Capital Projects \$875,858, increase in Debt Payments \$307,147, approve inter-fund transfer \$80,000. These are offset by a change in Reserves (\$2,346,248) and new revenue \$320,000.

MEMORANDUM

City of Springfield

Date: 10/14/2013
To: Gino Grimaldi **COUNCIL**
From: Bob Duey and Paula Davis **BRIEFING**
Subject: SUPPLEMENTAL BUDGET REQUEST **MEMORANDUM**

ISSUE:

At various times during the fiscal year the Council is requested to make adjustments to the annual budget to reflect needed changes in planned activities, to recognize new revenues, or to make other required adjustments. These adjustments to resources and requirements change the current budget and are processed through supplemental budget requests scheduled by the Finance Department on an annual basis.

This is the second of four scheduled FY14 supplemental budget requests to come before Council. The supplemental budget being presented includes adjusting resources and requirements in the General, Regional Wastewater Revenue Bond Capital Project, Regional Wastewater Capital, SDC Transportation Reimbursement, SDC Transportation Improvement, Regional Wastewater, and Vehicle & Equipment Funds.

The City Council is asked to approve the attached supplemental Budget Resolution.

COUNCIL GOALS/**MANDATE:**

Financially Responsible and Stable Government Services

BACKGROUND:

Supplemental budgets may be used to meet unexpected needs or to spend revenues not anticipated at the time the original budget was adopted. In accordance with Oregon budget law, if the amended estimated expenditures contained in an individual fund being changed by a supplemental budget differ by 10% or less from the most recent amended budget, the governing body of the municipal corporation may adopt the supplemental budget at a regular meeting of the governing body. Notice of a regular meeting must be published not less than five days before the meeting. A public hearing is only required when a supplemental budget request changes total appropriations within a fund by 10% or greater.

Changes to the budget included in this request fall into two general categories: re-appropriations from previously budgeted projects and new appropriation requests.

Of these two categories, re-appropriations can be considered “housekeeping” type adjustments, as they are implementing decisions that Council has made in the past. Re-appropriations (or carryovers) represent money that was committed by contract in the previous year, but the contracted work was not completed within the fiscal year. The prior year’s remaining budget amount needs to be appropriated into this year’s budget to allow final payments to be made in the current year. Re-appropriations also include money for capital projects that were planned but not completed in the prior year. The projects are still scheduled to occur and so the funds are requested to be carried over to the current year’s budget.

New appropriation requests include both expenditure items that are funded by new revenue and expenditure items that are being requested to be funded out of reserves. Those requests funded from reserves include items implementing Council direction, emerging issues identified by the

City Executive Team that need to be resolved immediately, or to meet legal requirements. These requests will not significantly impact reserve balances.

SUPPLEMENT BUDGET REQUESTS

Re-appropriations for previously budgeted projects are requested, totaling \$1,611,134

Regional Wastewater	Request reappropriates funds for Oracle software licensing fee for the City's Asset Management System; planned for in FY13 but not completed as of the year end.	25,000
SDC Transportation Reimbursement and SDC Transportation Improvement	Reappropriates funds on internal SDC expense account to pick up the FY13 portion for street SDC's that was not recorded in FY13.	22,244
Regional Wastewater Capital	Request carries forward capital and equipmnet replacement budgets unspent in FY13 and adjust FY14 capital cost on projects: Sodium Hypochlorite (\$280,939) Wet Weather Flow/CMOM (\$29,764) Primary Sludge Thickening (\$107,519) MWMC Major Rehab (\$105,851) MWMC Major Capital Outlay (\$843,881) Effluent to Thermal Pre-Imp (-\$38,386)	1,329,568
Regional Wastewater Revenue Bond Capital Project	Request carries forward capital budgets unspent in FY13 and adjust FY14 capital cost on projects: Facilities Plan Engineering (\$33,310) Influent PS/Willakenzie (-\$2,205) Sodium Hypochlorite (-\$7,915) Odorous Air II (\$4,800) Mixing Zone Study (\$198,173) Line Biosolids Lagoons 4 (\$18,950) Biosolids Force Main Rehab (\$52,870) Tertiary Filtration I (\$18,882) Thermal Load Pre-Implement (-\$471) Thermal Load Implement I (-\$82,072)	234,322

The Following **New appropriations** of \$180,000 are requested to be funded with a mix of new revenues and existing reserves.

General and Vehicle & Equipment Replacement	The City was successful in selling the aerial platform for \$240,000 in new reveune and incurred a broker fee of \$12,000. A transfer to the General Fund for \$80,000 is requested to meet approved budget obligations. Remaining funds will be used to offset equipment replacement being requested.	(148,000)
---	--	-----------

New appropriations continued.

Vehicle & Equipment Replacement	Portable radios promote efficient emergency scene operations. City's existing units are near the end of their useful life; explanation on F&LS memo <i>Attachment 4</i> .	120,000
Vehicle & Equipment Replacement	Self-Contained Breathing Apparatus (SCBA's) are critical equipment for the safety and protection of line Firefighters. Expected life of these air packs is 8 - 10 years. Our existing units were purchased in June 2004 and are near the end of their useful life; explanation on F&LS memo <i>Attachment 5</i> .	208,000

New appropriations of \$373,414 are requested to be funded with existing reserves.

Regional Wastewater	Request increases loan interest expense on Clean Water State Revolving Fund SRF R64840 based on correct amortization schedule which increases interest rate from 1% to 2.44%. Sponsorship projects were not enough to qualify for lower rate; DPW memo <i>Attachment 3</i> .	307,147
Regional Wastewater	An increase in property and liability insurance expense is required to reflect changes in insurance carriers and increased earthquake coverage per Commission direction.	66,267
Regional Wastewater Capital	Per Commission direction request adds capital budget for the Poplar Farm Harvest from reserves.	261,700

RECOMMENDED ACTION:

Adopt/not adopt the following resolutions:

A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: General, Regional Wastewater Revenue Bond Capital Project, Regional Wastewater Capital, SDC Transportation Reimbursement, SDC Transportation Improvement, Regional Wastewater, and Vehicle & Equipment Funds.

**CITY OF SPRINGFIELD
 FY 2013-2014
 SUPPLEMENTAL BUDGET No. 2
 RESOLUTION NO. _____**

A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS:

General, Regional Wastewater Revenue Bond Capital Project, Regional Wastewater Capital, SDC Transportation Reimbursement, SDC Transportation Improvement, Regional Wastewater, and Vehicle & Equipment Funds

WHEREAS, the 2013-2014 fiscal year appropriations for the City of Springfield were made by Resolution No. 2013-10 dated June 17, 2013; and,

WHEREAS, at various times during the fiscal year the Common Council is requested to make adjustments to the fiscal year budget to reflect needed changes in planned activities, to recognize new revenues, or to make other required adjustments; and,

WHEREAS, the Common Council handles such requests for adjustment to the budget through Supplemental Budget Resolutions presented at regular meeting; and,

WHEREAS, this supplemental Budget #2 as amended by Supplemental Budget #1 Resolution #2013-16, for the 2013-2014 fiscal year, amends Resolution #2013-10.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Springfield, a Municipal

Section 1. Resolution 2013-10 is hereby adjusted as follows:

General - Fund 100

<u>Resources</u>		<u>Requirements</u>	
Transfer from Fund 713	\$ 80,000	Non-Departmental Expenses:	
		Reserves	\$ 80,000
Total Resources Adjustments	\$ 80,000	Total Requirements Adjustments	\$ 80,000

Comments: Request transfer funds from Vehicle & Equipment Fund from the sale of the aerial platform.

Regional Wastewater Revenue Bond Capital Project - Fund 412

<u>Resources</u>		<u>Requirements</u>	
	\$ -	Capital Projects	\$ 234,322
		Non-Departmental Expenses:	
		Reserves	(234,322)
Total Resources Adjustments	\$ -	Total Requirements Adjustments	\$ -

Comments: Request carries forward capital budgets unspent in FY13 and adjust FY14 capital expense.

Regional Wastewater Capital - Fund 433

Resources

\$ -

Requirements

Operating Expenses:	
Development & Public Works	\$ 949,732
Capital Projects	<u>641,536</u>
Non-Departmental Expenses:	
Reserves	<u>(1,591,268)</u>

Total Resources Adjustments	\$ -	Total Requirements Adjustments	\$ -
------------------------------------	-------------	---------------------------------------	-------------

Comments: Per Commission direction request adds capital budget for the Poplar Farm Harvest. Carries forward capital budgets unspent in FY13 and adjust FY14 capital expense.

SDC Transportation Reimbursement - Fund 446

Resources

\$ -

Requirements

Operating Expenses:	
Development & Public Works	\$ 2,941
Non-Departmental Expenses:	
Reserves	<u>(2,941)</u>

Total Resources Adjustments	\$ -	Total Requirements Adjustments	\$ -
------------------------------------	-------------	---------------------------------------	-------------

Comments: Reappropriates funds on internal SDC expense account to pick up the FY13 portion for street SDC's that was not recorded in FY13.

SDC Transportation Improvement - Fund 447

Resources

\$ -

Requirements

Operating Expenses:	
Development & Public Works	\$ 19,303
Non-Departmental Expenses:	
Reserves	<u>(19,303)</u>

Total Resources Adjustments	\$ -	Total Requirements Adjustments	\$ -
------------------------------------	-------------	---------------------------------------	-------------

Comments: Reappropriates funds on internal SDC expense account to pick up the FY13 portion for street SDC's that was not recorded in FY13.

Regional Wastewater - Fund 612

Resources

\$ -

Requirements

Operating Expenses:	
Development & Public Works	\$ 91,267
Non-Departmental Expenses:	
Debt Service	307,147
Reserves	<u>(398,414)</u>
Total Non-Departmental Expenses:	<u>(91,267)</u>

Total Resources Adjustments	\$ -	Total Requirements Adjustments	\$ -
------------------------------------	-------------	---------------------------------------	-------------

Comments: Request increases loan interest expense on Clean Water State Revolving Fund SRF R64840. An increase in property and liability insurance expense is required to reflect changes in insurance carriers and increased earthquake coverage per Commission direction. Reappropriates funds for Oracle software licensing fee for the City's Asset Management System; planned for in FY13 but not completed as of the year end.

Vehicle & Equipment - Fund 713

<u>Resources</u>		<u>Requirements</u>	
Vehicle Sales	\$ 240,000	Operating Expenses:	
		Fire & Life Safety	\$ 340,000
		Non-Departmental Expenses:	
		Interfund Transfers	80,000
		Reserves	<u>(180,000)</u>
		Total Non-Departmental Expenses:	<u>(100,000)</u>
Total Resources Adjustments	<u>\$ 240,000</u>	Total Requirements Adjustments	<u>\$ 240,000</u>

Comments: Records sale of the aerial platform and transfer funds to the General Fund. Appropriates budget for replacements of portable radios and Self-Contained Breathing Apparatus.

Total Resources Adjustments	<u>\$ 320,000</u>	Total Requirements Adjustments	<u>\$ 320,000</u>
------------------------------------	--------------------------	---------------------------------------	--------------------------

Section 2. This resolution shall take effect upon adoption by the Council and approval by the Mayor.

Adopted by the Common Council of the City of Springfield this 6th day of January, 2014, by a vote of _____ for

Attest:

Mayor Christine L Lundberg

City Recorder Amy Sowa

Metropolitan Wastewater Management Commission



partners in wastewater management

MEMORANDUM

DATE: September 13, 2013
TO: Len Goodwin, MWMC Executive Officer
FROM: Todd Miller, Environmental Management Analyst
SUBJECT: FY 2013-14 SB1: CWSRF Loan R64840 Interest Rate Discount

ISSUE

The MWMC's Fiscal Year (FY) 2013-14 Supplement Budget 1 (SB1) includes an additional \$307,147 in the Operating Fund for interest expense related to the repayment of Clean Water State Revolving Fund (CWSRF) Loan No. R64840. The additional interest expense reflects a final loan repayment schedule calculated at an interest rate of 2.44%, as opposed to the initially issued repayment schedule calculated at an interest rate of 1.00%.

Both interest rates reflect a discount of the base 3.08% interest rate in place in December 2008, when Loan R6480 was executed. The discounting reflects the "sponsorship option" capacity of the loan, through which the MWMC could realize an interest rate as low as 1.00% by diverting some of the loan principal toward nonpoint water resource improvement projects. [Amendment No. 3](#) to Loan Agreement No. R64840 dated October 2010, reflects the final payment schedule at the rate of 2.44%.

EXPLANATION

The MWMC allocated \$450,000 of a total principal amount of \$8,000,000 borrowed via Loan R64840 toward sponsorship projects. To achieve the lowest interest rate of 1.00%, the MWMC would have had to allocate \$1,400,000 toward sponsorship projects. The MWMC determined to maintain the \$450,000 of sponsorship funding for the following reasons:

- The higher sponsorship allocation would reduce the remaining principal available for capital project financing by \$950,000. That financing was needed to complete the Tertiary Filtration project; additional bond financing at a higher interest rate would have been required to make up the difference.
- Of 11 potential sponsorship projects estimated to cost \$1,700,000 included in the application for Loan R64840, only two projects met implementation criteria, including eligibility to produce water quality trading credits for the MWMC's temperature compliance, to be feasible for the MWMC's sponsorship.

Memo: FY 2013-14 SB1: CWSRF Loan R64840 Interest Rate Discount
September 13, 2013
Page 2 of 2

- Of the two feasible sponsorship projects (Mill Race and Cedar Creek), the total amount of effective shade restoration work was deemed to be limited to total approximately \$450,000.

Further description of the MWMC's allocation of funding for sponsorship projects is provided in the [staff memo dated November 5, 2010](#).

Eugene Office
1705 W. 2nd Avenue
Eugene, OR 97402
(541) 682-7100
(541) 682-7116 FAX



Springfield Office
225 Fifth Street
Springfield, OR 97477
(541) 726-3737
(541) 726-2297 FAX

MEMORANDUM

Date: *October 14, 2013*

To: *City Manager, City of Springfield*

From: *Randall B. Groves, Chief of Departments*

Subject: *Portable Radio Replacements for FY14*

Portable radios are critical equipment for the safety and protection of every line Firefighter and Chief Officer. Springfield currently operates using sixty-five (65) Motorola HT1250 portable radios purchased in 2005. The expected life of these portable radios is 8 – 10 years. Our existing units are very near the end of their useful life.

The City of Eugene Fire & EMS replaced their portable radios in 2011 with Motorola XTS2500 units. These are an updated version of the HT1250, with additional capabilities and newer technologies. One of the main safety features on the XTS2500 includes voice announced channeling. This feature tells the user if the channel is changed inadvertently and allows for channels to be properly set without removing the radio from the turnout jacket pocket. The XTS2500 radios are also P-25 (phase 1) compliant, meeting the current FCC requirements for radio interoperability. The HT1250's are not P-25 compliant and cannot be used in a trunking radio system.

With the merger of the IAFF workforce July 1, 2014, the need for standardized, interoperable equipment – particularly Personal Protective Equipment and communications equipment – is critical.

Springfield Fire has been contributing the past several years to the Vehicle and Equipment Replacement Reserve Fund (713) in anticipation of the need to replace SCBAs and portable radios in FY15. The current, beginning FY14 balance, in the line item for SCBA/equipment replacements is \$380,964, with additional funds slated for contribution in FY14 and beyond.

Within the merged environment, a reduction in the number of spare units makes it possible to reduce the current replacement need to fifty (50) new Motorola XTS2500s. To upgrade to the new units, and align Springfield units with Eugene, will cost approximately \$120,000. This price will include some additional spare batteries, chargers, and spare parts. All items are on existing State of Oregon pricing agreements.

Fire requests use of existing 713 funds (through a Supplemental Budget) to replace the existing Springfield portable radios in FY14, to match the Eugene units and provide seamless



A shared service of the Cities of Eugene and Springfield, Oregon

October 14, 2013

interoperability. Acting now will save money, ensure firefighter safety, and completely integrate the two City systems. Springfield will continue to use a 3rd party contractor to maintain our radios.

If not purchased at this time, the current Springfield radios would be up for replacement in FY15, at a likely higher cost, without the seamless compatibility with Eugene's units.



Eugene Office
1705 W. 2nd Avenue
Eugene, OR 97402
(541) 682-7100
(541) 682-7116 FAX



Springfield Office
225 Fifth Street
Springfield, OR 97477
(541) 726-3737
(541) 726-2297 FAX

MEMORANDUM

Date: *October 14, 2013*

To: *City Manager, City of Springfield*

From: *Randall B. Groves, Chief of Departments*

Subject: *SCBA Replacements for FY14*

Self-Contained Breathing Apparatus (SCBAs) are critical equipment for the safety and protection of every line Firefighter and Chief Officer. Springfield currently operates using fifty-two (52) MSA brand SCBA's purchased in June 2004. The expected life of these 'air packs' is 8 – 10 years. Our existing units are very near the end of their useful life.

The City of Eugene Fire & EMS replaced their SCBA's in 2012 with MSA air packs similar to the ones used by Springfield, but an updated version, with additional safety features and newer technologies.

With the merger of the IAFF workforce July 1, 2014, the need for standardized, interoperable equipment – particularly Personal Protective Equipment and communications equipment – is critical. The exact same SCBA equipment throughout Eugene-Springfield Fire Department will be required to implement the workforce transition in July, due to the personal safety factor of operating two different systems.

The National Fire Protection Association (NFPA) sets industry standards for personal protective equipment, and updates the standards every 5 years. NFPA 1981 – The Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) - defines requirements for SCBA functionality, environmental conditioning, and communications. The 2013 Edition of NFPA 1981 will change the standard currently in force. For Springfield to obtain the exact same equipment Eugene is using, it must be shipped by February 28, 2014. After that date, any SCBAs purchased will have to meet the 2013 standard, and will be different than the current Eugene units. The significant difference between the current Eugene models (2007 NFPA Standard) and the 2013 NFPA edition relates to the End-of-Service Time Indicator (EOSTI). The 2013 standard requires the alarm to trigger at 33% vs. 25% of cylinder's operating pressure. This would be a significant operating difference. Purchasing MSA models meeting the new 2013 standard would not standardize our equipment or improve safety, so is not desirable at this time.

Springfield Fire has been contributing the past several years to the Vehicle and Equipment Replacement Reserve Fund (713) in anticipation of the need to replace the SCBAs in FY15. The



A shared service of the Cities of Eugene and Springfield, Oregon

October 14, 2013

current, beginning FY14 balance, in the line item for SCBA replacements is \$380,964, with additional funds slated for contribution in FY14 and beyond.

Springfield maintains an existing fleet of fifty-two (52) SCBAs. To make the Springfield units exactly like the Eugene units will cost \$204,410. Additionally, minor upgrades to the five (5) Rapid Intervention Team (RIT) systems currently used in Springfield would require \$2,965 to match the Eugene units.

Fire requests use of existing 713 funds (through a Supplemental Budget) to replace the existing Springfield SCBAs in FY14, before the NFPA standard change, to match the Eugene units and provide seamless interoperability. Acting now will save money, ensure firefighter safety, and completely integrate the two City systems. Eugene Fire Logistics will continue to maintain the SCBAs for Eugene-Springfield Fire per our agreement.

If not purchased at this time, the current Springfield SCBAs would be up for replacement in FY15, at a likely higher cost, without the seamless compatibility with Eugene's units.



A shared service of the Cities of Eugene and Springfield, Oregon

October 14, 2013

AGENDA ITEM SUMMARY

Meeting Date: 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Michael Harman/Police
Staff Phone No: 726-3729
Estimated Time: 5 Minutes
Council Goals: Enhance Public Safety

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE:**PARTNERSHIP WITH WILLAMETTE ANIMAL GUILD**

ACTION

REQUESTED: Authorize the City Manager to sign a Partnership Agreement with Willamette Animal Guild (WAG) Authorizing Use of Booth Kelly Space.

ISSUE

STATEMENT: Willamette Animal Guild (WAG) needs an affordable and accessible space to house cats before and after spay/neuter surgeries.

ATTACHMENTS:

Attachment 1- WAG Agreement Authorizing Use of Booth Kelly Space
Attachment 2 – Mayors Letter of Support for WAG Grant

**DISCUSSION/
FINANCIAL
IMPACT:**

The Police and Development and Public Works Departments are requesting that the City Manager be authorized to sign the attached partnership agreement with Willamette Animal Guild (WAG), allowing the use of space at Booth Kelly to temporarily house free roaming cats before and after spay/neuter surgeries.

With support from the City, WAG has received a \$50,000 grant from PetSmart to pay for the spaying and neutering of feral and free-roaming cats in Springfield. Under the terms of the grant, WAG has committed to spay roughly 1,000 cats per year for each of the next two years.

With Council approval, the City is offering to allow WAG to use the space at Suite 153 at Booth Kelly for \$1 per year each of the next two years. The space will be used to house cats just prior to surgery and during the recovery period for a few days afterwards. No surgeries will be performed on the site. Cats which are adoptable will then be moved to shelters for placement, and those which are unadoptable will be returned to the areas they came from, but will no longer contribute to the overpopulation problem.

This partnership effort will have a significant and positive impact on reducing the numbers of free-roaming cats in Springfield.

This Agreement, dated as of December __, 2013, is between the Willamette Animal Guild ("WAG"), an Oregon not for profit corporation recognized as tax exempt under Section 501(c)(3) of the Internal Revenue code, as amended, and the City of Springfield ("City"), an Oregon municipal corporation.

1. City owns the Booth-Kelley facility located at 303 S. 5th Street, Springfield, which includes a number of separate commercial and industrial facilities.
2. WAG desires to use one of those facilities, commonly known as Suite 153, for the pre-operative and post-operative care of free-roaming cats in conjunction with its spay and neuter program.
3. City desires to partner with WAG to reduce the prevalence and incidence of free-roaming cats by permitting use of this space. Neither party wishes to create a long-term tenancy.
4. Both parties understand that no surgeries will be performed at the site.

In consideration of the foregoing, the parties agree as follows:

1. City grants permission for WAG to use Suite 153 for the purpose of pre-operative and post-operative care of free-roaming cats for a period not to exceed two years effective from the date first above-written.
2. City agrees that WAG may, subject to permits being issued at WAG's expense, install a washer and dryer at a mutually agreed upon spot in the Suite.
3. City agrees to apply paint to the floor of the suite.
4. WAG agrees to pay City \$1.00 per year in consideration of the permission to use Suite 153.
5. WAG agrees to paint the suite in a neutral color. WAG will not be responsible for dry rot, if it occurs while they are using the suite. WAG will not be responsible for any degradation of particle board sub floor if such occurs while they are using the suite.
6. WAG agrees to pay electric and water utilities associated with the use of Suite 153.
7. City agrees that WAG may remove whatever sinks, washer and dryer they install at the end of tenancy, as long as the currently installed sinks are replaced.

8. WAG agrees to provide customary and routine custodial service and maintenance of the interior of the suite, including changing light bulbs and fixtures, plumbing fixtures installed by WAG, and repairs caused by WAG's activities in the premises.
9. The City shall be allowed to enter the suite to determine compliance with this agreement, to make necessary repairs or to show the suite to other potential tenants. Except in an emergency, the City will give WAG 24 hour notice by calling (541)726-6697.
10. WAG shall defend, indemnify and hold harmless City from any claim, loss, or liability arising out of or related to any activity of WAG. City shall have no liability to Tenant for any injury, loss, or damage caused by third parties, or by any condition of the Premises except to the extent caused by Landlord's negligence or breach of duty under this lease.
11. WAG shall procure and maintain insurance coverage and thereafter provide evidence of coverage with Certificates of Liability naming the City, its employees, officials and agents as an Additional Insured. During the term of the lease, Tenant shall continue to carry the following insurance at Tenant's cost: Commercial General Liability Insurance (occurrence version) with a company whose A.M. Best rating is A- or better, with limits of not less than \$2,000,000 per occurrence and \$3,000,000 in the aggregate. Such insurance shall cover all risks arising directly or indirectly out of Tenant's activities on the Premises. A Certificate evidencing such insurance and bearing endorsement requiring 30 days written notice to Landlord prior to cancellation shall be furnished to the City. City's liability insurance shall be excess of and not contributing with WAG's liability coverage. WAG understands that Landlord is a public entity subject to the requirements of the Oregon Governmental Tort Claims Act, ORS 30.260 et seq.
12. WAG agrees that City may, during the second year of the grant of permission, market the suite to other potential tenants for use after the period of permission ends.

This agreement may not be assigned, subleased or otherwise transferred.

For City:

For WAG:

Gino Grimaldi,
City Manager

Jill Winans, Board President
Willamette Animal Guild



August 29, 2013

PetSmart Charities
19601 N 27th Ave.
Phoenix, AZ 85027

Dear PetSmart Charities:

I am pleased to write this letter of support for Willamette Animal Guild's (WAG) application for PetSmart grant funding.

Willamette Animal Guild, under the leadership of Jill Winans, has agreed to partner with the City of Springfield to address the long-standing cat overpopulation problem in Springfield. Our city currently has no low-cost spay/neuter clinic operating within our city limits. WAG has generously agreed to provide transportation as well as low-cost spay and neuter services for cats owned by Springfield residents.

Funding from a PetSmart TNR grant will allow WAG and the City to partner together to further address cat overpopulation problems in Springfield. We are confident that the Spay/Neuter of 1,000 cats would address a significant majority of complaint calls coming in to our Animal Control Officer, and that this is an excellent way to target the cat situations that attract the most attention. The City will commit to supporting TNR as the most viable way of handling the feral cat population of Springfield.

In closing, I endorse the funding of this proposal as this grant has great potential for addressing a significant community issue by reducing the number of unwanted and untended cats in the City of Springfield.

Sincerely,

Christine L. Lundberg
Mayor

AGENDA ITEM SUMMARY**SPRINGFIELD
CITY COUNCIL****Meeting Date:** 1/6/2014
Meeting Type: Regular Meeting
Staff Contact/Dept.: Randall B. Groves
Staff Phone No: 726-2292
Estimated Time: 5 minutes
Council Goals: Provide Financially Responsible and Innovative Government Services

ITEM TITLE: APPROVE A SOLE SOURCE AGREEMENT AND A CONTRACT WITH SEAWESTERN, INC. FOR PROCUREMENT OF SELF CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT.

ACTION REQUESTED: By motion: Approve a Sole Source Agreement and authorize City Manager to sign a contract with Seawestern, Inc. for procurement of SCBA equipment.

ISSUE STATEMENT: Eugene-Springfield Fire desires to enter into an agreement with Seawestern, Inc. for procurement of SCBA equipment to replace existing equipment.

ATTACHMENTS:

1. Seawestern Contract
2. Sole Source Justification

**DISCUSSION/
FINANCIAL
IMPACT:** Self-Contained Breathing Apparatus (SCBAs) are critical equipment for the safety and protection of every line Firefighter and Chief Officer. Springfield currently operates using fifty-two (52) MSA brand SCBA's purchased in June 2004. The expected life of these 'air packs' is 8 – 10 years.

The City of Eugene Fire & EMS replaced their SCBA's in 2012 with MSA air packs similar to the ones used by Springfield, but an updated version, with additional safety features and newer technologies.

The National Fire Protection Association (NFPA) sets industry standards for personal protective equipment, and updates the standards every 5 years. NFPA 1981 – The Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) - defines requirements for SCBA functionality, environmental conditioning, and communications. The 2013 Edition of NFPA 1981 will change the standard currently in force. For Springfield to obtain the exact same equipment Eugene is using (purchased in 2012), it must be shipped by February 28, 2014. After that date, any SCBAs purchased will have to meet the 2013 standard, and will be different than the current Eugene units.

With the merger of the IAFF workforce July 1, 2014, the need for standardized, interoperable equipment – particularly Personal Protective Equipment and communications equipment – is critical. The exact same SCBA equipment throughout Eugene-Springfield Fire Department will be required to implement the workforce transition in July, due to the personal safety factor of operating two different systems.

Sea Western, Inc. is MSA's sole authorized supplier of self-contained breathing apparatus to the Municipal Fire Service Market in Oregon and Western Washington. Per Springfield Municipal Code 2.703(2)(b) a sole source justification was completed.

Existing equipment replacement funds exist to purchase this new equipment. Total replacement cost of 52 air packs is \$207,374.

**CITY OF SPRINGFIELD
PURCHASE AGREEMENT
Contract #1106**

Dated: January 7, 2014

Parties: City of Springfield "CITY"
A Municipal Corporation of the State of Oregon
225 5th Street
Springfield, OR 97477

and

Seawestern, Inc. "Seller"

Additional Contractor Information:

a) Type of Entity: Sole Proprietorship Partnership
 Limited Liability Comp Corporation

b) Address: PO Box 51, Kirkland, WA 98083

b) Telephone: (425) 821-5858

c) Fax No: (425) 823-0636

In consideration of the mutual covenants contained herein, the parties agree to the following terms, provisions and conditions:

1. **Personal Property to be Delivered.** Seller will deliver FOB City of Springfield, Oregon SCBA equipment as described in Attachment 1, attached hereto and incorporated herein by this reference on or before February 28, 2014.
2. **Purchase Price.** Price for equipment shall not exceed the total of \$207,375.
3. **Invoicing.** Invoice shall be sent to: Jana Sorenson, Springfield Fire & Life Safety, 225 Fifth St, Springfield, OR 97477. Payment will be made upon inspection and acceptance, within 30 days.
4. **Warranty.** Seller shall warrant equipment as described in Attachment 2 attached hereto and incorporated herein by this reference.
5. **Sourcing.** Sole source agreement. Seawestern is the sole source supplier of MSA equipment to the fire service in Oregon.
6. **First Point of Contact.** For City of Springfield - Jana Sorenson, Senior Management Analyst, Springfield Department of Fire and Life Safety, 225 Fifth Street, Springfield, OR 97477 (Phone: 541-744-4150) jsorenson@springfield-or.gov.
7. **Work Performed.** The work to be performed by Seller includes services generally performed by Seller in his/her/its usual line of business.
8. **Tax duties and Liabilities.** Seller shall be responsible for all federal, state and local taxes, if any, applicable to any payments received pursuant to this Agreement, including but not limited to income

tax, payroll tax, social security and self-employment tax. CITY shall not withhold, pay, or in any other manner be responsible for payment of any taxes on behalf of Seller.

9. **Indemnification and Hold Harmless.** Seller shall defend, indemnify and hold harmless City from and against all liability or loss and against all claims or actions based upon or arising out of damage or injury to persons or property caused by or sustained in connection with the performance of this Contract by Contractor except, pursuant to ORS 30.140, for losses, claims, or actions resulting from the sole negligence of City.

The Seller shall assume all responsibilities for the work, and bear all losses and damages directly or indirectly resulting to the Seller, the City, or to others on account of the character or performance of the work, unforeseen difficulties, accidents, or any other cause whatsoever. The Seller shall assume defense of, indemnify and save harmless the City, its officials, agents, and employees from all claims, liability, loss, damage and injury of every kind, nature and description, directly or indirectly resulting from activities in the performance of the Contract, the ownership, maintenance or use of motor vehicles in connection therewith, or the acts, omissions, operations, or conduct of the Seller or any Subcontractor under the Contract or any way arising out of the Contract, irrespective of whether any act, omission or conduct of the City connected with the Contract is a condition or contributory cause of the claim, liability loss, damage or injury and irrespective of whether act, omission, or conduct of the Seller or Subcontractor is merely a condition rather than a cause of a claim, liability, loss damage or injury. The Seller shall not be liable for nor be required to defend or indemnify, the City relative to claims for damage or damages resulting solely from acts or omissions of the City, its officials, agents or employees. The absence of or inadequacy of the liability insurance required in section 10 shall not negate Seller's obligations in this paragraph.

10. **Insurance.**

- a. **General Insurance.** The Contractor shall maintain in force for the duration of this agreement a Commercial General Liability insurance policy written on an occurrence basis with limits not less than \$3,000,000 per occurrence and \$5,000,000 in the aggregate for bodily injury or property damage. The policy will contain a "per project" aggregate endorsement. Automobile Liability (owned, non-owned and hired) insurance with limits not less than \$1,000,000 per occurrence shall be maintained. The City, its employees, officials and agents will be named as an Additional Insured where operations are being conducted related to this contract, on the General Liability policy as respects to work or services performed under this agreement to the extent that the death or bodily injury to persons or damage to property arises out of the fault of the Contractor or the fault of the Contractor's agents, representatives or subcontractors. This insurance will be primary over any insurance the City may carry on its own. If the City requires Professional Liability coverage, the City's Risk Manager must approve the terms, conditions and limits.
- b. **Workers' Compensation.** Seller shall provide and maintain workers' compensation coverage for its employees, officers, agents, or partners, as required by applicable workers' compensation laws. If contractor is exempt from coverage, a written statement signed by Contractor so stating the reason for exemption shall be provided to the City.
- c. **Evidence of Insurance Coverage.** Evidence of the required insurance coverages issued by an insurance company satisfactory to the City shall be provided to the City by way of a City approved certificate of insurance before any work or services commence.
- d. **Notice of Cancellation or Material Change in Coverage.** All policies shall provide a 30 day notice of cancellation to the named insured. The Certificate of Insurance shall provide the following cancellation clause: Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
- e. **Equipment and Material.** The Seller shall be responsible for any loss, damage, or destruction of its own property, equipment, and materials used in conjunction with the work.

- f. **Subcontractors.** The Seller shall require all subcontractors to provide and maintain general liability, auto liability, professional liability (as applicable), and workers' compensation insurance with coverage's equivalent to those required of the general contractor in this contract. The Seller shall require certificates of insurance from all subcontractors as evidence of coverage.
 - g. **Exception or Waivers.** Any exception or waiver of these requirements shall be subject to review and approval from the City's Risk Manager.
11. **Access To Records.** CITY and its duly authorized representatives shall have access to books, documents, papers and records of Seller which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts and transcripts.
 12. **Waiver.** Failure of CITY to enforce any provision of this Agreement shall not constitute a waiver or relinquishment by CITY of the right to such performance in the future nor of the right to enforce any other provision of this Agreement.
 13. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever, without prior written approval of CITY. No modification of this Agreement shall bind either party unless reduced to writing and subscribed by both parties, or ordered by a Court.
 14. **Nondiscrimination.** Seller shall comply with all applicable requirements of Federal and State civil rights and rehabilitation statutes, rules and regulations.
 15. **Termination.** The performance of work under this Agreement may be terminated by CITY, in whole or in part, whenever for any reason CITY shall determine that such termination is in the best interest of CITY. Any such termination shall be effected by delivery to the Seller of a Notice of Termination specifying the extent to which performance of the work under the Agreement is terminated and the date on which such termination is effective. Upon delivery to the Seller of a Notice of Termination under this paragraph, the Seller and CITY shall, by agreement, make an appropriate written modification to this Agreement governing completion of portions of the Seller's work and payment therefore by CITY.
 16. **Assignment/Subcontract.** Seller shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this agreement, in whole or in part, without the prior written approval of CITY. No such written approval shall relieve Seller of any obligations of this Agreement, and any transferee or subcontractor shall be considered the agent of Seller. Seller shall remain liable as between the original parties to this Agreement as if no such assignment had occurred.
 17. **Successors In Interest.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties to this Agreement and their respective successors and assigns.
 18. **Compliance With All Government Regulations.** Seller shall comply with all Federal, State and local laws, codes, regulations and ordinances applicable to the work performed under this Agreement. Failure to comply with such requirements shall constitute a breach of contract and shall be grounds for termination of this Agreement. Damages or costs resulting from noncompliance shall be the sole responsibility of Seller.
 19. **Attorney Fees.** In the event a lawsuit of any kind is instituted on behalf of CITY to enforce any provision of this Agreement, Seller shall pay such additional sums as the Court may adjudge reasonable for attorney fees plus all costs and disbursements at trial and on any appeal.
 20. **Force Majeure.** Neither party to this Agreement shall be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. CITY may terminate this Agreement upon written notice after determining such delay or default will unreasonably prevent successful performance of the Agreement.

21. **Remedies.** This Agreement shall be governed by and construed in accordance with the Laws of the State of Oregon, and any litigation arising out of this agreement shall be conducted in the Courts of the State of Oregon, County of Lane.
22. **Entire Agreement.** This Agreement signed by both parties is the parties' final and entire Agreement and supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives. There are no representations, promises, terms, conditions or obligations other than those contained herein.

CITY OF SPRINGFIELD:

SELLER:

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

ATTACHMENT 1



SEAWESTERN
FIRE FIGHTING EQUIPMENT

P.O. Box 51, Kirkland, Washington 98083
Phone (425) 821-5858 / Fax (425) 823-0636 / Toll Free 1-800-327-5312
www.seawestern.com / E-mail: info@seawestern.com

TO: Springfield Fire and Life Safety DATE: 10/14/13
225 Fifth Street
Springfield, OR 97477

ATTN: Battalion Chief Dana Burwell

Replying to your inquiry we are pleased to quote as follows:

ITEM NO.	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
MSA BREATHING APPARATUS				
1.	52	MSA "M7" FireHawk SCBA Includes: M7 Carrier and Harness with Swiveling Lumbar Pad and Chest Strap, FireHawk 2 nd Stage PTC CBRN Regulator, Quickfill Fitting on Chest, Extendaire I with Dual Disconnects, Internal Heads-Up Display Receiver, "M7" Integrated PASS Device with Thermal Sensor and Telemetry System and One ID Tag, and 15 Year Warranty for M7 Electronics. <i>NFPA 1981, 2007 Edition and 1982, 2007 Edition Complaint</i>	\$3,845.95	\$199,989.40
2.	52	MSA Quickfill Kevlar Pouch Pouch Only, does not included 3 Foot Hose.	\$85.00	\$4,420.00
3.	5	MSA RIT System Upgrade Includes: Two Low Pressure Hoses and Snap-Tite Quick Connect Fittings. MSA Part Numbers 10020779 / 10046484.	\$397.95	\$1,989.75
4.	5	True North RIT Bag System With Shoulder Strap.	\$195.00	\$975.00
<u>Total for 52 SCBA and 5 RIT System Upgrades</u>				<u>\$207,374.15</u>

FOB: Springfield, OR TERMS: Net on Receipt
DELIVERY: 60 to 90 Days after receipt of order **Sea Western, Inc.**
By: Steve Morris / President

Mine Safety Appliances Company

FireHawk® M7 Air Mask & FireHawk Responder™ Air Mask Lifetime Warranty and Terms of Sale

1. **Express Warranty**—air masks and/or components furnished under this order carry a Lifetime Warranty against material defects and/or faulty workmanship, with the exception of those components specifically identified herein. MSA shall be released from all obligations under this warranty in the event that repairs or modifications are made by persons other than its own or authorized service personnel, or if the warranty claim results from abuse, misuse, or normal wear and tear of the product. No agent, employee, or representative of MSA may bind MSA to any affirmation, representation, or modification of the warranty concerning the goods sold under this contract. MSA makes no warranty concerning components or accessories not manufactured by MSA, but will pass on to the Purchaser all warranties of manufacturers of such components. **THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR STATUTORY, AND IS STRICTLY LIMITED TO THE TERMS HEREOF: MSA SPECIFICALLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.**

Product Description	Warranty Period	Routine S.A.R. Maintenance
Air mask (less cylinder)	Lifetime	MSA requires that the air mask be maintained as specified in the Operations and Instructions Manual; however, the warranty coverage is for material defects and/or faulty workmanship only, and is not dependent upon performing routine maintenance. Material and labor costs of overhaul procedures and other routine maintenance are the responsibility of the purchaser and are not covered by the warranty.
Air mask cylinder	Until end of service life as controlled by government regulation/DOT	
Air mask replacement parts	Lifetime	
Air mask critical repair parts	Lifetime	

2. **Exceptions**—The products below are excluded from MSA's Lifetime Warranty:

Product Description	Exception	Warranty Period
Facemask blank, hoses & nose cup	Rubber product	5-year limited / age deterioration
ClearCommand® Communication System	MSA Limited Warranty	1 year
Control Module, Power Module, M7 HUD, I-HUD, Nightfighter HUD Transmitter	MSA Limited Warranty	15-year Warranty / Valid Only for the City of Eugene Fire Department, Eugene Oregon
Non-rechargeable batteries	Expendable and/or consumable parts	N/A

3. **Exclusive Remedy**—It is expressly agreed that the Purchaser's sole and exclusive remedy for breach of the above warranty, for any tortious conduct of MSA, or for any other cause of action, shall be the repair and/or replacement, at MSA's option, of any equipment or parts thereof, that after examination by MSA are proven to be defective. Replacement equipment and/or parts will be provided at no cost to the Purchaser, F.O.B. Purchaser's named place of destination. Failure of MSA to successfully repair any nonconforming product shall not cause the remedy established hereby to fail of its essential purpose.
4. **Exclusion of Consequential Damages**—Purchaser specifically understands and agrees that under no circumstances will MSA be liable to Purchaser for economic, special, incidental, or consequential damages or losses of any kind whatsoever, including but not limited to, loss of anticipated profits and any other loss caused by reason of the non-operation of the goods. This exclusion is applicable to claims for breach of warranty, tortious conduct, or any other cause of action against MSA.



ID 0170-10-MC/ June 2011
© MSA 2011. Printed in U.S.A.

MSA Corporate Center
1000 Cranberry Woods Drive
Cranberry Township, PA 16066
Phone 724-776-8600
www.MSAFire.com

Fire Service Customer Service Center
Phone 1-877-MSA-FIRE
Fax 1-800-967-0398

MSA Canada
Phone 1-800-672-2222
Fax 1-800-967-0398

MSA Mexico
Phone 01 800 672 7222
Fax 52-44 2227 3943

MSA International
Phone 724-776-8626
Toll-Free 1-800-672-7777
Fax 724-741-1559



Sole Source Justification
 For the Purchase of MSA Self-Contained Breathing Apparatus
 City of Springfield
 Department of Fire & Life Safety

The determination of sole source is based on the following findings as specified in Section 2.703(2) of the Springfield Code.

(a) That the efficient utilization of existing goods requires the acquisition of compatible goods or services;

Springfield Fire uses MSA brand self-contained breathing apparatus (SCBA) exclusively in all fire operations. Any new SCBA air packs or other parts purchased must be compatible with existing MSA masks and oxygen bottles. The SCBA 'system' is essentially three distinct 'pieces' – a mask (individually fitted for each fire fighter), an air pack, and an oxygen bottle. Springfield Fire's air packs are 10 years old and due for replacement. Individual masks are replaced on an as-needed basis, and existing oxygen bottles have 5 years useful life remaining. Fire intends to replace our entire cache of fifty-two (52) air packs in one bulk purchase in FY14, for an estimated cost of \$200,000. These new air packs must be MSA to meet our system compatibility requirements.

Sea Western, Inc. is MSA's sole authorized supplier of self-contained breathing apparatus and parts to the Municipal Fire Service Market in Oregon and Western Washington. (See Attachment 1)

(b) That the goods or services required for the exchange of software or data with other public or private agencies are available from only one source;

(c) That the goods or services are for use in a pilot or experimental project;

(d) Other findings that support the conclusion that the goods or services are available from only one source; or,

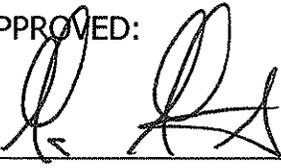
Eugene Fire replaced their SCBAs in 2012 with current MSA models. Replacement of Springfield SCBA's with the same make/model is not only desirable, but essential to interoperability and safety of the fire fighters. Beginning July 1, 2014, Eugene-Springfield fire fighters will operate as one combined workforce, with assignments made throughout the system for Eugene and Springfield employees. This change further supports the standardization of equipment, especially safety equipment, across the merged department.

All Springfield SCBA's are serviced and maintained by Eugene Fire Logistics section under a contractual agreement with Springfield.

(e) Sole source contracts for goods or services, or classes of goods or services, which are available from only one source but do not exceed \$100,000 must be approved by the Contracting Agent. Sole source contracts for goods or services, or classes of goods or services, which are available from only one source which exceed \$100,000 must be approved by the Local Contract Review Board.

For a sole source finding relying extensively on the need for compatibility, please be as specific as possible, including examples demonstrating why the selected sole source is the only solution or compatible source.

APPROVED:



City Manager

12/20/13
Date



Department Director

12-19-2013
Date



City Contracts Officer

12.19.13
Date



City Attorney Office

12/19/13
Date



Mine Safety Appliances Company • P. O. Box 426 • Pittsburgh, PA 15230

Telephone: (412) 967-3000

Writer's Direct Dial
503-989-3368

October 9th, 2013

Springfield Fire & Life Safety
Attention: Jana Sorenson

Sea Western, Inc. is MSA's sole authorized supplier of self contained breathing apparatus, parts and thermal imaging cameras to the Municipal Fire Service Market in Oregon and Western Washington. Sea Western also can supply you Cairns Fire Helmets, portable instrumentation and a variety of other MSA products.

Authorized MSA Fire Service channel partners are required to support MSA products at the end user level in their assigned territory. This includes warranty repair, equipment selection, training and life cycle repair service.

The assigned territory reflects the channel partner's ability to service a given area and is based, in part, on the number of outside sales associates, stocking location, and the channel partner's willingness to use these resources to promote and service MSA products.

Thank you for your consideration of MSA products to your organization.

Sincerely,

Mine Safety Appliances
Brian Beyer
Regional Manager