

CLASSIFICATION ADDENDUM

Job Title: Mechanic

Classification Specification: Maintenance Specialist

Barg Unit: AFS

Pay Grade: B21

*This classification **addendum** further clarifies job specific duties and requirements of a job within a particular classification. Note: The classification specification document is to be referenced and this document utilized as the addendum (supplement). It is intended to provide additional information, where needed, and is not intended to provide an exhaustive list of duties and responsibilities; specific position assignments will vary depending on business needs.*

Essential Characteristics and Duties Addendum

The Mechanic performs general mechanical work on City mechanical equipment and vehicles; performs periodic and preventative maintenance services and mechanical repair; performs welding and metal fabrication; diagnoses mechanical problems using a variety of equipment; orders parts, tools and supplies as authorized; performs cleaning and housekeeping of City vehicles and facilities; provides oral and written reports as required; produces cost estimates; schedules maintenance and delivery/pickup; performs tests of vehicles and equipment. Performs related duties as assigned.

Qualifications Addendum

An entry-level person would be expected to possess the following or any equivalent combination of knowledge, skills, education and experience in order to successfully perform the job.

Training & Experience:

- In general automotive mechanical work with some experience in operating equipment, and completion of automotive and equipment mechanical training.

Licensing Requirements:

- A valid Oregon driver's license at time of appointment.

Knowledge:

- Standard practices, methods, tools and equipment used in the maintenance and repair of vehicles and equipment and systems;
- Vehicles and their associated circuitry and electrical systems;
- Mechanical repair and fabrication;
- Pertinent testing and diagnostic equipment, hand and power tools.

Skills: *(Demonstrated skill in performing the following)*

- Operating vehicles or equipment for diagnostic or testing purposes;
- Lifting/moving heavy parts or equipment that could weigh a maximum of 80 pounds;
- Welding from drawings;
- Traveling as required;
- Utilizing welding equipment and lathes.

Qualification For Grade Progression:

N/A

There is no grade progression within the Mechanic title job itself. Grade progression is possible at the Mechanic, Journey level to B22.

Physical Requirements Addendum

Heavy Work as defined in the classification specification. Further definition of the physical requirements of the position can be found in a job task analysis. Position requires the ability to lift objects that could weigh a maximum of 80 pounds.

Addendum History

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