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**AGENDA ITEM SUMMARY**

**Meeting Date:** March 17, 2015  
**Meeting Type:** CCI Regular Session  
**Staff**  
**Contact/Dept.:** Linda Pauly/DPW  
**Staff Phone No:** 541-726-4608  
**Estimated Time:** 10 Minutes

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**COMMITTEE FOR CITIZEN INVOLVEMENT (CCI)**

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**ITEM TITLE:** DOWNTOWN CITIZEN ADVISORY COMMITTEE (CAC) APPOINTMENTS

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**ACTION REQUESTED:** The CCI is requested to conduct a Regular Session to appoint Devon Ashbridge and Vincent Martorello to serve on the Downtown CAC.

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**ISSUE STATEMENT:** On February 2, 2015, the CCI indicated approval for the applicants Devon Ashbridge and Vincent Martorello to fill two of the open positions on the Downtown CAC in the following categories:

- (1) Springfield Downtown School representative
- (1) Historic Commission representative

To formalize the appointment, CCI must take action to appointment the new members during a Regular Session.

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**ATTACHMENTS:**

**DISCUSSION:** On February 2, 2015 the CCI reviewed two applications for two positions on the CAC, and recommended appointment of Devon Ashbridge and Vincent Martorello. The CCI also reviewed and approved staff's recommendation to modify the committee roster in order to recruit another Downtown Business or Property Owner to serve on the committee. The committee vacancy has been advertised through a City media release and through communications to a range of interested parties.

The new appointments and proposed recruitment will bring new expertise and community representation to the committee.

The Downtown CAC provides City planning advisory functions associated with the implementation of the *Downtown Urban Design Plan and Implementation Strategy*, including updates to the *Downtown Refinement Plan* and *Springfield Development Code* — consistent with the City's Goal 1 Citizen Involvement program. The CAC also provides input on initiatives intended to improve the physical appearance, safety and vitality of Downtown.

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