

CITY OF SPRINGFIELD, OREGON



225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH:(541)726-3753 • FAX: (541)726-3689

ALARM SYSTEM - \$57.75 (FIRST YEAR) RENEWAL FEE - \$21.00
(Includes 5% Technology Fee) All fees are non-refundable

BUSINESS INFORMATION

IS THE ALARM SYSTEM BEING INSTALLED AT A RESIDENTIAL OR BUSINESS LOCATION?

RESIDENTIAL **BUSINESS**

If a residentially installed system, please complete questions 1 through 9. If the system is being installed at a business location, please complete questions 10 through 18.

1	Name		
2	Address		
3	City	State	Zip
4	Phone number ()	Emergency contact phone number ()	Email Address:
	Mailing address if different from above:	City	State Zip
5	Is the system being installed by the homeowner? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date of Installation
6	<i>If no, then indicate the Company and Agent that installed the alarm system:</i>		
7	Address	City	State Zip
8	Phone Number ()	Email Address	
9	Alarm Agent's Name	Alarm Agent's License #:	

BUSINESS OWNER AND CONTACT INFORMATION

For Business Installed Alarm Systems Only

10	Business owner's full name	Business Name (only if system was installed in your business)	
11	Business address		
12	City	State	Zip
13	Phone number ()	Emergency Contact Phone Number: ()	Email Address:
14	Mailing address if different from above:	City	State Zip
15	Company name and Agent that installed the alarm system:		
16	Address	City	State Zip
17	Phone number ()	Date of Installation	(If applicable) State of Oregon Registry #:
18	Alarm Agent's Name	Alarm Agent's License #:	

SIGNATURE AND INFORMATION

The information provided on this form is true and complete to the best of my knowledge

Applicant's Signature	Applicant's Name (Please Print)
Date	Phone Number

Payment must accompany application. Make check payable to: City of Springfield

Mailing Address: City of Springfield, Business Licensing, 225 Fifth Street, Springfield, OR 97477

FOR OFFICE USE ONLY

Date Received		Amount Paid		Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge <input type="checkbox"/>	Receipt Number	Received by:	
Comments:							

ELECTRICAL PERMIT REQUIRED for

New installations, alterations or relocations unless meeting ORS 479.540. Business License year is July 1st through June 30th of each year. Applications during the business year are not pro-rated and are subject to the entire fee. A penalty of \$10.00 or ten percent of the license fee, whichever is greater, shall accrue for each month a business has operated without obtaining a business license. All Business Licenses are subject to a 5% technology fee. All fees are non-refundable.