

**CITY OF SPRINGFIELD
BUDGET COMMITTEE MEETING**

Tuesday, April 14, 2015, 5:30 p.m.
Library Meeting Room, Springfield City Hall
225 Fifth Street
Springfield, Oregon

AGENDA

- | | | |
|--|-------------------|------------|
| A.) COMMITTEE OPENING REMARKS | | 10 minutes |
| 1. Welcome from the Chair | Chair Chris Stole | |
| 2. Roll Call | Staff | |
| 3. Election of Chairperson | Chair Chris Stole | |
| 4. Election of Vice Chairperson | Chair Chris Stole | |
|
 | | |
| B.) STAFF OPENING REMARKS | Gino Grimaldi | 30 minutes |
| 1. Welcome from the City Manager | | |
| 2. Delivery of Budget Message | | |
|
 | | |
| C.) INTRODUCTION OF BUDGET | Bob Duey | 30 minutes |
| 1. Budget Committee Bylaws | | |
| 2. Budget Process | | |
| 3. Budget Overview | | |
|
 | | |
| BREAK | | 15 minutes |
|
 | | |
| D.) NEW BUSINESS | | |
| Department presentations | | |
| 1. Library | Rob Everett | 20 minutes |
| 2. Fire & Life Safety | Chief Groves | 40 minutes |
| 3. Information Technology | Brandt Melick | 20 minutes |
|
 | | |
| E.) BUSINESS FROM THE AUDIENCE | | 10 minutes |
|
 | | |
| F.) ANNOUNCE NEXT BUDGET COMMITTEE MEETING | Chair | |
| 1. Tuesday, April 21, 2015 – 5:30 PM, Springfield City Hall – Library Meeting Room | | |

Note:

The Budget Committee for the Springfield Urban Renewal Agency (SEDA) will convene at 5:30 PM at the same location. The legal advertisement for this meeting will be published separately. Dinner will be provided and the City of Springfield Budget Committee will convene at the conclusion of the SEDA meeting.

G.) ADJOURN

Citizens' comments are normally scheduled under the agenda item "Business from the Audience" and are limited to three (3) minutes each. All subsequent meetings will have time scheduled for citizen input and anyone wishing to make a longer presentation should contact the City Manager's Office at 726-3700, so that the presentation can be included separately on the agenda.

ATTACHMENTS

- 1) FY2015-2016 Budget Message
- 2) April 14, 2015 Agenda Memo
- 3) City of Springfield Total Operating Expenditures– Total All Funds
- 4) Operating Expenditures by Department's – Total All Funds

April 14th

- 5) Library Budget Summary Memo
- 6) Library Presentation
- 7) Fire & Life Safety Budget Summary Memo
- 8) Fire & Life Safety Presentation
- 9) Information Technology Summary Memo
- 10) Information Technology Presentation

April 21st

- 11) City Manager's Office Budget Summary Memo
- 12) City Manager's Office Presentation
- 13) Human Resources Budget Summary Memo
- 14) Human Resources Presentation
- 15) Police Budget Summary Memo
- 16) Police Presentation

April 27th

- 17) Finance Budget Summary Memo
- 18) Finance Presentation
- 19) Legal/Judicial Services Budget Summary Memo
- 20) Legal/Judicial Services Presentation
- 21) Development & Public Works Budget Summary Memo
- 22) Development & Public Works Presentation
- 23) Capital Budget Presentation

FY16 Proposed

- 24) City of Springfield Proposed Budget Fiscal Year 2015/2016



Budget Message 2016

It is my pleasure to present the city of Springfield's proposed Fiscal Year 2016 budget.

Budget Overview

The proposed Fiscal Year 2016 budget makes strategic investments that will improve service delivery to the citizens of Springfield and control costs. The preparation of this year's budget continues the use of the Priority Based Budgeting tool introduced during last year's budget review. Priority Based Budgeting is used throughout the year in an effort to continuously improve and make sure programs are provided in the most cost effective manner. Priority Based Budgeting also helps facilitate discussions regarding the shifting of resources so that programs most important to the community are provided.

In prior years, the preparation of the budget was approached from the primary perspective of the need to balance revenue with expenditures. This caused the majority of the budget preparation work to be focused on budget reductions and left little room to have conversations about what the city should be doing to meet the growing needs of the community. The need to balance revenue and expenditures has not disappeared. The local economy is slowly improving and increases in revenue have been very modest.

The starting point for the preparation of the Fiscal Year 2016 was the creation of comprehensive list of programs needing additional investments. During the Executive Team (city department heads and staff from the City Manager's Office) offsite meetings in November and December 2014 all department resource requests were reviewed. The list was prioritized and recommendations for funding were established. The complete list is presented in Exhibit A and is sorted into two sections: those requests being funded in FY16; and requests not funded. Without having the advantage of significant additional resources, improving programs had to rely on shifting resources coupled with controlling costs in order to remain fiscally stable over a three year time frame.

The result of the budget preparation efforts briefly described above is a proposed Fiscal Year 2016 budget that contains improvements in program areas related to public safety, economic development, Library, and Development and Public Works. In addition, the Fiscal Year 2016 budget contains investments in Finance and Human Resources designed to produce cost savings and/or allow for the reallocation of resources to high priority services.

The proposed Fiscal Year 2016 budget results in long range financial projections for the General Fund that are the healthiest they have been in many years. In prior years the projections showed General Fund deficits of over \$1 million in years two and three. Current projections for the General Fund project manageable deficits of \$695K for year two and \$884K for year three.

Highlights of Service Improvements and Changes

- Economic Development/City Manager's Office

The duties of the City Manager and Assistant City Manager will be shifted so that the Assistant City Manager will be able to provide increased focus on economic development activities including Glenwood and Downtown redevelopment, ongoing economic development efforts and the redevelopment of the Booth Kelly facility. The anticipated retirement of the Community Development Manager will allow for the additional realignment of duties within the City Manager's Office to provide for additional support in areas such as intergovernmental relations, involvement in state legislative issues, and support for the Mayor and City Council for major initiatives impacting the community.

- Development Review/Development and Public Works

The department has restructured several major functional areas to reduce costs and improve services. The department will be expanding front counter hours in City Hall by an hour each day and expects turnaround time for plan review, phone responses, and permit issuance to improve as well as position the department to be responsive to increases in development activity.

The vacant position of Deputy Director of Development and Public Works is being eliminated. Duties of that position will be absorbed by other management positions within the department.

- Program Analysis/Finance

The proposed Fiscal Year 2016 budget adds an additional Management Analyst position and increases a Department Assistant by 0.2 FTE. This will provide capacity to evaluate Priority Based Budget programs as well as conduct other studies designed to continue efforts to utilize existing resources as effectively and efficiently as possible. It is anticipated that the savings realized through the various studies will exceed the cost to fund the positions.

- Fire & Life Safety

The Fire & Life Safety Department is constantly seeking ways to improve response times to fire and medical emergencies. The proposed budget includes \$30,000 for a new system to alert fire stations to calls. The existing system alerts fire stations sequentially. The proposed system will alert stations simultaneously which will reduce the time it takes to notify responders by 20 to 40 seconds depending on the type of call.

The Fire & Life Safety Department is reducing support personnel by 1.0 FTE to reduce costs. Duties will be distributed among other staff.

- Volunteer Coordination/Human Resources

The proposed Fiscal Year 2016 budget continues the limited duration Volunteer Coordinator position included in the current budget. The city utilizes 200 to 250 volunteers citywide.

- Risk Program and Claims Administration/Human Resources

During the current fiscal year the Human Resources Department, in cooperation with the Development and Public Works Department, has had a limited duration position that has been tracking Workers Compensation and Short and Long Term Disability claims. The efforts have resulted in additional wage subsidy and worksite modification funding of approximately \$44,000 in six months. The proposed budget continues the limited duration position for another six months. The position will be reevaluated at that time.

- Benefit Plan and Program Administration/Human Resources

Fiscal Year 2016 will be the first full year of staffing the Employee Wellness Clinic with a Nurse Practitioner. It was previously staffed with a Registered Nurse. This allows employees to access a higher level of care and avoid costlier visits to physicians. This reduces the city's health care costs and improves the health of city employees. In 2016 the Employee Wellness Clinic will move from its current temporary location to a portion of space currently utilized by the Fire & Life Safety Department.

- Borrower Services/Library

The Library will complete the implementation of the patron self-service checkout stations which will be faster and more cost efficient allowing the Library to address other patron service needs without increasing staff. The ability to address other patron needs will be dependent on the extent of the use of the self-service checkout stations.

The leadership structure of the Library Department continues to be fine-tuned to create a structure that meets their needs at a lower cost. The Library is proposing to use a portion of the savings to increase a library technician by 0.4 FTE to full time. This will provide additional staff support for timely material support and public desk coverage.

- Public Safety/Police

The Police Department is reorganizing its rank structure with the creation of four Lieutenants. This will improve the ability of the Police Department to respond to changing conditions in neighborhoods and the community through the creation of a special response team; to improve succession planning; improve supervision; move towards state accreditation; and to increase training opportunities for staff. The total cost to implement this change is approximately \$35,000.

The proposed Fiscal Year 2016 contains \$18,000 for a pilot project exploring the use of body cameras for the department. It is anticipated that the deployment of body cameras will be beneficial to the public and police officers.

One additional Detention Officer is included in the proposed budget. This will reduce the number of forced overtime shifts worked by Detention Officers. The Police Department will continue to use vacancy management to reduce costs.

Capital Projects

The city of Springfield is responsible for maintaining and building facilities that are critical to the livability and the economic vitality of the community. The Fiscal Year 2016 budget invests approximately \$38 million in these facilities. Among the major capital projects included in the Capital Budget are the following:

- Gateway Street Overlay – The city has received approximately \$1.5 million in Surface Transportation funding for pavement preservation work on Gateway Street. The project includes 0.97 miles of pavement preservation as well as accessibility and signal upgrades.
- Franklin Boulevard Sanitary Sewer Expansion – The expansion of the sewer began last fiscal year and will be completed in Fiscal Year 2016 providing the availability of sewer service the entire length of Franklin Boulevard that is within the Urban Growth Boundary. This is a critical element to the redevelopment of the Glenwood area.
- Franklin Boulevard Reconstruction – The city has received \$6 million in state funds and another \$3.5 to \$5 million in a state loan for the first phase of the reconstruction of Franklin Boulevard. The first phase will begin from the Franklin/McVay intersection and terminate in the vicinity of Mississippi Avenue. The project will create a multiway boulevard that includes access lanes and parking adjacent to the arterial.

Strategic Plan/Performance Measures

The City of Springfield Strategic Plan is a constantly evolving document aimed at quantifying progress towards the city's long-range goals and tasks in such a way as to illustrate the success of City Council Goal achievement. In 2013, the City of Springfield began the transition to a priority based budget. Since that time and continuing over the next several months, staff will work to update and align the Strategic Plan, Council Goals, and Priority Based Budget Programs. During this process, current strategic plan measures will be reviewed, refined, or removed and new strategic plan measures are likely to be identified. This rewrite is aimed at creating a logical system of measures and budget programs, all directed at achieving and illustrating achievement of Council Goal success.

Ultimately, a balanced set of measures cannot be established overnight. Most organizations with a strategic plan have performed significant revisions, and most have resulted in simplification of measurements. One of our expectations is that an updated strategic plan complete with Council Goals, priority initiatives and performance measures will be presented as an appendix to the city's budget next year and into the future.

Long-Term Fiscal Health

The city's use of the priority based budgeting tool commits us to a multi-year effort that occasionally should be reviewed and updated to keep relevant. As we approach the third year of priority based budgeting during Fiscal Year 2016, departments will review and update their current list of programs and services. They will validate their description and update their costing methodologies for all existing and new programs. Also during Fiscal Year 2016, departments will have access to additional analytical support to complete necessary program analysis to continue aligning services with Council and Community priorities. Utilizing priority based budgeting has demonstrated a commitment to long-term financial stability, brought a new perspective and understanding to the budget process, and has empowered departments to take ownership in critical funding decisions. Priority based budgeting will allow us to manage the new norm and as revenues stabilize the process can help us manage requests for new spending to ensure they support high priority programs and services.

As mentioned previously, a significant part of fully benefiting from this approach is an increased focus on the 5 and 10 year financial planning windows for the city's operating funds. Along with the use of performance measurements to ensure services are better aligned with Council goals, having the right financial policies and targets in place can help ensure that more immediate decisions and actions taken do not jeopardize the long-term strategy for achieving our community's vision. To accomplish this, time and effort needs to be spent to review the city's revenue's reliability and its expenditure trends to help create our own fiscal health models.

Having started this year and continuing into next year, management has already begun this work on four selected accounting funds. This will allow us to develop better defined longer-range fiscal policies for achieving fiscal health. These four funds are: General fund, the Street fund, the Building fund and the Ambulance fund.

Challenges

In the next several years the city of Springfield will be making some important decisions that will be important to the community and its citizens.

In May, the City Council will begin discussions regarding the renewal of the operating levy that provides funding for the staff of one fire station. Assuming the City Council decides to move forward with the renewal of the levy, in November, 2015 the voters will decide whether or not to renew the operating levy. A year from now the same process will be followed regarding the Police levy that funds the Municipal Jail, Courts, City Prosecutor and police services.

The condition of city streets continues to deteriorate due to lack of funding for maintenance and preservation. In May, Lane County voters will vote on an increase in the vehicle registration fee. Revenue from the increase in the vehicle registration fee will be shared with local governments in Lane County. Voter approval of the vehicle registration fee will generate approximately \$1 million for the city of Springfield. This would be used exclusively for preservation. Even with this additional funding, a backlog of preservation needs will remain requiring careful consideration of additional funding solutions.

There is a growing backlog of projects needed to adequately maintain city buildings and reserves are inadequate to replace building components such as heating and air-conditioning systems. As an example, the heating and air-conditioning units for City Hall are projected to cost \$1.65 million to replace. Another major unfunded project is the improvements to City Hall that will be needed to bring the building up to current seismic standards. The cost of those improvements will be known in the next several months. While the issues regarding the maintenance of city building are significant, they are not insurmountable if addressed in the next several years.

Conclusion

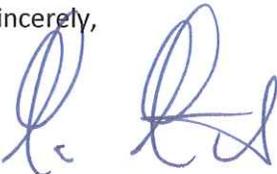
The proposed Fiscal Year 2016 budget moves the community and the city organization forward by shifting resources among programs and controlling costs. It is noteworthy that the proposed budget contains a number of service enhancements while only increasing the total number of employees by 0.60 full time equivalents. City employees continuously strive to cost effectively improve services to the citizens of Springfield. I believe the Budget Committee will see many examples of that as you review the proposed budget and listen to department presentations during your upcoming meetings.

The future definitely contains some challenges. However, the community and the city organization has a strong tradition of meeting and overcoming challenges and there is nothing to indicate a change in that tradition.

Preparation of the budget is truly a team effort. I would like to thank those that helped prepare the budget. I would like to give special thanks to Bob Duey and Paula Davis of the Finance Department for the leadership role they have played in the preparation of the budget.

I formally submit the Fiscal Year 2016 proposed budget for your consideration and look forward to discussing it in greater detail with you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Gino Grimaldi', written in a cursive style.

Gino Grimaldi
City Manager

Exhibit A Program Request

Department	Program Name	Q.	Resource Request	Funded
City Managers Office	Downtown Parking*	4	Increase operating expense for contractual services in implement Downtown Parking Program	\$40k Program Expense in Downtown Urban Renewal SEDA Funds
City Managers Office	Community Events Coordination	3	Increase program expense for increase in Community Events demand	\$16,800 was added to CMO budget in the Transient Room Tax Fund
City Managers office / Development & Public Works	Comprehensive Planning	1	Increase program expense to begin implementation of a Main Street Vision Strategies	\$100k was added to the City Manager's special projects expense in the Development Projects Fund
Finance	Budget Development & Procurement Administration	1	1.0 FTE support staff for purchasing and budget	Management Analyst FTE added to focus on PBB program analysis and efficiency projects.
Finance	Budget Development	1	Replace BRASS / Implement a new budget and forecasting tool	Initial analysis to be completed in FY16 with implementation in FY17
Fire & Life Safety	Suppression Fire Operations	1	Fire Staffing Study; BC Contract; IAFF contract; overtime	Overtime adjust were made in FY16 to reflect last year adjustments
Fire & Life Safety	Suppression Fire Operations	1	Turnouts & Fire Hose replacement	Reduction in lease payments offset increase in Equipment replacement reserves.
Fire & Life Safety	Suppression Fire Operations	1	Fire Apparatus Replacement / Apparatus Replacement Reserve	Replacement reserves were identified for future apparatus purchases
Fire & Life Safety	Dispatch and Communication	2	Dispatch Contract	Dispatch contract was increased by 5%
Fire & Life Safety	Dispatch and Communication	2	IP Alerting Equipment, implement changes to CAD system related to the alerting system used to "tone" out fire station crews.	\$30k was added to proposed budget for this project.
Human Resources	Health & Wellness Program	4	Wellness Clinic service expansion and new facility: \$300k estimate. (\$160k for service contract and up to \$100k for space remodel.)	Funded with existing insurance reserves.
Human Resources	Health & Wellness Program	4	Increase in contracted services for Wellness Clinic	Funded with existing insurance reserves.
Human Resources	Risk Administration & Programs	1	Staffing Needs, 1.00 Management Analyst Volunteer Coordinator	Approved as limited duration position.
Human Resources	Risk Administration & Programs	1	.5 FTE Admin Specialist	Approved as limited duration position.
Information Technology	Network Administration	1	Replace HVAC for computer server room and set up reserve.	Emergency funded in FY15
Library	Borrower's Services	3	Phase 2 self checkout	\$15k was added to Library's FY16 Proposed budget for Phase 2
Library	Borrower's Services	3	Borrower's Service I - FTE change from .6 to 1.0	Library Technician FTE increase completed for FY16
Police	Cahoots		Cahoots	Program was funded with grants.
Police	Patrol Emergency	1	Car video and/or body cameras	Pilot program added to FY16 Proposed budget for \$18k Federal Forfeitures
Police	K-9 Unit	2	Ongoing Drug Dog costs and permanent vehicle	Ongoing drug dog costs with vehicle purchase was added to FY16 Proposed budget in F204.
Police	Jail Management	3	Jail Staffing Levels - 1.0 FTE Detention Officer	Analysis on levy projections was completed and an additional detention officer was added to FY16 Proposed.
Police	Long Range Planning	3	Department Reorg	Department re-org was completed in SBFS in Jan 2015 and is part of the FY16 Proposed budget.

Request not funded in FY16. *Not prioritized and sorted by department.*

Department	Program Name	Q.	Resource Request
City Managers Office	Community Business Development	3	Add additional 1.0 FTE for Community Business Development
Development & Public Works	Code Enforcement	1	Add .5FTE for dedicated clerical support for the Code Enforcement program based on current workload.
Development & Public Works	Surface Drainage Vegetation Management	2	Add additional 1.0 FTE and purchase of vehicle for removal of invasive species on Mill Race corridor and bioswales.
Development & Public Works	Surface Drainage Vegetation Management	2	.2 FTE plus supplies to address homeless camps near city waterways.
Development & Public Works	Street Maintenance and Preservation	2	Street maintenance resources
Development & Public Works	Street Maintenance and Preservation	2	Purchase asphalt grinder and hire seasonal FTE to provide crack seal, pavement marking, and asphalt repair
Development & Public Works	Traffic Operations-Engineering	1	Replace traffic control and communication systems.-Intelligent Transportation System plan.
Development & Public Works	Facilities Maintenance-City*	3	Create a building systems reserve that would allow timing replacement of the systems.
Development & Public Works	Facilities Maintenance-Custodial Services*	4	FTE Request for Custodial Services
Development & Public Works	Vehicle & Equipment Preventive Maintenance and Scheduled and Unscheduled Repairs	4	1.0 FTE mechanic to provide service to Public Safety vehicles and Operation specialized equipment.
Development & Public Works	Community Development	1	.5 FTE HUD Planning Staffing
Development & Public Works	Integrated System Support	1	Acela Replacement
Development & Public Works	GIS Ad-Hoc Support	2	Asset Mgmt. Replacement Reserves
Development & Public Works	Emergency Management	2	Increase General Fund support of Emergency Manager from .02 to .25
Development & Public Works	Comprehensive Planning	1	Budget for litigation expenses and contractual services for 2030 plan.
Fire & Life Safety	Fire Inspection/Code Enforcement	2	1.0 FTE Deputy Fire Marshal
Fire & Life Safety	EMS Billing - Springfield	4	EMS 1st Response Fee (4-5year implementation)
Human Resources	Benefit Leave Administration	3	Provide employee paid short term disability in partnership with paid time off program \$154k.
Human Resources	Benefit Plan and Program Administration	2	.5 FTE Admin Specialist
Human Resources	Risk Programs and Claim Administration	1	Risk Management Information System
Human Resources	Risk Programs and Claim Administration	1	Volunteer Management System
Human Resources	Employee Training	2	Leadership Skills Training and/or diversity training
Information Technology	Customer Support	4	1.0 FTE for dedicated HELP Desk
Information Technology	Server Administration and Maintenance	1	Server Replacements: Additional funds were approved in FY15 no increase is needed at this time.
Information Technology	Network Administration	1	Develop disaster recovery plan and .25 FTE to implement disaster recovery plan

Continued Request not funded in FY16.

Department	Program Name	Q.	Resource Request
Information Technology	Application Support - Departmental Applications	2	Establish Reserve for Safety Software upgrade and/or replacement
Information Technology	Systems Security	1	1.0 FTE Limited duration then .5 FTE ongoing & contractual services to comply CJIS regulations.
Information Technology	Network Administration	1	Audit Network Infrastructure. (50k) and .5 FTE to implement audit recommendations.
Police	Financial Resource	4	Building Replacement Reserve
Police	Fleet Vehicle	3	Increased funds for vehicle replacement
Police	Animal Control	3	Veterinarian Reporting
Police	Response Team		Response Team
Police	Policy Review and Admin	2	Lexipol
Police	Training and Certifications	3	Sustainable Training Program
Police	Dispatch	2	Potential replacement of Gold Elite consoles in Dispatch - (Police requested hold on project

To: Members of the Springfield Budget Committee
From: Bob Duey, Finance Director
Date: March 23, 2015
Subject: First Budget Meeting Scheduled April 14, 2015

I would like to thank each of you in advance for volunteering your time to help review the Proposed Budget for the City. The first meeting is scheduled for Tuesday April 14, @ 5:30 p.m. in the Library Meeting Room of Springfield City hall. Dinner will be served and ready for you at 5:00 pm.

Committee Roster and Officers

In the front of your FY16 Proposed Budget document (Attachment 24) there is a listing of the members of this year's committee. Returning for community members are Chris Stole (Ward 1), Terry Buck (Ward 2), Gabriele Guidero (Ward 4), Diana Alldredge (Ward 5) and Paul Selby (Ward 6). Our new member recently appointed to the Committee by the Council is Nathan Mischel (Ward 3).

The current officers for the Committee are Chris Stole, Chairman, and Diana Alldredge, Vice Chair. One of the first official actions at your April 14th meeting will be to elect officers for 2015. For Springfield the chair position has historically been held by a community member but that is practice and not a rule and the positions can be held by any of the 12 members. The Budget Committee has been willing in past years to appoint the Mayor as a non-voting ex-officio member of the Committee as state statutes does not include the mayor of a city as an official appointed to the Budget Committee.

You are also being asked again to serve on the Budget Committee for the Springfield Economic Development Agency (SEDA). As a separate agency, SEDA is required to follow Oregon budget law in the manner similar to your role on the city's Budget Committee for the City's two urban renewal districts. The SEDA Board is comprised of the six City Councilors, the City's Mayor, and one County Commissioner. To ensure equal representation between elected officials and appointed members, the SEDA Budget Committee is comprised of those 8 individuals plus the six community members from the City's Budget Committee plus 2 additional members.

Volunteering

With the recent implementation of the new Volunteer Coordinator program in HR, the City has begun tracking volunteer hours. All volunteers are now covered by an excess medical policy or Workers Compensation Insurance while performing their duties. In accordance with City policies and procedures all time donated to the City of Springfield is documented and recognized annually. At the beginning of each meeting a sign in form will be sent around to assist us with this effort.

Bylaws

By request of Council and reviewed at a regular session bylaws for the Budget Committee were approved on March 2, 2015, Exhibit A. Bylaws set forth the structure of the committee in the organization. They state what rights the members have within the organization and what limits of power are put on boards and officers. The bylaws address the attendance policy that matches the language in the Council Operating Policies and Procedures document and are in accordance with Local Budget Law ORS294.414.

Agenda Packet

The agenda included in this packet for the first meeting on April 14th also includes tentative agendas for the next two Tuesdays. Staff has scheduled the presentations and deliberations for this year's process to occur over three

evenings. If the Committee does need more time to review department's budgets or have more questions answered we have included on the calendar a fourth meeting for Tuesday May 05th.

Fiscal Health

Priority Based Budgeting (PBB) is a process and a set of tools that has helped the City change the way we talk about making financial decisions and how we achieve the results that our community is looking for. The new process has allowed staff to focus on program results as opposed to budgeted line items. Staff has prioritized what programs and services are most important to our residents, identified programs we should focus on and recognized programs we continue to do will. Finance and department staff have been facilitating the use of PBB in the decision making process. As a result of the City's use of PBB, several departments have identified, recommended and successfully reorganized their operations to shift resources from lower priorities to higher priority programs. This has improved customer services and increased efficiencies which has built trust and credibility to all stakeholders involved in the budget process.

To be successful in this effort the City must also engage in long range financial planning. Be able to properly analyze the long range impact of immediate decisions. Plan for the volatility that can occur with certain revenue sources, project and plan for knowable asset management and provide for a level of financial stability which will provide for an appropriate level of services during economic bust and boom times. The first of several steps that management is taking to move towards accomplishing this goal is to review and update existing fiscal policies. These policies have been adopted by the Council or administratively followed by staff. We will be assessing the policies current impact on the City's fiscal health to determining where we are currently are, along a continuum and where we would like to be at some time in the future.

Because of the way municipal governments are organized financially with numerous types of accounting funds and many different types of legally dedicated revenues an effective approach to working on this project is to address different parts of the City's budget at different times. The following is a breakout of the funds types for the City:

<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>	<u>Debt Service</u>	<u>Internal Service</u>	<u>Capital Projects</u>
General*	Street*	Sewer	Bancroft	Insurance	Sewer
	Spec Rev	Regional WW	Bond Sinking	Equip Replace.	Drainage
	Room Tax	Ambulance*	MWMC Debt	SDC Admin	Street
	CDBG	Drainage			Regional WW (2)
	Building*	Booth-Kelly			SDC Drainage (2)
	Jail Ops	Reg Fiber			SDC Sanitary (2)
	Fire Levy				SDC Transportation (2)
	Police Levy				SDC Regional (2)
	Glenwood URD				Devl'p Projects
	Downtown URD				Devl'p Assessment

The initial phases of the fiscal health analysis project is going to concentrate on operating funds and specifically the General Fund, the Street Fund (special revenue type), the Building Fund (special revenue type) and the Ambulance Fund (enterprise type). These accounting funds best represent the types of possible fiscal policies that could be applied universally across the remainder of the City and provide the template for additional analysis.

Four Select Operating Funds Beginning Cash and Operating Balances

The City's total Proposed Budget for FY15 is \$340,611,422 while the Operating Budget share of the total is \$99,886,651 (*Proposed Budget FY16 Attachment 24 Pages 11-19*). The Operating Budget includes the necessary resources for each of the 9 departments within the City and is appropriated across 29 different accounting funds in recognition of the various revenues received that are accounted for separately. Included in the total operating budget is over \$13.5M that is the City of Eugene's cost of operating the regional sanitary sewer treatment plant that is appropriated within the City of Springfield's budget because of the role Springfield has as the administrator of the Metro Wastewater Management Commission.

The General Fund is by far the single largest fund used by the City for accounting purposes and contains the largest percentage of every department's operating budget except for the department of Development & Public Works (DPW). The largest percentage of the DPW operating budget is located in the Street, Sanitary Sewer and Storm Water funds.

The table below shows the current cash flow projections for the City's General Fund:

GENERAL FUND

	Actual FY12	Actual FY13	Actual FY14	Est Actuals FY15	Proposed FY16	Projected FY17	Projected FY18
Operations Revenue	32,148,512	32,622,492	32,917,157	34,709,014	35,404,046	35,993,261	36,788,002
Operating Expenses	30,866,349	31,107,938	31,775,305	33,390,117	34,607,945	35,616,503	36,600,989
Fiscal Transactions							
XFR to Street Fd	357,673	367,715	377,220	397,866	397,566	397,866	397,866
XRF to Jail Fd	450,000	401,393	373,685	450,000	450,000	450,000	450,000
Xfr to Other Fds	38,499	2,947			100,000	0	0
Debt Service	232,375	229,168	230,715	226,896	227,709	223,030	223,108
	1,078,547	1,001,222	981,620	1,074,762	1,175,275	1,070,896	1,070,974
TOTAL EXPENSES	31,944,896	32,109,160	32,756,925	34,464,879	35,783,220	36,687,399	37,671,963
Revenue Over Expenses	203,616	513,332	160,232	244,135	-379,174	-694,138	-883,961
Beginning Cash	7,551,136	7,754,752	8,268,084	8,428,315	8,672,450	8,293,276	7,599,138
Ending Cash	7,754,752	8,268,084	8,428,315	8,672,450	8,293,276	7,599,138	6,715,177

Type of Fund: General

Description: Primary operating fund for the City, required by Oregon budget law

Primary Revenue: Property taxes are 56% of total fund and Intergovernmental 20%

Revenue Stability: Most revenues are reliable from one year to the next with the exception being planning fees resulting from the recession. A majority of fees trend low for growth potential.

Fund History: As primary operating fund and heavily supporting subsidized services, this fund has historically kept itself in balance by finding efficiencies, reductions and deference of scheduled maintenance. Primarily relying on property taxes sets the revenue growth trend for the fund. To supplement fund activities the City has passed two special tax levies for police and fire services that are now accounted for separately.

Fund Outlook: Tenuous stable, this fund has a basic structurally in-balance between its annual revenue and expenditures however not so large it can't be solved but may require immediate resolutions. Current 3 year projections show a continual in-balance growing to \$2M annually.

Financial Trends: Property values are beginning to rise however may be capped somewhat as the 3% restriction from Measure 51. Some moderate growth in commercial property. Positive trends in building and construction market are being seen but have yet to show up on tax rolls. Personal service cost account for almost 80% of the fund expenditures which are generally trending at a rate greater than revenue growth

Operating Reserves: Operating reserve for contingency and cash flow balances have remained positive during the recession and shown small growth.

Capital Reserves: Currently minimal Reserve

Requirements: Cash flow, contingency, capital, long term stability and additional software & hardware replacements, equipment replacement, building preservation and replacement.

SEE ATTACHMENT 2 EXHIBIT B FOR GENERAL FUND BALANCE HISTORY

AMBULANCE FUND

	FY14	FY15	FY16
	Actual	Estimated	Proposed
Revenue	\$ 6,007,217	\$ 5,721,100	\$ 5,921,500
Less Expenses	(5,340,476)	(5,659,061)	(5,951,849)
Net	666,741	62,039	(30,349)
Plus Beginning Cash	328,104	994,845	1,056,884
Ending Cash Balance	\$ 994,845	\$ 1,056,884	\$ 1,026,535

Type of Fund: Enterprise
Description: Ambulance services within the larger Fire & Life Safety Department
Primary Revenue: Ambulance transport fees with reliance on federal reimbursements for Medicare and Medicate, supplemented with FireMed and Ambulance billing services revenue.
Revenue Stability:..... Council sets local rates while federal government determines reimbursement rate. No control over reimbursement rates.
Fund History:..... Strong financial performance late 90’s and early 00’s but change in federal reimbursement program has restricted local control. Fund required use of \$2M in reserves during relatively short period. Focused management has benefited fund by expanding revenue base and controlling growth increase of expenses.
Fund Outlook:..... Tenuous stable, last 3 to 4 years has improved outlook and allowed time to consider longer term strategy. Any solution for under reimbursements by federal government is unlikely. Operating and Capital reserves underfunded.
Financial Trends: Revenue growth since FY07 has been slow until last couple years. Strong in FY14 and FY15 from rate changes, activity level and collection efforts. Expenditures from FY07 thru FY13 showed only moderate growth. Recent growth in FY14 and projected through FY16 shows increasing at higher percentage.
Operating Reserves:..... Completely eliminated as recently as FY11. Since that time reserves have been building every year and back to approximately \$1M.
Capital Reserves: During period of decline in operating reserves the capital reserves were maintained within a consistent dollar range. Long term health indicated that reserves should be growing as major apparatus becomes more expensive and technology needs increase.
Reserve
Requirements:..... Cash flow, contingency, capital, long term stability

SEE ATTACHMENT 2 EXHIBIT C FOR AMBULANCE FUND BALANCE HISTORY

BUILDING CODE FUND

	FY14	FY15	FY16
	Actual	Estimated	Proposed
Revenue	\$ 727,427	\$ 965,254	\$ 901,180
Less Expenses	(792,465)	(853,773)	(939,953)
Net	(65,038)	(111,481)	(38,773)
Plus Beginning Cash	150,068	85,030	196,511
Ending Cash Balance	\$ 85,030	\$ 196,511	\$ 157,738

Type of Fund: Special Revenue
Description: Building Division within the Development and Public Works Department
Primary Revenue: Fees received from building permits and inspection fees.
Revenue Stability:..... Council sets local rates but regulated by State of Oregon. State requires that fees are reviewed by them prior to changes and monitored for comparison with actual cost of service. Also fees charged competitively compared with other jurisdictions.
Fund History:..... Fund was created in FY05 from the General Fund to better account for the activities of this regulated service. Performance and reserves were strong through FY08 until recession. Revenue consistently dropped every year and eventually by 80%. Staffing was reduced but need to keep minimal qualified staffing for issuing permits and inspections required use of reserves.
Fund Outlook:..... Unstable. Staff reductions have been severe. Revenues are still at the low point since the recession started. Recent activity is starting to show uptick but not enough yet to outpace expenditure growth. When building activity does show increase there may be a need to consider staffing levels to match activity level with qualified staff.
Financial Trends: The recession hit the housing market particularly hard. Fees and charges are only revenue for this service and are set primarily to match expenditures. As revenue dropped (by 80%) immediately expenditures reductions were difficult to match (60%). During this time \$2M in reserves were used. Expenditures are larger than current revenues every year with minimal reserves remaining. There are indications in the market that building activity is seeing an increase but without additional reserves to rely on this fund is not in a position to get too far out ahead of the activity with expenditure increases. Minimal revenue increases being shown for FY16.
Operating Reserves:..... Even for cash flow purposes, minimal reserves remaining and showing decline projected for YY16.
Capital Reserves: None established. Minimal requirement except for technology.
Reserve
Requirements:..... Cash flow, contingency, capital, long term stability

SEE ATTACHMENT 2 EXHIBIT D FOR BUILDING FUND BALANCE HISTORY

STREET FUND

	FY14	FY15	FY16
	Actual	Estimated	Proposed
Revenue	\$ 5,500,254	\$ 5,559,069	\$ 5,594,500
Less Expenses	(5,546,584)	(5,534,370)	(5,668,041)
Net	(46,330)	24,699	(73,541)
Plus Beginning Cash	893,681	847,350	872,049
Ending Cash Balance	\$ 847,351	\$ 872,049	\$ 798,508

Type of Fund: Special Revenue
Description: Street Operations within the Development and Public Works Department
Primary Revenue: Transportation Fuel Tax from both the State and local ordinance. Some additional revenue from right-of-way fees, maintenance contracts with other jurisdictions and other government grants.
Revenue Stability:..... The fuel tax itself is stable and reliable although not seen as a growth tax as reduced miles travelled and fuel efficient vehicles become state and national goals.
Fund History:..... Historically this has been a strong performing fund but has seen financial stress in the past decade. This fund has to balance needs and requirements of immediate maintenance operations needs with the streets capital program. In the past much of the Street programs capital needs flowed through this fund and fuel use taxes could be relied upon to provide capital for these projects. Drop in overall revenue from fuel taxes and increased street maintenance needs has necessitated that these resources be diverted from capital projects for ongoing maintenance needs only. This requires the city’s capital improvement program to rely more on less secure and available sources such as SDCs and grants. Streets operations and maintenance is now the primary focus of his fund.
Financial Trends: With the fuel tax becoming less reliable as a stable revenue source to sustain growth the Street Fund has responded by reducing its commitments to perform scheduled maintenance duties and using reserves from within the fund. Neither action has been that successful. Reserves have been reduced to levels of only meeting minimal cash flow needs and are not addressing long term stability. The deferred maintenance needs for streets has grown substantially larger.
Operating Reserves:..... Cash flow, contingency, long term stability
Capital Reserves: No capital reserves available from current street operating revenues
Reserve
Requirements: Cash flow, contingency, capital, long term stability and long term funding strategy for ongoing street repairs and maintenance

SEE ATTACHMENT 2 EXHIBIT E FOR STREET FUND BALANCE HISTORY

If you have any questions about the information or the process prior to next Tuesday’s meeting, please do not hesitate to contact either myself by phone at 726-3740 or e-mail at rduely@springfield-or.gov or contact our Budget Officer, Paula Davis, by phone at 726-3698 or e-mail at pldavis@springfield-or.gov. Either of us would be more than willing to meet with you prior to that time.

City of Springfield

Budget Committee Bylaws

ARTICLE I. Establishment

The Budget Committee is established pursuant to ORS 294.414 in accordance with Local Budget Law.

ARTICLE II. Purpose and Objectives

The Budget Committee shall act as a fiscal policy and review committee for the City of Springfield and as such shall:

- a) Conduct a review of the City manager's proposed budget and make a recommendation to City Council regarding the proposed funding and service level and configuration.
- b) Review the Capital Improvement Program and forward comments to the City Council.
- c) Respond to ad hoc request by the City Council.

ARTICLE III. Membership, Terms of Office and Voting.

Section 1. The Budget Committee shall consist of all members of the City Council and a like number of electors of the city, totaling 12 members.

Section 2. Lay members of the Budget Committee shall be appointed in the following manner:

- a) On or before March of any year, vacancies in the office of appointive members of the Budget Committee shall be filled by appointment by the City Council.
- b) Appointive members of the Budget Committee shall be appointed for terms of three years. The terms shall be staggered so that one third of the terms of the appointive members ends each year. Vacancies in the appointive membership of the Budget Committee shall be filled in the same manner as the original appointments.
- c) Any appointive member may be reappointed for an additional terms.

Section 3. Decisions of the Budget Committee shall be made by an affirmative vote of majority of the membership of the committee.

Section 4. Committee members shall receive no compensation, but shall be reimbursed for duly authorized expenditures.

ARTICLE IV. Officers' Duties

Section 1. The officers of the Budget Committee shall be a Chairperson and a Vice-Chairperson.

Section 2. The officers shall be elected for one year terms and shall be elected at the first meeting.

Section 3. The Chairperson shall preside at all meetings and is eligible to vote on all matters.

Section 4. The Vice-Chairperson shall perform all the duties of the Chairperson in the Chairperson's absence.

Section 5. The committee shall be staffed by the City Manager or his/her designee.

ARTICLE V. Meetings of Committee

Section 1. Meeting of the Budget Committee shall be called by the Committee Chairperson.

Section 2. A majority of the sitting Committee shall constitute a quorum.

Section 3. Budget Committee members shall attend all regular meetings and standing subcommittee meetings. If a member is unable to attend a meeting, said member is expected to notify Budget Office staff.

Section 4. All appointees of the Budget Committee serve at the pleasure of the Council. A position shall be vacated by the Council when the Budget Committee member has two or more consecutive unexcused absences from the committee meetings in any twelve consecutive month periods.

Section 4. All Budget Committee members shall be given at least 24 hours' notice of any meeting called. Study materials and agenda will be delivered at least 24 hours prior to a meeting.

ARTICLE VI. Subcommittees

Section 1. The Chairperson shall appoint subcommittee as needed.

Section 2. The Chairperson of the Budget Committee may appoint a Chairperson for each subcommittee.

ARTICLE VII. Amendment of the Bylaws

These bylaws may be amended by an affirmative vote of a majority of the membership of a majority of the membership of the Budget Committee at any regular meeting, providing notice of such amendment is given at a preceding regular meeting or in an agenda packet, or all members committee are present.

Adopted by City Council on March 2, 2015



Mayor

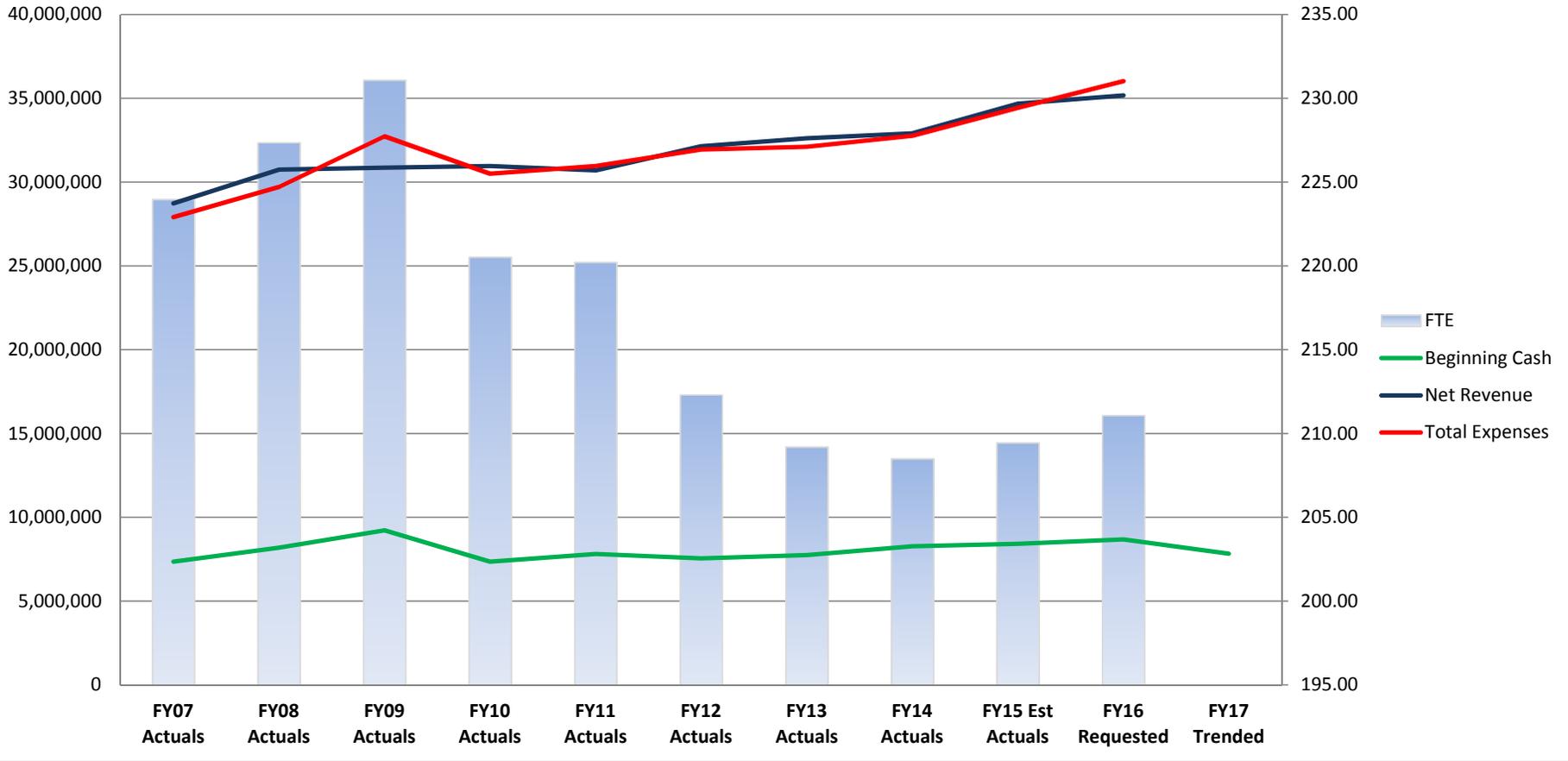
Attest:



City Recorder

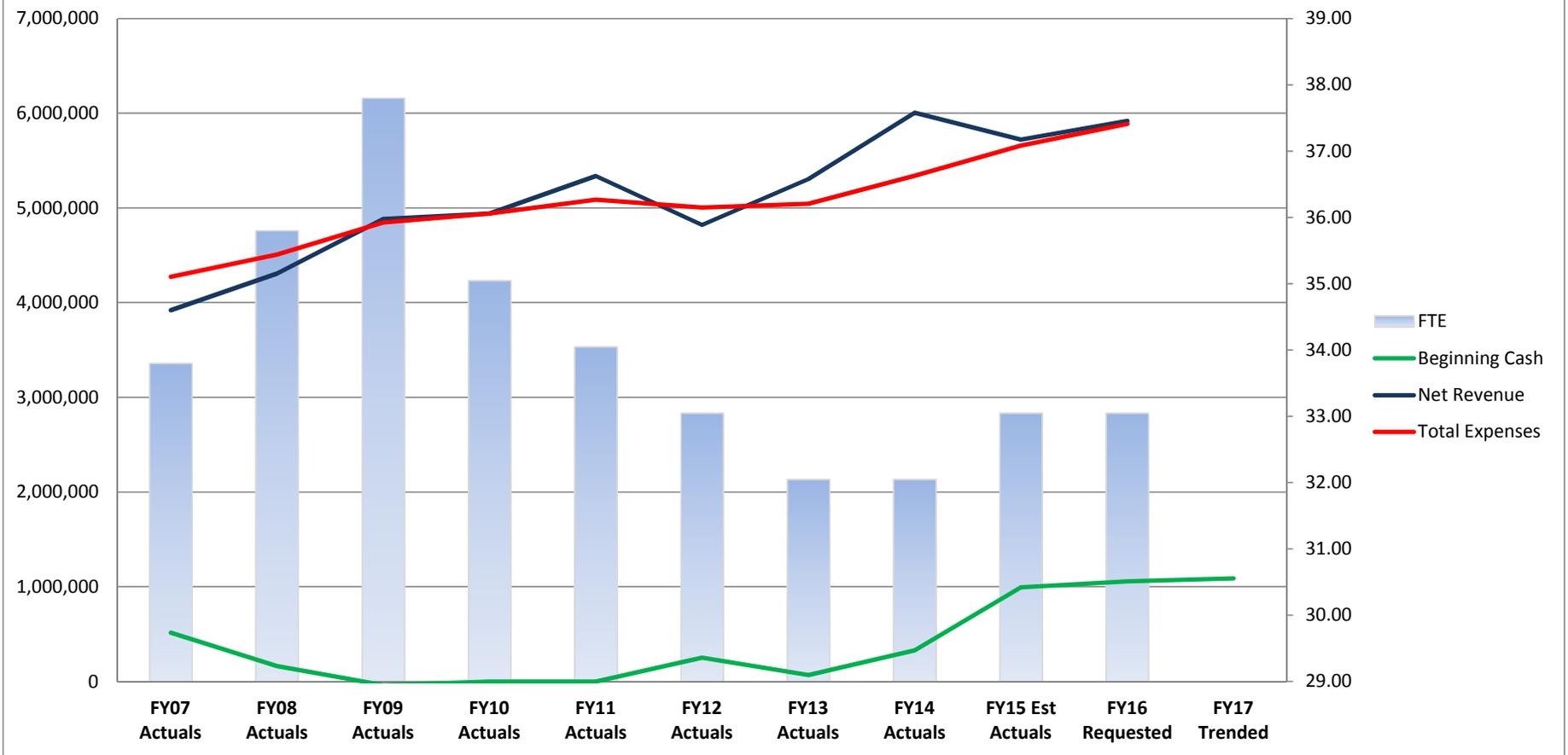
Last Revised: February 20, 2015.

General Fund



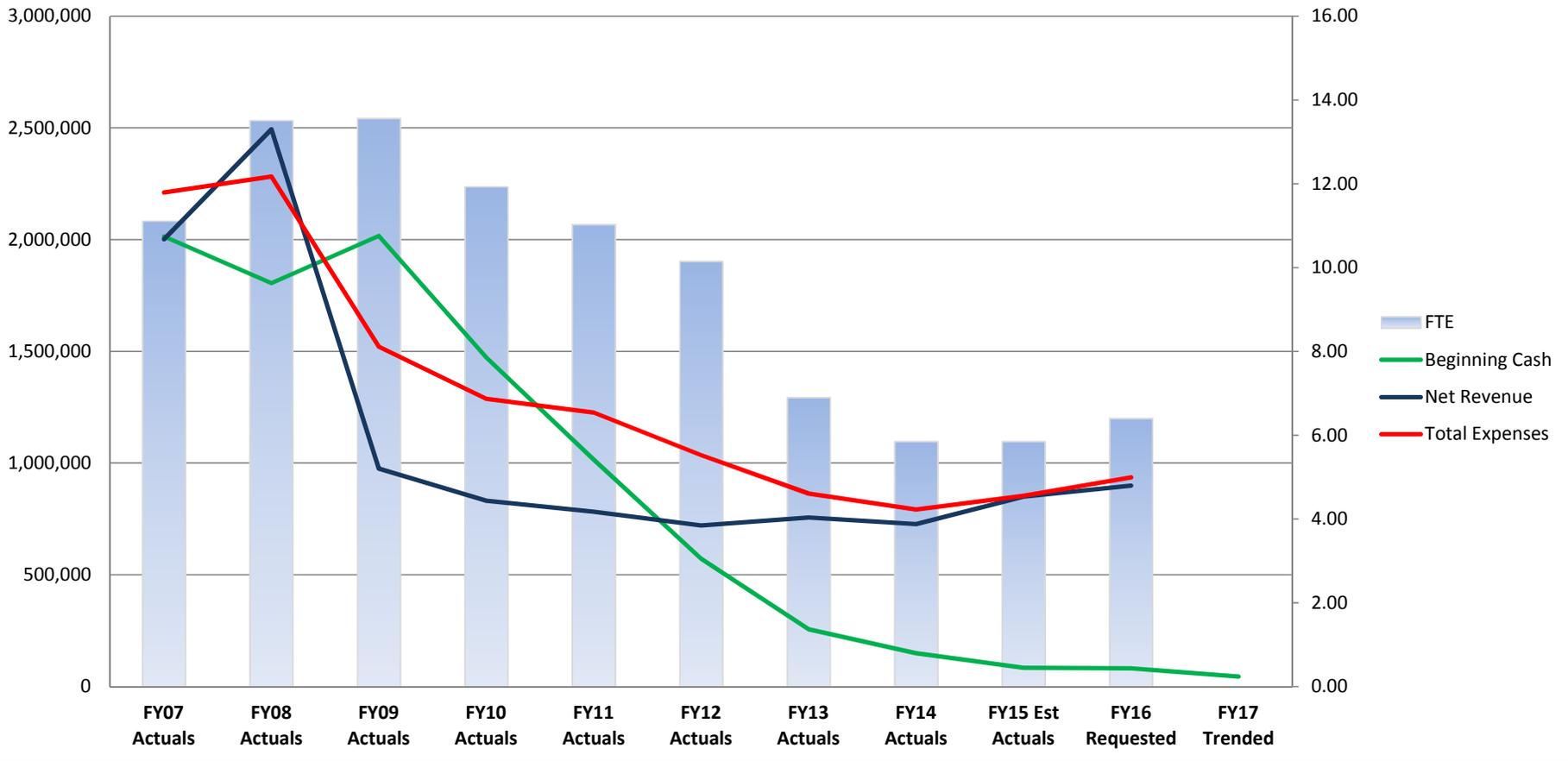
General Fund	Actuals FY07	Actuals FY08	Actuals FY09	Actuals FY10	Actuals FY11	Actuals FY12	Actuals FY13	Actuals FY14	Est Actuals FY15	Requested FY16	Trended FY17
Total Revenue	36,093,856	38,941,499	40,096,509	38,316,276	38,513,623	39,699,648	40,377,244	41,185,241	43,137,329	44,076,496	
Beginning Cash	7,357,907	8,189,659	9,231,938	7,361,246	7,808,672	7,551,136	7,754,752	8,268,084	8,428,315	8,672,450	8,293,276
Net Revenue	28,735,949	30,751,840	30,864,571	30,955,030	30,704,951	32,148,512	32,622,492	32,917,157	34,709,014	35,404,046	
Total Expenses	27,904,198	29,709,561	32,735,263	30,507,604	30,962,488	31,944,896	32,109,160	32,756,925	34,464,879	35,783,220	
FTE	223.96	227.35	231.08	220.52	220.21	212.30	209.20	208.49	209.44	210.97	

Ambulance Fund



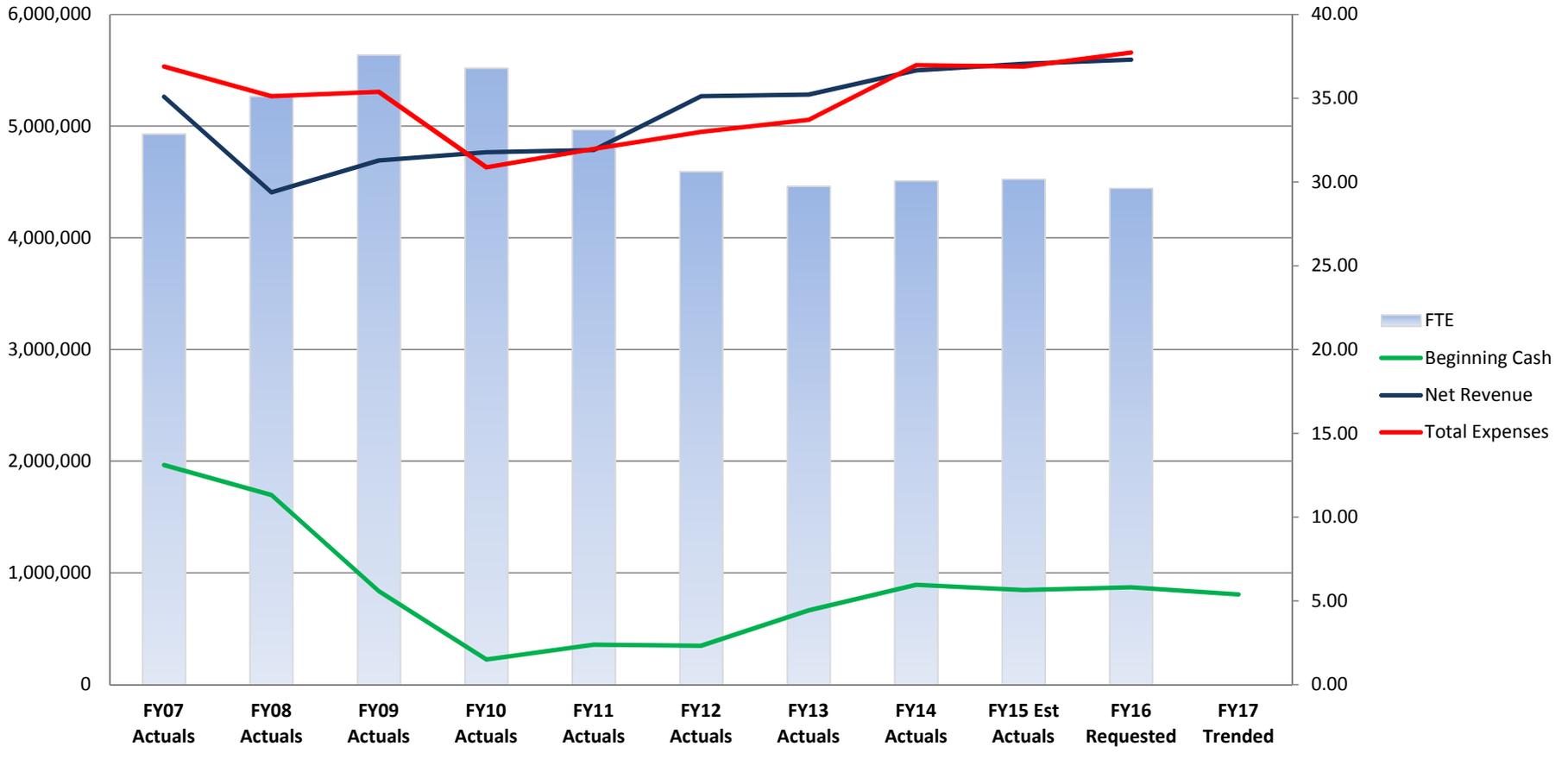
Ambulance Fund	Actuals FY07	Actuals FY08	Actuals FY09	Actuals FY10	Actuals FY11	Actuals FY12	Actuals FY13	Actuals FY14	Est Actuals FY15	Requested FY16	Trended FY17
Total Revenue	4,437,127	4,470,026	4,847,245	4,942,827	5,338,648	5,073,450	5,373,701	6,335,321	6,715,945	6,978,384	
Beginning Cash	516,048	163,321	-37,982	5	0	251,606	68,097	328,104	994,845	1,056,884	1,026,535
Net Revenue	3,921,079	4,306,704	4,885,228	4,942,821	5,338,648	4,821,844	5,305,604	6,007,217	5,721,100	5,921,500	
Total Expenses	4,273,805	4,508,008	4,847,240	4,942,827	5,087,042	5,005,353	5,045,597	5,340,476	5,659,061	5,951,849	
FTE	33.80	35.80	37.80	35.05	34.05	33.05	32.05	32.05	33.05	33.25	

Building Fund



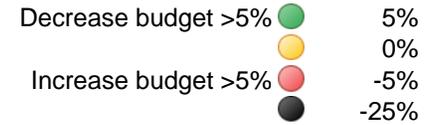
Building Fund	Actuals FY07	Actuals FY08	Actuals FY09	Actuals FY10	Actuals FY11	Actuals FY12	Actuals FY13	Actuals FY14	Est Actuals FY15	Requested FY16	Trended FY17
Total Revenue	4,017,633	4,300,373	2,993,347	2,303,958	1,799,233	1,293,158	1,014,714	877,495	1,050,284	1,097,691	
Beginning Cash	2,014,588	1,806,040	2,017,685	1,471,972	1,016,241	572,216	257,234	150,068	85,030	196,511	157,738
Net Revenue	2,003,044	2,494,333	975,662	831,986	782,992	720,942	757,481	727,427	965,254	901,180	
Total Expenses	2,211,592	2,282,688	1,521,374	1,287,717	1,227,016	1,035,924	864,647	792,465	853,773	939,953	
FTE	11.11	13.51	13.56	11.93	11.03	10.15	6.90	5.85	5.85	6.43	

Street Fund



Street Fund	Actuals FY07	Actuals FY08	Actuals FY09	Actuals FY10	Actuals FY11	Actuals FY12	Actuals FY13	Actuals FY14	Est Actuals FY15	Requested FY16	Trended FY17
Total Revenue	7,232,199	6,106,135	5,532,912	4,992,560	5,145,147	5,615,908	5,950,427	6,393,935	6,406,419	6,466,549	
Beginning Cash	1,967,679	1,698,346	838,570	225,299	359,501	347,825	666,281	893,681	847,351	872,049	798,508
Net Revenue	5,264,520	4,407,789	4,694,343	4,767,261	4,785,646	5,268,083	5,284,146	5,500,254	5,559,068	5,594,500	
Total Expenses	5,533,853	5,267,565	5,307,613	4,633,059	4,797,323	4,949,626	5,056,747	5,546,584	5,534,370	5,668,041	
Capital XFR	750,000	400,000	0	0	0	350,000	100,000	100,000	250,000	150,000	

City of Springfield
Total Operating Expenditures
All Funds



Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	27,002,675	27,733,723	28,350,488	29,160,271	30,202,475	● -4%	● -9%
Season/Intern/Tmp Wages	147,373	121,024	159,581	186,000	131,000	● 30%	● 8%
Overtime	1,913,420	2,088,230	1,858,952	1,588,710	2,076,096	● -31%	● -6%
Fringe Benefits	3,200,262	3,244,756	2,820,300	2,846,524	2,972,929	● -4%	● 4%
Medical/Dental Insurance	6,988,835	7,104,198	7,867,884	8,342,658	8,774,118	● -5%	● -20%
City Retirement Plan	568,194	674,786	650,804	650,804	534,732	● 18%	● 15%
PERS/OPSRP	3,728,803	3,692,932	3,824,916	3,907,429	4,355,809	● -11%	● -16%
Season/Intern/Tmp Fringe	-	-	13,000	13,000	8,000	● 38%	● -85%
CRP Interest Guarantee	1,215,000	1,346,731	1,352,000	1,352,000	1,352,000	● 0%	● -4%
Car Allowance	15,764	15,263	14,206	13,848	13,848	● 0%	● 8%
Pager Allowance	15,972	16,429	16,595	15,336	17,340	● -13%	● -6%
Uniform Allowance	153,740	155,395	156,532	166,932	163,056	● 2%	● -5%
Cell Phone Allowance	31,610	33,310	92,883	37,656	36,396	● 3%	● 31%
Personnel Svs Adjustments	-	-	698,300	809,300	49,920	● 94%	● 79%
Personnel Services	44,981,648	46,226,778	47,876,441	49,090,468	50,687,719	● -3%	● -9%
Interpreter Fees	5,751	5,400	5,570	5,000	7,423	● -48%	● -33%
Dispatch Contract	623,367	651,839	677,096	677,096	710,950	● -5%	● -9%
Billing & Coll Exp	790,280	829,721	846,000	885,000	887,000	● 0%	● -8%
Contractual Services	2,402,475	2,316,723	2,939,679	3,147,629	3,159,757	● 0%	● -24%
Litigation Expense	4,092	59,381	192,563	238,975	271,375	● -14%	● -218%
Prisoner Exp Medical	245,270	230,616	224,000	233,000	233,000	● 0%	● 0%
Indigent Representation	238,900	236,608	226,443	236,500	236,500	● 0%	● -1%
Environmental Ed	5,741	7,413	40,155	40,250	12,720	● 68%	● 28%
Drug Prevention/Ed	18,448	8,763	10,500	10,500	10,000	● 5%	● 20%
Attorney Fees	28,214	37,323	97,600	75,000	92,000	● -23%	● -69%
Contractual Temporary Help	1,945	-	-	-	-	● 100%	● 100%
Merchant fees	81,520	107,427	107,569	95,764	110,614	● -16%	● -12%
Planning Commission Expenses	332	1,336	1,500	1,500	1,500	● 0%	● -42%
Fuel Tax Administration	8,322	7,603	7,525	7,525	7,650	● -2%	● 2%
Emergency Management Program	2,060	-	-	-	-	● 100%	● 100%
Mental Health Eval	4,000	8,000	6,000	8,000	8,000	● 0%	● -33%
Special Prosecutor Services	950	-	3,000	3,000	3,000	● 0%	● -128%
NESC Compliance	-	-	5,000	5,000	5,000	● 0%	● -200%
Personnel Services Reimbursemt	7,337,672	7,058,194	7,561,685	7,949,897	8,347,791	● -5%	● -14%
Cleaning Services	9,626	8,452	8,715	8,715	8,800	● -1%	● 1%
Equipment Rental	8,344	6,140	9,650	11,391	10,800	● 5%	● -34%

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Space Rental	3,107	-	-	-	-	100%	100%
Operating Lease	-	-	-	-	-	100%	100%
Property & Liability Ins	279,123	412,150	401,858	404,300	461,000	-14%	-27%
Telephone, Cellular,Pager	87,052	85,308	104,090	108,736	110,033	-1%	-19%
Ris/Airs/Geo Charges	497,444	286,774	181,150	182,487	207,734	-14%	35%
Audio Visual Communications	9,511	9,987	10,760	10,760	10,800	0%	-7%
Info system Operations	-	-	167,257	167,257	167,257	0%	-200%
Computer Equipment	142,232	417,060	199,043	173,199	183,935	-6%	27%
Advertising	261,575	277,566	303,048	306,753	306,250	0%	-9%
Duplicating Supplies	29,027	28,899	29,259	32,641	30,701	6%	-6%
Library Xerox	2,024	2,002	2,609	2,609	2,600	0%	-18%
Printing	28,590	13,664	20,841	24,000	11,975	50%	43%
Travel & Meeting Expenses	80,332	86,555	117,463	127,352	148,631	-17%	-57%
Internal Meeting	4,452	1,436	3,226	3,627	3,601	1%	-19%
Council Reimbursement	10,935	10,750	12,500	12,500	12,500	0%	-10%
Community Events	-	-	1,976	1,976	2,000	-1%	-204%
Software License Fee	269,584	314,555	569,141	513,065	515,521	0%	-34%
Recording Fees	378	782	825	825	825	0%	-25%
Subpoena & Jury Fees	868	2,024	1,300	2,000	2,000	0%	-43%
Witness Fees	20	-	2,400	2,400	2,400	0%	-198%
Property Taxes	69,693	72,425	77,003	79,400	82,100	-3%	-12%
NPDES Permits	104,197	111,474	126,900	128,100	128,400	0%	-12%
Government ethics Comm charges	1,028	1,590	2,050	2,370	2,075	12%	-33%
ROW Fee	367,715	382,062	392,500	393,300	405,100	-3%	-6%
Audio Visual Supplies	2,474	5,186	2,694	2,694	2,700	0%	22%
Eng/Survey Supplies	786	847	5,150	5,150	3,950	23%	-75%
Code Enforce Supply	825	-	-	-	-	100%	100%
Medical Supplies	148,879	183,063	139,050	150,000	146,000	3%	7%
Pretreatment Supplies	1,147	2,051	2,200	4,000	4,000	0%	-122%
Safety Clothing/Eq	77,579	98,703	88,914	84,814	82,564	3%	7%
Cleaning Supplies	8,461	10,149	20,100	9,900	6,900	30%	47%
Police Weapons	55,624	-	-	-	-	100%	100%
Uniforms	6,299	14,796	18,000	13,000	18,000	-38%	-38%
Inmate Supplies	10,201	10,691	8,400	17,000	15,000	12%	-54%
Prisoner Meal Expense	123,318	118,696	120,000	128,000	128,000	0%	-6%
Gasoline & Oil	1,360,331	1,017,591	985,818	1,303,284	1,114,775	14%	1%
Utilities	103,524	63,389	223,245	256,655	114,881	55%	12%
Electricity	-	-	-	-	8,096	-100%	-100%
Natural Gas	-	-	-	-	5,953	-100%	-100%
Street Lighting Electricity	167,883	177,765	162,000	162,000	165,000	-2%	2%
Traffic Signal Electricity	28,521	29,381	35,000	35,000	32,000	9%	-3%
Fuel Facility Expense	6,267	7,258	8,130	16,000	55,297	-246%	-666%

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
SUB Water	68,996	100,370	62,738	49,253	74,983	● -52%	● 3%
SUB Sewer & Drainage	38,436	45,227	25,821	19,272	40,250	● -109%	● -10%
SUB Electricity	220,869	253,868	100,991	142,984	169,833	● -19%	● 12%
Periodicals	3,965	3,194	3,095	3,095	3,060	● 1%	● 10%
Memberships, Books, Subscrips	57,010	61,011	81,140	86,097	82,991	● 4%	● -25%
Direct Mail	68,900	16,545	-	-	-	● 100%	● 100%
Postage & Shipping Charges	65,350	63,865	51,208	52,664	46,365	● 12%	● 23%
Office Supplies	59,269	63,566	84,025	83,140	99,315	● -19%	● -44%
Computer Supplies	12,129	4,962	10,200	10,200	10,200	● 0%	● -12%
Computer Software	69,814	78,421	107,583	114,803	104,571	● 9%	● -23%
Small Furniture & appliances	6,865	2,185	17,499	8,575	9,475	● -10%	● -7%
Stormwater Sampling Exp	2,854	3,113	10,700	14,500	14,500	● 0%	● -161%
Clothing Allowance	39,370	52,649	56,160	57,650	57,150	● 1%	● -16%
Commuter Trip Reduction	2,296	2,413	4,128	3,900	4,851	● -24%	● -65%
Parts & Materials	9,807	6,622	9,500	9,904	9,696	● 2%	● -12%
Street Maint Materials	44,016	47,773	66,000	89,449	65,000	● 27%	● -24%
Sweeper Supplies	3,808	3,738	13,500	13,500	13,500	● 0%	● -92%
Drainage Maint Materials	47,956	49,090	50,000	55,035	57,235	● -4%	● -17%
Sewer Maint Materials	22,052	29,243	35,000	38,000	32,616	● 14%	● -13%
Cleang/Maint Materials	42,899	35,881	47,000	42,000	47,000	● -12%	● -12%
Program Expense	306,153	488,544	406,937	345,634	363,730	● -5%	● 9%
Traff Maint Materials	114,931	88,049	118,000	118,000	122,500	● -4%	● -14%
Land Maint Materials	12,888	18,739	19,000	19,000	19,000	● 0%	● -13%
Damage Claims	130,685	146,361	100,000	60,000	100,000	● -67%	● 20%
Canine Donations Expenditures	29,622	22,979	30,000	30,000	30,000	● 0%	● -9%
Street Tree Replacement	2,749	6,817	10,000	12,000	12,000	● 0%	● -84%
Illumination Materials	-	80,010	-	-	-	● 100%	● 100%
GIS Program Expense	1,408	848	1,500	1,500	1,500	● 0%	● -20%
Art Alley Repair	395	29	6,794	6,794	750	● 89%	● 69%
Arts Comm Operations	7,814	8,769	10,000	11,430	7,500	● 34%	● 15%
Rural Life Support Exp	10,000	10,000	10,000	10,000	10,000	● 0%	● 0%
Permit Project Exp	-	-	35,000	35,000	35,000	● 0%	● -200%
Citizen Survey	1,548	-	-	1,500	1,500	● 0%	● -191%
Metro Partnership Inc	50,000	2,500	-	-	-	● 100%	● 100%
1st Time Homebuyers	76,141	91,499	-	108,501	-	● 100%	● 100%
League Of Oregon Cities	38,123	38,626	38,722	38,722	38,750	● 0%	● -1%
Intergvt Human Srvc	156,954	159,019	136,922	136,922	199,600	● -46%	● -32%
Mayor's Promo Items	3	50	300	50	200	● -300%	● -70%
Region Training Plan	5,000	5,000	5,000	5,000	5,000	● 0%	● 0%
L-COG	23,417	23,417	23,417	23,417	23,936	● -2%	● -2%
LCOG/Cable Reg	-	-	3,500	3,500	-	● 100%	● 100%
Chamber Of Commerce	35,000	35,000	35,000	35,000	35,000	● 0%	● 0%

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Hist Dist Signage	-	-	750	750	750	0%	-200%
Room Tax Collect	4,824	5,864	6,000	6,000	6,000	0%	-8%
Air Pollution-LRAPA	21,224	21,224	21,224	21,224	21,224	0%	0%
Eugene Operations	3,052,100	3,179,416	3,124,944	3,612,499	4,122,130	-14%	-32%
Eugene Indirect Costs	753,260	783,774	834,626	983,500	1,001,150	-2%	-27%
Bicycle Program Supplies	1,088	640	3,010	2,000	2,000	0%	-27%
Hazmat	1,940	2,098	2,500	-	5,000	-100%	-129%
Eugene Capital Outlay	26,094	30,747	63,500	63,500	45,000	29%	-12%
Spring Clean Up	500	710	2,000	2,000	2,000	0%	-87%
Team Springfield	12,524	8,846	20,000	20,000	20,000	0%	-45%
Springfield Museum	45,000	45,000	45,000	45,000	45,000	0%	0%
Catholic Community Services	15,317	31,158	31,158	31,158	-	100%	100%
Food for Lane County	18,501	18,501	14,237	14,237	-	100%	100%
Relief Nursery	14,247	14,247	14,247	14,247	-	100%	100%
St. Vincent de Paul	11,784	-	-	-	-	100%	100%
White Bird	8,029	8,029	-	-	-	100%	100%
Olympic Trials	50,000	-	-	-	-	100%	100%
Art Alley Special Project	-	-	1,265	1,265	500	60%	-19%
SDC Prior Year Refunds	44,420	-	3	8	3	63%	100%
SDC Credits Paid	6,869	3,009	2	8	2	75%	100%
Mohawk Open Banners	-	-	730	730	730	0%	-200%
Millrace Sponsorship	-	-	-	-	-	100%	100%
Cedar Creek Sponsorship	-	-	-	-	-	100%	100%
Sustainable Cities	34,068	166	3,222	3,222	-	100%	100%
EPA Brownfield Cons Grant Exp	2,360	-	219	-	-	100%	100%
HUD Lane Livability Grant Exp	3,537	67	-	-	-	100%	100%
SWEDCO	-	-	-	-	50,000	-100%	-100%
ADA Compliance	-	5,554	5,000	5,000	-	100%	100%
Habitat for Humanity	52	67	-	59,860	-	100%	100%
Lockout Crime Project	12,091	2,369	11,252	11,252	11,252	0%	-31%
Brattain Playground	-	-	-	-	-	100%	100%
Relief Nursery Facility	25,089	3,496	-	14,041	-	100%	100%
Lane Shelter/Safe Haven	-	-	-	-	-	100%	100%
Neighborhood Improvements	-	-	-	-	136,000	-100%	-100%
Section 108 Repayment Xfr	34,393	34,078	33,692	33,692	35,000	-4%	-3%
Mt. Vernon Playground	19,811	8,454	-	-	-	100%	100%
NEDCO Food Hub	58,000	-	-	-	-	100%	100%
Alvord Taylor Group Home	29,000	-	-	-	-	100%	100%
NEDCO Foreclosure Recovery	50,000	133,128	-	16,872	-	100%	100%
HACSA River Point Place	39,688	34,457	-	22,355	-	100%	100%
ARC of Lane County	-	-	-	12,000	-	100%	100%
NEDCO HATCH	-	23,033	-	-	-	100%	100%

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
BRING Recycling	-	47,293	-	9,707	9,707	0%	38%
City Fountain Plaza	-	-	30,000	30,000	30,000	0%	-200%
NEDCO Facade Improvement	-	9,325	10,675	10,675	10,675	0%	-60%
Community Relations Prgrm Exp	-	6,003	10,000	15,000	15,000	0%	-181%
CCS Renovation	-	17,500	-	-	-	100%	100%
SEDA Downtown Acquisition	-	-	-	50,000	50,000	0%	-100%
HACSA Glenwood Place	-	-	-	81,580	81,580	0%	-100%
NEDCO 2014 Hatch	-	-	-	30,000	30,000	0%	-100%
NEDCO Sprout exterior	-	-	-	20,353	20,353	0%	-100%
Habitat R Street	-	-	-	30,250	-	100%	100%
HACSA Glenwood Place	-	-	-	186,306	-	100%	100%
Homeless Overnight parking Program	-	-	5,000	5,000	5,000	0%	-200%
HSC Womenspace	-	-	-	8,029	-	100%	100%
Emerald Art Window Light	-	-	8,000	8,000	-	100%	100%
Cath Comm Svcs Frex/Frig	-	-	27,615	27,615	-	100%	100%
Nedco Bus Dve 405 Main St	-	-	56,379	56,379	56,379	0%	-200%
Nedco Retail Assist Main	-	-	10,500	10,500	10,500	0%	-200%
SRDC Downtown Demo Proj	-	-	35,000	35,000	35,000	0%	-200%
Fire Station Maintenance	12,890	36,073	23,500	18,500	22,500	-22%	7%
Street Light Maint	99,428	108,061	100,000	100,000	102,012	-2%	0%
Equipment Maintenance	150,536	146,406	207,880	196,455	203,909	-4%	-21%
Audio Visual Maintenance	-	-	281	281	300	-7%	-220%
Communicate EQ Maint	17,515	23,094	8,100	8,350	7,000	16%	57%
Rescue Equip Maint	1,149	1,575	500	1,030	-	100%	100%
Small Tool Maint	3,662	2,775	3,000	3,500	-	100%	100%
Breathing App Maint	14,625	36,250	10,000	12,000	10,000	17%	51%
Power Tool Maint	1,096	469	1,500	2,600	-	100%	100%
Bldg Maintenance	58,753	97,476	123,967	49,967	51,500	-3%	45%
Vehicle Maintenance	330,069	381,920	313,791	310,694	312,100	0%	9%
Wildland EQ Repair	135	5,667	1,000	2,330	-	100%	100%
Water Res EQ Repair	7,581	2,490	3,000	3,000	3,000	0%	31%
Technical Rescue Equip. Repair	812	-	1,000	2,000	-	100%	100%
Signal Detector Repair	30,449	38,083	46,000	45,596	46,500	-2%	-22%
Sidewalk Repair	23,090	20,143	22,000	17,500	17,500	0%	20%
Guard Rail Repair	-	-	2,500	2,500	2,500	0%	-200%
Wire Theft Remediation	36,597	12,508	40,000	40,000	40,000	0%	-35%
Stream and Channel O&M	-	-	-	(60,353)	65,000	208%	-100%
Training Aids	15	165	700	700	800	-14%	-173%
City EE Recognition	2,308	1,875	1,410	6,710	1,210	82%	35%
City Wide Training	-	62	-	-	-	100%	100%
Employee Development	112,625	130,775	187,504	212,958	170,076	20%	-18%
Organization Development	496	2,233	2,720	2,580	5,580	-116%	-207%

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Tuition Reimbursement	35,616	39,910	67,700	51,000	44,710	● 12%	● 6%
City Ee Recognition - Taxable	-	907	-	-	525	● -100%	● -74%
Workers Comp	9,979	42	-	-	-	● 100%	● 100%
Wellness Center	59,653	53,213	85,000	85,000	-	● 100%	● 100%
Self Funded Ins Program	265,500	-	-	-	-	● 100%	● 100%
Fire Mileage Reimb	-	16	3,100	-	8,000	● -100%	● -670%
Emp Development Bldg Ed	-	-	-	6,000	5,500	● 8%	● -100%
Unemployment Reimburse	50,465	60,520	100,000	100,000	100,000	● 0%	● -42%
Retiree Medical Premium	22,391	-	79,494	65,000	71,996	● -11%	● -112%
Employee Benefit Adjustment	4,006	-	-	-	-	● 100%	● 100%
Misc Benefit Expense	-	1,722	-	-	-	● 100%	● 100%
SF Medical Admin Fee	88,108	247,930	301,963	301,963	302,000	● 0%	● -42%
SF Med Stop Loss Prem	263,255	508,967	500,750	592,719	593,000	● 0%	● -40%
SF Med Aggregate SL Prem	19,266	40,490	43,025	39,788	44,000	● -11%	● -28%
SF Med Optionals	2,545	5,045	5,261	5,261	6,000	● -14%	● -40%
SF Dental Admin Fee	16,936	33,442	35,006	35,006	35,000	● 0%	● -23%
2013 Dental Claims	276,958	232,877	-	-	-	● 100%	● 100%
2014 Dental Claims	-	297,560	245,000	366,414	-	● 100%	● 100%
2015 Dental Claims	-	-	310,000	366,414	389,553	● -6%	● -277%
2016 Dental Claims	-	-	-	-	389,553	● -100%	● -100%
2013 Medical Claims	1,747,912	2,252,012	-	-	-	● 100%	● 100%
2014 Medical Claims	-	2,312,676	3,206,574	3,206,574	-	● 100%	● 100%
2015 Medical Claims	-	-	3,206,574	3,206,574	3,448,508	● -8%	● -223%
2016 Medical Claims	-	-	-	-	3,448,508	● -100%	● -100%
Recruitment Expense	15,179	42,776	29,036	21,200	24,100	● -14%	● 17%
Hiring & Promotion Expense	21,075	15,294	15,000	25,000	25,000	● 0%	● -46%
Rehab Loans	-	8,857	41,143	41,143	41,143	● 0%	● -147%
Home Revolving Loan	81,485	-	-	-	-	● 100%	● 100%
License & Fee Refunds	9,378	-	-	-	-	● 100%	● 100%
Default Purchase Card Chg	-	-	2,516	-	-	● 100%	● 100%
Tax Refund	-	157	-	-	-	● 100%	● 100%
Material & Service	26,347,149	29,668,327	33,151,775	35,507,655	36,669,509	● -3%	● -23%
Internal Insurance Chgs	741,863	741,859	1,603,213	1,603,213	1,480,196	● 8%	● -44%
Internal Contractual Services	-	-	-	18,000	-	● 100%	● 100%
Internal Veh Mt Chgs	164,769	189,787	192,928	192,946	189,613	● 2%	● -4%
Internal Fac Rent	237,570	240,578	238,544	238,544	251,286	● -5%	● -5%
Int Computer Equip Chgs	181,906	249,580	286,068	286,068	281,376	● 2%	● -18%
Internal Bldg Maint Chgs	302,418	289,243	287,895	287,895	296,749	● -3%	● -1%
Internal Veh & Equip Rent	992,508	922,404	908,652	908,652	1,021,104	● -12%	● -8%
Indirect Costs	2,299,749	2,410,476	2,582,478	2,586,115	2,523,537	● 2%	● -4%
Internal Employee Benefit Chg	321,735	322,669	396,532	396,759	397,950	● 0%	● -15%

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Internal Lease Payments	375,616	375,615	375,615	375,615	286,080	● 24%	● 24%
Internal Admin Fee	397,759	497,244	475,000	475,000	475,000	● 0%	● -4%
Internal MS Enterprise Agreement	61,247	60,005	81,492	81,492	82,160	● -1%	● -22%
Int Bldng Preservation Chrgs	266,958	269,445	268,731	268,731	271,906	● -1%	● -1%
Internal Charges	6,344,098	6,568,905	7,697,148	7,719,030	7,556,957	● 2%	● -10%
Video Monitoring EQ	-	-	-	-	18,000	● -100%	● -100%
Vehicles	595,332	546,140	1,862,433	2,237,674	732,558	● 67%	● 27%
Personnel Safe Equip	2,316	-	-	-	56,000	● -100%	● -7155%
Rescue Equipment	55,000	-	-	-	-	● 100%	● 100%
Police Dog	-	1,335	8,300	26,000	-	● 100%	● 100%
Program Equipment	13,915	14,461	-	-	-	● 100%	● 100%
Fleet Maintenance Equipment	-	-	3,630	3,630	-	● 100%	● 100%
Street Maintenance Equipment	-	-	-	-	9,940	● -100%	● -100%
Sewer Maintenance Equipment	8,000	-	17,917	19,000	-	● 100%	● 100%
Surface Maintenance Equipment	-	-	-	4,368	7,768	● -78%	● -100%
Traffic Maint. Equipment	8,120	-	-	-	-	● 100%	● 100%
Survey Equipment	-	-	6,935	8,522	-	● 100%	● 100%
Equipment Replacement	225,185	392,536	614,500	614,530	593,300	● 3%	● -44%
Major Rehab	267,155	289,394	1,154,500	1,654,498	371,300	● 78%	● 35%
MWMC Capital Outlay	790,220	18,697	-	200,000	2,900,000	● -1350%	● -976%
Computer Equipment	63,684	156,346	68,751	76,800	58,800	● 23%	● 39%
Telephone Equipment	-	-	20,000	40,000	-	● 100%	● 100%
Radios	-	111,020	159,000	159,000	-	● 100%	● 100%
LRIG Capital Outlay	-	-	109,969	95,000	95,000	● 0%	● -159%
Digital Copiers	18,538	-	-	-	-	● 100%	● 100%
Adult Books	44,999	52,935	58,858	58,858	54,700	● 7%	● -5%
Reference Books	6,146	2,582	8,100	8,100	8,100	● 0%	● -44%
Children's Books	23,044	23,499	28,813	28,813	24,500	● 15%	● 2%
Young Adult Books	5,159	6,739	6,972	6,972	7,000	● 0%	● -11%
Lib Gift & Mem Books	25,218	5,036	26,000	32,200	26,000	● 19%	● -39%
Computer Software	21,500	395	-	-	-	● 100%	● 100%
Public Safety Info System	452,715	184,191	141,478	10,000	9,500	● 5%	● 96%
Capital Outlay	2,626,246	1,805,307	4,296,156	5,283,965	4,972,466	● 6%	● -71%
Total All Funds	80,299,141	\$ 84,269,317	\$ 93,021,520	\$ 97,601,118	\$ 99,886,651	● -2%	● -16%

City of Springfield
Total Operating Expenditures
All Funds



City Manager's Office

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	625,980	642,781	661,407	661,407	684,565	● -4%	● -6%
Overtime	405	-	-	-	-	● 100%	● 100%
Fringe Benefits	57,046	59,033	52,917	52,917	54,193	● -2%	● 4%
Medical/Dental Insurance	138,371	137,540	141,630	141,630	148,056	● -5%	● -6%
PERS/OPSRP	103,896	98,271	103,726	103,726	108,777	● -5%	● -7%
Car Allowance	7,244	7,264	7,248	7,248	7,248	● 0%	● 0%
Cell Phone Allowance	3,280	3,289	3,276	3,276	3,276	● 0%	● 0%
Personnel Services	936,221	948,179	970,204	970,204	1,006,115	● -4%	● -6%
Contractual Services	16,959	14,610	74,570	77,090	25,400	● 67%	● 28%
Emergency Management Program	2,060	-	-	-	-	● 100%	● 100%
Telephone, Cellular, Pager	1,085	729	897	897	897	● 0%	● 1%
Computer Equipment	1,308	1,970	3,200	3,900	3,900	● 0%	● -81%
Advertising	435	2,656	2,500	1,855	3,000	● -62%	● -61%
Duplicating Supplies	1,073	394	-	-	-	● 100%	● 100%
Travel & Meeting Expenses	16,255	21,430	25,650	18,046	23,600	● -31%	● -12%
Council Reimbursement	10,935	10,750	12,500	12,500	12,500	● 0%	● -10%
Community Events	-	-	1,976	1,976	2,000	● -1%	● -204%
Government ethics Comm charges	260	619	670	670	670	● 0%	● -30%
Utilities	-	-	-	-	-	● 100%	● 100%
Natural Gas	-	-	-	-	2	● -100%	● -100%
SUB Water	81	88	80	80	82	● -3%	● 1%
SUB Sewer & Drainage	174	178	160	160	162	● -1%	● 5%
SUB Electricity	3,623	3,905	2,500	3,000	2,502	● 17%	● 25%
Memberships, Books, Subscrips	3,798	4,690	5,415	4,615	5,400	● -17%	● -17%
Postage & Shipping Charges	575	572	350	-	400	● -100%	● 20%
Office Supplies	1,257	1,919	-	-	-	● 100%	● 100%
Program Expense	14,399	10,639	28,000	17,509	34,248	● -96%	● -94%
Metro Partnership Inc	50,000	2,500	-	-	-	● 100%	● 100%
League Of Oregon Cities	38,123	38,626	38,722	38,722	38,750	● 0%	● -1%
Intergvt Human Svcs	156,954	159,019	132,658	132,658	132,600	● 0%	● 11%
Mayor's Promo Items	3	50	300	50	200	● -300%	● -70%
L-COG	23,417	23,417	23,417	23,417	23,936	● -2%	● -2%
Chamber Of Commerce	35,000	35,000	35,000	35,000	35,000	● 0%	● 0%
Hist Dist Signage	-	-	750	750	750	● 0%	● -200%

City Manager's Office

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Room Tax Collect	4,824	5,864	6,000	6,000	6,000	● 0%	● -8%
Air Pollution-LRAPA	21,224	21,224	21,224	21,224	21,224	● 0%	● 0%
Team Springfield	12,524	8,846	20,000	20,000	20,000	● 0%	● -45%
Springfield Museum	45,000	45,000	45,000	45,000	45,000	● 0%	● 0%
Olympic Trials	50,000	-	-	-	-	● 100%	● 100%
Mohawk Open Banners	-	-	730	730	730	● 0%	● -200%
Sustainable Cities	33,516	166	3,222	3,222	-	● 100%	● 100%
EPA Brownfield Cons Grant Exp	2,360	-	219	-	-	● 100%	● 100%
SWEDCO	-	-	-	-	50,000	● -100%	● -100%
Community Relations Prgm Exp	-	6,003	10,000	15,000	15,000	● 0%	● -181%
Equipment Maintenance	256	208	200	400	300	● 25%	● -35%
Vehicle Maintenance	9	-	-	-	-	● 100%	● 100%
Employee Development	4,719	2,475	3,737	4,737	4,000	● 16%	● -10%
Tax Refund	-	157	-	-	-	● 100%	● 100%
Material & Service	552,205	423,704	499,647	489,208	508,253	● -4%	● -3%
Internal Insurance Chgs	4,747	4,747	9,748	9,748	9,434	● 3%	● -47%
Int Computer Equip Chgs	1,032	1,032	1,032	1,032	1,032	● 0%	● 0%
Internal Bldg Maint Chgs	1,164	1,273	1,217	1,217	1,262	● -4%	● -4%
Internal Veh & Equip Rent	756	756	756	756	756	● 0%	● 0%
Indirect Costs	8,220	-	-	-	-	● 100%	● 100%
Internal Employee Benefit Chg	5,299	5,509	7,760	7,760	7,760	● 0%	● -25%
Internal MS Enterprise Agreement	1,022	1,022	2,124	2,124	2,520	● -19%	● -81%
Int Bldng Preservation Chrgs	4,130	4,214	4,816	4,816	4,816	● 0%	● -10%
Internal Charges	26,370	18,553	27,453	27,453	27,580	● 0%	● -14%
Total All Funds	\$ 1,514,795	\$ 1,390,436	\$ 1,497,304	\$ 1,486,865	\$ 1,541,948	● -4%	● -5%

City of Springfield
Total Operating Expenditures
All Funds



Development & Public Works

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	7,664,308	7,847,516	8,090,464	8,386,120	8,123,147	● 3%	● -3%
Season/Intern/Tmp Wages	32,770	38,713	85,000	110,000	90,000	● 18%	● -73%
Overtime	87,948	94,732	132,862	153,492	155,880	● -2%	● -48%
Fringe Benefits	826,603	865,905	781,629	808,892	787,698	● 3%	● 4%
Medical/Dental Insurance	2,086,659	2,109,753	2,346,133	2,433,192	2,421,546	● 0%	● -11%
PERS/OPSRP	1,182,876	1,178,649	1,242,898	1,279,306	1,271,359	● 1%	● -6%
Season/Intern/Tmp Fringe	-	-	13,000	13,000	8,000	● 38%	● -85%
Car Allowance	3,480	3,490	3,490	1,560	1,560	● 0%	● 55%
Pager Allowance	11,252	11,647	12,000	12,000	14,004	● -17%	● -20%
Cell Phone Allowance	15,060	15,941	17,553	17,460	17,460	● 0%	● -8%
Personnel Svs Adjustments	-	-	-	-	6,920	● -100%	● -100%
Personnel Services	11,910,956	12,166,346	12,725,029	13,215,022	12,897,574	● 2%	● -5%
Billing & Coll Exp	666,959	722,891	735,000	754,000	756,000	● 0%	● -7%
Contractual Services	1,053,913	981,338	1,277,167	1,451,855	1,169,206	● 19%	● -6%
Litigation Expense	3,957	59,381	137,563	183,975	181,375	● 1%	● -171%
Environmental Ed	5,741	7,413	40,155	40,250	12,720	● 68%	● 28%
Attorney Fees	28,214	37,323	97,600	75,000	92,000	● -23%	● -69%
Merchant fees	28,659	34,787	41,258	38,364	40,500	● -6%	● -16%
Planning Commission Expenses	332	1,336	1,500	1,500	1,500	● 0%	● -42%
Fuel Tax Administration	8,322	7,603	7,525	7,525	7,650	● -2%	● 2%
NESC Compliance	-	-	5,000	5,000	5,000	● 0%	● -200%
Personnel Services Reimbursemt	7,337,672	7,058,194	7,561,685	7,949,897	8,347,791	● -5%	● -14%
Cleaning Services	9,626	8,452	8,715	8,715	8,800	● -1%	● 1%
Equipment Rental	3,502	4,909	7,650	5,100	8,800	● -73%	● -64%
Property & Liability Ins	279,123	412,150	401,858	404,300	461,000	● -14%	● -27%
Telephone, Cellular,Pager	16,383	18,390	25,778	29,493	26,118	● 11%	● -29%
Ris/Airs/Geo Charges	108,271	74,364	97,747	98,909	107,749	● -9%	● -15%
Computer Equipment	67,013	48,100	36,483	38,765	38,501	● 1%	● 24%
Advertising	10,428	9,598	15,090	19,440	17,792	● 8%	● -52%

Development & Public Works

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Duplicating Supplies	10,817	10,068	11,010	12,850	12,270	5%	-15%
Printing	4,455	4,396	9,891	9,700	9,475	2%	-52%
Travel & Meeting Expenses	32,136	37,394	59,823	64,261	63,045	2%	-46%
Internal Meeting	1,441	859	3,213	3,627	3,601	1%	-96%
Council Reimbursement	-	-	-	-	-	100%	100%
Software License Fee	99,631	118,799	179,165	176,836	85,890	51%	35%
Recording Fees	378	782	825	825	825	0%	-25%
Property Taxes	69,693	72,425	77,003	79,400	82,100	-3%	-12%
NPDES Permits	104,197	111,474	126,900	128,100	128,400	0%	-12%
Government ethics Comm charges	767	970	1,380	1,700	1,405	17%	-35%
ROW Fee	367,715	382,062	392,500	393,300	405,100	-3%	-6%
Eng/Survey Supplies	765	847	5,150	5,150	3,950	23%	-75%
Code Enforce Supply	825	-	-	-	-	100%	100%
Pretreatment Supplies	1,147	2,051	2,200	4,000	4,000	0%	-122%
Safety Clothing/Eq	14,221	13,637	15,614	16,064	14,814	8%	-2%
Cleaning Supplies	85	121	200	200	200	0%	-48%
Gasoline & Oil	1,028,373	705,565	677,818	969,534	785,875	19%	2%
Utilities	46,501	9,800	5,220	7,135	6,450	10%	69%
Electricity	-	-	-	-	-	100%	100%
Street Lighting Electricity	167,883	177,765	162,000	162,000	165,000	-2%	2%
Traffic Signal Electricity	28,521	29,381	35,000	35,000	32,000	9%	-3%
Fuel Facility Expense	6,267	7,258	8,130	16,000	16,000	0%	-122%
SUB Water	56,134	85,964	62,354	49,173	66,804	-36%	2%
SUB Sewer & Drainage	19,955	27,270	25,094	19,112	26,690	-40%	-11%
SUB Electricity	80,223	103,926	87,762	139,984	92,074	34%	-2%
Memberships, Books, Subscrips	26,607	26,032	41,277	46,744	40,809	13%	-30%
Postage & Shipping Charges	11,352	13,134	15,407	16,150	18,115	-12%	-36%
Office Supplies	9,143	16,953	24,462	26,268	25,441	3%	-51%
Computer Supplies	684	-	200	200	200	0%	32%
Computer Software	53,326	61,357	95,636	95,721	77,784	19%	-11%
Small Furniture & appliances	1,675	876	7,299	6,875	6,900	0%	-110%
Stormwater Sampling Exp	2,854	3,113	10,700	14,500	14,500	0%	-161%
Clothing Allowance	18,842	18,361	25,550	25,650	25,150	2%	-20%
Commuter Trip Reduction	2,296	2,413	4,128	3,900	4,851	-24%	-65%
Parts & Materials	9,807	6,622	9,500	9,904	9,696	2%	-12%
Street Maint Materials	44,016	47,773	66,000	89,449	65,000	27%	-24%

Development & Public Works

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Sweeper Supplies	3,808	3,738	13,500	13,500	13,500	● 0%	● -92%
Drainage Maint Materials	47,956	49,090	50,000	55,035	57,235	● -4%	● -17%
Sewer Maint Materials	22,052	29,243	35,000	38,000	32,616	● 14%	● -13%
Cleang/Maint Materials	16,911	17,100	17,000	17,000	17,000	● 0%	● 0%
Program Expense	46,721	64,439	56,162	85,006	81,686	● 4%	● -46%
Traff Maint Materials	114,931	88,049	118,000	118,000	122,500	● -4%	● -14%
Land Maint Materials	12,888	18,739	19,000	19,000	19,000	● 0%	● -13%
Street Tree Replacement	2,749	6,817	10,000	12,000	12,000	● 0%	● -84%
Illumination Materials	-	80,010	-	-	-	● 100%	● 100%
GIS Program Expense	1,408	848	1,500	1,500	-	● 100%	● 100%
Permit Project Exp	-	-	35,000	35,000	35,000	● 0%	● -200%
Citizen Survey	-	-	-	-	-	● 100%	● 100%
1st Time Homebuyers	76,141	91,499	-	108,501	-	● 100%	● 100%
Intergvt Human Srvcs	-	-	4,264	4,264	67,000	● -1471%	● -4614%
LCOG/Cable Reg	-	-	3,500	3,500	-	● 100%	● 100%
Eugene Operations	3,052,100	3,179,416	3,124,944	3,612,499	4,122,130	● -14%	● -32%
Eugene Indirect Costs	753,260	783,774	834,626	983,500	1,001,150	● -2%	● -27%
Bicycle Program Supplies	1,088	640	3,010	2,000	2,000	● 0%	● -27%
Eugene Capital Outlay	26,094	30,747	63,500	63,500	45,000	● 29%	● -12%
Spring Clean Up	500	710	2,000	2,000	2,000	● 0%	● -87%
Catholic Community Services	15,317	31,158	31,158	31,158	-	● 100%	● 100%
Food for Lane County	18,501	18,501	14,237	14,237	-	● 100%	● 100%
Relief Nursery	14,247	14,247	14,247	14,247	-	● 100%	● 100%
St. Vincent de Paul	11,784	-	-	-	-	● 100%	● 100%
White Bird	8,029	8,029	-	-	-	● 100%	● 100%
SDC Prior Year Refunds	44,420	-	3	8	3	● 63%	● 100%
SDC Credits Paid	6,869	3,009	2	8	2	● 75%	● 100%
Millrace Sponsorship	-	-	-	-	-	● 100%	● 100%
Cedar Creek Sponsorship	-	-	-	-	-	● 100%	● 100%
Sustainable Cities	551	-	-	-	-	● 100%	● 100%
HUD Lane Livability Grant Exp	3,537	67	-	-	-	● 100%	● 100%
ADA Compliance	-	5,554	5,000	5,000	-	● 100%	● 100%
Habitat for Humanity	52	67	-	59,860	-	● 100%	● 100%
Lockout Crime Project	12,091	2,369	11,252	11,252	11,252	● 0%	● -31%
Brattain Playground	-	-	-	-	-	● 100%	● 100%
Relief Nursery Facility	25,089	3,496	-	14,041	-	● 100%	● 100%

Development & Public Works

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Lane Shelter/Safe Haven	-	-	-	-	-	● 100%	● 100%
Neighborhood Improvements	-	-	-	-	136,000	● -100%	● -100%
Section 108 Repayment Xfr	34,393	34,078	33,692	33,692	35,000	● -4%	● -3%
Mt. Vernon Playground	19,811	8,454	-	-	-	● 100%	● 100%
NEDCO Food Hub	58,000	-	-	-	-	● 100%	● 100%
Alvord Taylor Group Home	29,000	-	-	-	-	● 100%	● 100%
NEDCO Foreclosure Recovery	50,000	133,128	-	16,872	-	● 100%	● 100%
HACSA River Point Place	39,688	34,457	-	22,355	-	● 100%	● 100%
ARC of Lane County	-	-	-	12,000	-	● 100%	● 100%
NEDCO HATCH	-	23,033	-	-	-	● 100%	● 100%
BRING Recycling	-	47,293	-	9,707	9,707	● 0%	● 38%
City Fountain Plaza	-	-	30,000	30,000	30,000	● 0%	● -200%
NEDCO Facade Improvement	-	9,325	10,675	10,675	10,675	● 0%	● -60%
CCS Renovation	-	17,500	-	-	-	● 100%	● 100%
SEDA Downtown Acquisition	-	-	-	50,000	50,000	● 0%	● -100%
HACSA Glenwood Place	-	-	-	81,580	81,580	● 0%	● -100%
NEDCO 2014 Hatch	-	-	-	30,000	30,000	● 0%	● -100%
NEDCO Sprout exterior	-	-	-	20,353	20,353	● 0%	● -100%
Habitat R Street	-	-	-	30,250	-	● 100%	● 100%
HACSA Glenwood Place	-	-	-	186,306	-	● 100%	● 100%
Homeless Overnight parking Program	-	-	5,000	5,000	5,000	● 0%	● -200%
HSC Womenspace	-	-	-	8,029	-	● 100%	● 100%
Emerald Art Window Light	-	-	8,000	8,000	-	● 100%	● 100%
Cath Comm Svcs Frex/Frig	-	-	27,615	27,615	-	● 100%	● 100%
Nedco Bus Dve 405 Main St	-	-	56,379	56,379	56,379	● 0%	● -200%
Nedco Retail Assist Main	-	-	10,500	10,500	10,500	● 0%	● -200%
SRDC Downtown Demo Proj	-	-	35,000	35,000	35,000	● 0%	● -200%
Street Light Maint	99,428	108,061	100,000	100,000	102,012	● -2%	● 0%
Equipment Maintenance	46,290	44,103	62,994	71,159	62,000	● 13%	● -21%
Bldg Maintenance	51,381	36,445	43,967	43,967	44,500	● -1%	● -1%
Vehicle Maintenance	50,970	67,343	52,691	48,700	51,700	● -6%	● 9%
Signal Detector Repair	30,449	38,083	46,000	45,596	46,500	● -2%	● -22%
Sidewalk Repair	23,090	20,143	22,000	17,500	17,500	● 0%	● 20%
Guard Rail Repair	-	-	2,500	2,500	2,500	● 0%	● -200%
Wire Theft Remediation	36,597	12,508	40,000	40,000	40,000	● 0%	● -35%
Stream and Channel O&M	-	-	-	(60,353)	65,000	● 208%	● -100%

Development & Public Works

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Training Aids	15	165	700	700	800	● -14%	● -173%
City EE Recognition	-	179	200	400	400	● 0%	● -217%
Employee Development	44,413	65,825	87,060	94,390	78,310	● 17%	● -19%
Organization Development	496	2,233	2,440	2,300	5,300	● -130%	● -208%
Tuition Reimbursement	-	-	13,500	13,500	7,210	● 47%	● -60%
City Ee Recognition - Taxable	-	907	-	-	525	● -100%	● -74%
Emp Development Bldg Ed	-	-	-	6,000	5,500	● 8%	● -100%
Retiree Medical Premium	-	-	14,494	-	-	● 100%	● 100%
Recruitment Expense	-	345	1,336	1,000	2,900	● -190%	● -418%
Rehab Loans	-	8,857	41,143	41,143	41,143	● 0%	● -147%
Home Revolving Loan	81,485	-	-	-	-	● 100%	● 100%
License & Fee Refunds	9,378	-	-	-	-	● 100%	● 100%
Default Purchase Card Chg	-	-	2,516	-	-	● 100%	● 100%
Material & Service	16,994,821	16,829,497	17,963,492	20,217,831	20,301,984	● 0%	● -18%
Internal Insurance Chgs	264,224	264,225	591,474	591,474	420,391	● 29%	● -13%
Internal Veh Mt Chgs	159,826	184,395	187,975	187,975	184,585	● 2%	● -4%
Internal Fac Rent	202,950	201,465	198,466	198,466	196,460	● 1%	● 2%
Int Computer Equip Chgs	53,832	84,144	78,780	78,780	72,504	● 8%	● 0%
Internal Bldg Maint Chgs	213,895	198,869	198,770	198,770	207,537	● -4%	● -2%
Internal Veh & Equip Rent	492,840	459,612	416,328	416,328	430,512	● -3%	● 6%
Indirect Costs	1,611,508	1,640,070	1,768,052	1,771,689	1,627,596	● 8%	● 3%
Internal Employee Benefit Chg	107,983	103,097	125,896	126,123	120,526	● 4%	● -7%
Internal Admin Fee	397,759	497,244	475,000	475,000	475,000	● 0%	● -4%
Internal MS Enterprise Agreement	20,274	19,124	26,088	26,088	28,767	● -10%	● -32%
Int Bldng Preservation Chrgs	96,301	91,911	90,311	90,311	87,226	● 3%	● 6%
Internal Charges	3,621,392	3,744,154	4,157,140	4,161,004	3,851,104	● 7%	● 0%
Vehicles	349,650	24,679	1,153,224	1,377,754	60,058	● 96%	● 88%
Fleet Maintenance Equipment	-	-	3,630	3,630	-	● 100%	● 100%
Street Maintenance Equipment	-	-	-	-	9,940	● -100%	● -100%
Sewer Maintenance Equipment	8,000	-	17,917	19,000	-	● 100%	● 100%
Surface Maintenance Equipment	-	-	-	4,368	7,768	● -78%	● -100%
Traffic Maint. Equipment	8,120	-	-	-	-	● 100%	● 100%
Survey Equipment	-	-	6,935	8,522	-	● 100%	● 100%
Equipment Replacement	225,185	184,562	614,500	614,530	593,300	● 3%	● -74%

Development & Public Works

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Major Rehab	267,155	289,394	1,154,500	1,654,498	371,300	● 78%	● 35%
MWMC Capital Outlay	790,220	18,697	-	200,000	2,900,000	● -1350%	● -976%
Computer Equipment	6,461	-	13,451	16,500	13,000	● 21%	● -96%
Radios	-	-	159,000	159,000	-	● 100%	● 100%
Capital Outlay	1,654,790	517,332	3,123,157	4,057,802	3,955,366	● 3%	● -124%
Total All Funds	\$ 34,181,960	\$ 33,257,329	\$ 37,968,818	\$ 41,651,659	\$ 41,006,028	● 2%	● -17%

City of Springfield
Total Operating Expenditures
All Funds



Finance

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	617,010	629,082	662,336	662,336	790,647	● -19%	● -24%
Fringe Benefits	52,891	54,525	57,096	57,096	67,849	● -19%	● -24%
Medical/Dental Insurance	170,352	160,579	185,640	185,640	238,128	● -28%	● -38%
PERS/OPSRP	74,328	77,786	81,603	81,603	98,076	● -20%	● -26%
Personnel Services	914,582	921,972	986,675	986,675	1,194,700	● -21%	● -27%
Contractual Services	89,784	98,418	79,255	80,255	80,255	● 0%	● 10%
Contractual Temporary Help	1,945	-	-	-	-	● 100%	● 100%
Telephone, Cellular, Pager	725	738	850	850	850	● 0%	● -10%
Computer Equipment	820	1,105	3,850	3,850	250	● 94%	● 87%
Advertising	1,475	1,266	2,458	2,458	2,458	● 0%	● -42%
Duplicating Supplies	424	-	560	560	560	● 0%	● -71%
Printing	184	52	1,100	1,100	1,100	● 0%	● -147%
Travel & Meeting Expenses	2,609	2,178	2,710	3,210	3,210	● 0%	● -28%
Software License Fee	57,196	30,498	51,396	51,396	40,000	● 22%	● 14%
Memberships, Books, Subscrips	7,868	8,107	8,900	9,000	9,000	● 0%	● -9%
Postage & Shipping Charges	-	-	275	275	275	● 0%	● -200%
Office Supplies	3,523	2,323	4,750	4,800	4,800	● 0%	● -36%
Computer Software	713	162	200	200	200	● 0%	● 44%
Small Furniture & appliances	173	-	-	-	-	● 100%	● 100%
Program Expense	2,167	3,305	3,500	3,500	3,500	● 0%	● -17%
Equipment Maintenance	11	455	565	565	565	● 0%	● -64%
City EE Recognition	-	63	210	210	210	● 0%	● -131%
Employee Development	2,561	2,029	6,400	6,500	6,500	● 0%	● -77%
Organization Development	-	-	80	80	80	● 0%	● -200%
Recruitment Expense	1,122	47	-	-	-	● 100%	● 100%
Material & Service	173,300	150,746	167,059	168,809	153,813	● 9%	● 6%
Internal Insurance Chgs	5,582	5,582	11,739	11,739	11,006	● 6%	● -44%

Finance

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Internal Fac Rent	-	4,493	7,331	7,331	6,706	● 9%	● -70%
Int Computer Equip Chgs	-	10,000	996	996	420	● 58%	● 89%
Internal Bldg Maint Chgs	5,570	4,732	4,523	4,523	4,691	● -4%	● 5%
Indirect Costs	32,052	28,386	30,274	30,274	33,615	● -11%	● -11%
Internal Employee Benefit Chg	7,419	7,870	9,703	9,703	10,671	● -10%	● -28%
Internal MS Enterprise Agreement	1,387	1,460	2,784	2,784	2,520	● 9%	● -34%
Int Bldng Preservation Chrgs	6,346	6,157	6,174	6,174	6,759	● -9%	● -9%
Internal Charges	58,356	68,680	73,524	73,524	76,388	● -4%	● -14%
Total All Funds	\$ 1,146,238	\$ 1,141,398	\$ 1,227,258	\$ 1,229,008	\$ 1,424,901	● -16%	● -22%

**City of Springfield
Total Operating Expenditures
All Funds**



Fire & Life Safety

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	7,554,628	7,841,232	7,960,605	7,972,744	8,382,061	● -5%	● -8%
Season/Intern/Tmp Wages	66,425	41,994	20,000	20,000	-	● 100%	● 100%
Overtime	1,206,903	1,314,003	929,090	949,594	1,440,312	● -52%	● -25%
Fringe Benefits	1,107,381	1,058,013	844,651	844,651	922,273	● -9%	● 8%
Medical/Dental Insurance	1,787,558	1,818,414	2,076,852	2,134,884	2,241,258	● -5%	● -18%
PERS/OPSRP	1,026,822	1,008,363	958,663	958,663	1,133,909	● -18%	● -14%
Cell Phone Allowance	4,344	4,358	60,912	4,500	4,860	● -8%	● 79%
Personnel Svs Adjustments	-	-	555,000	626,000	-	● 100%	● 100%
Personnel Services	12,754,060	13,086,376	13,405,773	13,511,036	14,124,673	● -5%	● -8%
Dispatch Contract	623,367	651,839	677,096	677,096	710,950	● -5%	● -9%
Contractual Services	49,752	117,371	143,000	148,240	166,340	● -12%	● -61%
Merchant fees	30,746	49,159	36,000	36,400	48,250	● -33%	● -25%
Space Rental	2,724	-	-	-	-	● 100%	● 100%
Telephone, Cellular,Pager	18,043	19,505	21,550	21,917	23,085	● -5%	● -17%
Ris/Airs/Geo Charges	5,748	2,899	1,000	1,175	720	● 39%	● 78%
Computer Equipment	58,142	55,029	11,200	9,900	9,000	● 9%	● 78%
Advertising	246,177	263,644	283,000	283,000	283,000	● 0%	● -7%
Duplicating Supplies	3,334	5,153	3,250	6,100	5,500	● 10%	● -41%
Printing	1,829	-	1,000	1,400	1,400	● 0%	● -48%
Travel & Meeting Expenses	8,611	9,992	8,850	13,825	14,025	● -1%	● -53%
Internal Meeting	121	-	-	-	-	● 100%	● 100%
Medical Supplies	142,507	172,038	132,000	140,000	139,000	● 1%	● 7%
Safety Clothing/Eq	43,306	74,847	55,250	50,750	50,250	● 1%	● 13%
Cleaning Supplies	8,376	5,403	6,900	9,700	6,700	● 31%	● 3%
Uniforms	6,299	14,796	18,000	13,000	18,000	● -38%	● -38%
Gasoline & Oil	131,222	123,587	128,100	133,650	133,400	● 0%	● -5%
Utilities	10,051	11,465	83,225	82,287	12,244	● 85%	● 65%
Electricity	-	-	-	-	8,096	● -100%	● -100%

Fire & Life Safety

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Natural Gas	-	-	-	-	5,951	● -100%	● -100%
Fuel Facility Expense	-	-	-	-	39,297	● -100%	● -100%
SUB Water	6,580	7,023	-	-	326	● -100%	● 93%
SUB Sewer & Drainage	5,883	5,510	-	-	657	● -100%	● 83%
SUB Electricity	45,883	49,748	-	-	12,531	● -100%	● 61%
Memberships/Books/Periodicals	-	-	-	-	-	● 100%	● 100%
Memberships, Books, Subscrips	8,966	12,265	9,205	11,615	11,455	● 1%	● -13%
Direct Mail	68,900	16,545	-	-	-	● 100%	● 100%
Postage & Shipping Charges	25,977	23,896	9,200	11,045	11,045	● 0%	● 44%
Office Supplies	8,896	7,339	6,200	7,225	7,025	● 3%	● 6%
Computer Software	30	-	-	-	-	● 100%	● 100%
Small Furniture & appliances	2,618	-	1,700	1,700	1,700	● 0%	● -18%
Program Expense	45,919	164,629	62,700	71,012	86,320	● -22%	● 5%
Rural Life Support Exp	10,000	10,000	10,000	10,000	10,000	● 0%	● 0%
Fire Station Maintenance	12,890	36,073	23,500	18,500	22,500	● -22%	● 7%
Equipment Maintenance	75,440	58,963	103,300	94,050	106,880	● -14%	● -35%
Communicate EQ Maint	17,515	23,094	8,100	8,350	7,000	● 16%	● 57%
Rescue Equip Maint	1,149	1,575	500	1,030	-	● 100%	● 100%
Small Tool Maint	3,662	2,775	3,000	3,500	-	● 100%	● 100%
Breathing App Maint	14,625	36,250	10,000	12,000	10,000	● 17%	● 51%
Power Tool Maint	1,096	469	1,500	2,600	-	● 100%	● 100%
Vehicle Maintenance	215,239	267,957	195,600	213,494	211,900	● 1%	● 6%
Wildland EQ Repair	135	5,667	1,000	2,330	-	● 100%	● 100%
Water Res EQ Repair	7,581	2,490	3,000	3,000	3,000	● 0%	● 31%
Technical Rescue Equip. Repair	812	-	1,000	2,000	-	● 100%	● 100%
Employee Development	28,473	16,856	36,500	44,020	44,000	● 0%	● -61%
Organization Development	-	-	200	200	200	● 0%	● -200%
Fire Mileage Reimb	-	16	3,100	-	8,000	● -100%	● -670%
Hiring & Promotion Expense	21,075	15,294	15,000	25,000	25,000	● 0%	● -46%
Material & Service	2,019,701	2,341,162	2,113,726	2,171,111	2,254,747	● -4%	● -4%
Internal Insurance Chgs	100,255	100,251	379,344	379,344	325,016	● 14%	● -68%
Internal Veh Mt Chgs	1,648	1,660	1,786	1,786	1,864	● -4%	● -10%
Internal Fac Rent	24,477	24,477	21,261	21,261	21,261	● 0%	● 9%
Int Computer Equip Chgs	57,588	58,656	56,220	56,220	56,316	● 0%	● 2%

Fire & Life Safety

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Internal Bldg Maint Chgs	29,285	32,755	28,712	28,712	35,999	● -25%	● -19%
Internal Veh & Equip Rent	283,404	200,352	222,480	222,480	320,700	● -44%	● -36%
Indirect Costs	399,999	474,212	501,138	501,138	501,134	● 0%	● -9%
Internal Employee Benefit Chg	77,972	79,487	97,003	97,003	96,032	● 1%	● -13%
Internal Lease Payments	375,616	375,615	375,615	375,615	286,080	● 24%	● 24%
Internal MS Enterprise Agreement	14,894	14,748	15,264	15,264	15,481	● -1%	● -3%
Int Bldng Preservation Chrgs	64,185	66,017	65,415	65,415	65,542	● 0%	● -1%
Internal Charges	1,429,323	1,428,230	1,764,238	1,764,238	1,725,425	● 2%	● -12%
Vehicles	70,487	383,103	119,289	270,000	478,500	● -77%	● -151%
Personnel Safe Equip	-	-	-	-	56,000	● -100%	● -100%
Rescue Equipment	55,000	-	-	-	-	● 100%	● 100%
Equipment Replacement	-	207,974	-	-	-	● 100%	● 100%
Computer Equipment	22,331	41,575	42,300	42,300	27,800	● 34%	● 21%
Radios	-	111,020	-	-	-	● 100%	● 100%
Digital Copiers	13,127	-	-	-	-	● 100%	● 100%
Computer Software	21,500	395	-	-	-	● 100%	● 100%
Public Safety Info System	90,429	20,121	9,334	10,000	9,500	● 5%	● 76%
Capital Outlay	272,873	764,187	170,923	322,300	571,800	● -77%	● -42%
Total All Funds	\$ 16,475,958	\$ 17,619,955	\$ 17,454,660	\$ 17,768,685	\$ 18,676,645	● -5%	● -9%

City of Springfield
Total Operating Expenditures
All Funds



Human Resources

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	413,225	415,708	485,621	485,621	464,395	● 4%	● -6%
Season/Intern/Tmp Wages	-	-	13,581	15,000	-	● 100%	● 100%
Overtime	-	133	-	-	-	● 100%	● 100%
Fringe Benefits	36,666	36,877	42,180	42,180	39,844	● 6%	● -3%
Medical/Dental Insurance	83,724	88,112	129,708	129,708	115,812	● 11%	● -15%
PERS/OPSRP	60,206	58,579	70,205	70,205	71,161	● -1%	● -13%
Car Allowance	3,480	3,490	1,908	3,480	3,480	● 0%	● -18%
Cell Phone Allowance	450	1,086	1,620	1,620	1,620	● 0%	● -54%
Personnel Svs Adjustments	-	-	-	-	43,000	● -100%	● -100%
Personnel Services	597,751	603,985	744,823	747,814	739,312	● 1%	● -14%
Contractual Services	126,812	99,730	151,150	151,150	311,150	● -106%	● -147%
Litigation Expense	135	-	50,000	50,000	50,000	● 0%	● -199%
Equipment Rental	4,842	1,231	2,000	6,291	2,000	● 68%	● 26%
Space Rental	383	-	-	-	-	● 100%	● 100%
Telephone, Cellular,Pager	1,053	642	1,546	1,546	1,546	● 0%	● -43%
Computer Equipment	4,434	878	2,226	-	5,000	● -100%	● -99%
Duplicating Supplies	4,122	3,825	5,291	1,000	5,291	● -429%	● -20%
Travel & Meeting Expenses	4,838	4,453	8,000	8,000	8,000	● 0%	● -39%
Utilities	-	-	-	-	12,000	● -100%	● -100%
Memberships, Books, Subscrips	3,399	4,037	5,957	5,957	5,957	● 0%	● -33%
Postage & Shipping Charges	5,511	4,593	6,510	6,510	6,510	● 0%	● -18%
Office Supplies	2,027	1,057	2,247	2,247	5,147	● -129%	● -190%
Computer Supplies	-	99	-	-	-	● 100%	● 100%
Computer Software	1,538	-	500	500	500	● 0%	● 26%
Program Expense	3,189	2,022	5,928	5,928	6,928	● -17%	● -87%
Damage Claims	130,685	146,361	100,000	60,000	100,000	● -67%	● 20%
Equipment Maintenance	1,060	-	1,400	1,400	1,400	● 0%	● -71%
City EE Recognition	497	1,594	-	4,500	-	● 100%	● 100%

Human Resources

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Employee Development	5,360	5,033	11,300	11,300	11,300	● 0%	● -56%
Workers Comp	9,979	42	-	-	-	● 100%	● 100%
Wellness Center	59,653	53,213	85,000	85,000	-	● 100%	● 100%
Self Funded Ins Program	265,500	-	-	-	-	● 100%	● 100%
Unemployment Reimburse	50,465	60,520	100,000	100,000	100,000	● 0%	● -42%
Retiree Medical Premium	22,391	-	65,000	65,000	65,000	● 0%	● -123%
Employee Benefit Adjustment	4,006	-	-	-	-	● 100%	● 100%
Misc Benefit Expense	-	1,722	-	-	-	● 100%	● 100%
SF Medical Admin Fee	88,108	247,930	301,963	301,963	302,000	● 0%	● -42%
SF Med Stop Loss Prem	263,255	508,967	500,750	592,719	593,000	● 0%	● -40%
SF Med Aggregate SL Prem	19,266	40,490	43,025	39,788	44,000	● -11%	● -28%
SF Med Optionals	2,545	5,045	5,261	5,261	6,000	● -14%	● -40%
SF Dental Admin Fee	16,936	33,442	35,006	35,006	35,000	● 0%	● -23%
2013 Dental Claims	276,958	232,877	-	-	-	● 100%	● 100%
2014 Dental Claims	-	297,560	245,000	366,414	-	● 100%	● 100%
2015 Dental Claims	-	-	310,000	366,414	389,553	● -6%	● -277%
2016 Dental Claims	-	-	-	-	389,553	● -100%	● -100%
2013 Medical Claims	1,747,912	2,252,012	-	-	-	● 100%	● 100%
2014 Medical Claims	-	2,312,676	3,206,574	3,206,574	-	● 100%	● 100%
2015 Medical Claims	-	-	3,206,574	3,206,574	3,448,508	● -8%	● -223%
2016 Medical Claims	-	-	-	-	3,448,508	● -100%	● -100%
Recruitment Expense	4,480	3,871	8,200	8,200	8,200	● 0%	● -49%
Material & Service	3,131,338	6,325,923	8,466,408	8,695,242	9,362,051	● -8%	● -57%
Internal Insurance Chgs	3,646	3,646	29,907	29,907	28,136	● 6%	● -127%
Internal Fac Rent	10,143	10,143	11,486	11,486	26,859	● -134%	● -154%
Int Computer Equip Chgs	2,004	2,004	2,004	2,004	2,004	● 0%	● 0%
Internal Bldg Maint Chgs	5,337	5,834	8,415	8,415	6,627	● 21%	● -2%
Internal Employee Benefit Chg	4,542	4,722	6,790	6,790	6,790	● 0%	● -27%
Internal MS Enterprise Agreement	876	876	2,292	2,292	2,160	● 6%	● -60%
Int Bldng Preservation Chrgs	3,541	3,612	4,214	4,214	4,214	● 0%	● -11%
Internal Charges	30,089	30,837	65,108	65,108	76,790	● -18%	● -83%
Digital Copiers	5,411	-	-	-	-	● 100%	● 100%
Capital Outlay	5,411	-	-	-	-	● 100%	● 100%

Human Resources

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Total All Funds	\$ 3,764,588	\$ 6,960,745	\$ 9,276,339	\$ 9,508,164	\$ 10,178,153	 -7%	 -53%

City of Springfield
Total Operating Expenditures
All Funds



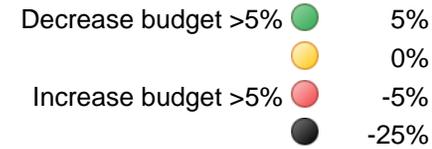
Information Technology

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	770,994	755,963	776,132	776,132	1,159,764	● -49%	● -51%
Overtime	-	-	-	-	2,880	● -100%	● -100%
Fringe Benefits	68,336	66,246	67,564	67,564	101,870	● -51%	● -51%
Medical/Dental Insurance	133,546	124,188	184,440	184,440	292,530	● -59%	● -98%
PERS/OPSRP	132,454	118,704	126,964	126,964	189,991	● -50%	● -51%
Car Allowance	1,560	1,020	1,560	1,560	1,560	● 0%	● -13%
Pager Allowance	4,720	4,782	4,595	3,336	3,336	● 0%	● 29%
Cell Phone Allowance	2,250	1,856	1,620	1,620	1,620	● 0%	● 15%
Personnel Services	1,113,860	1,072,758	1,162,875	1,161,616	1,753,551	● -51%	● -57%
Contractual Services	3,702	49,112	51,000	51,000	215,324	● -322%	● -522%
Merchant fees	-	-	-	-	864	● -100%	● -100%
Telephone, Cellular, Pager	12,862	7,780	13,250	13,250	14,018	● -6%	● -24%
Ris/Airs/Geo Charges	82,050	60,257	82,403	82,403	84,781	● -3%	● -13%
Computer Equipment	-	17,267	115,584	115,584	115,584	● 0%	● -161%
Travel & Meeting Expenses	2,936	4,654	3,000	3,000	7,771	● -159%	● -120%
Internal Meeting	143	113	13	-	-	● 100%	● 100%
Software License Fee	112,757	95,896	120,984	120,984	225,863	● -87%	● -106%
Utilities	-	-	-	11,600	-	● 100%	● 100%
SUB Water	232	253	304	-	304	● -100%	● -16%
SUB Sewer & Drainage	501	512	567	-	613	● -100%	● -16%
SUB Electricity	10,425	11,239	10,729	-	11,709	● -100%	● -8%
Memberships, Books, Subscrips	125	-	300	300	2,440	● -713%	● -1624%
Postage & Shipping Charges	-	-	100	100	100	● 0%	● -200%
Office Supplies	595	870	2,000	400	1,552	● -288%	● -34%
Computer Supplies	10,813	4,802	10,000	10,000	10,000	● 0%	● -17%
Computer Software	8,768	2,453	5,000	5,000	20,587	● -312%	● -281%
Small Furniture & appliances	1,008	-	500	-	875	● -100%	● -74%
Program Expense	407	1,618	500	500	500	● 0%	● 41%

Information Technology

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
GIS Program Expense	-	-	-	-	1,500	● -100%	● -100%
Equipment Maintenance	4,851	7,749	8,000	8,000	9,864	● -23%	● -44%
City EE Recognition	-	40	500	1,000	-	● 100%	● 100%
Employee Development	5,310	6,306	8,000	8,000	21,066	● -163%	● -222%
Retiree Medical Premium	-	-	-	-	6,996	● -100%	● -100%
Material & Service	257,482	270,920	432,734	431,121	752,311	● -75%	● -135%
Internal Insurance Chgs	5,896	5,896	12,276	12,276	11,517	● 6%	● -44%
Int Computer Equip Chgs	58,918	46,716	100,008	100,008	106,596	● -7%	● -56%
Indirect Costs	-	-	-	-	78,180	● -100%	● -100%
Internal Employee Benefit Chg	8,327	7,870	9,700	9,700	14,551	● -50%	● -69%
Internal MS Enterprise Agreement	1,638	1,460	5,076	5,076	5,872	● -16%	● -116%
Int Bldng Preservation Chrgs	6,490	6,020	6,020	6,020	9,635	● -60%	● -56%
Internal Charges	81,269	67,962	133,080	133,080	226,351	● -70%	● -141%
Computer Equipment	34,635	109,146	10,000	10,000	10,000	● 0%	● 80%
Capital Outlay	34,635	109,146	10,000	10,000	10,000	● 0%	● 80%
Total All Funds	\$ 1,487,246	\$ 1,520,787	\$ 1,738,689	\$ 1,735,817	\$ 2,742,213	● -58%	● -73%

City of Springfield
Total Operating Expenditures
All Funds



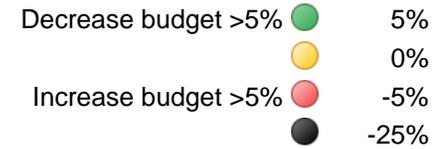
Legal and Judicial Services

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	483,966	509,912	534,640	596,711	603,262	● -1%	● -18%
Overtime	5,095	-	-	-	-	● 100%	● 100%
Fringe Benefits	42,327	43,817	46,744	51,237	51,866	● -1%	● -17%
Medical/Dental Insurance	108,435	128,816	126,035	167,796	176,718	● -5%	● -46%
PERS/OPSRP	61,984	61,204	61,145	70,032	70,274	● 0%	● -14%
Cell Phone Allowance	540	542	540	540	540	● 0%	● 0%
Personnel Services	702,347	744,291	769,104	886,316	902,660	● -2%	● -22%
Interpreter Fees	5,751	5,400	5,570	5,000	7,423	● -48%	● -33%
Billing & Coll Exp	123,321	106,830	111,000	131,000	131,000	● 0%	● -15%
Contractual Services	520,458	458,967	540,015	541,517	550,557	● -2%	● -9%
Litigation Expense	-	-	5,000	5,000	40,000	● -700%	● -2300%
Indigent Representation	238,900	236,608	226,443	236,500	236,500	● 0%	● -1%
Merchant fees	10,195	13,426	13,311	10,000	10,000	● 0%	● 19%
Mental Health Eval	4,000	8,000	6,000	8,000	8,000	● 0%	● -33%
Special Prosecutor Services	950	-	3,000	3,000	3,000	● 0%	● -128%
Telephone, Cellular,Pager	817	970	1,041	854	1,154	● -35%	● -22%
Computer Equipment	3,234	1,366	-	-	-	● 100%	● 100%
Advertising	-	90	-	-	-	● 100%	● 100%
Duplicating Supplies	3,684	4,080	3,697	4,680	4,680	● 0%	● -22%
Travel & Meeting Expenses	2,430	3,156	4,300	4,380	4,380	● 0%	● -33%
Software License Fee	-	67,196	117,952	64,205	64,192	● 0%	● -4%
Subpoena & Jury Fees	868	2,024	1,300	2,000	2,000	● 0%	● -43%
Witness Fees	20	-	2,400	2,400	2,400	● 0%	● -198%
Memberships, Books, Subscrips	1,449	435	2,070	2,100	2,170	● -3%	● -65%
Postage & Shipping Charges	7,402	7,358	7,532	7,250	6,570	● 9%	● 12%
Office Supplies	4,062	3,381	4,000	5,500	5,250	● 5%	● -38%
Program Expense	6,087	7,272	5,997	7,997	6,940	● 13%	● -8%
Equipment Maintenance	450	99	200	500	500	● 0%	● -100%

Legal and Judicial Services

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Employee Development	38	1,408	6,072	4,000	4,000	● 0%	● -60%
Material & Service	934,115	928,066	1,066,900	1,045,883	1,090,716	● -4%	● -12%
Internal Insurance Chgs	2,899	2,899	13,907	13,907	11,959	● 14%	● -82%
Int Computer Equip Chgs	5,532	4,032	4,032	4,032	3,504	● 13%	● 23%
Internal Employee Benefit Chg	6,052	7,083	7,760	7,760	7,760	● 0%	● -11%
Internal MS Enterprise Agreement	1,241	1,460	3,444	3,444	3,780	● -10%	● -85%
Int Bldng Preservation Chrgs	5,216	4,816	5,070	5,070	5,070	● 0%	● -1%
Internal Charges	20,940	20,290	34,213	34,213	32,073	● 6%	● -28%
Computer Equipment	-	5,431	-	-	-	● 100%	● 100%
Public Safety Info System	113,083	8,960	-	-	-	● 100%	● 100%
Capital Outlay	113,083	14,391	-	-	-	● 100%	● 100%
Total All Funds	\$ 1,770,486	\$ 1,707,038	\$ 1,870,217	\$ 1,966,412	\$ 2,025,449	● -3%	● -14%

City of Springfield
Total Operating Expenditures
All Funds



Library

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	749,540	741,703	796,537	796,537	819,202	● -3%	● -7%
Season/Intern/Tmp Wages	48,178	40,317	41,000	41,000	41,000	● 0%	● 5%
Fringe Benefits	69,566	68,223	69,323	69,323	70,869	● -2%	● -3%
Medical/Dental Insurance	177,839	189,982	243,972	243,972	266,274	● -9%	● -31%
PERS/OPSRP	118,118	111,702	124,056	124,056	121,705	● 2%	● -3%
Cell Phone Allowance	360	361	360	360	360	● 0%	● 0%
Personnel Svs Adjustments	-	-	33,300	33,300	-	● 100%	● 100%
Personnel Services	1,163,600	1,152,288	1,308,548	1,308,548	1,319,410	● -1%	● -9%
Contractual Services	43,723	38,292	39,022	39,022	39,025	● 0%	● 3%
Telephone, Cellular, Pager	1,027	1,082	1,178	1,178	1,175	● 0%	● -7%
Audio Visual Communications	9,511	9,987	10,760	10,760	10,800	● 0%	● -7%
Computer Equipment	-	-	1,200	1,200	1,200	● 0%	● -200%
Duplicating Supplies	2,337	2,007	2,451	2,451	2,400	● 2%	● -6%
Library Xerox	2,024	2,002	2,609	2,609	2,600	● 0%	● -18%
Travel & Meeting Expenses	2,343	1,060	1,630	1,630	1,600	● 2%	● 5%
Software License Fee	-	2,166	3,234	3,234	3,250	● 0%	● -81%
Audio Visual Supplies	2,474	5,186	2,694	2,694	2,700	● 0%	● 22%
Eng/Survey Supplies	21	-	-	-	-	● 100%	● 100%
Utilities	-	-	40,000	40,000	40,000	● 0%	● -200%
SUB Water	744	814	-	-	-	● 100%	● 100%
SUB Sewer & Drainage	1,608	1,643	-	-	-	● 100%	● 100%
SUB Electricity	33,472	36,083	-	-	-	● 100%	● 100%
Periodicals	3,965	3,194	3,095	3,095	3,060	● 1%	● 10%
Memberships, Books, Subscrips	710	510	1,766	1,766	1,760	● 0%	● -77%
Postage & Shipping Charges	3,719	3,310	3,334	3,334	3,350	● 0%	● 3%
Office Supplies	9,232	8,521	9,500	9,500	9,500	● 0%	● -5%
Computer Supplies	399	61	-	-	-	● 100%	● 100%
Computer Software	3,090	2,781	5,500	5,500	5,500	● 0%	● -45%

Library

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Program Expense	17,780	26,697	91,122	64,063	53,608	● 16%	● -19%
Art Alley Repair	395	29	6,794	6,794	750	● 89%	● 69%
Arts Comm Operations	7,814	8,769	10,000	11,430	7,500	● 34%	● 15%
Art Alley Special Project	-	-	1,265	1,265	500	● 60%	● -19%
Equipment Maintenance	-	14	381	381	400	● -5%	● -204%
Audio Visual Maintenance	-	-	281	281	300	● -7%	● -220%
Employee Development	1,692	1,312	883	883	900	● -2%	● 31%
Material & Service	148,081	155,520	238,699	213,070	191,878	● 10%	● -6%
Internal Insurance Chgs	18,884	18,884	25,108	25,108	26,020	● -4%	● -24%
Int Computer Equip Chgs	3,000	3,000	3,000	3,000	3,000	● 0%	● 0%
Internal Bldg Maint Chgs	775	-	-	-	-	● 100%	● 100%
Internal Employee Benefit Chg	9,387	10,231	12,610	12,610	14,550	● -15%	● -35%
Internal MS Enterprise Agreement	1,810	1,898	4,260	4,260	3,780	● 11%	● -42%
Int Bldng Preservation Chrgs	7,611	7,826	7,826	7,826	9,030	● -15%	● -16%
Internal Charges	41,467	41,839	52,804	52,804	56,380	● -7%	● -24%
Computer Equipment	257	193	3,000	8,000	8,000	● 0%	● -596%
Adult Books	44,999	52,935	58,858	58,858	54,700	● 7%	● -5%
Reference Books	6,146	2,582	8,100	8,100	8,100	● 0%	● -44%
Children's Books	23,044	23,499	28,813	28,813	24,500	● 15%	● 2%
Young Adult Books	5,159	6,739	6,972	6,972	7,000	● 0%	● -11%
Lib Gift & Mem Books	25,218	5,036	26,000	32,200	26,000	● 19%	● -39%
Capital Outlay	104,823	90,984	131,743	142,943	128,300	● 10%	● -18%
Total All Funds	\$ 1,457,971	\$ 1,440,631	\$ 1,731,794	\$ 1,717,365	\$ 1,695,968	● 1%	● -10%

City of Springfield
Total Operating Expenditures
All Funds



Police

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Salaries	8,123,024	8,349,827	8,382,746	8,822,663	9,175,432	● -4%	● -11%
Overtime	613,069	679,362	797,000	485,624	477,024	● 2%	● 32%
Fringe Benefits	939,447	992,119	858,196	852,664	876,467	● -3%	● 6%
Medical/Dental Insurance	2,302,351	2,346,814	2,433,474	2,721,396	2,873,796	● -6%	● -22%
City Retirement Plan	568,194	674,786	650,804	650,804	534,732	● 18%	● 15%
PERS/OPSRP	968,120	979,674	1,055,656	1,092,874	1,290,557	● -18%	● -29%
CRP Interest Guarantee	1,215,000	1,346,731	1,352,000	1,352,000	1,352,000	● 0%	● -4%
Uniform Allowance	153,740	155,395	156,532	166,932	163,056	● 2%	● -5%
Cell Phone Allowance	5,326	5,876	7,002	8,280	6,660	● 20%	● -10%
Personnel Svs Adjustments	-	-	110,000	150,000	-	● 100%	● 100%
Personnel Services	14,888,271	15,530,584	15,803,410	16,303,237	16,749,724	● -3%	● -9%
Contractual Services	497,373	458,886	584,500	607,500	602,500	● 1%	● -17%
Prisoner Exp Medical	245,270	230,616	224,000	233,000	233,000	● 0%	● 0%
Drug Prevention/Ed	18,448	8,763	10,500	10,500	10,000	● 5%	● 20%
Merchant fees	11,921	10,055	17,000	11,000	11,000	● 0%	● 15%
Telephone, Cellular,Pager	35,057	35,471	38,000	38,751	41,190	● -6%	● -14%
Ris/Airs/Geo Charges	301,375	149,253	-	-	14,484	● -100%	● 90%
Info system Operations	-	-	167,257	167,257	167,257	● 0%	● -200%
Computer Equipment	7,280	291,345	25,300	-	10,500	● -100%	● 90%
Advertising	3,059	313	-	-	-	● 100%	● 100%
Duplicating Supplies	3,236	3,372	3,000	5,000	-	● 100%	● 100%
Printing	22,121	9,215	8,850	11,800	-	● 100%	● 100%
Travel & Meeting Expenses	8,175	2,238	3,500	11,000	23,000	● -109%	● -396%
Internal Meeting	2,748	465	-	-	-	● 100%	● 100%
Software License Fee	-	-	96,410	96,410	96,326	● 0%	● -200%
Medical Supplies	6,372	11,025	7,050	10,000	7,000	● 30%	● 14%
Safety Clothing/Eq	20,052	10,218	18,050	18,000	17,500	● 3%	● -9%
Cleaning Supplies	-	4,625	13,000	-	-	● 100%	● 100%

Police

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Police Weapons	55,624	-	-	-	-	● 100%	● 100%
Inmate Supplies	10,201	10,691	8,400	17,000	15,000	● 12%	● -54%
Prisoner Meal Expense	123,318	118,696	120,000	128,000	128,000	● 0%	● -6%
Gasoline & Oil	200,736	188,440	179,900	200,100	195,500	● 2%	● -3%
Utilities	46,972	42,124	94,800	115,633	44,187	● 62%	● 28%
SUB Water	5,226	6,227	-	-	7,467	● -100%	● -96%
SUB Sewer & Drainage	10,314	10,115	-	-	12,128	● -100%	● -78%
SUB Electricity	47,244	48,967	-	-	51,017	● -100%	● -59%
Memberships, Books, Subscrips	4,089	4,935	6,250	4,000	4,000	● 0%	● 21%
Postage & Shipping Charges	10,814	11,003	8,500	8,000	-	● 100%	● 100%
Office Supplies	20,535	21,203	30,866	27,200	40,600	● -49%	● -68%
Computer Supplies	233	-	-	-	-	● 100%	● 100%
Computer Software	2,348	11,668	747	7,882	-	● 100%	● 100%
Small Furniture & appliances	1,391	1,309	8,000	-	-	● 100%	● 100%
Clothing Allowance	20,528	34,288	30,610	32,000	32,000	● 0%	● -12%
Cleang/Maint Materials	25,988	18,781	30,000	25,000	30,000	● -20%	● -20%
Program Expense	169,483	207,923	153,028	90,119	90,000	● 0%	● 49%
Canine Donations Expenditures	29,622	22,979	30,000	30,000	30,000	● 0%	● -9%
Citizen Survey	1,548	-	-	1,500	1,500	● 0%	● -191%
Region Training Plan	5,000	5,000	5,000	5,000	5,000	● 0%	● 0%
Hazmat	1,940	2,098	2,500	-	5,000	● -100%	● -129%
Equipment Maintenance	22,178	34,815	30,840	20,000	22,000	● -10%	● 25%
Bldg Maintenance	7,371	61,031	80,000	6,000	7,000	● -17%	● 86%
Vehicle Maintenance	63,851	46,620	65,500	48,500	48,500	● 0%	● 17%
City EE Recognition	1,811	-	500	600	600	● 0%	● 22%
City Wide Training	-	62	-	-	-	● 100%	● 100%
Employee Development	20,060	29,531	27,552	39,128	-	● 100%	● 100%
Tuition Reimbursement	35,616	39,910	54,200	37,500	37,500	● 0%	● 13%
Recruitment Expense	9,578	38,513	19,500	12,000	13,000	● -8%	● 42%
Material & Service	2,136,107	2,242,789	2,203,110	2,075,380	2,053,756	● 1%	● 6%
Internal Insurance Chgs	335,730	335,729	529,710	529,710	636,717	● -20%	● -59%
Internal Veh Mt Chgs	3,295	3,732	3,167	3,185	3,164	● 1%	● 7%
Int Computer Equip Chgs	-	39,996	39,996	39,996	36,000	● 10%	● -35%
Internal Bldg Maint Chgs	46,392	45,780	46,258	46,258	40,633	● 12%	● 12%

Police

Account	FY13 Actual	FY14 Actual	FY15 Est Actual	FY15 Amended Budget	Proposed FY16 Budget	% Change Over Amend	% Change 3 Year Avg
Internal Veh & Equip Rent	215,508	261,684	269,088	269,088	269,136	0%	-8%
Indirect Costs	247,970	267,808	283,014	283,014	283,012	0%	-6%
Internal Employee Benefit Chg	94,754	96,801	119,310	119,310	119,310	0%	-15%
Internal MS Enterprise Agreement	18,105	17,958	20,160	20,160	17,280	14%	8%
Internal Contractual Services	-	-	-	18,000	-	100%	100%
Int Bldng Preservation Chrgs	73,138	78,872	78,885	78,885	79,614	-1%	-3%
Internal Charges	1,034,892	1,148,360	1,389,588	1,407,606	1,484,866	-5%	-25%
Video Monitoring EQ	-	-	-	-	18,000	-100%	-100%
Vehicles	175,196	138,358	589,920	589,920	194,000	67%	36%
Personnel Safe Equip	2,316	-	-	-	-	100%	100%
Police Dog	-	1,335	8,300	26,000	-	100%	100%
Program Equipment	13,915	14,461	-	-	-	100%	100%
Telephone Equipment	-	-	20,000	40,000	-	100%	100%
LRIG Capital Outlay	-	-	109,969	95,000	95,000	0%	-159%
Public Safety Info System	249,203	155,111	132,144	-	-	100%	100%
Capital Outlay	440,630	309,265	860,333	750,920	307,000	59%	43%
Total All Funds	\$ 18,499,899	\$ 19,230,998	\$ 20,256,441	\$ 20,537,143	\$ 20,595,346	0%	-7%

DEPARTMENT BUDGET SUMMARY

City of Springfield, Oregon

To: Gino Grimaldi, City Manager

From: Robert Everett, Library Director

Date: March 13, 2015

<u>SUMMARY OF SIGNIFICANT PROPOSED BUDGET CHANGES</u>	<u>FTE</u>	<u>COST</u>
Reclass current Senior Manager & Associate Manager positions; increase current Library Technician position by 0.4 FTE.	0.4 FTE	(\$20,000)
Phase II Patron Self-Service / Security Upgrade Project		\$15,000
New Library Program Development Project – Grant funded		\$20,000

SUMMARY OF BUDGET AND SERVICE CHANGES

By implementing the changes described below the Library hopes to establish a leaner, more appropriate management structure while redirecting some of those salary savings toward improving both patron service and library productivity through increased line staff hours and enabling patron self-service. This year the Library also intends to move forward on planning for a new facility capable of mounting the best of current and future library innovations while retaining our historically strong community connection.

Reclass Library Manager Positions / Increase Library Technician Position

By reclassifying two Library Manager positions we will achieve immediate savings while reducing the Library’s long-term financial liability as well. At the same time we have established a management career track within the library. In addition, by adding 0.4 FTE to an existing part-time Library position we are addressing both Library access and productivity needs in a very cost effective manner. It provides more staff support for timely materials processing and public desk coverage by expanding a position that is already fully funded for benefits and would only require a small amount of additional salary. The Library would have more coverage flexibility across its six-day schedule. This increase in regular staffing level comes in conjunction with increases in both library programming and open hours. It will reduce our dependence on the use of temporary/substitute staffing with a potential corresponding reduction in our seasonal /temporary personnel budget. It will help the library continue to support increased programming and open hours that, in turn, create greater capacity for Springfield citizens to access their Library.

Patron Self-Service / Security Upgrade Project

Funding to complete the implementation of patron self-service checkout stations in the library will allow the implementation of patron directed library circulation services which will be faster and more cost-efficient. Will reduce pressure on limited library staff resources; will free up existing staff to work on more complex or person centered projects and services; and will reduce the amount of staff growth needed to meet growing service demand. Delay in completing this project will mean we won’t realize the value of our FY 15 commitment to this project (\$35,000) and we will delay improving both the patron’s library experience and the library’s ability to address service needs without expansion of existing

staff. The Library will continue to allocate its scarce staff resource to mechanical and repetitive tasks at the expense of services that require person-to-person interactions and/or professional expertise.

The City allocates \$15,000 to the project in addition to a \$10,000 grant from the Library Foundation that would provide \$25,000 for the completion of the self-check stations and security system. This is a one-time expenditure. This two-year project was originally priced at \$85,000. The first year of the project was funded at \$35,000 with the second year funding requested being \$50,000. We have subsequently opted to use a less expensive technology which will reduce the overall cost of the project by \$25,000. We have also obtained a \$10,000 grant from the Library Foundation further reducing the City's liability in completing this project. This project improves PBB Library program – Borrower Services.

New Library Program Development

Finally we will be utilizing dedicated grant funds to develop a building program for a new library facility. This is an initial step in gathering both community input and professional guidance on the type and scope of a new library building and the services it would house that current and future Springfield residents want and need.

FUTURE NEEDS

The Library needs to update both its range of services and the facilities capable of delivering them in order to respond to the changing nature and growing importance of literacy and information in today's knowledge-based economy. Three important steps can be taken to help secure a successful literacy/information future for Springfield:

1. Increase access to existing services by increasing the hours of operation of the current library. An additional 2 hours added to the current Library schedule would provide consistent open hours, across our six-day schedule, and would have a modest funding impact of approximately \$18,200.
2. Institute a robust, interactive, virtual library service, via the library's website creating 24/7 information access for Springfield citizens and managed by an information professional who could liaison with Springfield schools. \$46,700
3. Design and build a new library that serves as the hub of not only community literacy and information but as the hub of community creativity as well. A facility designed and dedicated to enlightening and inspiring generations of Springfield citizens. \$25,000,000

CONCLUSION

Each year the Library takes a similar approach to evaluating its budget and services. First we make sure we are maximizing the level of service we can provide within our current budget allocation. This year's example would be the reclassifying and reorganizing of the Library management team which produced significant salary savings now and in the future. It also provided funds to increase line staff hours by 0.4 FTE thereby directing our limited resources to the service point not the board room. Next we look for ways to invest in the near term to improve services within our current funding capacity. An example of this is the patron self-service / security project funded by one-time city funding and a \$10,000 grant from the Library Foundation. Finally we are always striving to secure a better future for the Library and by utilizing another source of grant funding we are able to move forward on planning for a new library facility designed to meet the immediate and future information needs of Springfield citizens.

Literacy • Culture Community



Focused on Service



Literacy • Culture Community

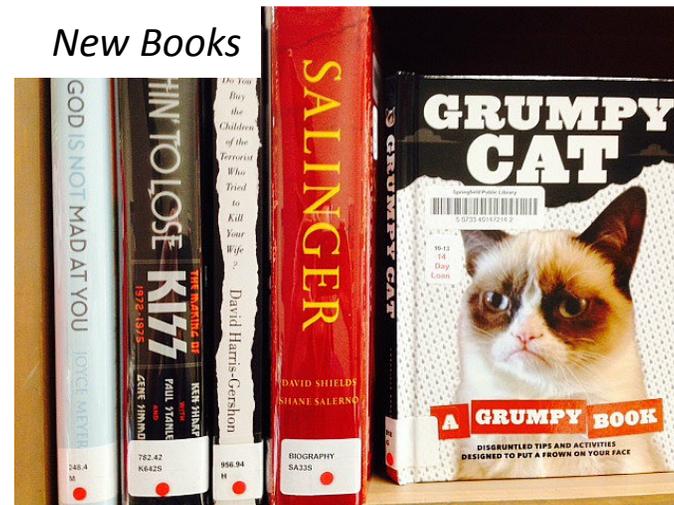


Parenting Connections



Speakers

New Books



Literacy



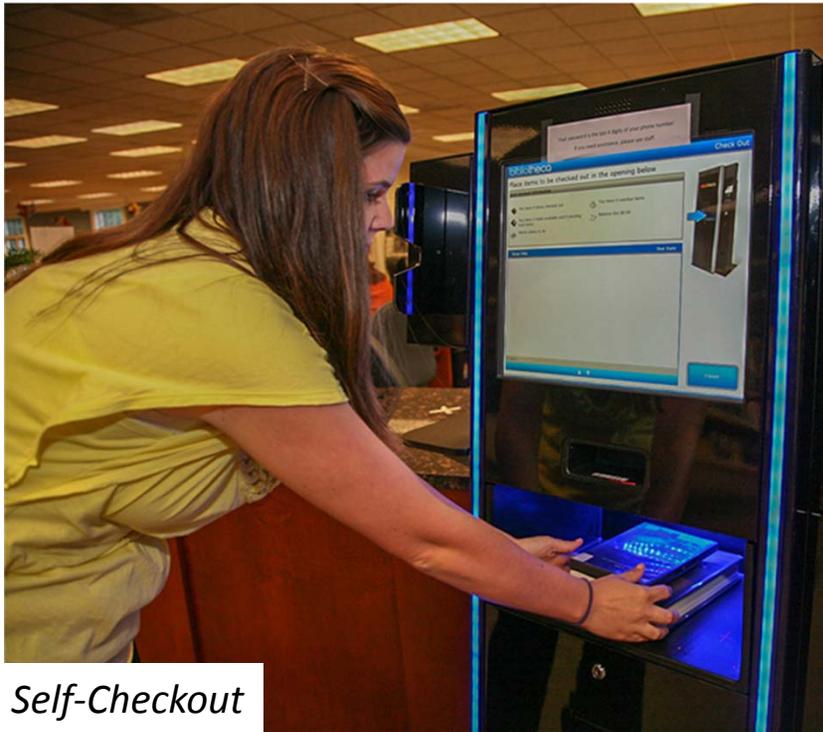
Counting & sorting at the laundromat

Attachment 6



Young scientists

Serving the Public



Self-Checkout



Professional staff available to help



Library

FY 2016



Día de los Niños y los Libros

Culture



presents the
2014-2015 season of **SPRINGfilm**
Film & Discussion Series

Almost Oscars 

They didn't win, but should have.

One Thursday a Month at 6:30pm

Fargo, JAN 8 • *Network*, FEB 5 • *To Kill a Mockingbird*, MAR 19
Goodfellas, APR 2 • *Groundhog Day*, MAY 7 • *Being There*, JUN 11
The Searchers, JUL 2 • *Do the Right Thing*, AUG 6

Wildish Theater • 630 Main St. • Springfield

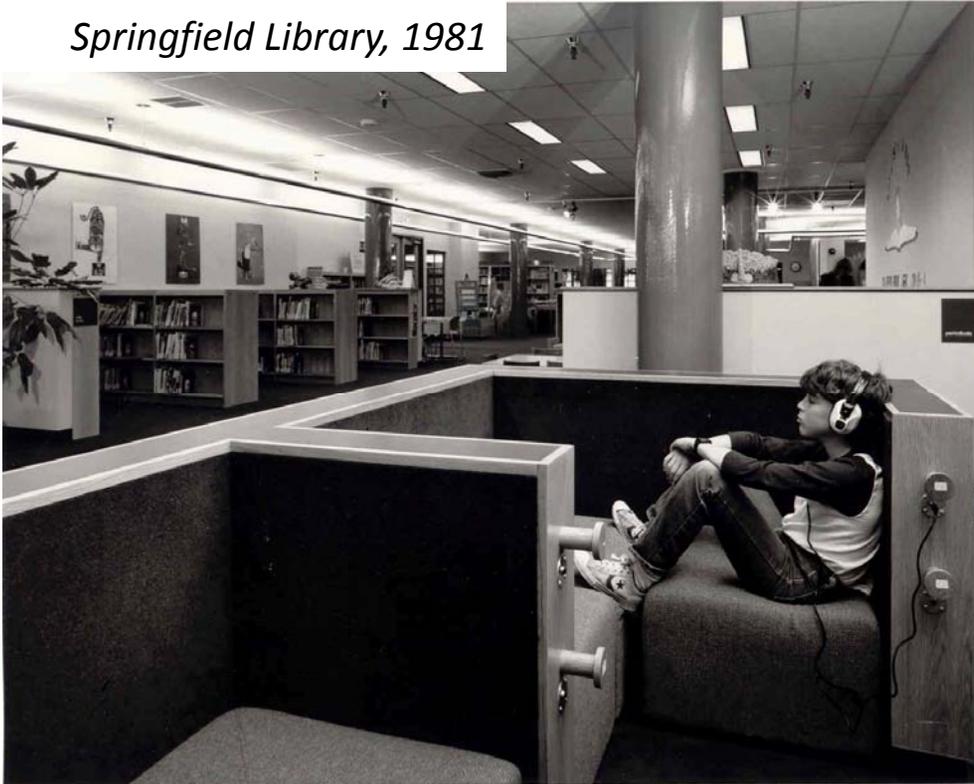
Additional Springfield Partners:  



Film & Discussion Series

Community

Springfield Library, 1981



Springfield Library, 2015

Library

FY 2016

A Community Hub



A New Library

A Springfield Destination



Innovative Upgrades

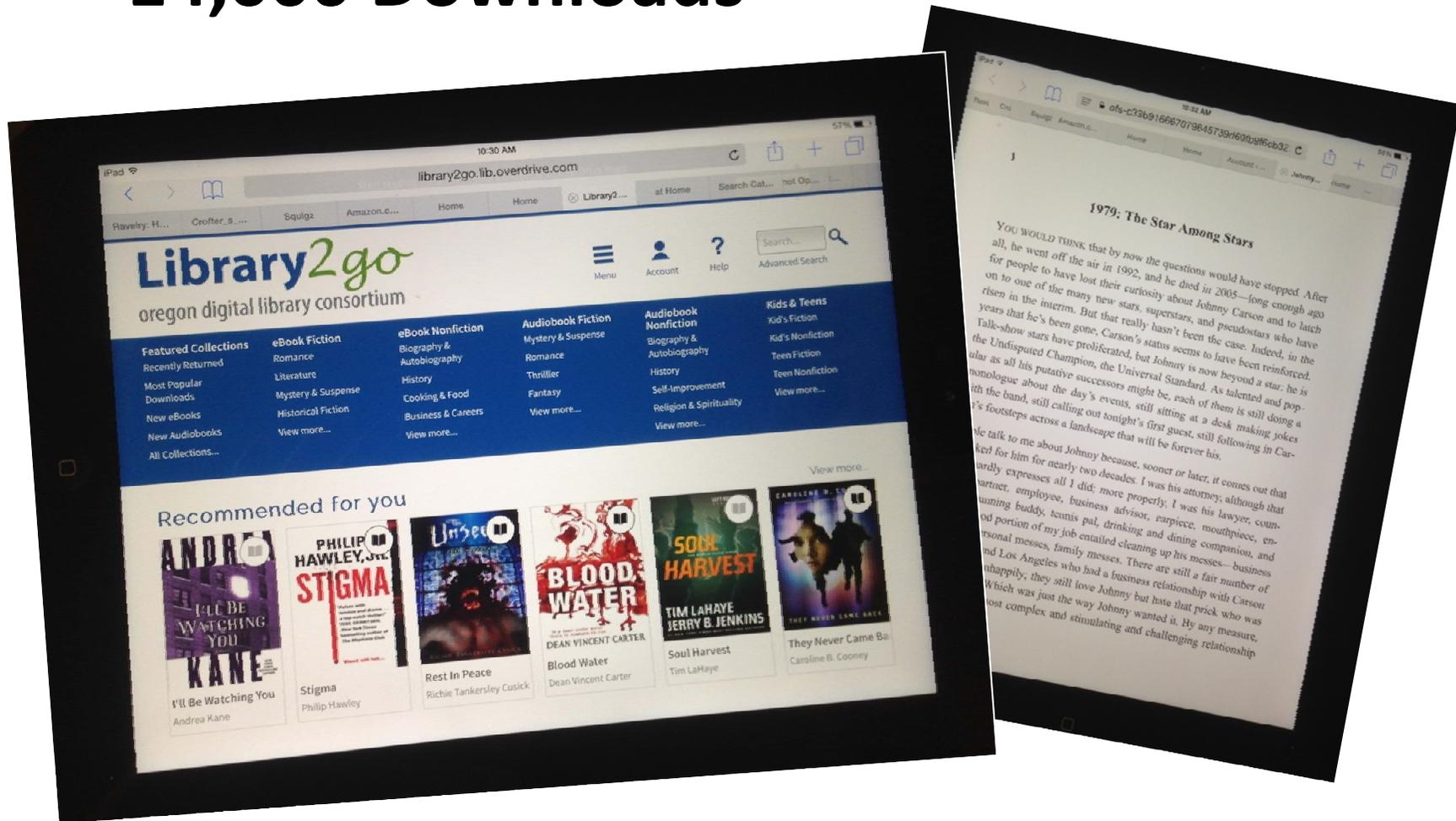




Library

FY 2016

14,000 Downloads





Library Hours

Monday & Tuesday: 10am-8pm
Wednesday & Thursday: 10am-6pm
Friday & Saturday: 10am-5pm

Increased Open Hours

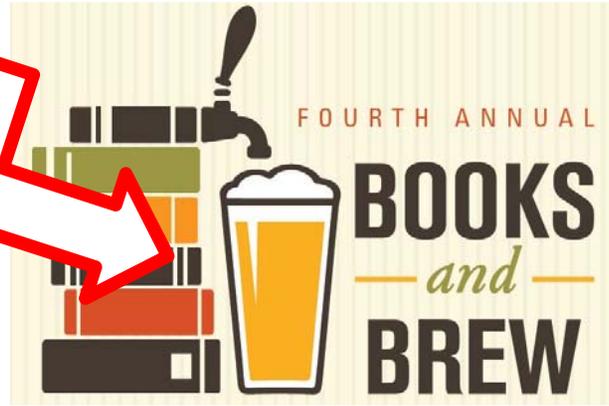
- *More programs*
- *Greater Access*



At the puppet show kicking off our new hours

Committed to Our Success

Springfield Public Library
FOUNDATION
\$31,000!



**Community
Advocacy**



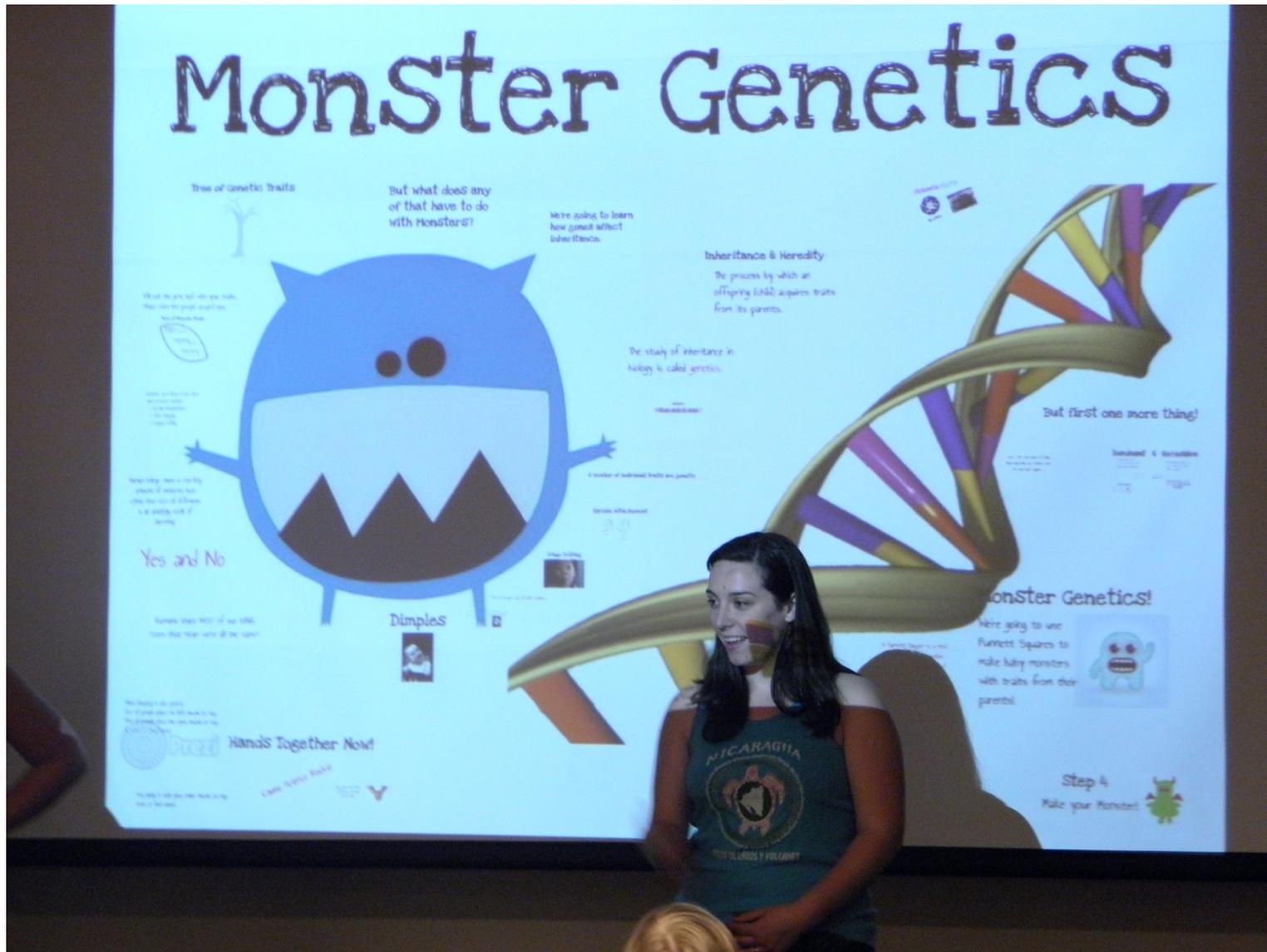


Library

FY 2016

Building a Community Network

Springfield Library Foundation • Friends of the Springfield Library • Willamalane • Springfield Rotary • Gift of Literacy • Cressey Family Trust • Springfield Utility Board • Plank Town • Springfield Public Schools • Head Start of Lane County • Oregon Poetry Association • Oregon Humanities • Lane County Cultural Coalition • Lane County Historical Society • Springfield Arts Commission • American Library Association • Oregon Library Association • Eugene Public Library • Reforma • Wildish Theater • University of Oregon • Oregon Cultural Trust • Noodle N Thai • S.M.A.R.T. • Oregon Poetry Association • ACLU of Lane County • Parenting Now! • Springfield Chamber of Commerce • Kiwanis • Lions Club • Women's Gift • Lane Education District • SELCO . . .





Library

FY 2016



To: Gino Grimaldi, City Manager

From: Randall B. Groves

Date: 3/17/2015

<u>SUMMARY OF SIGNIFICANT PROPOSED BUDGET CHANGES</u>	<u>FTE</u>	<u>COST</u>
Reduction of Administrative Staff (General Fund)	1.0	(\$87,000)
Re-allocation of 25% Administrative Services Bureau Mgr to Ambulance Fund	0.25	\$37,000

SUMMARY OF BUDGET AND SERVICE CHANGES

No service level changes are planned for FY16. Fire’s focus will be on continuing to gain efficiencies in the merged environment, with no major budget impacts. The system has already achieved, and exceeded, what was intended when the merger process began.

IAFF Merger Successful

In FY15, the Fire line personnel merged into one labor group and began working as a fully-integrated unit. Personnel may be assigned to any station throughout the system, as needed, and share a vacation calendar and promotional process. This allows more growth opportunities for employees, more flexibility in assignments, and will expand the knowledge base of the department. Additionally, as calls for service rise (we have seen an 11.8% call volume increase in the last six months alone), the merged environment allows Fire to always have emergency resources available to respond. Fire has maintained a timely response while decreasing the need for off-duty call backs. When one city’s fire apparatus or ambulance is out of service for repair and/or maintenance, reserve apparatus from either city can be utilized to maintain the response fleet.

Fire Staffing Analysis Completed

In FY14, Fire committed to doing a staffing analysis in FY15 that would objectively evaluate the current line staffing costs. The analysis outlined the current staffing model including: shift structure, minimum staffing requirements, authorized full time equivalents (FTE), and approved number of relief personnel. Staffing numbers, average availability, and backfill needs were the elements used to develop a cost analysis of hiring additional FTE or using overtime to cover vacant assignments. The cost analysis provided support for the current level of staffing by showing there is not a significant difference in the cost of adding FTE versus paying overtime. Final staffing decisions need to include a consideration of non-financial considerations. The analysis highlighted some of these considerations as well. Further, to answer concerns regarding total overtime costs associated with maintaining minimum fire suppression activities, the analysis provided a summary overview of shift versus non-shift overtime. Finally, based on the review, the analysis team developed the following recommendations: 1) Maintain current staffing levels at least for one year. This gives the department time to analyze average time off and overtime trends as a merged department; 2) Review and update the analysis annually; 3) Continue to stabilize the common database (ELOG) capturing hiring and overtime data to ensure consistency in trend analysis; 4) Develop common time accounting system to ensure consistency in trend analysis (earn codes, project codes); 5) Include analysis as part of discussions affecting any future changes to staffing levels.

In FY16, Fire will continue work on stabilizing the database and developing common time accounting codes to allow consistent data analysis.

Cardio Cerebral Resuscitation (CCR)

Cardio Cerebral Resuscitation (CCR) as a model is a radical departure from traditional cardiopulmonary resuscitation (CPR) as based on the 2000 American Heart Association guidelines. It calls for chest compressions to be rapidly performed with very minimal interruption in order to keep oxygenated blood flowing to the brain. This model is based on the principle that survival is improved when blood flow from the heart to the brain is maximized. We have had several successful resuscitations ultimately leading to full patient recovery. Since the merger date (08/04/14) Eugene Springfield Fire has responded to 202 CCR calls in the metro area including 83 calls in Springfield. In FY16, continued use of this model could impact many lives in the metro area.

Ambulance Equipped with Power Loading Devices

In FY15, Eugene Springfield Fire received a \$420,000 Assistance to Firefighters federal grant, to equip all of the ambulances with lifting devices called power loaders. These devices attach to the stretcher (power gurney) and lift the stretcher and patient into the ambulance for transport. These new devices secure the stretcher in the ambulance and are dynamically crash-tested. Consistent use of the power loaders is expected to improve firefighter safety and wellness through reduced back stress injuries.

Fire continually seeks alternative funding sources for safety, extrication and communications equipment, training props, software and other projects where funding is available.

Fire Local Option Levy Preparing for Renewal Effort in November 2015

The current Fire Local Option Levy will expire in June 2016. This funding source is critical to maintaining our emergency response force and providing adequate coverage for all Springfield area EMS/fire/rescue emergencies. The Levy funds 20% of our staffed fire suppression and EMS first response resources. Discussion will begin soon regarding placing the Levy on the ballot for voters in November 2015.

Ambulance Fund has Another Good Year

The Ambulance Fund is enjoying another successful year in FY15. Revenues are expected to finish above the adopted budget, with expenses within budget. This should ensure that additional reserves are maintained going into FY16. In FY15, Ambulance Account Services gained further efficiencies by outsourcing invoicing, mailing of patient statements, and electronic claims submissions to a third party. Additionally, a patient exchange web portal now in use allows patients to pay their bills online, offering customers convenience while saving staff time.

Due to some of the recent gains in efficiencies, an additional ambulance billing client was added to the enterprise in early 2015. This new client will bring in new revenues in FY16, potentially as much as \$70,000-\$75,000, without the need to add additional staff.

In FY16, Account Services will begin using technology now available to auto-verify patient insurance information and addresses. This new functionality in the Zoll RescueNet billing system will save staff time, reduce mailing costs/returned mail, and provide updated addressing and insurance information automatically for all patients billed. Fire will begin testing this new function on a month-to-month basis to make sure the benefits outweigh the costs as much as expected. This is potentially a huge time saver that could allow Fire to continue expanding the client base and increase revenues.

Metro West Joins Eugene-Springfield Fire Department Team

As part of our tiered-response system, Eugene-Springfield Fire has contracted out certain non-emergency transports to a private ambulance provider the past several years. In January 2015, through an RFP process, Metro West Ambulance (MWA) joined the Eugene-Springfield Fire response team as our new non-emergency transport partner. MWA will provide prescheduled and inter-facility non-emergency transport services throughout the metro area. MWA is a privately-held Oregon company with a long history in the non-emergency transport arena. Fire will continue to focus the available resources on emergency responses, leaving non-emergency transports to a real expert in the field. This partnership will allow Fire to stretch the available resources, as call volumes continue to increase each year.

Investing in Technology to Improve Processes and Services

In FY15, Fire implemented an improved way to alert firefighter's of incoming calls. Known collectively as 'heart saver tones', the new tones provide a gentler notification to firefighters, reducing stress and providing for a healthier environment. The new tones start out softy and gradually increase in level instead of blasting at full volume from the start.

In FY16 additional improvements in technology will get firefighters to the emergency scene faster than ever. A new enhancement to the Computer Aided Dispatch (CAD) system will reduce emergency response times by using technology to 'tone' all required units at the same time. IP Alerting (Internet Protocol) will produce simultaneous rather than sequential alerting for our metro fire stations. Fire station alerting is accomplished through a radio signal transmitted by the dispatch center to the fire stations where speakers are activated allowing a voice transmission from the fire dispatcher. Currently, Central Lane 9-1-1 must alert our fire stations sequentially to provide emergency response notification. This adds 20 seconds to the average emergency medical call, 30 seconds to a small incident multi-company response, and up to 40 seconds for a large incident multi-company response. Once in place, the system should consistently improve response times for all units.

Staff Reduction and Reallocation

Fire will reduce General Fund expenditures for FY16, including a reduction of 1.0 FTE. This approximately \$124,000 reduction was accomplished through elimination of an administrative support position and re-allocation of 0.25 FTE of the Administrative Services Bureau Manager.

FUTURE NEEDS

As you can see from the Summary of Budget and Service Changes section; the use of technology has allowed the Fire department to increase efficiencies and continue to provide excellent service to the public. However there is also a need for additional staff resources. In all, over the past five years, through both the merger and budget reduction process, the Department has reduced its size by about 10%.

Fire Marshal and Administrative Staffing

The Fire Marshal's Office (FMO) will continue to operate with two Deputy Fire Marshals, vs. four positions considered 'full' staffing. A Deputy Fire Marshal position was eliminated in FY14 to meet budget targets. A second position was unfunded in FY15 and will remain unfunded in FY16. This will limit the Fire Marshal's Office capabilities, and Springfield Deputy Fire Marshal's will be focused only on those high-priority tasks required by law. Additionally, the FMO has no support staff since the position was eliminated in budget reductions several years ago.

Fire Administration has absorbed 6.0 FTE reductions in the past 5 years, to meet General Fund budget targets. The addition of another 1.0 FTE in FY16 will severely stretch the limited resources now available. Customer service (internal and external) and administrative processes will be negatively affected.

Equipment and Apparatus Replacement Funding

Ongoing funding for equipment and apparatus replacement remains an issue. For FY16 equipment replacement funds will be utilized to purchase necessary fire hose and turnout gear. This is an ongoing expense of approximately \$50,000 per year that cannot be funded beyond FY16 using current replacement funds.

Apparatus replacements in recent years have been done on 5-year lease agreements. As more apparatus are purchased in lease agreements, overlapping leases will cause dips/spikes in General Fund needs for the department. A planned engine replacement in FY16 has been delayed until FY17 due to funding issues.

CONCLUSION

Fire is presenting what is essentially a flat budget, with some General Fund reductions and use of equipment reserves, one time, to fund FY16 safety equipment needs. The IAFF contract expires June 2015 and may impact FY16 budget requirements.



Fire & Life Safety

FY 2016



*Preserving Life, Property, and
the Environment*



Fire & Life Safety

FY 2016

City Goal: Strengthen Public Safety by Leveraging Partnerships and Resources



- Operating under an IGA; sharing a service
- IAFF Merger - 8/4/2014
- Future – Admin Merger
Form of Governance

Senior Staff



Office of the
Chief

Shift Operations

Special
Operations ,
Training, & EMS

Administrative
Services Bureau

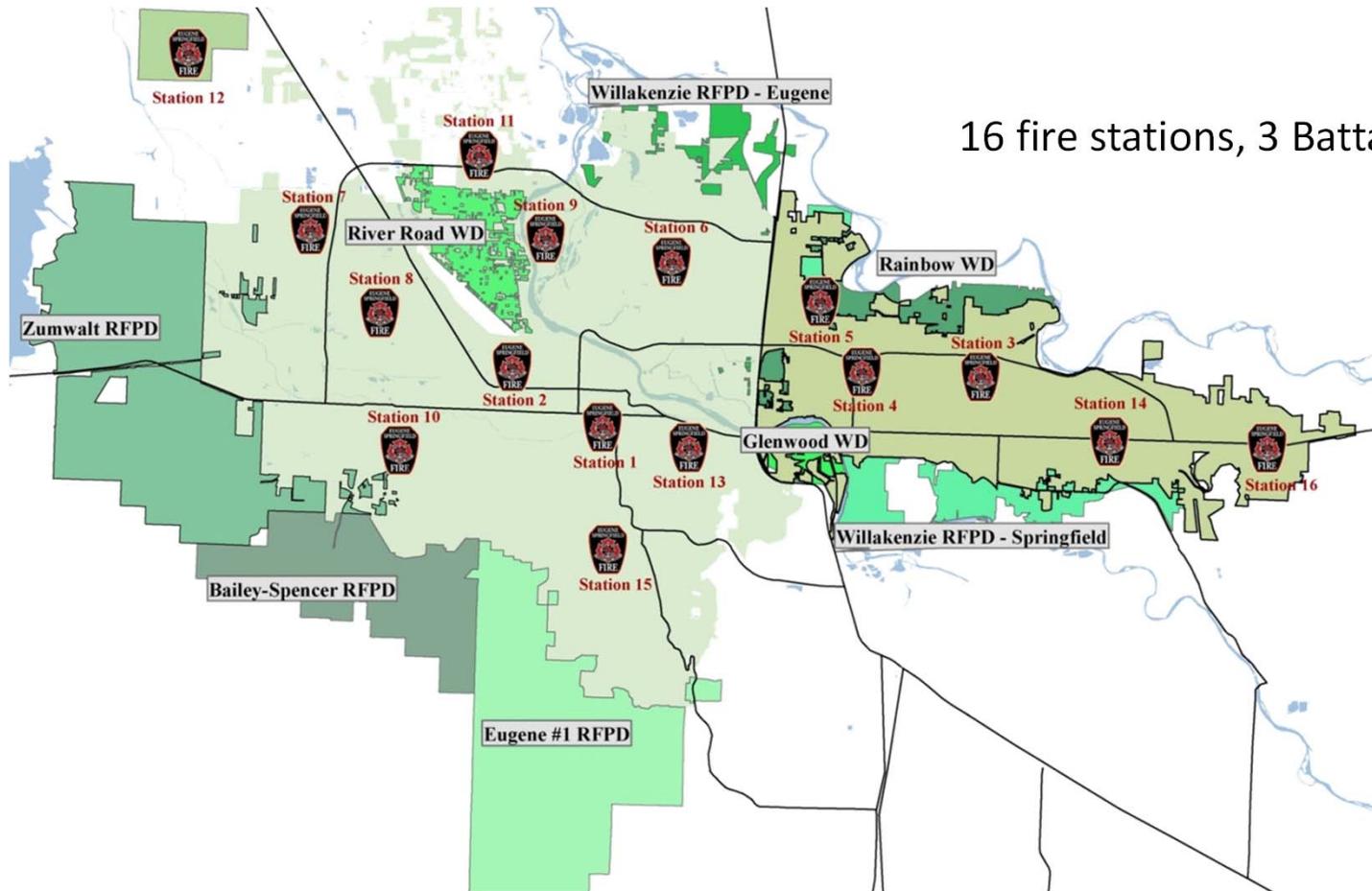
Fire Marshal's
Office





Fire & Life Safety

FY 2016



16 fire stations, 3 Battalions



Fire & Life Safety

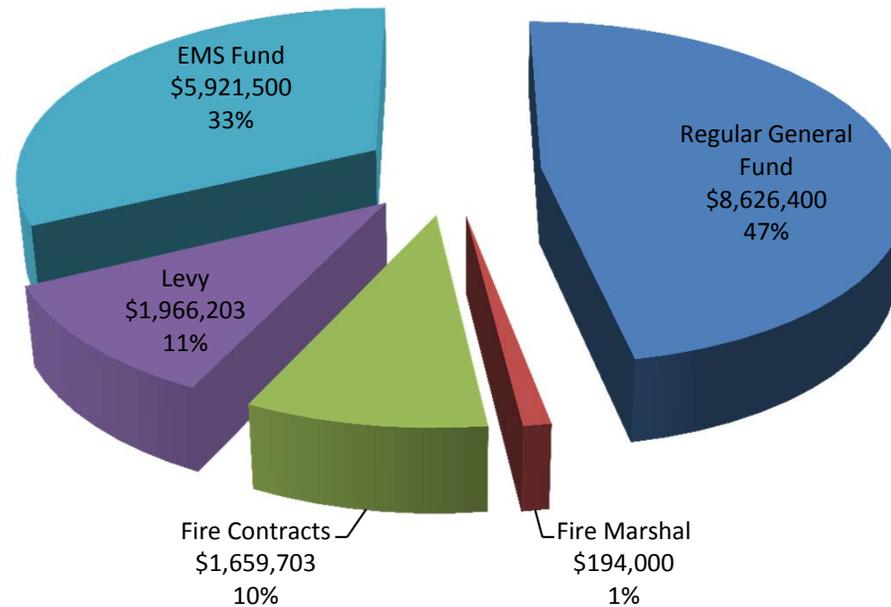
FY 2016



FY16 SFLS Funding Sources

Total Revenue:
\$18,367,603

Total Expenses:
\$18,676,645





Fire & Life Safety

FY 2016

City Goal: Provide Financially Responsible and Innovative Government Services



Staffing in FY11 = 108 FTE

Proposed FY16 = 99 FTE

- This represents a 10% reduction in just 5 years!
- All reductions in Administration or Fire Marshal's Office
- At (or below) 'bare bones' already

Fire Budget FY11 = \$16,170,434

Proposed FY16 = \$18,676,645

- Growth of approx. 3% per year over 5 years
- Increases largely in Personnel costs





Fire & Life Safety

FY 2016

City Goal: Strengthen Public Safety by Leveraging Partnerships and Resources

EUGENE
SPRINGFIELD



FIRE

Mission

Ensure timely and effective response to emergencies:
Fire
Rescue
Public Assistance
Contract Districts

Fire Operations

Programs

Public Assistance
Special Events
Teen Day
Young Women's Fire
Camp
Community
Involvement

FY15 Highlights

IAFF Integration
Incident Command
Training (Blue Card)
Merged Safety
Committees

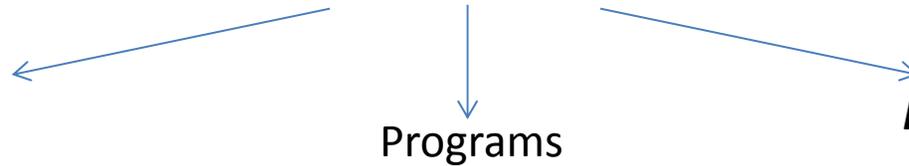
City Goal: Strengthen Public Safety by Leveraging Partnerships and Resources



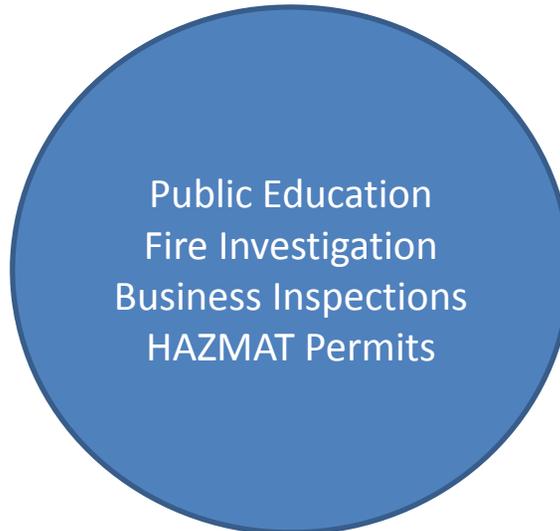
Mission



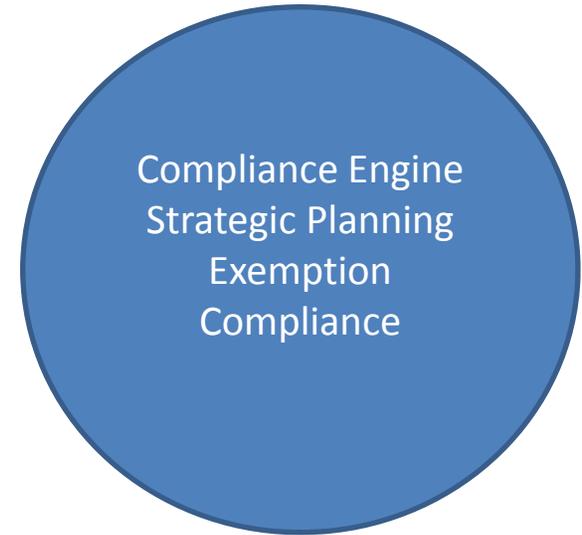
Fire Prevention



Programs



FY15 Highlights





Fire & Life Safety

FY 2016

City Goal: Strengthen Public Safety by Leveraging Partnerships and Resources

EUGENE
SPRINGFIELD



FIRE

Mission

Special Operations

Programs

FY15 Highlights

Effectively prepare employees and special teams to perform at a high level

Fire/EMS Training
Water Rescue
USAR
Technical Rescue
Logistics

Recruit Academy
ICS (Blue Card)
Training
Regional Training
Center
Simulator



Fire & Life Safety

FY 2016

City Goal: Strengthen Public Safety by Leveraging Partnerships and Resources

FY16 Challenges

- Managing two budgets and maintaining cost balance
- Balancing competing priorities
- Funding equipment/apparatus in future years

Long Term:

- Budget reductions impacting basic needs
- *Governance Model* - Councils/JEO





Fire & Life Safety

FY 2016

City Goal: Provide Financially Responsible and Innovative Government Services

Enterprise Fund Programs:

EMS Billing

Provide revenue to support ambulance operations:
Full cycle billing
25 Client agencies
Experts in the field

FireMed

Ambulance Membership program:
Revenue supports ambulance operations in Lane County

Ambulance Operations

EMS emergency response - largest percentage of service delivery
Paramedic Training
Protocols

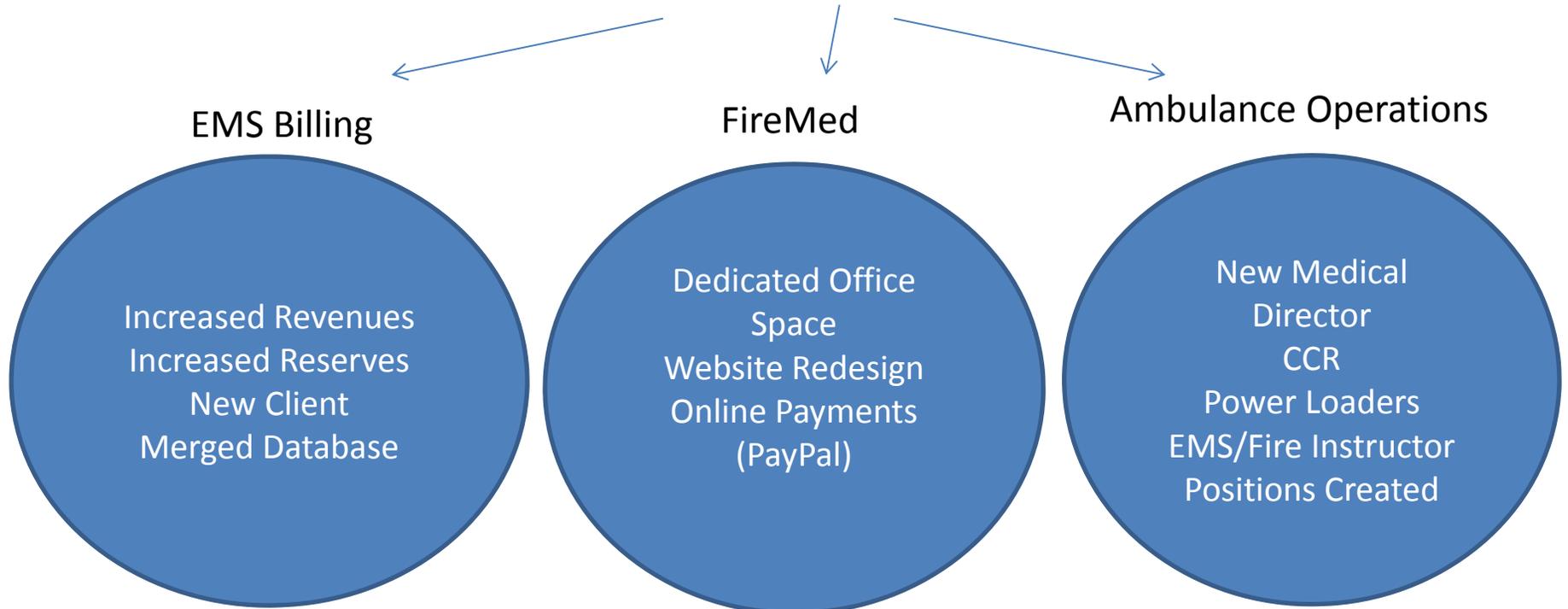


Fire & Life Safety

FY 2016

City Goal: Provide Financially Responsible and Innovative Government Services

FY15 Enterprise Fund Program Highlights:





Fire & Life Safety

FY 2016

City Goal: Provide Financially Responsible and Innovative Government Services

FY15 Enterprise Fund Highlights

- Contracted with clearinghouse to manage invoicing/ mailing – cost reduction, plus staff time
- Fully integrated billing & FireMed systems
- Continued strong collections performance = higher-than-planned revenues

FY16 Challenges

- Increasing costs of ambulance operations
- Unknown changes in Federal laws that could impact revenues





28th Year of this Ambulance Membership Program

31,130 members (FY15 total)

Eugene	16,164
Springfield	10,293
Lane Rural	4,673
Life Flight	13,577

FY15 Revenue: \$2,605,100 total; Spfld \$655,255



QUESTIONS?



Cody the Fire Dog says:

Anyone can learn CPR and everyone should. You are most likely to perform CPR on someone you know, four out of five cardiac arrests happen at home. Woof!

To: Gino Grimaldi, City Manager

From: Brandt Melick, Information Technology Director

Date: February 23, 2015

<u>SUMMARY OF SIGNIFICANT PROPOSED BUDGET CHANGES</u>	<u>FTE</u>	<u>COST</u>
FY15-16 Systems Security – Criminal Justice Information System (CJIS) Compliance (Reaching compliance funded from Police vacancies and reserves; sustaining compliance requires additional FTE in FY17)	0	\$160,000
FY16 Customer Service – Help Desk Support 1.0 FTE (approx. \$95,000) (In lieu adding 1.0 FTE , City will continue Lane County HelpDesk Service)	0	\$30,000
FY15-16 Network Administration – Audit of City Network Infrastructure (Audit funded by telephone replacement reserves as telephone systems rely heavily on network infrastructure)	0	\$50,000
FY15-FY16 Integrated Systems Support, Administration and Financial Management – Fill vacant GIS Manager 1.0 FTE	1.0	budgeted

SUMMARY OF BUDGET AND SERVICE CHANGES

FY15 saw several key accomplishments for the IT Department. These projects represent a few of the many accomplishments of the IT Department over FY15, related impacts into FY16 and anticipated work extending to FY17:

FY15 Network Administration – Server Room Cooling and Uninterrupted Power Supply Systems Replacement

IT is replacing the cooling system and backup power supply for the server room which contains nearly three quarter of a million dollars’ worth of server equipment, network support equipment, phone support equipment, transportation control equipment, survey control equipment and regional fiber support devices. Mitigating risk from temperature, moisture and power failure, this work supports business continuity to major systems such as facilities management, human resource management, financial system management, asset management, and communication systems (mail, phone and internet access) management that connect staff with in the City and that allow external connections through regional fiber to the region, the state and the world wide web. Efforts began in FY15 and will be completed early in FY16. As significant work remains to avoid disruption on major systems, throughout FY16 IT staff will continue to replace failing equipment and strategically look toward consolidation and hosting to increase efficiency and contain costs.

FY15 Telecommunication – Replacement of the Justice Center Phone System and FY16 Planned Replacement of City Hall Phone Systems

IT installed servers, network equipment and Private Branch Exchange (PBX) equipment that control telephone and radio switching and routing within the secure telephone network used by Police to support computer aided dispatch, investigation and police operations. The project began in October FY15 and is anticipated to be complete by the end of FY15. In FY16, depending on available resource, staff may begin planning for the

replacement of phone systems in City Hall and the conversion to newer phone technologies such as voice over internet protocol (VOIP).

FY15-16 Systems Security – Criminal Justice Information System

Facing an anticipated audit by the Federal Bureau of Investigation and the Oregon State Police in the summer of 2015, IT reviewed recent regional audit reports, initiated a preparatory internal audit, sought legal review and followed legal advice to develop and (now) implement a work plan to meet published requirements for the protection of Criminal Justice Information System (CJIS) information. The resulting scope of work exceeded current city network resource (people and budget) and went before Executive Team for prioritization. Receiving top priority and authorization to proceed, IT procured hardware, software and personal services and initiated a limited duration not-to-exceed project to complete the work plan. Work began FY15. The project will lapse the anticipated audit this summer and extend for a total duration of approximately twelve months. The project is anticipated to be complete toward the end of FY16.

FY15-16 Administration and Financial Management – Regional Partnerships and Agreements

IT worked closely with the Police Department, the Finance Department and the City Attorney's Office to complete intergovernmental agreements with regional Public Safety partners and clarify costs sharing arrangements for implementation, interim service support and on-going future hosting services. Efforts spanned approximately six months and resulted in an equitable cost sharing solution that reflects Springfield's more conservative approach to funding large IT projects. Moving forward in FY16, the City has concise agreements in place that clearly cap on-going charges, articulate decision making process and account for full cost of ownership (software, hardware, personal services and reserves).

FY16 Administration and Financial Management – GIS-IT Integration

Beginning July 1, 2015, GIS will be moving from the Development and Public Works Department and will be a program within IT. This change neither increases nor decreases FTE within City; it simply reallocates an information services program from the Development and Public Works Department to the IT Department. Long term advantages to this departmental move includes the ability to better coordinate information services to customers, better coordinate activities with regional partners, advance location based technologies (e.g., locating critical infrastructure like servers, communications facilities, emergency operations facilities, etc.), advance mobile and remote access technologies, advance asset management, and advance information security in critical areas such as emergency response, human resource and purchasing. Since both programs (IT and GIS) face increasing demands for service with limited resources, shorter term benefits of merging the groups does not solve resource shortages. The merge simply increases efficiency and meets current service delivery levels with existing funds.

FY15-16 Integrated Systems Support, Administration and Financial Management –Asset Information System Integration Project – Phase Three

Phase Three of the Asset Management (Transportation Integration) will be funded with savings from earlier phases and will be the most complex of all asset management system projects to date. To accomplish this work, in late FY15 and into FY16 the department will be filling the vacant GIS Manager position. In addition to work on Phase Three, the position will coordinate service delivery to the Development and Public Works Department (DPW) and service other DPW needs such as those to address and formalize processes surrounding data security, contribute to reducing the asset workload facing the network audit, and support on-going needs to support facilities master planning, downtown planning and citywide 2030 planning initiatives.

FY16 Administration and Financial Management – New Program and Product Delivery

Most notably, the newly merged IT Department will be implementing a new strategic plan and consolidated work plan. In addition to the items listed above, the work plan includes development of new policies and operating procedures to streamline work and increase system security; upgrades to major systems such as electronic

recruiting, data security and risk management in human resource systems, contracting and budget planning in financial systems; journal entry and work flow automation in electronic document management systems; and automated lighting control and transportation system integration in asset management systems.

Planned for the FY16 proposed budget are anticipated major equipment replacements and systems upgrades and implementations. These are only some of the anticipated projects in addition to ongoing support services provided to the organization.

FUTURE NEEDS

With proliferation of use and reliance on IT services and ever increasing regulations on the protection of information contained in city systems, workload strain will continue to be significant on existing staff. Accordingly all approved FTE are planned to be filled early in FY16, helping the merged IT Department to continue forward with project schedules. The FY16 proposed budget has 15.0 FTE with additional FTE and contractual services costs anticipated in the FY17 department budget.

Customer Support and Systems Security -Help Desk Support

This request is for an additional 1.0 FTE, General Fund, for dedicated Help Desk resource staffing to allow senior staff time to address critical network infrastructure issues and address on-going system security issues related to justice system information, purchase card information and other forms of protected information and systems. These programs have cost savings for the city by providing timely customer support, which allows the city staff continuity in workflow without interruptions from technical issues, mitigate risk associated with not adequately protecting sensitive information, allows for the protection, management, and optimization of city resources by providing technical customer support to city staff, influences a high quality and productive workforce by maintaining the optimal technical work environment, and strongly influences the city ability to provide responsive, courteous, and innovative services to the citizens.

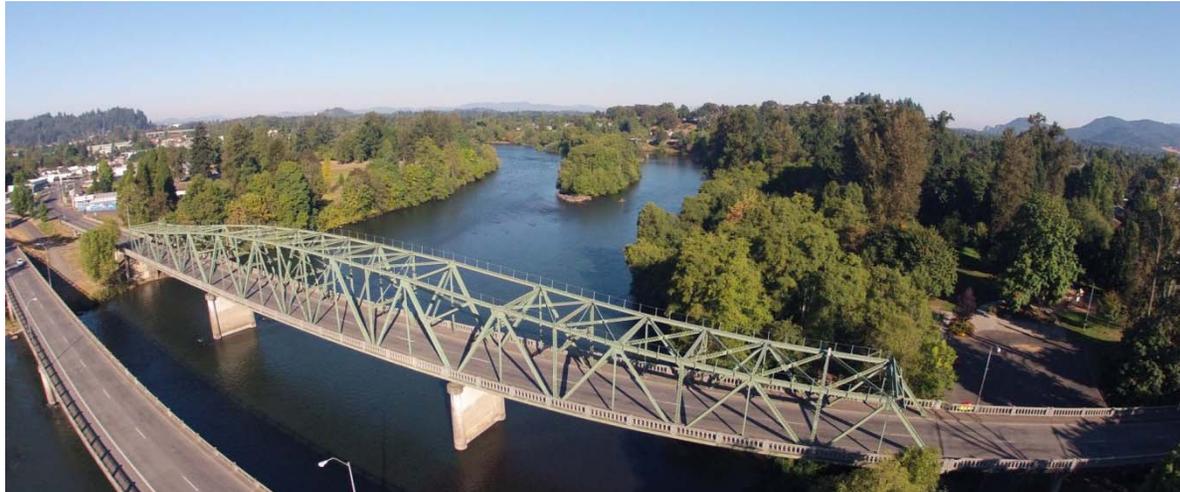
Administration and Financial Management and Integrated Systems Support – Systems Software Reserves

Similar to existing reserves for computer servers, this request is to increase funding \$100k, General Fund, to create dedicated reserves to replace large integrated software systems at the end of their useful life. These systems (such as facilities management systems, financial systems, and public safety systems) support city programs with costly systems software that experience lost productivity at end of useful life when systems start to fail. These services will be delayed and productivity levels decreased until budget has been identified, dedicated and approved. The maintenance costs for aging systems will continue to increase as more effort is put into old systems to prolong their lifecycle. Implementation of this reserve would include an inventory, prioritization and synchronization of replacement schedules in support of priority programs.

CONCLUSION

Department efforts focus on business continuity, security, fiscal responsibility and transparency. It is the ultimate goal of the department to most effectively, responsibly, and innovatively implement the priorities of the Mayor and Council, thus continuing to deliver high quality services and projects to the organization and community.

The proposed budget meets the guidelines set forth by the Finance Department.



Focusing on business continuity, security, fiscal responsibility and transparency

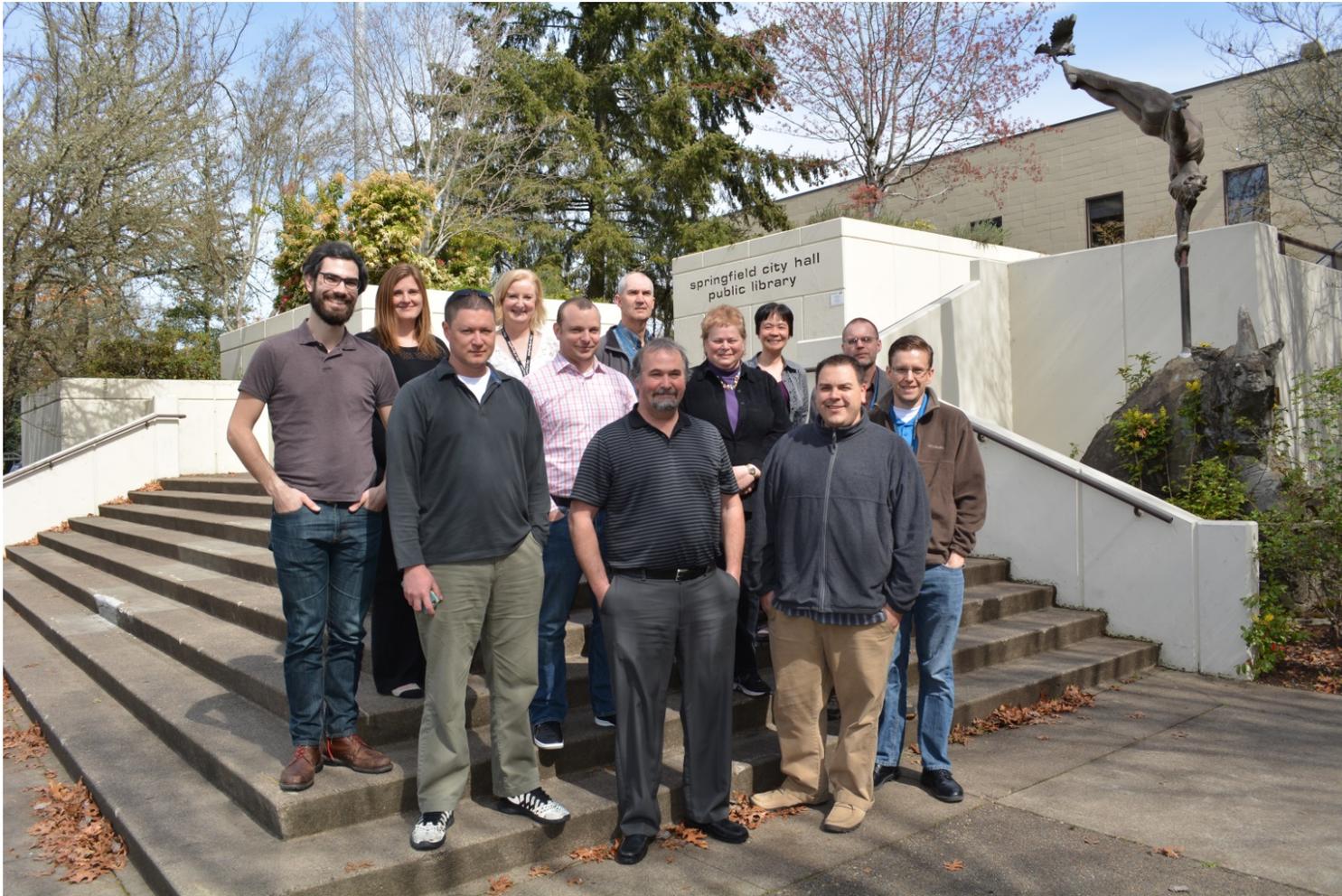
“We live in a society exquisitely dependent on science and technology, in which hardly anyone knows anything about science and technology.”

-Carl Sagan



Information Technologies (IT)

FY 2016





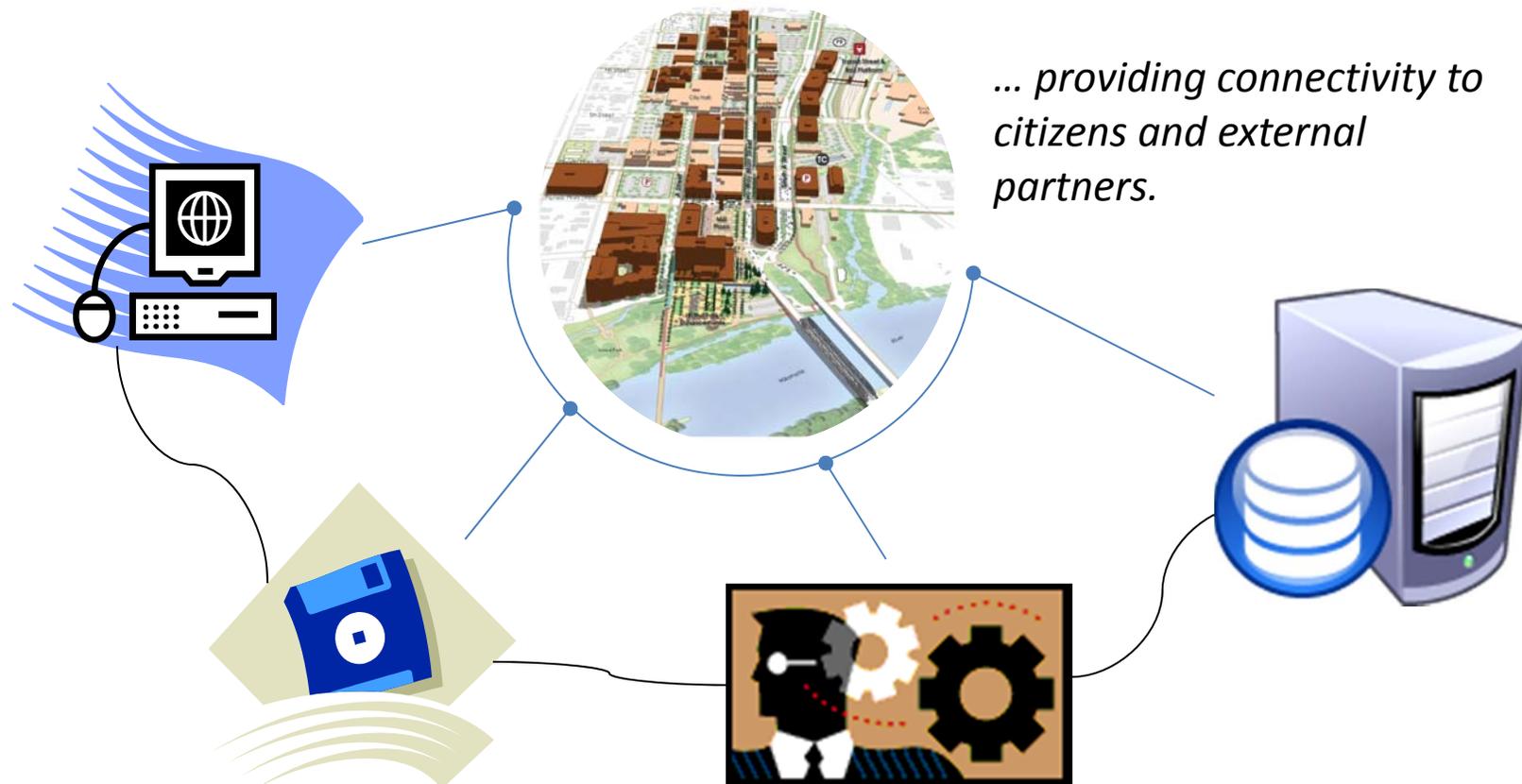
Agenda

- **What is IT . . .(what is IT today)?**
- **IT Programs and Key Accomplishments**
- **Future Needs**
- **Future Opportunities**

Information Technologies

FY 2016

IT is an integrated system of devices, software, systems and people providing financial, human resource, public safety, public works, planning, and library information services to the City of Springfield.

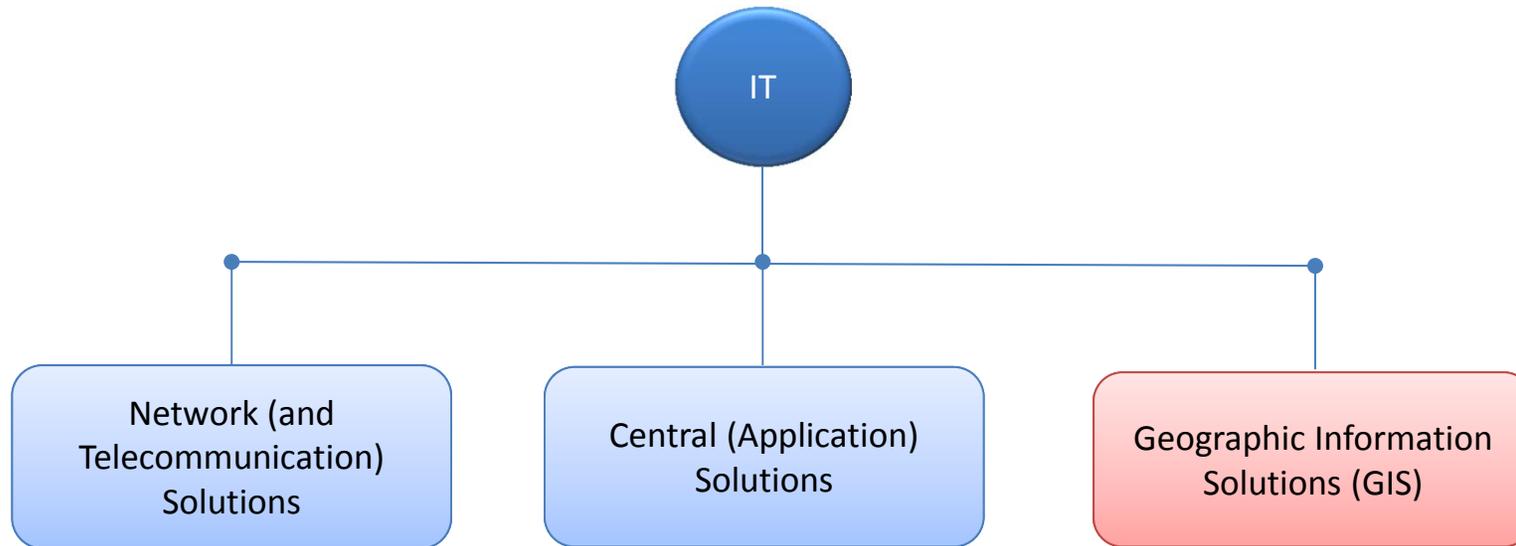




Information Technologies

FY 2016

Organizational Structure



GIS has been moved from Development and Public Works to Information Technologies.



High level Priority Based Budget Program Areas

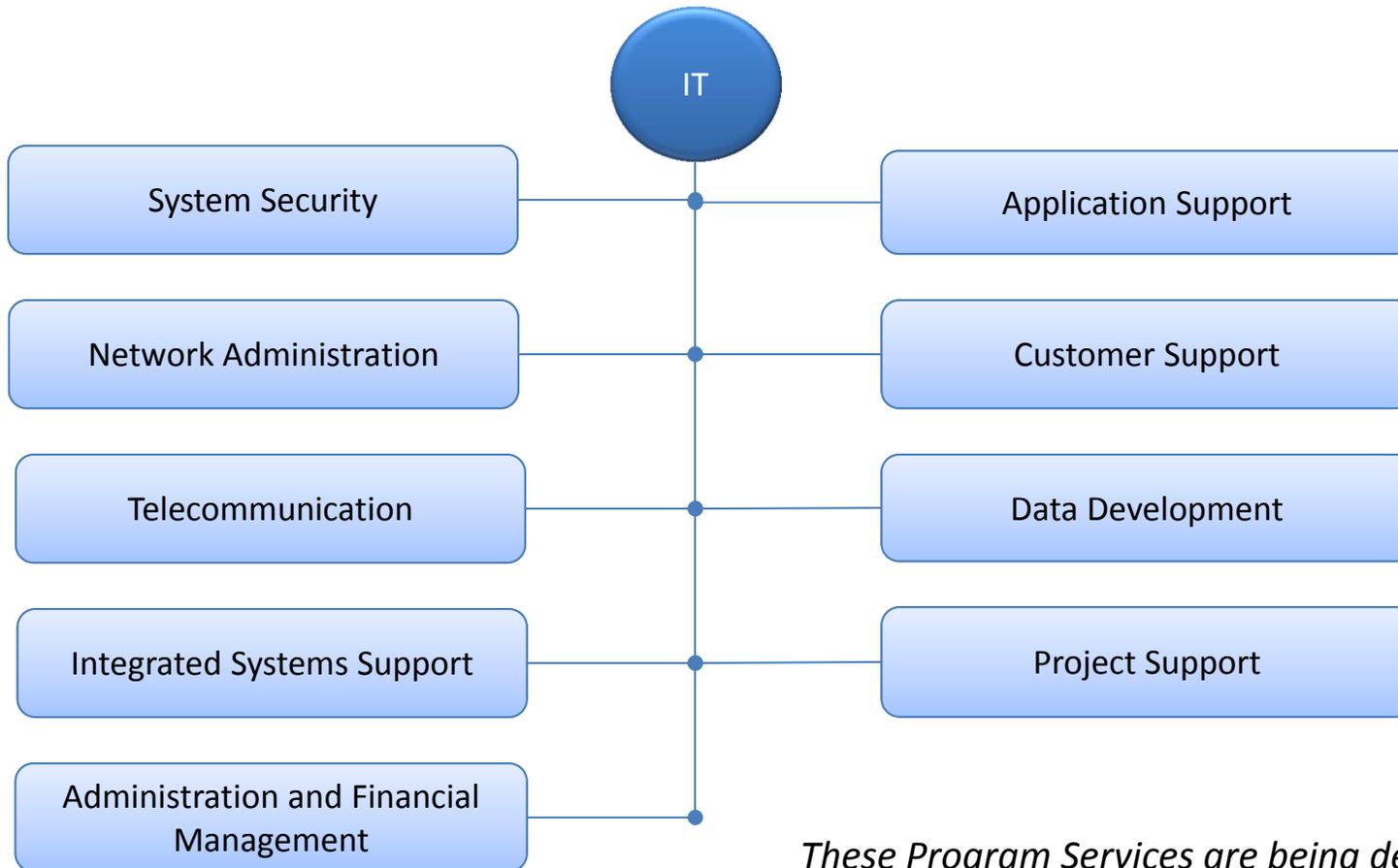
1. *Program areas are being developed through a strategic planning process*
2. *Service Level Agreements (SLAs), an outcome of this process, will clarify service and resource allocation to priority program areas*
3. *The goal is target and track priority services to city departments*



Information Technologies

FY 2016

High level Priority Based Budget Program Areas



These Program Services are being developed through a strategic Priority Based Budget Process

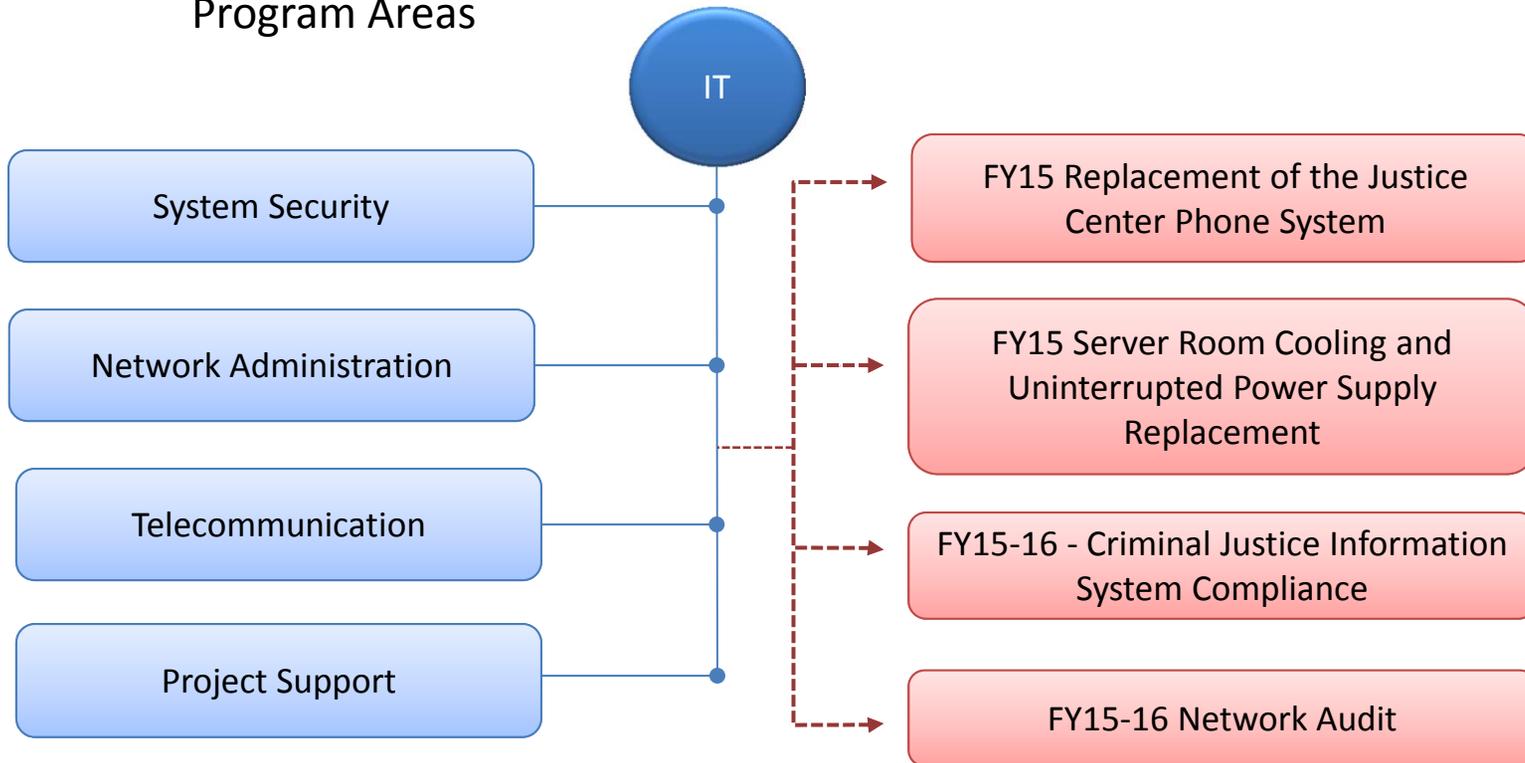


Information Technologies

FY 2016

High level Priority Based Budget Program Areas

Key Accomplishments



“As the world is increasingly interconnected, everyone shares the responsibility of securing cyberspace.”

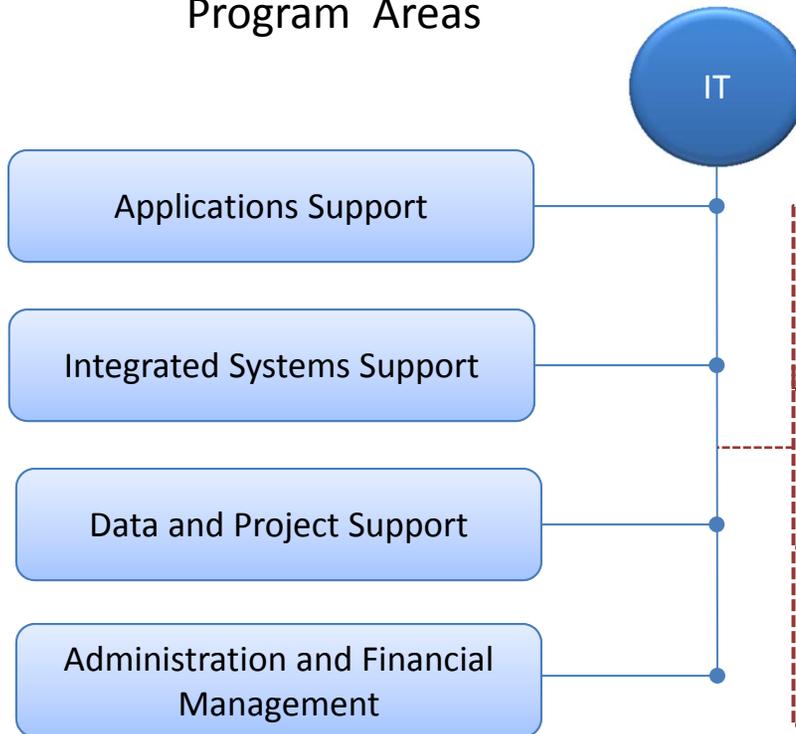
Newton Lee, Counterterrorism and Cybersecurity: Total Information Awareness



Information Technologies

FY 2016

High level Priority Based Budget Program Areas



Key Accomplishments



"There is nothing so useless as doing efficiently that which should not be done at all."

-Peter Drucker

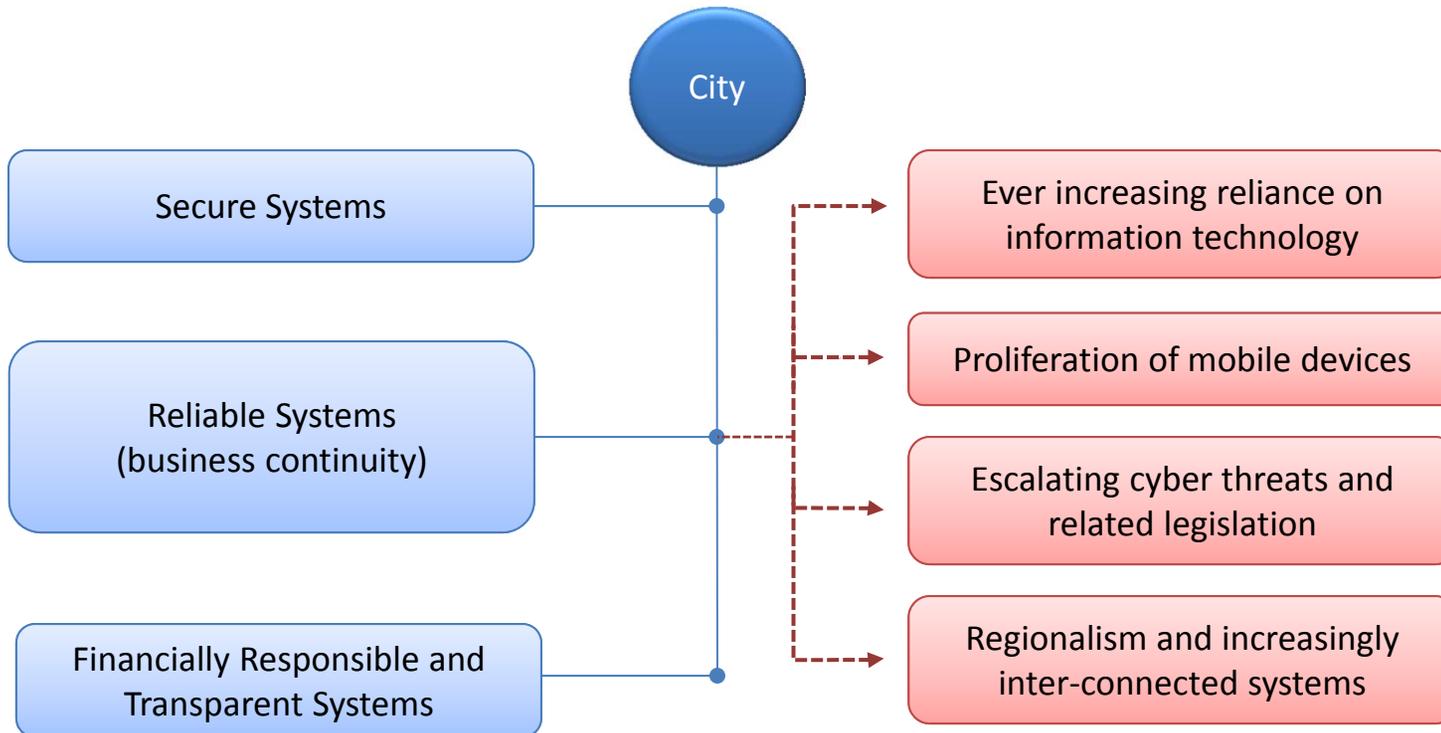


Information Technologies

FY 2016

Future Needs

Drivers

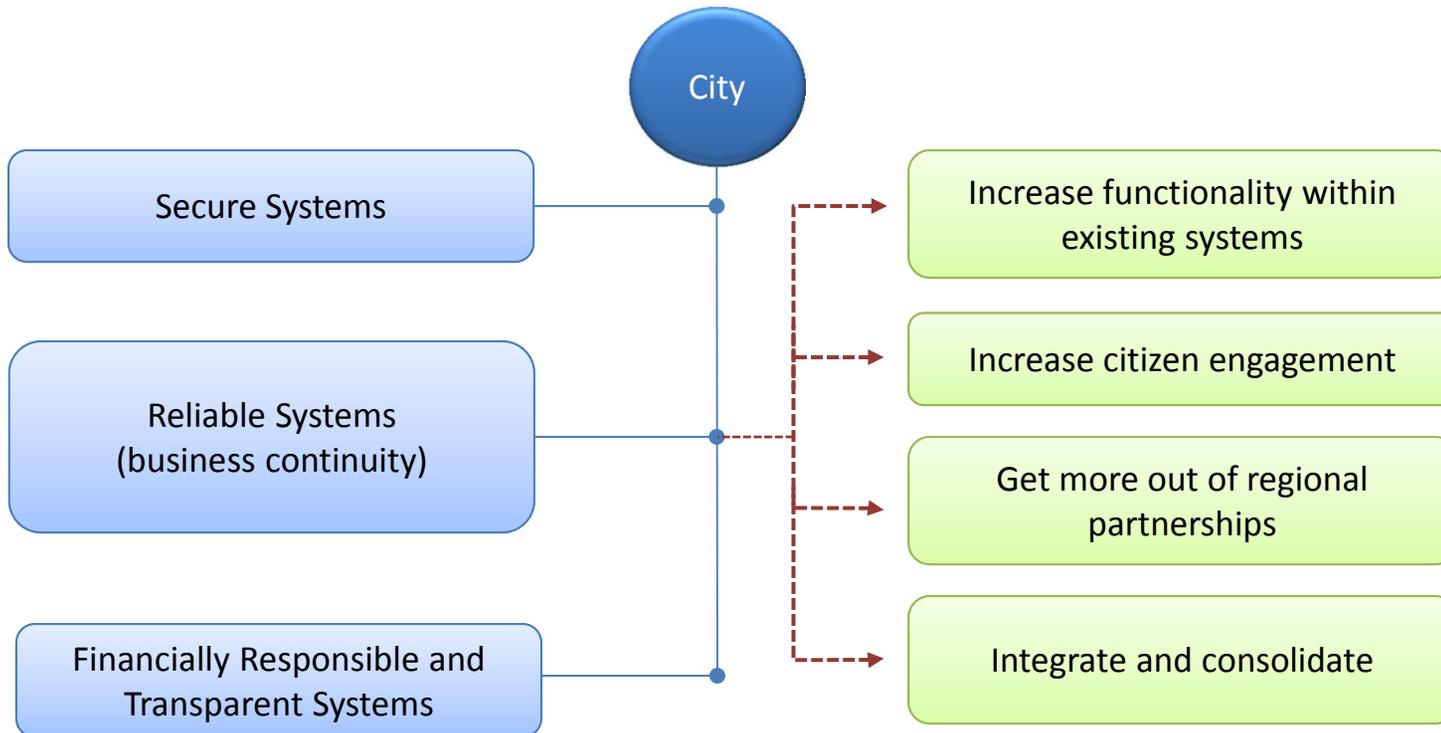


"In the old days, people robbed stagecoaches and knocked off armored trucks. Now they're knocking off servers."

Richard Power

Future Needs

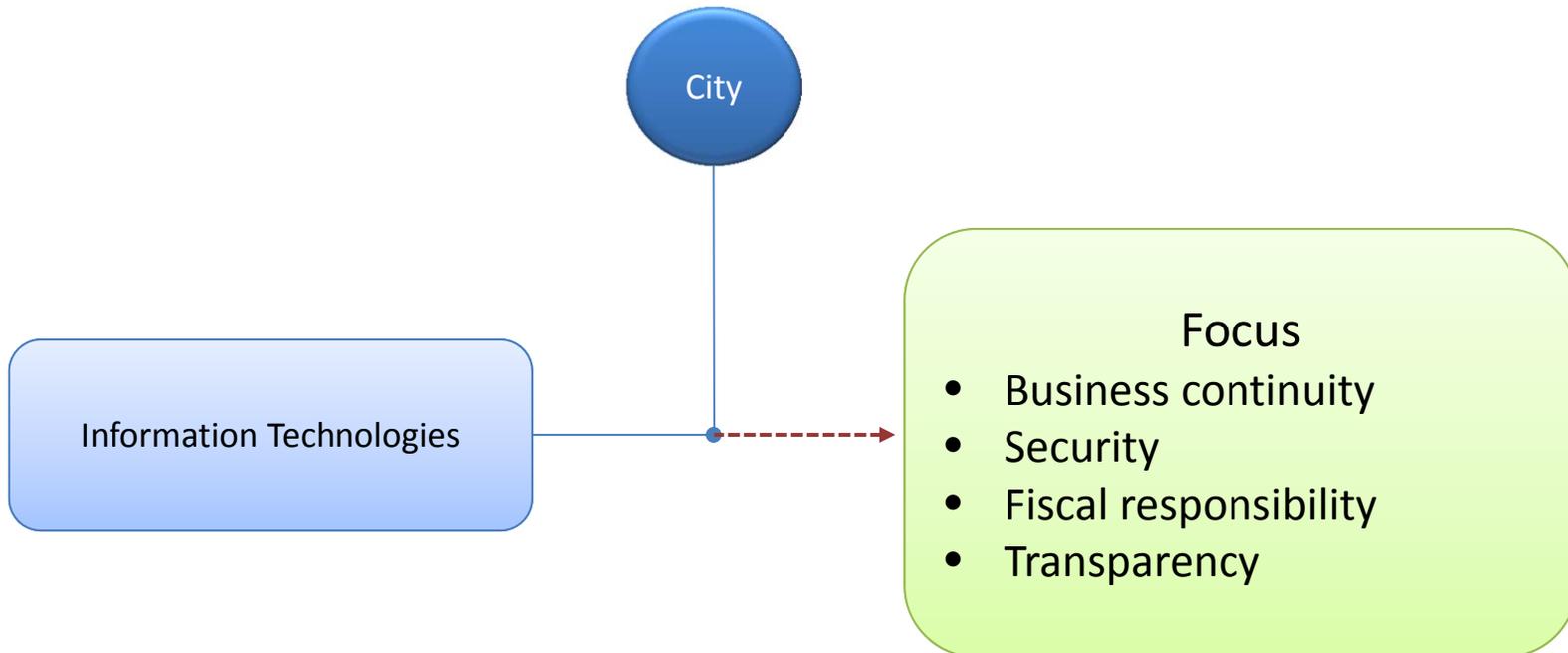
Future Opportunities



"In the old days, people robbed stagecoaches and knocked off armored trucks. Now they're knocking off servers."

Richard Power

Conclusion



“The number one benefit of information technology is that it empowers people to do what they want to do. It lets people be creative. It lets people be productive. It lets people learn things they didn't think they could learn before, and so in a sense it is all about potential.”

-Steve Ballmer



Information Technologies

FY 2016

