



# City Council Agenda

Mayor  
Christine Lundberg

City Council  
Sean VanGordon, Ward 1  
Hillary Wylie, Ward 2  
Sheri Moore, Ward 3  
Dave Ralston, Ward 4  
Marilee Woodrow, Ward 5  
Joe Pishioneri, Ward 6

**City Manager:**  
Gino Grimaldi  
**City Recorder:**  
Amy Sowa 541.726.3700

City Hall  
225 Fifth Street  
Springfield, Oregon 97477  
541.726.3700  
Online at [www.springfield-or.gov](http://www.springfield-or.gov)

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users.

To arrange for these services, call 541.726.3700.

**Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.**

All proceedings before the City Council are recorded.

July 18, 2016

**5:30 p.m.** Work Session  
Jesse Maine Room

*(Council work sessions are reserved for discussion between Council, staff and consultants; therefore, Council will not receive public input during work sessions. Opportunities for public input are given during all regular Council meetings)*

CALL TO ORDER

ROLL CALL - Mayor Lundberg \_\_\_\_, Councilors VanGordon \_\_\_\_, Wylie \_\_\_\_, Moore \_\_\_\_, Ralston \_\_\_\_, Woodrow \_\_\_\_, and Pishioneri \_\_\_\_.

1. Springfield Economic Look – Regional Competitiveness and Industry Assessment and Economic Strategy.  
[Courtney Griesel] (20 Minutes)
2. Downtown District Design Standards (File No. TYP414-00001).  
[Linda Pauly] (60 Minutes)

ADJOURNMENT

7:00 p.m. Regular Meeting  
Council Meeting Room

CALL TO ORDER

ROLL CALL - Mayor Lundberg \_\_\_\_, Councilors VanGordon \_\_\_\_, Wylie \_\_\_\_, Moore \_\_\_\_, Ralston \_\_\_\_, Woodrow \_\_\_\_, and Pishioneri \_\_\_\_.

PLEDGE OF ALLEGIANCE

SPRINGFIELD UPBEAT

1. Mayor's Recognition
  - a. World Breastfeeding Week Proclamation.  
[Mayor Lundberg] (05 Minutes)
2. Other
  - a. Government Finance Officers Association (GFOA) Certificate of Achievement Presentation.  
[Gino Grimaldi] (05 Minutes)

CONSENT CALENDAR

1. Claims
  - a. Approval of the June 2016, Disbursements for Approval.
2. Minutes
  - a. June 6, 2016 – Work Session
  - b. June 6, 2016 – Regular Meeting
  - c. June 13, 2016 – Special Regular Meeting
  - d. June 20, 2016 – Regular Meeting
3. Resolutions
  - a. RESOLUTION NO. 1 – A RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD COMPETITIVE BIDS, REQUESTS FOR PROPOSALS, OTHER PERSONAL SERVICES CONTRACTS EXEMPT FROM BIDDING REQUIREMENTS UNDER THE PURCHASING REGULATIONS, AND APPROVE AMENDMENTS TO PUBLIC CONTRACTS IN CONFORMANCE WITH CITY OF SPRINGFIELD MUNICIPAL CODE AND ADMINISTRATIVE REGULATIONS DURING THE PERIOD COMMENCING JULY 26, 2016 AND CONTINUING THROUGH SEPTEMBER 5, 2016 WHILE THE COMMON COUNCIL IS IN RECESS.
4. Ordinances
  - a. ORDINANCE NO. 1 – AN ORDINANCE REPEALING SPRINGFIELD MUNICIPAL CODE SECTIONS 2.900 THROUGH 2.995.

5. Other Routine Matters

- a. Approval of the Brand Name Specification Exemption Request for Street Light Poles, LED Retrofit Kits and Powder Coating Authorizing Brand Name Merchandise to be Specified in Future Street Lighting Projects.
- b. Award the Subject Contract to Essex General Construction, Inc. in the Amount of \$284,794.00 for Project P11004, Springfield Wellness Center.
- c. Allow Construction Activities Outside of the Hours of 7 a.m. and 6 p.m., in Order to Complete Construction Activities in Association with the McKenzie Willamette Medical Center Expansion in and Around 1460 G Street.
- d. Allow Construction Activities Outside of the Hours of 7 a.m. and 6 p.m., in order to Complete Construction Activities in Association with the Cash & Carry Development in and around 3585 Gateway Street (Formerly 1073 International Way).
- e. Authorize the Development and Public Works Director to Issue a Public Right-of-Way Use Agreement to JM Hotel, LLC to Construct, Operate, and Maintain one Monument Sign and Associated Landscaping.
- f. Authorize and Direct the City Manager to Execute the Intergovernmental Agreement (IGA) with Willamalane Park and Recreation District (WPRD) for Construction and Maintenance of the Mill Race Path.
- g. Approve the Purchase of Police Vehicles for Fiscal Year 2017 and Authorize the City Manager to Sign Three Contracts for the Purchase of Five Patrol Vehicles and One Administrative Sergeant's Vehicle.
- h. Authorize and Direct the City Manager to Execute Amendment 1 to the Utility Services Intergovernmental Agreement (IGA) with Springfield Utility Board (SUB) for the Glenwood Refinement Plan Area.
- i. Approve and Authorize the City Manager to Sign a Contract for Animal Shelter Services with Greenhill Humane Society, as Well as the Sole Source Justification.
- j. Authorize City Manager Contract 1443 with Republic Parking Northwest, Extending the Term of the Agreement through June 30, 2018.
- k. Authorize the City Manager to Sign the Second Amendment to the Contract with McKenzie Defense Consortium, LLC for Court Appointed Attorney Services for the Period from July 1, 2016 to June 30, 2017 with the Possibility for Another One-year Renewal.
- l. Approve the Amended Council Operating Policies and Procedures.
- m. Approval of the Liquor License Application for JGB Enterprises LLC., DBA: The Man Cave, Located at 1444 Main Street, Springfield, Oregon.

**MOTION: APPROVE/REJECT THE CONSENT CALENDAR**

ITEMS REMOVED FROM THE CONSENT CALENDAR

**PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

1. Public Hearing on 2016 Justice Assistance Grant.  
[Michael Harman]

(05 Minutes)

**BUSINESS FROM THE AUDIENCE - Limited to 20 minutes. Please limit comments to 3 minutes. Request to Speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

1. Petition from Main Street Businesses Regarding Main Street Transit Study.

**MOTION: ACCEPT FOR FILING AND/OR PROVIDE STAFF DIRECTION/FOLLOWUP.**

BIDS

ORDINANCES

1. Amend Springfield Municipal Code 2.340.  
[Amy Sowa] (05 Minutes)

ORDINANCE NO. 2 – AN ORDINANCE AMENDING CHAPTER 2, “GOVERNMENT AND ADMINISTRATION” SECTION 2.340 “RECORDS RETENTION SCHEDULE” OF THE SPRINGFIELD MUNICIPAL CODE (SMC) TO MATCH UPDATED OREGON ADMINISTRATIVE RULES AND UPDATING THE DEFINITION OF CITY RECORDS (FIRST READING)

NO ACTION REQUESTED. FIRST READING ONLY.

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments
2. Business from Council
  - a. Committee Reports
  - b. Other Business

BUSINESS FROM THE CITY MANAGER

1. Resolution for a Ballot Title to Increase the Motor Vehicle Fuel Tax by \$.03 Per Gallon.  
[Anette Spickard/Mary Bridget Smith] (05 Minutes)

RESOLUTION NO. 2 – A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY A BALLOT MEASURE AUTHORIZING THE INCREASE IN THE SPRINGFIELD MOTOR VEHICLE FUEL TAX BY 3 CENTS PER GALLON.

**MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 2.**

2. Other Business

BUSINESS FROM THE CITY ATTORNEY

1. Proposed Changes to Springfield Municipal Code 7.330 and 7.332.  
[Kristina Kraaz/Mary Bridget Smith] (05 Minutes)

ORDINANCE NO. 3 – AN ORDINANCE AMENDING THE SPRINGFIELD MUNICIPAL CODE SECTIONS 7.330 AND 7.332 REGARDING PUBLIC PASSENGER VEHICLE SERVICES.

**MOTION: ADOPT/NOT ADOPT ORDINANCE NO. 3**

2. Recreational Marijuana Local Option Tax.  
[Bob Duey/Kristina Kraaz] (10 Minutes)

ORDINANCE NO. 4 – AN ORDINANCE ADDING SECTION 7.1002(3) TO CHAPTER 7 OF THE SPRINGFIELD MUNICIPAL CODE AND IMPOSING A 3% TAX ON MARIJUANA RETAILERS’ RECREATIONAL SALES IN SPRINGFIELD AND DECLARING AN EMERGENCY.

RESOLUTION NO. 3 – A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF SPRINGFIELD THE MEASURE OF ORDINANCE NO. \_\_\_\_\_ IMPOSING A 3% TAX ON MARIJUANA RETAILERS’ RECREATIONAL SALES IN SPRINGFIELD

**MOTION: ADOPT/NOT ADOPT ORDINANCE NO. 4.**

**MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 3.**

ADJOURNMENT

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8:15 p.m. Regular Meeting  
(Estimated Time)  
Council Chambers

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CALL TO ORDER

ROLL CALL - Mayor Lundberg \_\_\_\_, Councilors VanGordon \_\_\_\_, Wylie \_\_\_\_, Moore \_\_\_\_, Ralston \_\_\_\_, Woodrow \_\_\_\_, and Pishioneri \_\_\_\_.

BUSINESS FROM THE CITY MANAGER

1. Resolution to Ratify an Amendment to the Glenwood Urban Renewal Plan.  
[Courtney Griesel] (05 Minutes)

RESOLUTION NO. 4 – A RESOLUTION RAFTIYING AN AMENDMENT TO THE GLENWOOD URBAN RENEWAL PLAN FOR THE ACQUISITION OF REAL PROPERTY.

**MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 4.**

ADJOURNMENT