



City Council Agenda

Mayor
Christine Lundberg

City Council
Sean VanGordon, Ward 1
Hillary Wylie, Ward 2
Sheri Moore, Ward 3
Dave Ralston, Ward 4
Marilee Woodrow, Ward 5
Joe Pishioneri, Ward 6

City Manager:
Gino Grimaldi
City Recorder:
Amy Sowa 541.726.3700

City Hall
225 Fifth Street
Springfield, Oregon 97477
541.726.3700
Online at www.springfield-or.gov

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available. To arrange for these services, call 541.726.3700.

Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.

All proceedings before the City Council are recorded.

February 16, 2016
(TUESDAY)

6:30 p.m. Work Session
Jesse Maine Room

(Council work sessions are reserved for discussion between Council, staff and consultants; therefore, Council will not receive public input during work sessions. Opportunities for public input are given during all regular Council meetings)

CALL TO ORDER

ROLL CALL - Mayor Lundberg ____, Councilors VanGordon ____, Wylie ____, Moore ____, Ralston ____, Woodrow ____, and Pishioneri ____.

1. An Ordinance Amending Chapter 6, Vehicles and Traffic, Adding Section 6.112 to the Springfield Municipal Code, Unlawful Transfer on Vehicular Portion of the Right-of-Way.
[Tim Doney] (20 Minutes)

ADJOURNMENT

7:00 p.m. Regular Meeting
Council Meeting Room

CALL TO ORDER

ROLL CALL - Mayor Lundberg ____, Councilors VanGordon ____, Wylie ____, Moore ____, Ralston ____, Woodrow ____, and Pishioneri ____.

PLEDGE OF ALLEGIANCE

SPRINGFIELD UPBEAT

CONSENT CALENDAR

1. Claims

- a. Approval of the January 2016, Disbursements for Approval.

2. Minutes

- a. February 1, 2016 – Regular Meeting

3. Resolutions

- a. RESOLUTION NO. 1 – A RESOLUTION TO ACCEPT CITY PROJECT P31024; OSPREY PARK PUBLIC IMPROVEMENT PROJECT (PIP), RAINBOW BOULEVARD.

4. Ordinances

- a. ORDINANCE NO. 1 – AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF SPRINGFIELD, AND WILLAMALANE PARK AND RECREATION DISTRICT; AND WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE RURAL FIRE PROTECTION DISTRICT.

5. Other Routine Matters

- a. Authorize City Manager to Negotiate and Execute a Contract with PacificSource Health Plans, in the Amount of \$905,000 to Provide 2016 Third Party Administrative Services for City Self-funded Medical/Rx/Vision Insurance.
- b. Approval of Liquor License Application for Nails Now, Located at 3000 Gateway Street, Suite 804, Springfield, Oregon.
- c. Approval of Liquor License Application for Hayden Bridge Tap House, Located at 1910 Marcola Road, Springfield, Oregon.
- d. Authorize City Manager to Sign a Contract Amendment with Life Flight Network, Inc. for Critical Care Ambulance Transports in ASA #5 Extending the Current Agreement for Three Months.

MOTION: APPROVE/REJECT THE CONSENT CALENDAR

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.

1. Adoption of Amended Stormwater System Development Charge Project List. (05 Minutes)
[Ken Vogeney]

RESOLUTION NO. 2 – A RESOLUTION OF THE CITY OF SPRINGFIELD COUNCIL ADOPTING A REVISED LIST OF CAPITAL IMPROVEMENTS TO BE FUNDED BY STORMWATER SYSTEMS DEVELOPMENT CHARGES.

MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 2.

BUSINESS FROM THE AUDIENCE - Limited to 20 minutes. Please limit comments to 3 minutes. Request to Speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

1. Correspondence from Springfield Public Schools Regarding the 2016 Springfield Cesar Chavez Celebration.

MOTION: ACCEPT FOR FILING AND/OR PROVIDE STAFF DIRECTION/FOLLOWUP.

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments
2. Business from Council
 - a. Committee Reports
 - b. Other Business

BUSINESS FROM THE CITY MANAGER

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Work Session
Staff Contact/Dept.: Chief Tim Doney
Staff Phone No: 726-3729
Estimated Time: 20 Minutes
Council Goals: Strengthen Public Safety
by Leveraging
Partnerships and
Resources

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: AN ORDINANCE AMENDING CHAPTER 6, VEHICLES AND TRAFFIC, ADDING SECTION 6.112 TO THE SPRINGFIELD MUNICIPAL CODE, UNLAWFUL TRANSFER ON VEHICULAR PORTION OF THE RIGHT-OF-WAY

ACTION REQUESTED: Discuss and provide direction to staff regarding the potential creation of an ordinance prohibiting the transfer of property from the driver or passenger of a vehicle upon a highway, road or street to a pedestrian; or while a pedestrian, accepting or receiving any item of property from a driver or passenger in a vehicle.

ISSUE STATEMENT: Shall the City develop and implement an Ordinance prohibiting the transfer of money or other property between pedestrians and drivers or passengers in vehicles upon the public roadway?

ATTACHMENTS:

1. Council Briefing Memorandum
2. Draft Ordinance creating and adding Section 6.112 to the Springfield Municipal Code

**DISCUSSION/
FINANCIAL
IMPACT:** The proposed amendment would prohibit motor vehicles from stopping in the roadway for the purpose of transferring property to pedestrians, and would prohibit pedestrians from accepting property from drivers or passengers of vehicles unless those vehicles are legally parked.

Staff is requesting that Council discuss the potential for such an Ordinance in Springfield; and to provide direction to staff to continue or not continue development of such an ordinance.

MEMORANDUM

City of Springfield

Date: 2/16/2016
To: Gino Grimaldi **COUNCIL**
From: Tim Doney, Chief of Police **BRIEFING**
Subject: AN ORDINANCE AMENDING CHAPTER 6, **MEMORANDUM**
VEHICLES AND TRAFFIC, ADDING
SECTION 6.112 TO THE SPRINGFIELD
MUNICIPAL CODE, UNLAWFUL TRANSFER
ON VEHICULAR PORTION OF THE RIGHT-
OF-WAY

ISSUE: Shall the City develop and implement an Ordinance prohibiting the transfer of money or other property between pedestrians and drivers or passengers in vehicles upon the public roadway?

COUNCIL GOALS/

MANDATE:

Strengthen Public Safety by Leveraging Partnerships and Resources

BACKGROUND:

Council has recently expressed an interest in developing an ordinance to prohibit the transfer of money or other property between pedestrians and drivers or passengers in vehicles on the public roadway.

Panhandling is a protected activity under the First Amendment; however, this activity can cause dangerous traffic situations when it occurs in the roadway especially at busy intersections. Several other jurisdictions in Oregon, including Cottage Grove, Roseburg, Medford, and Coos Bay have recently enacted ordinances aimed at moving panhandling activity out of the roadways. Drivers who are otherwise well-intentioned frequently cause safety hazards and delays when they stop in the middle of a roadway or in a designated turn lane to respond to panhandling requests. Nothing in the proposed ordinance would prohibit this activity as long as the vehicle is legally parked. Further, the act of panhandling is not prohibited. The violation only occurs upon the actual act of transferring property.

Staff have received several phone calls from our citizens regarding the safety of property transfers between pedestrians and vehicles in the roadway.

A draft ordinance has been included in this Council Packet for your consideration and discussion.

RECOMMENDED ACTION: Staff is requesting that Council discuss the potential for an Unlawful Transfer Ordinance in Springfield and provide direction to staff to continue or not continue development of such and ordinance.

ORDINANCE NO. _____ (General)

AN ORDINANCE AMENDING CHAPTER 6, VEHICLES AND TRAFFIC, ADDING SECTION 6.112 TO THE SPRINGFIELD MUNICIPAL CODE, UNLAWFUL TRANSFER ON VEHICULAR PORTION OF THE RIGHT-OF-WAY

The City Council of the City of Springfield finds as follows:

WHEREAS, conducting transactions in the street from or within a right-of-way creates safety risks for pedestrians and motorists;

WHEREAS, it is in the public interest that public streets and roadways operate safely; and

WHEREAS, it is in the public interest for the City of Springfield to add Section 6.112, Unlawful Transfer on Vehicular Portion of the Right-of-Way, to the Springfield Municipal Code.

NOW THEREFORE, based upon the foregoing findings, the City Council of the City of Springfield ordains as follows:

Section 1. The following section shall be added to Chapter 6, Vehicles and Traffic, index page:

A6.112 Unlawful Transfer on Vehicular Portion of the Right-of-Way. @

Section 2. The following language shall be added as Section 6.112, Unlawful Transfer on Vehicular Portion of the Right-of-Way:

A6.112 Unlawful Transfer on Vehicular Portion of the Right-of-Way.

(1) A person commits the offense of unlawful transfer on a vehicular portion of the right-of-way if the person:

(a) While a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Springfield, gives or relinquishes possession or control of, or allows another person in the vehicle to give or relinquish possession or control of any item of property to a pedestrian; or

(b) While a pedestrian, accepts, receives or retains possession or control of any item of property from a driver or passenger in a vehicle on a highway, road or street within the boundaries of the city of Springfield.

(2) This section does not apply if the vehicle is legally parked. This section also does not apply to persons participating in a "Pedestrian Activity," as defined in OAR 734 Division 58, for which a permit has been issued by the Oregon Department of Transportation, so long as all terms of such permit are being met.

(3) An offense of this section is punishable as a violation and may include a fine of \$50.00.

Section 3. Severability. If any phrase, clause, or other part or parts of this Article is found to be invalid by a court of competent jurisdiction, the remaining phrases, clauses and other part or parts shall remain in full force and effect.

Adopted by the City Council of the City of Springfield this ____ day of _____, 2016 by a vote of ____ in favor ____ against.

Approved by the Mayor of the City of Springfield this ____ day of _____, 2016.

Christine Lundberg, Mayor

ATTEST:

Amy Sowa, City Recorder

N:\City\ORDINANC\2015\Vehicle and Traffic Ordinance Section 6.112.doc

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Bob Duey
Staff Phone No: (541) 726-3740
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: JANUARY 2016, DISBURSEMENTS FOR APPROVAL

**ACTION
REQUESTED:** Approval of the following motion to:
Approve the JANUARY 2016 Disbursements for Approval

**ISSUE
STATEMENT:** The JANUARY 2016 Disbursements for Approval is attached for your review and approval.

ATTACHMENTS: A. JANUARY 2016 Disbursements for Approval

**DISCUSSION/
FINANCIAL
IMPACT:** Checks totaling \$2,503,023.54 were issued in JANUARY 2016. Documentation supporting these payments has been reviewed.



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 01/01/2016 Thru 01/31/2016

Page No. 1
Run Date Feb/03/2016
Run Time 10:45:07 AM

Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136189	Paid	01/01/16	BANTLY,DAVID	REFUND OVERPAYMENT:15-16785	1,833.56
					1,833.56
136190	Paid	01/01/16	Willamalane	SDC FOR NOVEMBER 2015	25,522.88
					25,522.88
136191	Paid	01/01/16	SupplyWorks	CH: CUSTODIAL SUPPLIES	21.59
				CH: CUSTODIAL SUPPLIES	202.04
					223.63
136192	Paid	01/01/16	SPRINGFIELD TIMES	RENEWAL OF SUBSCRIPTION	30.00
					30.00
136193	Paid	01/01/16	City of Eugene	Boots-Nov 2015	861.80
				Cleaning Supplies-Nov 2015	126.70
				Equip Maint-Nov 2015	420.48
				FMW Eugene-Nov 2015	7,125.33
				Fire Station Maint -Nov 2015	673.37
				Med Supplies-Nov 2015	8,909.93
				O2 Fills-Nov 2015	309.71
				Stryker Repair-Nov 2015	2,228.47
				Training-Nov 2015	343.97
				Turnouts-Replace-Nov 2015	2,088.20
				Uniforms-Nov 2015	775.84
				Vacuums-Nov 2015	774.20
					24,638.00
136194	Paid	01/01/16	Wilderness Machine Works	Ben C-3 Veh/Fabrication (14)	1,721.00
					1,721.00
136195	Paid	01/01/16	McKenzie Animal Hospital, PC	K9 Officer Care (Dago)	129.99
					129.99
136196	Paid	01/01/16	Frontier Business Forms, Inc.	(600) ACA Form/Envelope 1095-C	216.39
					216.39
136197	Paid	01/01/16	ConocoPhillips Company	SUPER SYNTHETIC BLEND 5W30	51.96
					51.96
136198	Paid	01/01/16	Washington State Correctional Industries	Inmate Meals	3,565.31
					3,565.31
136199	Paid	01/01/16	OR Association of Clean Water Agencies	2016 ACWA MEMBERSHIP-REGIONAL	10,686.00
				2016 ACWA MEMBERSHIP-SW	587.00
					11,273.00
136200	Paid	01/01/16	Airgas USA, LLC	FS16 Oxygen (3)	204.34
				FS4 Oxygen (4)	193.63
					397.97



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Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136201	Paid	01/01/16	Guard Publishing Company	Notice of Intent/Neubrain, LLC	92.50
				PUBLIC NOTICE OF INTENT-MWMC	152.50
					245.00
136202	Paid	01/01/16	Aramark Uniform Services, Inc.	LAUNDRY SERVICE & SUPPLIES	58.50
				MAINT LUNCHRM MATS CLEANED	65.95
					124.45
136203	Paid	01/01/16	City of Albany	REIMB MS4 PHASE 11 PRMT REVIEW	3,000.00
					3,000.00
136204	Paid	01/01/16	Emerald Amateur Radio Society	ELECTRIC POWER COST OCT-DEC	32.89
					32.89
136205	Paid	01/01/16	Stantec Consulting Services, Inc.	P21075 FIRING RNGE REMEDIATION	823.25
					823.25
136206	Paid	01/01/16	Taser International, Inc.	(10) Taser Battery Packs	380.96
					380.96
136207	Paid	01/01/16	McKenzie Glass	DP: GLASS REPAIR (VANDALIZED)	403.00
					403.00
136208	Paid	01/01/16	Access Information Management	ASD Shredding-Nov 2015	105.39
				Police Dept Shredding-Nov 2015	186.92
					292.31
136209	Paid	01/01/16	Auto Craft, Inc.	2014 Ford Door/Fender Repair	736.01
				PD Ford Explorer Body Repair	751.50
					1,487.51
136210	Paid	01/01/16	Shelton-Turnbull, Printers	(318) Handcuff Keychains	731.90
					731.90
136211	Paid	01/01/16	Springfield Public Schools	250 Bus Cards-D. Vetter	24.50
				BUSINESS CARDS - JOSH RICHMOND	24.50
				THURSTON - FIELD TRIP	33.62
				THURSTON - FIELD TRIP	41.02
					123.64
136212	Paid	01/01/16	Med-Tech Resources, Inc.	(30) Boxes-Nitrile Gloves/Med	165.00
					165.00
136213	Paid	01/01/16	Cintas	PD-Meds Replenished/Organized	569.41
					569.41
136214	Paid	01/01/16	Lynn Peavey Company	Cotton Swabs/Property	184.10
					184.10
136215	Paid	01/01/16	HOLLI M JOHNSON	JURY DUTY 12/15/16 - #1504718	10.00
					10.00



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Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136216	Paid	01/01/16	MICHAEL DAVID MCCREERY	JURY DUTY 12/16/15 - #1504718	10.00
					10.00
136217	Paid	01/01/16	STEVEN FARLEY	JURY DUTY 12/16/15 - #1504718	10.00
					10.00
136218	Paid	01/01/16	Brown & Caldwell Engineers, Inc.	P80084 DESIGN & DEVELOPMENT	263,411.79
					263,411.79
136219	Paid	01/01/16	DOOLEY, NATHAN	BAIL REFUND	1,500.00
					1,500.00
136220	Paid	01/01/16	Emerald Art Center	ARTWALK PRINTING	500.00
					500.00
136221	Paid	01/01/16	Barrister's Aide, Incorporated	Dec 2015 Courier Services	93.15
					93.15
136222	Paid	01/01/16	PARKER, JAMAAL PHILLIP	BAIL REFUND 1505337	1,000.00
					1,000.00
136223	Paid	01/01/16	Ingram Library Services	ADULT FICTION	9.57
				ADULT FICTION	10.17
				ADULT FICTION	46.84
				G & M READY TO READ	10.19
				G & M READY TO READ	23.00
				G & M READY TO READ	83.04
				JR BOOKS	2.39
				JR BOOKS	3.59
				JR BOOKS	7.20
				JR BOOKS	22.00
				JR BOOKS	55.58
				JR SPANISH MATERIALS	13.60
				YA BOOKS	33.30
					320.47
136224	Overflow	01/01/16	Ingram Library Services	ADULT FICTION	15.81
				ADULT FICTION	20.98
				ADULT FICTION	811.45
				ADULT NONFICTION	14.99
				ADULT NONFICTION	29.16
				ADULT NONFICTION	33.21
				ADULT NONFICTION	50.94
				ADULT NONFICTION	194.21
				ADULT NONFICTION	251.03
				JR BOOKS	2.99
				JR BOOKS	9.59
				JR BOOKS	9.60
					1,443.96



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City of Springfield
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Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136225	Overflow	01/01/16	Ingram Library Services	ADULT FICTION	9.24
				ADULT FICTION	9.25
				ADULT FICTION	38.09
				ADULT NONFICTION	15.51
				JR BOOKS	27.23
					99.32
136226	Paid	01/01/16	HERRAN,FERNANDO G	Trans Svs 12/17/15	80.00
					80.00
136227	Paid	01/01/16	YOUNG, SHYANNE KALI	BAIL REFUND 1510833	32.00
					32.00
136228	Paid	01/01/16	Vergamini M.D., Jerome C	Psy Eval-12/21/15	500.00
					500.00
136229	Paid	01/01/16	Agnes Stewart Middle School	RESTITUTION 1214003	100.00
					100.00
136230	Paid	01/01/16	Morrell, John McEachren	Translation Svs: 11/19&12/12	160.00
					160.00
136231	Paid	01/01/16	Albertson's, Incorporated	RESTITUTION 1313332	135.00
					135.00
136232	Paid	01/01/16	Karp, Joy Marie	RESTITUTION 1410689	50.00
				RESTITUTION 1410689	212.00
					262.00
136233	Paid	01/01/16	Thurston- SAFEWAY	RESTITUTION 1502069	40.00
					40.00
136234	Paid	01/01/16	Springfield Utility Board	RESTITUTION 1107440	9.19
				SUB BILLING WK 4-DEC	275.20
					284.39
136235	Paid	01/01/16	Mason, Dodd Eugene	RESTITUTION 1508544	110.85
					110.85
136236	Paid	01/01/16	TARGET-SPRINGFIELD	RESTITUTION 1504765	585.00
					585.00
136237	Paid	01/01/16	HALL, SARAH LEE	RESTITUTION 1506372	57.95
					57.95
136238	Paid	01/01/16	THOMPSON, COZETTE S	RESTITUTION 150731	71.00
					71.00



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City of Springfield
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Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136239	Paid	01/01/16	AT&T Mobility	DPW Cell Charges	95.16
				Fire Cell Charges	92.55
				Maint Cell Charges	253.46
				Prod & Test Db Server	31.83
					473.00
136240	Paid	01/01/16	A+ Express Towing, Inc.	593/M36: Ambulance Tow	300.00
					300.00
136241	Paid	01/01/16	Comcast	FS3 HS Internet: 12/24-1/23	112.90
					112.90
136242	Paid	01/01/16	Ricoh USA, Inc	Add'l Images 11/24-12/23	15.18
				Add'l Images 11/24-12/23	99.58
				Add'l Images 9/18-12/17	19.17
					133.93
136243	Paid	01/01/16	Ricoh USA, Inc	HR Copier Lease 1/6-2/5	109.31
					109.31
136244	Paid	01/01/16	Sacred Heart Hospital	Inmate Medical Care	1,624.00
					1,624.00
136245	Paid	01/01/16	Radiology Associates, P.C.	Inmate Medical	332.00
					332.00
136246	Paid	01/01/16	ROGOZA, ELAINE VICTORIA	BAIL REFUND 1511305	60.00
					60.00
136249	Paid	01/04/16	DUFUR AMBULANCE	AMBULANCE REVENUE	1,245.52
				BAD DEBT RECOVERY	83.96
					1,329.48
136250	Paid	01/04/16	City of Oakridge	AMBULANCE REVENUE	18,166.88
					18,166.88
136251	Paid	01/04/16	PARKDALE FIRE DEPARTMENT	AMBULANCE REVENUE	22,045.11
					22,045.11
136252	Paid	01/04/16	Umatilla Rural Fire Protection District	AMBULANCE REVENUE	25.00
					25.00
136253	Paid	01/04/16	Umatilla Tribal Fire & Ambulance	AMBULANCE REVENUE	18,435.24
					18,435.24
136254	Paid	01/04/16	City of Union	AMBULANCE REVENUE	5,161.65
				BAD DEBT RECOVERY	25.00
					5,186.65
136255	Paid	01/04/16	Western Lane Ambulance District	AMBULANCE REVENUE	22,406.74
					22,406.74



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Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136256	Paid	01/04/16	Elgin Ambulance Service	AMBULANCE REVENUE	1,473.83
					1,473.83
136257	Paid	01/04/16	Valley Credit Service, Inc	Garnishment w/h 12/31/2015	382.96
					382.96
136258	Paid	01/04/16	Professional Credit Service	Garnishment w/h 12/31/2015	505.43
					505.43
136259	Paid	01/04/16	Chapter 13 Trustee	Garnishment w/h 12/31/15	365.08
					365.08
136260	Paid	01/08/16	DMAP-REFUND	REFUND OVERPAYMENT:15-50304	34.40
					34.40
136261	Paid	01/08/16	DMAP-REFUND	REFUND OVERPAYMENT:14-28603	5.63
				REFUND OVERPAYMENT:14-28628	22.50
				REFUND OVERPAYMENT:14-32861	82.56
				REFUND OVERPAYMENT:14-35578	82.56
				REFUND OVERPAYMENT:14-40380	12.75
				REFUND OVERPAYMENT:15-10266	23.63
				REFUND OVERPAYMENT:15-15293	35.25
				REFUND OVERPAYMENT:15-15816	4.13
				REFUND OVERPAYMENT:15-15891	11.25
				REFUND OVERPAYMENT:15-17282	9.38
				REFUND OVERPAYMENT:15-19097	359.66
				REFUND OVERPAYMENT:15-19690	21.75
				REFUND OVERPAYMENT:15-19718	9.38
				REFUND OVERPAYMENT:15-20043	6.75
				REFUND OVERPAYMENT:15-20046	6.75
				REFUND OVERPAYMENT:15-20405	20.63
				REFUND OVERPAYMENT:15-21282	9.38
				REFUND OVERPAYMENT:15-21734	37.13
				REFUND OVERPAYMENT:15-22302	26.25
				REFUND OVERPAYMENT:15-22445	8.25
				REFUND OVERPAYMENT:15-23186	6.00
				REFUND OVERPAYMENT:15-23198	34.13
				REFUND OVERPAYMENT:15-3986	21.76
				REFUND OVERPAYMENT:15-4205	34.40
				REFUND OVERPAYMENT:15-472	83.92
				REFUND OVERPAYMENT:15-5155	22.50
				REFUND OVERPAYMENT:15-768	7.50
					1,005.78
136262	Paid	01/08/16	KAISER PERMANENTE	REFUND OVERPAYMENT:15-22770	48.20
					48.20
136263	Paid	01/08/16	KAISER PERMANENTE	REFUND OVERPAYMENT:15-26924	112.19
					112.19
136264	Paid	01/08/16	KAISER PERMANENTE	REFUND OVERPAYMENT:15-26924	10.59
					10.59



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City of Springfield
Disbursement for Approvals

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Check Number	Pay Status	Check Date	Vendor Name	Line Description	Payment
136265	Paid	01/08/16	VONFLOTOW,LUCIA	REFUND OVERPAYMENT:15-43009	1,602.00
					1,602.00
136266	Paid	01/08/16	Medicare Refunds - OR	REFUND OVERPAYMENT:15-28174	354.63
				REFUND OVERPAYMENT:15-41518	341.43
				REFUND OVERPAYMENT:15-48851	553.00
				REFUND OVERPAYMENT:15-48936	377.99
					1,627.05
136267	Paid	01/08/16	ROWE,BRUCE	REFUND OVERPAYMENT:15-45584	220.30
					220.30
136268	Paid	01/08/16	HISAW,RODGER	REFUND OVERPAYMENT:15-38332	80.96
					80.96
136269	Paid	01/08/16	VELAZQUEZ,LANA	REFUND OVERPAYMENT:15-41179	99.00
					99.00
136270	Paid	01/08/16	Pacific Source Health Plans	REFUND OVERPAYMENT:15-44404	1,875.40
				REFUND OVERPAYMENT:15-49239	1,244.74
					3,120.14
136271	Paid	01/08/16	Springfield Museum	Second FY16 Museum payment	22,500.00
					22,500.00
136272	Paid	01/08/16	Smith,Jeffrey Dale	IMSA-SMITH/NIEMEYER/BISHOP	451.00
					451.00
136273	Paid	01/08/16	Massey,Michael	2016 OPTS Conf Per Diem	92.00
					92.00
136274	Paid	01/08/16	Bohman,Mathew E.	2016 OPTS Conf Per Diem	92.00
					92.00
136275	Paid	01/08/16	Ryan Stone	2016 OPTS Conf Per Diem	92.00
					92.00
136276	Paid	01/08/16	United States Treasury	Letter Fee/Retirement Plan	2,500.00
					2,500.00
136277	Paid	01/08/16	Oregon Department of Transportation	2016 OPTS Conf Registration	150.00
					150.00
136278	Paid	01/08/16	The Child's World	JR NONFICTION G & M	259.84
					259.84
136279	Paid	01/08/16	Aramark Uniform Services, Inc.	CH: MAT CLEANING SVC	50.45
					50.45



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136280	Paid	01/08/16	Office Imaging, Inc.	(2) Black Toner Cartridges Fax Cleaning/Repair MICR Toner Cart/FIN	279.79 99.00 144.46 523.25
136281	Paid	01/08/16	Daily Journal Of Commerce	P21114-REQ FOR PROPOSALS #1597	110.40 110.40
136282	Paid	01/08/16	Harvey & Price Co., Inc.	FS4: EXHAUST SYSTEM REPAIR	2,646.40 2,646.40
136283	Paid	01/08/16	Frontier Business Forms, Inc.	(5000) CMS-1500-511-12 Laser	216.95 216.95
136284	Paid	01/08/16	Training for Impact, LLC	VERBAL JUDO TRAINING 12/14/15	2,507.55 2,507.55
136285	Paid	01/08/16	iSecure Information Security	FLS Shredding-12/8/15	33.00 33.00
136286	Paid	01/08/16	Associated Heating & Air Condition Inc.	157 N 12TH ST - BLOWER MOTOR	631.00 631.00
136287	Paid	01/08/16	City of Eugene	Admin/Training-June/July 2015 MWMC-2ND QTR VOIP/ANALOG	1,953.41 427.50 2,380.91
136288	Paid	01/08/16	Charles P Thompson & Assoc., Inc.	753 CENTENNIAL-PROP APPRAISAL	1,000.00 1,000.00
136289	Paid	01/08/16	Dapper Tire Co, Inc.	VEH.7083/7051 - 8 P245/65R17	806.64 806.64
136290	Paid	01/08/16	Grainger, Inc.	CH: STAIR REPAIR	142.43 142.43
136291	Paid	01/08/16	Omlid & Swinney Fire Protection &	CH: FIRE SYSTEM REPAIR FS3: FIRE ALARM PANEL REPAIR FS3: FIRE SYSTEM EQUIP REPAIR	136.00 375.00 130.00 641.00
136292	Paid	01/08/16	Crabtree Publishing Company	JR NF BOOKS	786.90 786.90
136293	Paid	01/08/16	Springfield Utility Board	CITY STREETPOLE HIT BY CAR REMOVE CITY STRTLGHT POLE/FIXT SUB BILLING WK 1-JAN	1,036.69 724.86 4,061.71 5,823.26
136294	Paid	01/08/16	Zumar Industries, Inc.	TRAFFIC SUPPLIES	5,600.25 5,600.25



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136295	Paid	01/08/16	OCLC, Inc.	CATALOGING/RESOURCE SHARING	1,266.82
					1,266.82
136296	Paid	01/08/16	Lane County Public Works Department	P21086 MAT FIELD WORK OCT 2015	224.79
				P21110-19TH & YOLANDA IMPRVMT	33,305.42
				P21120 MAT FIELD WORK OCT 2015	149.86
				P21120 MATRL LAB FEES OCT 2015	115.00
					33,795.07
136297	Paid	01/08/16	Six Robblees, Inc.	CLIP-ON AIR CHUCK	6.66
				MISC WEIGHTS	32.98
					39.64
136298	Paid	01/08/16	MECOP	MEMBERSHIP DUES	3,000.00
					3,000.00
136299	Paid	01/08/16	Small World Auto Center, Inc.	BATTERIES (CORE RETURNS)	-60.00
				BATTERIES-48PG/78DTPG/65PG	343.85
				BATTERY (WARRANTY RETURN)	-110.95
					172.90
136300	Paid	01/08/16	Owen Equipment Company	LEADER HOSE	807.82
				QUICK CONNECTORS	113.35
					921.17
136301	Paid	01/08/16	Shelton-Turnbull, Printers	3,000 - 2016 K9 CALENDARS	3,534.00
					3,534.00
136302	Paid	01/08/16	Wildish Sand & Gravel Company	BOND X COLD MIX	740.88
					740.88
136303	Paid	01/08/16	University of Oregon	Influencer Materials-M. Blomqu	185.00
				Influencer Materials-W. Polen	185.00
					370.00
136304	Paid	01/08/16	Ingram Library Services	JR SPANISH MATERIALS	10.50
					10.50
136305	Paid	01/08/16	MES-Northwest	(2) Black Vision Carriers	896.00
					896.00
136306	Paid	01/08/16	Lane Education Service District	COURIER SERVICE 2015-16	4,650.00
					4,650.00
136307	Paid	01/08/16	OfficeMax North America Inc	Envelopes & Paper Clips	70.43
					70.43
136308	Paid	01/08/16	American Library Association	AWARD STICKERS	92.28
					92.28
136309	Paid	01/08/16	CenturyLink	Monthly Phone Charges (Dec)	3,798.02
					3,798.02



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136310	Paid	01/08/16	CenturyLink	Monthly Phone Charges-Dec 15	266.09
					266.09
136311	Paid	01/08/16	Pape' Machinery	VEH.7076; TURN SIGNAL & GUIDE	86.52
					86.52
136312	Paid	01/08/16	Weidenhaft, Lucas Lee	BAIL REFUND 1402760	1,910.00
					1,910.00
136313	Paid	01/08/16	BARBARA DAVIS	JURY 12/16/15	10.00
					10.00
136314	Paid	01/08/16	Auto Craft, Inc.	VEH.7079; BODY REPAIR	819.11
					819.11
136315	Paid	01/08/16	FedEx Corporation	HR Shipping to Ergometrics	23.30
				SHIPPING TO CENTURY INS GROUP	29.84
					53.14
136316	Paid	01/08/16	Lundberg,Christine Louise	December 2015 Mileage	237.03
				Jan 2016 Cell/Internet Reimb	85.00
				November 2015 Mileage	189.11
					511.14
136317	Paid	01/08/16	Ralston,Dave	Jan 2016 Cell/Internet Reimb	85.00
					85.00
136318	Paid	01/08/16	Wylie,Hillary	Jan 2016 Cell/Internet Reimb	85.00
					85.00
136319	Paid	01/08/16	Joe Pishioneri	Jan 2016 Cell/Internet Reimb	85.00
					85.00
136320	Paid	01/08/16	AT&T	One-Net Services	18.72
					18.72
136321	Paid	01/08/16	Costco Wholesale	SAFETY RECOGNITION PROGRAM	78.10
					78.10
136322	Paid	01/08/16	Springfield Public Schools	UNLEADED FUEL: 10,000 GALS	17,873.00
					17,873.00
136323	Paid	01/15/16	The ODS Companies	REFUND OVERPAYMENT:15-33659	691.80
					691.80
136324	Void	01/15/16	SEXTON,ANNABELLE	REFUND OVERPAYMENT:15-45428	92.21
					92.21
136325	Paid	01/15/16	ALASKA ELECTRICAL HEALTH	REFUND OVERPAYMENT:15-47624	3.00
					3.00



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136326	Paid	01/15/16	SCHWEBKE,ESTATE OF LAWANA	REFUND OVERPAYMENT:15-42396	40.00
					40.00
136327	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:14-15060	40.21
				REFUND OVERPAYMENT:15-12322	13.35
				REFUND OVERPAYMENT:15-19739	75.17
				REFUND OVERPAYMENT:15-20700	37.50
				REFUND OVERPAYMENT:15-36518	13.35
				REFUND OVERPAYMENT:15-39933	359.05
				REFUND OVERPAYMENT:15-43197	83.92
				REFUND OVERPAYMENT:15-44076	83.92
				REFUND OVERPAYMENT:15-47289	84.74
				REFUND OVERPAYMENT:15-48656	83.92
				REFUND OVERPAYMENT:15-48857	13.35
				REFUND OVERPAYMENT:15-48892	13.35
				REFUND OVERPAYMENT:15-49633	34.40
					936.23
136328	Overflow	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-49666	83.92
				REFUND OVERPAYMENT:15-49808	83.92
				REFUND OVERPAYMENT:15-49870	84.74
				REFUND OVERPAYMENT:15-50104	83.92
				REFUND OVERPAYMENT:15-50578	84.74
				REFUND OVERPAYMENT:15-50656	13.35
				REFUND OVERPAYMENT:15-50673	13.35
				REFUND OVERPAYMENT:15-51938	83.92
					531.86
136329	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-11699	298.63
				REFUND OVERPAYMENT:15-48946	13.35
					311.98
136330	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-18327	37.50
				REFUND OVERPAYMENT:15-23444	37.50
				REFUND OVERPAYMENT:15-23451	37.50
					112.50
136331	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-10820	420.62
				REFUND OVERPAYMENT:15-16016	22.13
				REFUND OVERPAYMENT:15-18829	83.92
				REFUND OVERPAYMENT:15-26163	83.92
				REFUND OVERPAYMENT:15-30637	34.40
				REFUND OVERPAYMENT:15-36809	38.52
				REFUND OVERPAYMENT:15-37487	35.03
				REFUND OVERPAYMENT:15-40181	83.92
				REFUND OVERPAYMENT:15-41217	34.40
				REFUND OVERPAYMENT:15-43442	34.40
					871.26



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136332	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-13594	83.92
				REFUND OVERPAYMENT:15-16933	83.92
				REFUND OVERPAYMENT:15-21075	37.50
				REFUND OVERPAYMENT:15-21111	10.88
				REFUND OVERPAYMENT:15-23604	37.50
				REFUND OVERPAYMENT:15-28136	34.40
				REFUND OVERPAYMENT:15-47487	83.92
				REFUND OVERPAYMENT:15-49628	83.92
					455.96
136333	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:14-39770	19.96
				REFUND OVERPAYMENT:14-40350	26.25
				REFUND OVERPAYMENT:14-40352	9.75
				REFUND OVERPAYMENT:15-16634	41.88
				REFUND OVERPAYMENT:15-23067	11.63
				REFUND OVERPAYMENT:15-29961	13.35
				REFUND OVERPAYMENT:15-45575	13.35
					136.17
136334	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-15473	13.35
				REFUND OVERPAYMENT:15-15476	37.50
				REFUND OVERPAYMENT:15-19021	39.75
				REFUND OVERPAYMENT:15-19026	37.50
					128.10
136335	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-20727	8.25
				REFUND OVERPAYMENT:15-20752	6.75
				REFUND OVERPAYMENT:15-20755	3.75
				REFUND OVERPAYMENT:15-34865	13.35
					32.10
136336	Paid	01/15/16	DMAP-REFUND	REFUND OVERPAYMENT:15-22739	12.38
				REFUND OVERPAYMENT:15-23989	21.38
				REFUND OVERPAYMENT:15-25202	33.38
				REFUND OVERPAYMENT:15-44588	83.92
					151.06
136337	Paid	01/15/16	HAHN,NEVA	REFUND OVERPAYMENT:15-43551	104.55
					104.55
136338	Paid	01/15/16	Blue Cross Of Oregon	REFUND OVERPAYMENT:15-39814	328.20
					328.20
136339	Paid	01/15/16	United Healthcare-Refunds	REFUND OVERPAYMENT:15-4567	140.46
					140.46
136340	Paid	01/15/16	United Healthcare-Refunds	REFUND OVERPAYMENT:15-34000	75.28
					75.28
136341	Paid	01/15/16	HALL,MARGARET	REFUND OVERPAYMENT:15-36885	25.40
					25.40



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136342	Paid	01/15/16	Trillium Community Health Plan, Inc.	REFUND OVERPAYMENT:15-20774	311.42
					311.42
136343	Paid	01/15/16	Calypso	REFUND OVERPAYMENT:15-36903	360.41
					360.41
136344	Paid	01/15/16	Medicare Refunds - OR	REFUND OVERPAYMENT:15-34000	347.21
				REFUND OVERPAYMENT:15-52500	537.80
				REFUND OVERPAYMENT:15-53135	436.62
					1,321.63
136345	Paid	01/15/16	Oregon Mayor's Association	2016 OMA Dues-Mayor Lundberg	188.00
					188.00
136346	Paid	01/15/16	Oregon Assoc for Court Admn, Inc.	2016 Mbrshp-Sederlin/Selvey	100.00
					100.00
136347	Paid	01/15/16	Christopher Tracy	Courtroom Podium Battery Reimb	34.99
					34.99
136348	Paid	01/15/16	SupplyWorks	CH: CUSTODIAL SUPPLIES	160.00
				Pd Bathroom Paper Products	526.17
					686.17
136349	Paid	01/15/16	Day Wireless Systems	Jan 2016 Site Rent	496.43
					496.43
136350	Paid	01/15/16	Aramark Uniform Services, Inc.	LAUNDRY SERVICE & SUPPLIES	58.50
				MAINT LUNCHRM MATS CLEANED	65.95
					124.45
136351	Paid	01/15/16	City of Eugene	Oct 2015 Training Charges	1,044.92
					1,044.92
136352	Paid	01/15/16	Office Imaging, Inc.	Black Toner/HP507A M551	135.96
				Dispatch Toner	627.84
				Maint Kit/Lanier Black Drum	364.60
					1,128.40
136353	Paid	01/15/16	City County Insurance Services	Auto/Prop Liability (Interim)	702.67
					702.67
136354	Paid	01/15/16	iSecure Information Security	FLS Shredding 12/22/15	33.00
					33.00
136355	Paid	01/15/16	Across the Street Productions	(2) Blue Card 50 hr Trainings	693.00
					693.00
136356	Paid	01/15/16	Motorola Solutions Inc	Disptach Radio Consolette	13,121.13
					13,121.13



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136357	Paid	01/15/16	River Roofing, Inc.	CH: ROOF REPAIR	185.00
					185.00
136358	Paid	01/15/16	SIM, STEVEN SCOTT	BAILREFUND	200.00
					200.00
136359	Paid	01/15/16	Professional Credit Service	BAIL REFUND 1304535	1,500.00
				Collection Fees 1/4/16	1,833.90
				Collection Fees 12/21/15	1,464.53
				Collection Fees 12/28/15	1,316.70
					6,115.13
136360	Paid	01/15/16	STEPHENS, DANNY ALLAN	BAIL REFUND 1511068	110.00
					110.00
136361	Paid	01/15/16	State of Oregon	FIRING RANGE REMED PROJ - NOV	3,794.25
					3,794.25
136362	Paid	01/15/16	TAYLOR, WILLIAM TROY	BAIL REFUND 1511544	60.00
					60.00
136363	Paid	01/15/16	David Evans & Assoc., Inc.	Image Capture/Dev Methods Cap	2,222.00
					2,222.00
136364	Paid	01/15/16	Vergamini M.D., Jerome C	Psy Eval-Case# 1510549	500.00
					500.00
136365	Paid	01/15/16	Frontier Business Forms, Inc.	(2500) CMS 1500-511-12 Forms	110.63
				(500) 2015 W2 Forms/Envelopes	187.27
					297.90
136366	Paid	01/15/16	DENA, LUCIANO O	BAIL REFUND 151292	20.00
					20.00
136367	Paid	01/15/16	Six Robblees, Inc.	10 - 22 GOODYEAR	50.50
					50.50
136368	Paid	01/15/16	Builders Electric	BK: LIGHTING UPGRADE	78.00
					78.00
136369	Paid	01/15/16	Wal*Mart	RESTITUTION 1204674	7.50
				RESTITUTION 1405253	30.00
				RESTITUTION 1409080	50.00
				RESTITUTION 1509853	26.00
				RESTITUTION 1509853	49.00
					162.50
136370	Paid	01/15/16	Gateway Village Apartments	RESTITUTION 1408657	100.00
					100.00
136371	Paid	01/15/16	Kohls	RESTITUTION 1212445	40.00
					40.00



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136372	Paid	01/15/16	TOWNSEND, JOHN WILLIAM	BAIL REFUND 1511380	60.00 60.00
136373	Paid	01/15/16	PEARSON, HAKEIM A	RESTITUTION 1508675	94.34 94.34
136374	Paid	01/15/16	Planned Parenthood of SW Oregon	RESTITUTION 1502830	765.00 765.00
136375	Paid	01/15/16	JAMES DOBBIN	RESTITUTION 1503202	50.00 50.00
136376	Paid	01/15/16	Wiltse, Zachary Lee	RESTITUTION 1500778	25.00 25.00
136377	Paid	01/15/16	Roto Rooter Eugene/Bend Oregon	388 S 38TH ST-BATHRM FIXT REP	400.00 400.00
136378	Paid	01/15/16	CHAMPVA FI	REFUND OVERPAYMENT:14-39481	118.31 118.31
136379	Paid	01/15/16	WARREN, GEORGE EDWARD	BAIL REFUND 1511614	32.00 32.00
136380	Paid	01/15/16	Central Print & Reprographics	(7000) Calendars	4,800.00 4,800.00
136381	Paid	01/15/16	JENNIFER ENME	RESTITUTION	25.00 25.00
136382	Paid	01/15/16	Slaymaker, Cody Robert	RESTITUTION	100.00 100.00
136383	Paid	01/15/16	Springfield Utility Board	RESTITUTION RFF UTILITIES:11/20-12/22/15 SUB BILLING WK 2-JAN	100.00 271.41 2,509.42 2,880.83
136384	Paid	01/15/16	OfficeMax North America Inc	Calendars/Pens/Ppr Clips/Dust	79.95 79.95
136385	Paid	01/15/16	EDMS Inc	DECEMBER 2015 PRESORT	3,118.31 3,118.31
136386	Paid	01/15/16	Eugene Water & Electric Board	RUN TO STAY WARM PORTA POTTIES	1,495.00 1,495.00
136387	Paid	01/15/16	REEVES BENJAMIN R	BAIL REFUND 1507652	637.00 637.00
136388	Paid	01/15/16	Evergreen Land Title Co.	PSA/ODOT/Gateway Flame	200.00 200.00



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136389	Paid	01/15/16	BERTINI, JOSEPH WAYNE	INMATE TRUST REFUND 1510385	110.05
					110.05
136390	Paid	01/15/16	EDNEY JESSE DANIEL	INMATE TRUST REFUND 1409972	96.00
					96.00
136391	Paid	01/15/16	Emerald Fruit & Produce, Inc	(4) Cases Apples	107.00
				(4) Cases of Apples	107.00
					214.00
136392	Paid	01/15/16	HERRAN,FERNANDO G	Translation Svs-1/4/16	80.00
					80.00
136393	Paid	01/15/16	JOHNSON JAMES MATTHEW	INMATE TRUST REFUND 1505712	25.45
					25.45
136394	Paid	01/15/16	Guillen,Vicky	Trabslation Services 12/3/15	50.00
					50.00
136395	Paid	01/15/16	POWELL JONATHAN BRADLEY	INMATE TRUST REFUND 1402378	81.60
					81.60
136396	Paid	01/15/16	My-Comm, Inc.	561/TO-3: Radio Display Repair	50.00
				597/M5: Paired 3 Headsets	63.75
					113.75
136397	Paid	01/15/16	Springfield Public Schools	State of City Postcards/Postag	184.27
					184.27
136398	Paid	01/19/16	Western Lane Ambulance District	AMBULANCE REVENUE	12,024.68
					12,024.68
136399	Paid	01/19/16	City of Oakridge	AMBULANCE REVENUE	15,104.46
					15,104.46
136400	Paid	01/19/16	Standard Insurance Company	PRE-RTMT Dec 2015	1,166.80
					1,166.80
136401	Paid	01/19/16	Standard Insurance Company	Life&AD/D&STD<D Jan 2016	26,838.47
					26,838.47
136402	Paid	01/19/16	Standard Insurance Company	Sup Life&AD/D Jan 2016	5,164.84
					5,164.84
136403	Paid	01/19/16	Union Security Insurance Company	Mandatory Life Jan 2016	106.72
					106.72
136404	Paid	01/19/16	Valley Credit Service, Inc	Garnishment w/h 1/15/16	410.31
					410.31
136405	Paid	01/19/16	Chapter 13 Trustee	Garnishment w/h 1/15/16	365.08
					365.08



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136406	Paid	01/19/16	Professional Credit Service	Garnishment w/h 1/15/16	248.00
					248.00
136407	Paid	01/22/16	Blevins, Brynne	YOGA 1/19/16	50.00
					50.00
136408	Paid	01/22/16	Ransom,Carrie A.	Jan 2016 Uniform Reimb	64.56
					64.56
136409	Paid	01/22/16	Reid,Leahanna	Fall 2015 Tuition Reimb	1,474.00
					1,474.00
136410	Paid	01/22/16	Keith Miyata or Linda Kurtz	2016 CALENDARS	5.96
				CDL LICENSE FEE: R NAWALANIEC	21.50
				CDL LICENSE FEE: T HART	21.50
				CDL TEST & LIC FEE: C WILKINS	145.50
				OPS LUNCHROOM SOAP	5.99
				OPS POTLUCK FOOD	42.94
				REGISTRATION: NEW VACTOR	117.50
					360.89
136411	Paid	01/22/16	Laudati,Niel	2016 United Front Per Diem	261.00
					261.00
136412	Paid	01/22/16	City of Eugene	Dec 2015 FireMed Revenue	5,080.00
					5,080.00
136413	Paid	01/22/16	Federal Bureau of Prisons	Case# 07-4683/ plus interest	2,517.97
					2,517.97
136414	Paid	01/22/16	Spickard, Anette	TUITION REIMBURSEMENT	2,847.00
					2,847.00
136415	Paid	01/22/16	Grainger, Inc.	2 MANHOLE COVER HOOKS	91.92
					91.92
136416	Paid	01/22/16	SupplyWorks	Cleaning Supplies & Paper Prod	870.50
				PD Paper/Cleaning Products	137.19
					1,007.69
136417	Paid	01/22/16	Aramark Uniform Services, Inc.	CH: MAT CLEANING SVC	50.45
				LAUNDRY SERVICE & SUPPLIES	58.50
				LAUNDRY SERVICE & SUPPLIES	58.50
				MAINT LUNCHRM MATS CLEANED	65.95
				MAINT LUNCHRM MATS CLEANED	65.95
					299.35
136418	Paid	01/22/16	Office Imaging, Inc.	PUBLIC PRINTER TONER	101.96
					101.96



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136419	Paid	01/22/16	Ingram Library Services	ADULT FICTION	7.80
				ADULT FICTION	9.57
				ADULT FICTION	9.60
				ADULT FICTION	14.69
				ADULT FICTION	15.23
				ADULT NONFICTION	11.97
				ADULT NONFICTION	11.99
				ADULT PAPERBACKS	4.79
				JR BOOKS	2.99
				JR BOOKS	9.60
				JR BOOKS	10.16
				JR BOOKS	10.16
				JR BOOKS	11.69
					130.24
136420	Overflow	01/22/16	Ingram Library Services	ADULT FICTION	14.68
				ADULT NONFICTION	15.26
				ADULT NONFICTION	26.96
				G & M JR BOOKS	24.39
				JR BOOKS	2.99
				JR BOOKS	2.99
				JR BOOKS	3.59
				JR BOOKS	4.79
				JR BOOKS	7.90
				JR BOOKS	12.59
				JR BOOKS	19.03
				JR BOOKS	19.93
					155.10
136421	Overflow	01/22/16	Ingram Library Services	JR BOOKS	10.16
				JR BOOKS	65.95
				JR BOOKS	406.50
				JR BOOKS	545.13
					1,027.74
136422	Paid	01/22/16	Sandow Engineering, LLC	TRAFFIC COUNTS ALONG MOHAWK	900.00
					900.00
136423	Paid	01/22/16	Labsource, Inc	(24 Cases) Exam Gloves	1,551.60
					1,551.60
136424	Paid	01/22/16	MES-Northwest	(3) Alpha Elite Vision Carrier	2,688.00
					2,688.00
136425	Paid	01/22/16	GOULD, BETTY	RESTITUTION	100.00
					100.00
136426	Paid	01/22/16	Sam Dale	MUSICAL PERF 1/8/16	100.00
					100.00



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136427	Paid	01/22/16	Springfield Utility Board	307 S 5TH ST 11/25-12/28/15	2,029.36
				BK# 113 11/25-12/28/15	116.15
				BK# 155 11/25-12/28/15	63.47
				BK#145 11/25-12/28/15	209.43
				BOILER RM 11/25-12/28/15	229.96
				DEPOT 11/25-12/28/15	396.35
				OFFICE COMPLEX 11/25-12/28/15	1,839.72
				STREET LIGHT ELECTRIC	14,530.79
				STREET LIGHT MAINTENANCE	8,378.55
				SUB BILLING WK 3-JAN	27,017.51
					54,811.29
136428	Paid	01/22/16	Ilebor, Promise	BAIL REFUND 1404399	985.00
					985.00
136429	Paid	01/22/16	JOHN DEERE FINANCIAL	WORK CLOTHING	5,132.77
					5,132.77
136430	Paid	01/22/16	CHAMBERLAIN, DONALD J	BAIL REFUND	224.00
					224.00
136431	Paid	01/22/16	HOUGHTON, JENNIFER L	BAIL REFUND	125.00
					125.00
136432	Paid	01/22/16	CHAMBERLAIN DAWN	RESTITUTION 1508667	30.00
					30.00
136433	Paid	01/22/16	Springfield Public Schools	Christmas Parade Float Signs	81.90
					81.90
136434	Paid	01/22/16	Eugene Sand & Gravel, Inc.	ESG L2, 1/2" DV15-MISC PATCHWK	210.79
					210.79
136435	Paid	01/22/16	Ready Rooter Inc. & Chapman Plumbing	540 28TH ST-SLOWED LEAK	217.00
					217.00
136436	Paid	01/22/16	Roto Rooter Eugene/Bend Oregon	157 12TH ST #73-CHECK WATR HTR	198.00
				157 12TH ST #9; REPL THERMOST	245.00
					443.00
136437	Paid	01/22/16	Department of Motor Vehicles	RECORD SALES FOR DECEMBER	36.50
					36.50
136438	Paid	01/22/16	American Library Association	BOOK AWARD SEALS	30.76
					30.76
136439	Paid	01/22/16	Cavendish Square Publishing	JR NONFICTION BKS	19.95
				JR NONFICTION BKS	345.10
					365.05
136440	Paid	01/22/16	Rosen Publishing	JR NONFICTION BKS	1,633.30
					1,633.30



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136441	Paid	01/22/16	Mason Crest	JR NONFICTION BKS	1,071.70
					1,071.70
136442	Paid	01/22/16	Capstone Press, Inc.	JR NONFICTION BKS	673.66
					673.66
136443	Paid	01/22/16	ETS CORPORATION	Dec 2015 FANF Fee	4.98
				Dec 2015 FANF Fees	12.02
				Dec 2015 Merchant Fees	115.26
				Dec 2015 Merchant Fees	966.73
					1,098.99
136444	Paid	01/22/16	United Parcel Service	Weekly Svs Charge: 12/12-1/2	92.80
					92.80
136445	Paid	01/22/16	Rockwest Training Company	WORK SHIRTS	78.70
				WORK SHIRTS	82.25
					160.95
136446	Paid	01/22/16	Feynman Group, Inc	Reconstruct Contact Form	218.75
					218.75
136447	Paid	01/22/16	Shelley James Productions	Musical Performance-SOC 2016	100.00
					100.00
136448	Paid	01/22/16	Jenny Kroik	Abbey Art Use-2016 SOS	50.00
					50.00
136449	Paid	01/22/16	Costco Wholesale	State of City (Food/Flowers)	63.89
					63.89
136450	Paid	01/22/16	Lane County Finance Operations	County Bail-Dec 2015 Admin Fee	-742.72
				County Bail: December 2015	4,951.46
					4,208.74
136451	Paid	01/22/16	Oregon Department of Revenue	Bail Assmt-Dec 2015	24,448.25
				County Bail-Dec 2015 Admin Fee	-35.05
				Dept of Rev CNTY Bail-Dec 2015	233.64
					24,646.84
136452	Paid	01/22/16	Joseph W. Duffy	Arbitration Cost	6,337.44
					6,337.44
136453	Paid	01/22/16	Clay's Refrigeration	ASD Soda Machine Maint	240.72
					240.72
136454	Paid	01/22/16	Ricoh USA, Inc	ADDITIONAL IMAGES-10/1-12/31	98.08
				ADDITIONAL IMAGES-12/1-12/31	192.27
				CMO Addtl Images 12/1-12/31	10.90
				HR Copies-Images 12/6-1/5	11.68
					312.93



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136455	Paid	01/22/16	Lane Council of Governments	GISCPA: Oct-Dec 2015	16,046.75
					16,046.75
136456	Paid	01/22/16	Guard Publishing Company	PUBLIC HEARING NOTICE	205.00
					205.00
136457	Paid	01/22/16	Lundberg,Christine Louise	2016 United Front Per Diem	261.00
					261.00
136458	Paid	01/22/16	Washington State Correctional Industries	Inmate Meals	2,827.35
				Inmate Meals	2,827.35
				Inmate Meals	2,927.11
				Inmate Meals	5,561.82
					14,143.63
136459	Paid	01/22/16	Ashland Fire & Rescue	Dec 2015 Revenue	268.00
					268.00
136460	Paid	01/22/16	MERCY FLIGHTS ACCOUNTS RECEIVABLE	Dec 2015 Mercy Flights Revenue	805.00
					805.00
136461	Paid	01/22/16	Spok	PAGER SVC 1/8-2/7/16	15.26
					15.26
136462	Paid	01/22/16	Lane County Waste Management	DUMP FEES ENDING 12/31/15	1,305.57
					1,305.57
136463	Paid	01/22/16	King Office Equipment & Designs	Monitor Arm/SPD	223.20
					223.20
136464	Paid	01/22/16	Pardee, Eric	2016 OPTS Conf Per Diem	92.00
					92.00
136465	Paid	01/22/16	Oregon Department of Transportation	2016 OPTS Conf Registration	50.00
					50.00
136466	Paid	01/29/16	ALONZO-PEREZ,MARIA	REFUND OVERPAYMENT:14-5165	1,820.00
					1,820.00
136467	Paid	01/29/16	KIESLER,IDAN	REFUND OVERPAYMENT:15-43633	100.00
					100.00
136468	Paid	01/29/16	KOPROWSKI,TIMOTHY	REFUND OVERPAYMENT:15-21116	118.23
					118.23
136469	Paid	01/29/16	OLSEN,MIRIAM	REFUND OVERPAYMENT:15-4569	156.01
					156.01
136470	Paid	01/29/16	MITCHELL,RALPH	REFUND OVERPAYMENT:15-43057	100.00
					100.00



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136471	Paid	01/29/16	FISHER,LAWRENCE	REFUND OVERPAYMENT:15-43404	50.00
					50.00
136472	Paid	01/29/16	RIVERA,NANCIE	REFUND OVERPAYMENT:15-15387	100.00
					100.00
136473	Paid	01/29/16	Medicare Refunds - OR	REFUND OVERPAYMENT:15-5662	455.62
				REFUND OVERPAYMENT:15-8616	332.96
					788.58
136474	Paid	01/29/16	DMAP-REFUND	REFUND OVERPAYMENT:15-18551	59.33
				REFUND OVERPAYMENT:15-42260	83.92
				REFUND OVERPAYMENT:15-51038	83.92
				REFUND OVERPAYMENT:15-51152	83.92
				REFUND OVERPAYMENT:15-51246	83.92
				REFUND OVERPAYMENT:15-51317	83.92
				REFUND OVERPAYMENT:15-51471	83.92
				REFUND OVERPAYMENT:15-51482	83.92
				REFUND OVERPAYMENT:15-51522	84.74
				REFUND OVERPAYMENT:15-51950	83.92
				REFUND OVERPAYMENT:15-52332	83.92
				REFUND OVERPAYMENT:15-52573	54.45
				REFUND OVERPAYMENT:15-52934	34.40
					988.20
136475	Overflow	01/29/16	DMAP-REFUND	REFUND OVERPAYMENT:15-52939	83.92
				REFUND OVERPAYMENT:15-53000	31.68
					115.60
136476	Paid	01/29/16	Blue Cross Of Oregon	REFUND OVERPAYMENT:15-11053	1,952.00
				REFUND OVERPAYMENT:15-20921	42.59
				REFUND OVERPAYMENT:15-36560	792.35
					2,786.94
136477	Paid	01/29/16	HealthNet-Refund	REFUND OVERPAYMENT:15-40914	87.93
					87.93
136478	Paid	01/29/16	Pacific Source Health Plans	REFUND OVERPAYMENT:15-53045	868.00
					868.00
136479	Paid	01/29/16	TRANSAMERICA PREMIER LIFE	REFUND OVERPAYMENT:15-51317	102.10
					102.10
136480	Paid	01/29/16	Allstate Insurance-Refunds	REFUND OVERPAYMENT:15-30245	1,860.28
					1,860.28
136481	Paid	01/29/16	Healthcare Management Administrators	REFUND OVERPAYMENT:15-46474	1,291.33
					1,291.33
136482	Paid	01/29/16	INTERCOMMUNITY Health Network-Refunds	REFUND OVERPAYMENT:15-22925	296.98
					296.98



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136483	Paid	01/29/16	Progressive Insurance	REFUND OVERPAYMENT:15-52475	120.68
					120.68
136484	Paid	01/29/16	Blevins, Brynne	YOGA 2/16/16	50.00
					50.00
136485	Paid	01/29/16	Long Tom Watershed Council,	URB WTR TROUT LANDSCPE PROG	1,000.00
					1,000.00
136486	Paid	01/29/16	Oregon Accreditation Alliance	Accreditation Mgr Course Reg.	125.00
					125.00
136487	Paid	01/29/16	Weaver,Robert Lee	Cell Forensics Train-Per Diem	141.45
					141.45
136488	Paid	01/29/16	MCCARTNEY CHAZ LEE	BAIL REFUND 1407187	524.00
					524.00
136489	Paid	01/29/16	SHARI'S RESTURANT	RESTITUTION 0812189	35.70
					35.70
136490	Paid	01/29/16	Armstrong, Patricia	RESTITUTION 0908110	50.00
					50.00
136491	Paid	01/29/16	Springfield Utility Board	DE-ENERGIZED STLGHT & CLEANUP	1,116.23
				RESTITUTION 1408210	50.00
				SUB BILLING WK 4-JAN	1,866.78
					3,033.01
136492	Paid	01/29/16	CHAMBERLAIN DAWN	RESTITUTION 1508667	30.00
					30.00
136493	Paid	01/29/16	MCMANN RENEE	RESTITUTION 1508675	5.66
					5.66
136494	Paid	01/29/16	BTTs Construction, LLC	PATCHED ROOF & REP FLOOD LIGHT	385.00
				REMOVE/REPLACE WATER HEATER	658.00
				REP ROOF LEAK & DRY ROT	468.00
				REPLACE DRY ROT/INSTALL VINYL	1,182.00
					2,693.00
136495	Paid	01/29/16	Barney & Worth, Inc.	P80091-STRATEGIC PLAN MWMC-DEC	2,800.00
					2,800.00
136496	Paid	01/29/16	Garden Interiors Inc	JC-Jan 2016 Plant Care	65.00
					65.00
136497	Paid	01/29/16	Office Imaging, Inc.	FS14-Copier Serviced	121.36
				HP Maintenance Kits	218.60
				Magenta and Black Toner	450.96
					790.92



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136498	Paid	01/29/16	Central Print & Reprographics	(1,000) DT Forms-Court Appear	99.00
				BURN SCANS TO CD-SITE PLANS	142.00
					241.00
136499	Paid	01/29/16	Phil's Rooter Service, LLC	FS3: PLUMBING REPAIR	141.00
					141.00
136500	Paid	01/29/16	River Roofing, Inc.	BK SUITE 112: ROOF REPAIR	295.00
					295.00
136501	Paid	01/29/16	Tyler Technologies, Inc	Jan 2016 Monthly Fee/Web Host	300.00
					300.00
136502	Paid	01/29/16	Language Line Services, Inc.	Dec 2015 Phone Interpretation	434.85
					434.85
136503	Paid	01/29/16	Aramark Uniform Services, Inc.	CH: MAT CLEANING SVC	50.45
				LAUNDRY SERVICE & SUPPLIES	58.50
				MAINT LUNCHRM MATS CLEANED	65.95
					174.90
136504	Paid	01/29/16	Peterson CAT Rental	SKID STEER RENTAL	797.50
					797.50
136505	Paid	01/29/16	Zumar Industries, Inc.	TRAFFIC SUPPLIES	3,375.00
					3,375.00
136506	Paid	01/29/16	LCSSO Fiscal Office	Master Site Billing: July-Dec	34,829.89
				Master Site Billing:July-Dec	21,785.63
				Short Mtn Range-Annual Fee	5,000.00
					61,615.52
136507	Paid	01/29/16	iSecure Information Security	Shredding Svs	33.00
					33.00
136508	Paid	01/29/16	Omlid & Swinney Fire Protection &	BK: FIRE SYSTEM REPAIR & RESET	920.00
				CH: ELEVATOR SMOKE DET INSP	220.00
				DP: FIRE SYSTEM INSP & TESTNG	285.00
				Replace Broken Head-D Pod 103	248.00
					1,673.00
136509	Paid	01/29/16	Lane Transit District	BUSS PASS 10-RIDE TICKET BOOK	19.20
					19.20
136510	Paid	01/29/16	Department of Motor Vehicles	Dec 2015-Court Ordered Prints	17.50
					17.50
136511	Paid	01/29/16	Department of Motor Vehicles	Dec 2015 Certified Court Print	18.00
					18.00
136512	Paid	01/29/16	TriZetto Provider Solutions	Jan 2016 Patient Statements	2,321.96
					2,321.96



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136513	Paid	01/29/16	Ricoh USA, Inc	(2)Toner-Ricoh MP171SPF	58.02
				ASD Copies 12/10/15-1/9/16	76.06
				Add'l Images 12/1-12/31	8.29
				Add'l Images 12/1-12/31	51.79
					194.16
136514	Paid	01/29/16	OfficeMax North America Inc	Toner/Calculator/Labels/Advil	238.87
					238.87
136515	Paid	01/29/16	Across the Street Productions	Bluecard 50Hr Online Training	346.50
					346.50
136516	Paid	01/29/16	Stanley Convergent Security	MONITORING CHGS:2/1-2/29/16	333.35
					333.35
136517	Paid	01/29/16	Small World Auto Center, Inc.	BATTERY (CORE RETURN)	-15.00
				BATTERY-ACD 48PG	122.95
				VEH.7030; POWER STEERING	20.14
					128.09
136518	Paid	01/29/16	Highway Specialties, LLC	BARRICASE & MESSAGE BOARDS	585.00
					585.00
136519	Paid	01/29/16	Special Districts Association Of Oregon	2016 MWMC GL INSURANCE	24,940.00
					24,940.00
136520	Paid	01/29/16	State of Oregon Employment Department	Quarterly Unemployment Charges	12,265.85
					12,265.85
136521	Paid	01/29/16	Ingram Library Services	ADULT FICTION	17.98
				ADULT NONFICTION	16.61
				ADULT NONFICTION	19.78
				G & M JR BOOKS	8.48
				JR AV	13.72
				JR AV	68.71
				JR BOOKS	5.99
				JR BOOKS	9.60
				JR BOOKS	9.95
				JR BOOKS	95.65
				JR BOOKS	153.21
				JR BOOKS	156.28
				JR BOOKS	1,193.74
					1,769.70



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136522	Overflow	01/29/16	Ingram Library Services	ADULT FICTION	14.69
				ADULT FICTION	15.82
				ADULT FICTION	92.60
				ADULT FICTION	721.05
				ADULT NONFICTION	42.22
				ADULT NONFICTION	242.08
				ADULT NONFICTION	259.55
				ADULT NONFICTION	309.17
				ADULT PAPERBACKS	79.06
				JR BOOKS	7.88
				JR BOOKS	46.25
				JR BOOKS	527.17
					2,357.54
136523	Overflow	01/29/16	Ingram Library Services	ADULT FICTION	9.59
				ADULT FICTION	14.69
				ADULT FICTION	79.63
				ADULT NONFICTION	31.49
				JR BOOKS	4.19
				JR BOOKS	4.19
				JR BOOKS	9.60
				JR BOOKS	11.29
				JR BOOKS	23.99
				JR BOOKS	24.26
				JR BOOKS	29.36
				JR BOOKS	57.59
				YA BOOKS	597.44
					897.31
136524	Overflow	01/29/16	Ingram Library Services	ADULT FICTION	44.04
				ADULT NONFICTION	14.97
				ADULT NONFICTION	28.25
				ADULT NONFICTION	32.74
				ADULT NONFICTION	61.07
				ADULT NONFICTION	76.42
				ADULT NONFICTION	131.63
				ADULT REFERENCE	161.10
				JR BOOKS	8.47
				JR BOOKS	10.19
				JR BOOKS	15.11
				JR BOOKS	15.29
					599.28



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136525	Overflow	01/29/16	Ingram Library Services	ADULT FICTION	16.36
				ADULT FICTION	30.68
				ADULT NONFICTION	15.82
				ADULT NONFICTION	39.57
				ADULT PAPERBACKS	10.08
				JR BOOKS	7.32
				JR BOOKS	19.19
				JR BOOKS	61.16
				YA BOOKS	5.97
				YA BOOKS	80.43
					286.58
136526	Paid	01/29/16	Joe Pishioneri	Nov 2015 Mileage	74.35
					74.35
136527	Paid	01/29/16	Oregon Bureau of Labor & Industries	2016 Required Labor Posters	207.50
					207.50
136528	Paid	01/29/16	Bijou Cinemas	SPRINGFILM AD	32.00
					32.00
136529	Paid	01/29/16	Schartz, Niles	ARTWALK SUPPLIES 1/8/16	21.38
					21.38
136530	Paid	01/29/16	Springfield Public Schools	Lenny Borer Wkshp	52.80
					52.80
136531	Paid	01/29/16	Blacks in Government	2 Tix-6th Annual BIG Banquet	150.00
					150.00
136532	Paid	01/29/16	Cybrarian Corporation	ANNUAL SUBSCRIP 3/1/16-2/28/17	2,350.00
					2,350.00
136533	Paid	01/29/16	Lane Community College	(5000) SPD Letterhead	226.50
					226.50
136534	Paid	01/29/16	Wired Blue, LLC	12 Month use of "MyPD" App	500.00
					500.00
136535	Paid	01/29/16	Airgas USA, LLC	FS16-Rent Cyl Med Lg Oxygen	84.63
				FS3-Rent Cyl Ind Lg Acetylene	5.81
				FS3-Rent Cyl Med Lg Oxygen	46.48
				FS4-Rent Cyl Ind Small Oxygen	13.61
				FS4-Rent Cyl Med Lg Oxygen	17.43
				FS5-Rent Cyl Ind Lg Acetylene	5.81
				FS5-Rent Cyl Ind Small Oxygen	8.64
				FS5-Rent Cyl Med Lg Oxygen	52.29
				FS5-Rent Cyl Med Xs Oxygen	5.46
					240.16
136536	Paid	01/29/16	State of Oregon	Stormwater MS4 NPDES Permit	875.00
					875.00



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136537	Paid	01/29/16	Lane County Regional Information System	Help Desk Services Jan 2016 RIS Charges	2,300.00 10,703.00 13,003.00
136538	Paid	01/29/16	Owen Equipment Company	HYD MTR W/SEAL SCREEN-80 MESH & 2" STN	692.01 98.94 790.95
136539	Paid	01/29/16	Six Robblees, Inc.	5-18 GOODYEAR & 5 20 GOODYEAR	25.25 25.25
136540	Paid	01/29/16	Landmark Ford, Inc.	2016 Ford Transport Van/Jail	29,832.00 29,832.00
136541	Paid	01/29/16	Comcast	FS3 HS Internet: 1/24-2/23	114.90 114.90
994265	Paid	01/07/16	Friends of the Springfield Library	FSPL SALES FSPL SALES FSPL SALES FSPL SALES FSPL SALES	22.75 36.00 47.75 53.75 66.00 226.25
994266	Paid	01/07/16	Hughes Fire Equipment, Inc.	593/M36: Mirror/Bulbs/Coolant 593/M36: PM Service	741.42 1,110.69 1,852.11
994267	Paid	01/07/16	Keefe Commissary Supply Company	Indigent Kits Inmate Commissary	88.00 145.09 233.09
994268	Paid	01/07/16	Jessica Gee	STRETCHING PROGRAM: 5 HRS	375.00 375.00
994269	Paid	01/07/16	TransFirst Health	Nov 2015 CC Transaction Fee Nov 2015-CC Transaction Fees	2,112.17 732.65 2,844.82
994270	Paid	01/07/16	Bullard Smith Jernstedt Wilson PC	FLS-Interest Arbitration/Nov15	4,462.30 4,462.30
994271	Paid	01/07/16	Lynn Peavey Company	(9 Units) CDs	130.95 130.95
994272	Paid	01/07/16	Kendall Toyota	PRIUS BATTERY	223.91 223.91
994273	Paid	01/07/16	MWA Architects, Inc	P80085; CONSULT SVC 11/1-11/30	22,830.07 22,830.07



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994274	Paid	01/07/16	Applied Concepts, Inc.	(1) Lidar Radar/Holster/2 Batt	2,612.00
					2,612.00
994275	Paid	01/07/16	Alpha Ecological, Inc.	BK: SUITE 400 PEST CONTROL	69.00
					69.00
994276	Paid	01/07/16	Kendall Ford, Inc.	VEH.7037; FLOAT ASY	20.83
					20.83
994277	Paid	01/07/16	Beery Elsner & Hammond, LLP	RMLT LITIGATION EXP THRU 11/30	4,405.88
					4,405.88
994278	Paid	01/07/16	General Trailer Parts LLC	VEH.7037; CHIP BOX	3,840.00
					3,840.00
994279	Paid	01/07/16	Sierra Springs	WATER SVC: EXERCISE ROOM	226.96
					226.96
994280	Paid	01/07/16	Ensign Unlimited LLC	FS3: OHD REPAIR	198.00
					198.00
994281	Paid	01/07/16	Jerry Brown Co., Inc.	BIODIESEL FUEL: 7000 GALS	8,803.50
					8,803.50
994282	Paid	01/07/16	PacificSource Administrators	Nov 2015 HRA Claim Activity	40,703.85
					40,703.85
994283	Paid	01/07/16	Cascade Health Solutions	SWC Staffing-Nov 2015	13,256.67
				SWC Supplies-Nov 2015	1,606.41
					14,863.08
994284	Paid	01/07/16	Comfort Flow Heating	FS3: HVAC EQUIPMENT REPAIR	177.50
					177.50
994285	Paid	01/07/16	Sunshine Plant Care	CH:PLANT SVC:NOV 2015/PLNT REP	170.00
					170.00
994286	Paid	01/07/16	Speldrich, Tom	2016 OPTS Conf Per Diem	92.00
					92.00
994287	Paid	01/07/16	Moore, Sheri	Jan 2016 Cell/Internet Reimb	85.00
					85.00
994288	Paid	01/07/16	Woodrow, Marilee	Jan 2016 Cell/Internet Reimb	85.00
					85.00
994289	Paid	01/07/16	City of Ashland	AMBULANCE REVENUE	37,177.34
				BAD DEBT RECOVERY	614.41
					37,791.75
994290	Paid	01/07/16	City of Cascade Locks	AMBULANCE REVENUE	12,995.07
					12,995.07



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994291	Paid	01/07/16	Central Oregon Coast Fire & Rescue	AMBULANCE REVENUE	17,649.42
				BAD DEBT RECOVERY	30.00
					17,679.42
994292	Paid	01/07/16	Crooked River Ranch RFPD	AMBULANCE REVENUE	4,588.43
					4,588.43
994293	Paid	01/07/16	CITY OF HOOD RIVER	AMBULANCE REVENUE	52,012.84
				BAD DEBT RECOVERY	211.64
					52,224.48
994294	Paid	01/07/16	City of La Grande Ambulance	AMBULANCE REVENUE	28,213.45
					28,213.45
994295	Paid	01/07/16	LANE FIRE AUTHORITY	AMBULANCE REVENUE	123,152.86
				BAD DEBT RECOVERY	2,485.10
					125,637.96
994296	Paid	01/07/16	Mid-Columbia Fire and Rescue	AMBULANCE REVENUE	4,108.03
				BAD DEBT RECOVERY	757.26
					4,865.29
994297	Paid	01/07/16	CITY OF NEWBERG	AMBULANCE REVENUE	112,668.68
				BAD DEBT RECOVERY	1,888.48
					114,557.16
994298	Paid	01/07/16	North Douglas County Fire & EMS	AMBULANCE REVENUE	21,238.47
					21,238.47
994299	Paid	01/07/16	Polk County Fire District No. 1	AMBULANCE REVENUE	42,883.92
				BAD DEBT RECOVERY	719.74
					43,603.66
994300	Paid	01/07/16	SHERMAN COUNTY AMBULANCE	AMBULANCE REVENUE	12,271.06
					12,271.06
994301	Paid	01/07/16	Sunriver Service District	AMBULANCE REVENUE	13,293.23
					13,293.23
994302	Paid	01/07/16	SO. WASCO CO. AMBULANCE SERV INC	AMBULANCE REVENUE	2,793.58
					2,793.58
994303	Paid	01/07/16	David C. Smith & Associates, Inc	Planimetric & Topo Upgrades	12,710.00
					12,710.00
994304	Paid	01/07/16	Metro Planning Inc.	MapSpring Hosting-Jan 2016	250.00
					250.00
994305	Paid	01/07/16	Drawn	Printing/Updated UO Apps	263.00
				Web Redevelopment	5,781.25
					6,044.25



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994306	Paid	01/14/16	The Bank of America		
			BEST BUY 00006007	1 - 8GB SDCHC UMS-1	8.99
			SQ UNIQUE METAL PRODU	1 alum. box fabricated	243.60
			HEYMANS ENTERPRISES LT	1 key copy	3.25
			AMTRAK .CO3440631594020	1-wayTrainTicket-Portland Mtg	28.00
			PAYPAL W2MATE.COM	1095 Mate Enterprise Order/201	295.00
			Amazon.com	13 Snap Curcuit Jr Kits	250.25
			SOL SNAP-ON INDUSTRIAL	14.4v Li-ion cmpt screwdrv.	266.95
			BATTERIES PLUS # 2	2 - 12V lead	299.00
			OFFICEMAX CT IN#569275	2 Daily Journals	38.90
			CDW GOVERNMENT	2 IPADS - LUNDBERG & WOODROW	1,062.70
			MEMOS MEXICAN REST.	2 Lunches - MWMC Mtg.	21.25
			Amazon.com	2 Makey Makey Boards	99.98
			TRAVEL LANE COUNTY	2 Travel Lane County Lunches	32.00
			JERRYS HOME-SPRINGFIEL	2 gal. spraye	34.99
			HEYMANS ENTERPRISES LT	2 key copies	6.50
			WILCO SPRINGFIELD-523	2 shovels	73.98
			COASTAL FARM & RANCH E	2 work jackets	119.98
			PAYFLOW/PAYPAL	2015-11 FM PAYPAL SERVICE	30.00
			NASRO	2016 SRO conference - Ofc. To	400.00
			NATL PUBLIC EMPLOYER L	2016 Membership	175.00
			OPPA	2016 OPPA Renewal-J. McMahan	50.00
			MAC TOOLS - SPRINGFIEL	3 socket holders	107.49
			BNP MEDIA SUBSCRIPTION	3 year subscription renewal	164.00
			COASTAL FARM & RANCH E	32' Flexible Stock - Red	76.99
			AMAZON.COM AMZN.COM/BI	4 Snapak form holders	84.52
			REGISTER GUARD	4 WEEK DIGITAL SUBSCRIPTION	11.96
			AMAZON MKTPLACE PMTS	5 3-D Pens	174.95
			KNECHT'S Q STREET	512/C3:FUSE	2.09
			WILCO SPRINGFIELD-523	512/C3:TOW STRAP KIT	151.45
			TARARIN THAI CUISINE	6 Lunches-P80084 Meeting	75.00
			A AERIAL SERVICE CO IN	6 strand vise	70.60
			WM SUPERCENTER #3239	64 Gallon Trash Can	68.86
			BATTERIES PLUS # 2	AA & 9V batteries	10.06
			COSTAR GROUP INC	ADS - 12-19-15 to 1-18-2016	99.95
			ADOBE CREATIVE CLOUD	ALL MLP DSP-1 MONTH	119.97
			PWW MEDIA INC	AMBULANCE CODING PROGRAM	249.00
			SOUTHPARK WINE & SEAFO	APA Conference Lunch	15.00
			KOWLOON RESTAURANT	APWA Lunch Mtg.-2 lunches	24.00
			12 MASONS SUPPLY CO	Accelerator	81.84
			AIRGAS WEST	Acetylene	32.86
			AMAZON MKTPLACE PMTS	Acrylic Sign Holders (6)	48.46
			A1 COUPLING & HOSE INC	Adapter/camlock	40.39
			LOOPNET INC	Ads - 12/14/15 to 1/13/2016	69.95
			AMAZON MKTPLACE PMTS	Adult AV	46.91
			DELFIN EDITORIAL	Adult Smmer Reader Prize	10.87
			ADVANCED MARKETING	Adult Summer Reader Prizes	9.06
			ROARING RAPIDS PIZZA	After hours meal	21.70
			HAWAIIAN TIME 0008	After hours meal	23.90
			OREGON ELECTRONICS LLC	Animal Contr.veh:Diodes	7.50
			TRANSFER FLOW INC	Animal Contr.veh:Fillneck kit	208.08
			PACIFIC RUBBER AND SUP	Animal control:veh.suppl.	27.50
			OLIVE GARDEN 00015289	Annual Dinner for Reserve Offi	71.65



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			NATIONAL TACTICAL OFFI	Annual membership for DC Lewis	40.00
			AMAZON.COM AMZN.COM/BI	Anti Fatigue Mat	43.88
			JERRYS HOME-SPRINGFIEL	Automotive engine flat black s	5.29
			PLATT ELECTRIC 080	BK: 1 LED lightbulb	203.23
			HEYMANS ENTERPRISES LT	BK: 1 key copy	2.50
			WILCO SPRINGFIELD-523	BK: 8 garden stakes	11.92
			SUPPLYWORKS #458	BK: Custodial supplies	15.00
			HEYMANS ENTERPRISES LT	BK: Padlocks for generator	179.10
			SQUARE DEAL LUMBER CO	BK: lumber	46.69
			HEYMANS ENTERPRISES LT	BK: padlock/rekey	22.90
			R&S INDUSTRIAL SUPPLIE	BK: shank hammer bit	16.00
			RAMSEY WAITE	BK:Honda generator EM6500SXX2	2,750.00
			PLATT ELECTRIC 080	BK:crane shed: lightbulbs	28.20
			BUREAU OF LABOR 83	BOLI OSSL Training 1-20-16	25.00
			UNITED 01626083874881	Baggage for Det. Weaver traini	103.02
			BI-MART	Batteries for locator	8.49
			AMAZON.COM AMZN.COM/BI	Black duty belt	65.73
			JERRYS HOME-SPRINGFIEL	Blow gun tip	2.99
			WILCO SPRINGFIELD-523	Bolts & drill bit	3.44
			DEMCO INC	Book Carts	1,244.84
			EDICIONES ERA	Books for Spanish Book Club	95.63
			LOWES #02940	Bosch 7.5 amp 1-in rot ha	189.05
			JERRYS HOME-SPRINGFIEL	Bosch Bimetal holesaw	9.99
			ACTION SURPLUS	Box for sign trailer	29.99
			GLENWOOD RESTAURANT AL	Breakfast for Agency Coordinat	13.20
			PRANEE'S PUMP CAFE	Breakfast with City/County Eng	11.70
			LANE TRANSIT DISTRCT Q	Bus Passes for January, Februa	272.00
			HOTEL EASTLUND	C Griesel Lodging during OR Le	158.24
			OREGON BUSINESS COUNCI	C Griesel registration to Lead	150.00
			SUPPLYWORKS CORP	CB: Custodial supplies	9.32
			MARKET OF CHOICE #9	Cake for Rhonda Rice's farewell	73.00
			FRED-MEYER #0328	Candy for Christmas Parade	98.75
			KNECHT'S Q STREET	Car mats for Doney's car	9.99
			TRACFONE AIRTIME	Case #112233 - Airtime for inf	41.42
			STARBUCKS #13327 ST HE	Case #112233 - Coffee for meet	11.05
			CHEVRON 0092342	Case #112233 Gas for meeting	34.65
			ROOFLINE SUPPLY	Caulk	43.14
			ROBERTS SUPPLY CO INC	Chains sharpened	132.50
			VOLGISTICS INC	Change Service Level 12/02 to	9.83
			UNITED 01629216776364	Chrg for Eco Plus Seating Den	47.00
			BI-MART	Christmas parade Volunteer ARC	19.39
			Claim ADJ/MONOPRICE COM	Claim ADJ/MONOPRICE COM - Cred	-70.92
			WM SUPERCENTER #3239	Cleaning product - Comet/Lysso	55.15
			SQ 100 MILE BAKERY	Coffee Drinks (3) with the Hou	8.00
			SQ ALLANN BROS BEANER	Coffee for Library Foundation	13.95
			STARBUCKS #02976 SPRIN	Coffee for MWMC Mtg.	29.90
			MOUNTAIN VIEW PAVING I	Cold mix: 2000 lbs.	200.00
			OFFICE DEPOT #1078	Collection Toner for property	14.69
			ADOBE CREATIVE CLOUD	Computer Program	49.99
			FRED-MEYER #0328	Cookies for the Bloodmobile	12.77
			ALBERTSONS #574	Council Snacks	10.99
			WM SUPERCENTER #3239	Craft Supplies for Gifts to Go	66.57
			AMAZON MKTPLACE PMTS	Credit	-29.10



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			BJ'S RESTAURANTS 540	Gift Card	50.00
			PLANKTOWN BREWING COMP	Gift Card	50.00
			WILLIES LEBANESE NW CU	Glenwood Development Lunch Mee	12.00
			CARQUEST 3340	Grease	2.82
			PLANTRONICS	HEADSET EAR LOOPS	4.95
			ABSOLUTE AIR AND AUTO	HVAC system	259.50
			JERRYS HOME-SPRINGFIEL	Hardware	5.77
			NORTHWEST FASTENER & S	Hardware	93.49
			INTERNATIONAL TRANSACTION	INTERNATIONAL TRANSACTION - Pu	.09
			INTERNATIONAL TRANSACTION	INTERNATIONAL TRANSACTION - Pu	.11
			INTERNATIONAL TRANSACTION	INTERNATIONAL TRANSACTION - Pu	.96
			WW GRAINGER	Impulse sequencing Relay 8 pin	43.18
			VOLGISTICS INC	Increased Service Level 12/15-	3.29
			INTERNATIONAL TRANSACTION	Int. charge for credit card in	1.03
			PLATT ELECTRIC 080	JC: lightbulbs	48.00
			SHERWIN WILLIAMS #8126	JC: paint supplies	7.81
			WAL-MART #2538	JR AV	17.72
			Amazon.com	JR AV	22.93
			Amazon.com	JR AV	45.72
			Amazon.com	JR Books	13.36
			Amazon.com	JR Books	17.48
			Amazon.com	JR Books	32.64
			Amazon.com	JR Books	38.84
			Amazon.com	JR Books	83.49
			WM SUPERCENTER #4178	JR Program Supplies	26.99
			STONE WORKS INTL	Jail: Kitchen floor repair	228.81
			JERRYS HOME-SPRINGFIEL	Jail: Wall supplies	31.61
			JERRYS HOME-SPRINGFIEL	Jail: padded cell rpr.suppl.	28.79
			FERGUSON ENT# 3004	Jail:CSR 1027885	93.57
			CCSO CVENT	L. Riley Peer Counseling Train	150.00
			CCSO CVENT	L.Bevers Peer Counseling Train	150.00
			SIZZLER RESTAURANTS	LUCC mtg.	9.49
			SIZZLER RESTAURANTS	LUCC mtg.	11.98
			OFFICEMAX #5510	Labels for Name Tags	22.05
			WILCO SPRINGFIELD-523	Leaf Pick-Up Program-Prize	100.00
			JERRYS HOME-SPRINGFIEL	Leaf Pick-up Program Prize	100.00
			WAL-MART #3239	Light Bulbs - 2 packs	2.88
			BATTERIES PLUS # 2	Lightbulb for David's Lamp	6.99
			PLATT ELECTRIC 080	Lightbulbs	21.30
			LITTLEBITS ELECTRONICS	Little Bits Workshop Set	1,699.15
			HEYMANS ENTERPRISES LT	Lock repair	122.80
			JERRYS HOME-SPRINGFIEL	Lockup: supplies	15.76
			DOUBLETREE HOTEL BEAVE	Lodging - Sarrett - VMWare Inf	732.60
			DOUBLETREE HOTEL BEAVE	Lodging / IT Training / Beaver	732.60
			HOTEL EASTLUND	Lodging during OR Leadership S	158.24
			HOLIDAY INN PORTLAND S	Lodging for 4 nights-training	435.60
			JERRYS HOME-SPRINGFIEL	Lumber	20.94
			JERRYS HOME-SPRINGFIEL	Lumber	20.94
			HILTON GARDEN INNS F&B	Lunch - Gateway Development Co	12.00
			SPRINGFIELD CITY CLUB	Lunch - Springfield City Club	13.00
			MEMOS MEXICAN REST.	Lunch Meeting with Steve Mokro	17.85
			RAM RESTAURANT SALEM	Lunch for Anette Spickard & Ma	22.94
			JIMMY JOHNS - 2355	Lunch for CECOP Board Meeting	9.20



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			SOUTHPARK WINE & SEAFO	Lunch for Planning staff at AP	84.00
			MARISCOS LA SIRENITA L	Lunch-ACWA Permit Wkshop	10.49
			SEARS ROEBUCK 8228	Maintenance for Property Freez	110.00
			MALWAREBYTES	MalwareBytes Software Renewal	4,711.50
			Amazon.com	Manila Envelopes for Property	169.32
			OFFICE DEPOT #1078	Manilla Envelopes	82.99
			AMAZON.COM AMZN.COM/BI	Mayors new Ipad Cover	38.99
			ALASKA A 02777380598650	Mayors travel for United Front	407.20
			QUE BUENO MEXICAN GRIL	Meal During ICMA Trip Little R	11.07
			THE FLYING SAUCER	Meal during ICMA Trip Little R	12.70
			SARA LEE SANDWICH SHOP	Meal during ICMA Trip in Littl	8.60
			STARBUCKS-GATE20041505	Meal during ICMA Trip to Littl	9.04
			ANDERSON'S CAJUNS	Meal during ICMA Trip to Littl	42.70
			KOWLOON RESTAURANT	Meal: J.Polston	14.00
			SOURCEMOLEC	Microbial Source Tracking -SW	1,400.00
			SOURCEMOLEC	Microbial Source Tracking -SW	1,400.00
			OFFICE DEPOT #1078	Mini Calculator for watch comm	8.81
			MONOPRICE COM	Monoprice Velcro Rolls Network	18.39
			AUTHORIZENET	Monthly Fee-Lic Processing	20.00
			POWER SPORT DYNAMIC IN	Motor Bike #77 - Balance front	359.98
			ALASKA A 02777012444146	N Laudati travel to Wash DC fo	485.20
			PAYPAL NAPMWILLAME	NAPM Annual Dues-J. McMahan	320.00
			NATL PUBLIC EMPLOYER L	NPELRA Annual Membership	175.00
			OFFICEMAX CT IN#560923	NW QUAD OFFICE SUPPLIES	276.01
			OFFICEMAX CT IN#474717	NW Quad Office Supplies	13.22
			NAMI LANE COUNTY	National Alliance for Mental I	50.00
			NINITE.COM	Ninite Software Updater	95.00
			CASCADE EMPLOY00 OF 00	Non-Member PDF Survery Report	350.00
			TLO TRANSUNION	November service for ISB	54.75
			TOLLYS GRILL & SODA FO	OAMR Lunch Meeting	18.40
			ROCKLIN THORNTON	OPS: Ballasts	210.00
			ST OF OREGON-DCBS	October 2015 Surcharge	23,269.26
			OFFICEMAX CT IN#661246	Office Supplies	14.80
			FRED-MEYER #0328	Office Supplies	20.76
			OFFICE DEPOT #1078	Office Supplies	27.82
			OFFICEMAX CT IN#639124	Office Supplies	102.26
			OFFICEMAX CT IN#538364	Office Supplies for DPW SE Qua	5.42
			OFFICEMAX CT IN#529689	Office Supplies for DPW SE Qua	89.40
			OFFICE DEPOT #1078	Office Supplies for Patrol	140.05
			OFFICE DEPOT #1078	Office Supplies for SMJ	425.53
			OFFICE DEPOT #1078	Office Supplies for patrol	474.17
			OFFICE DEPOT #1078	Office Supplies-FIN	16.38
			OFFICE DEPOT #1078	Office Supplies-FIN	24.06
			OFFICE DEPOT #1078	Office Supplies-FIN	26.99
			OFFICE DEPOT 1135	Office Supplies-Muni Court	7.32
			OFFICE DEPOT #1078	Office supplies	33.68
			OFFICE DEPOT #1078	Office supplies	356.43
			HOTEL EASTLUND	Overnight Parking OR Leadershi	25.00
			CDW GOVERNMENT	PC Replacement / FLS / St.5 /	960.73
			CDW GOVERNMENT	PC Replacement / POL / Crime P	960.73
			PROJECT MANAGEMENT INS	PMI memb. dues: Polston	149.00
			GREATER OR CHAPTER PRS	PRSA Lunch Mtg	20.00
			GREATER OR CHAPTER PRS	PRSA Lunch Mtg.	20.00



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			PUBLIC RELATIONS SOCIE	PRSA Membership- 1 year	305.00
			JERRYS HOME-SPRINGFIEL	Paddles for sign trailer	11.08
			THE HOME DEPOT 4006	Padlock for file cabinet	7.28
			EUGENE GROCERY OUTLE	Paper plates	6.98
			CITY OF EUGENE PARKING	Parking - Agency Coordination	2.00
			CITY OF EUGENE 47-59	Parking - MPO TPC Meeting in E	1.25
			CITY OF EUGENE 47-59	Parking - RTSP Work Group & MP	2.75
			PARKNG MGMT CO 0610212	Parking at APA Conference	12.00
			PARKNG MGMT CO 0610078	Parking at APA Confernece	12.00
			CITY OF EUGENE AIRPORT	Parking at Airport for ICMA Tr	40.00
			CITY OF EUGENE PARKING	Parking for a meeting in Eugen	1.50
			CITY OF EUGENE 47-59	Parking- Mtg in Eugene	2.50
			CITY OF EUGENE PARKING	Parking: Eugene mtg.	1.50
			DIAMOND PARKING E708	Parking: Eugene mtg.	4.00
			SAFEWAY STORE00010942	Party for last day for G.Olson	65.95
			MYCOMM INC	Patrol car antenna unit #25	142.25
			OR DEPT OF AGRICULTURE	Pesticide license renewal	50.00
			OR DEPT OF AGRICULTURE	Pesticide license renewal	57.50
			OR DEPT OF AGRICULTURE	Pesticide license renewal	57.50
			OR DEPT OF AGRICULTURE	Pesticide license renewal	65.00
			DREAMSTIME.COM	Photos for Food Recycle Guide	1.00
			DREAMSTIME.COM	Photos for Food Recycle Guide	1.00
			DREAMSTIME.COM	Photos for Food Recycle Guide	13.99
			DREAMSTIME.COM	Photos for Food Recycle Guide	16.99
			DOMINO'S 7213	Pizza for TAB Party	19.47
			MARKET OF CHOICE #10	Planning Commission Dinner	13.98
			MUCHO GUSTO	Planning Commission Dinner	207.00
			LOWES #02940	Plaza deck materials	1,339.55
			JERRYS HOME-SPRINGFIEL	Plaza signs: Concrete	11.97
			LANE FOREST PRODUC	Plaza: top soil	24.00
			SPRINGFIELD MOTORS INC	Police cars srvcd.	1,124.97
			USPS 40795204734006049	Postage Stamps	9.80
			USPS 40285406734008698	Postage for Volunteer Gift Car	39.20
			AMAZON.COM AMZN.COM/BI	Power Strips for 3-D Pens	71.94
			STAPLES DIRECT	Program Supplies	69.03
			Discount School Supply	Program Supplies	232.86
			VOLGISTICS INC	Program Support 12/26/15-01/25	243.00
			PLANTRONICS	REPLACEMENT HEADSET-DMASON	79.90
			MCKENZIE BY SEWON	Records Sew on for Uniforms	156.00
			REGISTER GUARD	Recruitment Advertising (2015-	94.96
			IN ERGOMETRICS INC.	Recruitment Testing (2015-25)	382.00
			HOTEL EASTLUND	Refund of Incorrect Parking Ch	-25.00
			SEARS ROEBUCK 7936	Repair of Property freezer	34.57
			QUALITY CONTROL SRVC I	Repair on scale in property	110.00
			CDW GOVERNMENT	Replacement Switch - Museum -	37.07
			CDW GOVERNMENT	Replacement Switch - Museum -	492.67
			UPS 293BG4G4B22	Return Product	5.95
			ERICA'S MEAT MARKET LL	Rice Going Away Event	18.98
			JERRYS HOME-SPRINGFIEL	Roof repair sealer	15.38
			AMTRAK MOB3430908608652	Round Trip Ticket - Portland	56.00
			GENERAL TRAILER PARTS	Rubber flap	8.80
			SHELL OIL 574431496QPS	SMJ van to salem to be outfitt	49.02
			SPRINGFIELD AREA CHAMB	SPRINGFIELD AREA CHAMB - Purch	80.00



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			SQ OREGON FIRE MARSHA	SQ OREGON FIRE MARSHA - Renew	50.00
			CURTIS RESTAURANT EQUI	STN16:FRYPANS/KNIFE SHARPENER	121.25
			JERRYS HOME-SPRINGFIEL	STN5:METER/PARTS	49.98
			SPRINGFIELD VACUUM AND	STN5:VACUUM CLEANER BAGS	9.00
			PRANEE'S PUMP CAFE	SUB Breakfast for Jeff Paschal	11.80
			PRANEE'S PUMP CAFE	SUB brkfast: meal	14.45
			BRAVO COMPANY USA	SWAT Gear	102.20
			FRED-MEYER #0328	Safety Recogn.-P7001	30.00
			WAL-MART #2538	Safety Recogn.-P7001	30.00
			IN OREGON SPORTS	Safety Recogn.-P7001	50.00
			SAFEWAY STORE00010942	Safety Recogn.-P7001	50.00
			DURABLE MECCO	Safety Recogn-P7001	90.07
			FRED-MEYER #0328	Safety Recogn.-P7001	30.00
			FRED-MEYER #0328	Safety Recogn.-P7001	100.00
			THE MALLORY CO	Safety Supplies	138.06
			THE MALLORY CO	Safety clothing:2vest/1hardhat	52.36
			THE MALLORY CO	Safety vest and hard hat	28.96
			JERRYS HOME-SPRINGFIEL	Salt spreaders	105.39
			OFFICE DEPOT #1078	Sanitizing Wipes	357.36
			JERRYS HOME-SPRINGFIEL	Sealant and hardware	20.62
			UNITED 01629216776353	Seating price for Eco Plus Eug	59.00
			ST OF OREGON-DCBS	September 2015 Surcharge	43,831.89
			HARBOR FREIGHT TOOLS 3	Shop tools	163.93
			SAFEWAY STORE00010942	Snacks/Budget Team Offsite Mtg	32.93
			JERRYS HOME-SPRINGFIEL	Snake to unclog drain	15.99
			ADOBE CREATIVE CLOUD	Software License	79.98
			OREGON ELECTRONICS LLC	Solder cleaner	26.93
			THE DUCK STORE	Sticker for Memorial cart	6.00
			JERRYS HOME-SPRINGFIEL	Supplies	9.96
			JERRYS HOME-SPRINGFIEL	Supplies	48.95
			DOLRTREE 1470 00014704	Supplies for Tween Gifts to Go	2.00
			JERRYS HOME-SPRINGFIEL	Supplies for Tween Gifts to Go	13.14
			FRED-MEYER #0328	Supplies fot Teen Tech Program	3.49
			AMAZON.COM AMZN.COM/BI	Supplies to baby proof library	89.10
			DOLRTREE 1470 00014704	Supplies-Canines forCleanWater	24.00
			FRED-MEYER #0328	Supplies-CaninesForCleanWater	25.97
			BUDDYS DINER	TE brkfast mtg.: meal	18.48
			ACTION RENT-ALL 100	Table Rental - Wellness Fair 2	350.50
			BI-MART	Tank trailer pump rpr.	33.20
			KNECHT'S SPRINGFIELD	Tire gauge	39.99
			BOB BARKER COMPANY INC	Towels Invoice #WEB000403415	199.92
			INTERNATIONAL TRANSACTION	Training for Weaver in Canada-	.12
			INTERNATIONAL TRANSACTION	Training-Det. Weaver - Fee for	5.48
			TRAVEL LANE COUNTY	Travel Lane County Lunch Meeti	16.00
			ROBERTS SUPPLY CO INC	Tube,bearing,cover,Labor	158.45
			LANE COMMUNITY COLLEGE	Tuition: Aanrud: winter 2016	30.00
			LANE COMMUNITY COLLEGE	Tuition: Aanrud: winter 2016	752.00
			THE WASHBURNE CAFE	Two Drinks - Meeting with HASC	5.40
			UPS 000000E96335455	UPS for December	233.85
			UPS 000000E96335495	UPS for Nov.	275.88
			AMAZON MKTPLACE PMTS	USB/serial adapter	21.81
			INT 911 SUPPLY	Uniforms from 8/31-11/20/2015	2,906.09
			CDW GOVERNMENT	VCenter License - IT - NETWORK	5,990.23



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			DMI DELL K-12/GOVT	VCenter Server - IT - NETWORK	5,365.80
			HEYMANS ENTERPRISES LT	VEH.7037: KEYS	19.85
			ABSOLUTE AIR AND AUTO	Veh.6028: A/C repair	120.00
			SPRINGFIELD TIRE F	Veh.6050:thrust alignment	51.95
			TERRA TECH LLC STORE	Veh.7031: 5 blades/1 midsectn.	132.50
			SCHMUNKS TIRE CENTER	Veh.7031: tire repair	36.00
			SPRINGFIELD AUTO & TRU	Veh.7031:Accuffit conventional	7.99
			COYOTE STEEL AND CO	Veh.7034: Steel	90.50
			WILCO SPRINGFIELD-523	Veh.7034: rope	18.57
			WILCO SPRINGFIELD-523	Veh.7034: rope,etc.	33.97
			JERRYS HOME-SPRINGFIEL	Veh.7034: supplies	25.96
			WW GRAINGER	Veh.7036: Relay/socket	46.05
			WILCO SPRINGFIELD-523	Veh.7037:Hasp and hinge	17.98
			JOANN FABRIC #0800	Veh.7037:foam rubber	9.99
			ROBERTS SUPPLY CO INC	Veh.7037:mounting hrdwr.	42.80
			BROOKS AUTO PARTS	Veh.7037:supplies	72.98
			CHILDS AUTO REPAIR SER	Veh.7055:transmission rpr.	1,219.00
			MYRMO & SONS INC	Veh.7065: 3 gaskets	4.23
			MYRMO & SONS INC	Veh.7065: brakes,etc.	299.60
			SCHMUNKS TIRE CENTER	Veh.7066: Tire repair	50.50
			SYMBOL ARTS WEB	Veteran pins for patrol to wea	222.50
			FRED-MEYER #0328	Volunteer Gift Cards	977.66
			GROCERY OUTLET SPRIN	Volunteer Soda	23.03
			EUGENE FASTENER & SUPP	Washrack: eye hooks	9.56
			AMAZON MKTPLACE PMTS	Weapon light for Pankey	88.89
			AMAZON.COM AMZN.COM/BI	Weapon light for Pankey	223.60
			AMAZON.COM AMZN.COM/BI	Windows registry books for ISB	111.64
			JERRYS HOME-SPRINGFIEL	Wood for plaza proj.	14.94
			COASTAL FARM & RANCH E	Work jeans: 2 pair	79.98
			AMAZON MKTPLACE PMTS	YA AV	14.87
			Amazon.com	YA AV	30.48
			AMAZON MKTPLACE PMTS	YA AV	53.45
			ABSOLUTE AIR AND AUTO	complete installation of AC sy	385.50
			REGISTER GUARD	e-Edition - Dec 2015	7.96
			REGISTER GUARD	e-Edition - Oct / Nov 2015	11.94
					141,681.01
994307	Paid	01/14/16	Keefe Commissary Supply Company	Inmate Commissary	119.10
					119.10
994308	Paid	01/14/16	Kustom Signals, Inc.	Pro Laser/Programming	251.48
					251.48
994309	Paid	01/14/16	Hershner, Hunter, Andrews,	Plan Administration-Nov 2015	1,232.00
					1,232.00
994310	Paid	01/14/16	Western Systems Refuse &	KIT SPACER SM PIPE 1/4 INCRMNT	390.50
					390.50
994311	Paid	01/14/16	Holiday Laundromat, LLC	OPS & CH LAUNDRY SVC 11/2015	420.40
					420.40



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994312	Paid	01/14/16	Executive Information Services, Inc.	PS Net Support/Annual-2016	12,844.00
					12,844.00
994313	Paid	01/14/16	McKenzie Roofing & Gutter, Inc.	BK: UNPLUG GUTTER	675.00
				FS14: PATCH HOLES IN ROOF	212.50
				MB: ROOF REPAIR	200.00
					1,087.50
994314	Paid	01/14/16	Coburg Road Quarry, LLC	3/4" MINUS	247.00
					247.00
994315	Paid	01/14/16	Kendall Chevrolet	CONDENSOR (RETURN)	-257.35
				VEH.6028; CONDENSOR/COMP KIT	638.71
				VEH.6028; SEALS	17.06
				VEH.6061; REPROGRAM RKE SYSTEM	51.00
					449.42
994316	Paid	01/14/16	Hughes Fire Equipment, Inc.	593/M36: Batteries/IPR Valve	2,611.12
				596/M4: Airbags/Step Gear Repa	1,115.64
				596/M4: PM Service	623.17
					4,349.93
994317	Paid	01/14/16	Public Works Supply, Inc	ARROW BOARD ASSMBY/PANEL CABLE	2,235.23
					2,235.23
994318	Paid	01/14/16	Tyree Oil, Incorporated	DEF-55N AIR 1 DEF FLUID	173.25
					173.25
994319	Paid	01/14/16	MYTHICS, Inc	Oracle Support: 9/16-12/15	7,504.11
					7,504.11
994320	Paid	01/14/16	Murray, Smith & Associates Inc	P21080 ENGNRNG THRU 11/30	2,508.19
					2,508.19
994321	Paid	01/14/16	Emerald People's Utility District	STREET LIGHT ELECTRIC	211.60
					211.60
994322	Paid	01/14/16	NW Natural	101 S A ST- 11/24-12/29/15	128.73
				220 N 5TH STREET -11/24-12/29	635.17
				303 S 5TH ST #155 - 11/24-12/2	149.10
				725 S 57TH STREET -11/30-12/30	87.09
				CH GENERATOR; 11/24-12/29/15	22.99
				FLEET SHOP; 11/30-12/31/15	428.55
				Gas FS14 11/30-12/30	263.55
				Gas FS16 11/30-12/31	742.35
				Gas FS3 11/30-12/30	132.79
				Gas FS5 11/24-12/29	742.87
				JC Gas: 11/24-12/29/15	5,569.11
				WR; 11/30/15-12/31/15	51.99
					8,954.29



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994323	Paid	01/14/16	Jerry Brown Co., Inc.	Cahoots Fuel-12/15-12/31	132.88
				Fuel Purch-12/15-12/31	24.97
				Motorcycle Fuel-12/15-12/31	94.77
					252.62
994324	Paid	01/14/16	Mora,Linda	Translation Svs 12/28/15	80.00
					80.00
994325	Paid	01/14/16	AMEC Environmental & Infrastructure, Inc	P21052; PROF SVC THRU 9/25/15	632.40
					632.40
994326	Paid	01/14/16	Red's Superior Automotive	513/WR-5PU: AC/Oil Change	200.50
					200.50
994327	Paid	01/14/16	ZOLL Data Systems Inc	Dec-15 Subscription Billing	2,185.00
					2,185.00
994328	Paid	01/21/16	Keefe Commissary Supply Company	Inmate Commissary	62.06
					62.06
994329	Paid	01/21/16	Hughes Fire Equipment, Inc.	597/M5: Airbags Repaired	945.42
				597/M5: PM Service	899.16
					1,844.58
994330	Paid	01/21/16	TransFirst Health	CCD Return on 12/21/15	141.24
					141.24
994331	Paid	01/21/16	Jessica Gee	STRETCHING PROGRAM: 5 HOURS	375.00
					375.00
994332	Paid	01/21/16	Public Works Supply, Inc	FLOC GREEN PAINT	99.47
					99.47
994333	Paid	01/21/16	Garten Services, Inc	BK: CUSTODIAL SERVICES	49.08
				CB: CUSTODIAL SERVICES	94.40
				EMX MONTHLY LANDSCAPING SVC	1,681.22
				SHOP: CUSTODIAL SERVICES	1,719.77
					3,544.47
994334	Paid	01/21/16	ES & A Sign & Awning Co.	Veh Graphics-Animal Control	495.00
					495.00
994335	Paid	01/21/16	Coburg Road Quarry, LLC	1-1/2" MINUS	132.30
				1-1/2" MINUS	204.80
					337.10
994336	Paid	01/21/16	Oregon Fence Company, Inc	1827 CARTER LN-FENCE REPAIR	340.00
					340.00
994337	Paid	01/21/16	Debby Laimon	SENSORY STORYTIME 1/7 & 1/21	100.00
					100.00



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994338	Paid	01/21/16	Don Johnson Signs	100 YARD SIGNS & STANDS	269.95
					269.95
994339	Paid	01/21/16	Kendall Ford, Inc.	VEH.6050; WIPER MOTOR ASY	166.28
				VEH.7117; MPI INSPECTION	606.22
					772.50
994340	Paid	01/21/16	Delta Construction Company	P21052-4 PROGRESS PMT 12/31/15	80,751.01
					80,751.01
994341	Paid	01/21/16	Sierra Springs	WATER SERVICE - TRAFFIC	40.64
					40.64
994342	Paid	01/21/16	Wildish Construction Company, Inc.	P21080 PROGRESS PMT - FINAL	132,722.56
					132,722.56
994343	Paid	01/21/16	Jerry Brown Co., Inc.	JC-Emergency Generator Fuel	608.83
					608.83
994344	Paid	01/21/16	Oslund Design, Inc.	Kesey Mural Plaque Design	585.00
					585.00
994345	Paid	01/21/16	Verizon Wireless	B Field Laptop	20.05
				Cell Phone-Gibson/Enos/Wright	60.17
				Cell Phone-Vogeney	20.03
				Cell-Dean Bishop	30.22
				Current Dev't Cells (4)	205.86
				DPW-FIRST	16.89
				DPW-Ops Sp01379 Cell	20.05
				ERT Maint	16.89
				EugFire-Mobile Units	240.66
				Fire Medic Unit Phones	675.68
				Fire-Mobile Computers	663.65
				IT Director Cell	61.73
				IT Helpdesk/Dale D(2 phones)	40.10
				IT/GIS (Dan Haight)	40.01
				OPS Fleet Shop Jet Pack	40.01
				OpsStreet Cell	20.05
				Opsjet Cell	20.05
				Opstraffic Cell	20.05
				Opsvector Cell	20.05
				Police Cellular	1,746.72
				Police-Mobile Computers	782.14
				Technical Svs Cell	20.05
					4,781.11
994346	Paid	01/21/16	City of Ashland	AMBULANCE REVENUE	16,872.27
					16,872.27
994347	Paid	01/21/16	LANE FIRE AUTHORITY	Dec 2015 FireMed Revenue	1,950.00
					1,950.00



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994348	Paid	01/21/16	Life Flight Network, LLC	Dec 2015 Life Flight Revenue	3,060.00
					3,060.00
994349	Paid	01/21/16	Umatilla Tribal Fire & Ambulance	ACH Test Transfer	.01
					0.01
994350	Paid	01/21/16	DUFUR AMBULANCE	ACH Test Transfer	.01
					0.01
994351	Paid	01/21/16	Lynn Peavey Company	ACH Test Transfer	.01
					0.01
994352	Paid	01/21/16	Slavin Management Consultants	ACH Test Transfer	.01
					0.01
994353	Paid	01/21/16	SRG Partnership, Inc.	ACH Test Transfer	.01
					0.01
994354	Paid	01/21/16	TruePoint Solutions, LLC	ACH Test Transfer	.01
					0.01
994355	Paid	01/28/16	Keefe Commissary Supply Company	Inmate Commissary	92.84
					92.84
994356	Paid	01/28/16	Wehrman, Jacob D	P80089;VIDEO SERIES-DEC 2015	1,201.53
					1,201.53
994357	Paid	01/28/16	Greenhill Humane Society	Jan 2016 Sheltering Services	3,416.67
					3,416.67
994358	Paid	01/28/16	Smith Dawson & Andrews, Inc.	Svs Rendered-Ending Dec 2015	6,164.55
					6,164.55
994359	Paid	01/28/16	One Call Concepts, Inc.	149 REGULAR TICKETS	163.20
					163.20
994360	Paid	01/28/16	Sunset Auto Parts, Inc.	MISC AUTO PARTS	741.71
					741.71
994361	Paid	01/28/16	PEACEHEALTH	Dec 2015 Pharmacy	462.44
				Dec 2015 Phyxis Charge	200.00
					662.44
994362	Paid	01/28/16	Pipeline Analytics, LLC	ESD Data Integration/Contract	4,300.00
					4,300.00
994363	Paid	01/28/16	Comfort Flow Heating	CH: HVAC REPAIR	85.00
					85.00
994364	Paid	01/28/16	Sunshine Plant Care	CH: PLANT SVC: DECEMBER 2015	125.00
					125.00



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994365	Paid	01/28/16	McKenzie Defense Consortium LLC	Dec 2015 Indigent Represent	22,644.58
					22,644.58
994366	Paid	01/28/16	R&S Industrial Supplies, Inc.	MISC WASHERS, SCREWS, BITS	102.82
					102.82
994367	Paid	01/28/16	Wildish Construction Company, Inc.	P21080-CATCHBASIN FLOODNG 12/9	1,183.60
				P80038 PROG PMT #2-HEADCELLS	101,115.00
					102,298.60
994368	Paid	01/28/16	Public Safety Center, Inc.	Batteries/Meth Reagent	319.98
					319.98
994369	Paid	01/28/16	Ensign Unlimited LLC	FS5: OHD REPAIR	205.00
				FS5: OHD SPRING REPLACEMENT	215.00
					420.00
994370	Paid	01/28/16	L. R. Brabham, Inc.	NEW WIRE TO POLE 16-MT GATE	5,402.00
				WIRE TO 16 POLES	1,279.77
					6,681.77
994371	Paid	01/28/16	Republic Parking Northwest Inc	Dec 2015 Parking Expenses	7,430.71
					7,430.71
994372	Paid	01/28/16	Drew Campbell	CH: DEC PIGEON TRAP & REMOVL	200.00
					200.00
994373	Paid	01/28/16	Jerry Brown Co., Inc.	Cahoots Fuel-1/1-1/15	76.83
				Fuel Purch-1/1-1/15	27.22
				Motorcycle Fuel-1/1-1/15	100.94
					204.99
994374	Paid	01/28/16	Cascade Health Solutions	Dec 2015 Correctional Clinic	21,750.64
				SWC Staffing-Dec 2015	12,536.67
				SWC Supplies-Dec 2015	2,044.08
					36,331.39
994375	Paid	01/28/16	MODA	Dent Admin Fee December 2015	2,960.00
				Dental Claims Paid Dec 2015	34,312.20
					37,272.20
994376	Paid	01/28/16	Pacific Source Health Plans	Med Admin Fee Jan 2016	74,154.30
					74,154.30
994377	Paid	01/28/16	MWA Architects, Inc	P80085 CONSULTING SVS-DEC 2015	51,370.45
					51,370.45
994378	Paid	01/28/16	Leahy, Van Vactor, Cox, & Melendy LLP	Jan 2016 Prosecution Svs	17,846.16
				January 2016 Retainer	21,730.64
					39,576.80



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals

For 01/01/2016 Thru 01/31/2016

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Run Date Feb/03/2016
Run Time 10:45:07 AM

<u>Check Number</u>	<u>Pay Status</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Line Description</u>	<u>Payment</u>
994379	Paid	01/28/16	Brown & Brown	Bond Premium-2/1/16-2/1/17	3,750.00
					3,750.00
994380	Paid	01/28/16	Alpha Ecological, Inc.	Dec 2015-Pest Control/Jail	89.00
				Nov 2015-Pest Control/Jail	89.00
					178.00
994381	Paid	01/28/16	Cunningham, Laura Marie	Dec 2015-Uniform Alterations	30.00
					30.00
994382	Paid	01/28/16	ZOLL Data Systems Inc	Jan 2016-Subscrip. Billing	2,185.00
					2,185.00
994383	Paid	01/28/16	McKenzie Fire & Rescue	Q4 2015-D. Burwell Cell Phone	150.00
					150.00
994384	Paid	01/28/16	Sierra Springs	WATER SVC: EXERCISE ROOM	196.99
					196.99
994385	Paid	01/28/16	Thorp, Purdy, Jewett,Urness	MWMC LEGAL SERVICE- DEC 2015	3,989.60
					3,989.60
994386	Paid	01/28/16	Antone, Brian J	2016 IPTM Per Diem	402.50
					402.50
				Grand Total:	2,503,023.54

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Amy Sowa
Staff Phone No: 541-726-3700
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE:COUNCIL MINUTES

ACTION**REQUESTED:** By motion, approval of the attached minutes.

ISSUE**STATEMENT:** The attached minutes are submitted for Council approval.

ATTACHMENTS:

Minutes:
a. February 1, 2016 – Regular Meeting

**DISCUSSION/
FINANCIAL
IMPACT:**None.

City of Springfield
Regular Meeting

MINUTES OF THE REGULAR MEETING OF
THE SPRINGFIELD CITY COUNCIL HELD
MONDAY, FEBRUARY 1, 2016

The City of Springfield Council met in regular session in the Council Chambers, 225 Fifth Street, Springfield, Oregon, on Monday, February 1, 2016 at 7:00 p.m., with Council President Marilee Woodrow presiding.

ATTENDANCE

Present were Councilors Woodrow, VanGordon, Wylie, Moore, Ralston and Pishioneri. Also present were City Manager Gino Grimaldi, Finance Director Bob Duey, City Attorney Mary Bridget Smith, City Recorder Amy Sowa and members of the staff.

Mayor Lundberg was absent (excused).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council President Woodrow.

SPRINGFIELD UPBEAT

1. Mayor's Recognition

2. Other

a. Citizen Recognition

- i. Chief Doney introduced Chet and Carolyn Martin, and presented them with a certificate of appreciation for their benevolent role in helping the Police Department establish the CHETT Program "Community Help Easing Troubled Times."

Mr. Martin is a Springfield area veteran who contacted the Springfield police regarding the ability to contribute funds to be used by officers to help Vets and the most vulnerable in Springfield meet short-term emergency needs at times of crisis. Funds from the account are to be used for victims of crime, those displaced by crime or critical incident (including innocent family members of perpetrators), or people in the community with little hope or few options. Examples of uses could include, but are not limited to; meals, lodging, transportation, crime scene damage repair, and/or other immediate short term emergency assistance. The first use of these funds was recently used to provide overnight shelter for a family from Central Oregon travelling through Springfield on their way to a medical appointment in Portland.

Mrs. Martin spoke on behalf of her husband saying the honor goes to the men and women of the Springfield Police Department who are out on the streets keeping our community safe. Their only goal was to give the officers another tool to enable them to help others who might need a little help in a very difficult time. They have heard from friends and strangers who have been enthusiastic about the CHETT program. It is their hope that individuals and businesses here in Springfield will want to support the Police Department in this area. They

would like to especially thank Lieutenant Scott McKee who has done the lion's share of the work getting this program started. Through this process, he has been there and they both consider him a very special friend. They are excited that the fund has grown and that an out-of-town couple was helped with funds from the program for the first time. They look forward to hearing more stories and that the CHETT fund will continue to grow and maintain a working balance in the account. She thanked them for this time to meet with the Mayor and Council, and said the honor had been theirs.

Chief Doney presented Mr. Martin with a Challenge Coin from the Police Department.

Councilor Woodrow thanked Mr. and Mrs. Martin for being the impetus in getting more people involved and the teamwork.

Councilor Pishioneri said this is an example of creating and furthering the hometown feel.

- ii. Chief Doney introduced Springfield resident Stephanie Noble. He noted that the recognition had to wait until court proceedings on the case were complete. On February 4, 2014, Stephanie Noble, noticed a suspicious male and vehicle in her neighborhood in east Springfield. The unidentified male parked in an unusual location on the street and began changing clothes while standing outside his driver's door. The subject then walked around to the back of the car while putting on some type of backpack. Stephanie took a photograph of the suspect while he was near the car. The suspect then walked west on Kathryn Street and south on 35th Street towards the 35th Street Market. While the subject was walking away, Stephanie took a photo of the involved vehicle to include the license plate. A short time later, the subject was observed running back to his car and speeding away, almost hitting a bicyclist. The subject left a pair of shoes on the street next to where his car had been parked. A short time later, Police were notified that a robbery had just occurred at the market. Information provided to officers/dispatch (to include vehicle and license plate description) by Stephanie was broadcast to other officers in town and a patrol Sergeant observed the suspect vehicle traveling westbound on Main Street at 15th. The suspect was ultimately stopped and arrested near 14th and Main Street. A handgun and the stolen money were recovered. The suspect was convicted of Robbery and has been sentenced to 5 years in state prison. Stephanie's observations and willingness to step up and assist took a dangerous offender off the streets and out of our community.

Chief Doney presented a certificate of appreciation to Ms. Noble.

- iii. Chief Doney introduced Brad Giddens, Kim Hallmark, and Devon Thompson from Hexion, and John Brown.

In early 2014, the City and Springfield Police Department (SPD) was approached by local resident and businessman John Brown, who was concerned about unlawful camps and accumulation of garbage on both public and private property within the city and UGB, adjacent to the Willamette River and Mill Race. SPD approached management staff at Hexion (Formerly Momentive on South 2nd Street) in reference to their large facility/property adjacent to the Willamette River and Mill Race as their property had a large amount of accumulated garbage and very large camps on both waterfronts. With the arrival of a new site manager, Brad Giddens, and the assistance of site administrator, Kim Hallmark, who was assigned this project, Hexion agreed to partner with SPD to tackle the

issues. Hexion posted their property and SPD assisted in removing those trespassing. The company made substantial investments in contracting with a private firm to clean up the remaining camps and garbage. They worked with the McKenzie River Trust for assistance identifying what they could do to clean up the riverbank and Mill Race of invasive species. They also installed 3 gates in the fence line to allow easy access for company security personnel to access all their property. They have increased security patrols to stay on top of any developing issues and stay in frequent contact with the police department patrol divisions. Hexion should be commended for their efforts at improving the environment and being good neighbors in the City of Springfield. This is another example of what makes Springfield a special place.

The City will continue to work with Hexion, John Brown and the River Guardian Project to protect and enhance the waterways which are crown jewels to the City.

Mr. Giddens said Mr. Brown approached Hexion and challenged them to assist with this cleanup. Both Devon and Kim had a vision for what they should be doing in our community and he just provided them the vehicle to get their work done. They are still in the process of cleaning up the area, and have the Northwest Youth Corp working on the site. They are making strides, but the best is yet to come.

Mr. Brown thanked Hexion and also the Council for following through on his requests. He thanked Hexion because it showed that with a public private partnership it can work. The last time he cleaned up that area, he cleaned up over 11,000 pounds of materials, 1,100 hypodermic needles from Island Park to the bridge, and he didn't have to do that this year.

b. Employee Recognition: Greg Mott, 40 Years of Service.

Gino Grimaldi, City Manager, presented the staff report on this item. Mr. Grimaldi noted the many projects Mr. Mott has been involved in over his career. He has been the go-to person regarding anything regarding land use. He brings history to the issues, but does not limit himself with that history rather using it as a foundation to move the City as an organization and the community forward. He has shaped this community to make it what it is today. It has been a pleasure to work with him.

Mr. Mott spoke about how quickly forty years has gone by and the number of people that have come and gone. He referred to people poking fun at Springfield and talking about stereotype and opinions that were not well-grounded, but based on other people's stereotypes and heresy. As a result of this, a lot of things the City has done have gone unacknowledged because people don't want to admit that Springfield is more than their observations and stereotypes, but clearly it is. The Council continues to do what they feel is the right thing. He is never surprised, but is frequently pleased at the decisions they make and the courage of their convictions to make those decisions in spite of what other people think. What's important to them is the City and how to best represent their constituents. Mr. Mott said he would stay at the City to see some things through and work with his fellow employees who continue to support and push him, and aren't satisfied with anything less than getting free of these stereotypes. He has enjoyed it and hopes to enjoy it for a few more years.

Councilor Wylie said she respected and appreciated his contributions and knowledge.

Councilor Moore said he has always given thoughtful answers to her questions, and she appreciated that very much.

Councilor Pishioneri said Mr. Mott was always a pleasure to listen to and he had a great depth of knowledge. He always followed through and brought things full circle.

CONSENT CALENDAR

1. Claims
2. Minutes
 - a. January 19, 2016 – Regular Meeting
3. Resolutions
4. Ordinances
5. Other Routine Matters
 - a. Approve Amended Community Development Advisory Committee (CDAC) Bylaws.
 - b. Authorize the City Manager to enter an agreement with Washington State Correctional Industries to provide Inmate Food Services to the Springfield Municipal Jail.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR MOORE TO APPROVE THE CONSENT CALENDAR. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARINGS - Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.

1. Annexation of Territory to the City of Springfield – Annex 12.2 Acres of Property Located South of Jasper Road and West of Kintzley Avenue, Springfield.

ORDINANCE NO. 1 – AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF SPRINGFIELD, AND WILLAMALANE PARK AND RECREATION DISTRICT; AND WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE RURAL FIRE PROTECTION DISTRICT (FIRST READING).

Andy Limbird, Senior Planner presented the staff report on this item. A request for annexation to the City of Springfield has been received from Willamalane Park & Recreation District for approximately 12.2 acres of vacant land located southeast of Agnes Stewart Middle School, south of Jasper Road and west of Kintzley Avenue. All of the territory requested for annexation is inside the City's Urban Growth Boundary (UGB). The northwest boundary of this territory is contiguous with the City limits for approximately 453 feet along Jasper Road frontage. The purpose of the annexation request is to

facilitate vehicular access improvements to the site from Jasper Road, including a new parking lot, and miscellaneous improvements to the trailhead for the planned Millrace Pathway.

The City Council is authorized by ORS Chapter 222 and SDC Article 5.7-100 to act on annexation requests. In accordance with SDC 5.7-155 and ORS 222.040, 222.180 and 222.465, upon second reading and adoption the annexation will become effective 30 days after signature by the Mayor or upon acknowledgement by the State – whichever date is later.

The subject property is vacant and abuts the City limits for approximately 453 feet along Jasper Road. The territory requested for annexation comprises five adjoining tax lots with an aggregate assessed value of \$318,107. Staff advises that extension of existing public streets and utilities must occur before the majority of the site and adjacent lands may be developed at urban densities, and therefore an annexation agreement is a requirement of this request. Upon annexation, the territory will be subject to the City's development review and permitting process for park and open space improvements.

The territory requested for annexation is zoned Low Density Residential with an Urbanizable Fringe Overlay (UF-10) consistent with the Springfield Zoning Map. Upon annexation, the UF-10 overlay will be removed. Public parks are a listed use in the LDR zone.

As outlined in the attached staff report, the annexation area can be served with the minimum level of key urban facilities and services as required in the *Eugene-Springfield Metropolitan Area General Plan*. The attached staff report also confirms the request meets the criteria of approval for annexations established in Section 5.7-140 of the Springfield Development Code.

Staff finds the proposal, as conditioned with an annexation agreement described in the preceding text, complies with the annexation criteria of approval listed in SDC 5.7-140 and Council is within its authority to approve annexation of the subject territory to the City of Springfield and Willamalane Park and Recreation District; and withdrawal of the subject territory from the Willakenzie Rural Fire Protection District. Staff recommends the City Council schedule the ordinance for second reading and adoption at a future meeting.

Mr. Limbird said staff received one phone call regarding this annexation from a property owner immediately to the southwest of the proposed property citizen asking if they could annex their property to the City. Staff informed them of the procedures for annexation. No other written comments were received.

Council President Woodrow opened the public hearing.

1. Colin McArthur, 160 E Broadway, Eugene, OR. Mr. McArthur said he was here representing Willamalane Park and Recreation District. The applicant is requesting annexation of five parcels under their ownership, along with the southern portion of Jasper Road. The annexation is part of the Mill Race Path Project. Mill Race Path is a proposed 3.2 mile multi-use path that will connect from the Booth Kelly site in downtown Springfield to the existing Middle Fork Path. Following annexation, Willamalane intends to develop a trailhead on a portion of the property, which will provide parking, access and other amenities from Jasper Road. Annexation is necessary to enable extension of services to the trailhead. There are no plans to develop the remainder of the property at this time. The applicant has coordinated with the City on a development agreement to ensure that at the time of development, the necessary services will be extended and public improvements provided.

The project was identified by a bond measure approved by Springfield voters in 2012 and is included in the Springfield Transportation System Plan (TSP). It is also identified as a high priority project in the adopted Willamalane Comprehensive Plan. The Mill Race Path is the final piece in a long-standing vision to connect downtown, the Willamette River, to Dorris Ranch to Clearwater Park. It will create approximately 8 miles of a looped path system when complete. Annexation is the first step. Other land use applications are in with Springfield and Lane County, which will be followed with construction permits. If all goes as planned, construction will start in late Spring and completed within the year.

Councilor Pishioneri asked if there were plans to charge the public access fees.

Mr. McArthur said there are no plans to charge the public any fees for access. The trail will be open from dawn until dusk, and will be gated at dusk. They will have approximately 19 parking spaces, as well as bike parking and a direct connection from Jasper Road to the Mill Race Path.

Council President Woodrow closed the public hearing.

NO ACTION REQUESTED. FIRST READING ONLY.

BUSINESS FROM THE AUDIENCE

1. Darlene Raish, Springfield, OR. Ms. Raish said she lives behind Albertsons shopping area off Marcola Road. About 2 weeks before Christmas, the large parcel along Marcola Road between Albertson's and 32nd Street was mowed as required. The problem is that there were nutria living on that property, and since it was mowed, the nutria came over to the housing area. She called City animal control who told her they couldn't help but to call the Oregon Department of Fish and Wildlife (ODFW). The ODFW said they couldn't do anything because they had no budget for that, and that she would need to take care of it herself. She looked up and found someone to trap the animals. It cost \$100 to have someone come out, \$60 for every animal they removed, and \$25 to come out and pick up the traps. She has now spent \$485 for the removal of six animals. She then cleaned up the sidewalk and her yard. Her neighbor had 8 of them. She called the City Code enforcement officer who told her there was no Code to enforce. The property that was mowed is owned by someone out of state. She asked that if the City requires land mowed in the future, that they require having the landowner to put out traps.

Council President Woodrow asked staff what could be done.

City Manager Gino Grimaldi said the City can call the property owner to make them aware and ask what they can do. We can't do anything legally, but can attempt to make sure the neighborhood is not negatively impacted when they mow.

Councilor Ralston said the timing of when they mow could have a bearing on whether or not nutria would be on the property. He wants to make sure the property owner is aware.

Ms. Raish said it could be a public health hazard.

2. Lela Troppe, Hayden Bridge Road, Springfield, OR. Ms. Troppe said she lives just outside City limits. When Ms. Raish called her about this issue, she called ODFW and spoke with a

gentleman who takes care of vermin for the City of Springfield. He said they used to have an abatement program, but there was no funding for it anymore in the City. He also said he did a lot of work for the City of Springfield on their property. She asked when it was a hazard for City owned property and not for private property owned by the citizens.

3. Fred Starkey, Hayden Bridge Road, Springfield, OR. Mr. Starkey said his neighbors told the City they didn't want to be annexed years ago, and then a survey was sent out last year. Two people came to his door asking him to sign a petition to annex and both were PERS retirees. They complained about a rise in taxes when PERS caused the raise in taxes. He had studied PERS for 20 years and knew they would go bankrupt. A recent article in the Register Guard said PERS was short \$18M-\$20M, but they are actually short about \$75B. He read from the article and read from it. He asked where those funds would be coming from. Drastic wake up calls. He spoke further on economic forecasting. He distributed the article to the Council.

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

1. Correspondence from Ardis Smith Regarding Transportation Concerns.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR MOORE TO ACCEPT THE CORRESPONDENCE FOR FILING.

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments
 - a. Arts Commission Appointments.

Librarian Thea Evenstad presented the staff report on this item. In response to a press release in October 2015, the Arts Commission received four applications for three vacancies. The Arts Commission interviewed three applicants during its December 8, 2015 meeting. Commissioner Donald Durland withdrew his application at the meeting. The Arts Commission believes the candidates are eligible and qualified to serve on the commission.

Council Operating Policies state in Section IX, Subsection 1.3) Springfield's boards, commissions, committees, and task forces bring together citizen viewpoints which might not otherwise be heard. Persons of wide-ranging interests who want to participate in public service but not compete for public office may choose to be involved in advisory boards, commissions, committees and task forces instead. These bodies also serve as a training ground or stepping stone for qualified persons who are interested in seeking elected public office. They also help fulfill the goals of the City's adopted Citizen Involvement Program to have an informed and involved citizenry.

The City Council interviewed all three candidates during the January 25, 2016 work session. The Arts Commission requests that the Council formally ratify the appointments during tonight's Regular Meeting.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR MOORE TO APPOINT KIM LYDDANE AND SUMMER YOUNG-JELINEK TO THE ARTS COMMISSION WITH TERMS EXPIRING DECEMBER 31, 2019. THE MOTION PASSED WITH A VOTE OF 6 IN FAVOR AND 0 AGAINST.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR MOORE TO APPOINT ZACH GOLIK TO THE ARTS COMMISSION TO COMPLETE THE VACANCY LEFT BY A RESIGNATION WITH THE TERM EXPIRING DECEMBER 31, 2016. THE MOTION PASSED WITH A VOTE OF 6 IN FAVOR AND 0 AGAINST.

- b. Springfield Representative to the Metropolitan Wastewater Management Commission (MWMC).

Development and Public Works Director Anette Spickard presented the staff report on this item. The MWMC is composed of seven members. Springfield is represented by one City Councilor, Joe Pishioneri, and one citizen, Doug Keeler. Mr. Keeler has represented Springfield on the Commission since 1997.

A media advisory was sent out announcing the vacancy and applications were accepted from December 17, 2015 through January 11, 2016. One application was received, and Council reviewed the application and conducted an interview at the January 25, 2016 work session.

At the February 1, 2016 regular meeting, Council is requested to appoint one citizen representative to the MWMC for the term ending February 1, 2019.

IT WAS MOVED BY COUNCILOR WYLIE WITH A SECOND BY COUNCILOR MOORE TO APPOINT DOUG KEELER AS THE SPRINGFIELD REPRESENTATIVE TO THE METROPOLITAN WASTEWATER MANAGEMENT COMMISSION (MWMC) WITH A TERM EXPIRING FEBRUARY 1, 2019. THE MOTION PASSED WITH A VOTE OF 6 FOR AND 0 AGAINST.

2. Business from Council

- a. Committee Reports

Councilor Moore said she attended the Lane Workforce Sector Strategies meeting last Thursday. They reviewed the work being done with the technology businesses in town. Next, they will begin working with the food industry. John Tamulonis and Courtney Griesel also attended from the City.

- b. Mayor/Council Committee Assignments

Council President Woodrow said although the Mayor was not in attendance, she wanted to leave this item on the agenda. The list of assignments is attached to the agenda packet.

BUSINESS FROM THE CITY MANAGER

BUSINESS FROM THE CITY ATTORNEY

Ms. Smith said the City is working with Representative Lively for a housekeeping bill through legislature to allow the City of Springfield to use the old method for the urban growth boundary (UGB) expansion. This morning was the committee meeting for the House and it went well. She testified along with someone from the League of Oregon Cities (LOC), Representative Lively, and someone from Department of Land Conservation and Development (DLCD). They voted to take it out of committee and to the floor. The next will be the Senate. She will keep them updated.

ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

Minutes Recorder Amy Sowa

Christine L. Lundberg
Mayor

Attest:

City Recorder

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Matthew Ruetters
Development and Public
Works
Staff Phone No: 541-736-1036
Estimated Time: Consent Calendar
Council Goals: Maintain and Improve
Infrastructure and
Facilities

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: ACCEPTANCE OF PROJECT P31024; OSPREY PARK PUBLIC
IMPROVEMENT PROJECT, RAINBOW BOULEVARD.

**ACTION
REQUESTED:** Adopt or reject the following resolution:

A RESOLUTION TO ACCEPT CITY PROJECT P31024; OSPREY PARK
PUBLIC IMPROVEMENT PROJECT (PIP), RAINBOW BOULEVARD

**ISSUE
STATEMENT:** The work on this project has been completed by the Developer, Anslow and
DeGeneault Signature Homes. Final inspection, paperwork, and approval has been
completed by City Staff and the developer's consulting engineers. The Project is
now ready for formal City Council acceptance.

ATTACHMENTS: 1. Resolution

**DISCUSSION/
FINANCIAL
IMPACT:** Osprey Park is a single family home subdivision constructed by Anslow and
DeGeneault Signature Homes. The subdivision is constructed on a large vacant lot
in the Centennial neighborhood in west Springfield. The subdivision Public
Improvement Project (PIP) construction consists of the following items

- Construction of approximately 1,873' of new sanitary sewer.
- Construction of approximately 1,828' of new storm drain.
- Construction of 1,387' of new roadways with setback sidewalks, street trees
and ADA facilities.
- Frontage improvements and narrowing of Rainbow Boulevard.
- Widening of Island St to full width with sidewalk and street trees.
- Installation of 11 street lights.
- Construction of Springfield's first publicly owned Roadside infiltration
planters for treating and infiltrating runoff from the new subdivision.

All construction work and city staff time was paid for by the developer, Anslow and
Degeneault and designed by their engineer, Olson and Morris.

All work done under this permit project has been completed and inspected by the
City Engineer or their designee and found to be satisfactory. We do not have a final
construction cost for this project, as it was privately engineered, built and financed.
There is no financial impact to the City other than our typical future maintenance
responsibilities for public infrastructure.

RESOLUTION NO. _____

Acceptance

WHEREAS, work on the improvement described below has been fully completed and has been duly inspected by the City Engineer of the City of Springfield:

P31024; Osprey Park Public Improvement Project, Rainbow Blvd.

WHEREAS, said work was found to be in conformance with the terms of the Public Improvement Permit and plans submitted by the Engineer of Record and approved by the City Engineer, and

WHEREAS, it is the recommendation of the City Engineer that this Public Improvement Project be accepted and permanently included in the improvement maintenance program of the City of Springfield.

NOW THEREFORE BE IT RESOLVED as follows:

- 1) The Common Council of the City of Springfield does hereby accept for future maintenance the above-described project and accepts said improvement from the Developer involved.
- 2) This resolution shall take effect upon adoption by the Council and approval by the Mayor.

Adopted by the Common Council of the City of Springfield, Oregon, this 16th day of February, 2016.

Adopted by a vote of ____ for and ____ against.

Mayor

ATTEST:

City Recorder

REVIEWED & APPROVED AS
TO FORM

Joseph J. Leahy
DATE: February 3, 2016
OFFICE OF CITY ATTORNEY
CITY OF SPRINGFIELD

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Andy Limbird, DPW
Staff Phone No: 541-726-3784
Estimated Time: Consent Calendar
Council Goals: Encourage Economic Development and Revitalization through Community Partnerships

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE:	ANNEXATION OF TERRITORY TO THE CITY OF SPRINGFIELD – ANNEX 12.2 ACRES OF PROPERTY LOCATED SOUTH OF JASPER ROAD AND WEST OF KINTZLEY AVENUE, SPRINGFIELD.
ACTION REQUESTED:	Conduct a second reading and adopt/not adopt the following ordinance: AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF SPRINGFIELD, AND WILLAMALANE PARK AND RECREATION DISTRICT; AND WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE RURAL FIRE PROTECTION DISTRICT (SECOND READING).
ISSUE STATEMENT:	A request for annexation to the City of Springfield has been received from Willamalane Park & Recreation District for approximately 12.2 acres of vacant land located southeast of Agnes Stewart Middle School, south of Jasper Road and west of Kintzley Avenue. All of the territory requested for annexation is inside the City’s Urban Growth Boundary (UGB). The northwest boundary of this territory is contiguous with the City limits for approximately 453 feet along the Jasper Road frontage. The purpose of the annexation request is to facilitate vehicular access improvements to the site from Jasper Road, including a new parking lot, and miscellaneous improvements to the trailhead for the planned Millrace Pathway.
ATTACHMENTS:	Attachment 1: Staff Report and Recommendations Attachment 2: Area, Vicinity and Site Maps Attachment 3: Ordinance with Exhibits Exhibit A: Map and Legal Description Exhibit B: Application Attachment 4: Annexation Agreement
DISCUSSION/ FINANCIAL IMPACT:	<p>The City Council conducted a public hearing and gave first reading to the Annexation Ordinance at the regular meeting on February 1, 2016. No public testimony was received. If the Ordinance is granted second reading and adopted the annexation would become effective 30 days after signature by the Mayor or upon acknowledgement by the State – whichever date is later.</p> <p>The subject property is vacant and abuts the City limits for approximately 453 feet along Jasper Road. The territory requested for annexation comprises five adjoining tax lots with an aggregate assessed value of \$318,107. Staff advises that extension of existing public streets and utilities must occur before the majority of the site and adjacent lands may be developed at urban densities, and therefore an Annexation Agreement has been executed between the applicant and the City (Attachment 4). Upon annexation, the territory will be subject to the City’s development review and permitting process for park and open space improvements.</p> <p>The territory requested for annexation is zoned Low Density Residential with an Urbanizable Fringe Overlay (UF-10) consistent with the Springfield Zoning Map. Upon annexation, the UF-10 overlay will be removed. Public parks are a listed use in the LDR zone.</p> <p>As outlined in the attached staff report (Attachment 1), the annexation area can be served with the minimum level of key urban facilities and services as required in the <i>Eugene-Springfield Metropolitan Area General Plan</i>. The attached staff report also confirms the request meets the criteria of approval for annexations established in Section 5.7-140 of the Springfield Development Code.</p> <p><u>Recommendation:</u> Staff finds the proposal complies with the annexation criteria of approval listed in SDC 5.7-140 and Council is within its authority to approve annexation of the subject territory to the City of Springfield and Willamalane Park and Recreation District; and withdrawal of the subject territory from the Willakenzie Rural Fire Protection District. Staff recommends that the City Council grants a second reading and adopts the Annexation Ordinance.</p>

**TYPE IV – ANNEXATION
STAFF REPORT AND RECOMMENDATION**



File Name: Willamalane Millrace Trailhead Annexation

Applicant: Cameron McCarthy Landscape Architecture & Planning on behalf of Willamalane Park & Recreation District

Case Number: ANX15-00004

Proposal Location: 1136 Kintzley Avenue and 3277 Jasper Road (Assessor’s Map 18-02-06-24, TL 3500, 3600, 3701, 3900 & 4000)

Current Zoning: Low Density Residential (LDR) with Urbanizable Fringe Overlay (UF-10)

Plan Designation: LDR

Applicable Comprehensive Plan:
Metro Plan

Application Submittal Date:
December 18, 2015

Associated Applications: PRE15-00062 (Development Issues Meeting); PRE15-00068 (Pre-Submittal Meeting for Annexation)



CITY OF SPRINGFIELD’S DEVELOPMENT REVIEW COMMITTEE

POSITION	REVIEW OF	NAME	PHONE
Project Manager	Planning	Andy Limbird	541-726-3784
Transportation Planning Engineer	Transportation	Michael Liebler	541-736-1034
Public Works Civil Engineer	Streets and Utilities	Kyle Greene	541-726-5750
Deputy Fire Marshal	Fire and Life Safety	Gilbert Gordon	541-726-2293
Building Official	Building	David Bowsby	541-736-1029

APPLICANT’S DEVELOPMENT REVIEW TEAM

POSITION	NAME	PHONE	MAILING ADDRESS
Applicant	Vincent Martorello Willamalane Park & Rec. District	541-736-4106	250 S. 32 nd Street Springfield OR 97478
Applicant’s Representative	Colin McArthur Cameron McCarthy Landscape Arch.	541-485-7385	160 East Broadway Eugene OR 97401

Review Process (SDC 5.7-115): The subject annexation request is being reviewed under Type IV procedures, without Planning Commission consideration.

Development Issues Meeting (SDC 5.7-120): A Development Issues Meeting (DIM) is required of all public agency and private landowner-initiated annexation applications.

Finding: A Development Issues Meeting for the subject annexation request was held on December 1, 2015.

Conclusion: The requirement in SDC 5.7-120 is met.

Annexation Initiation and Application Submittal (SDC 5.7-125): In accordance with SDC 5.7-125.B.2.b.i and ORS 222.170(1), an annexation application may be initiated by “more than half the owners of land in the territory, who also own more than half the land in the contiguous territory and of real property therein representing more than half the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land”.

Finding: The property owner who owns all of the land and real property, and full assessed value of real property in the contiguous territory, has filed an application and petition requesting annexation to the City of Springfield (Attachment 3).

Conclusion: The application requirements in SDC 5.7-125 have been met.

Site Information: The territory requested for annexation is comprised of five parcels located south of Jasper Road and west of Kintzley Avenue in south Springfield. The subject site is inside the Springfield Urban Growth Boundary (UGB) and is contiguous to the Springfield city limits along the northwest and north edges. The requested annexation territory comprises approximately 12.2 acres and is currently vacant. A 30-foot wide by 453.05-foot long segment of Jasper Road right-of-way along the property frontage is being annexed concurrently. Zoning for the property is Low Density Residential (LDR) with an Urbanizable Fringe Overlay (UF-10) applied. According to the applicant’s submittal, the subject annexation territory is intended to be developed with a driveway, parking lot, trailhead, restroom facilities, and linear recreational pathway along the Springfield Millrace. Bringing the area into the City limits will facilitate the extension of public utilities to serve the trailhead and issuance of land use approvals and construction permits for planned public recreation improvements on the site.

The future extension of public roads and utilities to serve the remainder of the annexation area not used for public recreation facilities, and land beyond the subject annexation area, will require Willamalane to execute an Annexation Agreement with the City. Items detailed in the Annexation Agreement include but are not limited to future dedication and construction of a public street from Jasper Road through the annexation area to an intersection with Kintzley Avenue; extension of public utilities to serve the annexation area; extension of public utilities along Kintzley Avenue; and future improvement of Kintzley Avenue from the intersection with Jasper Road to the southeast corner of the annexation area. The responsibilities and expectations of the developer have been outlined in an Annexation Agreement executed between Willamalane and the City (Attachment 4).

Existing public services are provided to the annexation area as follows: police (Lane County Sheriff, Springfield Police Department), schools (Springfield School District), roads (City of Springfield and Lane County), and Fire (Eugene/Springfield under contract with the Willakenzie Rural Fire Protection District). Springfield Utility Board (SUB) operates the existing water utility infrastructure along the site frontage that serves residential neighborhoods in the vicinity. SUB also provides electrical service to the proposed annexation area. Upon annexation, the City of Springfield will be responsible for all urban services, including sewer, water, electricity and police/fire response to the subject area.

Notice Requirements (SDC 5.7-130): Consistent with SDC 5.7-130, notice was provided as follows:

Mailed Notice. Notice of the annexation application was mailed January 12, 2016, which is at least 14 days prior to the public hearing date, to the affected property owner(s); owners and occupants of

properties located within 300 feet of the perimeter of the proposed annexation territory; affected neighborhood groups or community organizations officially recognized by the city that includes the affected territory; affected special districts and all other public utility providers; and the Lane County Land Management Division, Lane County Elections, and the Lane County Board of Commissioners.

Newspaper Notice. Notice of the February 1, 2016 public hearing was published in *The Register-Guard* on January 18 and 25, 2016.

Posted Notice. Notice of the February 1, 2016 public hearing was posted in five public places in the City: along the property frontage on Jasper Road; along the property frontage on Kintzley Avenue; at Springfield City Hall; on the electronic display in the foyer of the Development and Public Works office; and on the City of Springfield website.

Finding: Upon annexation of the subject territory to the City the Low Density Residential zoning will be retained, but the Urbanizable Fringe Overlay District (UF-10) will no longer apply. Due to this change, the Oregon Department of Land Conservation and Development (DLCD) was notified in writing of the annexation proceedings prior to the public hearing. Notification to DLCD regarding the proposed annexation was sent on December 28, 2015.

Conclusion: Notice of the public hearing was provided consistent with SDC 5.7-130.

Recommendation to City Council (SDC 5.7-135): The Director shall forward a written recommendation on the annexation application to the City Council based on the approval criteria specified in Section 5.7-140, which are provided as follows with the SDC requirements, findings, and conclusions. The Director's recommendation follows SDC 5.7-140, Criteria.

Criteria (SDC 5.7-140): The application may be approved only if the City Council finds that the proposal conforms to the following criteria:

- A. The affected territory proposed to be annexed is within the City's urban growth boundary; and is**
- 1. Contiguous to the city limits; or**
 - 2. Separated from the City only by a public right of way or a stream, lake or other body of water.**

Finding: The subject annexation territory is located within the acknowledged urban growth boundary (UGB) of the Eugene-Springfield Metropolitan Area General Plan (*Metro Plan*). The area requested for annexation abuts the Springfield city limits for approximately 478 feet along the northwest boundary, and for approximately 453 feet along the Jasper Road frontage. Therefore, this annexation application meets the statutory definition of contiguity as found in ORS 222.111(1).

Conclusion: The proposal meets and complies with criterion A(1), Subsection 5.7-140.

- B. The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans or Plan Districts;**

Finding: The *Metro Plan* was acknowledged by the Land Conservation and Development Commission (LCDC) in August, 1982 and has been subsequently amended. The annexation area is located within the acknowledged UGB of the *Metro Plan*. Territory within the delineated UGB ultimately will be within the City of Springfield.

Finding: The territory requested for annexation is entirely within the City's acknowledged UGB.

Finding: The territory requested for annexation is zoned and designated Low Density Residential (LDR) in accordance with the Springfield Zoning Map and the adopted *Metro Plan* diagram. There are no proposed changes to the current zoning or plan designation.

Finding: The continued annexation of properties and public street rights-of-way to the City of Springfield is consistent with the *Metro Plan*, which will result in the elimination of special districts within the urbanizable area. The *Metro Plan* recognizes that as annexations to the City occur, the special district service areas will diminish incrementally and eventually will be dissolved.

Finding: The territory requested for annexation is within the Willakenzie Rural Fire Protection District. The Fire Protection District has a service arrangement with Eugene/Springfield for provision of fire response to unincorporated areas of south Springfield. After the public hearing and upon Council adoption of the annexation Ordinance, the annexation area will be withdrawn from the Willakenzie Rural Fire Protection District consistent with ORS 222.510, 222.520, and 222.525 and the combined fire and life safety departments of the Cities of Eugene & Springfield will provide fire protection service directly to the annexation area.

Finding: The City Council conducted a public hearing and first reading of the Annexation Ordinance at the regular meeting on February 1, 2016. If the City Council grants second reading and adopts the Annexation Ordinance, the annexation area will be annexed into the Willamalane Park and Recreation District as authorized by an intergovernmental agreement between the City of Springfield and Lane County. The park district provides park and recreation facilities and services to territory within the City of Springfield. The subject annexation area is owned by Willamalane Park & Recreation District and is planned for future public recreational facilities in the form of a trailhead and segment of linear pathway along the Springfield Millrace.

Conclusion: The proposal meets and complies with criterion B, Subsection 5.7-140.

C. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services as defined in the Metro Plan can be provided in an orderly efficient and timely manner; and

Finding: The *Metro Plan* recognizes annexation as the highest priority for extending the minimum level of key urban facilities and services to urbanizable areas.

Finding: The territory requested for annexation will take advantage of urban service delivery systems that are already in place or can be logically extended to serve this area. In addition to urban utilities, the following facilities and services are either available or can be extended to this annexation area:

Water – The Springfield Utility Board operates the public water utility system adjacent to the property requested for annexation. Upon annexation, the subject property would be served by the City by and through the Springfield Utility Board. There is an existing water meter and service connection along the Jasper Road frontage of the property that will provide water service to the future trailhead parking lot.

Electricity – SUB Electric provides service to developed properties in this area of south Springfield, including the subject site. Existing electrical system infrastructure within the adjacent public rights-of-way will be maintained by the affected utility providers.

Police Services – Springfield Police Department currently provides service to areas of south Springfield that are already inside the City limits. The annexation territory is currently within the jurisdiction of the Lane County Sheriff's Department. Upon annexation, this area will receive Springfield Police services on an equal basis with other properties inside the City.

Fire and Emergency Services – Fire protection is currently provided to the annexation area by Eugene/Springfield Fire Department under contract with Willakenzie Rural Fire Protection District. Upon annexation, the Eugene/Springfield Fire Department will continue to provide fire and emergency services to the subject territory.

Emergency medical transport (ambulance) services are provided on a regional basis by the Eugene/Springfield Fire Department, and Lane Rural Fire/Rescue to central Lane County. The annexation area will continue to receive this service consistent with the adopted ambulance service area (ASA) plan. Mutual aid agreements

have been adopted by the three regional ASA providers to provide backup coverage for each other's jurisdictions.

Parks and Recreation – Park and recreation services are provided to the City of Springfield by the Willamalane Park and Recreation District. The park district operates several indoor recreation facilities, such as the Willamalane Park Swim Center, Lively Park Swim Center, Memorial Building Community Center, and Willamalane Adult Activity Center. The park district offers various after-school and other programs for children at schools and parks throughout the community. Also available are pathways and several categories of parks, including community parks, sports parks, special use parks, and natural area parks.

Concurrent with annexation to the City of Springfield, the subject area will be annexed to the Willamalane Park and Recreation District consistent with City policy and the adopted Willamalane Comprehensive Plan. As the property owner and applicant, Willamalane is requesting annexation to facilitate construction of a parking lot, trailhead and recreational pathway on the site. The future trailhead is an access point to the planned Millrace pathway extending from the Middle Fork pathway to the southeast and connecting to the Booth-Kelly site in downtown Springfield.

Library Services – Upon annexation to the City of Springfield, the subject area will be within the service area of the Springfield Public Library.

Schools – The Springfield School District serves the southeast area of Springfield. Based on characteristics of the property, and the applicant's future development plans for the site, it is not expected that the annexation territory will generate any permanent residents or school-age population in the immediate future. However, upon construction of planned recreational facilities on the property it is possible that Willamalane will transfer the undeveloped remainder of the annexation area to a third party. Therefore, it is reasonable to expect that a portion of the annexation area could support residential development (and a school-age population) in the future.

Sanitary Sewer – The annexation territory is not currently served by sanitary sewer, but there are two sewer laterals stubbed-out along the property frontage on Jasper Road. Sanitary sewer service will be required for the planned restroom facilities at the trailhead parking lot, and connection can be made to one of the existing laterals along the property frontage. Annexation of the property will be required before sanitary sewer service can be provided to the site.

Stormwater – The subject annexation territory is not currently served by a piped stormwater management system. However, there is an existing public stormwater facility outside the northwest edge of the annexation area. A constructed on-site stormwater management system will be required at the time of site development to meet the requirements of the City's Development Code and Engineering Design Standards. Connection to the public stormwater system can be made at the northwest corner of the subject property.

Streets – The subject annexation area has frontage on the south edge of Jasper Road, which is currently developed to urban standards. A 30-foot wide segment of Jasper Road along the property frontage is being annexed concurrently with the subject property. The subject annexation area also has frontage on the west edge of Kintzley Avenue, which is classified as a County Local Access Road and is not developed to urban standards. At such time as development plans are forwarded for the balance of the subject property in the future, any required street frontage improvements along the Kintzley Avenue frontage of the site will be reviewed and approved through the Land Division and/or Site Plan Review process. At least one public street connection from Jasper Road through to Kintzley Avenue will be required to serve future development of the remainder of the property. The responsibilities and expectations of the developer for extension and improvement of public streets have been outlined in an Annexation Agreement between Willamalane and the City, incorporated herein by reference (Attachment 4). At the time of the report, the Annexation Agreement has not been executed.

Solid Waste Management – The City and Sanipac have an exclusive franchise arrangement for garbage service inside the City limits. Upon annexation, solid waste disposal service can be provided by Sanipac.

Communication Facilities – Various providers offer both wired and wireless communication services in the Eugene-Springfield metropolitan area. Existing providers and those entering the market have the capability to provide service to this area.

Land Use Controls – The annexation area is within Springfield’s urban growth boundary. Through an intergovernmental agreement between Lane County and the City of Springfield, the City already has planning and building jurisdiction for unincorporated areas of Springfield. The City will continue to administer land use controls after annexation.

Finding: The minimum level of key urban facilities and services, as outlined in the adopted *Metro Plan*, are either immediately available or can be provided within a reasonable future time frame as needed.

Conclusion: The proposal meets and complies with criterion C, Subsection 5.7-140.

D. Where applicable fiscal impacts to the City have been mitigated through an Annexation Agreement or other mechanism approved by the City Council.

Finding: The subject property is vacant but is planned to contain public recreational facilities that are constructed and operated by Willamalane in association with their partner agencies. In recent discussions with Willamalane and their project team, City staff has outlined the responsibilities and expectations of the developer when future on-site improvements are proposed on the site. Additionally, the City has also outlined long-term responsibilities of the developer when the remainder of the property is developed in the future, including but not limited to extension of a public street connection between Jasper Road and Kintzley Avenue; extension of public utilities from connection points on Jasper Road and Kintzley Avenue; and street improvements for Kintzley Avenue. For the reasons stated here, the responsibilities and expectations of the developer and partner agency rise to the level of requiring an Annexation Agreement, which has been executed by Willamalane and the City and is incorporated herein by reference as Attachment 4 to the AIS. The Annexation Agreement obligations are recorded against the property title and therefore would assign to a third party should the undeveloped remainder of the annexation area be sold or transferred in the future.

Conclusion: The proposal meets and complies with criterion D, Subsection 5.7-140.

DIRECTOR’S RECOMMENDATION: The proposal complies with the annexation criteria of approval listed in SDC 5.7-140, and Council is within its authority to approve annexation of the subject territory to the City of Springfield and Willamalane Park and Recreation District; and withdrawal of the subject territory from the Willakenzie Rural Fire Protection District.

City Council Decision (SDC 5.7-145): City Council approval of the annexation application shall be by Ordinance.

Finding: On February 1, 2016, the City Council held a Public Hearing for the subject annexation request and give first reading to the Annexation Ordinance. One person testified at the public hearing on behalf of the property owner and applicant, Willamalane Park & Recreation District. Based on the staff analysis and recommendation, and on testimony provided at the Public Hearing, the City Council now may take action to approve, modify or deny the Annexation Ordinance.

Zoning (SDC 5.7-150): The area requested for annexation is zoned and designated Low Density Residential in accordance with the Springfield Zoning Map and the adopted *Metro Plan* diagram. Properties that are outside the City limits have the Urbanizable Fringe Overlay District (UF-10) applied to the zoning. Upon the effective date of the annexation, the UF-10 overlay will be automatically removed and the site will retain the Low Density Residential (LDR) zoning. Neighborhood public parks are a listed use in the LDR zone.

Effective Date and Notice of Approved Annexation (SDC 5.7-155): If the annexation is adopted after a second reading on February 16, 2016, the Ordinance will become effective 30 days after adoption by the City Council and execution by the Mayor (anticipated on or around March 17, 2016), or upon acknowledgement of filing with

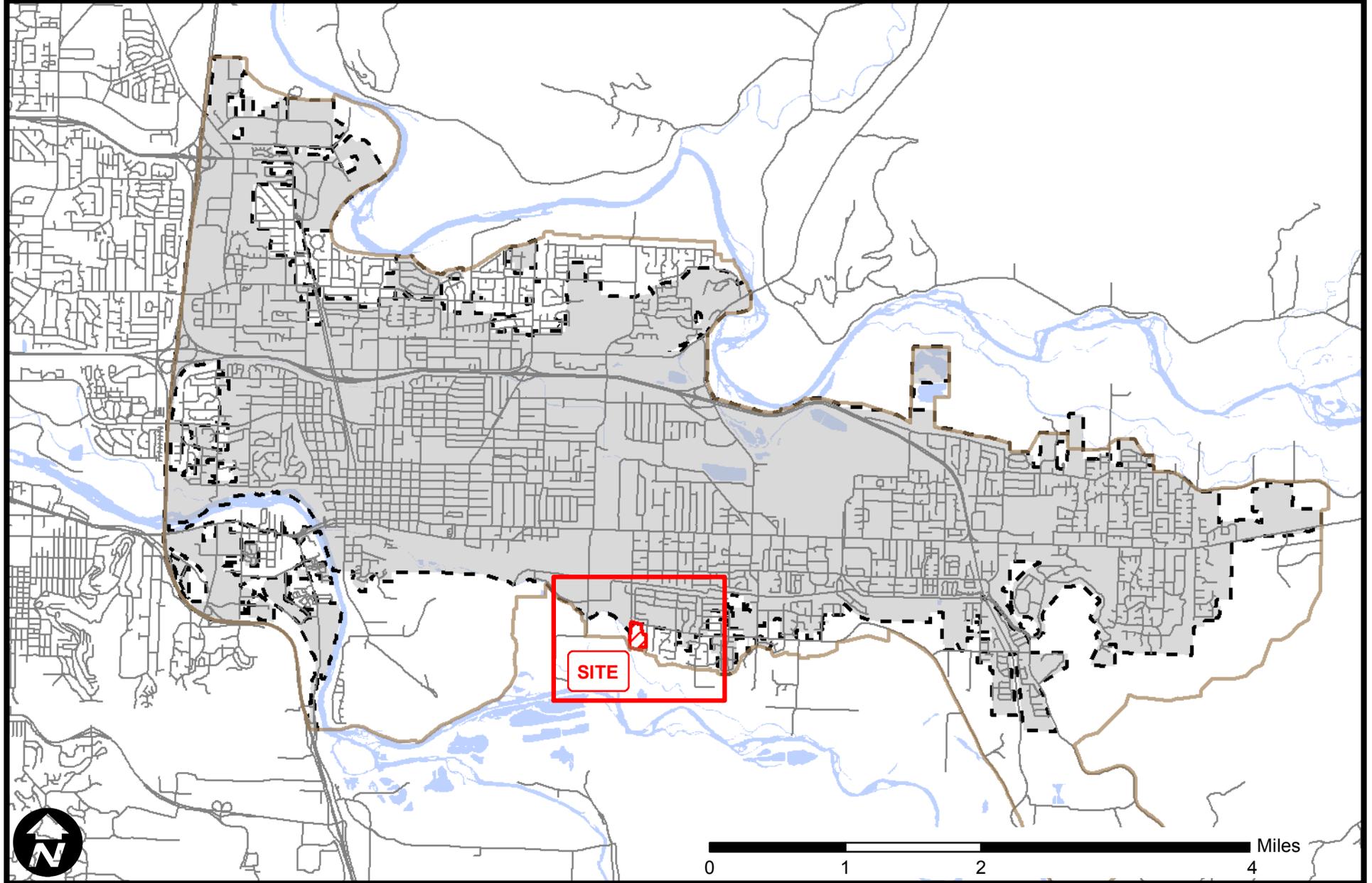
the Secretary of State – whichever date is later.

Withdrawal from Special Service Districts (SDC 5.7-160): Withdrawal from special districts may occur concurrently with the approved annexation Ordinance or after the effective date of the annexation of territory to the City. The Director shall recommend to the City Council for consideration of the withdrawal of the annexed territory from special districts as specified in ORS 222. In determining whether to withdraw the territory, the City Council shall determine whether the withdrawal is in the best interest of the City. Notice of the withdrawal shall be provided in the same manner as the annexation notice in Section 5.7-150.

Finding: The annexation area is within the delineated service territory of SUB (electric and water) and the Willakenzie Rural Fire Protection District (fire response). The Cities of Eugene/Springfield will provide fire and emergency services after annexation, and the City of Springfield by and through the Springfield Utility Board will continue to provide water and electric service after annexation. Consistent with SDC 5.7-160, notice was provided, a public hearing was held, and the City Council determined that withdrawal from the Willakenzie Rural Fire Protection District was in the best interest of the City. The withdrawal decision was codified in Ordinance No. _____.

Citywide Overview

Springfield, OR

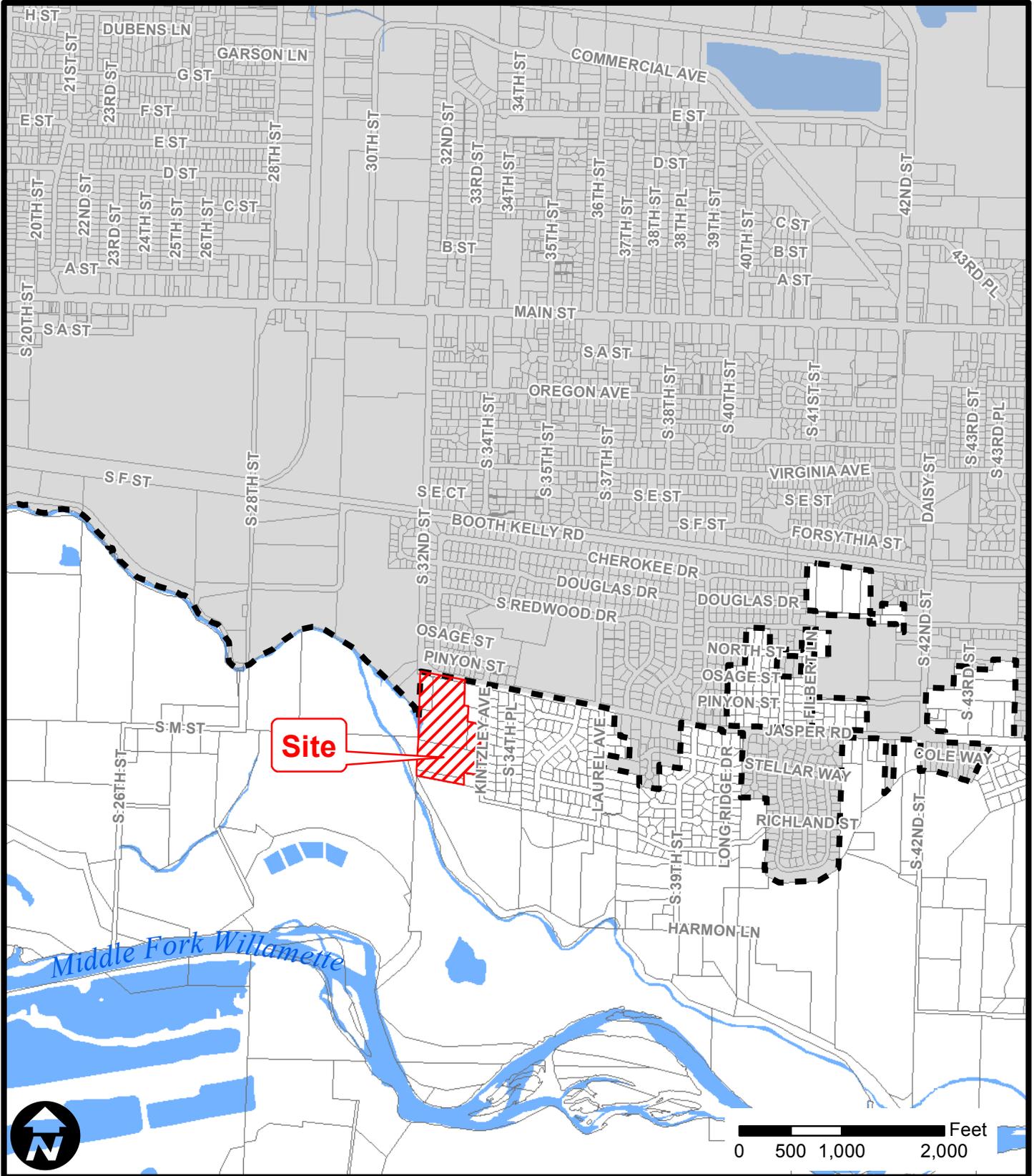


There are no warranties that accompany this product. Users assume all responsibility for any loss or damage arising from any error, omission or positional inaccuracy of this product

 Within Springfield City Limits
 Outside Springfield City Limits

Neighborhood Overview

Springfield, OR



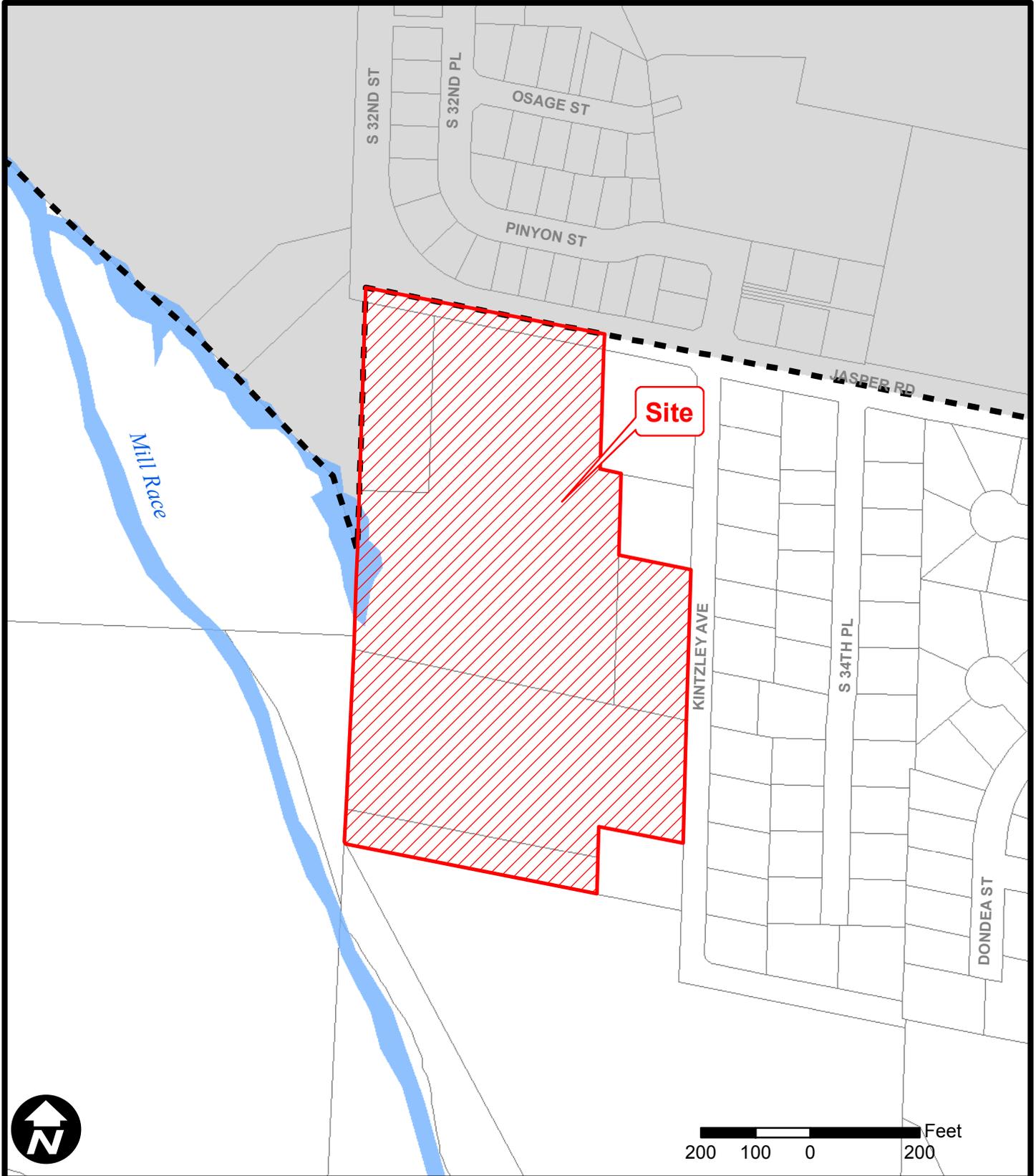
There are no warranties that accompany this product. Users assume all responsibility for any loss or damage arising from any error, omission or positional inaccuracy of this product

 Proposed Annexation
 Tax Lots

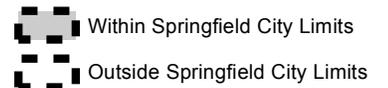
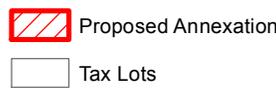
 Within Springfield City Limits
 Outside Springfield City Limits

Subject Area

Springfield, OR



There are no warranties that accompany this product. Users assume all responsibility for any loss or damage arising from any error, omission or positional inaccuracy of this product



ORDINANCE NO _____

AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN TERRITORY TO THE CITY OF SPRINGFIELD AND WILLAMALANE PARK AND RECREATION DISTRICT; AND WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE RURAL FIRE PROTECTION DISTRICT

THE CITY COUNCIL OF THE CITY OF SPRINGFIELD FINDS THAT:

WHEREAS, the City Council is authorized by Springfield Development Code (SDC) Article 5.7-100 and ORS Chapter 222 to accept, process, and act on annexations to the City; and

WHEREAS, a request to annex certain territory was submitted on December 18, 2015, said territory being Assessor's Map Township 18 South, Range 02 West, Section 06, Map 24, Tax Lots 3500, 3600, 3701, 3900 and 4000, which is municipally addressed as 1136 Kintzley Avenue and 3277 Jasper Road, and a 30-foot wide by 453.05-foot long segment of Jasper Road right-of-way along the frontage of said Tax Lots 3900 and 4000; and

WHEREAS, said territory is generally depicted and more particularly described in **Exhibit A** to this Ordinance; and

WHEREAS, in accordance with SDC 5.7-125.A and ORS 222.111, the property owner initiated the annexation action by submittal of the required application forms and petitions for annexation attached hereto as **Exhibit B** to this Ordinance; and

WHEREAS, this annexation has been initiated in accordance with SDC 5.7-125.A and ORS 222 and has been set for public hearing in accordance with SDC 5.7-130; and,

WHEREAS, the territory requested to be annexed is entirely within the City's urban growth boundary and is contiguous to the City limits along the northern and western boundary [SDC 5.7-140.A]; and,

WHEREAS, the proposed annexation is consistent with applicable policies in the adopted *Metro Plan* and in any applicable Refinement Plan Districts [SDC 5.7-140.B]; and,

WHEREAS, the minimum level of key urban facilities and services can be provided in an orderly and efficient manner as outlined in the *Metro Plan*, and there is a logical area and time within which to deliver urban services and facilities [SDC 5.7-140.C]; and,

WHEREAS, a Staff Report (**Exhibit C**) was presented to the City Council with the Development & Public Works Director's recommendation to concurrently annex the subject territory to the Willamalane Park and Recreation District, as this Special District is a service provider for the City [SDC 5.7-140.B]; and is consistent with the intergovernmental agreement between Lane County and Springfield regarding boundary changes dated May 21, 2008; and,

WHEREAS, a Staff Report was presented to the City Council with the Director's recommendation to concurrently withdraw the annexation territory from the Willakenzie Rural Fire Protection District, as the Cities of Eugene and Springfield would provide emergency response service directly to the area after it was annexed to the City [SDC 5.7-160.B] and withdrawal from said service district is in the best interest of the City; and,

WHEREAS, on February 1, 2016, the Springfield City Council conducted a public hearing and is now ready to take action on this request for annexation based on the recommendation and findings in support of approving the annexation request, and the Willakenzie Rural Fire Protection District's withdrawal as set forth in the aforementioned Staff Report to the Council consistent with the provisions of SDC 5.7-160.B, incorporated herein by reference, and the evidence and testimony presented at this public hearing held in the matter of adopting this Ordinance.

NOW THEREFORE, THE CITY OF SPRINGFIELD ORDAINS AS FOLLOWS:

SECTION 1: The City Council of the City of Springfield does hereby approve annexation of the following described territory to the City of Springfield and Willamalane Park and Recreation District, said territory being more particularly described in **Exhibit A** to this Ordinance.

SECTION 2: The City Council of the City of Springfield does hereby approve withdrawal of the territory from the Willakenzie Rural Fire Protection District, said territory being more particularly described in **Exhibit A** to this Ordinance.

SECTION 3: The City Manager or the Development & Public Works Director shall send copies of this Ordinance to affected State and local agencies as required by SDC 5.7-155.

SECTION 4: This Ordinance shall become effective 30 days from the date of its passage by the City Council and approval by the Mayor, or upon the date of its filing with the Secretary of State as provided by ORS 222.180, whichever date is later.

ADOPTED by the City Council of the City of Springfield this ____ day of _____, 2016, by a vote of ____ for and ____ against.

APPROVED by the Mayor of the City of Springfield this ____ day of _____, 2016.

ATTEST:

Mayor

City Recorder

**REVIEWED & APPROVED
AS TO FORM**

JOSEPH J LEAHY

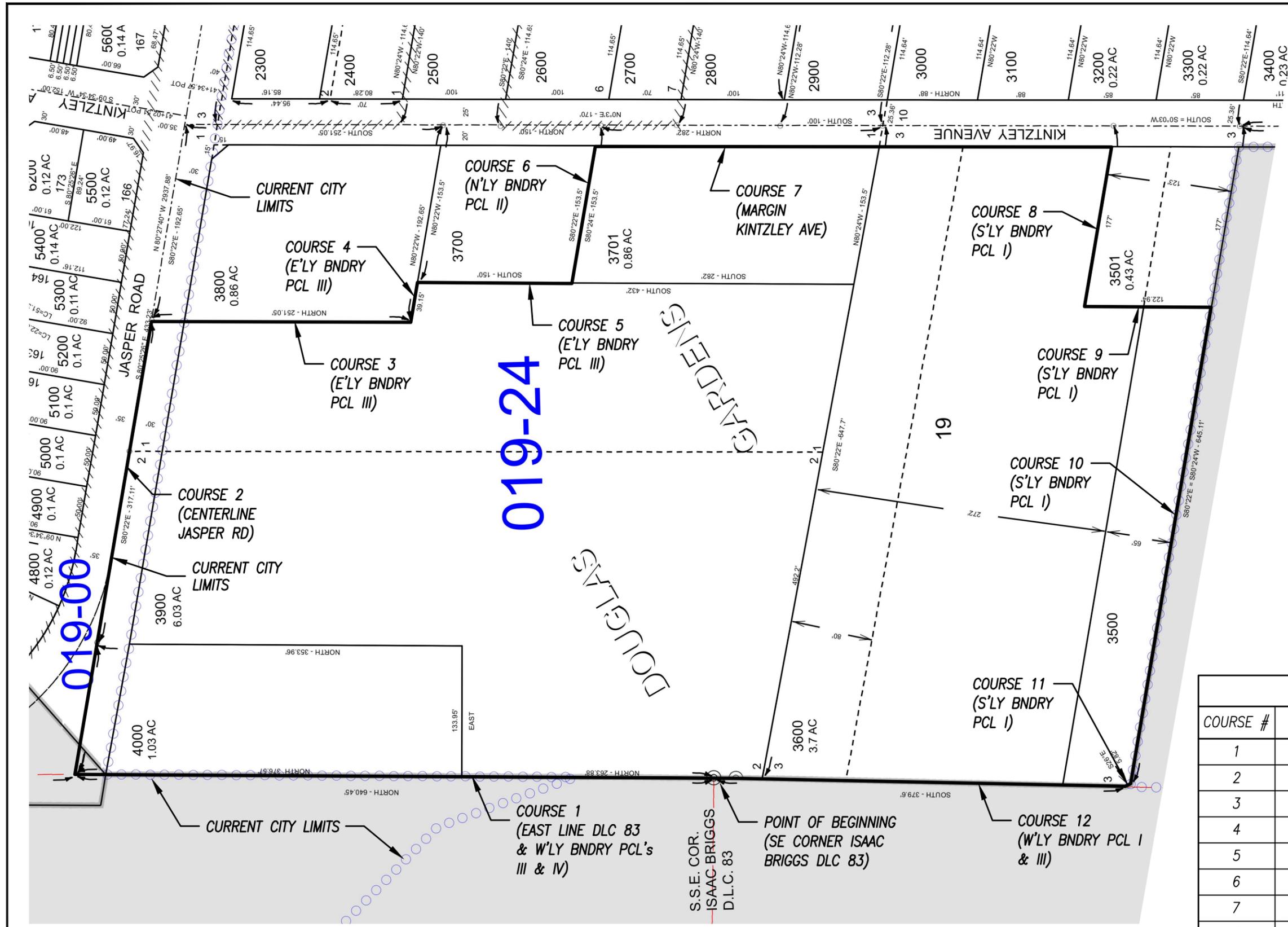
DATE: 1/16/16

OFFICE OF CITY ATTORNEY

ANNEXATION APPLICATION
NW 1/4, SEC 6, TOWNSHIP 18 SOUTH, RANGE 2 WEST, W.M.
TL's 3500, 3600, 3701, 3900 & 4000
SPRINGFIELD, LANE COUNTY, OREGON

revisions:

date: 1/13/2016
drawn by: ARS
designer: RC
project no: 15-234
LEGAL DESCRIPTION
EXHIBIT MAP



LINE TABLE		
COURSE #	DIRECTION	LENGTH (FT)
1	NORTH	640.45
2	S80°22'E	453.05
3	SOUTH	251.05
4	S80°22'E	39.15
5	SOUTH	150
6	S80°22'E	133.21
7	SOUTH	499
8	N80°22'W	159.24
9	SOUTH	124.76
10	N80°22'W	465.58
11	N26°W	5.82
12	NORTH	379.6



October 15, 2015

**LEGAL DESCRIPTION
WILLAMALANE ANNEXATION**

Branch Engineering Inc. Project No. 15-234

Situated in the Northwest $\frac{1}{4}$ of Section 6, Township 18 South, Range 2 West of the Willamette Meridian and described as follows:

Being all those lands conveyed to Willamalane Park and Recreation District by The Trust for Public Land in that Warranty Deed recorded November 26, 2013 as Reception Number 2013-060971 in the Lane County Oregon Official Records, said lands being more particularly described as follows:

BEGINNING at the southeast corner of the Isaac Briggs DLC 83 in Section 6, Township 18 South, Range 2 West of the Willamette Meridian;

THENCE along the east line of said DLC and the westerly boundaries of Parcels III and IV of said Warranty Deed recorded November 26, 2013 the following numbered course:

1. North, 640.45 feet, more or less, to the northwest corner of Lot 2, Block 19 of Douglas Gardens as platted and recorded in Book 4 on Page 73 of the Lane County Oregon Plat Records, said point also being the original centerline-centerline intersection of Jasper Road and South 32nd Street as dedicated on said Douglas Gardens plat;

THENCE along said original centerline of Jasper Road and the northerly boundaries of said Parcels III and IV the following numbered course:

2. South $80^{\circ}22'$ East, 453.05 feet, more or less, to the northerly northeast corner of said Parcel III;

THENCE along the easterly boundary of said Parcel III the following numbered courses:

3. South, 251.05 feet, more or less, to an angle point in said easterly boundary,
4. South $80^{\circ}22'$ East, 39.15 feet, more or less, to an angle point in said easterly boundary,
5. South, 150 feet, more or less, to the northwest corner of Parcel II of said Warranty Deed;

THENCE along said northerly boundary the following numbered course:

6. South $80^{\circ}22'$ East, 133.21 feet, more or less, to a point on the westerly right-of-way margin of Kintzley Avenue as dedicated on said Douglas Gardens plat;

THENCE along said right-of-way margin the following numbered course:

7. South, 499 feet, more or less, to a point on the southerly boundary of Parcel I of said Warranty Deed, also being a point on a line lying parallel to and 123 feet northerly of the southerly boundary of Lot 3, Block 19 of said Douglas Gardens plat;

THENCE along said parallel line and southerly boundary of said Parcel I the following numbered course:

8. North 80°22' West, 159.24 feet, more or less, to an angle point in said southerly boundary and a point on a line lying parallel to and 177 feet westerly of the easterly boundary of said Lot 3;

THENCE along last said parallel line and continuing along said southerly boundary the following numbered course:

9. South, 124.76 feet, more or less, to an angle point in said southerly boundary and a point on the southerly boundary of said Lot 3;

THENCE continuing along both said southerly boundaries the following numbered course:

10. North 80°22' West, 465.58 feet, more or less to an angle point in said southerly boundaries and a point on the boundary of said Douglas Gardens plat,

THENCE continuing along both said southerly boundaries and said plat boundary the following numbered course:

11. North 26° West, 5.82 feet, more or less to the northerly southwest corner of said Lot 3 and Parcel I;

THENCE along the westerly boundaries of said Parcel I and aforesaid Parcel III and continuing along said plat boundary the following numbered course:

12. North 379.6 feet, more or less,

RETURNING to the POINT OF BEGINNING.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

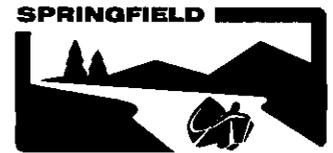
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Date: 2016.01.28 16:59:09 -08'00'

OREGON
NOVEMBER 30, 2007
RENEE CLOUGH
69162LS

RENEWAL DATE: 12/31/17

City of Springfield
 Development Services Department
 225 Fifth Street
 Springfield, OR 97477

3



Annexation Application Type IV

Application Type (Applicant: Check one)

Annexation Application Pre-Submittal:	<input type="checkbox"/>
Annexation Application Submittal:	<input checked="" type="checkbox"/>

Required Proposal Information (Applicant: Complete This Section)

Property Owner:	Willamalane Park & Recreation District	Phone:	541.736.4106
Address:	250 South 32nd Street, Springfield, OR 97478	Fax:	541.736.4025
		E-mail:	vincentm@willamalane.org
Owner Signature:			
Owner Signature:			

Agent Name:	Colin McArthur, AICP	Phone	541.485.7385
Company:	Cameron McCarthy Landscape Architecture & Planning	Fax:	541.485.7389
Address:	160 East Broadway, Eugene, OR 97401	E-mail	colin@cameronmccarthy.com
Agent Signature:			

If the applicant is other than the owner, the owner hereby grants permission for the applicant to act in his or her behalf, except where signatures of the owner of record are required, only the owner may sign the petition.

ASSESSOR'S MAP NO:	18-02-06-24	TAX LOT NO(S):	3500; 3600; 3701; 3900; 4000
Property Address:	In above-listed order: N/A; 1136 Kintzley Ave., Springfield, OR 97478; N/A; 3277 Jasper Rd., Springfield, OR 97478; N/A		
Area of Request:	Acres: 0.84; 5.84; 0.97 = 12.2	Square Feet:	531,432

Existing Use(s) of Property:	Undeveloped (Parks, Open Space, Natural Area)
Proposed Use of Property:	3500, 3600, 3701: Undeveloped (Parks, Open Space, Natural Area); 3900, 4000: Trailhead with multi-modal parking, restroom, and other amenities to accommodate Parks/Open Space use.

Required Property Information (City Intake Staff: Complete This Section)

Case No.:	ANX15-00004	Date:	12/18/15	Reviewed By: (initials)	L.Miller
Application Fee:		Postage Fee:		Total Fee:	31,204.34

Date Received:

DEC 18 2015

Owner Signatures

This application form is used for both the required pre-submittal meeting and subsequent complete application submittal. Owner signatures are required at both stages in the application process.

An application without the Owner's original signature will not be accepted.

Pre-Submittal

The undersigned acknowledges that the information in this application is correct and accurate for scheduling of the Pre- Submittal Meeting. If the applicant is not the owner, the owner hereby grants permission for the applicant to act in his/her behalf. I/we do hereby acknowledge that I/we are legally responsible for all statutory timelines, information, requests and requirements conveyed to my representative.

Owner:

Martorello

Date: 11/18/15

Signature

Vincent Martorello

Print

Submittal

I represent this application to be complete for submittal to the City. Consistent with the completeness check performed on this application at the Pre-Submittal Meeting, I affirm the information identified by the City as necessary for processing the application is provided herein or the information will not be provided if not otherwise contained within the submittal, and the City may begin processing the application with the information as submitted. This statement serves as written notice pursuant to the requirements of ORS 227.178 pertaining to a complete application.

Owner:

Martorello

Date: 12/17/15

Signature

VINCENT MARTORELLO

Print

Date Received:

DEC 18 2015

Original Submittal km

Annexation Description [SDC 5.7-125(B)(9)]

A metes and bounds legal description of the territory to be annexed or withdrawn must be submitted electronically in Microsoft Word or a compatible software program. A legal description shall consist of a series of courses in which the first course shall start at a point of beginning. Each course shall be identified by bearings and distances and, when available, refer to deed lines, deed corners and other monuments. A lot, block and subdivision description may be substituted for the metes and bounds description if the area is platted. The Oregon Department of Revenue has the authority to approve or disapprove a legal description. A professionally stamped legal description does not ensure Department of Revenue approval.

Cadastral Map [SDC 5.7-125(B)(10)]

Three (3) full-size paper copies and one (1) digital copy (in .pdf format) of the Lane County Assessor's tax map that shows the proposed annexation area in relationship to the existing city limits. If Digital Copy (in.pdf format) is not available, Nine (9) full-size paper copies and one (1) reduced size redline map at 8 ½ x 11 are required. Paper copy maps must be printed to scale.

On all submitted maps the annexation area shall be outlined in redline with survey courses and bearings labeled for cross-reference with the metes and bounds legal description. If the annexation area extends across more than one tax map, sufficient copies of each affected tax map must be provided. Please be aware that annexation redline closures must avoid creating gaps or overlaps, and may not necessarily correspond with the property legal description. Cadastral maps can be obtained from the Lane County Assessment and Taxation Office.

ORS 222.173 Waiver Form [SDC 5.7-125(B)(8)]

Complete the attached waiver (Form 4). The waiver should be signed by each owner within the proposed annexation area.

Public/Private Utility Plan [SDC 5.7-125(B)(12)]

A plan describing how the proposed annexation area can be served by key facilities and services must be provided with the Annexation Agreement. Planning and public works staff will work with the applicant to complete the Annexation Agreement.

Written Narrative addressing approval criteria as specified below. All annexation requests must be accompanied with a narrative providing an explanation and justification of response with the criteria stated in the application (also stated below). [SDC 5.7-125(B)(13) and (14)]

- A. The affected territory proposed to be annexed is within the City's portions of the urban growth boundary and is contiguous to the city limits or separated from the City limits only by a public right-of-way or a stream lake or other body of water;
- B. The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plan or Plan Districts;
- C. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services as defined in the Metro Plan can be provided in an orderly efficient and timely manner; and
- D. Where applicable fiscal impacts to the City have been mitigated through a signed Annexation Agreement or other mechanism approved by the City Council.

Three (3) copies of the previously required information.

Date Received:

ALL PLANS AND ATTACHMENTS MUST BE FOLDED TO 8½" BY 11" AND BOUND BY RUBBER BANDS.

DEC 18 2015

FORM 1

PETITION/PETITION SIGNATURE SHEET
Annexation by Individuals
 [SDC 5.7-125(2)(b)(i)/ORS 222.170(1)]

We, the following property owners of the following territory, consent to the annexation to the City of Springfield and concurrent annexation to Lane County Metropolitan Wastewater Service District and Willamalane Parks and Recreation District, as deemed necessary:

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	✓ Land Owner	Acres (qty)
1. <i>Robert W Keefer</i>		Robert W Keefer	N/A	18-02-06-24-03500	Y	0.7
2. ↓			1136 Kintzley Ave., Springfield, OR 97478	18-02-06-24-03600	Y	3.85
3. ↓			N/A	18-02-06-24-03701	Y	0.84
4. ↓			3277 Jasper Rd., Springfield, OR 97478	18-02-06-24-03900	Y	5.84
5. ↓			N/A	18-02-06-24-04000	Y	0.97

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

MARTORELLO (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

Signature of circulator

State of Oregon
 County of Lane

Signed before, on November 18, 2015

By Rita Grimes

My commission expires: January 12, 2016



ers (or legal representatives)
 the map and tax lots attached
 rized tax roll.

Date Received:

DEC 18 2015

Original Submittal *[Signature]*

Date Signed and Certified

FORM 3

SUPPLEMENTAL INFORMATION FORM

*(Complete **all** the following questions and provide all the requested information. Attach any responses that require additional space, restating the question or request for information on additional sheets.)*

Contact Person: Colin McArthur, AICP

E-mail: colin@cameronmccarthy.com

Supply the following information regarding the annexation area.

- Estimated Population (**at present**): 0
- Number of Existing Residential Units: 0
- Other Uses: Undeveloped (Open Space, Natural Area)
- Land Area: 12.2 total acres
- Existing Plan Designation(s): Low Density Residential
Base Zone: Low Density Residential; Overlay Zones: Urbanizable Fringe,
- Existing Zoning(s): Floodplain, Drinking Water Protection
- Existing Land Use(s): Undeveloped (Open Space, Natural Area)
- Applicable Comprehensive Plan(s): Eugene-Springfield Metropolitan Area General Plan
N/A (The site is within South Springfield Refinement Plan boundary, but
- Applicable Refinement Plan(s): no adopted plans are currently in place for the area.)
- Provide evidence that the annexation is consistent with the applicable

comprehensive plan(s) and any associated refinement plans. The Eugene-Springfield Metropolitan Area General Plan (Metro Plan) is the regulating comprehensive plan for the area of request, as the South Springfield Refinement Plan does not identify uses for parcels within its area. As previously noted, the Metro Plan designates the parcels as Low Density Residential. The zoning applied to the area of request is consistent with this designation. Upon annexation, the proposed use is permitted within the applicable base and overlay zoning districts.

- Are there development plans associated with this proposed annexation?

Yes No

If yes, describe.

3500, 3600, 3701: Undeveloped (Parks, Open Space, Natural Area);
3900, 4000: Trailhead with multi-modal parking, restroom, and other amenities to accommodate the Parks/Open Space use.

- Is the proposed use or development allowed on the property under the current plan designation and zoning?

Yes No

- Please describe where the proposed annexation is contiguous to the city limits (non-contiguous annexations cannot be approved under 5.7-140, Criteria).

The west boundaries of Tax Lots 3900 and 4000 are contiguous to Springfield City Limits.

FORM 4

**WAIVER OF ONE YEAR TIME LIMIT
FOR ANNEXATION PURSUANT TO ORS 222.173**

This waiver of the time limit is for the following described property:
Assessor's Map: 18-02-06-24 Tax Lot 3500: N/A; Tax Lot 3600: 1136 Kintzley Ave., Springfield, OR
Tax Lots: 3500; 3600; 3701; 3900; 97478; Tax Lot 3701: N/A; Tax Lot 3900: 3277 Jasper Rd., Springfield, OR
4000 97478; Tax Lot 4000: N/A
 Map and Tax Lot Number Street Address of Property (if address has been assigned)

ONE WAIVER OF TIME LIMIT FOR EACH PARCEL, PLEASE

We, the owner(s) of the property described above understand the annexation process can take more than one year but desire to annex to have City services. Therefore, we agree to waive the one-year time limitation on this petition to annex established by Oregon Revised Statutes 222.173, and further agree that this contract shall be effective [] indefinitely or [X] until January 1, 2017.
 Date

Signatures of Legal Owners

Please print or type name	Signature	Date Signed
VINCENT MARTORELLO	<i>V. Martorello</i>	11/18/15

Date Received:

Revised 4/8/14 BJ

Page 16 of 16
 DEC 18 2015

Original Submittal SM

December 17, 2015

Andy Limbird, Senior Planner
Development and Public Works Department
City of Springfield
225 5th Street
Springfield, OR 97477

**RE: Willamalane Mill Race Path Trailhead Annexation
Final Application Submittal (PRE15-00062)**

Dear Andy,

Enclosed please find materials required to complete the Mill Race Path Trailhead Annexation Application (PRE15-00062). The additional items identified for application completeness are noted in *italics*, with responses identifying where you will find these items in plain text.

PLANNING

Comments Related to Application Completeness:

1. *The submitted ownership worksheet contains outdated assessment value information for Tax Lots 3900 and 4000. Please update with 2015 assessment data for these lots.*

The enclosed, original copy of the Ownership Worksheet is updated with the new assessment data for Tax Lots 3900 and 4000.

Additional Notes not Related to Application Completeness:

1. *Provide original signed forms with the Annexation Application.*

The original copies of the Annexation Application Form and associated paperwork are enclosed for the formal submittal of the Annexation Application in accordance with the requirements of the Annexation Application Form.

2. *The Point of Beginning should be depicted and labeled on the redline cadastral map submitted for the annexation area.*

The point of beginning, the SE corner of the Isaac Briggs DLC 83, is labeled on an updated Cadastral Map.

3. *An Annexation Agreement likely will be required for this annexation request. Staff will prepare a draft Annexation Agreement for review and execution by the applicant.*

Cameron McCarthy

Date Received:

DEC 18 2015

The City informed the Applicant of this requirement at the Annexation Pre-Submittal Meeting on December 8, 2015. The Applicant will review a draft of the recitals and provisions of the Agreement upon receipt.

PUBLIC WORKS ENGINEERING

Comments Related to Application Completeness:

1. *Site is within the 1-year TOT Zone.*

The plan set for the Site Plan Review Application and associated land use applications will show the project area in relation to all Time of Travel Zone boundaries.

2. *Locations of communication franchise utilities need to be shown, or a note stating no communications facilities are located on the site.*

The plan set for the Site Plan Review Application and associated land use applications will show the existing conditions of the project area in relation to all existing utilities.

3. *These items will be addressed as part of the Annexation Agreement and future development of the site.*

The City informed the Applicant of this requirement at the Annexation Pre-Submittal Meeting on December 8, 2015. The Applicant will review a draft of the recitals and provisions of the Agreement upon receipt.

Additional Notes not Related to Application Completeness:

1. *An Annexation Agreement will be required. Items required, but not limited to, will be in the Agreement: (1) Required delineation of wetlands for the Jasper Slough located to the west and south as part of future development; (2) Future participation in street, utility and frontage improvements for Kintzley Avenue; and, (3) Future participation in frontage improvements for Jasper Road.*

As previously noted, the City informed the Applicant of a forthcoming Annexation Agreement at the Annexation Pre-Submittal Meeting on December 8, 2015. The Applicant will review a draft of the recitals and provisions of the Agreement upon receipt. A Wetland Delineation Report was prepared for the project and received DSL concurrence on November 10, 2015.

Cameron McCarthy

Date Received:

DEC 18 2015

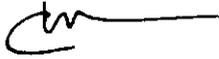
Original Submittal CMM

Willamalane Mill Race Path Trailhead Annexation
Final Application Submittal (PRE15-00062)

December 17, 2015

We appreciate Development and Public Works Department staffs' assistance throughout this project. Please contact me should you need additional information or have any questions.

Sincerely,



Colin G. McArthur, AICP

Cameron McCarthy

Date Received:

DEC 13 2015

Original Submittal



ANNEXATION AGREEMENT

This Annexation Agreement ("Agreement") is made between the City of Springfield, an Oregon municipal corporation ("City") and Willamalane Park and Recreation District ("APPLICANT").

RECITALS

- A. APPLICANT owns the parcel(s) of land legally described in Exhibit A, the Property. The property is proximate to the jurisdictional limits of the City and is subject to annexation by the City of Springfield following minor boundary change processes.
- B. APPLICANT has submitted to the City a request for Annexation, dated 12/18/15, for Assessor's Map No. 18-02-06-24, Tax Lots 3500, 3600, 3701, 3900 & 4000.
- C. APPLICANT wishes to annex the Property to the City and seeks support from the City for the annexation.
- D. The Property is within the Urbanizable Fringe Overlay District (UF-10) according to the Springfield Zoning Map, and the underlying zoning is Low Density Residential (LDR).
- E. Annexation of the Property requires a showing under SDC 5.7-140.C that the Property can be provided with the minimum level of key urban facilities and services as defined in the Metro Plan Policy 8a and 8b, p.II-C-4, and such showing is supported by the substantial evidence in the record of the proceeding on this annexation. City staff has determined the minimum level of key urban services is currently available to the Property.
- F. Subsequent to annexation of the Property, APPLICANT intends to proceed with the development of a Mill Race Path Project subject to City land use and development approvals. The proposed Mill Race Path Project includes a trailhead and multi-use path to be developed on Tax Lots 3900 and 4000. The proposed Mill Race Path Project will require the extension of urban services by APPLICANT to serve the trailhead and associated site amenities. The provisions of this Agreement that stipulate the cost and obligations of future public improvements to be borne by APPLICANT, referred to in this Agreement as future site development, do not apply to the proposed Mill Race Path Project and its associated improvements. Those costs and obligations will be addressed by APPLICANT at such time as the undeveloped remainder of the Property is subject to further City land use and development approvals.

After Recording, Return to:

Place Bar Code Sticker Here:

City of Springfield
Attn: Current Development Division
Development & Public Works Department
225 Fifth Street
Springfield, OR 97477

- G. The purpose of this Agreement is to memorialize APPLICANT's and City's commitment and agreement to the allocation of financial responsibility for public facilities and services for the Property and other users of the facilities, sufficient to meet the City's requirements for the provision of key urban services, including long term public sanitary sewer, stormwater management systems, interconnected transportation systems, and Fire and Life Safety services necessary for an affirmative City recommendation for the annexation request.
- H. A public sanitary sewer system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is necessary to support a finding that this key urban service is available to serve the Property.
- An existing public sanitary sewer system is located in Jasper Road and has sufficient capacity to serve the Property.
- I. A public stormwater management system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is also necessary to support a finding that this key urban service is available to serve the Property.
- An existing public storm sewer system is located in Jasper Road and has sufficient capacity to serve the Property.
- J. An interconnected transportation system with the existing and proposed land uses in the vicinity of the Property is also required in order to provide access and a transportation system for the provision of Fire and Life Safety services to and from the annexed property.
- The Property has access to Jasper Road.
 - The Property also has frontage on a portion of Kintzley Avenue, which is planned to be improved as part of future site development.
 - Kintzley Avenue is classified as a County Local Access Road and is not improved to current City standards. Improvement of Kintzley Avenue will be required at the time of future development on the Property. Additional right-of-way dedication for Kintzley Avenue may be required from the Property to provide a uniform right-of-way width that is sufficient to meet City local road standards.
- K. In order to facilitate orderly development of the Property and ensure the full provision of key urban services that are satisfactory to the City and meet the City's conditions for an affirmative recommendation for annexation to the Common Council, and in exchange for the obligations of the City set forth below, APPLICANT shall comply with all requirements imposed on APPLICANT in this Agreement.

Now, therefore based upon the foregoing Recitals, which are specifically made a part of this Agreement, the parties agree as follows:

AGREEMENT

1. Obligations of APPLICANT. Consistent with the above Recitals, APPLICANT agrees to perform the obligations set forth in this section.

- 1.1. APPLICANT shall bear the cost and obligation to construct the following public improvements, in accordance with the requirements in effect at the time of construction as contained in the Springfield Municipal Code, Springfield Development Code (SDC), and Chapter 12 of the City's Engineering Design Standards and Procedures Manual (EDSPM) using the Public Improvement Project (PIP) process or another public contracting method acceptable to the City Engineer, including but not limited to: associated easements, right-of-way dedication, engineering costs, permit applications and fees, legal costs, construction and inspection costs, and the preparation of As-built Plans.
 - 1.1.1. Extend the public sanitary sewer system from Jasper Road southward along Kintzley Avenue through the Property frontage on Kintzley Avenue at the time of development of the remainder of the site.
 - 1.1.2. Extend the public storm sewer system from Jasper Road southward along Kintzley Avenue through the Property frontage on Kintzley Avenue at the time of development of the remainder of the Property.
 - 1.1.3. Dedicate an additional 5 feet of public street right-of-way along the Kintzley Avenue frontage of the Property.
 - 1.1.4. At the time the City determines the need for the Kintzley Avenue improvements or upon development of the remainder of the site, whichever comes first, dedicate the right-of-way described in 1.1.3 to the City, at no cost to the City, for the purpose of fully improving Kintzley Avenue from the intersection with Jasper Road to a point at or near the southern boundary of Tax Lot 3600.
 - 1.1.5. Pay its costs to fully improve Kintzley Avenue to full urban standards, including appurtenant stormwater management and sanitary sewer infrastructure, at the time of development of the remainder of the Property.
 - 1.2. Provide and be financially responsible for the provision of any additional urban facilities and services identified during the review and approval of the Site Plan as necessary to serve the development of the Property, including the construction and maintenance thereof.
 - 1.3. In determining APPLICANT's share of costs for the improvements described in this Agreement, the full cost for the provision of the improvements at the time of construction shall be used. For the purposes of this Agreement, the full cost shall include design, construction, acquisition of land and/or easements, studies, permits from all agencies having jurisdiction, attorney's fees, and all other costs reasonably associated with the implementation of the needed improvements.
2. Obligations of City. Consistent with the above Recitals, City agrees to:
 - 2.1 Initiate and support annexation of the Property to the City before the Common Council and support APPLICANT's defense of any appeal of a decision to the City. However, the City will not assume any financial responsibility to provide legal counsel on appeal.
 3. Covenants Running With the Land. It is the intention of the parties that the covenants herein are necessary for the annexation and development of the Property and as such shall run with the Property and shall be binding upon the heirs, executors, assigns, administrators, and successors of the parties hereto, and shall be construed to be a benefit to and burden upon the Property. This Agreement shall be recorded, at APPLICANT's expense, upon its execution in the Lane

County Deeds and Records. This Agreement may be assigned by APPLICANT and shall benefit any assigns or successors in interest to APPLICANT. Execution of this Agreement is a precondition to the support of the City for annexation of the Property described in Exhibit A to the City. Accordingly, the City retains all rights for enforcement of this Agreement.

4. Limitations on the Development. No portion of the Property shall be developed prior to the approval of a Site Plan or Subdivision, as applicable, for the proposed development.
5. Mutual Cooperation. City and APPLICANT shall endeavor to mutually cooperate with each other in implementing the various matters contained herein.
6. Waiver of Right of Remonstrance. APPLICANT agrees to sign any and all waivers, petitions, consents and all other documents necessary to obtain the public facilities and services described herein as benefiting the Property, under any Improvement Act or proceeding of the State of Oregon, Lane County, or the City and to waive all rights to remonstrate against these improvements. APPLICANT does not waive the right to protest the amount or manner of spreading the assessment thereof, if the assessment appears to APPLICANT to be inequitable or operate unfairly upon the Property. APPLICANT waives any right to file a written remonstrance against these improvements. APPLICANT does not waive its right to comment upon any proposed Local Improvement District (LID) or any related matters orally or in writing.
7. Modification of Agreement. This Agreement may only be modified in writing signed by both parties. Any modifications to this Agreement shall require the approval of the Springfield Common Council. This Agreement shall not be modified such that the minimum level of key urban facilities and services as defined in the Metro Plan Policy 8a and 8b, p.II-C-4 and as required herein are not provided in a timely manner to the Property.
8. Land Use. Nothing in this Agreement shall be construed as waiving any requirements of the Springfield Development Code or Springfield Municipal Code which may be applicable to the use and development of this Property. Nothing herein shall be construed as City providing or agreeing to provide approval of any building, land use, or other development application or Land and Drainage Alteration Program (LDAP) permit application submitted by APPLICANT. APPLICANT is responsible for obtaining, at APPLICANT's expense, all State and/or Federal permits and any other approvals as may be required.
9. Dolan. APPLICANT knows and understands any rights it may have under the law as interpreted in Dolan v. City of Tigard, 512 US 374 (1994) and subsequent cases interpreting the legal effect of Dolan and by entering into this Agreement hereby waives any requirement that the City demonstrate the public improvements and other obligations of APPLICANT, for payments, financial responsibility and reimbursements set forth in Section 1, required herein, are roughly proportional to the burden and demands placed upon the urban facilities and services by the development and to the impacts of the development of the Property. APPLICANT further waives any cause of action it may have pursuant to Dolan v. City of Tigard and cases interpreting the legal effect of Dolan arising out of the actions described herein.
10. Ballot Measures 37/49/ORS 195.300 et seq. APPLICANT knows and understands any rights it may have under Oregon Revised Statutes (ORS) Chapter 195.300 et seq., "Just Compensation

for Land Use Regulation". APPLICANT for itself and its heirs, executors, assigns, administrators and successors hereby waives any claim or cause of action it may have under such ORS provisions against the City.

11. Invalidity. If any provision of this Agreement shall be deemed unenforceable or invalid, such enforceability or invalidity shall not affect the enforceability or validity of any other provision of this Agreement. The validity, meaning, enforceability, and effect of the Agreement and the rights and liabilities of the parties hereto shall be determined in accordance with the laws of the State of Oregon.

DATED this 2 day of FEBRUARY, 2016

IN WITNESS WHEREOF, the APPLICANT and City have executed this Agreement as of the date first herein above written.

APPLICANT

V. Martorello
By: _____

2/2/16
Date _____

PLANNING AND DEVELOPMENT MANAGER
Its: _____

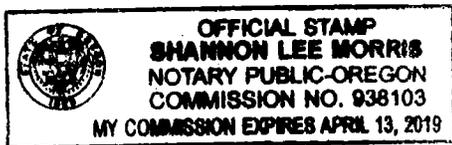
STATE OF OREGON }
COUNTY OF LANE } SS

BE IT REMEMBERED that on this 2 day of February, 2016 before me, the undersigned, a notary public in and for said County and State, personally appeared the within named Vincent Martorello whose identity was proved to me on the basis of satisfactory evidence and who executed the within instrument and acknowledged to me that Vincent Martorello executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

Shannon Lee Morris
NOTARY PUBLIC FOR OREGON

April 13, 2019
MY COMMISSION EXPIRES



CITY OF SPRINGFIELD

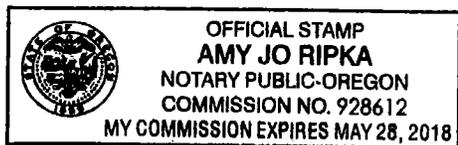
By: [Signature]
Gino Grimaldi, City Manager

STATE OF OREGON }
COUNTY OF LANE } SS

BE IT REMEMBERED that on this 2nd day of February, 2016 before me, the undersigned, a notary public in and for said County and State, personally appeared the within named Gino Grimaldi whose identity was proved to me on the basis of satisfactory evidence and who by me duly sworn, did say that he is the City Manager of the within named municipal corporation and does acknowledge said instrument to be the free act and deed of said municipal corporation, and that the seal affixed to said instrument is the Corporate seal of said municipal corporation, and that said instrument was signed and sealed in behalf of said municipal corporation by authority of its Common Council.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last above written.

[Signature]
NOTARY PUBLIC FOR OREGON



May 28, 2018
MY COMMISSION EXPIRES

REVIEWED & APPROVED
AS TO FORM
[Signature]
DATE: 1/22/16
OFFICE OF CITY ATTORNEY

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Laura Turner
Staff Phone No: 726-4661
Estimated Time: Consent Calendar
Council Goals: Financially Responsible and Stable Government Services

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: APPROVE A CONTRACT WITH PACIFICSOURCE HEALTH PLANS TO PROVIDE THIRD PARTY ADMINISTRATIVE SERVICES FOR CITY'S SELF-FUNDED MEDICAL/Rx/VISION INSURANCE

ACTION REQUESTED: By motion:
Authorize City Manager to negotiate and execute a contract with PacificSource Health Plans, in the amount of \$905,000 to provide 2016 Third Party Administrative Services for City self-funded Medical/Rx/Vision insurance.

ISSUE STATEMENT: The City of Springfield has been self-funded since January 2013. In order to meet federal privacy law under the Health Insurance Portability and Accountability Act ("HIPAA"), the City contracts with a Third Party Administrator ("TPA") to process claims and payments. The City also purchases stop loss insurance for very large claims. PacificSource has been our TPA since January 2013, and was the lowest viable bidder for the 2014 renewal, primarily due to their pricing on the stop loss insurance.

ATTACHMENTS: 1. PacificSource Administrative Services Agreement

**DISCUSSION/
FINANCIAL
IMPACT:** The City provides a comprehensive self-funded health insurance plan for all employees. In order to be in compliance with HIPAA, the City has to contract with a TPA. A TPA is the confidential interface between City staff and the employee and his or her health care provider.

PacificSource has been our TPA since January 2013 providing claims administration for Medical/Rx/Vision services. This Administrative Services Agreement also includes programs for Condition Support and Accordant care – Rare Disease Management, prenatal management, 24 Hour Nurseline, travel network and global emergency services.

In addition to providing TPA services, PacificSource also provides stop-loss insurance, which the City purchases in order to protect our financial reserves from taking large losses from medical claims that are \$150,000 or over.

This year we negotiated an increase of 3.4% in administrative fees, and a 5.1% increase in stop loss insurance. Stop loss was less than national average (8%) due to our low usage in 2015. And, because of our overall positive claim experience, our entire medical plan costs, including the clinic expansion in 2016, are increasing by a total of 3%, versus approximately 7.4% had we remained fully insured.

Because we've had the same TPA for several years now, we plan to solicit cost estimates for TPA services and stop-loss insurance for CY17.



THIRD PARTY ADMINISTRATIVE SERVICES AGREEMENT

No. G0020720

In consideration of City of Springfield's Acceptance and in consideration of payment of Administrative Services Fees in the amounts and at the time required, PacificSource Health Plans, an Oregon non-profit corporation, will provide administrative services for the City of Springfield Employee Benefit Plan for each enrolled person in accordance with the provisions and subject to the conditions of this Agreement.

This Agreement, including all attachments, addendums, exhibits, or amendments affixed hereto, shall be the entire contract between the Parties.

PacificSource Health Plans

P.O. Box 7068, Springfield, OR 97475-0068

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This Agreement is made by and between PacificSource Health Plans ("PacificSource") as a Third Party Administrator providing administrative services only, and City of Springfield, as Plan Sponsor ("Sponsor") of the City of Springfield Employee Benefit Plan (the "Plan"). PacificSource and Sponsor shall be collectively referred to as the "Parties."

I. RECITALS

1.1 Sponsor has established certain programs for the benefit of its employees, which may be subject to the laws codified in ERISA, Health Care Reform, and in various other state and federal statutory schemes.

1.2 PacificSource is in the business of assisting companies like Sponsor with the administration of certain ministerial functions for benefit plans.

1.3 Sponsor has requested PacificSource assist it, and act on its behalf, with respect to a variety of administrative and ministerial functions, including making payment of certain benefits, providing recordkeeping and other administrative services as described in this Agreement.

1.4 PacificSource is a business associate under HIPAA with regards to the services it will provide herein and, to that extent, has executed the Business Associate Addendum attached hereto as Exhibit I.

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, Sponsor and PacificSource agree as follows:

II. INTRODUCTION

2.1 Effective Date and Term

The Effective Date of this Agreement is the 1st day of January, 2016. The initial term of this Agreement shall be a twelve (12) month period commencing on the Effective Date, unless terminated earlier in accordance with the terms of this Agreement. After the initial term, this Agreement may be renewed for successive one-year periods by the mutual, written agreement of the Parties.

2.2 Scope of Relationship

Sponsor has the sole and final authority to establish, maintain, control, and manage the operation of the Plan. PacificSource is and shall remain an independent contractor with respect to the services being performed hereunder and shall not for any purpose be deemed an employee of Sponsor. Nor shall PacificSource and Sponsor be deemed partners, engaged in a joint venture, or governed by any legal relationship other than that of independent contractor. PacificSource does not assume any responsibility for the policy design of the Plan, the adequacy of its funding, or any act or omission or breach of duty by Sponsor. Nor is PacificSource in any way to be deemed an insurer, underwriter, or guarantor with respect to any benefits payable under the Plan. With respect to payment of benefits, PacificSource generally provides reimbursement services only and does not assume any financial risk or obligation with respect to claims for benefits payable by Sponsor under the Plan. PacificSource does not intend to be the "named fiduciary," "plan sponsor," or "plan administrator" (as such terms are described in ERISA, other applicable law, or the Plan documentation) or assume any of the administrative duties or responsibilities commensurate with those designations.

Unless required by applicable law, nothing in this Agreement shall be deemed to (1) render the PacificSource a party to the Plan; (2) confer upon PacificSource any authority or control respecting management of the Plan, authority or responsibility in connection with administration of the Plan, or responsibility for the terms or validity of the Plan; or (3) impose upon PacificSource any obligation to any employee of Sponsor or any person who is participating in the Plan ("Participant") or otherwise entitled to benefits through the Plan.

2.3 Definitions

“**Agreement**” means this Administrative Services Only Agreement, including all Appendices hereto.

“**Business Associate Addendum**” means the separate agreement entered into between Sponsor and the PacificSource (as business associate) to document compliance with HIPAA's privacy, security, and electronic data interchange (EDI) requirements.

“**COBRA**” means the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended, including regulations promulgated thereunder.

“**Code**” means the Internal Revenue Code of 1986, as amended, including regulations thereunder.

“**ERISA**” means the Employee Retirement Income Security Act of 1974, as amended, including regulations thereunder.

“**Effective Date**” has the meaning given in Section 2.1.

“**Electronic PHI**” or “**ePHI**” is a type of PHI and has the meaning assigned to such term under HIPAA.

“**Exhibits**” means one or more documents added to this Agreement, and marked as exhibits, which are incorporated by reference into and form part of this Agreement.

“**Health Care Reform**” means the Patient Protection and Affordable Care Act, (PPACA), as amended by the Health Care and Education Reconciliation Act of 2010, (HCERA), and as further amended from time to time, including regulations thereunder.

“**HIPAA**” means the Health Insurance Portability and Accountability Act of 1996, as amended, including regulations thereunder.

“**Named Fiduciary**” means the named fiduciary as defined in ERISA §402(a)(1).

“**Participant**” has the meaning given in Section 2.2.

“**Plan**” means each portion of the Program through which benefits are provided, including the Health FSA or DCAP, as applicable.

“**Plan Administrator**” means the administrator as defined in ERISA §3(16)(A).

“**Program**” has the meaning given in the Recitals and refers to the Plans collectively.

“**Protected Health Information**” or “**PHI**” has the meaning assigned to such term under HIPAA.

“**Sponsor**” means City of Springfield.

III. RESPONSIBILITIES OF SPONSOR

3.1 Role of Sponsor

(a) *General.* Sponsor has the sole authority and responsibility for the Plan and its operation, including the authority and responsibility for establishing, administering, construing, and interpreting the provisions of the Plan and making all determinations thereunder. Sponsor gives PacificSource the authority to act on behalf of Sponsor in connection with the Plan, but only as expressly stated in this Agreement or as mutually agreed in writing by Sponsor and PacificSource. Sponsor is considered the Plan Administrator and Named Fiduciary of the Plan benefits for purposes of ERISA.

(b) *Responsibilities.* Without limiting Sponsor's responsibilities described herein, it shall be Sponsor's sole responsibility (as Plan Administrator) and duty to: ensure compliance with COBRA; perform required nondiscrimination testing; amend the Plans as necessary to ensure ongoing compliance with applicable law; file any required tax or governmental returns relating to the Plan(s); collect and forward any fees related to the Plans; determine if and when a valid election change has occurred; execute and retain required Plan and claims documentation; and take all other steps necessary to maintain and operate the Plans in compliance with applicable provisions of the Plans, ERISA, HIPAA, the Code, Health Care Reform, and other applicable federal and state laws.

3.2 Funding and Services Charges

Sponsor shall pay PacificSource the service charges set forth in the Exhibits hereto, and as further described in Sections 5.1 and 5.2. Sponsor shall promptly make any funds necessary available for payment of benefits under the Plan. It is the Sponsor's intent that the Plan be operated to fall within an exception or non-enforcement policy with respect to ERISA's trust requirement for plan assets. To the extent PacificSource administers the remittance of fees or expenses for which Sponsor is responsible, such as certain fees which may apply under Health Care Reform, Sponsor shall promptly make those funds available to PacificSource for any required remittance.

3.3 Information to PacificSource

Sponsor shall furnish the information requested by PacificSource as determined necessary to perform PacificSource's functions hereunder, including information concerning the Plan and the eligibility of individuals to participate in and receive Plan benefits. Such information shall be provided to PacificSource in the time and in the manner agreed to by Sponsor and PacificSource. PacificSource shall have no responsibility with regard to benefits paid (or not paid) in error, or with regard to failure to timely provide required notices or other communications, due to Sponsor's failure to timely update such information. From time to time thereafter, at least as frequently as necessary to enable Sponsor and PacificSource to discharge their respective responsibilities under applicable law, PacificSource shall provide Sponsor with updated reports summarizing the eligibility data provided by Sponsor by electronic medium (the "Reports") unless otherwise agreed by the parties. The Reports shall specify the effective date for each Participant who is added to or terminated from participation in the Plan. Sponsor shall be responsible for ensuring the accuracy of its Reports, and bears the burden of proof in any dispute with PacificSource relating to the accuracy of any Report. PacificSource shall have no liability to Sponsor or any Participant as a consequence of an inaccurate Report, and PacificSource shall not have any obligation to credit Sponsor for any claims expenses or administrative fees incurred or paid to PacificSource as a consequence of Sponsor failing to review Reports for accuracy. PacificSource shall assume that all such information is complete and accurate, and is under no duty to question the completeness or accuracy of such information. With respect to any Plan subject to the HIPAA privacy rule, such Reports shall be considered PHI, and when transmitted by or maintained in electronic media shall be considered ePHI, subject to the privacy and security rules under HIPAA and the applicable separate Business Associate Contract.

3.4 Plan Documents

Sponsor is responsible for the Plan's compliance with all applicable federal and state laws and regulations, including amending Plan documents as necessary to comply with applicable law changes and reflect changes to the benefit arrangements. Sponsor shall provide PacificSource with all relevant documentation, including but not limited to, the Plan documents and any Plan amendments. To the best of its ability, Sponsor will notify PacificSource of any changes to the Plan at least thirty (30) days before the effective date of such changes. Sponsor acknowledges that PacificSource is not providing tax or legal advice and that Sponsor shall be solely responsible for determining the legal and tax status of the Program.

3.5 Financial Responsibility for Claims

Sponsor is responsible for payment of claims made pursuant to, and the benefits to be provided by, the Plan. PacificSource does not insure or underwrite the liability of Sponsor under the Plan. Except for (a) expenses required for PacificSource to be in the business of providing services under this Agreement;

and (b) expenses specifically assumed by PacificSource in this Agreement, Sponsor is solely responsible for all expenses incident to the Plan.

3.6 Medical Records

Sponsor shall, if required by law or regulation, (a) notify each Participant and provide each Participant with an opportunity to opt out (if required); or (b) obtain from each Participant such written authorization for release of any financial records and medical records which may be required in accordance with any and all applicable state and federal laws (including HIPAA, HiTECH, ARRA, and the Gram-Leach-Bailey Act) to permit Sponsor and/or PacificSource to perform their respective obligations under the terms of this Agreement.

3.7 HIPAA Privacy and Security

With respect to any arrangement under the Plan that is subject to the HIPAA privacy rule, Sponsor shall provide PacificSource with the applicable notice of privacy practices (prepared by the Plan; not prepared by PacificSource), as well as any subsequent changes to such notices. Sponsor shall provide PacificSource with certification that the applicable Plan document has been amended as required by the privacy rule to permit disclosures of PHI to Sponsor for plan administration purposes and that Sponsor agrees to the conditions set forth in applicable Plan documentation. Upon request, Sponsor will provide a copy of any applicable Plan amendments to PacificSource. Other aspects of the HIPAA privacy rule are reflected in the separate applicable Business Associate Addendum. Sponsor shall not request PacificSource to use or disclose PHI in any manner that would not be permissible under the privacy rule if done by Sponsor, except that PacificSource may use or disclose PHI for purposes of data aggregation and the management and administrative activities of PacificSource, as provided in the separate applicable Exhibit I: Business Associate Addendum.

IV. RESPONSIBILITIES OF PACIFICSOURCE

4.1 Limited Scope of Responsibilities

PacificSource's sole responsibilities shall be as described and enumerated in this Agreement, and shall include any obligations listed in the Exhibits attached hereto. PacificSource generally provides certain administrative and ministerial services for Sponsor, as more fully described in this Agreement. PacificSource does not – under any circumstances – interpret the Plan or Plan documents.

4.2 Customer Service

PacificSource shall provide customer service personnel by telephone and e-mail during the hours of 8:00 a.m. to 5:00 p.m. Pacific Standard Time and Mountain Standard Time, Monday through Friday, excepting federally recognized holidays. PacificSource shall not be deemed in default of this Agreement as a result of, nor held responsible for, any cessation, interruption or delay in the performance of its obligations hereunder due to causes beyond its reasonable control, including, but not limited to, natural disaster, act of God, labor controversy, civil disturbance, disruption of the public markets, war or armed conflict, or the inability to obtain sufficient materials or services required in the conduct of its business, including Internet access, or any change in or the adoption of any law, judgment, or decree.

4.3 Benefit Process and Payment

PacificSource shall, on behalf of Sponsor, operate under the express terms of this Agreement and the Plan. PacificSource shall accept and process claims of Participants received by PacificSource for benefits under the Plan in accordance with the terms and conditions, including timeframes, of the applicable Plan (as set forth in the Plan document) and applicable law. PacificSource shall initially determine if persons covered by the Plan (as described in the Reports) are entitled to benefits under the Plan, and shall adjudicate and pay Plan benefits to Participants, as set forth in this Section IV and Section V, in accordance with Plan terms and in its usual and customary manner. PacificSource shall not interpret any Plan document or provision, but shall process claims in accordance with the plan, written terms of the Plan document(s). Where a claim is not paid in full, PacificSource shall provide written denial notices in accordance with the terms and conditions, including timeframes, of the applicable Plan (as set forth in the Plan document) and applicable law.

PacificSource shall have no duty or obligation with respect to claims incurred prior to the Effective Date, if any, or Plan administration (or other) services arising prior to the Effective Date ("Prior Administration"), if any, regardless of whether such services were/are to be performed prior to or after the Effective Date. Sponsor agrees that: (a) PacificSource has no responsibility or obligation with respect to claims incurred prior to the Effective Date and/or Prior Administration; (b) Sponsor will be responsible for processing claims incurred prior to the Effective Date (including any run-out claims submitted after the Effective Date) and maintaining legally required records of all claims incurred prior to the Effective Date and Prior Administration sufficient to comply with applicable legal (e.g., IRS substantiation) requirements; and (c) Sponsor shall indemnify and hold PacificSource harmless for any liability relating to claims incurred prior to the Effective Date and/or Prior Administration.

4.4 Bonding and Insurance Coverage

PacificSource has, and will maintain, an appropriate bond to act as a third party administrator pursuant to this Agreement. This bond covers the handling of Sponsor's and Participants' money and must protect such money from losses by dishonesty, theft, forgery or alteration, and unexplained disappearance. Such bond shall be in an amount sufficient to at least satisfy the fidelity bonding requirement under ERISA §412 and any other applicable bonding requirement(s). PacificSource shall also maintain business liability coverage in the amount of at least \$1 million. PacificSource shall provide proof of such bonding and business liability coverage upon Sponsor's request and shall notify Sponsor of any material changes, including change of carrier, change in amount of coverage, or any other condition of coverage.

4.5 Reporting

PacificSource shall make available to Sponsor at least monthly via electronic medium (unless otherwise agreed by the Parties) a master report showing the payment history and status of Participant claims and the amounts and transactions of Participant accounts during the preceding month. PacificSource shall also make available to Participants at least monthly via electronic medium a report showing individual payment history, status of claims, and the amounts and transactions of the individual accounts during the preceding month.

4.6 Claims Appeals

PacificSource will provide two levels of internal appeal review for Sponsor, and shall conduct such reviews in accordance with its internal written procedures. PacificSource shall review any appeals to ensure the subject matter of the appeal was handled appropriately and in accordance with the plain, written language of the Plan Document(s). PacificSource shall accept and forward any request for external review by a Participant to an appropriate Independent Review Organization ("IRO") as required. PacificSource shall coordinate the review of the appeal by the IRO, and shall inform the Participant of the outcome of the same. PacificSource shall handle any such requests in accordance with its internal policies and procedures. Any fees associated with such a review shall be passed through to Sponsor.

4.7 Recordkeeping

PacificSource shall maintain, for the duration of this Agreement, the usual and customary books, records and documents, including electronic records, that relate to the Program and its Participants that PacificSource has prepared or that have otherwise come within its possession. These books, records, and documents, including electronic records, are the property of Sponsor, and Sponsor has the right of continuing access to them during normal business hours at PacificSource's offices with reasonable prior notice. If this Agreement terminates, PacificSource shall deliver all such books, records, and documents to Sponsor, subject to PacificSource's right to retain copies of any records it deems appropriate. Sponsor shall be required to pay PacificSource reasonable charges for transportation of such records.

Provided, however, that upon termination of this Agreement, PacificSource must comply with the terms of the applicable separate Business Associate Addendum with respect to the destruction or return of all PHI, including PHI that is in the possession of subcontractors or agents of PacificSource.

4.8 Standard of Care; Erroneous Payments

PacificSource shall use reasonable care and due diligence in the exercise of its powers and the performance of its duties under this Agreement, provided that a higher standard of care will be exercised where required by applicable law. If PacificSource makes any payment under this Agreement to an ineligible person, on a claim that is later determined to be fraudulent, or if more than the correct amount is paid, PacificSource shall promptly notify Sponsor and make diligent efforts to recover any payment made to or on behalf of an ineligible person, fraudulent claim, or any overpayment. To the extent electronic payment cards are used, PacificSource shall follow the Plan language and applicable legal requirements regarding the efforts to be made. PacificSource will follow its established policies and procedures in pursuit of any such erroneous payment, but will not be financially responsible for such erroneous payment even if it fails to recover the amounts paid in error. PacificSource shall not be required to pursue any erroneous payment that is for an amount of fifteen (\$15) U.S. dollars or less.

4.9 Notices to Sponsor

PacificSource shall provide Sponsor with any and all notices, including those relating to privacy policies and practices, as may be required by any applicable state and/or federal law addressed to the representative designated in paragraph 9.9 (b).

4.10 Non-Discretionary Duties; Additional Duties

PacificSource and Sponsor agree that the duties to be performed by PacificSource under this Agreement are non-discretionary. To the extent a question may arise regarding any Plan document or provision thereof, PacificSource shall be entitled to rely on Sponsor's direction or interpretation. Any additional duties agreed upon by PacificSource and Sponsor will not be effective unless specified in writing and signed by both Parties.

4.11 Subcontractors

PacificSource may engage subcontractors to assist PacificSource in the performance of its obligations under this Agreement. Subcontractors may include, among others, vendors of debit card services. PacificSource guarantees the subcontractor's performance to the same degree as if the PacificSource provided the services directly. PacificSource will ensure that, if necessary, a Business Associate Addendum is in place with respect to applicable services provided by a subcontractor.

V. PAYMENTS FOR BENEFITS; SPONSOR'S FUNDING RESPONSIBILITY

5.1 Payment of Benefits

Sponsor authorizes PacificSource to pay Plan benefits by checks written (or other draft payment or debit) on one or more bank accounts established in the name of Sponsor for the payment of Plan benefits. This account must be pre-funded by Sponsor in an amount to be determined by the Parties. Each week, or at such other interval as may be agreed upon, PacificSource shall notify Sponsor of all amounts paid out of the account and Sponsor pay not less than an equal amount into the account to replenish it. Sponsor shall enter into any such agreements, and provide any such instructions, with its bank of choice that may be necessary to implement this section.

PacificSource's duty to pay benefits is contingent upon Sponsor maintaining a sufficient level of funding in the account to allow for payment of the same. In the event the account is overdrawn or has a balance of zero, PacificSource shall have no duty or obligation to pay any benefit.

5.2 Prompt Payment

Payments for benefits under the terms of this Agreement may fall under the 'Prompt Pay' statute(s) of the State of Oregon. PacificSource shall comply with any and all such Prompt Pay statute(s), including any interest payments that may be required under those statute(s), unless Sponsor has received an exemption from such statute(s), or can show that it is exempt under the explicit terms of the statute(s). Sponsor shall provide PacificSource with any information reasonably requested by

PacificSource detailing any claimed exemption. In the absence of such evidence of exemption, PacificSource shall comply with any Prompt Pay statute(s).

5.3 Funding of Benefits

Funding for any benefit payment to (or on behalf of) the Participants under the Plan, including but not limited to, all benefits to Participants in accordance with the Plan, is the sole responsibility of Sponsor. Sponsor agrees to accept liability for, and provide sufficient funds to satisfy, all payments to Participants or on their behalf under the Plan, including claims for reimbursement for covered expenses as described in the applicable Plan documents, if such expenses are incurred and the claim is presented for payment during the term of this Agreement.

VI. PACIFICSOURCE COMPENSATION

6.1 Service Charges

The monthly service charges of PacificSource are described in (as applicable) Exhibit II, and the Stop Loss Policy. PacificSource may change the amount of such charges by providing at least sixty (60) days written or electronic notice to Sponsor if one of the following events occurs: (1) Changes made to the Plan benefits; or (2) the number of covered lives changes by ten (10) percent or more.

6.2 Billing of Charges

All service charges of PacificSource, whether provided for in this or any other Section of Exhibit, shall be billed separately from statements for payment of claims so that a proper accounting can be made by Sponsor as to the respective amounts paid for claims and for administrative expenses.

6.3 Payment of Charges

All charges under this Section VI shall be determined by PacificSource and billed to Sponsor. Sponsor shall make payment to PacificSource within ten (10) business days of receipt of notice of the amount due. Should the expense of administration increase due to benefit changes or other mutually agreed upon changes in services or procedures provided under the Agreement, PacificSource may adjust the administrative charge accordingly, such adjustment to be effective on the date the change took effect.

6.4 Compensation Disclosures

PacificSource shall disclose direct and indirect sources of compensation received by PacificSource, other than the items discussed above, attributable to this Agreement as required by law. Total compensation received by PacificSource for the performance of services under this Agreement, including direct and indirect sources of compensation, may not exceed what is considered "reasonable" for purposes of ERISA's prohibited transaction exemption for services to a plan.

VII. INDEMNIFICATION AND HOLD HARMLESS

7.1 Indemnification by Sponsor

Subject to the limitations of the Oregon Governmental Tort Claims Act, ORS 30.260 et seq., the Sponsor will indemnify, defend, save, and hold PacificSource harmless from and against any and all claims, suits, actions, liabilities, losses, penalties, or damages including court costs and reasonable attorney's fees, which result from or arise out of any responsibility, duty, or obligation of the Sponsor, the Administrator, the Plan, or any other party with respect to the Plan, relating to the services to be provided under this Agreement or any addenda to this Agreement, except to the extent such claims, suits, actions, liabilities, losses, penalties, or damages arise out of the negligent acts or omissions or misconduct of PacificSource or its employees, provided such acts or omissions done by PacificSource were not done at the direction of the Sponsor or the Administrator when established by clear and convincing evidence.

7.2 Indemnification by PacificSource

PacificSource shall indemnify Sponsor and hold it harmless from and against all loss, liability, damage, expense, attorney's fees or other obligations resulting from, or arising out of, any act or omission of PacificSource in connection with the Plan, or claim, demand, or lawsuit by Plan Participants and beneficiaries against Sponsor in connection with benefit payments or services performed (or not performed) by PacificSource hereunder. In addition, PacificSource shall indemnify Sponsor and hold it harmless from and against any liability, expense, demand, or other obligation resulting from or arising out of any premium charge, tax, or similar assessment (federal or state), for which the PacificSource is liable.

VIII. TERMINATION

8.1 Automatic

Unless specifically agreed to otherwise in a written amendment to this Agreement, this Agreement shall terminate with twenty (20) days written notice as of the earliest occurrence of any one of the following: (1) the end of the term specified in Section 2.1, or any subsequent renewal thereof; (2) the effective date of any legislation which makes the Plan and/or this Agreement illegal; (3) the date either Party becomes insolvent, or bankrupt, or subject to liquidation, receivership, or conservatorship; or (4) the termination date of the Plan, subject to any agreement between Sponsor and PacificSource regarding payment of benefits after the Plan is terminated.

8.2 Discretionary

This Agreement may be terminated with twenty (20) days written notice as of the earliest occurrence of any one of the following: (1) by PacificSource upon failure of the Sponsor to replenish the funds of the account referenced in Section 5.1 within ten (10) days following notice of the same; (2) by PacificSource upon the failure of Sponsor to pay any charges within ten (10) business days after they are due and payable as provided in Section VI; (3) by PacificSource upon the failure of Sponsor to perform its obligations in accordance with this Agreement; (4) by Sponsor upon the failure of PacificSource to perform its obligations in accordance with this Agreement or upon termination of the Exhibit I: Business Associate Addendum; or (5) by Sponsor if it is unable to agree to any adjustment of price in accordance with Exhibit II and the Stop Loss Policy.

8.3 Limited Continuation Following Termination

If the Plan is terminated, Sponsor and PacificSource may mutually agree in writing as an amendment to this Agreement that this Agreement shall continue for the purpose of payment of any Plan benefit, expense, or claims incurred prior to the date of Plan termination. In addition, if this Agreement is terminated while the Plan continues in effect, Sponsor and PacificSource may mutually agree in writing as an amendment to this Agreement that this Agreement shall continue for the purpose of payment of any claims for which requests for reimbursements have been received by PacificSource before the date of such termination. If this Agreement is continued in accordance with this Section 8.3, Sponsor shall pay the monthly service charges incurred during the period that this Agreement is so continued plus a final termination fee equal to the final month's service charge.

8.4 Survival of Certain Provisions

Termination of this Agreement shall not terminate: (1) the rights or obligations of either Party arising out of a period prior to such termination; (2) the indemnity, confidentiality, privacy, and security provisions of this Agreement; (3) the duties and obligations imposed on PacificSource by the Business Associate Addendum attached hereto as Exhibit I to the extent they survive this Agreement; and (4) any provision in this Agreement or any Addendum which specifically provides for termination of this Agreement.

IX. GENERAL PROVISIONS

9.1 Severability

If any term of this Agreement is declared invalid by a court, the same will not affect the validity of any other provision, provided that the basic purposes of this Agreement are achieved through the remaining valid provisions.

9.2 Headings

The headings of Sections and subsections contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

9.3 Compliance and Non-Waiver

Failure by Sponsor or PacificSource to insist upon strict performance of any provision of this Agreement will not modify such provision, render it unenforceable, or waive any subsequent breach. No waiver or modification of any of the terms or provisions of this Agreement shall be valid unless in each instance the waiver or modification is made pursuant to the amendment provisions of Section 9.4, *infra*.

9.4 Amendment

This Agreement may only be amended by written agreement of the Parties.

9.5 Assignment

Neither Party can assign this Agreement without the other Party's written consent, which shall not be unreasonably withheld.

9.6 Audits

Each Party shall be authorized to perform audits of the records of payment to all Participants and other data specifically related to performance of the parties under this Agreement upon reasonable prior written notice to the other. Audits shall be performed during normal working hours. Audits may be performed by an agent of either Party, provided such agent signs an acceptable confidentiality agreement. Each Party agrees to provide reasonable assistance and information to the auditors. Sponsor acknowledges and agrees that if it requests an audit, it shall reimburse PacificSource for PacificSource's reasonable expenses, including copying and labor costs, in assisting Sponsor to perform the audit.

9.7 Non-Disclosure of Proprietary Information

(a) *General.* Sponsor and PacificSource each acknowledge that in contemplation of entering into this Agreement (and as a result of the contractual relationship created hereby), each Party has revealed and disclosed, and shall continue to reveal and disclose to the other, information which is proprietary and/or confidential information of such Party. Sponsor and PacificSource agree that each Party shall: (1) keep such proprietary and/or confidential information of the other Party in strict confidence; (2) not disclose confidential information of the other Party to any third parties or to any of its employees not having a legitimate need to know such information; and (3) shall not use confidential information of the other Party for any purpose not directly related to and necessary for the performance of its obligations under this Agreement (unless required to do so by a court of competent jurisdiction or a regulatory body having authority to require such disclosure).

(b) *Confidential Information Defined.* Information revealed or disclosed by a Party for any purpose not directly related to and necessary for the performance of such Party's obligations under this Agreement shall not be considered confidential information for purposes hereof: (1) if, when, and to the extent such information is or becomes generally available to the public without the fault or negligence of the Party receiving or disclosing the information; (2) if the unrestricted use of such information by the Party receiving or disclosing the information has been expressly authorized in writing and in advance by an authorized representative of the other Party; or (3) if required by applicable law. For purposes of this Section, confidential information is any information in written, human-readable, machine-readable, or electronically recorded form (and marked as confidential and/or proprietary, or words of similar import)

and information disclosed orally in connection with this Agreement and identified as confidential and/or proprietary (or words of similar import); and programs, policies, practices, procedures, files, records, and correspondence concerning the parties' respective businesses or finances. The terms and conditions of this Section 9.7(b) shall survive the termination of this Agreement.

9.8 Governing Law; Venue; Attorneys' Fees

This Agreement is made and entered into and is to be governed by the laws of the State of Oregon applicable to agreements made within such State, without regard to the conflicts of law principles of such State. The Venue for all purposes in connection with this Agreement shall be the County of Lane, State of Oregon. In the event any Party hereto reasonably retains counsel for the purpose of enforcing or preventing the breach of this Agreement or any provision hereof, then the prevailing Party shall be entitled, in addition to such other relief as may be granted, to be reimbursed by the non-prevailing Party for all costs and expenses incurred thereby, including reasonable attorneys' fees.

9.9 Notices and Communications

(a) *Notices.* All notices provided for herein shall be sent by confirmed facsimile, or guaranteed overnight mail, with tracing capability, or by first class United States mail, with postage prepaid, addressed to the other Party at their respective addresses set forth below or such other addresses as either party may designate in writing to the other from time to time for such purposes. All notices provided for herein shall be deemed given or made when received.

(b) *Addresses.*

Sponsor's address for notices is:

City of Springfield
Attn: Laura Turner
Address: 225 Fifth St
Springfield, OR 97477

PacificSource's address for notices is:

PacificSource Health Plans
Attn: Sales
P.O. Box 7068
Springfield, OR 97475

(c) *Communications.* Sponsor agrees that PacificSource may communicate confidential, protected, privileged or otherwise sensitive information to Sponsor through a named contact designated by Sponsor ("Named Contact") and specifically agrees to indemnify PacificSource and hold it harmless: (1) for any such communications directed to Sponsor through the Named Contact attempted via telefax, mail, telephone, email, or any other media, acknowledging the possibility that such communications may be inadvertently misrouted or intercepted; and (2) from any claim for the improper use or disclosure of any PHI by PacificSource if such information is used or disclosed in a manner consistent with its duties and responsibilities hereunder or under the separate applicable Business Associate Addendum.

9.10 Force Majeure

All obligations of both Parties shall be suspended while, but only as long as, a Party is prevented by matters beyond its reasonable control from complying with such obligations in whole or in part as by strikes, lockouts, acts of God, explosion, flood, epidemics, unavoidable accidents, inability to obtain permits, licenses, or any necessary governmental or private authorization, any local, state or federal law, regulation or order or any other matters beyond the reasonable control of a Party, whether similar to the matters herein specifically enumerated or not and whether foreseeable or unforeseeable; provided, however, that the Party shall have, and continue to, in a timely and diligent manner to remedy such cause; and provided, however, that performance shall be resumed within a reasonable time after such cause has been removed; and provided further that neither Party shall be required, unwillingly, to adjust any labor disputes or to question the validity or to refrain from judicially testing the validity of any local, state or federal order, regulation or law.

9.11 Participation with Health Improvement Entities

PacificSource is a participating member with various entities that are devoted to improving public health. From time to time, PacificSource may release any data in its possession to these entities, or to any third

party vendor employed by such an entity. PacificSource shall take all reasonable steps to ensure that any such data is protected by data use and/or business associate agreements, as may be appropriate. Execution of this Agreement by Sponsor shall serve as specific authorization for the release of such data in accordance with this provision.

9.12 Enrollment Vendor

If the Sponsor elects to utilize an enrollment vendor to transmit enrollment and dis-enrollment information to PacificSource, then the Sponsor hereby affirms that it has entered into a valid business associate agreement with said vendor and that both the Sponsor and vendor are in compliance with the Health Insurance Portability and Accountability Act, as amended. The Sponsor hereby requests and authorizes PacificSource to exchange protected health information with said vendor for the purposes of enrollment and dis-enrollment in this plan.

9.13 Complete Agreement

This Agreement, which includes Exhibits I, II and the Stop Loss Policy attached hereto, constitute the full Agreement of the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements and representations between the Parties.

List of Exhibits:

Exhibit I: Business Associate Addendum

Exhibit II: Coverage Services Addendum

Stop Loss Policy

X. SIGNATURE PAGE AND EXHIBIT LIST

IN WITNESS WHEREOF, Sponsor and PacificSource have caused this Agreement to be executed in their names by their undersigned officers, who are duly authorized to do so.

"Sponsor"
City of Springfield

"PacificSource"
PacificSource Health Plans

By: _____

By: 

Print: _____

Print: Kenneth P. Provencher

Title: _____

Title: President and CEO

Date: _____

Date: 12/14/2015

Reviewed by City Contract Officer

 1.21.16

REVIEWED & APPROVED

AS TO FORM



DATE: 1/22/15

OFFICE OF CITY ATTORNEY



EXHIBIT I: BUSINESS ASSOCIATE ADDENDUM

Between

City of Springfield

and

PacificSource Health Plans

HIPAA BUSINESS ASSOCIATE ADDENDUM

This HIPAA Business Associate Addendum supplements and is made a part of the Third Party Administrative Services Agreement ("Agreement") by and between City of Springfield ("Plan Sponsor" or "Employer") and PacificSource Health Plans ("Associate"), collectively referred to as the "parties," dated effective the 1st day of January, 2016 (the "Effective Date").

RECITALS

- A. Plan Sponsor wishes to disclose certain information ("Information") to Associate pursuant to the terms of the Agreement, some of which may constitute protected health information ("PHI").
- B. Plan Sponsor and Associate intend to protect the privacy and provide for the security of PHI disclosed to the Associate pursuant to the Agreement in compliance with the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"), and regulations promulgated thereunder (the "HIPAA Regulations"), the American Recovery and Reinvestment Act of 2009 and regulations promulgated thereunder (collectively, "ARRA"), and other applicable laws.
- C. The purpose of this Addendum is to satisfy certain standards and requirements of HIPAA and the HIPAA Regulations, including, but not limited to, Title 45, Section 164.504 (e) of the Code of Federal Regulations ("CFR"), as the same may be amended from time to time.

In consideration of the mutual promises below and the exchange of information pursuant to this Addendum, the parties agree as follows:

- 1. Definitions. Capitalized terms used herein without definition shall have the meanings assigned to such terms in 45 CFR Parts 160 and 164, and in ARRA.
- 2. Obligations of Associate
 - (a) Permitted Uses and Disclosures. Associate may use and/or disclose PHI only as required to satisfy its obligations under the Agreement, as permitted herein, or required by law, but shall not otherwise use or disclose PHI.
 - (b) Safeguards. Associate shall use commercially reasonable safeguards to prevent use or disclosure of Plan Sponsor PHI other than as provided for by this Addendum, including encryption of electronic PHI. Associate shall maintain a comprehensive written information privacy and security program that includes administrative, technical and physical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of electronic PHI that it creates, receives, maintains, or transmits on behalf of Plan Sponsor, as required by 45 CFR 164.314(a)(2)(i)(A).

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- (c) Reporting of Disclosures. Associate shall report to Plan Sponsor any use or disclosure of Plan Sponsor PHI otherwise than as provided for by this Addendum of which an Associate becomes aware. Associate shall also report to Plan Sponsor any Security Incident related to PHI of which Associate becomes aware.
- (d) Mitigation. Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Associate of a use or disclosure of PHI by Associate in violation of this Addendum.
- (e) Associates' Agents. Associate shall ensure that any agents, including subcontractors, to whom it provides PHI received from (or created or received by Associate on behalf of) Plan Sponsor, agree to the same restrictions and conditions that apply to Associate with respect to such PHI.
- (f) Availability of Information to Plan Sponsor. Associate shall make available to Plan Sponsor such information as Plan Sponsor may require to fulfill the obligations of Plan Sponsor to provide access to, provide a copy of, and account for disclosures with respect to PHI pursuant to HIPAA and the HIPAA Regulations, including, but not limited to, 45 CFR Section 164.524 and 164.528.
- (g) Amendment of PHI. Associate shall make Plan Sponsor PHI available to Plan Sponsor as Plan Sponsor may require to fulfill Plan Sponsor obligations to amend PHI pursuant to HIPAA and the HIPAA Regulations, including, but not limited to, 45 CFR Section 164.526 and Associate shall, as directed by Plan Sponsor, incorporate any amendments to Plan Sponsor PHI into copies of such PHI maintained by Associate.
- (h) Internal Practices. Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI received from (or created or received by Associate on behalf of) Plan Sponsor available to the Secretary for purposes of determining the compliance of Plan Sponsor with HIPAA and the HIPAA Regulations.
- (i) Documentation and Accounting of Disclosures. Associate shall document disclosures of PHI, and provide such information, as would be required for Plan Sponsor to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.
- (j) Notification of Breach. During the term of this Addendum, Associate shall notify Plan Sponsor as soon as reasonably practical of any suspected act or actual breach of security, intrusion or unauthorized use or disclosure of PHI and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations, and shall provide such information as required under ARRA. Associate shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.
- (k) Obligations Imposed by the American Recovery and Reinvestment Act of 2009. Associate agrees to comply with all applicable provisions of ARRA, and any applicable regulations or guidance promulgated or issued thereunder, as of the effective date of those provisions, including without limitation the additional compliance with the Security Rule and the breach notice requirements.

3. Obligations of Plan Sponsor.

- (a) Safeguards. Plan Sponsor shall be responsible for using appropriate safeguards to maintain and ensure the confidentiality, privacy and security of PHI transmitted to Associate pursuant to this Addendum, and in accordance with the standards and requirements of HIPAA, the HIPAA Regulations, and ARRA, until such PHI is received by Associate; at a minimum, Plan Sponsor shall ensure that all electronic PHI is encrypted. Plan Sponsor shall be responsible to send any and all notifications required under ARRA.
- (b) Notification of Limitations. Plan Sponsor shall notify Associate of any limitations in its notice of privacy practices of Plan Sponsor in accordance with 45 CFR Section 164.520, to the extent that such limitations may affect Associate's use or disclosure of PHI.

- (c) Notice of Changes. Plan Sponsor shall notify Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Associate's use or disclosure of PHI.
 - (d) Notification of Restrictions. Plan Sponsor shall notify Associate of any restriction to the use or disclosure of PHI that Plan Sponsor has agreed to in accordance with 45 CFR Section 164.522, after consultation with Associate, to the extent such restriction may affect Associate's use or disclosure of PHI.
 - (e) Compliance. Plan Sponsor shall not act or fail to act in a manner that would cause Associate to violate or not be in compliance with this Addendum, applicable state and federal laws, including HIPAA and ARRA. Employer acknowledges that it is not Associate's responsibility or obligation to ensure that Plan Sponsor comply with any applicable state and/or federal laws.
4. Audits, Inspections and Enforcement. From time to time upon reasonable notice, upon reasonable determination by Plan Sponsor that Associate has breached this Addendum; Plan Sponsor may inspect the facilities, systems, books and records of Associate that pertain to the Plan Sponsor to monitor compliance with this addendum. Associate shall promptly remedy any violation of any term of this addendum and shall certify the same to Plan Sponsor in writing.
5. Termination.
- (a) Reasonable Steps To Cure Breach. If Plan Sponsor knows of a pattern of activity or practice of Associate that constitutes a material breach or violation of the Associate's obligations under the provision of this Addendum or another arrangement and does not terminate the Agreement pursuant to the termination provisions of the Agreement, then Associate shall take reasonable steps to cure such breach or end such violation as applicable. If Associate's efforts to cure such breach or end such violation are unsuccessful, Plan Sponsor shall either (i) terminate the Agreement, if feasible, or (ii) if termination of this Addendum is not feasible, Plan Sponsor shall report Associate's breach or violation to the Secretary.
 - (b) Judicial or Administrative Proceedings. Either party may terminate the Agreement effective immediately, if (i) the other party is named as a defendant in a criminal proceeding for a violation of HIPAA or (ii) a finding or stipulation that the other party has violated any standard or requirement of HIPAA or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.
 - (c) Effect of Termination. Upon termination of this Addendum for any reason, Associate shall return or destroy all PHI received from (or created or received by Associate on behalf of) Plan Sponsor that Associate still maintains in any form and shall retain no copies of such PHI or, if the return or destruction is not feasible, it shall continue to extend the protections of this Addendum to such information.
6. Indemnification. Each party will indemnify, hold harmless and defend the other party to this Addendum from and against any and all claims, losses, liabilities, cost and other expenses incurred as a result of, or arising directly or indirectly out of or in connection with any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum and any claims, demands, awards, judgments, actions and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
7. Amendment To Comply With Law. The parties acknowledge that state and federal laws relating to Electronic Data Security and privacy may be evolving and that the amendment of this Addendum may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HIPAA Regulations, ARRA, and other applicable laws relating to the security and confidentiality of PHI.
8. No Third Party Beneficiaries. Nothing expressed or implied in this Addendum is intended to confer, nor shall anything herein confer, upon any person other than Plan Sponsor, Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

9. Effect On Agreement. Except as specifically required to implement the purposes of this Addendum, or to the extent inconsistent with this Addendum, all other terms of the Agreement shall remain in force and effect.
10. Interpretation. This Addendum and the Agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, HIPAA Regulations, ARRA, and applicable state laws. The parties agree that any ambiguity in this Addendum shall be resolved in favor of a meaning that complies and is consistent with HIPAA, the HIPAA Regulations, and ARRA.

The parties agree that any ambiguity in this Addendum shall be resolved in favor of meaning that complies and is consistent with HIPAA, the HIPAA Regulations, and ARRA.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I: Business Associate Addendum as of the Effective Date.

"Plan Sponsor"
City of Springfield

"PacificSource"
PacificSource Health Plans

By: _____
Print: _____
Title: _____
Date: _____

By: *K.P.P.*
Print: Kenneth P. Provencher
Title: President and CEO
Date: 12/14/2015

Reviewed by City Contract Office:

Jayce 1.21.16

REVIEWED & APPROVED
AS TO FORM
JOHN J. LEAHY
DATE: 1/22/15
OFFICE OF CITY ATTORNEY



EXHIBIT II: COVERAGE SERVICES ADDENDUM

Between

City of Springfield

and

PacificSource Health Plans

Policy Period: 01/01/2016 through 12/31/2016

I. INTRODUCTION

This Exhibit II: Coverage Services is effective as of the date noted in Section 2.1 of the Third Party Administrative Services Agreement entered into by and between City of Springfield ("Plan Sponsor") and PacificSource Health Plans ("PacificSource"), and to which this Exhibit is attached. In the event of any discrepancy or contradiction between the terms of the Agreement and this Exhibit, the terms of this Exhibit shall control.

II. FEES

The fees and costs payable for the services provided under this Exhibit II shall be as follows:

Number of Participants on Effective Date	422
Required Claim Fund Received in 2013	\$200,000

Administrative Fees

Claims Administration	PEPM
Medical / RX	\$35.30
Vision	Included in Medical/RX Fee

Broker Fees

Coverage	PEPM
Medical/RX	\$0

Network Fees

Network	PEPM
PSN Access Fee	\$4.25
First Choice Access Fee	\$4.25
First Health Access Fee	\$4.25

Travel Wrap Network	FEE
First Choice	14% of Savings
First Health	13% of Savings
Multiplan	13% of Savings
Interwest	19% of Savings

Travel Wrap programs are available for coverage when members travel outside of your chosen network(s). The Fee's noted above are pass through costs.

Optional Programs

Programs	Fee	Accept	Decline
ACS Quit for Life – Tobacco Cessation			Declined
Assist America – Global Emergency Services	\$0.42 PEPM	Accepted	_____
Biometric Screening	\$55-60 per participant	_____	Declined
Other:		<u>True</u>	<u>Integrated</u>
Coordination of Benefits	Included	Accepted	_____

III. PHARMACY

Pharmacy Benefit Manager (PBM) - Caremark	
Pharmacy Rebates	80% of rebates shared with Plan Sponsor

IV. INCLUDED SERVICES

Services
Utilization Review & Large Case Management
Condition Support and AccordantCare – Rare Disease Management
Prenatal Management
24 Hour Nurseline
Wellness Programs
Monthly Reporting
Standard Summary Plan document (SPD)
Summary of Benefits and Coverage (SBC) (PacificSource coverage's only)
Standard Plan Amendments
Standard Identification Cards
State Surcharge Reporting

V. STANDARD ADDITIONAL FEES

Other	Fee
Run-In Claims Processing	Not Available
Run-Out Claims Processing	Two months admin fees for 12 months of service
Custom Ad Hoc Reporting	\$175 per hour
Custom Programming*	\$150 per hour
Independent Medical Review (IMR)	Pass through cost to Plan Sponsor
Independent Review Organization (IRO)	Pass through cost to Plan Sponsor
SBC & SPD Printing and Shipping	Pass through cost to Plan Sponsor
Applicable taxes, surcharges and assessments	Pass through cost to Plan Sponsor
Advantria Dialysis Program	Pass through cost to Plan Sponsor: 10% of savings to maximum of \$20,000 fee charged per patient

**Custom Programming is defined as programming beyond implementation that 1) is specific to Customer's operations or benefits; or 2) results in the need for system enhancements.*

VI. PLAN CONTACT INFORMATION

- Any correspondence mailed to the Sponsor will be mailed to:

City of Springfield
 Attn: Laura Turner
 Address: 225 Fifth St
 Springfield, OR 97477
 Phone: (541) 726-4661
 Fax: (541) 726-4614
 E-Mail: ljturner@springfield-or.gov
- Any copy of correspondence and invoices mailed to the Plan Administrator will be mailed to:

City of Springfield
 Attn: Laura Turner
 Address: 225 Fifth St
 Springfield, OR 97477
 Phone: (541) 726-4661
 Fax: (541) 726-4614
 E-Mail: ljturner@springfield-or.gov
- Any correspondence mailed to PacificSource will be mailed to:

PacificSource Health Plans
 Attn: Sales
 PO Box 7068
 Springfield, OR 97475-0068
 Phone: (541) 686-1242
 Fax: (541) 485-0915
- Any Enrollment Information, billing information, and payments mailed or e-mailed to PacificSource will be mailed to:

PacificSource Health Plans
 Attn: Membership Services
 PO Box 7068
 Springfield, OR 97475-0068
 Phone: (866) 999-5583
 Fax: (541) 225-3642
 E-mail: membership@pacificsource.com

The Sponsor agrees to notify PacificSource within twenty-four (24) hours of any changes to the Plan Contact Information contained in this Exhibit.

VII. SIGNATURE PAGE

IN WITNESS WHEREOF, Plan Sponsor and PacificSource have caused this Exhibit II: Coverage Services Addendum to be executed in their names by their undersigned officers, who are duly authorized to do so.

"Plan Sponsor"
City of Springfield

"PacificSource"
PacificSource Health Plans

By: _____
Print: _____
Title: _____
Date: _____

By: *K.P.P.*
Print: Kenneth P. Provencher
Title: President and CEO
Date: 12/14/2015

Reviewed by City Contract Officer
[Signature] 1.21.15

REVIEWED & APPROVED
AS TO FORM
[Signature]
DATE: 1/22/15
OFFICE OF CITY ATTORNEY



STOP LOSS POLICY

Between

City of Springfield

and

PacificSource Health Plans

WITNESSETH:

In consideration of the Policyholder's payment of monthly premium in the amounts and at the time required, PacificSource will provide stop loss insurance for each Covered Participant in accordance with the provisions and subject to the conditions of this Stop Loss Policy.

This Stop Loss Policy, including all certificates of coverage, application, endorsements, schedules, or amendments affixed hereto, shall be the entire policy of stop loss insurance fully as if recited over the signature affixed hereto.

IN WITNESS WHEREOF, PacificSource has caused this Self-Funded Group Health Plan Policy (the "Plan") to be executed as of 12:00:01 a.m. this 1st day of January, 2015.

PacificSource Health Plans

A handwritten signature in black ink, appearing to read "Ken P. Provencher", is written over a horizontal line.

Kenneth P. Provencher

President, CEO

POLICYHOLDER'S ACCEPTANCE

Payment of premium will constitute acceptance of this policy and the changes contained within.

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STOP LOSS POLICY

I. INTRODUCTION

This Stop Loss Policy is entered into by and between the City of Springfield (the "Plan Sponsor") and PacificSource Health Plans ("PacificSource").

WHEREAS, Plan Sponsor has established the City of Springfield Employee Benefit Plan, a self-funded group health plan ("SFGHP") for its **Covered Participants** (as defined below);

WHEREAS, Plan Sponsor has retained **Claim Administrator** to provide claim processing and other administrative services for the SFGHP during the Term (defined below) as set forth in an agreement entitled "Administrative Services Agreement" ("ASA");

WHEREAS, Plan Sponsor assumes liability for and funds all benefits under the SFGHP, except as otherwise provided in this Stop Loss Policy;

THEREFORE, in consideration of the mutual agreements and covenants contained herein and other good and valuable consideration, the Parties agree as set forth herein.

Policy Period: 01/01/2016 through 12/31/2016

II. DEFINITIONS

Aggregate Attachment Point means the sum of the Monthly Aggregate Claims Factors that is multiplied by the number of monthly **Covered Participants** each month during the Policy Period.

Aggregate Reimbursement Maximum means the limit of PacificSource liability in excess of the **Aggregate Stop Loss Attachment Point** per Policy Period under the Stop Loss Provision of this Policy. The **Aggregate Stop Loss Limit of Liability** is shown in Stop loss Fee Schedule. Expenses that are the responsibility of the **Covered Participant**, such as deductibles and coinsurance, do not count toward this maximum. Covered services in excess of the **Aggregate Reimbursement Maximums** are the responsibility of the Plan Sponsor.

Aggregating Specific means an additional deductible applied to the Individual Specific Deductible. Claims in excess of the Specific Deductible, during the term of the contract, will be added until the cumulative total exceeds the **Aggregating Specific** amount. The **Aggregating Specific** must be satisfied prior to reimbursements on any Individual Specific Deductible.

Aggregate Stop Loss means the stop loss provided by PacificSource under the Stop Loss Provision of this Policy. Additionally, it is a form of stop loss coverage that provides protection for the employer against the accumulation of total claims for the group as a whole exceeding a stated level.

Aggregate Stop Loss Attachment Point is the total amount of **Paid Claims** for which the Plan Sponsor shall be liable while this Policy and the Third Party Administrative Services Agreement remain in effect. The **Aggregate Stop Loss Attachment Point** must be met in each Policy Period and will be determined at the end of each Policy Period.

Claim Administrator means PacificSource Health Plans. The term "**Claim Administrator**" as used in this Policy does not refer to the Plan Administrator used in the Employee Retirement Income Security Act (ERISA) of 1974.

Covered Expenses means the eligible charges payable under the terms of the Plan. Covered Expenses do not include the following:

1. Amounts in excess of Plan benefits, or services not covered by the Plan; or
2. Amounts or Services specifically excluded or limited by this Policy, the Stop Loss and Aggregate Monthly Premiums, any endorsements, or any amendments to the Plan.

Covered Participant means an eligible individual and that individual's dependents that become covered for benefits under the terms of the Plan.

Disclosure Statement means the signed statement outlying any and all potential **Large Claims** from the Plan Sponsor. This is provided to and accepted by PacificSource that proves certain **Underwriting** information regarding Covered Participants which include disabled persons.

Domestic Expenses means any hospital Inpatient, hospital outpatient, clinic or staff physician charges **Incurred** in a facility that is a parent, subsidiary or affiliate of the Plan Sponsor. Domestic reimbursement percentages are applied to existing contracted rates.

Domestic Partnership means individuals of any gender ages 18 or older who are joined in a domestic partnership and share jointly the same permanent residence; have an exclusive domestic partnership; and are not in a legally binding marriage.

Expected Claim means an estimate of the dollar value of claims to be paid during a policy period.

Incurred means the date on which services for **Covered Expenses** were rendered for a **Covered Participant** according to the terms of the Plan Sponsor's Plan.

Incurred and Paid period means the period of time specified in the Schedule benefit plan in which a **Covered Expense** must be **Incurred** by a **Covered Participant** and paid by the Plan to be eligible for reimbursement under this Policy. This period does not alter the Effective Date, Policy Period, or waive this Policy's eligibility requirements.

Individual Specific Stop Loss Deductible means the amount shown on the Stop Loss Fee Schedule for which the Plan Sponsor is responsible to pay. The **Individual Specific Stop Loss Deductible** applies separately to each **Covered Participant** for each Policy Period.

Large Claim means paid or pending **Covered Expenses** greater than or equal to 50% of the **Individual Specific Stop Loss Deductible**.

Lasering means a situation where a higher **Individual Specific Stop Loss Deductible** is assigned to a **Covered Participant** ("Lasered Deductible"). Lasered Participants will be identified in the Stop loss Fee Schedule.

Minimum Aggregate Margin Attachment Point means the minimum claims level (deductible) at which the **Aggregate Stop Loss** insurance policy applies. This level is determined by multiplying the enrollment in the first month of the policy times 12 months the Aggregate Claim Factors.

Paid Claims means that:

1. The Covered Expense is adjudicated according to the terms of the Plan;
2. A check is written and mailed or electronically deposited directly to the payee within the Policy Period; and
3. Funds are available to honor the check. To be sure those funds are available; they must be on deposit no later than the first working day following the end of the Policy Period.

Reimbursement Percentage means the rate at which PacificSource will reimburse the Plan Sponsor.

Specific Stop Loss shall mean the stop loss provided by PacificSource under the Fees section of this Policy.

Specific Stop Loss Attachment Point is the total amount of **Paid Claims** per covered individual that is not subject to reimbursement or credit by PacificSource under the **Specific Stop Loss** provision during the period when the Third Party Administrative Services Agreement and this Policy remain in effect, for each covered insured of the Plan Sponsor.

Spouse means any individuals who are lawfully married under any state law, including individuals married to a person of the same sex who were legally married in a state that recognizes such marriages, but who are domiciled in your policy's state of issuance. Similarly, the term 'marriage' will be read to include a same-sex marriage that is legally recognized as a marriage under any state law. The terms 'spouse' and 'marriage,' however, do not include individuals in a domestic partnership. (See definition for Domestic Partnership.)

Stop Loss Benefit means the excess risk coverage that provides protection for the Plan Sponsor against a high claim on any one **Covered Participant**.

Stop Loss Premium means the fees due to PacificSource each month for the specific and **Aggregate Stop Loss** insurance provided under the Stop Loss Provision section of this Policy. The **Stop Loss Premium** shall be computed and paid in accordance with the Payment section of this Policy.

Underwriting means the review of prospective and renewing cases for appropriate pricing, risk assessment and administrative feasibility.

III. FEES SCHEDULE

The fees and costs payable for the services provided under this Policy shall be as follows:

Number Covered Participants on Effective Date 422

Specific Stop Loss Coverage: Yes

- Policy Period 24/12
- Claims must be **Incurred and Paid** within the following dates:
Claims **Incurred** from January 1st, 2015 through December 31st, 2016
Claims **Paid** from January 1st, 2016 through December 31st, 2016

- **Covered Expenses** eligible for **Specific Stop Loss** Coverage include:

Medical	Yes
Prescription Drug Card	Yes
Dental	No
Vision	No

- Specific Stop-loss Deductible per **Covered Participant**: \$150,000
- **Aggregating Specific** Stop-loss Deductible: Not applicable
- Plan expenses **Incurred** prior to the effective date of the Policy Period are limited to:

Not applicable

- **Specific Stop Loss Reimbursement Percentage** in excess of Stop Loss deductible: 100%
- **Specific Stop Loss Monthly Premiums:** Per employee per month
Composite \$120.46
- **Specific Stop Loss Agent Commission:** Not applicable
- Are any **Covered Participants** lasered and assigned a higher Specific Stop-loss Deductible?
Not applicable
- **Specific Terminal Liability:** Not applicable

Aggregate Stop Loss Coverage: Yes

- Policy Period 24/12
- Claims must be **Incurred and Paid** within the following dates:
Claims **Incurred** from January 1st, 2015 through December 31st, 2016
Claims **Paid** from January 1st, 2016 through December 31st, 2016
- **Covered Expenses** eligible for Aggregate Coverage include:

Medical	Yes
Prescription Drug Card	Yes
Dental	No
Vision	No
- Plan expenses **Incurred** prior to the effective date of the Policy Period are limited to: Not applicable
- **Aggregate Reimbursement Percentage:** 100%
- **Minimum Aggregate Margin Attachment Point Percentage** 125%
- **Aggregate Reimbursement Maximum** \$3,000,000
- **Aggregate Monthly Premiums:** Per employee per month.
Composite \$9.60
- **Aggregate Expected Claim Factors:** Per employee per month.
Composite \$1,370.63
- **Aggregate Agent Commission:** Not Applicable

IV. STOP LOSS PROVISIONS

Individual Specific Stop Loss Deductible. Upon acceptance of proof of loss, PacificSource will reimburse the Plan Sponsor for payments made by the Plan Sponsor that PacificSource determines are **Covered Expenses**; provided that such payments exceed the Individual Specific **Stop Loss Deductible** as shown in this Policy and are:

1. **Incurred** while the Plan is in force;
2. Paid for **Covered Participants** according to the terms of the Plan; and
3. **Incurred** during the Policy Period or during the **Incurred** Period and paid during the Policy Period or during the Paid Period as shown in this Policy.

Payments for **Covered Expenses** that are eligible for more than one Policy Period will apply toward the Policy Period in which **Covered Expenses** were actually **Incurred**.

The benefit reimbursed by PacificSource will be at the **Reimbursement Percentage** shown in this Policy.

Individual Specific Stop Loss Deductible Exclusion and Limitations. The following exclusions and limitations apply to all **Individual Specific Stop Loss Deductible** provisions.

PacificSource will not reimburse the Plan Sponsor for **Paid Claims** that:

1. Have been reimbursed by another insurance company or reinsurance company;
2. Are **Incurred** after the Individual Specific Stop Loss Benefit terminates;

Disclosure Statement. For new business, PacificSource **Underwriting** procedures requires the Plan Sponsor to complete and sign a **Disclosure Statement**. Upon receipt of the initial individual request for reimbursement, PacificSource will review the **Disclosure Statement** to determine if the claimant is listed. When listed, PacificSource will continue with our normal pricing process. When the claimant is not listed, PacificSource may review the documentation received with the claim submission or request additional information to determine coverage and pricing. This form may also be required at the time of reinstatement for terminated groups.

Aggregate Reimbursement Maximum. This benefit applies only if indicated in this Policy.

Aggregate Reimbursement Maximum Benefit. Upon acceptance of proof of loss, PacificSource will reimburse the Plan Sponsor for payments made by the Plan Sponsor that PacificSource determines are **Covered Expenses**; provided that such payments exceed the **Aggregate Stop Loss Attachment Point** for **Paid Claims** and are:

1. **Incurred** while the Plan is in force;
2. Paid for **Covered Participants** according to the terms of the Plan; and
3. **Incurred** during the Policy Period or during the **Incurred** Period and paid during the Policy Period or during the Paid Period shown in this Policy.

Payments for **Covered Expenses** that are eligible for more than one Policy Period will apply toward the Policy Period in which **Covered Expenses** are actually **Incurred**.

Reimbursement will be subject to the **Incurred** Limit or Paid Limit shown in this Policy.

The benefit reimbursement by PacificSource will be at the **Reimbursement Percentage** shown in this Policy and will not exceed the **Aggregated Liability Reimbursement Maximum** shown in this Policy.

Aggregate Stop Loss Attachment Point. The **Aggregated Stop Loss Attachment Point** is equal to or the greater of:

1. The sum of the **Aggregate Stop Loss Attachment Points** for the Policy Period shown in this Policy; or
2. The **Aggregate Minimum Attachment Point** shown in this Policy.

If the **Aggregate Stop Loss Benefit** terminates before the end of the Policy Period, the **Minimum Aggregate Margin Attachment Point** is equal to or the greater of:

1. The sum of the **Aggregate Stop Loss Attachment Points** to the date of termination; or
2. The **Minimum Aggregate Margin Attachment Point** as shown in this Policy.

Calculation of the Monthly Aggregate Stop Loss Attachment Point. **Aggregate Stop Loss Attachment Point** is calculated by multiplying the number of **Covered Participants** for that month by the **Aggregate Attachment Rates** as shown in this Policy.

If any of the **Covered Participants** are absent from work due to strike, lock out, or work stoppage, the number of **Covered Participants** will remain at the same level as the month before such **Covered Participants** interruption began.

Aggregate Stop Loss Attachment Point Exclusions and Limitations. The following exclusions and limitations apply to all **Aggregate Stop Loss Attachment Point** provisions.

PacificSource will not reimburse the **Plan Sponsor** for **Paid Claims** that:

1. Have been reimbursed by another insurance company or reinsurance company;
2. Are **Incurred** after the **Aggregate Stop Loss Benefit** terminates;
3. Have been reimbursed by under the **Individual Stop Loss Deductible** benefit;
4. Exceed the **Aggregate Reimbursement Maximum Per Plan Year** as shown in this Policy.

V. GENERAL EXCLUSIONS AND LIMITATIONS.

PacificSource will not reimburse the **Plan Sponsor** for **Covered Expenses Incurred** by **Covered Participants** that qualify as potential **Large Claims**, unless disclosed prior to policy issuance and accepted by PacificSource.

In the event of nondisclosure by the **Plan Sponsor**, PacificSource reserves the right to:

1. Change or modify any all **Stop Loss** or **Aggregate Premiums**, **Aggregate Claim Factors**, or **Individual Specific Stop Loss Deductible** level(s);
2. Adjust the terms of the **Aggregate** and **Individual Specific Stop Loss Benefits**; or
3. Adjust the **Individual Specific Stop Loss Deductible** of non-disclosed **Covered Participant(s)**.

PacificSource will not reimburse any loss or expense caused by, or resulting from, any of the following;

1. Have been reimbursed by another insurance company or reinsurance company;

2. Payment for treatment or services which are considered experimental or investigational as defined by the Plan;
3. Payment for treatment or services which are excluded as defined by the Plan; or
4. Deductibles, co-payment amounts, or any other charges which are not payable under the terms of the Plan or charges which are payable to the Plan Sponsor from any other source.
5. Exceed PacificSource's **Aggregate Reimbursement Maximum Per Plan Year** as shown in this Policy.

Covered Participant Benefit Plan Changes or Amendments. PacificSource must be notified of any change to the Plan. Notices of changes must be in writing and provided to PacificSource prior to the effective date of the changes. PacificSource must approve changes in writing before the benefits provided by the changes will be included as **Covered Expenses** and the Plan Sponsor has agreed to pay any additional premium to accept a higher Aggregate Claim Attachment Rate(s) as a result of the benefit change.

If notice is not received prior to the effective date of the change, PacificSource will determine the date, if any, that the benefits approved by this change will be considered **Covered Expenses**.

If PacificSource does not approve a submitted change, PacificSource will not consider the benefits provided by the change as **Covered Expenses**.

Only those **Covered Expenses** for benefits provided under the most current PacificSource approved Plan will be considered for reimbursement.

Changes in Fees and Monthly Aggregate Stop Loss Claims Factor(s). PacificSource has the right to establish new Stop Loss or Aggregate Monthly Premiums, and Monthly **Aggregate Stop Loss** Claims Factor(s) each Policy Period.

PacificSource reserves the right to change the Stop Loss and Policy Fees and/or Monthly Aggregate Attachment Factors for a Policy Period if the average **Paid Claims** for the last two Policy Months of the immediately preceding Policy Period exceeds 125% of the average **Paid Claims** for all prior Policy Months in that preceding Policy Period.

PacificSource has the right to establish new Stop Loss and Aggregate Monthly Premiums, and Monthly Aggregate Claims Factor(s) at any time during a Policy Period if:

1. The number of enrolled in **Covered Participant** changes by more than 10% from the enrollment at beginning of Policy Period as shown in this Policy;
2. PacificSource discovers a **Covered Participant** who was not disclosed and whom PacificSource determines to be an unacceptable risk; or
3. Any amendment is made to the Plan.

Adjudication of Claims. PacificSource will provide payment for benefits under the Policy, and the direction of the Plan Sponsor, if the Plan Sponsor directs PacificSource to:

1. Pay a Claim, which in the opinion of PacificSource is not for a Covered Service according to the Plan Document; or
2. Pay a Claim on behalf of an individual who, in the opinion of PacificSource, would otherwise not be eligible for participation in the Plan.

PacificSource agrees to pay such Claims provided, however, that such Claim will not be included in the accumulation of the Claims expense toward the Individual Stop Loss or **Aggregate Stop Loss Attachment Point**. These claims will be a separate and additional liability of the Plan Sponsor, and PacificSource will have no liability, either directly or indirectly, for such claims.

Should a dispute arise with respect to Claims paid under the paragraphs above, and should either the Individual Stop Loss or **Aggregate Stop Loss Attachment Point** be reached by the inclusion of the disputed Claims in the accumulation of the Claims expense, the Plan Sponsor and PacificSource will meet and agree upon a procedure for submission of the dispute for decision by a neutral third party, including the criteria upon which the third party's decision shall be based, whereby the third party will determine whether the disputed Claims should not be included in the accumulation of the Claims expense. The cost of the neutral third party used in this procedure will be split equally between the parties.

Third-Party Recovery. It is understood that the Plan, or the Plan Sponsor, may become entitled to partial or full recovery from a third party with respect to a Claim paid under the Plan, whether directly through subrogation or indirectly through reimbursement from the **Covered Participant** or otherwise ("Recovery"), and that any Recovery by the Plan, and/or the Plan Sponsor, for Claims paid during the Term of this Policy may occur during or after the Term of this Policy. Unless PacificSource has agreed to perform such services as outlined in this Policy or a separate agreement, the Plan Sponsor shall promptly undertake to prosecute any and all valid claims for such Recoveries that the Plan may have against **Covered Participants** and/or third parties. It is agreed that the net amount of such recoveries, whether recovered by the Plan Sponsor, PacificSource, or other third party, remaining after deduction of the reasonable cost of prosecuting the recoveries, shall be treated as a reduction of the Plan's Claim expense as hereinafter provided. Such amounts, recovered during the same Term or renewal Term of this Policy in which the related Claims were paid, shall be applied to reduce the amount of **Paid Claims** applied toward the **Specific Stop Loss** and **Aggregate Stop Loss**. Should this Policy have been terminated at the time one or more such recoveries occur, or if the recovery or recoveries occur in a renewal Term after a Term in which (1) the related Claims were paid and (2) PacificSource has reimbursed the Plan Sponsor for Claims reported in excess of the **Specific Stop Loss** or **Aggregate Stop Loss**, the Plan Sponsor agrees to reimburse PacificSource in the aggregate net amount recovered, up to the amount of such Claims paid by PacificSource.

Liability and Indemnification. Except as specifically provided in any rider or endorsement, attached to and forming part of this Policy, PacificSource has no obligation to any third party. Our liability under this Policy is limited to reimbursing the Plan Sponsor, pursuant to the terms of this Policy, for payments the Plan Sponsor makes on behalf of **Covered Participants** for expenses covered under this Policy

Fiduciary Responsibility. PacificSource is acting only as a provider of insurance to the Plan Sponsor. PacificSource is not and will not be considered to have any discretion in the administration or management of the SFGHP's operation. PacificSource assumes no obligation required by the Employer Retirement Income Security Act (ERISA) of 1974, as amended.

PacificSource has no responsibility or obligation to directly reimburse any **Covered Participant**. This Policy will not create any right or legal relationship between PacificSource and any **Covered Participant**. PacificSource's sole obligation under this Policy is to the Plan Sponsor.

VI. TERMINATION

Automatic

Unless specifically agreed to otherwise in a written amendment to this Stop Loss Policy, this Stop Loss Policy shall automatically terminate as of the earliest of the following:

1. The end of the Policy period;
2. The effective date of any legislation which makes the Plan and/or this Policy illegal;
3. The date either party becomes insolvent, bankrupt, subject to liquidation, receivership, or conservatorship; or
4. The termination date of the Plan, subject to any policy between the Plan Sponsor and PacificSource regarding payment of benefits after the Plan is terminated.

Discretionary

This Plan may be terminated as of the earliest of the following:

- 1. By PacificSource upon the failure of the Plan Sponsor to pay any charges within ten (10) business days after they are due and payable;
- 2. By PacificSource upon the failure of the Plan Sponsor to perform its obligations in accordance with this Policy;
- 3. By the Plan Sponsor upon the failure of PacificSource to perform its obligations in accordance with this Policy; or
- 4. By the Plan Sponsor in a written request

The Plan shall not be liable to reimburse the Plan Sponsor under Section III for any claims not specifically defined in Section III.

VII. PLAN CONTACT INFORMATION

- | | |
|---|--|
| 1. Any correspondence mailed to the Plan Sponsor will be mailed to: | City of Springfield
Attn: Laura Turner
225 Fifth St
Springfield, OR 97477
Phone: (541) 726-4661
Fax: (541) 726-4614
E-Mail: lturner@springfield-or.gov |
| 2. Any copy of correspondence and invoices mailed to the Administrator will be mailed to: | City of Springfield
Attn: Laura Turner
225 Fifth St
Springfield, OR 97477
Phone: (541) 726-4661
Fax: (541) 726-4614
E-Mail: lturner@springfield-or.gov |
| 3. Any correspondence mailed to PacificSource will be mailed to: | PacificSource Health Plans
Attn: Sales
PO Box 7068
Springfield, OR 97475-0068
Phone: (541) 686-1242
Fax: (541) 485-0915 |
| 4. Any Enrollment Information, billing information, and payments mailed to PacificSource will be mailed to: | PacificSource Health Plans
Attn: Membership Services
PO Box 7068
Springfield, OR 97475-0068
Phone: (866) 999-5583
Fax: (541) 225-3642
E-mail: membership@pacificsource.com |

The Plan Sponsor agrees to notify PacificSource within twenty-four (24) hours of any changes to the Plan Contact Information contained in this Policy.

IN WITNESS WHEREOF, Plan Sponsor and PacificSource have caused this Stop Loss Policy to be executed in their names by their undersigned officers, who are duly authorized to do so.

"Plan Sponsor"
City of Springfield

By: _____

Print: _____

Title: _____

Date: _____

"PacificSource"
PacificSource Health Plans

By: *K.P.P.*

Print: Kenneth P. Provencher

Title: President and CEO

Date: 12/14/2015

Reviewed by City Contract Officer

Jayke W 1.21.16

REVIEWED & APPROVED
AS TO FORM

Joseph J. Leahy

DATE: 1/22/15

OFFICE OF CITY ATTORNEY

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Sophia Seban – DPW
Staff Phone No: 726-2295
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: LIQUOR LICENSE APPLICATION FOR A NEW OUTLET, NAILS NOW 1, INC.; DBA: NAILS NOW.

ACTION REQUESTED: Endorsement of OLCC Liquor License Application for Nails Now, a nail salon service location, located at 3000 Gateway Street, Suite 804, Springfield, Oregon 97477.

ISSUE STATEMENT: The owner of Nails Now 1, Inc., has requested the City Council to endorse its OLCC Liquor License Application.

ATTACHMENTS: Attachment 1. OLCC Liquor License Application

**DISCUSSION/
FINANCIAL
IMPACT:** The license endorsement for Nails Now 1, Inc.; DBA: Nails Now is for a New Outlet with Limited On-Premises Sales and applying as a Corporation. The new license application has been reviewed and approved by the appropriate City Departments.



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Application is being made for:

LICENSE TYPES

Full On-Premises Sales (\$402.60/yr)

Commercial Establishment

Caterer

Passenger Carrier

Other Public Location

Private Club

Limited On-Premises Sales (\$202.60/yr)

Off-Premises Sales (\$100/yr)

with Fuel Pumps

Brewery Public House (\$252.60)

Winery (\$250/yr)

Other: _____

ACTIONS

Change Ownership

New Outlet

Greater Privilege

Additional Privilege

Other _____

90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

Limited Partnership Corporation Limited Liability Company Individuals

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

(name of city or county)

recommends that this license be:

Granted Denied

By: _____

(signature) (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: J. Brotherton

Date: 1/28/16

90-day authority: Yes No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

① NGUYEN, XUAN ③ _____

② Nails Now I, Inc. ④ _____

2. Trade Name (dba): NAILS NOW ~~INC~~

3. Business Location: 3000 GATEWAY ST SUITE 804 SPRINGFIELD LANE OR 97477

(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: S/A

(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: 541-988-0125

(phone) (fax)

6. Is the business at this location currently licensed by OLCC? Yes No

7. If yes to whom: _____ Type of License: _____

8. Former Business Name: _____

9. Will you have a manager? Yes No Name: Xuan Nguyen

(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? SPRINGFIELD

(name of city or county)

11. Contact person for this application: NGUYEN, XUAN

(name) (phone number(s))

3000 GATEWAY ST SUITE 804 SPRINGFIELD OR 97477 NONE NONE

(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

① [Signature] Date 1-27-16 ③ _____ Date _____

② _____ Date _____ ④ _____ Date _____



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type Nails Now I, Inc.
Applicant Name: NGUYEN, XUAN Phone: 503 933-3708
Trade Name (dba): NAILS NOW INC.
Business Location Address: 3000 GATEWAY ST SUITE 804
City: SPRINGFIELD, OR ZIP Code: 97477

DAYS AND HOURS OF OPERATION

Business Hours: Sunday 12P to 6P, Monday 10A to 9P, Tuesday 10A to 9P, Wednesday 10A to 9P, Thursday 10A to 9P, Friday 10A to 9P, Saturday 10A to 9P
Outdoor Area Hours: (crossed out)
The outdoor area is used for: N/A
Food service, Alcohol service, Enclosed, how (checkboxes)
The exterior area is adequately viewed and/or supervised by Service Permittees. (Investigator's Initials)

Seasonal Variations: [] Yes [x] No If yes, explain:

ENTERTAINMENT

Check all that apply: WINE

- [] Live Music, [x] Recorded Music, [] DJ Music, [] Dancing, [] Nude Entertainers, [] Karaoke, [] Coin-operated Games, [] Video Lottery Machines, [] Social Gaming, [] Pool Tables, [] Other:

DAYS & HOURS OF LIVE OR DJ MUSIC

(Crossed out table for days and hours of live or DJ music)

SEATING COUNT

Restaurant: Outdoor:
Lounge: Other (explain): NAIL SVC CHAIRS
Banquet: Total Seating: 12

OLCC USE ONLY
Investigator Verified Seating: (Y) (N)
Investigator Initials:
Date:

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: (Signature) Date: 1-27-16

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Sophia Seban – DPW
Staff Phone No: 726-2295
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: LIQUOR LICENSE APPLICATION FOR A NEW OUTLET, HAYDEN BRIDGE TAP HOUSE LLC, DBA: HAYDEN BRIDGE TAP HOUSE.

ACTION REQUESTED: Endorsement of OLCC Liquor License Application for Hayden Bridge Tap House, a restaurant, entertainment style location, located at 1910 Marcola Road, Springfield, Oregon 97478.

ISSUE STATEMENT: The owners of Hayden Bridge Tap House, LLC have requested the City Council to endorse its OLCC Liquor License Application.

ATTACHMENTS: Attachment 1. OLCC Liquor License Application

**DISCUSSION/
FINANCIAL
IMPACT:** The license endorsement for Hayden Bridge Tap House, LLC, DBA: Hayden Bridge Tap House is for a New Outlet with Limited On-Premises Sales and applying as a Limited Liability Company. The new license application has been reviewed and approved by the appropriate City Departments.



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Application is being made for:

LICENSE TYPES

- Full On-Premises Sales (\$402.60/yr)
 - Commercial Establishment
 - Caterer
 - Passenger Carrier
 - Other Public Location
 - Private Club
- Limited On-Premises Sales (\$202.60/yr)
- Off-Premises Sales (\$100/yr)
 - with Fuel Pumps
- Brewery Public House (\$252.60)
- Winery (\$250/yr)
- Other: _____

ACTIONS

- Change Ownership
- New Outlet
- Greater Privilege
- Additional Privilege
- Other _____

90-DAY AUTHORITY

Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

APPLYING AS:

- Limited Partnership
- Corporation
- Limited Liability Company
- Individuals

CITY AND COUNTY USE ONLY

Date application received: _____

The City Council or County Commission:

(name of city or county)

recommends that this license be:

- Granted
- Denied

By: _____
(signature) (date)

Name: _____

Title: _____

OLCC USE ONLY

Application Rec'd by: J. Smother

Date: 1/22/16

90-day authority: Yes No

1. Entity or Individuals applying for the license: [See SECTION 1 of the Guide]

- ① Hayden Bridge Tap House LLC ③ Carima G. Torres
- ② Jose L. Torres ④ _____

2. Trade Name (dba): Hayden Bridge Tap House

3. Business Location: 1910 Marcola Rd. Springfield Lane OR 97477
(number, street, rural route) (city) (county) (state) (ZIP code)

4. Business Mailing Address: 1910 Marcola Rd. Springfield OR 97477
(PO box, number, street, rural route) (city) (state) (ZIP code)

5. Business Numbers: 541-844-2300
(phone) (fax)

6. Is the business at this location currently licensed by OLCC? Yes No

7. If yes to whom: _____ Type of License: _____

8. Former Business Name: _____

9. Will you have a manager? Yes No Name: Jose L. Torres
(manager must fill out an Individual History form)

10. What is the local governing body where your business is located? Springfield, Lane
(name of city or county)

11. Contact person for this application: Jose Torres * 541-844-2300
(name) (phone number(s))
620 Elwood Dr. Eugene Jose.torres1377@gmail.com
(address) (fax number) (e-mail address)

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant(s) Signature(s) and Date:

- ① [Signature] Date 1/13/2016 ③ _____ Date _____
- ② Carima G. Torres Date 1/13/16 ④ _____ Date _____



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: Jose Torres Phone: 541-844-2300

Trade Name (dba): Hayden Bridge Tap House

Business Location Address: 1910 Marcola Rd.

City: Springfield, OR ZIP Code: 97477

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday closed
Monday 11 am to 10 pm
Tuesday 11 am to 10 pm
Wednesday 11 am to 10 pm
Thursday 11 am to 10 pm
Friday 11 am to 10 pm
Saturday 11 am to 10 pm

Outdoor Area Hours:

Sunday closed
Monday 11 am to 9 pm
Tuesday 11 am to 9 pm
Wednesday 11 am to 9 pm
Thursday 11 am to 9 pm
Friday 11 am to 10 pm
Saturday 11 am to 10 pm

The outdoor area is used for:

[X] Food service Hours: 11 am to 10 pm
[X] Alcohol service Hours: 11 am to 10 pm
[] Enclosed, how

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: [X] Yes [] No If yes, explain: Out Door Area

ENTERTAINMENT

Check all that apply:

- [X] Live Music [X] Karaoke
[X] Recorded Music [] Coin-operated Games
[] DJ Music [] Video Lottery Machines
[] Dancing [] Social Gaming
[] Nude Entertainers [] Pool Tables
[] Other:

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday to
Monday to
Tuesday 6 pm to 9 pm
Wednesday to
Thursday 6 pm to 9 pm
Friday 6 pm to 9 pm
Saturday 6 pm to 9 pm

SEATING COUNT

Restaurant: 40-49 Outdoor: 10-12
Lounge: Other (explain):
Banquet: Total Seating: 49

OLCC USE ONLY
Investigator Verified Seating: (Y) (N)
Investigator Initials:
Date:

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: Date: 1/13/2016

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Randy Groves
Staff Phone No: 726-2292
Estimated Time: Consent Calendar
Council Goals: Financially Responsible and Stable Government Services

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: APPROVE A CONTRACT AMENDMENT FOR CRITICAL CARE
AMBULANCE TRANSPORTS WITH LIFE FLIGHT NETWORK, INC.

ACTION**REQUESTED:**

By motion:

- Authorize City Manager to sign a contract amendment with Life Flight Network, Inc. for critical care ambulance transports in ASA #5 extending the current agreement for three months.
-

ISSUE**STATEMENT:**

Springfield Fire & Life Safety is requesting to extend the current contract for critical care ambulance transports with Life Flight Network, Inc. for a period of three months to allow time for a new procurement process and alignment with City of Eugene Fire.

ATTACHMENTS:

1. Third Amendment to Life Flight Network, Inc. Contract extending Contract for three months.
-

**DISCUSSION/
FINANCIAL
IMPACT:**

Fire & Life Safety selected Life Flight Network, Inc. through an RFP process in 2012 to provide critical care ambulance transports within ASA #5. The initial contract and all possible extensions expire on March 31, 2016. Fire is requesting a 3-month additional extension to allow time for a new procurement process and alignment with City of Eugene Fire.

Air medical is the preferred method to transport critical care patients whose conditions require specialized treatment and are time sensitive. Occasionally, due to weather, mechanical breakdowns, or other unforeseen circumstances, the air medical resources in our area may be unavailable. In that case, due to the timely nature of the transport, the option is to send these patients by ground ambulance. This contract addresses those few occasions when this situation occurs. The projected number of critical care ground ambulance inter-facility transports is approximately 15-20 per year.

Critical care patients require specialized medical care beyond the scope of SFLS Paramedics. Therefore, to complete a critical care, ground transport, specially trained nurses are required to accompany the medic unit crew and provide care to the patient during transfer. This puts a burden on the hospital staff, as well as taking one SFLS medic unit out-of-service for ASA#5 calls. Inter-facility transports are generally to the Portland metro area, requiring approx. 5-6 hours round trip.

Life Flight Network, Inc. (LFN) currently provides these services as part of our tiered response plan. This amendment will allow Springfield time to execute a new procurement process, and to work with City of Eugene Fire to coordinate a procurement that meets the metro needs. City of Eugene will contract with the successful vendor for the same services, once the process is complete.

**THIRD AMENDMENT TO CITY OF SPRINGFIELD
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN
THE CITY OF SPRINGFIELD
AND
Life Flight Network, LLC
C717**

April 1, 2016

Parties:

**The City of Springfield
225 Fifth Street
Springfield, OR 97477**

“City”

And

**Life Flight Network, LLC
22285 Yellow Gate Lane NE, Suite 102
Aurora, OR 97002**

“Independent Contractor”

The Parties hereby agree that the Independent Contractor Agreement dated April 1, 2012, the First Amendment dated April 1, 2014, and the Second Amendment dated April 1, 2015 between the City of Springfield (City) and Life Flight Network, LLC. (Independent Contractor) included herein as Attachment 1, is hereby amended for the third time as follows:

5. Term. This agreement is hereby extended for a period of three months and shall expire June 30, 2016, unless earlier terminated in accordance with the provisions of this Agreement.

Except as amended herein, all other terms and conditions of the Independent Contractor Agreement between Parties dated April 1, 2012, the First Amendment dated April 1, 2014, and the Second Amendment dated April 1, 2015 will remain in full force and effect.

CITY OF SPRINGFIELD

INDEPENDENT CONTRACTOR

Name: _____

Name: *[Signature]*

Title: _____

Title: CFO

Date: _____

Date: 2/5/16

Reviewed by City Contract Officer:

[Signature] 2.5.16

**REVIEWED & APPROVED
AS TO FORM**
[Signature]
DATE: 2/5/16
OFFICE OF CITY ATTORNEY

SECOND AMENDMENT TO CITY OF SPRINGFIELD
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN
THE CITY OF SPRINGFIELD
AND
Life Flight Network, LLC
C717

April 1, 2015

Parties:

The City of Springfield
225 Fifth Street
Springfield, OR 97477

“City”

And

Life Flight Network LLC
22285 Yellow Gate Lane NE, Suite 102
Aurora, OR 97002

“Independent Contractor”

The Parties hereby agree that the Independent Contractor Agreement dated March 7, 2012, and The First Amendment dated April 1, 2014, between the City of Springfield (City) and Life Flight Network, LLC. (Independent Contractor) included herein as Attachment 1, is hereby amended for the second time as follows:

5. Term. This agreement is hereby amended for an additional one-year period upon mutual agreement of the parties. This agreement will continue for a period of one year and shall expire March 31, 2016, unless earlier terminated in accordance with the provisions of this Agreement. This amendment shall be the second of two possible extensions of the agreement referenced herein as Attachment 1.

Except as amended herein, all other terms and conditions of the Independent Contractor Agreement between Parties dated March 7, 2012 will remain in full force and effect.

CITY OF SPRINGFIELD

Name: [Signature]
Title: City Manager AIC
Date: 5-19-15

INDEPENDENT CONTRACTOR

Name: [Signature]
Title: CFO
Date: 5/13/15

Reviewed by City Contract Officer

[Signature] 5.13.15

REVIEWED & APPROVED
AS TO FORM
[Signature]
DATE: 5/13/15
OFFICE OF CITY ATTORNEY

FIRST AMENDMENT TO CITY OF SPRINGFIELD
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN
THE CITY OF SPRINGFIELD
AND
Life Flight Network, LLC
C717

April 1, 2014

Parties:

The City of Springfield
225 Fifth Street
Springfield, OR 97477

"City"

And

Life Flight Network LLC
22285 Yellow Gate Lane NE, Suite 102
Aurora, OR 97002

"Independent Contractor"

The Parties hereby agree that the Independent Contractor Agreement dated April 1, 2012, between the City of Springfield (City) and Life Flight Network, LLC. (Independent Contractor) included herein as Attachment 1, is hereby amended for the first time as follows:

5. Term. This agreement is hereby amended for an additional one-year period upon mutual agreement of the parties. This agreement will continue for a period of one year and shall expire March 31, 2015, unless earlier terminated in accordance with the provisions of this Agreement. This amendment shall be the first of two possible extensions of the agreement referenced herein as Attachment 1.

Except as amended herein, all other terms and conditions of the Independent Contractor Agreement between Parties dated April 1, 2012 will remain in full force and effect.

CITY OF SPRINGFIELD
Name: [Signature]
Title: City Manager
Date: 4/8/14

INDEPENDENT CONTRACTOR
Name: [Signature]
Michael Griffiths
Title: Chief Executive Officer
Date: 3/12/2014

Reviewed by City Contract Officer
[Signature] 3.20.14

REVIEWED & APPROVED
AS TO FORM
[Signature]
DATE: 3/20/14
OFFICE OF CITY ATTORNEY

**CITY OF SPRINGFIELD
INDEPENDENT CONTRACTOR AGREEMENT
Contract #717**

Dated: April 1, 2012

Parties: City of Springfield ("CITY")
A Municipal Corporation of the State of Oregon

and

Life Flight Network LLC ("Independent Contractor")

Additional Independent Contractor Information:

- A. Type of Entity: Sole Proprietorship Partners Limited Liability Company Corporation
- B. Address: 22285 Yellow Gate Lane NE, Suite 102 Aurora, OR 97002
- C. Telephone: 503-678-4364
- D. Fax No: 503-678-4369
- E. SSN or Fed. I.D. No: 20-5016802
- F. Professional License(s) No:
- G. Oregon Agency Issuing License:
- H. Foreign Contractor Yes No
(Foreign means not domiciled in or registered to do business in Oregon) See Exhibit B(11).

CITY Account Number(s) To Be Charged (Include Percentages):

Account Number	Percentage

In consideration of the mutual covenants contained herein, the parties agree to the following terms, provisions and conditions:

1. **Services to be Performed by Independent Contractor.** Contractor will provide critical care ground ambulance transportation services, originating in the ambulance service area assigned to the City under the Lane County Ambulance Service Plan. Independent contractor shall perform the services in Attachment 1 and Attachment 2 attached hereto and incorporated herein by this reference. Attachment 1- Scope of Services and Attachment 2 – Life Flight Network LLC RFP #644 response dated February 9, 2012.
2. **Payment by CITY.** City does not pay for critical care transports. The Independent Contractor will honor and fulfill the FireMed contract obligations for those patients needing medically necessary transport as detailed in Attachment 3 attached hereto and incorporated herein by this reference.

C717 Life Flight Network LLC

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3. **Intergovernmental Cooperative Purchasing.** The Seller agrees to extend identical prices and services under the same terms and conditions to all public agencies. Quantities stated in this bid reflect the City of Springfield usage only. A public agency wishing to purchase items will execute its own contract with the awarded bidder for its requirements.
4. **Solicitation Process.** This contract was awarded pursuant to the City's RFP #644 Critical Care Ambulance Transport Services.
5. **Term.** This Agreement is effective as of the date first set forth above and shall continue until March 31, 2014 unless earlier terminated in accordance with the provisions of this Agreement or by mutual consent of the parties. The Agreement may be amended annually, to extend the term stated herein, for not more than two (2) successive one-year periods, upon mutual agreement of the parties. In negotiating any extension CITY shall consider the requirements or SMC Section 2.708(3) and each extension shall not be effective until reviewed and approved by the Springfield Common Council.
6. **Independent Contractor Status.** By its execution of this Agreement, Independent Contractor certifies its status as an "Independent Contractor" as that term is used under the laws of the State of Oregon, and that all performance of any labor or services required to be performed by Independent Contractor under the terms of this Agreement shall be performed in accordance with the standards set forth in ORS 670.600, and as more specifically set forth on Exhibit "A" attached hereto and incorporated herein by this reference.
7. **Conformance with Oregon Public Contracts Law (ORS Chapter 279).** Independent Contractor shall comply with all applicable provisions of Oregon law for public contracts, including, but not limited to ORS 279B.220, ORS 279B.225, ORS 279B.230, and ORS 279B.235, and as more fully set forth on Exhibits "A" and "B" attached hereto and incorporated herein by this reference.
8. **Work Performed.** The work to be performed by Independent Contractor includes services generally performed by Independent Contractor in his/her/its usual line of business.
9. **Tax duties and Liabilities.** Independent Contractor shall be responsible for all federal, state and local taxes, if any, applicable to any payments received pursuant to this Agreement, including but not limited to income tax, payroll tax, social security and self-employment tax. CITY shall not withhold, pay, or in any other manner be responsible for payment of any taxes on behalf of Independent Contractor.
10. **Reimbursement Of Expenses.** Independent Contractor shall not be entitled to reimbursement by CITY for any expenses incurred by Independent Contractor unless otherwise agreed in writing.
11. **Materials and Supplies.** Independent Contractor shall supply all materials and supplies needed to perform the services required unless otherwise agreed in writing.
12. **No Authority To Bind CITY.** Independent Contractor shall have no authority to enter into contracts on behalf of CITY, its' officers, agents and employees. This Agreement shall not create a partnership or joint venture of any sort between the parties.

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13. Federal Employment Status. In the event payment made pursuant to this Agreement is to be charged against federal funds, Independent Contractor hereby certifies that it is not currently employed by the Federal Government and the amount charged does not exceed Independent Contractor's normal charge for the type of services provided

14. Indemnification and Hold Harmless. The Independent Contractor shall assume all responsibilities for the work, and bear all losses and damages directly or indirectly resulting to the Independent Contractor, the City, or to others on account of the character or performance of the work, unforeseen difficulties, accidents, or any other cause whatsoever. The Independent Contractor shall assume defense of, indemnify and save harmless the City, its officials, agents, and employees from all claims, liability, loss, damage and injury of every kind, nature and description, directly or indirectly resulting from activities in the performance of the Contract, the ownership, maintenance or use of motor vehicles in connection therewith, or the acts, omissions, operations, or conduct of the Independent Contractor or any Subcontractor under the Contract or any way arising out of the Contract, irrespective of whether any act, omission or conduct of the City connected with the Contract is a condition or contributory cause of the claim, liability loss, damage or injury and irrespective of whether act, omission, or conduct of the Independent Contractor or Subcontractor is merely a condition rather than a cause of a claim, liability, loss damage or injury. The Independent Contractor shall not be liable for nor be required to defend or indemnify, the City relative to claims for damage or damages resulting solely from acts or omissions of the City, its officials, agents or employees. The absence of or inadequacy of the liability insurance required in section 15 below shall not negate Independent Contractor's obligations in this paragraph.

15. Insurance.

15.1. General Insurance. The Independent Contractor shall maintain in force for the duration of this agreement a Commercial General Liability insurance policy written on an occurrence basis with limits not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury or property damage. Automobile Liability (owned, nonowned and hired) insurance with limits not less than \$1,000,000 per occurrence shall be maintained. The City, its employees, officials and agents will be named as an Additional Insured where operations are being conducted related to this contract. This insurance will be primary over any insurance the City may carry on its own. *2.28.12 Δ approved by Ron Cutter*

15.2. Professional Liability. Independent Contractor shall maintain in force during the duration of this Agreement (and, if it is a claims made policy, for a year following completion of the project) a professional liability policy, approved by the City's Risk Manager as to terms, conditions and limits.

15.3. Workers' Compensation. Independent Contractor shall provide and maintain workers' compensation coverage for its employees, officers, agents, or partners, as required by applicable workers' compensation laws. If Independent Contractor is exempt from coverage, a written statement signed by Contractor so stating the reason for the exemption shall be provided to the City.

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- 15.4. Evidence of Insurance Coverage.** Evidence of the required insurance coverages issued by an insurance company satisfactory to the City shall be provided to the City by way of a City approved certificate of insurance before any work or services commence.
- 15.5. Notice of Cancellation or Material Change in Coverage.** The certificate of insurance shall contain a requirement that the insurance company notify the City 30 days prior to any cancellation or material change in coverage. If the approved insurance company will not provide this 30 day notice, the Contractor shall provide written notice to the City contract manager within 2 days after the Contractor becomes aware that their coverage has been canceled or has been materially changed. The Contractor shall either fax 541-726-3782 said notice or email it directly to Bob Duey (rduey@springfield-or.gov), Finance Director at the City. Regardless of what circumstances caused Contractors insurance coverage to cease or be modified, it is the contractor's responsibility to notify the City. Failure to maintain proper insurance or provide notice of cancellation or modification shall be grounds for immediate termination of this contract. WJ (Contractor initials)
- 15.6. Equipment and Material.** The Independent Contractor shall be responsible for any loss, damage, or destruction of its own property, equipment, and materials used in conjunction with the work.
- 15.7. Assignment/Subcontract.** Independent Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this agreement, in whole or in part, without the prior written approval of CITY. No such written approval shall relieve Independent Contractor of any obligations of this Agreement, and any transferee or subcontractor shall be considered the agent of Independent Contractor. Independent Contractor shall remain liable as between the original parties to this Agreement as if no such assignment had occurred.
- 15.8. Exception or Waivers.** Any exception or waiver of these requirements shall be subject to review and approval from the City's Risk Manager.
- 16. Termination.** The performance of work under this Agreement may be terminated by CITY, in whole or in part, whenever for any reason CITY shall determine that such termination is in the best interest of CITY. Any such termination shall be effected by delivery to the Independent Contractor of a Notice of Termination specifying the extent to which performance of the work under the Agreement is terminated and the date on which such termination is effective.
- 17. Rights In Data.** All original written material, including programs; card decks, tapes, listings, and other documentation originated and prepared for CITY pursuant to this Agreement, shall become exclusively the property of CITY. The ideas, concepts, know-how, or techniques developed during the course of this Agreement by Independent Contractor personnel can be used by either party in any way it may deem appropriate. Material already in Independent Contractor's possession, independently developed by Independent Contractor outside the scope of this Agreement, or rightfully obtained by Independent Contractor from third parties, shall belong to Independent Contractor. This agreement shall not preclude Independent Contractor from developing materials which are competitive, irrespective of their similarity to materials which might be delivered to CITY pursuant to this Agreement. Independent Contractor shall not, however, use any written materials developed under this Agreement in developing materials for others, except as provided in this section.

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- 18. Confidentiality.** During the course of performance hereunder, Independent Contractor or its agent, employees, or contractors, may receive confidential information. Independent Contractor agrees to use its best efforts to maintain the confidentiality of such information and to inform each agent and employee performing services of the confidentiality obligation that pertains to such information.
- 19. Assignment/Subcontract.** Independent Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this agreement, in whole or in part, without the prior written approval of CITY. No such written approval shall relieve Independent Contractor of any obligations of this Agreement, and any transferee or subcontractor shall be considered the agent of Independent Contractor. Independent Contractor shall remain liable as between the original parties to this Agreement as if no such assignment had occurred.
- 20. Successors In Interest.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties to this Agreement and their respective successors and assigns.
- 21. Compliance With All Government Regulations.** Independent Contractor shall comply with all Federal, State and local laws, codes, regulations and ordinances applicable to the work performed under this Agreement. Failure to comply with such requirements shall constitute a breach of contract and shall be grounds for termination of this Agreement. Damages or costs resulting from noncompliance shall be the sole responsibility of Independent Contractor.
- 22. Attorney Fees.** In the event a lawsuit of any kind is instituted on behalf of CITY to enforce any provision of this Agreement, Independent Contractor shall pay such additional sums as the Court may adjudge reasonable for attorney fees plus all costs and disbursements at trial and on any appeal.
- 23. Force Majeure.** Neither party to this Agreement shall be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. CITY may terminate this Agreement upon written notice after determining such delay or default will unreasonably prevent successful performance of the Agreement.
- 24. Assistance Regarding Patent And Copyright Infringement.** In the event of any claim or suit against CITY on account of any alleged patent or copyright infringement arising out of the performance of this Agreement or out of the use of any material furnished or work or services performed hereunder, Independent Contractor shall defend CITY against any such suit or claim and hold CITY harmless from any and all expenses, court costs, and attorney's fees in connection with such claim or suit.
- 25. Severability.** If any provision of this Agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- 26. Access To Records.** CITY and its duly authorized representatives shall have access to books, documents, papers and records of Independent Contractor which are directly

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pertinent to this Agreement for the purpose of making audit, examination, excerpts and transcripts.

- 27. **Waiver.** Failure of CITY to enforce any provision of this Agreement shall not constitute a waiver or relinquishment by CITY of the right to such performance in the future nor of the right to enforce any other provision of this Agreement.
- 28. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever, without prior written approval of CITY. No modification of this Agreement shall bind either party unless reduced to writing and subscribed by both parties, or ordered by a Court.
- 29. **Nondiscrimination.** Independent Contractor shall comply with all applicable requirements of Federal and State civil rights and rehabilitation statutes, rules and regulations.
- 30. **Dual Payment.** Independent Contractor shall not be compensated for work performed under this contract from any CITY agency other than the agency which is a party to this contract.
- 31. **Remedies.** This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon, and any litigation arising out of this Agreement shall be conducted in the courts of the State of Oregon, County of Lane.
- 32. **Entire Agreement.** This Agreement signed by both parties is the parties' final and entire Agreement and supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives. There are no representations, promises, terms, conditions or obligations other than those contained herein.

IN WITNESS WHEREOF the parties have executed this Agreement to be effective the date first set forth above.

CITY OF SPRINGFIELD:

By: [Signature]
 Name: Gerard Grimaldi
 Title: City Manager
 Date: 3/7/12

INDEPENDENT CONTRACTOR

By: [Signature]
 Name: MICHAEL GRIFARDI
 Title: CEO
 Date: 2-29-12

Reviewed by City Contract Officer
[Signature] 3.2.12

REVIEWED & APPROVED
 AS TO FORM
[Signature]
 DATE: 3/2/12
 OFFICE OF CITY ATTORNEY

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EXHIBIT "A"

**CITY OF SPRINGFIELD
INDEPENDENT CONTRACTOR AGREEMENT**

Independent Contractor Status

All performance of any labor or services required to be performed by Independent Contractor shall be performed in accordance with the standards set forth in ORS 670.600 (2005), and as follows:

A person is customarily engaged in an independently established business if any three of the following six requirements are met:

1. The person maintains a business location:
 - a. That is separate from the business or work location of the person for whom the services are provided; or,
 - b. That is in a portion of the person's residence and that portion is used primarily for the business.
2. The person bears the risk of loss related to the business or the provision of services as shown by factors such as:
 - a. The person enters into fixed-price contracts;
 - b. The person is required to correct defective work;
 - c. The person warrants the services provided; or,
 - d. The person negotiates indemnification agreements or purchases liability insurance, performance bonds or errors and omissions insurance.
4. The person provides contracted services for two or more different persons within a 12-month period, or the person routinely engages in business advertising, solicitation or other marketing efforts reasonably calculated to obtain new contracts to provide similar services.
5. The person makes a significant investment in the business, through means such as:
 - a. Purchasing tools or equipment necessary to provide the services;
 - b. Paying for the premises or facilities where the services are provided; or
 - c. Paying for licenses, certificates or specialized training required to provide the services.
6. The person has the authority to hire other persons to provide or to assist in providing the services and has the authority to fire those persons.

EXHIBIT "B"

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City of Springfield Public Contracts Conformance with Oregon Public Contractors Laws

Pursuant to Oregon law, every public contract shall contain the following conditions:

- 1) Make payment promptly, as due, to all persons supplying to the contractor labor or material for the performance of the work provided for in the contract. ORS 279B.220(1)
- 2) Pay all contributions or amounts due the Industrial Accident Fund from the contractor or subcontractor incurred in the performance of the contract. ORS 279B.220(2).
- 3) Not permit any lien or claim to be filed or prosecuted against the state or a county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished. ORS 279B.220(3).
- 4) Pay to the Department of Revenue all sums withheld from employees under ORS 316.167. ORS 279B.220(4).
- 5) If the agreement is for lawn and landscape maintenance, it shall contain a condition requiring the contractor to salvage, recycle, compost or mulch yard waste material at an approved site, if feasible and cost-effective. ORS 279B.225.
- 6) Promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical and hospital care services or other needed care and attention, incident to sickness or injury, to the employees of the contractor, of all sums that the contractor agrees to pay for the services and all moneys and sums that the contractor collected or deducted from the wages of employees under any law, contract or agreement for the purpose of providing or paying for the services. All employers shall comply with ORS 656.017. ORS 279B.230.
- 7) A person may not be employed for more than 10 hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or when the public policy absolutely requires it, and in such cases, except in cases of contracts for personal services designated under ORS 279A.055, the employee shall be paid at least time and a half pay:
 - a) For all overtime in excess of eight hours a day or 40 hours in any one week when the work week is five consecutive days; or
 - b) For all overtime in excess of 10 hours in any one day or 40 hours in any one week when the work week is four consecutive days, Monday through Friday; and
 - c) For all work performed on Saturday and on any legal holiday specified in ORS 279B.020.

An employer must give notice in writing to employees who work on a public contract, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and days per week that the employees may be required to work. ORS 279B.235(1)-(2).

- 8) If the agreement is for personal services, the contract shall contain a provision that the employee shall be paid at least time and a half for all overtime worked in excess of 40 hours in any one week, except for individuals under personal services contracts who are excluded under ORS 653.010 to 653.261 or under 29 U.S.C. 201-209 from receiving overtime. ORS 279B.235(3).
- 9) Contracts for services must contain a provision that requires that persons employed under contracts shall receive at least time and half pay for work performed on the legal holidays specified in a collective bargaining agreement or in ORS 279B.020(1)(b)(B)-(G) and for all time worked in excess of 10 hours in any one day or in excess of 40 hours in any one week, whichever is greater. Employer shall give notice in writing to employees who work on a contract for services, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number hours per day and days per week that the employees may be required to work. ORS 279B.235(5).

If this agreement is for a public improvement, the contract shall contain the following conditions:

- 10) Make payment promptly, as due, to all persons supplying to the contractor labor or material for the performance of the work provided for in the contract. ORS 279C.505(1)(a).
- 11) Pay all contributions or amounts due the Industrial Accident Fund from the contractor or subcontractor incurred in the performance of the contract. ORS 279C.505(1)(b).
- 12) Not permit any lien or claim to be filed or prosecuted against the state or a county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished. ORS 279C.505(1)(c).
- 13) Pay to the Department of Revenue all sums withheld from employees under ORS 316.167. ORS 279C.505(1)(d).
- 14) The contractor shall demonstrate that an employee drug testing program is in place. ORS 279C.505(2).

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- 15) If the contractor fails, neglects or refuses to make prompt payment of any claim for labor or services furnished to the contractor or subcontractor by any person in connection with the public improvement contract as the claim becomes due, the proper officer or officers representing the state or a county, school district, municipality, municipal corporation or subdivision thereof, as the case may be, may pay such claim to the person furnishing labor or services and charge the amount of the payment against the funds due or to become due the contract by reason of the contract. If the contractor or first-tier subcontractor fails, neglects or refuses to make payment to a person furnishing labor or materials in connection with the public improvement contract within 30 days after receipt of payment from the contracting agency or a contractor, the contractor or first-tier subcontractor shall owe the person the amount due plus interest charges commencing at the end of the 10-day period that payment is due under ORS 279C.580(4) and is subject to a good faith dispute as defined in ORS 279C.580. If the contractor or a subcontractor fails, neglects or refuses to make payment to a person furnishing labor or materials in connection with the public improvement contract, the person may file a complaint with the Construction Contractors Board, unless payment is subject to a good faith dispute as defined in ORS 279C.580. ORS 279C.515.
- 16) The payment of a claim does not relieve the contractor or the contractor's surety from obligation with respect to any unpaid claims. ORS 279C.515(4).
- 17) A person may not be employed for more than 10 hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or when the public policy absolutely requires it, and in such cases, except in cases of contracts for personal services designated under ORS 279C.100, the employee shall be paid at least time and a half pay:
- a) For all overtime in excess of eight hours a day or 40 hours in any one week when the work week is five consecutive days; or,
 - b) For all overtime in excess of 10 hours in any one day or 40 hours in any one week when the work week is four consecutive days, Monday through Friday; and,
 - c) For all work performed on Saturday and on any legal holiday specified in ORS 279B.020. ORS 279C.520(1).

An employer shall give notice in writing to employees who work on a public contract either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and days per week that the employees may be required to work. ORS 279B.520(2).

- 18) If the agreement is for personal services, the contract shall contain a provision that the employee shall be paid at least time and a half for all overtime worked in excess of 40 hours in any one week, except for individuals under personal services contracts who are excluded under ORS 653.010 to 653.261 or under 29 U.S.C. 201-209 from receiving overtime. ORS 279C.520(3).
- 19) Contracts for services must contain a provision that requires that persons employed under contracts shall receive at least time and half pay for work performed on the legal holidays specified in a collective bargaining agreement or in ORS 279C.540(1)(b)(B)-(G) and for all time worked in excess of 10 hours in any one day or in excess of 40 hours in any one week, whichever is greater. An employer shall give notice in writing to employees who work on a contract for services, either at the time of hire or before commencement of work on the contract, or by posting a notice in a location frequented by employees, of the number of hours per day and days per week that the employees may be required to work. ORS 279C.520(5)
- 20) Solicitation documents for a public improvement contract shall make specific reference to federal, state and local agencies that have enacted ordinances, rules or regulations dealing with the prevention of environmental pollution and the preservation of natural resources that affect the performance of the contract. A solicitation document must also make special reference to known conditions at the construction site that may require the successful bidder to comply with the ordinances, rules or regulations identified under ORS 279C.525(1). If the successful bidder encounters a condition not referred to in the solicitation documents, not caused by the successful bidder and not discoverable by a reasonable prebid visual site inspection, and the condition requires compliance with the ordinances, rules or regulations referred to under ORS 279C.525(1), the successful bidder shall immediately give notice of the condition to the contracting agency. The successful bidder may not commence work nor incur any additional job site costs in regard to the condition encountered and described in ORS 279C.525(3) without written direction from the contracting agency. ORS 279C.525.
- 21) Promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical and hospital care services or other needed care and attention, incident to sickness or injury, to the employees of the contractor, of all sums that the contractor agrees to pay for the services and all moneys and sums that the contractor collected or deducted from the wages of employees under any law, contract or agreement for the purpose of providing or paying for the services. All employers shall comply with ORS 656.017. ORS 279C.530.
- 22) A contract for public works shall contain a provision stating the existing state prevailing rate and wage and, if applicable, the federal prevailing rate of wage required. Every contract and subcontract shall contain a provision that workers shall be paid not less than the specified minimum hourly rate of wage in accordance with ORS 279C.838. ORS 279C.830(1).

If this agreement is for demolition, the contract shall also contain the following conditions:

- 23) Contractor must salvage or recycle construction and demolition debris, if feasible and cost-effective. ORS 279C.510(1)

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**SCOPE OF SERVICES
CRITICAL CARE AMBULANCE TRANSPORT SERVICES**

1. General Information

a. Description of the City of Springfield

The City of Springfield is the ninth-largest city in Oregon, with a population of approximately 58,575 (Lane Council of Governments, December 2010 estimate) and an incorporated area of 15.57 square miles. Located in western Oregon's southern Willamette Valley, the community was first settled by Elias and Mary Briggs and their family in 1848. It was formally incorporated in February 1885 as Springfield, after the field near the spring was fenced, creating a 'springfield'.

The Springfield charter became effective December 31, 2001. It can be found on the City's web site at <http://www.springfield-or.gov>.

The City operates under a council/manager form of government. The City Council develops and adopts legislation and policies to direct the City organization, but employs a professional administrator (the City Manager) to manage and oversee all City personnel and operations to carry out the council's direction. The City is organized into six departments: Administrative Services; Public Works; Library; Development Services; Police; and Fire & Life Safety.

The City Council consists of six Councilors, who each shall reside in a specific geographic ward, and are elected by the city at large on a nonpartisan ballot for staggered four-year terms. The Mayor is the Chief Elected Officer of the city. The Mayor is elected from the city at large on a nonpartisan ballot for a four-year term.

b. Overview of the City of Springfield's Department of Fire & Life Safety

Fire protection in Springfield was first organized on January 4, 1886, as the Springfield Fire Company. The department is now known as the Department of Fire & Life Safety (SFLS) and has been in continuous operation since that time. The department began providing ambulance transport services in 1981 and continues to provide this service to a large area of central Lane County.

The City Manager appoints the Fire Chief, who is responsible for organizing and administering the department. The department consists of 103 full time equivalent (FTE) positions, including 80 uniformed and 23 civilian positions, organized into five functional divisions: Operations; Special Operations, EMS and Community Relations; Fire Marshal's Office and the Administrative Services Bureau.

The Department of Fire & Life Safety provides fire, rescue, emergency medical, code enforcement, and fire/injury prevention education services to the citizens of Springfield

and to three neighboring special districts through long-standing contractual agreements. See table below.

Table 1.1 Primary Service Area Statistics

LEGAL JURISDICTION	POPULATION	AREA (sq. mi.)
City of Springfield	58,575	14.43
Rainbow Water District	5,350	1.55
Glenwood Water District	1,900	2.57
Willakenzie-Spfld RFPD	1,600	0.60
TOTAL	67,425	19.15

In addition, the Department of Fire & Life Safety provides emergent and non-emergent ambulance transport service to Lane County Ambulance Service Area (ASA) #5. This ASA includes all the jurisdictions listed above plus a large adjoining rural area primarily to the south and east for a total service area of approximately 2,000 square miles.

c. Medical Direction & Oversight

Medical direction and oversight is provided under a contract with a local emergency department physician who is a Medical Director with considerable experience in the practice of pre-hospital emergency medicine and who provides medical advice and accountability.

i. Standing Medical Orders and Treatment Protocols

Standing Medical Orders and Treatment Protocols are developed by the Lane County Medical Control Board (LCMCB). The LCMCB is comprised of the Medical Directors' representing Springfield Fire & Life Safety, Eugene Fire & EMS, Lane Rural Fire/Rescue, Lane Fire District #1, and South Lane Fire & EMS. The LCMB meets regularly to develop guidelines reflective of current trends and evidence in the practice of pre-hospital care.

d. Critical Care Transports (CCT)

i. Definition. As defined by the Standing Medical Orders and Treatment Protocols under which the City of Springfield Department of Fire & Life Safety operates, a CCT is defined as follows:

- Applies to inter-hospital transfers of critical patients that have a time-sensitive condition that need to be transported immediately, and where out-of-hospital time should be minimized
- Requires a Paramedic and a Registered Nurse certified in medical and trauma critical care that may:
 - Start/maintain saline drip
 - Provide advanced airway management to the following patients:
 - Intubated patients

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- Respiratory distress patients that may require emergency CPAP/BiPAP
- Patients on ventilator
- Medications
 - Administer and maintain med drips and may bolus meds beyond Springfield Fire & Life Safety protocols/standing orders
- Cardiac patients:
 - Stable/unstable rhythms
 - ST Segment STEMI
 - Active chest pain with ongoing dynamic ECG changes
 - Potential need for manual defibrillation
 - Patients requiring cardiovent
 - Patients requiring external pacing and/or external pacing already in place
- OB Transfers (stable/unstable)
 - Acute high risk labor/delivery may be imminent

ii. Transport options. The mode of transport of a critical care patient depends on a variety of factors (weather, equipment availability, etc.) and may be done by ground or air. Springfield Fire & Life Safety supports the mode of transportation best for the patient. Air ambulance will be preferred over long distance ground transport, if available, or in cases where best for the patient.

e. Advisory Committees

Springfield's Fire & Life Safety Department actively participates in several internal and external advisory groups and committees relating to EMS and pre-hospital care, including:

- i. Central Lane Emergency Medical Services
Area EMS Coordinators/EMS Chiefs/EMS Officers meet regularly to discuss equipment needs and purchases, EMS issues and concerns.
- ii. Oregon State Ambulance Association
- iii. Oregon Fire Chief's Association – EMS Section

f. Finance

Springfield Fire & Life Safety's ambulance transport section operates as a user-fee-supported system. Fees for operation are generated through patient transports, treat and release aid responses and revenue generated through the annual FireMed membership program.

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The Independent Contractor will honor and fulfill the FireMed contract obligations for those patients needing medically necessary transport. See attachment #3.

2. Response Information

a. Average Area Protected by Initial Response Companies

The department's fire first response area is approximately 19 square miles, while our EMS first response area is approximately 2,000 square miles. The department's fire first response needs are served by five engine companies. Therefore, the average area covered by each staffed first response fire crew is approximately 3.8 square miles. Three front line ambulances respond out of three fire stations throughout the city, and given our large ASA, are often out of their home district on calls.

b. Frequency of Calls

The Springfield Fire & Life Safety Department provides both EMS first response and ambulance transport services to a large portion of east/central Lane County, and responds to approximately 10,000 emergency medical calls for service per year. Because the majority of the department's call load involves emergency medical service delivery, every Springfield engine company is equipped as an advanced life support (ALS) first response unit, and staffed with at firefighter/paramedics.

It is the intention of Springfield Fire and Life Safety to incrementally create a tiered response system within ASA#5. Utilizing an Independent Contractor to supply specific parts of the response system maximizes the available time for Springfield resources to be available for in-district emergency calls and other duties.

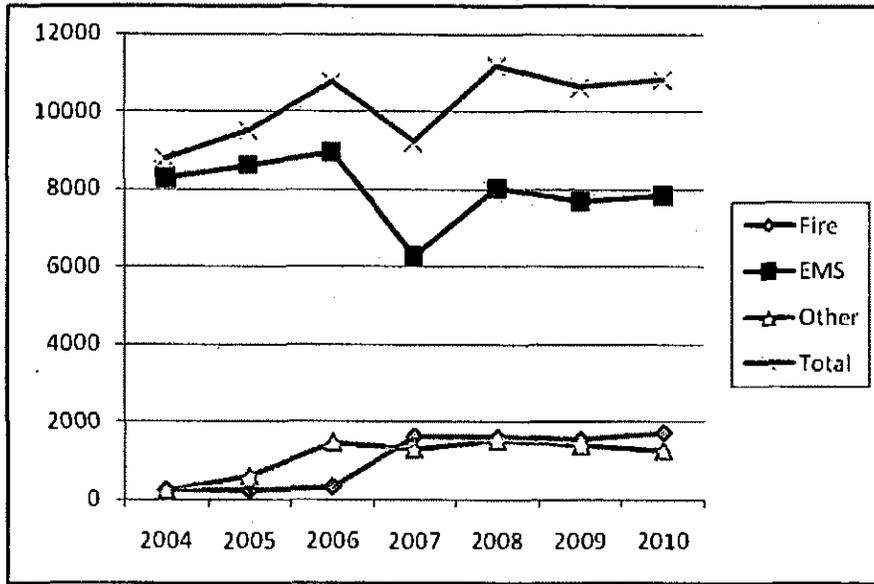
Figure 2.1 shows the trend of medical responses since 2004.

Figure 2.1 Calls for Service 2004-2010

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The department currently responds to approximately 21 such incidents each 24-hour period, as seen in Table 2.2 All engine companies are fully qualified paramedics, and outfitted with a complete inventory of advanced life support equipment, providing the City and its protection districts with consistent paramedic first response capability on all incidents.

Table 2.2 Frequency of EMS Incidents

	<u>CY08</u>	<u>CY09</u>	<u>CY10</u>
<u>Total</u>			
<u>Daily Avg.</u>	<u>22</u>	<u>21</u>	<u>21</u>

Table 2.3 shows the numbers of calls when patients were actually transported, not necessarily the total number of patients. Pre-scheduled calls are included in the frequency of calls.

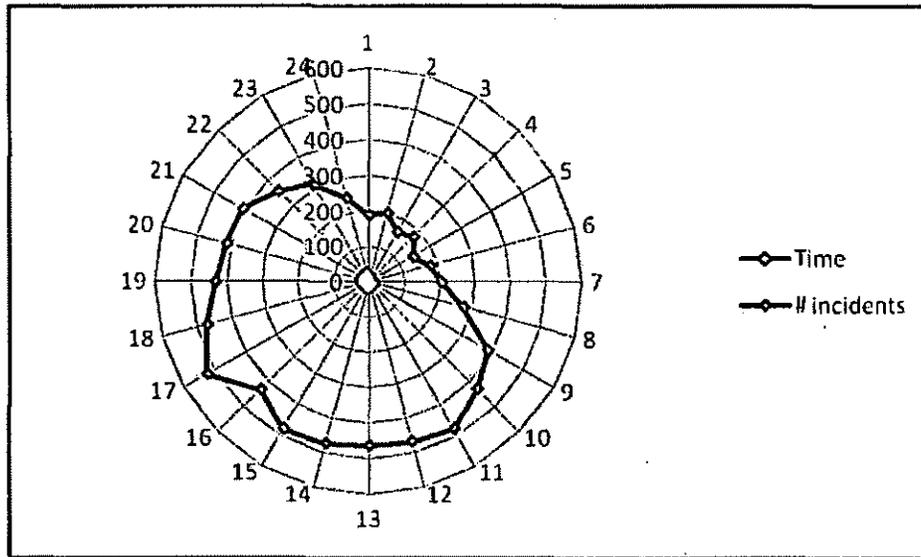
Table 2.3 Frequency of EMS Transports

<u>Call Type</u>	<u>CY08</u>	<u>CY09</u>	<u>CY10</u>
<u>Transports</u>	<u>6838</u>	<u>6443</u>	<u>6475</u>
<u>Daily Avg.</u>	<u>18.68</u>	<u>17.65</u>	<u>17.74</u>

c. Temporal Distribution of Calls

Calls for service are not distributed uniformly throughout a 24-hour period. The following radius graphs display the temporal distribution of calls for ambulance service by the department in calendar year 2010 by time of day using a 24-hour clock.

Figure 2.2 Temporal Distribution of Medical Incidents



d. Medic Units (Ambulances)

The department currently deploys three 24-hour dual-role (firefighter/paramedic) Type I ambulances staffed with at least two Paramedics. The remainder of the fleet is Type I units in reserve status. All of Springfield’s medic units carry a full complement of advanced life support equipment, and are licensed and designated by the State of Oregon as advanced life support (ALS) ambulances.

The primary role of the medic unit in Springfield’s system is the treatment and transport of the sick and injured patients within our county-designated ambulance service area. Personnel assigned to staff medic units are also qualified and able to function as firefighters, which helps augment Springfield’s overall daily firefighting force.

e. Expected Critical Care Transport Call Volume

The expected volume of inter-facility critical care transports, based on Springfield Fire & Life Safety’s experience is approximately 20 per year. Total gross dollars billed for these 20 transports in FY11 was approximately \$74,000, with a 38% net collection rate. This includes all types of insurance reimbursements (i.e. Medicare, Medicaid, Private Insurance, etc.).

3. Performance Requirements

a. System Integration

i. Scope of Services Generally

The Independent Contractor shall provide Critical Care Transport (CCT) services from the two hospitals within Ambulance Service Area 5 (ASA #5) assigned to

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the City of Springfield under the Lane County Area Service Plan. The Independent Contractor's responsibilities will include being available for ground ambulance transport services for CCT seven (7) days per week, twenty-four (24) hours each day. The medically appropriate level of service must be provided without regard to the patient's status or ability to pay costs.

b. Deployment Plan

i. Deployment Plan Required

1. The Independent Contractor shall be required to develop and maintain a current deployment plan.
2. Deployment plans must include the following elements:
 - a. A description of 24-hour system status management strategies to deploy or redeploy resources to meet hospital requirements.
 - b. A description of how CCT calls will be staffed including the number of full-time or part-time employees utilized.
 - c. A description of any planned use of call back crews.

3. Deployment or Redeployment of Resources

Notwithstanding any deployment plan, the Independent Contractor shall deploy or redeploy staff and equipment as necessary to avoid a degradation of the regional EMS system.

4. Resources

The Independent Contractor is required to provide critical care transport services within the contracted ASA with its own resources. The resources must be stationed so that the Independent Contractor is able to meet the response timelines specified. All ambulance resources must comply with all specifications herein.

c. Operations Requirements

i. Response Time Requirements

Response times are critical to patient care. Critical Care Transports are scheduled by the hospital desiring the patient transport. Response time required is within 30 minutes of dispatch. (If CCT crew is on a prior transfer as long as Independent Contractor provides estimated time when CCT crew will be available this requirement maybe waived. This will be determined on a case by case basis at time of dispatch. In circumstance that the availability time will be excessive the SASA holder (SFLS) may proceed with the transport utilizing current procedures.) Current dispatch procedure has the on duty Battalion Chief contacting Independent Contractor's dispatch center and providing hospital contact information and other information as available.

ii. Failure to Meet Response Time Requirements

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The Independent Contractor is expected to meet or exceed the required response times to every call and failure to do so may result in termination of the contract agreement. The Independent Contractor must make every effort to minimize fluctuations in response time performance according to time of day, day of the week, or week of the month.

Response Time Exemptions

It is understood that unusual circumstances and conditions beyond the Independent Contractor's reasonable control can produce response times that exceed the standards. If the Independent Contractor believes that any run or group of runs should be excluded from the response time standards, a written request must be made to the City's Contract Administrator. Any requests for exemption from response time standards shall be made with the quarterly Response Time Reports. The City has the sole discretion to exempt any call and is not obligated to do so for any reason. Situations in which exemptions may be granted include, but are not limited to:

1. Independent Contractor Services
 - a. Adverse weather and/or road conditions
 - b. Vehicle problems
2. System
 - a. Response area obstacles (e.g., limited access, barrier devices).

d. Dispatch Requirements

i. Communications Center

The Independent Contractor is required to establish a local non-emergency contact number. For critical care transports, the Independent Contractor must provide its own dispatch services using call taking and dispatching personnel that meet or exceed Oregon standards and training or trained to the Commission on Accreditation of Medical Transport Systems (CAMTS) 8th edition standards for telecommunication personnel.

e. Equipment and Supplies

i. Communications Equipment

The Independent Contractor must have and maintain in good operating condition portable and mobile communications equipment as specified by the City. The Independent Contractor will be financially responsible for all costs associated with implementing, upgrading, and making changes required by the City.

ii. Medical Equipment and Supplies

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1. *Specifications and Coordination:* The Independent Contractor must utilize ambulances with supplies and equipment necessary to carry out critical care transports. The Independent Contractor's equipment and supplies must meet or exceed the Oregon Department of Human Services, Health Services Division requirements and the City's supply and equipment requirements. The Independent Contractor will be provided an ongoing opportunity to participate in the development and revision of the equipment and supply specifications.
2. *List:* The Independent Contractor must provide a list of equipment and supplies used on ambulances providing critical care transports. The City may require the Independent Contractor to replace any equipment or supply that does not meet requirements or the City's specifications.
3. *Exchange:* The Independent Contractor will be required to provide and maintain its own equipment and will not rely on exchanges from the City or Central Lane EMS unless a separate agreement with Central Lane EMS is reached.
4. *Logistics:* The Independent Contractor is responsible for the purchase of all supplies and equipment, and maintaining the cleanliness and adherence to infection control procedures for all equipment and transport units.

iii. Ambulances

- iv. *Quality:* All ambulances in service in the City's ASA shall be in good working order and appearance. No Type I ambulance utilized by the Independent Contractor may have mileage in excess of 200,000 miles unless otherwise approved by the City's Fire Chief. No Type II ambulance utilized by the Independent Contractor may have mileage in excess of 100,000 miles unless otherwise approved by the City's Fire Chief. No Type III ambulance utilized by the Independent Contractor may have mileage in excess of 150,000 unless otherwise approved by the City's Fire Chief. Vehicles or equipment that the City reasonably determines to have cosmetic or physical deficiencies that may negatively impact customer perception shall be removed from service and either replaced or repaired without undue delay.
- v. *Specifications:* All ambulances utilized must be licensed as required by the Department of Human Services, Health Services Division and City of Springfield Municipal Code Section 7.032 and must meet or exceed the requirements set forth in ORS 682.051 to 682.991 and OAR 333-255-0060, in addition to the requirements herein.

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- vi. *Color, Marking and Warning Devices:* All proposed markings and color schemes shall be submitted to and approved by the City prior to implementation and the Independent Contractor may be required to change markings and color schemes if required by the City at any time.
- vii. *Maintenance:* The Independent Contractor shall maintain all ambulances and equipment in a manner to achieve the highest standard of safety, reliability and appearance. All personnel utilized to maintain vehicles and equipment must be properly trained, certified, and knowledgeable. Any vehicle or equipment utilized by Independent Contractor in providing services that are reasonably found by the City to have any deficiency that may compromise function, must immediately be removed from service.
- viii. *List:* The Independent Contractor shall at all times maintain a current list of ambulances (including reserve units), to include license number, vehicle identification number, name and address of any applicable lien holder and shall make the list available to the City immediately upon request.

f. Personnel and Clinical Standards

i. Staff, General

The City expects that Independent Contractor's provision of services shall conform to the highest clinical and professional standards. In doing so, the Independent Contractor shall comply with all applicable City, County, State, and Federal laws, regulations and standards regarding the provisions of services. All persons employed by the Independent Contractor shall be competent in the performance of their duties, hold and maintain applicable and valid certificates/licenses/accreditations in their respective roles or profession. The Independent Contractor shall be held accountable for employee performance, licensing and actions. The Independent Contractor shall cooperate and submit to individual and corporate investigations requested by the City.

ii. Command and Control Structure

The Independent Contractor must be NIMS (National Incident Management System) compliant throughout the duration of their contract with the City.

iii. Ambulance Staffing

The Independent Contractor shall at minimum staff ambulances providing critical care inter-facility transports with at least one qualified driver, one certified EMT-Paramedic, and a Registered Nurse certified in medical and trauma critical care (CCRN, CEN or CFRN). The Registered Nurse must always be with the patient in the patient compartment of the ambulance.

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When operating an ambulance, all personnel must meet the applicable requirements of ORS 682.051 to 682.991 and OAR 333-255-0070.

All personnel staffing ambulances must be certified, in good standing, with the Oregon Department of Human Services, Health Division. The Independent Contractor must use reasonable efforts to hire and retain personnel with bilingual skills, especially Spanish.

iv. Management and Supervision

The Independent Contractor will provide the management and supervision necessary for effective oversight, and administration of critical care transport services. At least one field supervisor, with current credentials and clinical field experience, shall be on duty or on call at all times in order to oversee or provide support to field personnel as necessary. This person shall be available on scene within 45 minutes or an Administrator on Call (AOC) available via phone. AOC will be a seasoned manager at a Director level or above with current credentials and relevant field experience.

In addition, the contract administrator named by the Independent Contractor in its proposal may not be changed without approval of the City. Approval will not be unreasonably withheld.

v. Uniforms and Appearance of Personnel

The Independent Contractor's personnel shall wear clean, professional uniforms. All shirts, trousers, jackets and shoes must be approved by the City.

vi. Competence and Professionalism of Personnel

Professional and courteous conduct and appearance is required at all times from the Independent Contractor's personnel.

vii. Personnel Training

1. Orientation of Employees

The Independent Contractor must ensure that all employees have been properly oriented before being placed on transporting ambulances. The orientation shall include but not be limited to: overview of the City's EMS system; applicable policies, procedures, orders and protocols (to include HIPAA and infection control); all communications; navigation, mapping, hospital routes; ambulance equipment utilization and

maintenance. Orientation curriculums must be pre-approved by the City's EMS Training Coordinator prior to implementation. The Independent Contractor must maintain documentation of compliance with these requirements.

2. Training Records

All personnel training records must be provided to the city within 24 hours of request.

3. Student Internships

It is highly recommended that the Independent Contractor will assist with and accommodate local students needing internships or field experience to obtain the necessary requirements to complete EMT training and certification.

g. Medical Direction

The Independent Contractor must at all times, and at its' own expense, contract with a local Medical Director who attends a minimum of 70% of the Central Lane Medical Control Board meetings, to act as the Independent Contractor's Supervising Physician for purposes of assigning and monitoring the quality of care and education. The terms of the agreement, including compensation, shall be negotiated and entered into as an independent and separate agreement between the Independent Contractor and whoever provides the medical direction.

h. Standing Medical Orders and Treatment Protocols

The Independent Contractor shall have adequate standing medical orders and treatment protocols.

i. Work Schedules and Employee Affairs

The Independent Contractor shall have reasonable work schedules and conditions. Patient care must not be hampered by impaired motor skills of personnel working extended shifts, part-time jobs, voluntary overtime, and mandatory overtime without adequate rest.

The City expects that to attract and retain outstanding personnel, the Independent Contractor must offer reasonable compensation. The City in no way intends to restrict the ingenuity of the Independent Contractor and its employees from working out new and creative compensation (salary and benefits) programs. However, the Independent Contractor should not use sub-standard compensation levels in order to deliver economic efficiencies necessary to profitably manage its agreement with the City.

The City emphasizes that the Independent Contractor is responsible for conducting its affairs with its employees, including managing personnel and resources fairly and effectively in a manner that ensures compliance with the agreement. The City will not otherwise involve itself in Independent Contractor's management or employee relationships. The provider is an independent contractor and neither the provider nor any of its employees are considered employees or agents of the City.

The City shall, throughout the term of the agreement, have the right of reasonable rejection and approval of staff assigned to the work by the Independent Contractor. If the City reasonably rejects staff, the Independent Contractor must provide replacement staff satisfactory to the City in a timely manner and at no additional cost to the City.

4. Quality, Performance and Audit Programs

a. Compliance and Audit Program

The Independent Contractor shall establish and maintain a compliance and audit program as recommended by the Office of the Inspector General for all Centers for Medicare/Medicaid Services (CMS) programs applicable to ambulance transportation. In addition, the Independent Contractor must provide prompt response and follow-up to inquiries and complaints from CMS, the Oregon Health Plan and the City.

b. Quality Audits and Inspections

City representatives may at any time, and without notification, inspect the Independent Contractor's operations directly related to services provided in the agreement. This shall include, but not be limited to, CQI assessments, ambulances, repair facilities, communication and administration facilities. In addition, City representatives may ride as observers on any ambulance at any time.

City representatives may also audit all reports and data that the Independent Contractor is required to collect, maintain or provide. Such audits will be conducted during normal business hours with a minimum of 48 hours notice.

c. Data and Information Reporting

The long-term success of any EMS system is predicated upon the ability to measure, analyze, and report operational, clinical and administrative data. The Independent Contractor shall be responsible for data input and reporting in a manner which facilitates review by the City and any other entity authorized by law or contract to review data and reporting. All systems and reports must comply with the City's ASA requirements as well as City, State, and Federal data collection and reporting

requirements.

i. Response Time Report

The Independent Contractor shall submit to the City electronically quarterly response reports for each quarter. Reports must be received no later than 5 PM, five (5) business days after the final day of the quarter. The contact for this requirement will be the Deputy Chief of EMS and Community Relations.

For each incident for which a response is dispatched, the quarterly response time compliance report shall include, but not be limited to:

- A unique call number which shall be the call number generated by 9-1-1 Central Lane Communications, or another number that a City reviewer can easily link to the Independent Contractor's dispatching system if the call is not dispatched by 9-1-1 Central Lane Communications;
- Dispatch date;
- Dispatch time;
- En-route to hospital time;
- Arrive at hospital time;
- Time transport ended, (clear time?); and
- Identification number of the ambulance(s) that arrived on scene.

ii. Non-Compliant Response Report

The Independent Contractor shall submit a quarterly non-compliant response report electronically to the City, no later than 5 PM, five (5) business days after the final day of the quarter. The contact for this requirement will be the Deputy Chief of EMS and Community Relations.

This report shall include all information outlined in Section 5.d.i for all calls in which the response time requirements were not achieved, if any.

iii. Incident Reports

The Independent Contractor will complete and submit to the City within 48 hours, or any shorter time if required by the City's Fire Chief, incident reports for each action considered non-conforming to policies and procedures and for any other incident if requested by the City. Non-conforming incidents include, but are not limited to, ambulance accidents or vehicle failures while on a call, equipment failures, patient injuries, and patient or facility complaints. A copy of all incident reports shall also be maintained on file at the Independent Contractor's administrative offices.

Incident reports must include but not be limited to the following information:

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- Date of incident;
- Incident number if applicable;
- Personnel involved;
- Unit number if applicable;
- A detailed narrative of the event; and
- A narrative of corrective action taken.

iv. Quality Improvement Reports

Within fifteen (15) days following the end of each quarter, the Independent Contractor shall provide a report in writing and electronically, summarizing quality improvement activities of the previous month.

v. Pre-Hospital Patient Care Reports

Patient care report (PCR) is required to be completed, and submitted as required, for all patients for whom care is rendered. In order to facilitate system and quality improvement efforts, the PCR must meet with the state of Oregon requirements. The Independent Contractor must provide a copy of a PCR within 24 hours of a city request. The Independent Contractor will cooperatively work with the City's Fire & Life Safety Department to develop and implement a PCR reporting system acceptable to both parties. In the event consensus is not achieved, the City may require the Independent Contractor to use whatever reporting system the City uses. Costs associated with the development and implementation of the reporting system shall be Independent Contractor's responsibility.

NOTE: All electronic reports shall be a comma delimited ASCII or EXCEL files unless agreed to otherwise by the City. Springfield's secure FTP site shall be used if a report contains any information that is protected under HIPAA.

d. Record Requests

The Independent Contractor shall also complete, maintain, and if requested by the City, provide access to or copies of the following records and reports (including supporting data if requested) within fifteen (15) working days of the request.

- Equipment failure records
- Vehicle maintenance records
- Patient account records
- Deployment planning records
- Continuing education and training reports
- Office of Inspector General recommended Medicare Audit Compliance reports

5. Finance and Administration

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a. Budgeting

The provider shall provide to the City sufficient information on the costs of its service on a quarterly basis to justify the rates necessary for City Manager approval as set forth in 6(c) Ambulance Rates.

b. Business Office, Billing and Collection System

The Independent Contractor will be responsible for all ambulance billing and revenue for services provided by Independent Contractor's ambulances and staff only. The City will be responsible for all ambulance billing and revenue for services provided by City resources. However, if the Independent Contractor so chooses, the Independent Contractor may negotiate billing services as a separate contract with the City.

The Independent Contractor shall utilize a billing and collections systems that includes a reporting system acceptable to the City, is easy to audit, is HIPAA compliant, minimizes the effort required to obtain reimbursement from third party payers and is capable of electronically filing Medicare claims.

The Independent Contractor shall provide a local or toll free phone number for inquiries from patients and third-party payers. This phone number will be included on all ambulance bills sent by Independent Contractor.

c. Ambulance Rates

The Independent Contractor may set its own rates for service subject to approval of the City Manager.

**Current Springfield ground ambulance rates:
Base rate \$1,600, mileage \$20.00/pt. mile.**

d. Annual Financial Audits

Independent Contractor shall supply to the City annual audited financial statements prepared by an independent public accounting firm in accordance with Generally Accepted Accounting Principles (GAAP). Statements shall be available to the City within one hundred twenty (120) calendar days of the close of Independent Contractor's fiscal year. If Independent Contractor's financial statements are prepared on a consolidated basis, then separate balance sheets and income statements shall be required and shall be subject to the independent audit.

The Independent Contractor shall maintain its financial records for a period of five

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(5) years after termination of the agreement with the City, or until the records have been audited by the City, whichever event occurs first. These records shall be made available during the term of the agreement and the subsequent five-year period for examination, transcription, and audit by the City, its designees, or other authorized bodies. The City reserves the right to conduct an independent audit of these records at any time and the Independent Contractor will provide access to all relevant records and cooperate fully with any such independent audit.

The documents submitted in compliance with this section 6 (d) will be considered exempt from Public disclosure under Oregon Public records law pursuant to "trade secrets" ORS 192.501(2) and "business records required to be submitted" ORS 192.501(5) and City shall not release such information unless compelled by a determination of Lane County District Attorney or Court. Further, the City shall provide 14 days prior notice of such requested release or potential release to the provider. In order to facilitate City's adherence to this requirement provider shall identify documents subject to this requirement in response.

e. Compliance with All Laws and Regulations and Reporting

i. Compliance

The Independent Contractor must comply with all federal, state and local laws, regulations, rules and procedures applicable to the provision of the services provided, including without any limitation whatsoever the **Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191 (HIPAA), and its implementing regulations**; Oregon Revised Statutes chapter 682; Oregon Administrative Rules Chapter 333 divisions 250, 255, 260 and 265; and Oregon Administrative Rules Chapter 847, division 035, and Oregon Occupational Health & Safety Administration (OR-OSHA). The Independent Contractor must also obey all provisions of the Lane County Ambulance Service Plans and ordinances applicable to ambulance Independent Contractors (except response time reporting for which the City will be responsible).

The Independent Contractor must also comply with all provisions in this request for proposal and nothing in the foregoing shall be construed to allow the Independent Contractor to not comply with any request for proposal requirement imposing additional or higher or stricter standards or requirements.

ii. Reporting to City

The Independent Contractor shall notify the City anytime the Independent Contractor or any of its employees are named or noticed in any administrative, civil or criminal proceeding. This notice shall be in written form and forwarded to the City within five (5) working days of the date the Independent Contractor or

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any of its employees become aware of any such claim or notice.

The Independent Contractor shall also notify the City anytime the Independent Contractor or any of its employees are audited by any regulatory authority. This notice shall be in written form and forwarded to the City within five (5) working days of the date the Independent Contractor or any of its employees become aware of any such audit.

The Independent Contractor shall notify the City of the results of any proceeding or audit. This notice shall be in written form and forwarded to the City within five (5) working days of the resolution.

f. Demonstration of Financial Position

i. Financial History

Provide evidence clearly documenting your financial history for the past two (2) years. If you are part of a larger entity, all financial information must be reported for the operational unit submitting the proposal. If you are a multi-site operator or subsidiary operation, you may report consolidated financial information provided that a letter guaranteeing your performance with the full faith and credit of your organization is included with the financial data and is signed by an official with the authority to commit the parent organization.

ii. Proposed Operating Budgets

Submit three completed "Proposed Operating Budgets," one for each of the first three (3) years of operation.

iii. Projected Revenues

Projected revenues must be clearly identified, for each of the first three (3) years of operation, including all sources of revenue. If projected revenue does not cover operating expenses for any year, identify a financial plan to address any such deficits.

iv. Organizational Chart

Provide a current organizational structure chart identifying position titles and chain-of-command relationships.

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v. Capital Resources

Provide and document the following:

1. Access to sufficient capital to provide for implementation and start-up of the agreement.
2. Financial reserves, or net worth, sufficient to fully sustain the operation for 3 months in case you have incorrectly estimated expenses or profits from the operation. Explain plan for funding operation if you do not have sufficient reserves.
3. Any issue or potential event that may have a material bearing on your financial condition, solvency or credit worthiness of the organization. These should include any material contingent liabilities or uninsured potential losses.
4. If you or your parent company is publicly traded, a copy of the most recent annual report and SEC forms 10(k) and 10(Q). These must include audited financial statements for at least the past three (3) years.
5. If you are not publicly traded, copies of audited financial statements for the last two (2) years.
6. A compliance program for all federal programs (Medicare and Medicaid) and third party payer billing. You must identify your program, methods, documentation guidelines and implementation procedures. You must also identify your compliance officer and detail policies related to reporting and resolution of compliance issues.
7. Identify the automated program for billing Medicare and Medicaid electronically.
8. Identify and describe the circumstances of any bankruptcy filings involving your organization within the past five (5) years.

- iv. The documents submitted in compliance with this section 6 d or f will be considered exempt from Public disclosure under Oregon Public records law pursuant to "trade secrets" ORS 192.501(2) and "business records required to be submitted" ORS 192.501(5) and City shall not release such information unless compelled by a determination of Lane County District Attorney or Court. Further, the City shall provide 14 days prior notice of such requested release or potential release to the provider. In order to facilitate City's adherence to this requirement provider shall identify documents subject to this requirement.

MCMAHAN Jayne

From: MCMAHAN Jayne
Sent: Wednesday, February 15, 2012 8:43 AM
To: 'Justin Dillingham'
Subject: RFP644 Critical Care Transports - Life Flight Response

Importance: High

Hi Justin,

Thank you for submitting your response to our RFP 644 Critical Care Transports (CCT).

Please be informed that in the event that Life Flight proposal is selected in the section **Quality, Performance, and Audit Programs subsection Data and Information Reporting** the City will not be supply any quarterly reports to any supplier regarding CCT Non-compliance.

Kind regards,
Jayne

Jayne McMahan C.P.M. |Sr. Management Analyst-Purchasing| City of Springfield| office: 541.726.3708
jmcmahan@springfield-or.gov

Please consider the environment before printing this email.

Response to Request for Proposal

City of Springfield

RFP #644 Critical Care Ambulance Transports



Life Flight Network

February 9, 2012

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Proposer Information

Proposer	Life Flight Network, LLC
Mailing and Physical Address	22285 Yellow Gate Lane NE, Suite 102 Aurora, OR 97002
Phone	(503) 678-4364
Fax	(503) 678-4369
URL	www.lifeflight.org
Federal Tax ID	20-5016802
Primary Contact	Justin Dillingham, Chief Operating Officer
Direct Phone	(503) 756-8031
Email	jdillingham@lifeflight.org

Background

Mission

The mission of LFN is to provide critical care transportation to ill or injured patients in a safe, compassionate, efficient, and expeditious manner.

Values

The values of LFN are modeled after the core values of our consortium owners. Safety, Respect, Service, Excellence, Quality, Leadership, Compassion, and Social Justice are the hallmarks of our program.

Safety

The safety of our staff is paramount. Everything must flow from this perspective. Without a singular focus on safety, no one, internally or in our community, will benefit from our existence. Put simply, we must never forget our first obligation is the safety and security of our people. Our teams must live by the mantra 'those who walk thru these doors at the beginning of the day will walk out these doors at the end of the day'.

Vision

LFN exists to fulfill a vital role – saving lives. With its unique combination of air and ground ambulances and highly skilled personnel, we represent an integral part of local emergency medical systems. While never losing sight of our present well-being and safety, we must also look towards the future with a vision of realizing positive and sustainable growth in a fiscally sound environment. As the population within our service area continues to expand so must our service.

While expansion allows us to serve an ever-growing population, we must also envision the acquisition of technology and equipment to keep our fleet safe, modern, and efficient. Modern aircraft and vehicles operated by highly skilled pilots and drivers capable of safely operating in the conditions and terrain that surrounds us are paramount. Low-level GPS routes and Wide Area Augmentation System* (WAAS) approaches are devices to explore and implement to allow our people to continue to deliver the high standards established by LFN over the last 33 years.

* WAAS is an air navigation aid developed by the Federal Aviation Administration to augment the GPS system, with the goal of improving its accuracy, integrity, and availability.

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History

Life Flight Network (LFN) is a not-for-profit medical transport service focused on safety, quality, and customer service. It is one of the country's oldest and most respected air ambulance providers. Beginning in 1978, as Emanuel Life Flight, the program was owned and operated by Emanuel Hospital (now Legacy Emanuel Medical Center). Emanuel Life Flight was the first hospital-based air ambulance on the West coast and only the 4th in the nation.

In 1993, Emanuel Life Flight merged with Aircare, a Providence Health System flight program; Emanuel Life Flight became the Life Flight Network. This merger and name change came in concert with the decision of the three largest health care providers in the Portland metropolitan area to jointly participate in the ownership and overall operation of LFN; day-to-day operation of LFN remained under the auspices of Legacy Emanuel Medical Center.

In 2006, the consortium made a strategic decision to transfer the organization from the governance of the hospital structure and separate it into its own entity. The consortium recognized LFN would need the strength of its own organizational structure if it was going to survive in the rapidly growing and increasingly competitive air medical industry. On October 1, 2007, LFN was separated from the hospital structure and began operations under its own steam.

To better serve its existing customers and to provide much needed air medical service to growing, but distant communities, LFN opened bases in Eugene, OR; Dallesport, WA; and Longview, WA in 2008. LFN's first ground based critical care ambulance was placed into service January 1, 2009.

July of 2009 brought one of the biggest milestones in LFN's history. LFN was awarded the prestigious Program of the Year award by the Association of Air Medical Services (AAMS), the first time in the history of AAMS a flight program on the West coast had been bestowed this honor. Further accomplishments include receiving the EMS Commitment to Quality Award from the Oregon Department of Human Services in 2008; being named the Fastest Growing Private Company in Oregon by The Portland Business Journal in 2011, and making the list of 100 Best Nonprofits to Work For in Oregon in Oregon Business magazine for the last two years, ranking in the top 15 each year.

In September of 2009, Boise-based Saint Alphonsus Life Flight made a strategic decision to merge its flight program into LFN. This merger helped LFN become one of the largest not-for-profit hospital consortium air medical programs in the United States. Immediately after the merger, LFN recognized the need for air ambulance service in Lewiston, ID. In April 2010, LFN opened its 10th base of operation in Lewiston.

April 2011 saw further growth with the acquisition of Portneuf Life Flight. Portneuf Medical Center had approached several regional and national flight programs about the opportunity to take over their service, ultimately deciding LFN's attributes made us the right choice.

During this same timeframe Saint Alphonsus Health System and Grande Ronde Hospital were working on an affiliation agreement. As part of the affiliation process and in recognition of Saint Alphonsus Health System's ownership interest in Life Flight Network, the organization was asked to evaluate opening a new base of operation in La Grande, OR. Quickly realizing the need for rotor-wing services in the area, Life Flight Network opened its newest base of operation

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on June 1, 2011.

Shortly after opening the Lewiston base of operations in April 2010, LFN was approached by the EMS community in the Newport, WA and Sandpoint, ID region with a request to place a rotor-wing asset in their community, feeling underserved by their current provider. After a year-long investigation and dialogue with regional community leaders, LFN concluded additional expansion into Northern Idaho would benefit the region and LFN. LFN's newest rotor-wing base will open March 1, 2012 in Sandpoint, Idaho.

LFN maintains a robust Membership program, serving over 60,000 households and over 100,000 individual constituents. Membership in LFN covers emergency rotor-wing, fixed-wing, and critical care ground transport. Members transported by LFN, or one of our reciprocal partners, bear no out-of-pocket expenses for medically necessary transports.

The LFN Foundation, a 501(c)(3) tax exempt organization, became operational on April 1, 2010. The Foundation raises funds for aircraft and the infrastructure necessary to facilitate critical care transport, and also provides support for training and community outreach programs, including trauma, critical care, brain injury, ground safety, cardiac care and injury prevention programs.

Today, the consortium of Legacy Emanuel Medical Center, Oregon Health & Science University, Saint Alphonsus Regional Medical Center, and Providence Health & Services - Oregon own and operate LFN. The combined strength of these world-class health institutions ensures the quality of the program remains as safe and strong today as when it started 33-years ago.

Owners

Life Flight Network is a not-for-profit medical transport service owned by a consortium of Legacy Health, Oregon Health & Science University, Providence Health & Services - Oregon, and Saint Alphonsus Regional Medical Center. All stakeholders are dedicated to improving patient outcomes by providing safe and expeditious helicopter and fixed-wing airplane support to patients in serious need.

Strategic governance of Life Flight Network is vested in the LFN Board of Directors. The Board consists of two representatives from each member institution; day-to-day management responsibilities are the purview of the Chief Executive Officer.

**Legacy Emanuel
Medical Center**

www.legacyhealth.org



**Oregon Health &
Science University**

www.ohsu.edu



**Providence
Health & Services -
Oregon**

www.providence.org



**Saint Alphonsus
Regional Medical
Center**

www.saintalphonsus.org



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Awards and Accreditations

In 2011, Life Flight Network was named Oregon's Fastest Growing Private Company, and Life Flight Network's CEO, Michael Griffiths received the Oregon State EMS Administrator of the Year Award.

In 2010 and 2011, Life Flight Network was named one of the 100 Best Non-Profit organizations to work for by Oregon Business Magazine. In 2009, LFN was the recipient of the Association of Air Medical Services (AAMS) Program of the Year award. The AAMS Program of the Year Award recognizes an emergency medical program that demonstrates the very highest levels of patient care, management expertise, quality leadership, customer service, safety, marketing ingenuity, community service and commitment to the medical transport community. Over 250 Air Medical Programs worldwide are eligible for the AAMS Program of the Year honor, including those in eight foreign countries ranging from South Africa to Australia.

In 2008, LFN received the Oregon State EMS Commitment to Quality Award. The Commitment to Quality honors an EMS system or individual EMS agency, or sub-unit of an EMS agency, which has demonstrated commitment to the principles of quality improvement, customer

Life Flight Network has been an accredited member of the Commission on Accreditation of Medical Transport Systems since 2006.

Service Area

Life Flight Network offers air and ground transport across the Pacific Northwest and Intermountain West. Helicopters typically operate within a 150-mile radius of its base, but have the capability to fly longer distances. Fixed-wing aircraft can transport patients throughout the nation.

Rotor-wing bases are located in:

- Aurora, Eugene, Ontario and La Grande, Oregon
- Longview and Dallesport, Washington
- Boise, Mountain Home, Lewiston, Pocatello, and Sandpoint (coming March 1, 2012), Idaho

Fixed-wing bases are located in:

- Hillsboro, Oregon
- Dallesport, Washington
- Boise, Lewiston, and Pocatello, Idaho

In addition to air medical transport service, Life Flight Network has ground critical care transportation available at the Longview base in Washington and the Boise base in Idaho. Ground units are used to provide a continuum of care between the airport and the sending or receiving facility, and are used for critical care transport when weather prohibits flying. Boise based units also perform BLS, ILS and ALS transports.

LFN transports emergent scene call patients based upon local and state EMS regulations. Transports between hospitals are based upon hospital and physician referral requests.

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Aircraft and Aviation Vendors

Air Methods Corporation operates and is the FAA Air Carrier Certificate holder for the rotor-wing aircraft utilized by Life Flight Network. This includes employing the pilots and mechanics who fly and maintain the aircraft. The fleet consists of nine AStars (AS 350B3s), one Eurocopter EC 135, one Bell 206, and one Agusta 109E. All aircraft are Visual Flight Rules (VFR) capable. The range of each aircraft is approximately 300 nautical miles without refueling. All rotor-wing aircraft operated by Air Methods Corporation on LFN's behalf use night vision goggles (NVG).

Hillsboro based Aero Air, LLC owns, operates and is the FAA Air Carrier Certificate holder for the three twin-engine turboprop Commander fixed-wing aircraft utilized in LFN's bases of operations in Oregon, Washington and Lewiston, Idaho. Boise based Conyan Aviation owns, operates and is the FAA Air Carrier Certificate holder for a twin-engine Cheyenne III turboprop utilized for Boise Idaho base of operations. AvCenter owns, operates and is the FAA Air Carrier Certificate holder for a King Air B-200 utilized for the Pocatello, Idaho base of operations. These aircraft have the most up-to-date avionics, including satellite tracking. Aero Air, Conyan and AvCenter employ the pilots and mechanics who fly and maintain their aircraft.

Safety

Safety is a core value of Life Flight Network. Our focus on safety is rigorous, unrelenting, strongly proactive, thoroughly integrated, and completely supported by the entire organization and its contracted aviation vendors. Ongoing and comprehensive education and training lies at the heart of a safe work environment in order to maintain the highest levels of proficiency.

Initial orientation followed by periodic safety training with continuous updates and refresher training ensures transport crews consistently provide the best care in any environment or circumstance, in the safest manner possible. Daily Shift Briefings, Pre-Flight Assessments, and Post-Flight Debriefs are completed to help Life Flight Network maintain a constant state of readiness. Annual Air Medical Resource Management (AMRM) Training is provided to all Life Flight Network Transport Crew and Communication Specialists.

Participation in regional and national safety seminars and other educational opportunities is conducted to preserve an industry-leading safety position. Complying with applicable occupational health and safety laws, in addition to CAMTS accreditation standards, enables the best practices in operations.

The combined efforts of the Executive Safety Council, Safety and Risk Management Committee, and Quality Improvement Committee help identify, assess, and develop solutions to safety related issues. Incident data collection and ongoing analysis facilitates a proactive approach and promotes communication and accountability. Given the challenges and complexities of air medical transport along with the unique specifics of ground transport, the pursuit of safety is constant and without compromise. Life Flight Network recognizes the importance of this objective and provides industry-recognized leadership that routinely models the behaviors and attitude necessary to achieve that goal.

Clinical Excellence

Life Flight Network provides one of the highest clinical standards in the Northwest and Intermountain West, and is accredited by the Commission on Accreditation of Medical Transport Systems (CAMTS). Transport crews are equipped to care for both pediatric and adult patients with conditions related to Trauma, Neuro, Obstetrics, Cardiac (STEMI), Vascular, Pulmonary, and other medical problems. Under the supervision of LFN's Medical Director and Associate Medical Directors, all Clinical Team Members participate in bi-annual advanced skills training (including surgical procedures) in a high fidelity simulation lab. Ongoing comprehensive clinical rotations at tertiary and quaternary care facilities ensure our Clinical Team Members set the bar in critical care transport.

Equipment

Crewmembers have the ability to perform a multitude of highly skilled medical functions during transport. Each helicopter and fixed-wing aircraft is outfitted with the medical equipment necessary to act as a mobile critical care unit, including:

- Zoll Propaq MD Cardiac Monitor
- LTV 1200 Ventilator
- Alaris MiniMed Pump
- Blood Products
- Thermal Angel Fluid Warmer

Critical Care Flight Nurses

- Minimum of 5 years of ICU/ED/Trauma experience
- NRP, PALS, ACLS, TNATC, PHTLS, CFRN, CEN and/or CCRN certifications

Flight and Ground EMT – Paramedics

- Minimum of 5 years experience as an EMT-P
- NRP, PALS, ACLS, PHTLS certifications

Community Involvement

Life Flight Network is a partner in a much larger EMS continuum. Education and collaboration with our healthcare partners ensures the team is able to provide the best possible care to the patients and communities we serve.

Outreach involvement with our health care partners:

- Visiting Fire Departments, EMS agencies, and Hospitals to present information on Life Flight Network's services
- Landing zone training (selection and preparation)
- Helicopter safety lectures
- Participation in EMS and Fire Department Open House Events
- Accident Prevention Programs
 - High School Drunk Driving Awareness (SKIDS, Every 15 Minutes)

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- Trauma Nurses Talk Tough
- Participation in Fire Department, EMS and Hospital QI/QA chart review process
- Builder Level Supported of the MedEvac Foundation International
- Participation in Mock MCI and Mock STEMI Drills
- Funding Grants for local EMS Agencies

Outreach continuing education:

- Sponsorship of health care conferences
 - EMS
 - Trauma
 - Neuro
 - Cardiac (STEMI)
 - Pediatrics
 - Critical Care
 - Medical
 - Rural Health
 - Physician, Nursing, and Paramedic Educational Programs
- Regional Life Flight Network hosted educational conferences
- Lectures at conferences or workshops
- Participation at skills stations
- High fidelity simulation mannequin training in partnership with Oregon EMS for Children's Program, Office of Rural Health, OHSU, ODOT, Idaho State University (ISU), and Saint Alphonsus Regional Medical Center

Outreach programs for the general public:

- Life Flight Network Membership Program presentations
- Informational booths at community health and safety fairs

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General Qualifications and Requirements

General Qualifications

As described in the background information, LFN has approximately 34 years of critical care transport experience which includes both air and ground transportation. LFN began providing local service to the citizens of Lane County in 2008, which included basing a helicopter in Eugene. The value of the jobs created by this base is in excess of \$1,000,000 annually.

Across the entire service region, the population served by LFN is conservatively in excess of 4,000,000 people.

LFN is accredited by the Commission on Accreditation of Medical Transport Systems (CAMTS) at the critical care level. This accreditation applies to helicopter, fixed-wing, and ground transport.

General Requirements

Performance Security

LFN will consider executing and delivering a performance bond should the City guarantee a minimum number of transports and or collectable revenue.

Equal Opportunity

LFN is an Equal Opportunity Employer. It is the policy of LFN to recognize the dignity of the individual, and to be fair and impartial in all its relations with employees and applicants without regard to race, color, national origin, citizenship, religion, age, gender, disability, marital status, sexual orientation, gender identity, veteran, current or future military status, genetic information or any other basis prohibited by federal, state, or local law.

This policy applies not only to hiring but also to compensation, promotion, demotion, transfer, termination, training, facilities, seniority and all other conditions and terms of employment. All employees are initially selected and later considered for promotion on the basis of verified or demonstrated ability to best fulfill the requirements of the position. Our policy fully embraces equality of opportunity for all employees with respect to all employment matters.

LFN does not discriminate against any applicant or employee in hiring or in the terms, conditions, and privileges of employment based upon pregnancy, childbirth, related medical conditions or genetic information.

LFN will make reasonable accommodations for religious beliefs.

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Insurance

Upon contract execution, LFN will maintain and keep in force insurance which meets or exceeds requirements as set forth in Attachment 2 – Sample Contract, Section 12 – Insurance of the RFP, which will protect LFN and the City from claims which may arise out of or result from the operations under the agreement.

Performance Requirements

System Integration

Scope of Services Generally

LFN will provide CCT services from the two hospitals within Ambulance Service Area 5 (ASA #5) assigned to the City of Springfield under the Lane County Area Service Plan. Emergent CCT ground ambulance transport will be provided seven (7) days per week, twenty-four (24) hours each day without regard to the patient's status or ability to pay costs.

The resultant contract will contain language defining CCT transport criteria, as defined by the Lane County Medical Control Board. All CCT patients leaving Lane County, as part of this agreement, will be transported by air. If air transport is not possible, LFN will make reasonable efforts to provide ground transport as outlined in this response.

Start-Up

LFN desires to begin offering CCT ground services on or around April 1, 2012.

Deployment

LFN will develop a deployment plan. The Eugene helicopter base is staffed 24-hours per day. The subcontracted ambulance provider will ensure unit availability to meet response time requirements.

Services will be provided by utilizing the Registered Nurse (RN) and Paramedic stationed at the Eugene helicopter base in partnership with a ground ambulance provider.

The Eugene base has five (5) RNs, and seven (7) Paramedics assigned to it. One RN floats between bases, and five of the seven paramedics are part time. In addition to staff assigned to Eugene, LFN employs seventeen (17) RNs and twenty (20) Paramedics who work out of the Aurora, Longview, and Dallesport bases. They are capable of floating to the Eugene base.

Crew call back will not exist initially. Should call volume increase, this will be evaluated.

LFN will subcontract transportation services to an ambulance company, likely Rural/Metro Corporation.

Operations Requirements

Response Time Requirements

LFN will respond to CCT transports upon dispatch. Response time will be less than thirty (30) minutes of dispatch whenever the crew and ambulance are available.

Failure to Meet Response Time Requirements and Exemptions

LFN will meet or exceed required response times to every call when the crew and resources are available. LFN will make every effort to minimize fluctuations in response time performance according to time of day, day of the week, and week of the month.

Circumstances and conditions beyond LFN's control may produce response times which exceed requirements. LFN will deploy a single crew assigned to Eugene, to respond on air and or ground transports. A back-up crew will not be available to respond should another transport be in progress. This will be re-evaluated should call volume increase.

If LFN believes any run or group of runs should be excluded from response time standards, a written request will be submitted with quarterly Response Time Reports.

Dispatch Requirements

LFN will provide a toll-free number which will be answered by LFN's Communications Center. Dispatch functions will be incorporated into LFN's existing Communication Center. The Center will be responsible for call taking and dispatching personnel. Training for Communications Center staff meets or exceeds CAMTS standards.

Equipment and Supplies

Communications Equipment

LFN will provide sufficient equipment to effectively communicate with the CCT medical crew. This communication typically occurs via a Verizon push-to-talk device.

Medical Equipment and Supplies

Specifications and Coordination

LFN will utilize an ambulance with supplies and equipment necessary to carry out CCT transports. Equipment and supplies will meet or exceed Oregon Health Authority requirements. Equipment will meet or exceed the City's supply and equipment requirements assuming no accommodation or list modification be unreasonably withheld.

List

For a complete list of ambulance equipment, see Attachment 3 which contains a sample inventory of our Longview based ambulance.

Exchange

LFN or ambulance subcontractor will provide and maintain its own equipment and will not rely on exchanges from the City or Central Lane EMS unless a separate agreement with Central Lane EMS is reached.

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Logistics

LFN and or ambulance subcontractor will purchase all supplies and equipment, and maintain the cleanliness and adherence to infection control procedures for all equipment and transports. LFN utilizes a supply distribution company for the existing helicopter base which ships supplies directly from the distributor to the base, eliminating delays associated with a company distribution point.

Ambulances

Quality

All ambulances associated with CCT transport pursuant to an executed agreement will be in good working order and appearance. No Type I ambulances utilized will have mileage in excess of 200,000 miles unless otherwise approved. No Type II ambulances utilized will have mileage in excess of 100,000 miles unless otherwise approved. No Type III ambulances utilized will have mileage in excess of 150,000 miles unless otherwise approved.

Specifications

Ambulances utilized to provide CCT transport pursuant to an agreement will be licensed by the Oregon Health Authority. Ambulances will meet or exceed requirements set forth in ORS 682.051 to 682.991 and OAR 333-265-0060.

Color, Marking and Warning Devices

Markings and color schemes will be approved by the City prior to implementation unless prior approval for the subcontracted ambulance vendor has already been provided or the ambulance vendor is currently licensed to operate in Springfield's ASA in any capacity.

Maintenance

LFN or ambulance subcontractor will maintain ambulances and equipment in a manner to achieve the highest standard of safety, reliability and appearance. Personnel utilized to maintain vehicles and equipment will be properly trained, certified, and knowledgeable as applicable.

List

LFN or ambulance subcontractor will maintain a current list of ambulances. The list will be available upon request. The list will contain at minimum, the license number, vehicle identification number, name and address of any applicable lien holder.

Personnel and Clinical Standards

Staff, General

LFN and subcontracted ambulance staff conform to the highest clinical and professional standards. They will comply with all applicable City, County, State, and Federal laws. Staff are competent in the performance of their duties, hold and maintain applicable and valid certifications/licenses/ accreditations in their respective roles or profession.

Command and Control Structure

LFN and subcontracted ambulance staff associated with a resultant agreement will be NIMS compliant throughout the duration of a contract with the City. All staff will complete IS-100 (Introduction to Incident Command System) and IS-700 (National Incident Management System).

Ambulance Staffing

LFN will staff the CCT ambulance with the existing medical crew staffing the medical helicopter stationed in Eugene. Crew composition typically consists of one (1) RN certified in medical and trauma care (e.g. CFRN, or CEN, or CCRN within one year of hire) and one (1) Paramedic. On rare occasion, a second RN may be substitute for the Paramedic during new hire training, etc. The RN will always be with the patient in the patient compartment of the ambulance.

LFN or ambulance subcontractor will provide at least one qualified driver. All staff certified by the Oregon Health Authority will meet applicable requirements.

LFN will use reasonable efforts to hire and retain personnel with bilingual skills.

Management and Supervision

LFN and ambulance subcontractor will provide the management and supervision necessary for effective oversight, and administration of CCT services. LFN employs a local Base Manager responsible for operation of the Eugene Base. When available, this manager can respond upon request. When not available, LFN provides an Administrator on Call (AOC) at all times. AOCs are seasoned leaders within the organization who have current credentials and applicable field experience. In the event the local Base Manager is not available to respond, the AOC will provide guidance via telephone. The AOC is accessible through LFN's Communication Center.

Uniforms and Appearance of Personnel, Competence and Professionalism

LFN and ambulance subcontractor staff will demonstrate professional and courteous conduct at all times. They wear clean and professional uniforms. The LFN RN and Paramedic typically wear Nomex flight suits, rapidly associated with critical care flight crews. Flight suits display the crewmember's name, and applicable certification or license. During colder weather, staff may wear company issue outerwear clearly identifying them as employees of LFN.

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Personnel Training

Orientation of Employees

LFN has a rigorous initial and ongoing education / orientation program overseen by a Director of Clinical Education. This program is detailed in policy and within LFN's medical supervision plan. The orientation program meets and or exceeds CAMTS and Oregon Health Authority standards. The orientation includes, but is not limited to: Overview of local EMS, applicable policies, procedures, orders and protocols; communications; navigation; equipment utilization and maintenance.

The Director of Clinical Education and Regional Clinical Educators maintain documentation of compliance with all records. The medical supervision plan, associated polices, training documents, and records are available for review upon request.

Training Records

LFN utilizes an online records management system to coordinate training, and ensure appropriate credentials are valid. Training records are available for review upon request.

Medical Direction

Medical Director:	James (Jim) Bryan, MD, PhD
Associate Medical Director for Eugene:	Melissa Doherty, MD

See Attachment 4 for Medical Director CV.

Dr. Doherty is a local Emergency Medicine physician practicing at Sacred Heart Medical Center – Riverbend. In addition to her local participation with the Lane County Medical Control Board, Dr. Doherty is the Supervising Physician for Eugene Fire & EMS and Rural/Metro Corporation.

Both Dr. Bryan and Dr. Doherty actively participate in company quality improvement and education initiatives.

Standing Medical Orders and Treatment Protocols

Medical Treatment Protocols are reviewed by the LFN Medical Director and Associate Medical Directors annually. In addition to local review, several external physicians provide input on their relative fields of expertise. The LFN protocols are vast, covering an array of patients commonly encountered with aeromedical and CCT services. Protocols are available for review upon request.

Work Schedules and Employee Affairs

LFN has strict policies governing work schedules, as mandated by CAMTS, which exceed Oregon Health Authority requirements. Fulltime employees typically work a 36-hour work week, working no more than a 24-hour shift at a time. Employees are required to have sufficient rest between shifts, as required by CAMTS and the Oregon Health Authority.

Quality, Performance, and Audit Programs

Data and Information Reporting

Response Time and Non-Compliant Response Report

LFN will compile and submit quarterly Response Time and Non-Complaint Response reports no later than 5 PM, ten (10) business days after the final day of the quarter.

For each incident for which a CCT ground response is dispatched as part the resultant agreement, the quarterly response time report will include, but not be limited to:

- Unique LFN run number
- Unit identification number
- Dispatch date
- Dispatch time
- En-route to hospital time
- At hospital time
- Transporting time
- Arrival at destination time

City to compile and submit quarterly CCT Non-Complaint report to LFN no later than 5 PM, ten (10) business days after the final day of the quarter.

For each incident where CCT transport was indicated, as defined by the Lane County Medical Control Board, and LFN was not utilized (ground or air), the quarterly report will include, but not be limited to:

- Unique run number
- Unit identification number
- Dispatch date
- Dispatch time
- Sending hospital
- En-route to hospital time
- At hospital time
- Receiving hospital
- Transporting time
- Arrival at destination time
- Reason for deviation from contract

Incident Reports

LFN utilizes an extensive reporting system to capture incidents and provide timely resolution. A summary of reports associated with CCT ground transport under the resultant agreement will be provided to the City upon request provided disclosure is permitted by law, remains protected under applicable law, and remains exempt from public disclosure.

Such incidents may include ambulance accidents or vehicle failure while on a call, equipment failures, patient injuries, and patient or facility complaints.

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Incident reports include the following information (at minimum):

- Date of incident
- LFN incident number and run number
- Personnel involved
- Unit number if applicable
- Detailed narrative of the event
- Narrative of corrective action taken

Quality Improvement Reports

Similar to the incident reporting system described above, quality improvement reports are captured via the online system utilized by LFN. As part of an ongoing QI program, the Director of Quality Improvement and Compliance holds general and clinical QI meetings monthly to review reports.

Upon request, LFN will provide a summary of a quality improvement report applicable to CCT ground services provided under a resultant agreement. The summary will only be provided if disclosure is permitted by law, remains protected under applicable law, and exempt from public disclosure.

Pre-Hospital Care Reports

Electronic pre-hospital care reports (PCR) are completed for all patients for whom care is rendered. The system currently in use is provided by emsCharts. PCRs meet Oregon Health Authority and CAMTS requirements.

Record Requests

LFN and or ambulance subcontractor will maintain records as related to CCT services provided under a resultant agreement:

- Equipment failure records
- Vehicle maintenance records
- Patient account records
- Deployment planning records
- Continuing education and training records

Life Flight Network: Response to RFP #644 Critical Care Ambulance Transports

Finance and Administration

Business Office, Billing and Collection System

LFN or ambulance subcontractor will be responsible for CCT ambulance billing services provided by LFN or ambulance subcontractor as part of a resultant agreement. LFN utilizes a billing and collections system provided by Zoll. The system is easy to audit, is HIPAA compliant, and capable of electronically filing Medicare claims.

LFN and or ambulance subcontractor will provide a local or toll free phone number for inquiring patients and third-party payers. This phone number is included on all ambulance bills.

Ambulance Rates

CCT ground transport rates will remain consistent with reasonable and necessary charges elsewhere in the company.

Current CCT ambulances rates are:

- Base: \$4,000.00
- Loaded Mile: \$45.00

Annual Financial Audits

LFN undergoes annual financial audits, in accordance with Generally Accepted Accounting Principles (GAAP). LFN does not disclose annual audited financial statements or financial records.

Compliance with All Laws and Regulations and Reporting

LFN and applicable ambulance subcontractor will comply with applicable federal, state and local laws, regulations, rules and procedures applicable to the provision of services provided.

To the extent LFN may be aware and as permitted by law, LFN will notify the City if any employee providing CCT services under a resultant agreement are named or noticed in any administrative, civil or criminal proceeding. To the extent LFN may be aware and as permitted by law, LFN will notify the City anytime an employee providing CCT service under a resultant agreement is audited by any applicable regulatory authority.

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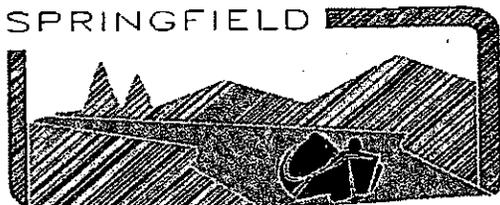
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Attachment 1: Authorization to Legally Bind Bidder

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Attachment 4

Authorization to Legally Bind Bidder

The person executing this Bid and the instruments referred to herein on behalf of the Bidder has the legal power, right, and actual authority to submit this Bid, and to bind the Bidder to the terms and conditions of this Bid.

Michael Griffith 2-8-12
(Signature of person authorized to bind Bidder) Dated

Michael Griffith
Print Name of Person signing as authorized to bind Bidder

CEO
Title of Person signing as authorized to bind Bidder

Life Flight Network
Firm Name

503-678-4364
Phone

22285 Yellow Gate Ln
Address

503-678-4369
Fax

Aurora, OR 97002
City, State, Zip

m.griffiths@lifeflight.org
email address

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 2

**Attachment 2: Minority Women Emerging Small Business Form
(MWESB)**

Life Flight Network: Response to RFP #644 Critical Care Ambulance Transports

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Minority, Women, and Emerging Small Business/Disadvantaged Business Enterprise

MWESB/DBE Voluntary Self-Declaration for City Solicitation (ITB/RFP) # 644

The City of Springfield is seeking information on the various business entities that submit bids and proposals. We request that you provide the following information to assist us with evaluating our efforts at reaching the underrepresented sectors of the business communities. The City does not intend to use this data as criteria for selecting the successful bidders or proposers for city-funded procurements. For procurements with state or federal DBE requirements, the City will use the forms and criteria established by the state or federal agency for selecting the successful bidders or proposers.

Please include this form with your bid/proposal submittal to the City.

Prime Bidder/Proposer: Life Flight Network

Business Name: _____

Contact Person: Justin Dillingham

CCB#/PE#/Other Registration: _____

Business Address: 22285 Yellow Gate Lane, Aurora, OR 97002

Business Phone: 503-678-4364

Please check each box indicating the business certificate type that your firm has with the State of Oregon or the federal government, if any:

- Oregon Minority-owned
- Business Oregon Woman-owned
- Business Oregon Emerging
- Small Business Federal Disadvantage

First Tier Sub-contractors:

For each First Tier Subcontractor, provide the same information, using additional sheets as needed.

For more information please visit State of Oregon office of Minority, Women, Emerging Small Business <http://www.oregon4biz.com/Grow-Your-Business/Business-services/Minority-Owned-Business-Certification/>

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 2

Attachment 3: Ambulance Equipment and Supply List

Life Flight Network: Response to RFP #644 Critical Care Ambulance Transports

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ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 1

LIFELIGHT 27 INVENTORY

Vehicle #102

CAB
Vehicle Credit Card
GPS
Ice Scraper
Safety Vest (2)
Fire Extinguisher
Tire Gauge
Garbage Can w/liner (walk through)
Open Area
Gloves-XL Box >1/4 full
Gloves-Large Box >1/4 full
Gloves-Medium Box >1/4 full
Gloves-Small Box >1/4 full
Suction-Canister, Tubing, & Yankauer Tip
Nextel w/charger
IV Warmer w/Normal Saline 1000ml (3)
Oxygen Regulator (wall)
CABINET 1
Pillow (2)
Bio Bags (2)
Suction Canister (2)
Suction Tubing w/Yankauer Tip (2)
Disinfectant Wipes Tub
CABINET 2
10x30 Trauma Dressings (2)
5 x 9 Abd Gauze (9)
Kirlex/Kling (10)
Petroleum Gauze (4)
Eye Shields (2)
Triangular Bandage (2)
Activated Charcoal
Oral Glucose (2)
Defib Pads - Adult, Pediatric (2 each)
ECG Electrodes Packs (5)
SpO2 Probes (5)
ECG spare leads
BP Cuff Adult (3), XL, Small Adult, Child, Infant
CABINET 3
Sheets (2)
Pillow Cases (2)
Blankets (3)
Life Blanket Liners (3)
CABINET 4
Transducer Cable
Transducer Set
Pressure Bags 1000ml (3), 500ml
Pressure Bags 500ml (2)
Dial-a-Flow (2)

CABINET 4
Minimed IV Sets (9)
Blood Sets (3)
IV Macro Sets (3)
43" Extension Set
4" Extension Sets (3)
Trauma Shears
Sterile 4 x 4 Trays (3)
Tape- 1" (2)
Tape- 2" (3)
EZ-IO Stabilizers (2)
Syringes- 1ml (4); 3ml (4); 10ml (4); 20ml
IV Catheters (2 ea) 14g, 16g, 18g, 20g, 22g, 24g
Butterfly IV 23g (2); 25g (2)
Op Sites (5)
Sterile 2 x 2's (2)
Alcohol Preps (10)
IV Tourniquets (2)
Needles IM (2)
Mucosal Atomization Device
Blunts (2)
Clave Connector (4)
Band-aids (20)
Thermometer (2)
CABINET 5
Nasal Cannula Adult (3)
NRB Adult (3); Peds (3)
Nebulizer
EtCO2- ET (3)
EtCO2- NC (3)
Nasal Airway (2 ea) 20fr, 22fr, 24fr, 26fr, 28fr, 30fr, 32fr, 34fr
Oral Airway (2ea) 50mm, 60mm, 70mm, 80mm, 90mm, 100mm
BVM- Adult
BVM- Child
BVM Mask sizes 0-5 (2 each)
CPAP Set and Flow Meter
Black CPAP Strap
V-Vac Suction w/spare canister
Suction Cath 6, 8, 10, 14, 16, 18
NG Tubes 6, 8, 10, 12, 14, 16
60cc Catheter Tip Syringe
Straight Connector
Y Connector
Surgilube (4)
Chest Tube Kit
ET Tubes 2.5-8.0
FEF- Adult, Pediatric
ET Tube Holder- Adult, Pediatric
CABINET 7
Normal Saline 1000ml (1), 500ml (2)

Ambulance inventory meets CAMTS and Oregon EMS requirements.

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 2

LIFELIGHT 27 INVENTORY

Vehicle #102

CABINET 8
Triage Tags (25)
Oregon Trauma Bands (5)
DOT Hazardous Materials Book
CABINET 9
Extra Boxes of Exam Gloves
CABINET 10
LFN Treatment Protocols
Netbook Computer & Charger
Mini-Med & Charger
OB Kit
Bed Pan
Crescent Wrench
Survival Kit
Flashlight w/spare batteries
Consent Forms (2)
Ventilator Circuit w/Elbow & HEPA Filter-adult (2), ped
Autovent Circuits (2)
800 Radio & Charger
VHF Radio & Charger
Audiovox Radios (2) & Charger
Electrical Strip Plug (2)
CABINET 11
Fire Extinguisher
Jump Kit/Medication Bag Storage
Tire Chains
Spare Extension Cords
CABINET 12
Pedi Mate
Sam Splints (2)
KTD
SAM Sling
CABINET 13
Gown (2)
Goggles (2)
TB Masks (4)
Emesis Bags (2)
Manual BP Cuff - Adult, Adult XL
Soft Restraints (2 sets)
Flex Cuffs (2)
Urinal Male/ Urinal Female
CABINET 14
Burn Sheet
Sterile Water (3)
Balloon Pump Straps
Cold Pack (3)
Hot Pack (3)
UNDER BENCH
Oxygen-Spare D Cylinder,
Oxygen- M Cylinder

GURNEY
Life Blanket w/liner
Blanket
Oxygen D Cylinder w/Regulator
WALL
Oxygen Regulator
Stethoscope
Sharps Container
Hand Antiseptic Dispenser
OUTSIDE LEFT FRONT CABINET
Backboard w/Spider Straps (2 each)
Pediatric Immobilization Device
Clip Deck
K.O.D.E.
Folding Cot w/straps
Wrecking Bar
Wash Brush
Scoop Stretcher (Not In Stock)
OUTSIDE MIDDLE CABINET
Inverter-Leave in ON Position
Adjustable C-Collar Adult (2), Pediatric
Head Bed (2)
Cardboard Splint-Large, Med
OUTSIDE REAR CABINET
Shovel
18" Bolt Cutter
50 feet 3/8" Rope
50 feet 1/4" Rope
Hacksaw w/(2) blades
Hatchet
Ice Scraper
24" Prybar
Flares (12)
Leather Gloves (2 Pair)
Needle Nose Pliers
Joint Pliers
Channel Lock Pliers
Screw Drivers (3)
Hammer
Jumper Cables
Engine Oil (gallon container)
Spare Vehicle Light Bulbs- various sizes
Revised 6/22/2011

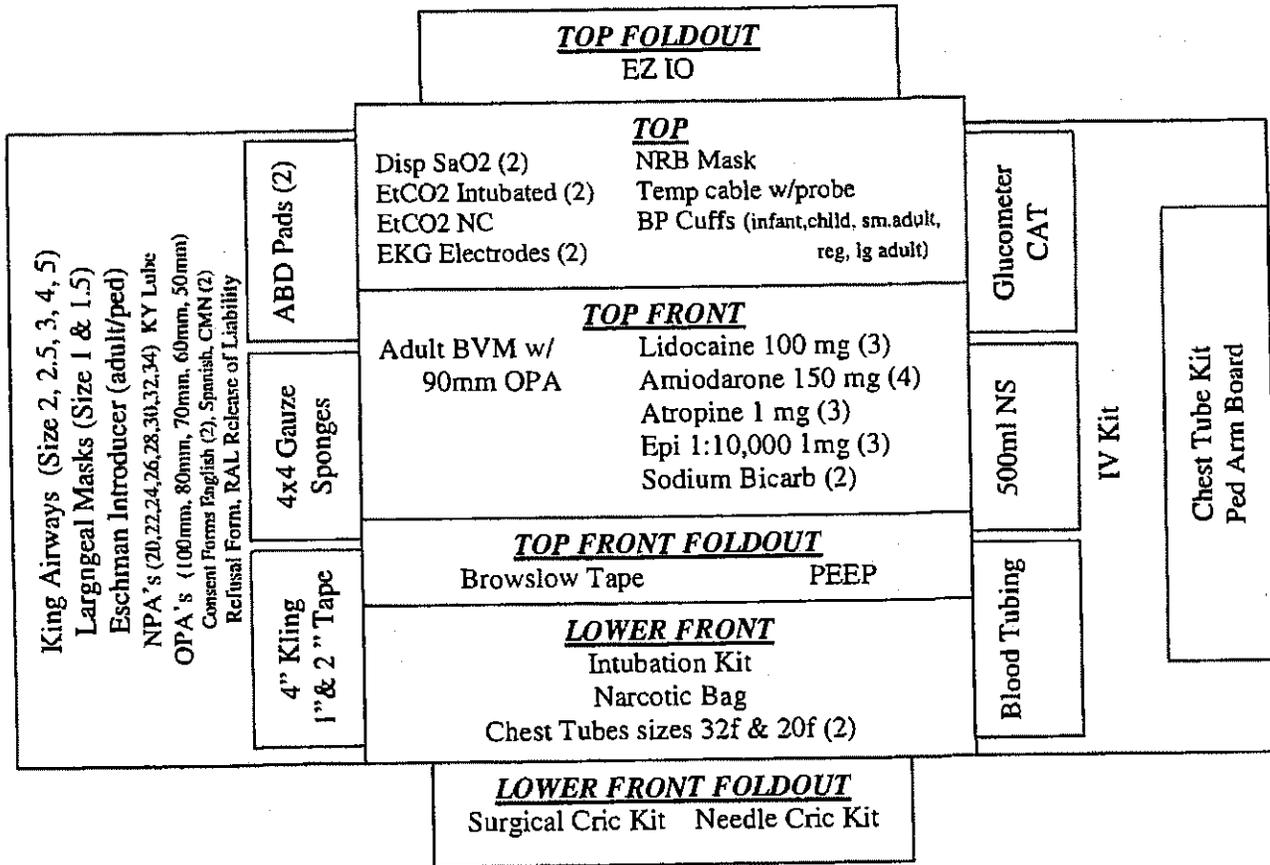
Ambulance inventory meets CAMTS and Oregon EMS requirements.

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 1

JUMP BAG



IV Kit

- 14g, 16g, 18g, 20g, 22g, 24g, (2 each)
- Sharps Shuttle
- Alcohol Preps (4)
- Opsites (2) / 1" Tape
- Tourniquets (2)
- 2 x 2's (4)
- 4" Extension Set
- Lever Lock
- 500ml NS
- IV Macro Set
- Saline Flush

Surgical Cric Kit

- 5.0 & 6.0 ET Tube
- #10 Scalpel
- Ruiz Hook
- ChlorPrep Swab
- 2 x 2's (2)
- 10cc syringe
- Needle Cric Kit**
- 6fr Cook Needle
- ChlorPrep Swab
- 3cc syringe
- 3.0 ETT Adapter

Narcotics Bag

- Etomidate 40mg (2)
- Anectine 200mg (3)
- Rocuronium 100mg (4)
- Versed 10mg (3)
- Ativan 2mg (5)
- Morphine 10mg (5)
- Fentanyl 100mcg (5)
- Zofran 4mg (4)
- Saline Flush (2)
- Syringes: 20cc w/needle
- 10cc, 3cc, 1cc w/needle (2 each)
- IM straight needle
- Blunt Tips (4)
- Mucosal Atomizer Device

EZ IO

- Drill
- Needles: 15ga, x25mm, x15mm (2ea) x45mm
- (Each needle includes extension set & band)
- Needle Holders (2)
- 60cc syringe
- 3-way Stop cock
- ChlorPrep Swab (2)

Intubation Kit

- Adult Tube Holder
- Peds Tube Holder
- Adult & Ped FEF
- Laryngoscope Blades:
- Miller 0-4 Mac 2-4
- Fiberoptic Laryngoscope Handles (2)
- ETT's w/stylet: 2.5-8.0
- EDD
- Adult & Ped Magill Forceps
- Biohazard Bags: Small (2)
- 6 fr. Cook Cath (2)
- ChlorPrep Swab

Chest Tube Kit

- Instrument Set
- Sterile gloves (3 pair)
- Hemlich Valve
- Sterile Towels (2)
- ChlorPrep Swab
- Scalpel #10
- Benzion Tincture (2)
- Elastoplast Tape
- Small Zip Ties (4)

12/1/11

Medication Case InventoryTop Compartment

3 cc syringe (2)
 10 cc syringe (2)
 1 cc syringe w/needle (2)
 IM straight needle
 10cc saline flush (2)
 Sharp Shuttle

Breathing Meds

Nebulizer Adapter
 NS Fishes (4)
 Albuteral Sulfate 2.5mg/3ml (4)
 Ipratropium Bromide 0.5mg/2.5ml (4)
 Racemic Epi Inhalation 11.25mg/0.5ml (2)
 Solumedrol 125mg/2ml re-constitutable

Middle Compartment

Sodium Bicarbonate 50meq/50ml pre-load
 50% Dextrose 50ml pre-load
 Lidocaine premix 2gm/250ml bag
 Esmolol premix 2500mg/250ml bag
 Heparin premix 25k/500ml bag (LF75 & LF79 only)
 Heparin Carpujet Syringe 5000units (LF75 & LF79 only)
 Nicardipine premix 40mg /200ml
 Cardizem 100mg re-constitutable
 NS 250 ml
 NS 100 ml

OB Meds

Pitocin 10 units/ml (4) vial
 Magnesium Sulfate 50% 5gm/10ml (4) vial
 Cytotec 100mcg/tab (10)
 Nifedipine 10mg/tab (2)
 Hydralazine 20mg/ml vial (2)

Foldout

Labetalol HCL 100mg/20ml (3) vial
 Baby ASA 81mg tablets (4)
 Benadryl 50mg/ml (1)
 Zofran 4mg/2ml (4) vial
 Lasix 100mg/10ml vial
 Nipride 50mg/2ml vial
 Nitroglycerin 50mg/10ml vial
 Nitroglycerin 0.4mg SL 20 tab bottle
 Adenocard 6mg/2ml (1) vial 12mg/4ml (2)
 Calcium Gluconate 10% 1gm/10ml vial (3)
 Dopamine 400mg/20ml vial
 Narcan 4mg/10ml (2) vial
 Norephinephrine 4mg/4ml vial
 Epinephrine 1:1000 30mg/30ml vial

5/23/11

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 1

MISCELLANEOUS BAG

OUTSIDE

Pedi-mate

END POUCH

Spare ETT (2.5-8.0) Triage Tags (10)

SMALL POUCH

Transducer Cables (1)
Single Pressure Line Setup (1)
Mini-Med Tubing (3)
Pressure Bag 500cc
500cc NS

LARGE POUCH

Spare IV Kit
Peds NRM Cannula PEEP
Masks: sizes 0-4,
CPAP Mask Strap

KTD

LEFT SIDE POUCH

SAM Splints (2)

V-Vac Suction Catheter

V-Vac
RIGHT SIDE POUCH

INSIDE

BOTTOM

Adult & Pediatric Adjustable C-Collars
Adult & Pediatric BVMs
Pelvic Sling 3" Ace Bandage
Head Bed Burn Sheet
Chest Tube Kit
Thermal Angel Charger Cord
Spare Thermal Angel Cartridge & 4" Ext. Set
Boussignac Mask & Flow Meter

YELLOW POUCH

OB Doppler with gel/washcloth
Towels (2)
Bulb Syringe
Meconium Aspirator
Cord Clamps (2)
Delee Trap Suction
Emergency Blanket
Spare battery(s)

MIDDLE POUCH

Adult Restraints Zip Ties (2) Goggles (2)

TOP POUCH

Ice Packs (4) Stethoscope,

IV Kit

14g, 16g, 18g, 20g,
22g, 24g, (2 ea)
Sharps Shuttle
Alcohol Preps (4)
Opsites (2)
1" Tape
Tourniquets (2)
2 x 2's (4)
4" Extension Set
Lever Lock
500ml NS
IV Macro Set
Saline Flush

12/1/11

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 2

Attachment 4: Medical Director CV

Life Flight Network: Response to RFP #644 Critical Care Ambulance Transports

ATTACHMENT 1

ATTACHMENT 1

ATTACHMENT 1

Curriculum Vitae

JAMES H. BRYAN, M.D., Ph.D.

Education

University of California, Irvine Medical Center, Orange, California, 1990-1993.

Oregon Health Sciences University, Portland, Oregon, 1982-1990.

Southern Oregon State College, Ashland, Oregon, 1976-1981.

Mt. Hood Community College, Gresham, Oregon, 1974-1975.

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Academic Degrees

Emergency Medicine Residency, University of California, Irvine, 1993.

M.D., Oregon Health Sciences University, 1990.

Ph.D., Pharmacology, Oregon Health Sciences University, 1990.

B.A., Chemistry with honors, summa cum laude, Southern Oregon State College, 1981.

B.A., Biology, summa cum laude, Southern Oregon State College, 1981.

Employment

Medical Director, Life Flight Network, 2008-present.

Medical Director, OHSU/OIT Paramedic Education Program, Oregon Institute of Technology, 2002-2008.

Assistant Chief, Emergency Medicine Service, Veterans Affairs Medical Center, Portland, Oregon, 2001-present.

Assistant Professor, Department of Emergency Medicine, Oregon Health Sciences University, Portland, Oregon, 1993-present.

Staff Physician, Emergency Department, Veterans Affairs Medical Center, Portland, Oregon, 1993-present.

Emergicenter Physician, Children's Hospital of Orange County, Orange, CA, 1992-1993.

Academic Chief Resident, University of California, Irvine, 1992.

Emergency Medicine Resident, Emergency Medicine Training Program, University of California Irvine Medical Center, 1990-1993.

Graduate Research Assistant, Oregon Health Sciences University, Portland, Oregon, 1987-1989.

Environmental Scientist, NEA Inc., Beaverton, Oregon, 1981-1982.

Chemistry Research Assistant, Southern Oregon State College, Ashland, Oregon, 1980.

Clerk, Federal Bureau of Investigation, Portland, Oregon, 1973-1976.

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Academic and Teaching Appointments

Medical Director, OHSU/OIT Paramedic Education Program, Oregon Institute of Technology, 2002-2008.

Medical Director, Paramedic Education Program, OHSU School of Medicine, 1994-2001.

Reviewer, Academic Emergency Medicine, 1993-present.

Assistant Professor, Department of Emergency Medicine, Oregon Health & Science University, Portland, Oregon, 1993-present.

Honors and Awards

Emergency Medicine VA Clinical Instructor of the Year, OHSU, 2006 & 2007

Internal Medicine Chief Resident's Award, OHSU, 2006

Emergency Medicine Black Cloud Award, OHSU, 2002 & 2004

2001 EMRA Joseph F. Waeckerle Founder's Award, 2001.

Emergency Medicine Academic Instructor of the Year, OHSU, 2001.

Emergency Medicine Worse Case Scenario Award, OHSU, 2001.

Certificate of Appreciation, Emergency Medicine Residents' Association, Dallas, TX, 1999.

Award of Appreciation, American Cancer Society, Portland, OR, 1999.

Appreciation Award, Emergency Medicine Residents' Association, Dallas, TX, 1998.

EMS Impact Award, Oregon Health Division – Emergency Medical Services, 1998.

Appreciation Award, Emergency Medicine Residents' Association, Dallas, TX, 1997.

Emergency Medicine Golden Anoscope Award, OHSU, 1995.

Appreciation Award, Emergency Medicine Residents' Association, Dallas, TX, 1995.

Outstanding New Emergency Medicine Attending, OHSU, 1994.

Medical Research Foundation of Oregon Scholar Award (M.D./Ph.D. Fellowship), 1982-1990.

SOSC Outstanding Chemistry Graduate, 1981.

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Honors and Awards (continued)

- Dankook Award for Friendship and Scholarship (outstanding male graduate at SOSC), 1981.
- Phi Kappa Phi Honor Society, 1980-1982.
- SOSC Analytical Chemistry Scholar, 1979.
- Who's Who in American Universities and Colleges, 1979.
- SOSC Calculus Scholar, 1978.
- Southern Oregon State College (SOSC) Outstanding Freshman Chemistry Student, 1977.

Extracurricular and Community Service Activities

- Conference Co-Chair, The Twenty-fifth Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 2008.
- Conference Co-Chair, The Twenty-fourth Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 2007.
- Conference Co-Chair, The Twenty-third Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 2006.
- Conference Chair, The Twentieth Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 2003.
- Conference Chair, The Eighteenth Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 2001.
- Examiner, National Registry Exam, Oregon Department of Health, EMS Division, October 2001.
- Conference Chair, The Seventeenth Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 2000.
- Physician Supervisor and Examiner, National Registry Exam, Oregon Department of Health, EMS Division, November 2000, March 2005.
- Assistant Medical Coordinator, Race for the Cure, The Susan G. Komen Breast Cancer Foundation, Portland, OR, 1999, 2000, 2001, 2002, 2004, 2005, 2006, 2007, 2008.
- Conference Chair, The Sixteenth Annual Northwest Winter Conference In Emergency Medicine, Bend, OR, 1999.
- American Cancer Society "Relay for Life" Committee, Portland, OR, 1998-2000.

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Extracurricular and Community Service Activities (continued)

Race for the Cure, First Aid Tent, The Susan G. Komen Breast Cancer Foundation, Portland, OR, 1998.

Medical Coordinator, American Cancer Society "Relay for Life," Portland, OR, 1997, 1998, 1999, 2000, 2001.

Oregon Ocean Paddlers, CPR and Wilderness Medicine, 1997, 1998.

Roosevelt High School Renaissance 2000 school to work program, 1996-1999.

Club Med, high school enrichment program, "Introduction to Emergency Medicine," 1996, 1997.

Volunteer research assistant, trauma resuscitation protocol, Emergency Department, Oregon Health Sciences University, 1989.

Coordinator, Southern Oregon State College, Volunteer Services, 1981.

Volunteer, Jackson County, Oregon, Big Brother/Big Sister Program, 1980-1981.

Chemistry tutor, Southern Oregon State College, 1977-1981.

Volunteer search and mountain rescue, Crag Rats, Hood River, Oregon, 1973-present.

Memberships

Board of Directors, Oregon Chapter, American College of Emergency Physicians, 1998-2001.

Fellow, American College of Emergency Physicians, 1997-present.

National Association of EMS Physicians, 1994-present.

Oregon Chapter, American College of Emergency Physicians, 1993-present.

Councilor, American College of Emergency Physicians, 1993.

California Chapter, Emergency Medicine Residents' Association, 1992-1993.

American College of Emergency Physicians, 1991-present.

Emergency Medicine Residents' Association, 1991-1994.

Board of Directors, Emergency Medicine Residents' Association, 1991-1993.

Board of Directors (ad hoc), Society for Academic Emergency Medicine, 1991-1993.

Memberships (continued)

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California Chapter, American College of Emergency Physicians, 1991-1993.

Society of Orange County Emergency Physicians, 1991-1993.

Society for Academic Emergency Medicine, 1989-present.

Wilderness Medical Society, 1988-present.

University Association for Emergency Medicine, 1987-1989.

Certification and Licensure

**Drug Enforcement Administration (DEA)/Pharmacy
DEA (Idaho), FB 1699137, 2009-present**

Idaho Board of Pharmacy, CS 13687, 2009-present.

DEA (Washington), FB 1524277, 2009-present.

DEA (Oregon), FB 0632237, 2007-present.

DEA (Oregon – Hospitals), BB 2797427, 1991-present.

Medical Licenses

Medical License, Idaho State Board of Medicine, M-10825, 2009-present.

Medical License, Washington State Department of Health, MD 00049450, 2008-present.

**Medical License, State of Oregon Board of Medical Examiners, number MD18236,
1993-present.**

**Physician and Surgeon's License, Medical Board of California, number G072030, 1991-
1995.**

Neonatal Resuscitation Program (NRP) Provider, 2009-present.

Pediatric Advanced Life Support (PALS)

PALS Instructor, 2007 - present.

PALS Provider, 1998- present.

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Certification and Licensure (continued)

Basic Life Support (BLS)

BLS Instructor, 2006 – present.

BLS Provider, 1988-present.

Advanced Cardiac Life Support (ACLS)

ACLS Regional Faculty, 2006 – 2008.

ACLS Experienced Provider Instructor, 2004 – 2008.

ACLS Experienced Provider, 2003 – 2008.

ACLS Instructor, 1992-present.

ACLS Provider, 1988-present.

APLS – The Pediatric Emergency Medicine Course, 1999.

Emergency Medicine Board Certification, American Board of Emergency Medicine,
certification number 930781, 1994-2013.

Advanced Trauma Life Support Provider, 1993-present.

Committee/Task Force/Work Group Assignments

National:

Education Committee, Society for Academic Emergency Medicine, 1993-1994.

Program Committee, Society for Academic Emergency Medicine, 1992-1993.

Annual Meeting Education Subcommittee, Society for Academic Emergency
Medicine, 1992-1993.

Local:

Chair, Education Committee, Oregon Chapter, American College of Emergency
Physicians, 1998-2001.

Committee on Associate Degree Requirements, Oregon State EMS, 1998.

Chair, Quality Assurance Board, Multnomah County Emergency Medical Services,
Portland, Oregon, 1996-present.

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Committee/Task Force/Work Group Assignments (continued)

Local (continued):

Quality Assurance Board, Multnomah County Emergency Medical Services, Portland, Oregon, 1994-present.

Hospital (Portland VA Medical Center):

ED/Mental Health Workgroup, 2009 - present.

Standardized Procedure Notes Workgroup, 2009-present.

Cardiac Arrest Hypothermia Workgroup, 2009.

Oxygen Flow Regulator Workgroup, 2009.

System Redesign RECAP meeting (reducing patient elopement), 2008-present.

Med-Psych Committee, 2008 -present

Sedation Management Board, 2008 - present.

Patient Flow Workgroup, 2008-2009.

POLST Workgroup, 2008.

ED/Primary Care Partnership Workgroup, 2007 - present.

ACA Patient Flow Workgroup, 2007 - present.

Airway Management Board, 2007 - present.

Sepsis Workgroup, 2007 - 2009.

Chair, DNR/DNI Performance Improvement Team, 2005 - 2008.

VA/OHSU Collaborative Code Task Force, 2004 - 2008.

ECU Wait-Time Task Force, 2004-2006.

Ambulance Contract Evaluation Team, 2004.

Task Force to evaluate ECU management of occupational exposures, 2004-2006.

Acute Coronary Syndrome Protocol Task Force, 2004-2009.

PCECS Hypertension Task Force, 2003 - 2008.

TeleHealth Advisory Council, 2002 - 2008.

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Committee/Task Force/Work Group Assignments (continued)

Hospital (Portland VA Medical Center)(continued):

- Chair, Code Committee, 2000 – present.
- Pharmacy/Emergency Care Unit Pharmacy Improvement Team, 1999- 2000.
- Ultrasound Task Force, 1998.
- Pharmacy Improvement Team, 1995-1997.
- Medication Use Committee, 1994-1999.
- Chair, Drug Use and Evaluation Committee, 1994-1999.
- Drug Use and Evaluation Committee, 1993-1999.
- Pharmaceuticals and Therapeutics Committee, 1993-1994.
- Critical Care Intravenous Solutions Task Force, 1994.
- Total Quality Improvement Methodologies Task Force, 1994.
- Critical Care Patient Transport Task Force, 1994.
- Emergency Care Unit Discharge Medication Task Force, 1993-1994.

Hospital (Oregon Health & Science University):

- Chair, Scholarship Committee, 2005 -present.
- Scholarship Committee, 2002 - present.
- Mock Code Task Force, 2001 – 2003.
- Task Force on Resident ACLS Education/Retention, 2001-2003.
- Member, Code Committee, 2000 – 2003.
- Ultrasound Task Force, 1997-1999.
- Emergency Department Observation Medicine Committee, 1993-1994.

Committee/Task Force/Work Group Assignments (continued)

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Life Flight Network

State Trauma Advisory Board, 2008-present.

Area Trauma Advisory Board, 2008-present.

System Audit Group, ATAB 1, 2008-present.

Southwest Washington Regional Trauma Quality Assurance, 2008-present.

Life Flight Network Continuing Quality Assurance, 2008-present.

Liaison Activities

VAMC Emergency Department liaison to:
Occupational Health, 1993-present.
Pharmacy, 1993-present.
Imaging, 2000-present.
Primary Care/Primary Care Operations, 2000-present.
Cardiology, 2008-present.
Education (ACLS/BLS), 2008-present.
Anesthesiology transition year residency, 2008-present.

VAMC Hospital Liaison to EMS, 1993-present.

Teaching Activities and Lectures

Pediatric Advanced Life Support

Doernbecher Children's Hospital

Infant CPR, February 2009, October 2009

Intraosseous placement, February 2009, October 2009

Respiratory Emergencies, February 2009, October 2009

Shock, February 2009

Putting it All Together, February 2009

PALS Testing, February 2009

Portland Community College

Respiratory Emergencies, February 2009, October 2009

Shock, February 2009

Putting it All Together, February 2009 (two sessions), September 2009

PALS Testing, February 2009 (two sessions), May 2009, September 2009

Life Flight Network, May 2009

Teaching Activities and Lectures (continued)

American Heart Association, Stroke Course Pilot, 2009.

Life Flight Network

Clinical Meeting/Advanced Skills, May 2008, November 2008, April 2009 (two sessions),
Clinical Meeting/Case Reviews, February 2008, April 2008, September 2008, February
2009, August 2009

Life Flight Conference – ACLS/BLS Update, November 2007, December 2007.

Codes – The First 5 Minutes, OHSU 7CVA, July 2007 (three sessions); OHSU 8DVA November
2008 and December 2008.

Body Worlds, OMSI, July 2007.

American Heart Association, Airway Course Pilot, 2007.

Tri-county EMS Journal Club Editor, Oregon Medical Association, May 2005.

OHSU Rural Procedures Course, “Advanced Splinting Techniques,” April 2005.

48 hour Refresher Course, “Geriatric Pharmacology,” OHSU/OIT Continuing Education
Program, February 2005.

Code 99 Drills, Portland VAMC, March 2004 (two sessions), April 2004 (two sessions), May
2004 (two sessions), June 2004 (two sessions), August 2004 (two sessions), September
2004, November 2004, March 2005 (two sessions), April 2005 (two sessions), June 2005
(two sessions), July 2006 (2 sessions), August 2006 (two sessions).

Medical math, Portland Community College Paramedic Education Program, February 2004.

PHTLS

“Head Trauma,” Portland Community College Paramedic Education Program,
OHSU/OIT Continuing Education Program, 2005
Course Director, Portland Community College Paramedic Education Program,
OHSU/OIT Continuing Education Program, 2004, 2005.

“Shock and fluid resuscitation,” Portland Community College Paramedic Education
Program, OHSU/OIT Continuing Education Program, 2004
Pediatric assessment skills station, Portland Community College Paramedic Education
Program, OHSU/OIT Continuing Education Program, 2004, 2005.
Course Director, OHSU/OIT Paramedic Education Program, 2003, 2004, 2005.
“Shock and fluid resuscitation,” Tualatin Valley Fire and Rescue, March 2003.

OHSU Urgent Care Conference, “Advanced Splinting Techniques,” 2003, 2004, 2005.

Centennial High School TAG (Talented and Gifted) Program, 2002.

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Teaching Activities and Lectures (continued)

OHSU Department of Pediatrics

**Basic Splinting and Suturing, Intern Orientation, January 2001, June 2004, June 2005,
June 2006, June 2007**

Basic Splinting, Intern Orientation, June 2003.

Portland Fire Bureau PEPP Course

Intraosseous Lines, January 2001

Respiratory Distress, January 2001, June 2001.

AED training, Vancouver Division, Portland VA Medical Center, 2000.

Pediatric Airway Management, PEPP Course, Oregon State EMS Conference, 2000.

**Evaluation of the Pediatric Trauma Patient, PEPP Course, Oregon State EMS Conference,
2000.**

Fractures and Splinting, OHSU ED Observation Unit Instructors, 2000.

OHSU EM Intern Lecture Series

Case Review, January 2004.

Codes and Equipment, 2001, 2003.

Wound Management and Suturing, 2001, 2002.

**Fractures and Splinting, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008,
2009.**

Splinting Techniques, OHSU Emergency Medicine PGY2, 1999.

Evaluation of Mock Patient Exams, OHSU School of Medicine, 1998.

**Ultrasound Training Course, Co-coordinator, OHSU Department of Emergency Medicine,
1998.**

**Rapid Sequence Intubation, Multnomah County and Clackamas County EMS, March 1998,
April 1998, July 1998, August 1998, December 1998, May 1999, November 1999,
February 2000, December 2000.**

Internal Medicine Noon Conference, OHSU Department of Internal Medicine

"ACLS Update Guidelines 2005," August 2006, July 2009

"Defibrillators, AEDs, and ACLS Update," July 2005

Common Fractures and Splinting, August 1999, August 2000, August 2001, July 2002.

**"Basics of ACLS," July 1997, November 1997, July 1998, July 1999, May 2000, July
2000, December 2000, August 2001, August 2002, August 2003, July 2004,**

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Teaching Activities and Lectures (continued)

Physician Assistant Program, OHSU.

ACLS Provider Course, "BLS Primary/ACLS Secondary Survey," 2009.
ACLS Provider Course, "PEA/Asystole, Bradycardia," 2009.
ACLS Provider Course, "V-fib/Pulseless V-tach," 2009.
ACLS Provider Course, "ACS," 2008, 2009.
ACLS Provider Course, "Respiratory Arrest/Airway Management," 2008, 2009.
ACLS Preparation and BLS, 2007, 2009.
ACLS Provider Course, "Pulseless Arrest," 2006, 2008.
ACLS Provider Course, "Tachycardia," 2006, 2007, 2008, 2009.
ACLS Provider Course, "Megacode Teaching," 2006, 2009.
ACLS Provider Course, Course Director, 2005, 2006, 2007, 2008, 2009.
ACLS Provider Course, "ACLS Update and Universal Algorithm," 2005, 2006, 2007, 2008.
ACLS Provider Course, "Bradycardia/AMI," 2005, 2006, 2007, 2008.
ACLS Provider Course, "Asystole and Ethics," 2005
ACLS Provider Course, Megacode Testing, 2005, 2006, 2007, 2008, 2009.
ACLS Provider Course, "Pharmacology," 2003, 2004, 2005, 2006.
ACLS Provider Course, "V-tach with pulse/PSVT," 2004
ACLS Provider Course, "Cardiogenic Shock/AMI," 2004
ACLS Provider Course, "AMI," June 2003
Wound Preparation and Suturing, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007.
"Urgent issues in primary care: Assessment and management of the trauma patient,"
1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009.

Tualatin Valley Fire and Rescue, Invasive Skills Lab, 1997

Emergency Medicine Medical Student Lecture Series, OHSU

Suture and Splinting Lab, 1995-1996 (monthly), January 1997, February 1997, April 1997, May 1997, June 1997, August 1997, September 1997, October 1997, November 1997, February 1998, March 1998, April 1998, June 1998, July 1998, August 1998, September 1998, October 1998, November 1998, January 1999, February 1999, March 1999, May 1999, June 1999, July 1999, August 3, 1999, August 31, 1999, September 1999, October 1999, November 1999, February 2000 (two sessions), April 2000, May 2000, July 2000, August 2000 (two sessions), September 2000, October 2000, November 2000, January 2001 (two sessions), March 2001, April 2001, July 2001 (two sessions), August 2001, September 2001, November 2001, January 2002, March 2002, April 2002, July 2002 (two sessions), August 2002, September 2002, October 2002, November 2002, January 2003, March 2003 (two sessions), May 2003, July 2003, August 2003, September 2003 (two sessions), October 2003, November 2003, January 2004, February 2004, March 2004, April 2004, June 2004, July 2004, August 2004 (two sessions), October 2004 (two sessions), November 2004, March 2005, April 2005, June 2005, July 2005, August 2005 (two sessions), September 2005, October 2005, January 2006, February 2006, March 2006, April 2006, May 2006, July 2006, August 2006, September 2006, October 2006, November 2006, January 2007, March 2007, April 2007, June 2007,

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Teaching Activities and Lectures (continued)

Emergency Medicine Medical Student Lecture Series, OHSU

Suture and Splinting Lab

July 2007 (two sessions), October 2007, November 2007, January 2008, June 2008 (two sessions), July 2008, August 2008, November 2008, January 2009, March 2009 (two sessions), August 2009, September 2009, October 2009

"Approach to the patient with vaginal bleeding," 1995.

Problem Based Learning, OHSU School of Medicine

"Pharmacology tutorial: toxicology," 1995, 1996, 1997.

Emergency Medicine Interest Group, OHSU School of Medicine

Basic splinting techniques, 2002, 2003, 2005, 2006, 2009.

Airway/Intubation, 2000, 2002, 2003, 2004.

Suturing, 1999, 2001, 2002, 2003, 2006, 2008, 2009.

Mock Code, 1999.

Introduction to Starting IV's, 1999, 2000, 2001, 2003, 2005, 2008.

Emergency Medicine Question & Answer Panel, 1995, 1998, 1999.

"Evaluation of cervical spine x-rays," 1995.

Emergency Medicine Conference, OHSU Department of Emergency Medicine

Introduction to the GlideScope, April, 2008.

Difficult Airway Practicum, Sept 2007, November 2008, October 2009

M&M Faculty Mentor, May 2005.

Knee evaluation and splinting review, March 2004.

Journal club editor, April 2004.

Cadaver lab, "Peripheral nerve blocks; tendon repair; central line dissection; saphenous cutdown; dissect hand/foot," 2002, 2004, 2006

Cadaver lab, "thoracotomy; open DPL; chest tube; pericardotomy/pericardiocentesis; femoral dissection/nerve block," 2002, 2004, 2006, 2008

Cadaver lab, "Nasopharyngoscopy; burr holes; Gardner Wells tongs; lateral canthotomy; cricothyrotomy," 2002, 2004, 2006, March 2009

ACLS Instructor Course, September 2001, September 2002, September 2003,

September 2004, July 2007, September 2007, September 2008, August 2009

ACLS Update, March 2001.

Cadaver Lab, "Arthrocentesis and Nerve Blocks," December 2000.

Cadaver Lab, "Cutdowns and DPL," November 2000.

ACLS Update, November 2000.

Cadaver Lab, "Burr Holes, Bolts, and Tongs," February 1999, September 2000.

Cadaver Lab, "Vascular Structures of the Neck, Thoracotomy, and Pericardiocentesis," March 1999, October 2000.

Megacode Review, August 1998, November 1998.

Mock Oral Boards, March 1998, November 1998, April 2000, March 2001, May 2001, November 2001, April 2003, March 2004, March 2005.

"Research Design and Implementation," 1998.

"Diagnosis and Management of Fractures and Dislocations, 1998.

"Esophageal Emergencies," 1994; April, August 1997, 1999.

Teaching Activities and Lectures (continued)

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Emergency Medicine Conference, OHSU Department of Emergency Medicine (continued)

"Peripheral Vascular Disease and Deep Venous Thrombosis," 1996, 1998, 2000.

Principals of Clinical Medicine Continuity Preceptorship, OHSU, 1994-1996, Winter 1997, Spring 1997, Winter 1998, Spring 1998, Winter 1999, Summer 1999, Fall 1999, Winter 2000, Spring 2000, Winter 2001, Spring 2001, Winter 2001, Spring 2002.

Transition to Clerkship Course, OHSU School of Medicine

"Codes – The First 5 Minutes," 2008

"Respiratory Arrest," 2006

"Shock," 2005

"Initial assessment of the trauma patient," 2004, 2005

"Initial assessment of the ACLS patient," 1994, 1995, 1996, 1997, 1998, 1999, 2000.

Primary Health Care Nurse Practitioner's Program, OHSU School of Nursing.

"Urgent issues in primary care: Assessment and management of the trauma patient," 1994, 1995, 1996.

Transition to Residency Course, OHSU School of Medicine

"Code Management," 2005, 2008.

"Management of ventricular tachycardia and fibrillation," 2002.

"Bradycardia and transcutaneous pacing," 1996, 1998, 2004.

"Evaluation of a hospitalized patient with potential head and neck trauma," 1994.

Advanced Cardiac Life Support, Experienced Provider Course

Course Director, Portland Community College, August/September 2006

Acute Coronary Syndrome, Portland Community College, January 2004

Toxicology, Portland Community College, January 2004

Electrolytes, Sunriver, Oregon, February 2004

Environmental Emergencies, Sunriver, Oregon, February 2004

Advanced Cardiac Life Support, OHSU

ACLS Megacode Testing for On-Line Renewals, September 2009.

ACLS Renewal Course, OHSU Cardiology Fellows, February 2009.

"Tachycardia," May 2006, July 2007 (two sessions).

"Special Situations/Stroke Management," July 2004, September 2005.

Bradycardia, PEA, and Asystole, June & Sept. 2004, May & April 2007, June 2007.

Ischemia/AMI, July 2003

OHSU Anesthesiology Department

"PEA/Asystole/Bradycardia," August 2003, September 2003

"Megacode practice," August 2003, September 2003

ACLS Update and Algorithm Review, May 2001, July 2001, September 2005, June

2006,

July 2007

"PEA and Asystole," March 2001, July 2001, September 2003.

"Defibrillator and AED Orientation," July 2001, April 2005.

"Shock and Hypotension," May 2001.

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Teaching Activities and Lectures (continued)

Advanced Cardiac Life Support, OHSU (continued)

- "Chest Pain," ACLS Instructor Course, February 2001
- "Hypotension and Shock," ACLS Instructor Course, February 2001
- OHSU Paramedic Education Program, April 17&24, 2000, April 16&23, 2001.
- Course Director, July 2000, June 2004 (co-director), September 2005, May 2006, June 2006, April 2008, June 2008, September 2008 (co-director), March 2009 (co-director), June 2009 (co-director), August 2009 (co-director)
- "Bradycardia and Pacing," July 1999, September 1999, June 2005, June 2006.
- "Orientation to Defibrillator/AED," June 1998.
- "Respiratory Arrest," June 1998; June 2000, April 2005, June 2007.
- "Introduction to Megacode," June, July 1997, April 1998, June, July 1999, May 2001, July 2004, June 2005, July 2005, September 2005, May 2006, June 2007, July 2007, September 2007.
- "AMI/CHF," February 1996, April 1997, June 2002.
- "Pharmacology," March, September 1994; September 1995; February, June 1996; April, June, July 1997; January, April, June, July 1998; April, June, July 1999; June 2000, July 2000, May 2001, July 2001, April 2002, June 2002, July 2002, April 2003, June 2003, July 2003, April 2004, June 2004, July 2004, April 2005, June 2005, July 2005, June 2006, July 2007.
- "Ventricular Fibrillation/Pulseless Ventricular Tachycardia," July 1996, April 2003, April 2005, July 2007.
- "PEA & Bradycardia," June, July 1996; July 1997.
- "Rhythm Recognition," April, July 1995.
- "Dysrhythmia Recognition, September 1993; April, July 1995.
- "Intravenous and central line techniques," June 1994.
- "Special Resuscitation Situations," September 1993, June 2006.

Advanced Cardiac Life Support, Other

- Clackamas County Fire, "ACLS Update," April 2004.
- Clackamas County Fire, "Ventricular fibrillation/ventricular tachycardia," April 2004.
- Clackamas County Fire, "Case Reviews," April 2004.
- Medical Director, Portland Community College, January 2002.
- "ACLS Update", Portland Community College, January 2002.
- "Bradycardia and Pacing", Portland Community College, January 2002.
- Mock Code, VA Radiology, November 2001.
- ACLS Update for Cardiologists, Intensivists, and Anesthesiologists, Portland VAMC, November 2001 (three sessions), June 2004.

Teaching Activities and Lectures (continued)

OHSU/OIT Paramedic Education Program, Oregon Institute of Technology

In the Drug Box, January 2004, February 2005, April 2009.

Medical Math, November 2003.

Geriatric Pharmacology, July 2003, January 2004, January 2005, April 2009.

BLS Provider Course, 2006, 2007, 2008, 2009.

ACLS Provider Course, April 2002, May 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009.

PEPP – Trauma, 2002.

Invasive Skills Lab, 2002, 2003, 2004, 2005, 2006, 2007, 2008.

"Introduction to Pharmacology," 2002, 2003, 2004, 2005, 2006, 2007.

"Differential Diagnosis of Chest Pain," 2002, May 2003, December 2003, 2004, 2005, 2006, 2007, 2008.

"Anaphylaxis," 2002, April 2003, November 2003, 2004, 2005, 2006, 2007, 2008.

Paramedic Education Program, OHSU School of Medicine

Pediatric Advanced Life Support/PEPP, January 2001.

"Acid/Base Chemistry," 1999, 2000.

EKG Review, 1999.

Case Reviews, 1999.

"Rapid Sequence Intubation," 1996, 2000.

"Abdominal and Genitourinary Examination," 1995.

Invasive Skills Lab, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001.

"Introduction to Pharmacology," 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001.

"Differential Diagnosis of Chest Pain," 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001.

"Anaphylaxis," 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001.

Emergency Medicine Morning Lecture Series, Portland VAMC

"Peripheral venous disease," 1993, 1994.

"Local and regional anesthesia," 1993, 1994.

"Gastritis and peptic ulcer disease," 1993.

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Research

Retention of Psychomotor Skills in ACLS, 2007-2008.

A Collaborative Effort to Evaluate the Utility of an Orthopedic Off-Service Rotation for Emergency Medicine Residents, 2004-2005.

The Efficacy Trial of Diaspirin Cross-linked Hemoglobin (DCLHb) in the Treatment of Severe Traumatic Hemorrhagic Shock, multi-center trial sponsored by Baxter Healthcare, Principal Investigators (OHSU) - Patrick Brunett, James Bryan, and Richard Mullins. 1995-1998.

Serial Markers in Acute MI and Rapid Treatment Trial (SMARTT), multi-center, international trial sponsored by Genentech, Principal Investigators (Portland VA Medical Center) - JH Bryan and RJ Harper, 1994-1997.

Novamatrix Medical Systems grant to study transcutaneous oxygen and carbon dioxide levels during trauma resuscitations, Novamatrix, Wallingford, CT, 1992.

Invited Lectures

"Hemophilia and Trauma," Area Trauma Advisory Board 2, Salem, OR, October 2009.

"ACLS Update and Pharmacology Review," Oregon State EMS Conference, Bend, OR, 2008.

"The Basics of Basic Life Support," Oregon State EMS Conference, Bend, OR, 2008.

"ACLS 2005," OSPA Central Coast Medical Update, Newport, Oregon, 2006.

"Geriatric Pharmacology," Oregon State EMS Conference, Portland, OR, 2005

"Geriatric Pharmacology," West Region EMS Conference, Ocean Shores, WA, 2006

Challenging Emergency Medicine Cases: Simulation in Action, Twenty-first Annual Northwest Winter Conference in Emergency Medicine, Sunriver, OR, 2004

"In the Drug Box: Pharmacology for EMT Basics and Intermediates," Oregon State EMS Conference, Redmond, OR, 2003.

Ashland Primary Care Conference, Basic Splinting, Ashland Oregon, 2003.

Pharmacology and Math Refresher, American Medical Response Reach and Treat (RAT) Team, 2002.

"In the Drug Box," Clark County EMS Conference, 2002.

"Pharmacology," EMT - I, Aurora Fire, 2002

Invited Lectures (continued)

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"Pharmacology: Drugs of Use and Abuse," eight hour pharmacology pre-course, Oregon EMS Conference, Portland, Oregon, 2001.

"In the Drug Box," American Medical Response Refresher Course, Gresham OR, 1999.

"In the Front of the Drug Box," Oregon State EMS Conference, Portland, Oregon, 1998.

"Hemoglobin-based Blood Substitutes, Portland Surgical Society, Portland, Oregon, 1998.

"Love Potion #9: In the Back of the Drug Box," Oregon State EMS Conference, Portland, Oregon, 1997.

"Introduction to Pharmacology," Chemeketa Community College, Salem, Oregon, 1997.

"Anaphylaxis," Clackamas County Fire Department EMS Continuing Medical Education, 1995.

"Anaphylaxis," Tualatin Valley Fire and Rescue EMS Continuing Medical Education, 1994.

"Principles of Pharmacology," Southern Oregon State College, Department of Chemistry, Ashland, Oregon, 1985, 1987, 1988.

"Androgen receptors and the nuclear matrix," Southern Oregon State College Interdepartmental Seminar Series, Ashland, Oregon, 1985.

"Water Purification in the Wilderness," Mountain Medicine Symposium, Bend, Oregon, 1981.

Publications

Manuscripts:

McKeown NJ, Bryan JH, Howowitz BZ. Catatonia associated with initiating paliperidone treatment. *WestJEM*, accepted for publication.

Sloan EP, Koenigsberg M, Brunett PH, et al. Post hoc mortality analysis of the efficacy trial of diaspirin cross-linked hemoglobin in the treatment of severe traumatic hemorrhagic shock. *J Trauma* 52:887-895, 2002.

Gibler WB, Hoekstra JW, Weaver WD, Krucoff MW, et al. A randomized trial of the effects of early cardiac serum marker availability on reperfusion therapy in patients with acute myocardial infarction: the serial markers, acute myocardial infarction and rapid treatment trial (SMARTT). *J Am Coll Cardiol* 36:1500-6, 2000.

Langdorf MI, Ritter MS, Bearie, B, Ferkich A, Bryan JH, National survey of emergency medicine resident moonlighting, *Acad Emerg Med*, 1995, 2:308-314.

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Publications (continued)

Manuscripts (continued):

Peterson TH, Bryan JH, Keevil TA, A kinetic study of the isomerization of eugenol—the quantitative use of NMR, GC, and HPLC in a single organic laboratory experiment that demonstrates alternative approaches to solving a problem, *J Chem Ed*, 1993, 70(N4):96-98.

Books:

EMRA 2003 Guide to Antibiotic Use in the Emergency Department, 9th edition, Bryan JH, Kitzis A, Jui J, (eds.), Emergency Medicine Residents' Association, Dallas, 2002.

The Healthy Cruisers Handbook, 2nd edition, Loomis J and Bryan JH (eds), , 2002

EMRA 2002 Guide to Antibiotic Use in the Emergency Department, 8th edition, Bryan JH, Jui J, Hasleton, D (eds.), Emergency Medicine Residents' Association, Dallas, 2001.

The Healthy Cruisers Handbook, Loomis J and Bryan JH (eds), 2001.

EMRA 2001 Guide to Antibiotic Use in the Emergency Department, 7th edition, Bryan JH, Jui J, (eds.), Emergency Medicine Residents' Association, Dallas, 2000.

EMRA 2000 Guide to Antibiotic Use in the Emergency Department, 6th edition, Bryan JH, Dirk KC, Jui J, (eds.), Emergency Medicine Residents' Association, Dallas, 1999.

EMRA 1999 Guide to Antibiotic Use in the Emergency Department, 5th edition, Bryan JH, Dirk KC, Jui J, Henry G (eds.), Emergency Medicine Residents' Association, Dallas, 1998.

EMRA 1998 Guide to Antibiotic Use in the Emergency Department, 4th edition, Bryan JH, Dirk KC, Henry G, Jui J (eds.), Emergency Medicine Residents' Association, Dallas, 1997.

The EMRA Guide to Antibiotic Use in the Emergency Department, 3rd edition, Bryan JH, Henry G, Jui J (eds.), Emergency Medicine Residents' Association, Dallas, 1995.

Book Chapters:

Bauer SJ and Bryan JH, "Alternative Methods of Drug Administration," in *Clinical Procedures in Emergency Medicine*, 5th edition, Roberts JR, Hedges JR (eds), Saunders Elsevier, Philadelphia, 2009.

Bryan JH and Thomas H, "Fever," in *The Clinical Practice of Emergency Medicine*, 4th edition, Wolfson AB, Hendey G, Linden C, et al (eds), Lippincott Williams & Wilkins, Philadelphia, 2005.

Bryan JH, "Endotracheal Drug Administration," in *Clinical Procedures in Emergency Medicine*, 4th edition, Roberts JR, Hedges JR (eds), Saunders, Philadelphia, 2004.

Publications (continued)

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Book Chapters (continued):

Bryan JH, "Thought Disorders" in *Emergency Medicine: Self Assessment and Review*, 5rd edition, Thomas H et al (ed.), Mosby, St. Louis, 2002.

Bryan JH, "Mood Disorders" in *Emergency Medicine: Self Assessment and Review*, 5rd edition, Thomas H et al (ed.), Mosby, St. Louis, 2002.

Bryan JH, "Anxiety Disorders" in *Emergency Medicine: Self Assessment and Review*, 5rd edition, Thomas H et al (ed.), Mosby, St. Louis, 2002.

Thomas H, Bryan JH, "Fever and Night Sweats," in Harwood-Nuss AL, et al (eds), *The Clinical Practice of Emergency Medicine*, 3rd edition, Lippincott Williams & Wilkins, Philadelphia, 2001.

Bryan JH, Dirk KC, Jui J, "Antibiotics in the Emergency Department," in Tintinalli JE, Kelen GD, Stapczynski JS (eds), *Emergency Medicine: A Comprehensive Study Guide*, 5th edition, McGraw-Hill, New York, 2000.

Bryan JH, Koenig KL, "Fever," in Markovchick VJ, Pons PT, and Wolfe RE (eds), *Emergency Medicine Secrets*, 2nd edition, Hanley & Belfus, Philadelphia, 1999.

Bryan JH, "Arthritis, Tendinitis, and Bursitis" in *Emergency Medicine: Self Assessment and Review*, 4rd edition, Thomas H et al (ed.), Mosby, St. Louis, 1999.

Bryan JH, "Thought Disorders" in *Emergency Medicine: Self Assessment and Review*, 4rd edition, Thomas H et al (ed.), Mosby, St. Louis, 1999.

Bryan JH, "Affective Disorders" in *Emergency Medicine: Self Assessment and Review*, 4rd edition, Thomas H et al (ed.), Mosby, St. Louis, 1999.

Bryan JH, "Anxiety Disorders" in *Emergency Medicine: Self Assessment and Review*, 4rd edition, Thomas H et al (ed.), Mosby, St. Louis, 1999.

Bryan JH, "Toxicology: Sedative Hypnotics," in *Emergency Medicine: The Core Curriculum*, Aghababian RV (ed), Lippincott-Raven, Hagerstown, MD, 1998.

Bryan JH, Ward JT, "Endotracheal Drug Administration," in *Clinical Procedures in Emergency Medicine*, 3rd edition, Roberts JR, Hedges JR (eds), WB Saunders, Philadelphia, 1998.

Bryan JH, "Anticholinergics," "Anxiety Disorders," "Aspirin and Acetaminophen," "Pericardial and Myocardial Disease," and "Proximal Femur and Femoral Shaft," in *Emergency Medicine: Self Assessment and Review*, 3rd edition, Thomas H et al (ed.), Mosby, St. Louis, 1995.

Bryan JH, Koenig KL, "Fever," in Markovchick VJ, Pons PT, and Wolfe RE (eds), *Emergency Medicine Secrets*, Hanley & Belfus, Philadelphia, 1993.

Publications (continued)

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Dissertation:

"The effects of anabolic and androgenic steroids on androgen-responsive tissues," 1990.

Abstracts:

Gibler WB for the SMARTT investigators, Cardiac serum markers myoglobin and creatine kinase-MB are synergistic in the very early detection of acute myocardial infarction, *Academic Emergency Medicine*, 1996, 3:428.

Langdorf MI, Ritter MS, Bearie, B, Ferkich A, Bryan JH, National survey of emergency medicine resident moonlighting, presented at the national ACEP Annual Meeting, 1994.

Bryan JH, Ramsey EE, and Keenan EJ, Effects of androgenic and anabolic steroids in androgen-responsive tissues, *The Pharmacologist*, 1991, 33:319.

Bryan JH, Ramsey EE, and Keenan EJ, Effects of androgenic and anabolic steroids on prostatic growth, *Proceedings of the 73rd Annual Meeting of The Endocrine Society*, 1991, p. 319.

Bryan JH, Ramsey EE, and Keenan EJ, Androgen receptor binding to prostatic nuclei: role of receptor precipitation, *Proceedings of the 71st Annual Meeting of The Endocrine Society*, 1989, p. 68.

Bryan JH and Keenan EJ, Modulation of androgen receptor binding to nuclear acceptor sites, *J. Cell Bioch.*, 1987, 11A Suppl:128.

Bryan JH and Keenan EJ, Binding of androgen receptors to the nuclear matrix: a difference between androgen-sensitive and androgen-dependent tissues, *Proceedings of the 67th Annual Meeting of the Endocrine Society*, 1985, p. 168.

Media Reviews:

Airway Cam Video Series, Volume I: Orotracheal Intubation, Levitan R, Higgins M, Airway Cam Technologies, Inc., 1996, Wayne, PA, reviewed by Bryan JH, *Academic Emerg Med*, in print.

Getting Into a Residency: A Guide for Medical Students, Iserson KV, Galen Press, Tucson, Arizona, 1996, reviewed by Bryan JH, *Academic Emerg Med*, 1997, 4(3):238.

Observation Medicine, Graff LG, ed., Andover Medical Publishers, Stoneham, Massachusetts, 1993, reviewed by Bryan JH, *Academic Emerg Med*, 1994, 1(4):353.

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Presentations

National:

"Introduction to computer slide-making hardware and software," SAEM Annual Meeting, 1992, 1993.

"Effects of androgenic and anabolic steroids in androgen-responsive tissues," American Society for Pharmacology and Experimental Therapeutics, San Diego, CA, 1991.

"Androgen receptor binding to prostatic nuclei: role of receptor precipitation," The Endocrine Society Annual Meeting, Seattle, WA, 1989.

"Modulation of androgen receptor binding to nuclear acceptor sites," UCLA Symposium: Molecular and Cellular Biology - Steroid Hormone Action, Park City, UT, 1987.

"Binding of androgen receptors to the nuclear matrix: a difference between androgen-sensitive and androgen-dependent tissues," The Endocrine Society Annual Meeting, Baltimore, MD, 1985.

Local:

"Androgen receptor binding to prostatic nuclei: the role of receptor precipitation," OHSU Seventh Annual Student Research Forum, 1989.

"Modulation of androgen receptor binding to nuclear acceptor sites," OHSU Fifth Annual Student Research Forum, 1987.

"Subcellular distribution of androgen receptors in the prostate," OHSU Fourth Annual Student Research Forum, 1986.

"Binding of androgen receptors to the nuclear matrix: a difference between androgen sensitive and androgen-dependent tissue," OHSU Third Annual Student Research Forum, 1985.

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Conference Presentations

OHSU:

Anesthesiology Morning Conference, Department of Anesthesiology
"Use of Diaspirin Cross-linked Hemoglobin (DCLHb) in trauma patients, July 1997.

Internal Medicine Clinical Case Conference, Department of Internal Medicine
"Evaluation and treatment of the patient with deep venous thrombosis", April 1994.

Pharmacology Seminar, Department of Pharmacology
"The effects of anabolic and androgenic steroids on androgen-responsive tissues," doctoral thesis defense, 1990.
"Hormonal regulation of the prostate gland," 1989.
"Steroid hormone receptors: current concepts," 1986.
"Androgen receptors and the nuclear matrix," 1985.

University of California, Irvine:

Emergency Medicine Conference, Division of Emergency Medicine
"Gastritis and peptic ulcer disease," 1993.
"Approach to the patient with vaginal bleeding," 1992.
"Mushroom poisoning," 1992.
"Peripheral venous disease," 1991.
"Local and regional anesthesia," 1991.

10/2009

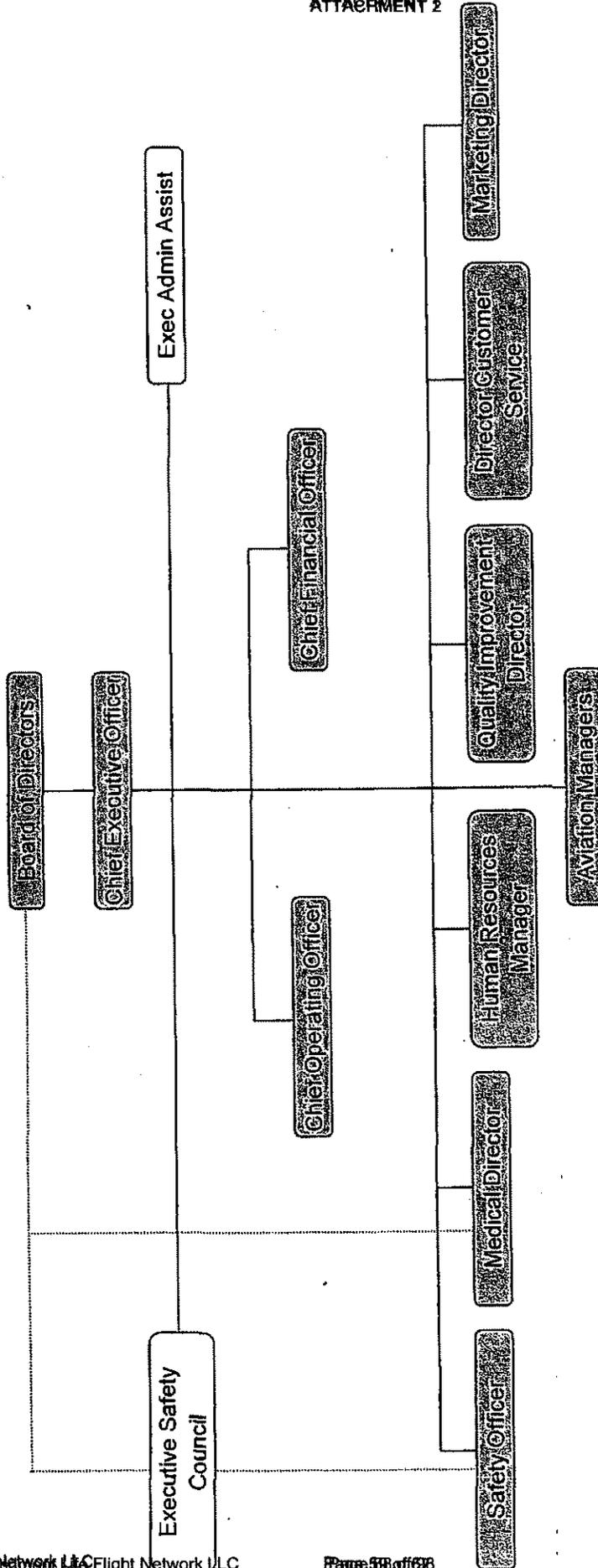
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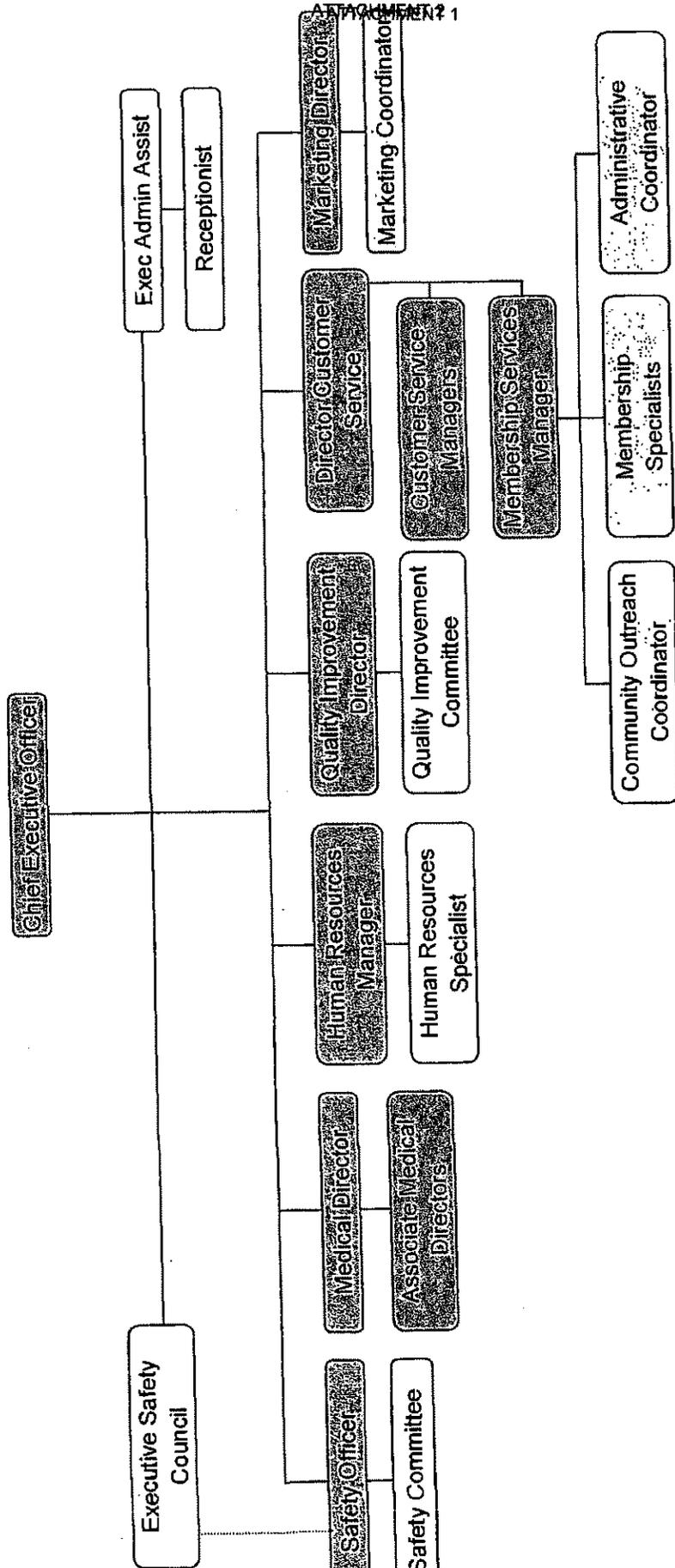
Attachment 5: Organizational Chart

Life Flight Network, LLC Executive Organizational Chart

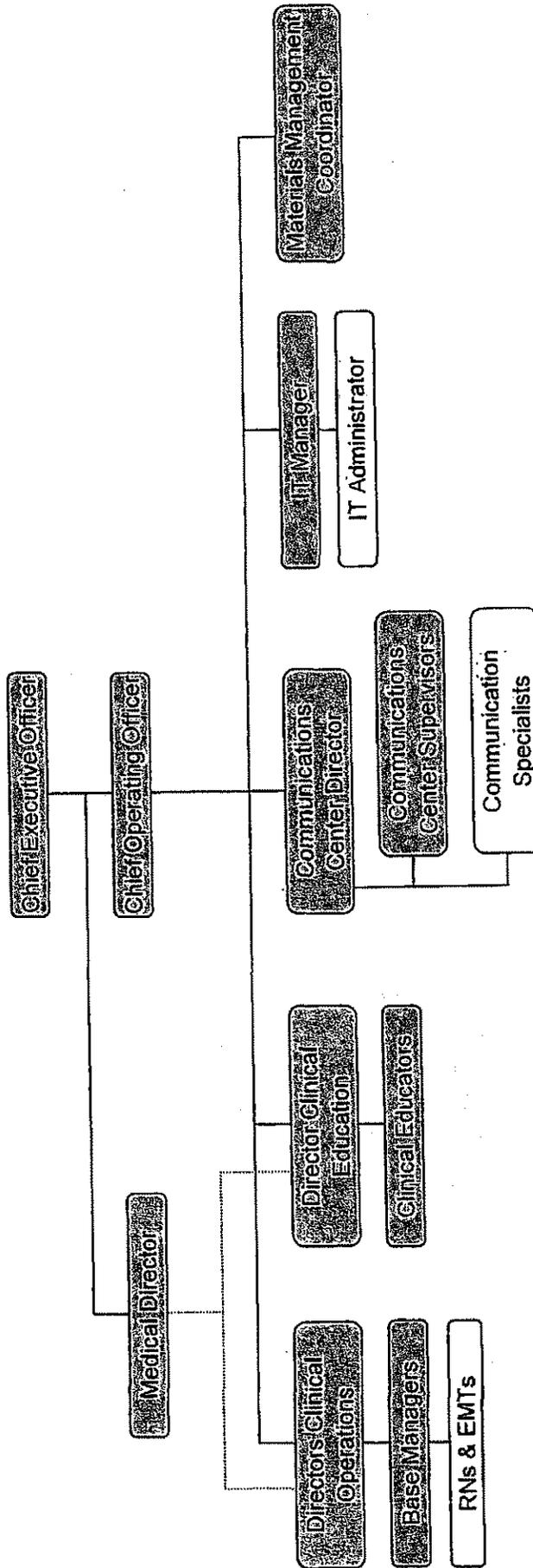


Life Flight Network, LLC

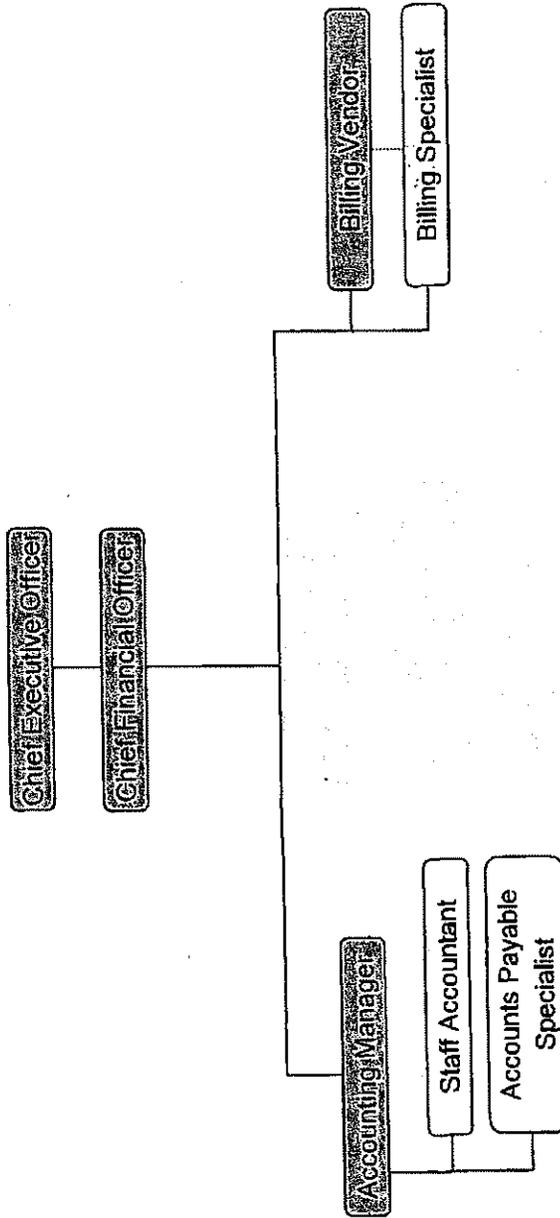
Administrative Organizational Chart



Life Flight Network, LLC Operations Organizational Chart



Life Flight Network, LLC Finance Organizational Chart



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Attachment 6: RFP Addendum #1

Life Flight Network: Response to RFP #644 Critical Care Ambulance Transports

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January 26, 2012

**REQUEST FOR PROPOSAL
#674**

Fire & Life Safety Critical Care Transports

ADDENDUM #1

The City of Springfield is hereby amending or clarifying the above mentioned Request for Proposal (RFP). The original document can be found on the City's website at www.springfield-or.gov by selecting the hyperlink *Purchasing/Contracts* from the menu on the left side of the home page, interested parties will be linked to the RFP/ITB page.

- 1. Question:** 3(b) [Page 17] ... "The provider is required to provide critical car transport services within the contracted ASA with its own resources."

Based upon project call volume, it is the initial intent of LFN to subcontract for, or otherwise acquire, ground transportation services (ambulance and driver). LFN will supply the RN and Paramedic responsible for providing patient care. It is not financially feasible to dedicate an ambulance and driver exclusively for CCT transports outlined in the RFP.

City's Response: Yes, it is acceptable to subcontract for the ambulance and driver.

- 2. Question:** 3(c) [Page 17]... "Response time required is within 30 minutes of dispatch."
We request an exemption clause for the 30-minute response requirement anytime the CCT crew is on prior transport (which may or may not be a result of the RFP). We intend to utilize the Eugene base helicopter RN and Paramedic to provide care on the ground, and in the air. Based upon projected CCT ground call volume, it is not financially feasible to dedicate a RN and Paramedic exclusively for CCT transports outlined in the RFP.

City's Response: As long as the provider can provide an estimated time until the CCT crew will be available. In circumstances that the availability time will be excessive the ASA holder (SFLS) may proceed with the transport utilizing current procedures.

- 3. Question:** 3(d) [Page 18]... "For critical care transports, the provider must provide its own dispatch services using call taking and dispatching personnel that meet or exceed Oregon standards and training for telecommunication personnel."

ATTACHMENT 1

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We will propose utilizing the existing LFN air and ground dispatch center. Communications Specialists are trained to the Commission on Accreditation of Medical Transport Systems (CAMTS) 8th edition standards. We request CAMTS standards be accepted in lieu of the requirement to meet or exceed Oregon standards and training for telecommunication personnel. CAMTS standards have not been evaluated against Oregon standards, and Communications Specialists function differently than typical 9-1-1 dispatchers.

City's Response: Review of the CAMTS standards for communications personnel training indicates that training meets or exceeds the minimum standards. The CAMTS training meets the intent of the proposal.

- 4. **Question:** 3(f) [Page 20]... "The provider shall at minimum staff ambulance providing critical care interfacility transports with at least one qualified driver, one certified EMT-Paramedic, and a Registered Nurse certified in medical and trauma critical care (CCRN)..."

LFN crew composition typically consists of a Paramedic and Registered Nurse. On rare occasion, LFN may train new hire nurses which may results in a RN/RN crew composition.

LFN transport nurse are trained in medical and trauma care. We request the CCRN example be broadened to include other industry standard designations, such as CEN and CFRN within one year of hire. LFN requires RNs to take the CREN exam (similar to CEN) within one year of hire.

City's Response: CEN and CFRN are acceptable, CITY was not able to find any information on CREN and would require more information to respond.

- 5. **Question:** 3(f) [Page 20]... "At least one field supervisor, with current credentials and clinical field experience, shall be on duty or on call at all times in order to oversee or provide support to field personnel as necessary. This person shall be available on scene within 45 minutes."

We request this requirement be changed from being on site within 45 - minutes, to be available by phone. Although LFN employs a manager who is responsible for Eugene operations, it is not feasible to ensure a consistent 45 – minute response should this person be unavailable.

LFN always has an Administrator on Call (AOC), AOCs are seasoned managers (Director level or above), with current credentials and relevant field experience. He or she may not be within a 45 – minute response time given our headquarters are in Aurora. The AOC is always available by phone for consultation.

City's Response: Having a supervisor or AOC available by phone is acceptable.

- 6. **Question:** 6(a) [Page 25] "The provider shall provide to the City complete information on the full costs of its service on a quarterly basis."

We would like clarification on this requirement. We intend to utilize existing critical care providers stationed in Eugene to provide CCT services outline in the RFP. We will not disclose costs associated with the existing helicopter operations (including staff). We will disclose expenses directly attributed to providing CCT ground services as a result of the RFP. Cost of the helicopter base operations contains confidential and proprietary information will not place in the public domain.



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City's Response:

6(a) [Page 25] is revised:

a. Budgeting

The provider shall provide to the City sufficient information on the costs of its service on a quarterly basis to justify the rates necessary for City Manager approval as set forth in 6(c) Ambulance Rates.

- 7. **Question:** 6(d) [Page 26] Requirement to disclose annual financial audits; and 6(f) [Page 27] Requirement to disclose financial documents.

We request these requirements be removed, or privacy be ensured. Financial documents contain confidential and proprietary information. In the absence of a legal assurance of privacy (not subject to public release upon requires), LFN will not publicly disclose financial information requested in Section 6 of the RFP. LFN can provide an unqualified opinion from an independent third party auditor regarding annual financial records, and commit to a guarantee of performance with the full faith and credit of the organization.

City's Response:

6(d) [Page 26] is revised to include a third paragraph:

d. Annual Financial Audits

Provider shall supply to the City annual audited financial statements prepared by an independent public accounting firm in accordance with Generally Accepted Accounting Principles (GAAP). Statements shall be available to the City within one hundred twenty (120) calendar days of the close of provider's fiscal year. If provider's financial statements are prepared on a consolidated basis, then separate balance sheets and income statements shall be required and shall be subject to the independent audit.

The provider shall maintain its financial records for a period of five (5) years after termination of the agreement with the City, or until the records have been audited by the City, whichever event occurs first. These records shall be made available during the term of the agreement and the subsequent five-year period for examination, transcription, and audit by the City, its designees, or other authorized bodies. The City reserves the right to conduct an independent audit of these records at any time and the Provider will provide access to all relevant records and cooperate fully with any such independent audit.

The documents submitted in compliance with this section 6 (d) will be considered exempt from Public disclosure under Oregon Public records law pursuant to "trade secrets" ORS 192.501(2) and "business records required to be submitted" ORS 192.501(5) and City shall not release such information unless compelled by a determination of Lane County District Attorney or Court. Further, the City shall provide 14 days prior notice of such requested release or potential release to the provider. In order to facilitate City's adherence to this requirement provider shall identify documents subject to this requirement in response.



ATTACHMENT 1

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6(f) [Page 27] is revised by adding new subsection iv.

f. Demonstration of Financial Position

iv. The documents submitted in compliance with this section 6 d or f will be considered exempt from Public disclosure under Oregon Public records law pursuant to "trade secrets" ORS 192.501(2) and "business records required to be submitted" ORS 192.501(5) and City shall not release such information unless compelled by a determination of Lane County District Attorney or Court. Further, the City shall provide 14 days prior notice of such requested release or potential release to the provider. In order to facilitate City's adherence to this requirement provider shall identify documents subject to this requirement.

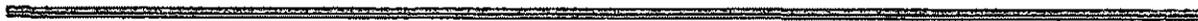
8. Change in Schedule for Selection Process Page 5

IV. Schedule For Selection Process

Proposals Advertised	January 8, 2012
RFP Available	January 9, 2012
Requests to Consider Equal Specification Due	January 30, 2012 5pm Local Time
Requests to Consider Exceptions Due	January 30, 2012 5pm Local Time
City's Determination Regarding Equal Spec.	February 1, 2012
Proposals Due /Opening	February 9, 2012 2pm Local Time
Interviews (if necessary)	February 14, 2012 (Approximate)
Notice of Intent to Award	February 15, 2012 (Approximate)
Contract Awarded	February 23, 2012 (Approximate)

In the event that it is necessary to further amend, revise or supplement any part this RFP, additional addenda will be posted on the City's website at <http://www.springfield-or.gov> (select the *Purchase Contracts* hyperlink and Addendum 1 – RFP #644 FLS Critical Care Transports). As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers to whom City provided the initial Request for Proposal. This addendum shall be considered part of the specification of the Request for Proposal. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL PROPOSERS SHALL ACKNOWLEDGE AND INCLUDE THIS ADDENDA #1 AS PART OF THEIR SUBMITTAL PACKAGE.



Attachment 3 FireMed Terms & Conditions

FireMed Ambulance Membership Program Terms of Agreement
By Joining FireMed, Members Agree to Abide by the Terms of Agreement below.

Definition: FIREMED is a voluntary ambulance membership program operated by the City of Eugene, the City of Springfield, and Lane Rural Fire/Rescue District, hereinafter referred to as FIREMED. FIREMED is not insurance. It is in addition to any medical benefits members may have. FIREMED will bill insurance or other coverage for ambulance services that members may have and FIREMED is entitled to all benefits paid for ambulance services rendered, up to the total dollar amount of services incurred.

Membership Benefits: Membership covers applicable patient out-of-pocket expenses for medically necessary ground ambulance transportation to the nearest appropriate hospital, provided by FIREMED within the FIREMED ambulance service areas of the City of Eugene, City of Springfield, and Lane Rural Fire/Rescue District. "Medically necessary ground ambulance transportation" means that the patient must be transported to a hospital for medically necessary services, and transportation in any other vehicle could endanger the patient's health.

Membership Benefits Outside of Local Service Area: Other participating reciprocal ambulance providers may extend member benefits to areas outside the FIREMED ambulance service areas. These benefits are limited to the terms of agreement in effect by the participating provider providing services at the time benefits are used. Members who receive reciprocal ambulance service from any other participating provider are eligible for benefits offered by that provider, if the member agrees to abide by the participating provider's terms of agreement. A current list of participating providers is on file in the FIREMED business office and on the website: firemed.org. FIREMED is not responsible for the type, level, or quality of services provided by a participating provider nor is FIREMED financially responsible for any costs or charges incurred by a member from any other provider. Participating providers are subject to change without notice. FIREMED is not responsible for the withdrawal of participating reciprocal providers.

Member Responsibilities: Members pay an annual membership fee and will assign and transfer to FIREMED all rights and benefits for ambulance services from all insurance policies, plans, or other benefit programs members may have, including all rights in any claim or third party recovery, up to the total dollar amount of services incurred, where FIREMED provided ambulance services. Should any person covered under this membership receive any payment for ambulance services rendered by FIREMED, they will immediately forward such payment to FIREMED. Members authorize the release of medical and other information by or to FIREMED as necessary for ambulance billing. Members agree to provide, when requested, any or all information concerning insurance policies, plans, third party recovery, or other benefit programs they may have, and will cooperate and assist as necessary in any efforts to bill and collect such ambulance reimbursements, including the completion and submission of documents or claim forms.

C717 Life Flight Network LLC

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Membership Eligibility: Residents of FIREMED's ambulance service areas are eligible to join by properly completing an enrollment application available from FIREMED and by paying the appropriate annual membership fee. FIREMED membership includes all persons who are permanent residents of the same single-family occupancy, non-commercial residence, living within FIREMED's ambulance service areas, living together as part of a family unit, including domestic partners, but not to include roomers or boarders. Membership benefits include household members living in substitute care (e.g. nursing homes) in FIREMED's ambulance service areas. Others not included in this definition are required to obtain their own separate membership. The first person listed on the application form is the "Primary Member." Anyone who joins a household after the membership goes into effect can be included under the membership from the date the Primary Member notifies FIREMED of the addition. Only those persons who meet the membership eligibility requirements AND are listed in the membership record at the time services are rendered are eligible for benefits.

Duration: Membership coverage begins two business days after acceptance of a properly completed application form with payment, and extends to June 30, 2012.

To the Member's Insurance Carrier (for members with insurance): As a FIREMED member, I authorize use of a copy of this agreement in place of the original on file at the FIREMED office. I assign and authorize payment of benefits for ambulance services directly to FIREMED, according to the FIREMED terms of agreement and as itemized on claim forms. My membership fee covers any applicable deductible, coinsurance, or co-payment amounts and I expect the usual and customary ambulance reimbursement on my behalf be sent directly to FIREMED.

Disclaimer: FIREMED reserves the right to add, modify, or delete any of the program terms and conditions completely or in part. All interpretations of the membership terms and conditions shall be at the sole discretion of FIREMED. Membership is non-transferable and non-refundable. Persons who receive welfare, Medicaid, Department of Medical Assistance Programs, or Oregon Health Plan medical benefits need not be members in order to have full coverage for services covered under these programs. Any such membership constitutes a voluntary contribution only. Violations of the terms of agreement may result in membership revocation, forfeiture of benefits associated with membership and an obligation to pay all balances in full.

FireMed Plus, Life Flight Network Air Ambulance Option: Life Flight Network air ambulance membership is an optional coverage available for an extra fee. See Life Flight Network membership brochure at www.lifeflight.org, or call 1-800-982-9299 for latest membership terms. If you or a family/household member uses Life Flight Network emergency air transport under medically necessary circumstances, Life Flight Network will accept an insurance settlement (if any) as payment in full. Such transports may also be covered for members transported by a reciprocal provider. Reciprocity is subject to the reciprocating provider's rules. Related ground ambulance transport is covered when provided by a FIREMED network reciprocal provider. Life Flight Network flies patients based on medical need, not membership status. Medicaid beneficiaries should not apply for membership.

Revised 3/11

C717 Life Flight Network LLC

ATTACHMENT 1

ATTACHMENT 1

AGENDA ITEM SUMMARY

Meeting Date: 2/16/2016
Meeting Type: Regular Meeting
Staff Contact/Dept.: Ken Vogeney/DPW
Staff Phone No: 541-736-1026
Estimated Time: 5 min.
Council Goals: Provide Financially Responsible and Innovative Government Services

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: ADOPTION OF AMENDED STORMWATER SYSTEM DEVELOPMENT CHARGE PROJECT LIST

ACTION REQUESTED: Conduct a public hearing and: Adopt/not adopt A RESOLUTION OF THE CITY OF SPRINGFIELD COUNCIL ADOPTING A REVISED LIST OF CAPITAL IMPROVEMENTS TO BE FUNDED BY STORMWATER SYSTEMS DEVELOPMENT CHARGES.

ISSUE STATEMENT: At its meeting on September 8, 2015, the City Council adopted Ordinance No. 6341 amending the Metro Plan and the Public Facilities and Services Plan (PFSP) to add three future stormwater outfalls in Glenwood to the PFSP maps and project lists. Staff now recommends adding these three potential, and three existing, stormwater outfall projects to the Stormwater Systems Development Charge Project List.

ATTACHMENTS: 1. Draft Stormwater Capital Improvement Project List
2. Resolution

**DISCUSSION/
FINANCIAL
IMPACT:** On April 19, 2010, the Council adopted Resolution No. 10-17, which adopted the City's current Stormwater SDC Project List. At that time, the City had not identified the existing and potential stormwater public outfall locations to the Willamette River to support redevelopment of Glenwood. On September 8, 2015, Council adopted Ordinance No. 6341 amending the Metro Plan and PFSP to add three potential public stormwater outfall locations in Glenwood. Staff proposes that these three potential outfall projects be added to the Stormwater SDC Project List so that they will be eligible for Stormwater Improvement SDC funding when they are constructed.

In addition to the three potential stormwater outfall projects, staff has identified three existing public stormwater outfalls that would likely need to be modified to support redevelopment in Glenwood. Staff recommends adding these three outfall improvement projects to the Stormwater SDC Project List as well.

Adding these six projects does increase the maximum rate that the City could collect for Stormwater Improvement SDCs. The potential Stormwater Improvement SDC rate increase from adding these six projects to the Project List is \$0.00646 per square foot of impervious surface when applying the current Stormwater SDC Methodology. For a typical single family lot with 2,700 square feet of impervious area, the additional Stormwater Improvement SDC would be \$17.44. Staff recommends that the Stormwater Improvement SDC rate not be adjusted at this time to reflect the addition of these outfall projects.

A notice concerning the proposed additions to the Project List and advising of the public hearing was mailed to all parties listed on the City's SDC Interested Parties List on January 14, 2016.

Stormwater SDC Project List

January 6, 2016

Water Quality Projects

Public Facilities & Services Plan Ref. No.	Stormwater Master Plan Ref. No.	Project Location/Description	Nature of Project	FY Ending	Estimated Project Cost	City Wide Growth in Impervious Area	SDC Eligible Cost Per % Growth
NA	2	Gray Creek channel & Pipe Improvements	New Channel and Pipe and existing channel improvements	13/14	\$0	12.7%	\$0
115	4	Channel 6 Det Pond, Channel & Pipe Improvements	New pond and pipe	14/15	\$1,974,250	12.7%	\$250,730
111-B	7	72nd St Channel	existing channel improvements	19/20	\$1,472,463	12.7%	\$187,003
100	10	N Gateway-Sportsway Flood Control & Water Quality Facility	new manmade wetland facility	11/12	\$522,375	12.7%	\$66,342
119	12	McKenzie Forest Products Mill Pond Water Quality Facility	water quality pond improvements	11/12	\$1,850,000	12.7%	\$234,950
121	16	Island Park Water Quality Facility	new manmade wetland facility	10/11	\$1,965,525	12.7%	\$249,622
111-A	18	69 th St Open Channel	existing channel improvements	14/15	\$529,838	12.7%	\$67,289
108	NA	Mill Race Restoration & New Intake	existing channel improvements	10/11	\$8,975,000	12.7%	\$1,139,825
123	12	Lower Mill Race Water Quality & Riparian Enhancements	existing channel improvements	11/12	\$1,277,000	12.7%	\$162,179
215	28	Q Street Channel Riparian Enhancements	existing channel improvements	14/15	\$500,000	12.7%	\$63,500
Subtotal					\$19,066,451	Subtotal	\$2,421,439

Drainage Study

Public Facilities & Services Plan Ref. No.	Stormwater Master Plan Ref. No.	Project Location/Description	Nature of Project	FY Ending	Estimated Project Cost	City Wide Growth in Impervious Area	SDC Eligible Cost Per % Growth
NA	11	N Willamette Heights	drainage study	11/12	\$62,484	12.7%	\$7,935
NA	14	S Willamette Heights	drainage study	14/15	\$62,484	12.7%	\$7,935
NA	17	Gateway Gamebird System	drainage study	14/15	\$62,484	12.7%	\$7,935
NA	NA	Cedar Creek Intake Reconstruction Study	drainage study	11/12	\$125,000	12.7%	\$15,875
NA	43	Corporate Way Pond Vegetation Plan	drainage study	11/12	\$60,000	12.7%	\$7,620
NA	43	Maple Island Slough Study	drainage study	12/13	\$60,000	12.7%	\$7,620
NA	NA	McKenzie Oxbow Study	drainage study	10/11	\$125,000	12.7%	\$15,875
NA	NA	Metro Waterways Study	drainage study	14/15	\$350,000	12.7%	\$44,450
Subtotal					\$907,452	Subtotal	\$115,246

Basin Specific Flood Control Projects

Public Facilities & Services Plan Ref. No.	Stormwater Master Plan Ref. No.	Project Location/Description	Nature of Project	FY Ending	Estimated Project Cost	Basin Specific Growth in Impervious Area	SDC Eligible Cost Per % Growth
112-A	1	Glenwood channel & Pipe Improvements (Inside City Limits)	New Storm Pipe and existing Channel Improvements	13/14	\$2,000,000	8.8%	\$176,000
NA	2	Gray Creek channel & Pipe Improvements	New Channel and Pipe and existing channel improvements	13/14	\$0	21.1%	\$0
109	3	Jasper Natron Outfalls and associated Pipe Systems	New and existing Pipe and Channel improvements	11/12	\$2,758,125	83.4%	\$2,300,276
115	4	Channel 6 Detention Pond, Channel & Pipe Improvements	New pond and pipe	19/20	\$1,126,375	3.5%	\$39,423
116	5	59 th & Aster and Daisy St Parallel Pipe	replacement of existing pipe system	10/11	\$2,156,000	9.5%	\$204,820
117	6	Irving Slough	new pond and existing channel improvements	14/15	\$2,196,500	3.5%	\$76,878
NA	13	S 67th St	existing pipe replacement	10/11	\$312,000	9.5%	\$29,640
120	15	Central Over-Under channel & Pipe Improvements	existing pipe replacement	16/17	\$2,398,000	1.9%	\$45,562
111-A	18	69 th St Open Channel	existing channel improvements	14/15	\$2,372,500	21.1%	\$500,598
NA	19	Upstream End of South A	replacement of existing pipe system	17/18	\$648,000	25.1%	\$162,648
NA	20	Lawnridge	existing pipe replacement	19/20	\$902,000	3.5%	\$31,570
210	27	Jasper Slough Improvements	culvert and channel improvements	12/13	\$60,000	83.4%	\$50,040
NA	NA	"S" and "T" Drainage	new pipes and channels	14/15	\$600,000	12.7%	\$76,200
NA	NA	Existing Glenwood Outfall A	Existing outfall capacity and water quality improvements	19/20	\$175,000	8.8%	\$15,400
NA	NA	Existing Glenwood Outfall B	Existing outfall capacity and water quality improvements	19/20	\$175,000	8.8%	\$15,400
NA	NA	Existing Glenwood Outfall C	Existing outfall capacity and water quality improvements	19/20	\$175,000	8.8%	\$15,400
124	NA	Glenwood Outfall #1	New outfall and appurtenances	19/20	\$350,000	8.8%	\$30,800
125	NA	Glenwood Outfall #2	New outfall and appurtenances	19/20	\$350,000	8.8%	\$30,800
126	NA	Glenwood Outfall #3	New outfall and appurtenances	19/20	\$350,000	8.8%	\$30,800
Subtotal					\$19,104,500	Subtotal	\$3,832,254

Ongoing City Projects

Project Location/Description	Nature of Project	FY Ending	On Going Project Cost	% Sdc Eligible	SDC Eligible Cost Per % Growth
City Wide Aerial Mapping	MS4 Permit Required Planning activities	--	\$200,000	12.7%	\$25,400
Ongoing Storm Drain Master Planning	MS4 Permit Required Planning activities	--	\$200,000	12.7%	\$25,400
Participation in minor private projects	MS4 Permit Required Public Improvements	--	\$200,000	100%	\$200,000
Water Quality Improvements to Accommodate New development	MS4 Permit Required Public Improvements	--	\$500,000	100%	\$500,000
Riparian Land Management	acquisition & management of riparian lands	--	\$200,000	12.7%	\$25,400
Drainage Channel Improvements	regulatory and environmental requirements	--	\$637,000	3.5%	\$22,295
Subtotal			\$1,937,000	Subtotal	\$798,495

CITY OF SPRINGFIELD

RESOLUTION NO. 16-_____

A RESOLUTION OF THE CITY OF SPRINGFIELD COUNCIL ADOPTING A REVISED LIST OF CAPITAL IMPROVEMENTS TO BE FUNDED BY STORMWATER SYSTEMS DEVELOPMENT CHARGES.

WHEREAS, on July 20, 2009, the City Council adopted a methodology to be used for setting rates for Stormwater Systems Development Charges; and

WHEREAS, ORS 223.309(1) and (2) provides that a City shall base a Systems Development Charge Improvement fee on a capital improvement plan or project list; and

WHEREAS, the City Council, on October 20, 2008, adopted a Stormwater Facilities Master Plan setting forth a list of capital projects required to meet the needs of development; and

WHEREAS, the City Council, on April 19, 2010, adopted, by resolution, a Stormwater Systems Development Charge Project List; and

WHEREAS, the City Council has also adopted a Capital Improvement Plan which includes additional projects which are reasonably required to provide stormwater service to areas within Springfield and its urbanizable area; and

WHEREAS, the City Council, on September 8, 2015, adopted a revised list of Planned Stormwater Facilities into its Public Facilities and Services Plan; and

WHEREAS, it is occasionally necessary to update a Systems Development Charge Project List to add newly identified capacity increasing projects; and

WHEREAS, the City Manager has provided the Council with a revised Stormwater Systems Development Charge Project List, a true copy of which, bearing the date of January 6, 2016, is attached hereto and by this reference incorporated herein, to reflect changes since the list was last adopted on April 19, 2010; and

WHEREAS, the City did provide notice of a public hearing concerning the proposed changes to the Systems Development Charge Project List pursuant to ORS 223.309 (2); and

WHEREAS, the Council has considered the report and recommendation of the City Manager, and the testimony at the public hearing; and

WHEREAS, the Council having considered all of the testimony and facts, and being well-advised in the premises, finds and determines that it is in the public interest to revise the project list upon which Stormwater System Development Charges should be based:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. the attached Stormwater Systems Development Charge Project List is hereby adopted; and
2. nothing herein shall affect, modify or amend the provisions of Section 3.400 through 3.420 of the Springfield Municipal Code; and
3. this resolution shall take effect upon adoption by the Council and approval by the Mayor.

Adopted by the Council of the City of Springfield, Oregon, by a vote of _____ for and _____ against, this 16th day of February, 2016.

ATTEST:

City Recorder

Mayor

REVIEWED & APPROVED
AS TO FORM
J. O'BRYEN J. LEAHY
DATE: 2/1/16
OFFICE OF CITY ATTORNEY



2016 Springfield César Chávez Celebration Planning Committee

Springfield City Council and Mayor
Christine Lundberg
225 5th Street
Springfield, OR 97477

Dear Mayor Christine Lundberg and Springfield City Council,

Our annual César Chávez Celebration for Springfield families and the community will be taking place this upcoming year on April 7, 2016.

On April 7th, 2016 Springfield School District, in a collaborative effort with SAfER (Springfield Alliance for Equality and Respect), Springfield Public Library, Migrant Education Program and Willamalane Parks and Recreation District, will hold the Cesar Chavez Celebration. This event is planned to honor Cesar Chavez, an American farm worker, labor leader and civil rights activist, who, co-founded the National Farm Workers Association (later the United Farm Workers union, UFW).

Previous year's celebrations have been successful with a variety of student performances from throughout Springfield School District as well as several parents and students being recognized for their efforts and dedication in community service and human rights advocacy. Students from all grade levels participated in songs, poems, dances, reports and artwork exploring themes that honor the legacy of César Chávez (a great union leader dedicated to human rights and his commitment to nonviolence).

As you know, we cannot do all this alone. With the help of volunteers and donations from businesses in the Springfield area we are able to provide an event the entire community can be proud of. It is because of the local financial support of businesses that we are able to provide this important learning opportunity and community event. The Cesar Chavez Celebration is a free event, attracting many local attendees.

The names of all donors will appear as supporters on early publicity as well as the event program. Your support helps the 2016 Springfield César Chávez event influence the lives of students and families throughout our city. We are asking for a donation that is reasonable to you and are willing to contribute for this event. If you have questions or need further information, please feel free to contact Monica Tapia, monica.tapia@springfield.k12.or.us, or call at 541-501-3117.

Contributions are tax deductible and checks can be made payable to:

**Springfield Public Schools,
ATTN: César Chávez Celebration
525 Mill St.
Springfield, OR 97477**

We thank you for all you do for our community.